

Thursday, March 12, 2026

Brooklyn Park City Hall – A203

6:00 P.M.

5200 85<sup>th</sup> Avenue North

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## COMMUNITY LONG-RANGE IMPROVEMENT COMMISSION (CLIC)

CLIC Officers: Tekoa Cochran (Chair), Mark Hayes-Regan (Vice Chair), Brenda Reeves (Secretary)  
CLIC Members: Stephenie Cole, Ashyante Gill, Mark Hayes-Regan, Nailah Hendrickson, Mary Hoogheem, Patrick Hoth, Cindy Johnson, Shelley Marbut, Jorge Martinez, Edna McKenzie, Jared Momanyi, Umebe Onyejekwe, John Schaefer

City: CLIC Council Liaison Shelle Page and Staff Liaison Mitch Robinson

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If you need these materials in an alternative format or need reasonable accommodations for a Community Long-range Improvement Commission meeting, please provide the City with 72-hours' notice by calling 763-424-8000 or emailing [access@brooklynpark.org](mailto:access@brooklynpark.org). Si usted necesita esta información en español, llame al 763-424-8000 y solicite un intérprete; Yog xav tau kev pab, 763-424-8000.

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*Our Vision: Brooklyn Park, a thriving community inspiring pride where opportunities exist for all*

- I. ORGANIZATIONAL BUSINESS
  1. CALL TO ORDER/ROLL CALL
  2. APPROVAL OF AGENDA
  
- II. CLIC STATUTORY BUSINESS
  3. CONSENT
  
  4. GENERAL AGENDA ITEMS
    - 4.1 Youth Member Discussion
    - 4.2 Commission Bylaw Review
      - A. Current Bylaws
    - 4.3 2026 Work Plan Approval
      - A. 2026 Work Plan
  
  5. STANDING ITEMS
    - 5.1 Sub-Committee Discussions
  
  6. VERBAL REPORTS AND ANNOUNCEMENTS
    - 6.1 City Council Report: Council Member Shelle Page
    - 6.2 Staff Liaison Update: Mitch Robinson
    - 6.3 Open Discussion
  
  7. ADJOURNMENT
    - 7.1 Adjournment

# City of Brooklyn Park Community Long-Range Improvement Commission

<b>Agenda Item:</b>	4.1	<b>Meeting Date:</b>	March 12, 2026
<b>Agenda Section:</b>	GENERAL AGENDA ITEMS	<b>Originating Department:</b>	Staff Liaison
<b>Resolution:</b>	N/A	<b>Prepared By:</b>	Mitch Robinson, Staff Liaison
<b>Ordinance:</b>	N/A		
<b>Attachments:</b>	None	<b>Presented By:</b>	Mitch Robinson, Staff Liaison
<b>Item:</b>	Youth Membership Discussion		

**Proposed Action:**

**Overview:**

Staff Liaison Robinson and Chair Cochran met with the Charter Commission on February 11<sup>th</sup>. Following that discussion, CLIC will need to make a City Charter Amendment proposal regarding the following items:

- Amend City Charter to allow Youth members or remove from City Charter & add to City ordinances
- Amount of youth members:
  - o Voting or non voting
  - o Youth Liaisons (14-17 years old, typically 1 year term)
  - o Emerging Leaders (18-24 years old)
- Does this replace existing commission membership or in addition to?
- Other items to be addressed?

Section 9.04 of the City Charter states “There shall be a Community Long-range Improvement Commission which shall consist of fifteen (15) members appointed by the Mayor with the approval of the City Council and up to two (2) non-voting city staff members recommended by the City Manager. The Mayor may appoint one additional non-voting youth liaison.”

The process to follow would be:

- Present to Charter Commission on proposed chsnages
- Charter Commission to bring to City Council if they approve
- Public hearing and ordinance change at City Council meetings
- Effective 90 days after the publication

# City of Brooklyn Park Community Long-Range Improvement Commission

<b>Agenda Item:</b>	4.2	<b>Meeting Date:</b>	March 12, 2026
<b>Agenda Section:</b>	GENERAL AGENDA ITEMS	<b>Originating Department:</b>	Staff Liaison
<b>Resolution:</b>	N/A	<b>Prepared By:</b>	Mitch Robinson, Staff Liaison
<b>Ordinance:</b>	N/A		
<b>Attachments:</b>	1	<b>Presented By:</b>	Mitch Robinson, Staff Liaison
<b>Item:</b>	Commissions Bylaw Review		

**Proposed Action:**

Review the CLIC current bylaws and discuss if any changes are needed

**Overview:**

Commission bylaws are reviewed annually and updated if needed.

**CITY OF BROOKLYN PARK  
COMMUNITY LONG-RANGE IMPROVEMENT COMMISSION (CLIC)  
BYLAWS**

**1. This Community Long-Range Improvement Commission shall exercise those duties, privileges and responsibilities as provided in the Charter.**

**2. Meetings shall be scheduled on the second Thursday of the month at 6:00 p.m. The chair or five (5) members may call special meetings in accordance with the open meeting law. The date and time may be changed via approved motion of Commission. Notification of meeting changes shall be published 3 days prior as required by Open Meeting Law.**

**3. Attendance records will be reported to the City Council each quarter.**

**a. Excused absences:**

**Excused absences are defined as a member informing the Chair, Vice-Chair or Staff Member Liaison of his or her absence in advance of the meeting. This is to affirm the members' continued interest and ability to serve. As excused absences can also be abused, the commission may vote on the issue of sending a recommendation to the City Council for replacement of a member who is absent 25% or more (excused or not) during a calendar year.**

**b. Unexcused absences:**

**After two consecutive unexcused absences, the committee may vote to send a recommendation to the City Council for replacement of that member.**

**c. Leave of Absence:**

**Upon request to and approval of the commission, a member may be granted a three-month leave of absence from the commission. No more than two consecutive leave of absences may be granted.**

**d. Implementation:**

**These rules shall not be interpreted to imply automatic removal upon meeting a threshold listed above. The committee will retain the right to consider any special circumstances a member may wish to present.**

**4. A quorum consists of seven (7) members.**

**5. Commission Officers shall consist of a Chair, Vice-Chair, and Secretary. Officers may only be elected from the voting membership of the commission. The Chair shall preside over all attended regular and special meetings of the membership. The Vice-Chair shall assume these duties in the absence of or upon request of the Chair. In the absence of Chair, Vice-Chair, and**

Secretary, the committee shall appoint a presiding officer for that meeting from the membership in attendance.

6. Election of officers shall be scheduled for the first scheduled January meeting, for a term of one year or until a successor is elected. In the event of a vacancy in an office, the committee shall have an election to fill the term of the vacancy at the next meeting of the committee.

7. Robert's Rules of Order are adopted as the procedural rules for conducting meetings. Anyone addressing the commission should endeavor to keep remarks as brief and concise as possible.

8. Formal recommendations from this committee to the Council shall be in writing and state the attendance of the membership on the vote, the results of the vote, and also include a record of all pertinent information and discussion. Any member(s) may prepare and submit a minority report as an accompanying document for consideration.

9. Subcommittees shall be utilized as needed but shall not contain a quorum of the membership except in case of a committee-of-the-whole meeting. Task forces shall be utilized as necessary to facilitate investigations and research for the committee. Task force members shall serve in an advisory capacity to the committee.

10. Bylaws may only be amended by a two-thirds vote of the members present at each of two consecutive regularly scheduled meetings. Each amendment shall be a specific agenda item for the second meeting with notice of the meeting, agenda and specific language of the proposed amendment(s) delivered to each member of the commission prior to its consideration.

11. No member may vote on any matter without being present at the meeting at the time the vote is taken.

*Established: 5/24/95*

*Last Amended: 01/28/99 (Reference CLIC Minutes, 01-28-99)*

*Last Amended: 03/09/99 (Reference CLIC Minutes, 03/09/99)*

*Last Amended: 03/13/00 (Reference CLIC Minutes, 03/13/00)*

*Last Amended: 02/13/03 (Reference CLIC Minutes, 03/13/03)*

*Last Amended: 07/10/03 (Reference CLIC Minutes, 07/10/03)*

*Last Amended: 06/21/07 (Reference CLIC Minutes, 06/21/07)*

*Last Amended: 01/09/19 (Reference CLIC Minutes, 01/09/19)*

*Last Amended: 03/10/22 (Reference CLIC Minutes, 03/10/22)*

*Last Amended: 06/13/24 (Reference CLIC Minutes, 06/13/24)*

# City of Brooklyn Park Community Long-Range Improvement Commission

<b>Agenda Item:</b>	4.3	<b>Meeting Date:</b>	March 12, 2026
<b>Agenda Section:</b>	GENERAL AGENDA ITEMS	<b>Originating Department:</b>	Staff Liaison
<b>Resolution:</b>	N/A	<b>Prepared By:</b>	Mitch Robinson, Staff Liaison
<b>Ordinance:</b>	N/A		
<b>Attachments:</b>	1	<b>Presented By:</b>	Mitch Robinson, Staff Liaison
<b>Item:</b>	2026 Work Plan		

**Proposed Action:**

Approve 2026 CLIC Work Plan.

**Overview:**

The items proposed to be worked on by CLIC is reviewed and approved by City Council on a yearly basis.

# Workplan | Community Long-Range Improvement Commission

April 2025 – March 2026

Time frame	Project or Task(s)	BP2025	Purpose (see next page for info)	Outcome (fill in after completed)
Ongoing	<p><b>Friendly and Safe City For all Ages</b></p> <p><u><b>Purpose Statement</b></u> People of all ages have the resources they need to feel healthy and safe.</p>	<input checked="" type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input checked="" type="checkbox"/> 6	<input checked="" type="checkbox"/> Report/Comment <input checked="" type="checkbox"/> Recommend <input checked="" type="checkbox"/> Act Initiated by: <input checked="" type="checkbox"/> Commission <input checked="" type="checkbox"/> Council <input type="checkbox"/> City Manager	<ul style="list-style-type: none"> <li>Keep this topic in front of the Council</li> <li>Participate in planning of Senior Center and Park System Plan Projects.</li> <li>Review BP's Age Friendly Plan and provide recommendations to include all age groups.</li> <li><del>Identify ways to stay engaged in state programs (move to Strategic Planning)</del></li> <li>Incorporate best practices outlined in the AARP Age Friendly guidelines.</li> <li>Youth Wellbeing – improve existing programs and explore new ones.</li> <li>Create ways to celebrate all cultures in BP</li> <li>Community immigration &amp; law enforcement safety and collaboration</li> </ul>
Ongoing	<p><b>Strategic Planning</b></p> <p><u><b>Purpose Statement</b></u> Support City Council in development of future long term plan/community goals</p>	<input checked="" type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input checked="" type="checkbox"/> 6	<input checked="" type="checkbox"/> Report/Comment <input checked="" type="checkbox"/> Recommend <input type="checkbox"/> Act Initiated by: <input checked="" type="checkbox"/> Commission <input checked="" type="checkbox"/> Council <input checked="" type="checkbox"/> City Manager	<ul style="list-style-type: none"> <li>Provide input on the upcoming future planning for the City</li> <li>Identify ways to stay engaged in state programs</li> <li>Identify ways to collaborate with law enforcement</li> </ul>
Ongoing	<p><b>Housing</b></p> <p><u><b>Purpose Statement</b></u> Advocating for creating and maintaining habitable and affordable housing for all residents.</p>	<input checked="" type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input checked="" type="checkbox"/> 6	<input checked="" type="checkbox"/> Report/Comment <input checked="" type="checkbox"/> Recommend <input checked="" type="checkbox"/> Act Initiated by: <input checked="" type="checkbox"/> Commission <input type="checkbox"/> Council <input type="checkbox"/> City Manager	<ul style="list-style-type: none"> <li>Assess implementation of Housing Study recommendations (CURA) and City Policy on housing.</li> <li>Work with HRC to ensure policies / programs are included to promote home ownership that reflects the community.</li> <li>Collaborate and Support the HRC in their Housing efforts to improve housing.</li> <li>Continue to explore long term housing for life transitions.</li> <li>Look for ways to ensure safe housing for all.</li> <li>Look for ways to provide financial assistance to homeowners for home improvements</li> <li>Stay up to date on current housing needs and plans</li> </ul>
Ongoing	<p><b>Mobility</b></p> <p><u><b>Purpose Statement</b></u></p>	<input checked="" type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input checked="" type="checkbox"/> 6	<input checked="" type="checkbox"/> Report/Comment <input checked="" type="checkbox"/> Recommend <input checked="" type="checkbox"/> Act Initiated by: <input checked="" type="checkbox"/> Commission <input type="checkbox"/> Council <input type="checkbox"/> City Manager	<ul style="list-style-type: none"> <li>Make recommendations for improved Mobility (Transit, trails, &amp; sidewalks).</li> <li>Engage Development / transportation improvement (LRT and 252 projects) impacts on</li> </ul>

# Workplan | Community Long-Range Improvement Commission

April 2025 – March 2026

*To improve the ped environment and infrastructure to encourage walking, biking, and transit as a safe and accessible mode of transportation in BP.*

gentrification, rent levels, property taxes, & housing policy.

- Identify best practices for bike and ped safety.
- Conduct self-assessment through the Walk Friendly Communities organization.
- Add BP to PlacesForBikes City Ratings program
- Complete Streets Policy
- **Environmental oversight**
- **Update Bike/Ped plan**

## Future Planning

Report/Comment    Recommend    Act

Initiated by:

Commission    Council    City Manager

2024

- |                                       |                                       |
|---------------------------------------|---------------------------------------|
| <input checked="" type="checkbox"/> 1 | <input checked="" type="checkbox"/> 2 |
| <input checked="" type="checkbox"/> 3 | <input checked="" type="checkbox"/> 4 |
| <input checked="" type="checkbox"/> 5 | <input checked="" type="checkbox"/> 6 |

- Promote progress for increasing steps in the GreenStep program
- Review, comment, and question how the CIP / CEP supports CLIC's work plan.
- 2026 CLIC work plan.
- Use results of the Census to inform future recommendations and decisions.
- ~~Provide input on the City's Cannabis legalization process~~
- Provide input on the City's Electric Mobility project
- Keep informed about new Community Engagement strategies and provide recommendations.
- 

1: United Community   2: Beautiful Places   3. Thriving Economy   4. Healthy & Safe People   5. Increased Equity   6. Effective & Engaging Gov't

Notes:

-

Main topics of concern. Sub-committees on the following projects:

1. Housing
  - a. Tekoa, Brenda (for now....), Cindy, Jorge, Ashyante
2. Friendly and Safe City for All Ages
  - a. Mary, Umebe, Patrick, Jared, Ashyante, Tekoa
3. Mobility
  - a. Shelley, Edna, Stephenie
4. Future Planning
  - a. Mark, Nailah

## Workplan Projects: What's the purpose?

Commissions can either initiate a project themselves OR be asked by the Council or City Manager to do one of the following:

### Report/Comment

- Commission studies a specific issue or topic and **reports its findings or comments to the Council**, either in writing or in a Council meeting.
- Commission does not vote.
- No direct action is taken.

*Example: Charter Commissioner provided a memo on the topic of Council Members being employed by the City part-time, at the Council's request.*

### Recommend

- Commission reviews a specific policy issue and **makes a formal recommendation** to City Council on what action to take.
- A recommendation requires a majority of the Commissioners' support.
- Individual member comments are not included.

*Examples: Planning Commission recommends approval on land use actions; RPAC made a recommendation on amplified sound policy.*

### Act

- Commission **initiates or takes on a project**, approved by Council through their workplan.

*Example: HRC partnered with a community organization on an event; City Manager requests that HRC coordinate the "All Are Welcome" sign contest.*

# Brooklyn Park 2025 Community Goals

**Working together to make Brooklyn Park a thriving community  
inspiring pride where opportunities exist for all.**

We asked and you answered! Our community wants to accomplish these goals by the year 2025:

### **Unified Community**

**A united and welcoming community, strengthened by our diversity.**

- We have connected neighbors who understand and celebrate our unique cultures.
- Brooklyn Park is unified with a strong positive identity and image.
- Our community's activities, events and services are inclusive, multi-cultural, and accessible.
- We have places and spaces for diverse communities to gather.
- Residents of every age contribute to our community.

### **Healthy and Safe People**

**People of all ages have what they need to feel healthy and safe.**

- Neighborhoods are empowered and supported by strengthened positive relationships with police.
- Youth are engaged in positive and quality experiences.
- Aging adults have services and amenities to thrive and age in place.
- Everyone has access to quality healthy food options.
- People have access to quality medical and emergency care.

### **Beautiful Places**

**Beautiful spaces and quality infrastructure make Brooklyn Park a unique destination.**

- Modern transportation options (drive, ride, walk, bike) connect people to education, jobs, and recreation.
- Quality recreation and park amenities inspire activity for all ages and interests.
- Our rich diversity is showcased through our vibrant music, art, food, entertainment, and cultural scene.
- Attractive key corridors, corners, and city centers create destinations that meet community needs.
- Neighborhoods are well-maintained with quality housing for all ages and incomes integrated throughout the community.

### **Increased Equity**

**Partnerships that increase racial and economic equity empower residents and neighborhoods to prosper.**

- Each resident has access to the training and support needed to get and keep a living wage job.
- Each student graduates high school with a pathway to college or career.
- Aging neighborhoods and commercial centers are revitalized through continuous investment.
- The community provides necessary supports and services for community members to overcome life challenges such as hunger, mental illness, and homelessness.

### **Thriving Economy**

**A balanced economic environment that empowers businesses and people to thrive.**

- People of all ages and backgrounds enjoy financial stability.
- Residents and visitors support an abundance of retail stores, restaurants, and entertainment venues.
- Our business environment inspires private investment and job growth.
- Business and organizations of all types, sizes and specialties start, stay and grow here.
- We are a leader in environmental sustainability, benefiting our economy and community.

### **Effective, Engaging Government**

**Effective and engaging government recognized as a leader.**

- The City provides quality services at a reasonable cost.
- Elected officials, commissions, and City staff reflect the diversity of the community and are culturally competent.
- City information is clear, accessible, and delivered in ways that meet the community's needs.
- City laws are understandable, equitably enforced, and relevant to the community.
- The City is well-managed and recognized as a great place to work.