

REGULAR CITY COUNCIL MEETING – AGENDA #7

Si usted necesita esta información en español: 763-424-8000. Yog xav tau kev pab, thov hu rau 763-424-8000 lawv mam li nrhiav ib tus neeg txhais lus rau koj. If you need this information in another language or alternative format, email access@brooklynpark.org or call 763-424-8000.

Our Vision: Brooklyn Park, a thriving community inspiring pride where opportunities exist for all.

I. ORGANIZATIONAL BUSINESS

1. CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE

2. PUBLIC COMMENT AND RESPONSE 6:00 p.m. Provides an opportunity for Brooklyn Park residents and business owners in Brooklyn Park to address the Council about matters relating to City business not otherwise on the agenda. Public Comment may not be used to make personal attacks, to air personality grievances, to make political endorsements, or for political campaign purposes. Council Members will not engage in a dialogue with speakers. Questions from the Council will be for clarification only. Public Comment will not be used as a time for problem solving or reacting to the comments made, but rather for informational purposes only. Public Comment will be limited to 15 minutes, and individual comments are limited to three minutes.

2A. RESPONSE TO PRIOR PUBLIC COMMENT

2B. PUBLIC COMMENT

3A. APPROVAL OF MEETING AGENDA AND APPROVAL OF CONSENT AGENDA (Items specifically identified may be removed from Consent or added elsewhere on the agenda by request of any Council Member.)

3B. PUBLIC PRESENTATIONS/PROCLAMATIONS/RECEIPT OF GENERAL COMMUNICATIONS

3B.1 Introduction of New Employees

3B.2 Mayor's Proclamation of February 2026 as Black History Month in the City of Brooklyn Park

A. PROCLAMATION

3B.3 Proclamation Recognizing the TC Storm Basketball Team for Winning Their Championship Game on January 18, 2026

A. PROCLAMATION

3B.4 Proclamation Declaring February 18, 2026 as School Bus Driver Appreciation Day in Brooklyn Park, Minnesota

A. PROCLAMATION

II. STATUTORY BUSINESS AND/OR POLICY IMPLEMENTATION

4. CONSENT (All items listed under Consent, unless removed from Consent in agenda item 3A, shall be approved by one council motion.) Consent Agenda consists of items delegated to city management or a commission but requires council action by State law, City Charter or city code. These items must conform to a council approved policy, plan, capital improvement project, ordinance or contract. In addition, meeting minutes shall be included.

4.1 Approve Change Orders 1, 2, and 3 for the Fire Station # 2 Construction Project for Kraus-Anderson Construction Company

A. RESOLUTION

B. CHANGE ORDERS

4.2 Accept Work and Authorize Final Payment for 63rd Ave Trail and Mill and Overlay, CIP 4044

A. RESOLUTION

B. LOCATION MAP

- 4.3 Approve a Temporary On-Sale Liquor License for the Church of St Vincent de Paul for their Auction for Education to be held April 25, 2026, at 9100 93rd Avenue North, Brooklyn Park, Minnesota
- 4.4 Approve Purchase of Toro GM3300 Mower from MTI Distributing for Edinburgh USA
 - A. RESOLUTION

The following items relate to the City Council's long-range policy-making responsibilities and are handled individually for appropriate debate and deliberation. (Those persons wishing to speak to any of the items listed in this section should fill out a speaker's form and give it to the City Clerk. Staff will present each item, following in which audience input is invited. Discussion will then be closed to the public and directed to the council table for action.)

5. PUBLIC HEARINGS
None.

6. LAND USE ACTIONS
None.

7. GENERAL ACTION ITEMS

7.1 City Code Amendment -Change O&M Dept to Public Works Dept
A. ORDINANCE

7.2 Request by Councilmember Shelle Page to Attend City Day on the Hill in St. Paul, MN on March 11, 2026

III. DISCUSSION – These items will be discussion items but the City Council may act upon them during the course of the meeting.

8. DISCUSSION ITEMS

IV. VERBAL REPORTS AND ANNOUNCEMENTS

- 9A. COUNCIL MEMBER REPORTS AND ANNOUNCEMENTS
- 9B. CITY MANAGER REPORTS AND ANNOUNCEMENTS

V. 10. WORK SESSION

- 10.1 Charges for Excessive Public Safety Use
- 10.2 Immigration Enforcement Economic Recovery Plan

VI. ADJOURNMENT

Since we do not have time to discuss every point presented, it may seem that decisions are preconceived. However, background information is provided for the City Council on each agenda item in advance from city staff and appointed commissions, and decisions are based on this information and past experiences. If you are aware of information that has not been discussed, please raise your hand to be recognized. Please speak from the podium. Comments that are pertinent are appreciated. Items requiring excessive time may be continued to another meeting.

City of Brooklyn Park Request for Council Action

Agenda Item:	3B.1	Meeting Date:	February 9, 2026
Agenda Section:	Public Presentations/ Proclamations/Receipt of General Communications	Originating Department:	Administration
Resolution:	N/A	Prepared By:	Katrina Doshier, Program Assistant
Ordinance:	N/A		
Attachments:	N/A	Presented By:	Department Directors/Managers
Item:	Introduction of New Employees		

City Manager's Proposed Action:

Introduction of the City of Brooklyn Park's new employees.

Overview:

<u>Employee</u>	<u>Start Date</u>	<u>Title</u>
Community Development		
Christina Jones	January 26, 2026	Career Pathways Case Manager
Operations and Maintenance		
Tim Haugo	January 12, 2026	Assistant City Engineer
Police		
Chloe Habighorst	January 14, 2026	Police Cadet, Part Time
Jordan Whittaker	January 16, 2026	Police Cadet, Part Time
Haley Pearson	January 21, 2026	Community Incident Intervention Specialist, Part Time

Primary Issues/Alternatives to Consider: N/A

Budgetary/Fiscal Issues: N/A

Attachments: N/A

City of Brooklyn Park Request for Council Action

Agenda Item:	3B.2	Meeting Date:	February 9, 2026
Agenda Section:	Public Presentations/ Proclamations/Receipt of General Communications	Originating Department:	Administration
Resolution:	N/A	Prepared By:	Dr. Marcellus Davis, REDI Manager
Ordinance:	N/A		
Attachments:	1	Presented By:	Mayor Hollies Winston
Item:	Mayor's Proclamation of February 2026 as Black History Month in the City of Brooklyn Park		

City Manager's Proposed Action:

The Mayor shall proclaim February 2026 as Black History Month in the City of Brooklyn Park by one of the following:

1. I, Hollies Winston, Mayor of the City of Brooklyn Park, Minnesota, do hereby proclaim February 2026 as Black History Month in the City of Brooklyn Park.

OR

2. By reading the proclamation.

Overview:

In the United States, the month of February is observed as the National Black History Month. It is a reminder that Black history is American history, and Black culture is American culture, both essential to the evolving story of America. It is important that we recognize the invaluable contributions of African Americans to this great nation, and we must confront the injustices many Black Americans suffer.

Primary Issues/Alternatives to Consider: N/A

Budgetary/Fiscal Issues: N/A

Attachments:

3B.2A PROCLAMATION

PROCLAMATION

DECLARING FEBRUARY 2026 AS BLACK HISTORY MONTH IN THE CITY OF BROOKLYN PARK, MINNESOTA

WHEREAS, in the United States, the month of February is observed as the National Black History Month. It is a reminder that Black history is American history, and Black culture is American culture, both essential to the evolving story of America. It is important that we recognize the invaluable contributions of African Americans to this great nation, and we must confront the injustices many Black Americans suffer; and

WHEREAS, Black History Month celebrates the achievements of African Americans who have been instrumental in shaping the character, culture and economic life of our state and nation; and

WHEREAS, Dr. Carter G. Woodson, founder of the Association for the Study of African American Life and History, first launched "Negro History Week" in 1926, and is widely regarded as the father of Black History; and

WHEREAS, the 2026 National Black History Month theme, "A Century of Black History", the City of Brooklyn Park will mirror this theme for our 2026 Black History Showcase held Friday, February 20, from 5-8pm at the Brooklyn Park Community Activities Center. This theme marks the 100th anniversary of Negro History Week, highlighting a century of efforts to study and celebrate the history, culture, and achievements of people of African descent. Black people continue to create and develop Black history, daily. The impact of this history is felt worldwide, nationally, statewide, and locally in industry, business, arts, sciences, politics, and all factions of society. The democratic American experience could not be told without highlighting the contributions of Black people through Black culture, Black ingenuity, Black brilliance, and Black history, as will be the case for the next 100 years.

WHEREAS, African Americans are engaged throughout our society as our friends and neighbors, scholars, teachers, businesspeople, mayors, community leaders, and contributors to our quality of life.

NOW, THEREFORE, I, Hollies Winston, Mayor of the City of Brooklyn Park, Minnesota, do hereby proclaim February 2026 as Black History Month in the City of Brooklyn Park.



City of Brooklyn Park Request for Council Action

Agenda Item:	3B.3	Meeting Date:	February 9, 2026
Agenda Section:	Public Presentations/ Proclamations/Receipt of General Communications	Originating Department:	Administration
Resolution:	N/A	Prepared By:	Katrina Doshier, Program Assistant
Ordinance:	N/A		
Attachments:	1	Presented By:	Mayor Hollies Winston
Item:	Proclamation Recognizing the TC Storm Basketball Team for Winning Their Championship Game on January 18, 2026		

City Manager's Proposed Action:

The Mayor recognizes the TC Storm Basketball Team for winning their championship game on January 18, 2026, by one of the following:

1. I, Hollies Winston, Mayor of the City of Brooklyn Park, Minnesota, do hereby recognize the TC Storm Basketball Team for winning the championship game on January 18, 2026.

OR

2. By reading the proclamation.

Overview:

On January 18, 2026, the TC Storm Basketball team won the championship game against St. Michael, after winning back-to-back weekend games defeating both Osseo and Maple Grove on January 11, 2026. Councilmember Page requested that they be recognized for their hard work and dedication.

Primary Issues/Alternatives to Consider: N/A

Budgetary/Fiscal Issues: N/A

Attachments:

3B.3A PROCLAMATION

PROCLAMATION

PROCLAMATION RECOGNIZING THE TC STORM BASKETBALL TEAM FOR WINNING THEIR CHAMPIONSHIP GAME ON JANUARY 18, 2026

WHEREAS, the TC Storm Basketball Team has demonstrated exceptional skill, teamwork, and sportsmanship throughout the season; and

WHEREAS, the TC Storm defeated both the Osseo and Maple Grove teams on January 11, 2026; and

WHEREAS, the TC Storm played through illness, persisted, and never gave up; and

WHEREAS, through dedication, discipline, and perseverance, the TC Storm won a championship title on January 18, 2026, against the St. Michael team; AND

WHEREAS, this accomplishment reflects the hard work of the athletes, the leadership of the coaching staff, and the support of families and the community.

NOW, THEREFORE, I, Hollies Winston, Mayor of the City of Brooklyn Park, Minnesota, do hereby congratulate and recognize the TC Storm Basketball team for winning their championship game on January 18, 2026, and commends the team for representing their community with pride, excellence, and integrity.



Hollies Winston, Mayor

5200 85th Avenue North
Brooklyn Park, MN 55443

City of Brooklyn Park Request for Council Action

Agenda Item:	3B.4	Meeting Date:	February 9, 2026
Agenda Section:	Public Presentations/ Proclamations/Receipt of General Communications	Originating Department:	Administration
Resolution:	N/A	Prepared By:	Katrina Doshier, Program Assistant
Ordinance:	N/A		
Attachments:	1	Presented By:	Mayor Hollies Winston
Item:	Proclamation Declaring February 18, 2026, as School Bus Driver Appreciation Day in Brooklyn Park, Minnesota.		

City Manager's Proposed Action:

The Mayor shall proclaim February 18, 2026, as School Bus Driver Appreciation Day in Brooklyn Park, Minnesota by one of the following:

1. I, Hollies Winston, Mayor of the City of Brooklyn Park, Minnesota, do hereby proclaim February 18, 2026, as School Bus Driver Appreciation Day in the City of Brooklyn Park, Minnesota.

OR

2. By reading the proclamation.

Overview:

The Minnesota School Bus Operators Association and the Minnesota Association of Pupil Transportation partnered to create School Bus Driver Appreciation Day in Minnesota in 2017 to encourage school leaders, parents and students to celebrate the often-overlooked profession that plays a crucial role in the state's education system.

Primary Issues/Alternatives to Consider: N/A

Budgetary/Fiscal Issues: N/A

Attachments:

3B.4A PROCLAMATION

PROCLAMATION

DECLARING FEBRUARY 18, 2026, AS MINNESOTA SCHOOL BUS DRIVER APPRECIATION DAY IN THE CITY OF BROOKLYN PARK, MINNESOTA

WHEREAS, school bus drivers in the City of Brooklyn Park safely transport our community's children to and from school and activities each day, often in challenging weather and traffic conditions; and

WHEREAS, these professional drivers are entrusted with the safety and well-being of dozens of students on every route, providing a reliable, welcoming presence that often begins and ends a student's school day; and

WHEREAS, school bus drivers are essential partners in our local education system, helping ensure that all students can access learning opportunities regardless of their family's schedule, distance from school, or transportation resources; and

WHEREAS, students are significantly safer riding in a school bus than in a passenger vehicle, thanks to rigorous safety standards, professional training, and ongoing student safety education; and

WHEREAS, school bus transportation is a vital part of our community's infrastructure and the largest form of mass transit in Minnesota, supporting families, schools, and employers every day; and

WHEREAS, the City of Brooklyn Park wishes to recognize and thank our school bus drivers for their dedication, professionalism, and commitment to student safety.

NOW, THEREFORE, I, Hollies Winston, Mayor of the City of Brooklyn Park, Minnesota, do hereby proclaim February 18, 2026, as School Bus Driver Appreciation Day in the City of Brooklyn Park, Minnesota.



Hollies Winston, Mayor

5200 85th Avenue North
Brooklyn Park, MN 55443

City of Brooklyn Park Request for Council Action

Agenda Item:	4.1	Meeting Date:	February 9, 2026
Agenda Section:	Consent	Originating Department:	Operations & Maintenance
Resolution:	X	Prepared By:	Greg Hoag, Park & Building Maintenance Manager
Ordinance:	N/A		
Attachments:	2	Presented By:	Greg Hoag, Park & Building Maintenance Manager; Shawn Conway, Fire Chief
Item:	Approve Change Orders 1, 2, and 3 for the Fire Station #2 Construction Project for Kraus-Anderson Construction Company		

City Manager's Proposed Action:

MOTION _____, SECOND _____, TO WAIVE THE READING AND ADOPT RESOLUTION #2026-____ TO APPROVE CHANGE ORDERS 1, 2, AND 3 FOR THE FIRE STATION #2 CONSTRUCTION PROJECT FOR KRAUS-ANDERSON CONSTRUCTION COMPANY.

Overview:

This request is for approval of change orders 1, 2, and 3, associated with the construction of the new Fire Station #2. The project is approximately 7% complete, and the change order cost increases are related to three extra work items.

A summary of the items is shown as follows:

<u>Description</u>	<u>Amount</u>
Additions/Changes:	
Soil Corrections	\$129,767.52
Plan Review Earthwork Changes	\$ 55,504.08
Basement Foundation Modifications	<u>\$ 3,916.95</u>
Total	<u>\$189,188.55</u>

It is not unusual for projects of this type to require additional items due to circumstances or conditions that were not expected at the time of plan preparation or during construction. The required additions, modifications and adjustments were not included in the original bid and, therefore, the addition of the work required an additional cost over the original bid.

Primary Issues/Alternatives to Consider:

The Architect, CNH Architects and Operations and Maintenance staff have reviewed the items and negotiated with the Contractor and are satisfied with the negotiated amounts. Staff is recommending Council approval.

Budgetary/Fiscal Issues:

The project budget contains a construction contingency of \$1,608,831.64. The cost of the change orders will be covered by the construction contingency thus keeping the project on budget.

Attachments:

- 4.1A RESOLUTION
- 4.1B CHANGE ORDERS

RESOLUTION #2026-

RESOLUTION TO APPROVE CHANGE ORDERS
1, 2, AND 3 FOR THE FIRE STATION #2 CONSTRUCTION PROJECT FOR
KRAUS-ANDERSON CONSTRUCTION COMPANY

WHEREAS, the Fire Station # 2 project is needed to provide adequate space for Fire Department staff;
and

WHEREAS, the construction bid for New World project #1032 was awarded by the City Council on
October 13, 2025, to Kraus-Anderson Construction Company Inc. with a Guaranteed Maximum Price (GMP) of
\$35,751,814.27.; and

WHEREAS, with the approval of the change orders, there is a contract increase of \$189,188.55; and

WHEREAS, the total approved GMP cost of the project will therefore be \$35,941,002.82.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Brooklyn Park to approve
change orders 1, 2 and 3 for the Fire Station # 2 construction project for Kraus-Anderson Construction
Company for \$189,188.55.



Change Order Request

Project: Brooklyn Park Fire Station #2	Change Order Request: 0001
To: City of Brooklyn Park	Change Order Request Date: Dec 1, 2025

We propose to make the following changes in this contract :

Soil Corrections

Cost Items:

PCO	Scope	Name	(Sub)Contractor	Amount:
0005	WS 31A: Earthwork Package	Soil Corrections	Fehn Companies, Inc.	\$125,329.84
0005	Warranty Reserve Allocation	Warranty Reserve		\$187.99
0005	Umbrella Liability Insurance	ULI		\$1,240.77
0005	Payment & Performance Bond	Bond		\$777.05
0005	Fee	Fee		\$2,231.87

Total Amount: \$129,767.52

The total Cost to perform the work as described above is a CHANGE of \$129,767.52.
The contract duration will be modified by (ZERO) days

Please indicate your acceptance and approval of this additional work in the space provided below

Accepted By:
CNH Architects, Inc.

Submitted By:
Kraus-Anderson Construction
Company

Approved By:
City of Brooklyn Park

By: _____

By: *Molly Jutz*

By: _____

Date

Date

Date



KRAUS-ANDERSON®
Construction Company

501 S 8th Street
Minneapolis, MN, 55404

Change Order Request

Project: Brooklyn Park Fire Station #2	Change Order Request: 0002
To: City of Brooklyn Park	Change Order Request Date: Dec 15, 2025

We propose to make the following changes in this contract :

PR 01 Plan Review Response Revisions

Cost Items:

PCO	Scope	Name	(Sub)Contractor	Amount:
0004	WS 31A: Earthwork Package	PR 01 - Earthwork Changes	Fehn Companies, Inc.	\$53,606.00
0004	Warranty Reserve Allocation	Warranty Reserve		\$80.41
0004	Umbrella Liability Insurance	ULI		\$530.70
0004	Payment & Performance Bond	Bond		\$332.36
0004	Fee	Fee		\$954.62

Total Amount: \$55,504.08

The total Cost to perform the work as described above is a CHANGE of \$55,504.08.
The contract duration will be modified by (ZERO) days

Please indicate your acceptance and approval of this additional work in the space provided below

Accepted By:
CNH Architects, Inc.

Submitted By:
Kraus-Anderson Construction
Company

Approved By:
City of Brooklyn Park

By: _____

By: *Molly Jutz*

By: _____

Date

Date

Date



KRAUS-ANDERSON®
Construction Company

501 S 8th Street
Minneapolis, MN, 55404

Change Order Request

Project: Brooklyn Park Fire Station #2	Change Order Request: 0003
To: City of Brooklyn Park	Change Order Request Date: Dec 16, 2025

We propose to make the following changes in this contract :

PR #02 Basement Foundation Modifications

Cost Items:

PCO	Scope	Name	(Sub)Contractor	Amount:
0006	WS 03A: Cast-in-Place Concrete	PR #02 Concrete Changes	Axel H. Ohman, Inc	\$3,783.00
0006	Warranty Reserve Allocation	Warranty Reserve		\$5.67
0006	Umbrella Liability Insurance	ULI		\$37.45
0006	Payment & Performance Bond	Bond		\$23.45
0006	Fee	Fee		\$67.37

Total Amount: \$3,916.95

The total Cost to perform the work as described above is a CHANGE of \$3,916.95.
The contract duration will be modified by (ZERO) days

Please indicate your acceptance and approval of this additional work in the space provided below

Accepted By:
CNH Architects, Inc.

Submitted By:
Kraus-Anderson Construction
Company

Approved By:
City of Brooklyn Park

By:

By: Molly Jutz

By:

Date

Date

Date

City of Brooklyn Park Request for Council Action

Agenda Item:	4.2	Meeting Date:	February 9, 2026
Agenda Section:	Consent	Originating Department:	Operations and Maintenance Engineering Services Division
Resolution:	X	Prepared By:	Craig Runnakko, Construction Engineer
Ordinance:	N/A		
Attachments:	2	Presented By:	Mitch Robinson, City Engineer
Item:	Accept Work and Authorize Final Payment for 63rd Ave Trail and Mill and Overlay, CIP 4044		

City Manager's Proposed Action:

MOTION _____, SECOND _____, TO WAIVE THE READING AND ADOPT RESOLUTION #2026-_____ TO ACCEPT THE WORK AND AUTHORIZE FINAL CONTRACT IN THE AMOUNT OF \$1,290,486.37 AND RECEIVE REIMBURSEMENT IN THE AMOUNT OF \$33,306.53 FROM PARK CONSTRUCTION COMPANY OF SPRING LAKE PARK, MINNESOTA FOR 63RD AVE TRAIL AND MILL AND OVERLAY, CIP4044.

Overview:

Project CIP 4044 combined a Municipal State Aid (MSA) Mill and Overlay on 63rd Ave between Mendelssohn Ave and Boone Ave with the construction of a trail on the south side of 63rd Ave from Mendelssohn Ave to West Broadway. Additional maintenance work was completed on the city's storm sewer and watermain systems. The new trail in conjunction with MnDOT's replacement of the 63rd Ave bridge over TH169 completed the trail system along 63rd Ave connecting Brooklyn Park, Brooklyn Center and Maple Grove.

We used more than estimated quantities on Aggregate Base Class 5 due to an increase in trail quantity, thickness of gravel section in the roadway and to increase the strength of the pavement section where we had soft soils. An increase in pavement quantities was due to the pavement thickness being more than anticipated in street patching area, trail quantity increased from the estimate and added the intersection at Mendelssohn Dr to coordinate with the 63rd Ave Bridge project. There was an increase in the 8" concrete driveway quantity to pay for a valley gutter that needed to be replaced due to the road diet between Yukon Ave and Zealand Ave. Additional bio-logs and sodding were required due to grading on site.

The final inspection finds all work accomplished in accordance with the plans and specifications. City staff recommends acceptance of this work and issuance of the final payment pending receipt of a one-year maintenance bond.

Primary Issues/Alternatives to Consider: N/A

Budgetary/Fiscal Issues:

Final quantity measurements found that we had overpaid on the amount of Aggregate Base Class 5 most likely due to the conversion factors between loose and compacted Class 5. The contractor has agreed to be invoiced and send the city a check for \$33,306.53 once the final payment has been authorized.

The project was programmed in the adopted 2024-2028 Capital Improvement Plan (CIP) for a scheduled 2024 completion as project CIP No. 2006 with an estimated cost of \$1,040,000.00. In accordance with City policies, the City is proposing to pay for the project with a Federal grant, Municipal State Aid, and Water Distribution Utility funds.

Attachments:

- 4.2A RESOLUTION
- 4.2B LOCATION MAP

RESOLUTION #2026-

RESOLUTION TO ACCEPT THE WORK AND AUTHORIZE FINAL CONTRACT IN THE AMOUNT OF \$1,290,486.37 AND RECEIVE REIMBURSEMENT IN THE AMOUNT OF \$33,306.53 FROM PARK CONSTRUCTION COMPANY OF SPRING LAKE PARK, MINNESOTA FOR 63RD AVE TRAIL AND MILL AND OVERLAY, CIP4044

WHEREAS, Park Construction Company was awarded CIP 4044: Mill and Overlay on 63rd Ave N from Mendelssohn Ave to West Broadway and trail on the south side of 63rd Ave between Mendelssohn Ave and West Broadway. The project included curb and gutter replacement, pedestrian curb ramp upgrades (to meet current ADA standards), sidewalk connections, bituminous trail construction water system and storm sewer rehabilitation, bituminous mill and overlay; and

WHEREAS, the original contract value was \$1,090,190.41 was awarded on April 8, 2024, by City Council; and

WHEREAS, Change Orders 1-4 increased the total contract value to \$1,151,708.28 were approved on July 29, 2024, by City Council; and

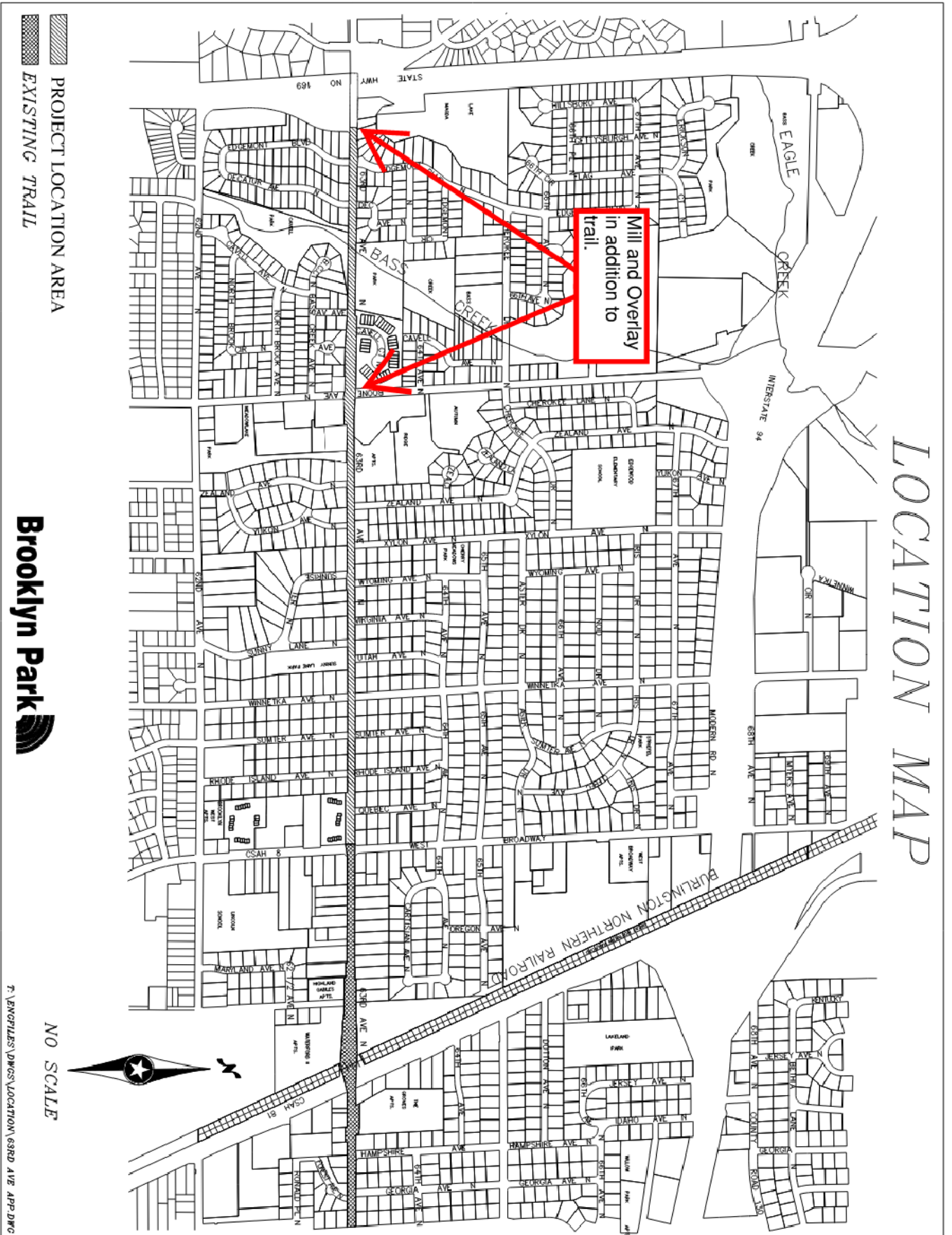
WHEREAS, Change Orders 5-6 increased the total contract value to \$1,194,975.14 were approved per the City's Purchasing Manual; and

WHEREAS, in the proper performance of the contract unforeseen conditions were encountered requiring construction units exceeding that normally required and bid; and

WHEREAS, the City Engineer recommends award the acceptance of this work and issuance of the final payment pending receipt of a one-year maintenance bond.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Brooklyn Park, the City Manager is hereby authorized to accept the work and complete final payment for CIP 4044 in the amount of (-\$33,306.53).

LOCATION MAP



PROJECT LOCATION AREA
EXISTING TRAIL

Brooklyn Park

NO SCALE

7: \ENGPFILES\DWGS\LOCATION\63RD AVE APP.DWG

City of Brooklyn Park Request for Council Action

Agenda Item:	4.3	Meeting Date:	February 9, 2026
Agenda Section:	Consent	Originating Department:	Community Development Rental and Business Licensing
Resolution:	N/A	Prepared By:	Megan Bookey, Program Assistant III
Ordinance:	N/A		
Attachments:	N/A	Presented By:	Keith Jullie, Rental and Business Licensing Manager
Item:	Approve a Temporary On-Sale Liquor License for the Church of St Vincent de Paul for their Auction for Education to be held April 25, 2026, at 9100 93 rd Avenue North, Brooklyn Park, Minnesota		

City Manager's Proposed Action:

MOTION _____, SECOND _____, TO APPROVE A TEMPORARY ON-SALE LIQUOR LICENSE FOR THE CHURCH OF ST VINCENT DE PAUL FOR THEIR AUCTION FOR EDUCATION TO BE HELD APRIL 25, 2026, AT 9100 93RD AVENUE NORTH.

Overview:

St Vincent de Paul is hosting their Auction for Education on April 25, 2026, on parish grounds, 9100 93rd Avenue North. The hours of the event are 5:00 to 11:00 p.m. and the event will be held indoors.

The Community Development Department has approved the application, and the Police Department has completed their investigation of the applicant. There are no known code violations at the property and staff recommend approval of the Temporary On-Sale Liquor license.

Primary Issues/Alternatives to Consider: N/A

Budgetary/Fiscal Issues: N/A

Attachments: N/A

City of Brooklyn Park Request for Council Action

Agenda Item:	4.4	Meeting Date:	February 9, 2026
Agenda Section:	Consent	Originating Department:	Recreation & Parks
Resolution:	X	Prepared By:	Brad Tullberg, Recreation & Parks Director
Ordinance:	N/A		
Attachments:	1	Presented By:	Brad Tullberg
Item:	Approve Purchase of Toro GM3300 Mower from MTI Distributing for Edinburgh USA		

City Manager's Proposed Action:

MOTION _____, SECOND _____, TO WAIVE THE READING AND ADOPT RESOLUTION #2026-_____ TO APPROVE THE PURCHASE OF A TORO GM3300 MOWER FROM MTI DISTRIBUTING FOR EDINBURGH USA IN THE AMOUNT OF \$64,584.11.

Overview:

The replacement of the 2016 Toro GM 3300 Tri-Flex greens mower (Unit #8459) was included in the 2026-30 Capital Equipment Plan in the amount of \$45,000 under CEP Project 6110. The greens mowers are a critical component to maintaining a high level of course conditions and require planned replacement cycles to minimize downtime for repairs. This piece of equipment has reached the end of its typical expected life cycle.

Due to rising costs, the new greens mower will be purchased for \$64,584.11 as listed on the State of Minnesota Purchasing Contract (Contract #243333) from MTI Distributing. In order to maximize the value of the unit being replaced, staff will be disposing of the old unit via public auction as allowable through the City of Brooklyn Park procurement policy. Funds received for the sale of the old unit will be used to offset the difference in budgeted cost versus actual cost of the new unit. The remaining difference will be funded through the Edinburgh USA Enterprise Fund.

Primary Issues/Alternatives to Consider: N/A

Budgetary/Fiscal Issues:

The Edinburgh USA Enterprise Fund will be the source of funding for the purchase of the new Toro GM3300 mower and any proceeds from the sale of the old unit will be used to offset the purchase price.

Attachments:

4.4A RESOLUTION

RESOLUTION #2026-

APPROVE THE PURCHASE OF A TORO GM3300 MOWER FROM MTI DISTRIBUTING FOR EDINBURGH USA IN THE AMOUNT OF \$64,584.11

WHEREAS, the replacement of the 2016 Toro GM 3300 Tri-Flex greens mower (Unit #8459) was included in the 2026-30 Capital Equipment Plan in the amount of \$45,000 under CEP Project 6110; and

WHEREAS, greens mowers are a critical component to maintaining a high level of course conditions and require planned replacement cycles to minimize downtime for repairs; and

WHEREAS, the new greens mower will be purchased for \$64,584.11 as listed on the State of Minnesota Purchasing Contract (Contract #243333) from MTI Distributing; and

WHEREAS, to maximize the value of the unit being replaced, staff will be disposing of the old unit via public auction as allowable through the City of Brooklyn Park procurement policy; and

WHEREAS, the Edinburgh USA Enterprise Fund will be the source of funding for the purchase of the new Toro GM3300 mower and any proceeds from the sale of the old unit will be used to offset the purchase price; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Brooklyn Park to Approve the Purchase of a Toro GM3300 Mower From MTI Distributing for Edinburgh USA in the Amount of \$64,584.11.

City of Brooklyn Park Request for Council Action

Agenda Item:	7.1	Meeting Date:	February 9, 2026
Agenda Section:	Discussion Items	Originating Department:	Operations and Maintenance
Resolution:	N/A	Prepared By:	Marc Culver, Public Works Director
Ordinance:	FIRST READING		
Attachments:	1	Presented By:	Marc Culver, Public Works Director
Item:	FIRST READING of Ordinance to rename the Department of Operations and Maintenance as the Department of Public Works		

City Manager's Proposed Action:

MOTION _____, SECOND _____, TO ADOPT ON FIRST READING AN ORDINANCE RENAMING THE DEPARTMENT OF OPERATIONS AND MAINTNENACE AS THE DEPARTMENT OF PUBLIC WORKS.

Overview:

Over the course of the history of the City of Brooklyn Park the department responsible for the maintenance of roadway, utilities, stormwater, and engineering has been referred to as Public Works (as referenced in the City Charter) and Operations & Maintenance.

Over time the Director of the Operations and Maintenance Department has noted both internally and externally some confusion over where this department aligns with industry norms and guidelines, as well as a public identity. The vast majority of the positions and responsibilities within the department align with practices and standards supported by the American Public Works Association (APWA) which has an extremely strong presence nationally and locally. This small effort, seemingly just a matter of semantics, provides a better connection with our employees to resources and events that will help them grow as employees and leaders.

We also occasionally find residents, businesses and visitors calling or emailing looking for the Public Works department. It seems that the public intuitively knows what public works is and better identifies certain services with that department name and identity.

Within that history, in 2001 a new department, Department of Engineering and Building Inspections, was created removing the Engineering division from Operations and Maintenance and Building Inspections from Community Development to create a new department with a new department head. In 2009, as part of the recruitment of a new Community Development Director, it was determined that it was less confusing and more appealing to potential candidates to have Building Inspections within the Community Development department again thereby reducing the size and original intent of the Engineering and Building Inspections Department. Therefore, Engineering was folded back into Operations and Maintenance. These two events represent the noted code changes as referenced in the current city code for the Operations and Maintenance Department.

City Code has seven current references to the Operations and Maintenance department and/or Director of Operations and Maintenance. It also has several references to the Public Works Director and three current references to a Public Works Department. Again, renaming the department as Public Works will provide more clarity and consistency within the code sections as well as references in the City Charter. All references to Operations and Maintenance are revised in the attached Ordinance.

It is recommended that the Department of Operations and Maintenance be renamed to the Department of Public Works and that all references to Operations and Maintenance Department and Director of Operations and Maintenance be amended to Public Works Department and Director of Public Works respectively.

Primary Issues/Alternatives to Consider: N/A

Budgetary/Fiscal Issues:

This department name change will have no budgetary impact. While we have uniform apparel with “Operations and Maintenance” within the logo, this will be replaced with the new “Public Works” logo as we go through our normal replacement of uniform shirts, hats, jackets and sweatshirts, which is already budgeted.

Attachments:

7.1A ORDINANCE

ORDINANCE #2026-

AN ORDINANCE RENAMING THE DEPARTMENT OF OPERATIONS AND MAINTNENACE AS THE DEPARTMENT OF PUBLIC WORKS

~~Text with strikeout is proposed for deletion.~~

Underlined text is proposed for insertion.

The City of Brooklyn Park Does Ordain:

Section 2. Chapter 40 of the City Code is amended to read as follows:

CHAPTER 40: ~~OPERATIONS AND MAINTENANCE~~ PUBLIC WORKS DEPARTMENT

§ 40.01 ESTABLISHMENT.

There is hereby created an ~~Operations and Maintenance~~ Public Works Department. The Department and all of its employees operate under the jurisdiction of the City Manager and Department Director.

§ 40.02 DUTIES.

The ~~Operations and Maintenance~~ Public Works Department, supervised by the Department Director, who shall also serve as the City's Public Works Director ~~of Public Works~~ and be responsible to the City Manager, is responsible for planning and managing all programs for the operation and maintenance of all city transportation facilities, park facilities, forestry system, water utility, sanitary sewer utility, recycling utility, storm sewer utility, street and signal lighting utility, general public and recreational buildings, vehicles/equipment, design and construction of public improvements, and traffic engineering.

Section 2. Chapter 97 Section 97.35 of the City Code is amended to read as follows:

§ 97.35 PUBLIC TREE PLANTING AND MAINTENANCE.

(A) *Public tree care.* The city shall have the right to plant, prune, maintain, and remove trees, plants, and shrubs within the public right-of-ways and on public grounds as may be necessary to insure public safety or to preserve or enhance the symmetry and beauty of such right-of-ways and public grounds. This does not prohibit the planting of "street trees" by adjacent property owners providing that the planting and maintenance of said trees is in accordance with ~~Operations & Maintenance~~ Public Works Department Forestry and Public Easement Maintenance Policies.

(B) *Street tree selection.* The official street tree species authorized for the city shall be as indicated in the Operation & Maintenance Department Forestry Policy. No other species may be planted as street trees without written permission from the City Tree Inspector. No street tree shall be removed without permission from the City Tree Inspector.

Section 2. Chapter 41 Section 41.02 of the City Code is amended to read as follows:

§ 41.02 APPLICANTS FOR CITY EMPLOYMENT/VOLUNTEERS/COMMITTEES.

Related to criminal history employment background investigations, the Police Department is authorized, as the exclusive entity within the city, to conduct a criminal history background investigation on the applicants for the following employment and volunteer positions in the city:

- (A) Administration;
- (B) Community development;
- (C) Municipal utilities;
- (D) Finance (including IT);
- (E) Parks and recreation;
- (F) Public safety;
- (G) ~~Operations and maintenance~~ Public Works;
- (H) Any regular part-time, full-time, and seasonal employees of the city and other positions that will be working with cash, including volunteers that work with children and/or vulnerable adults;
- (I) Any groups/individuals that will have access to PD facility, i.e., Citizen's Academy attendees, multi-cultural committee, etc.

Section 2. Chapter 93 Section 93A.09 of the City Code is amended to read as follows:

§ 93A.09 D.C. WELDERS FOR THAWING FROZEN WATERLINES.

- (A) It is unlawful to use an electric welding machine within the limits of the city for purposes of thawing frozen water mains or services.
- (B) It is unlawful to make any connection from an electric welding machine to any water main, service, or any appurtenance thereto within the city.
- (C) Exception: Unless the person and/or company obtains a permit from ~~Operations and Maintenance~~ Public Works. The person and/or company must show proof of liability and property damage, minimum insurance of \$500,000. Before any machine is turned on, a continuity test must be conducted to ensure proper connection of the effective water pipe.

Section 2. Chapter 93 Section 93A.09 of the City Code is amended to read as follows:

§ 100.34 WATER METERS.

- (A) The city exclusively owns and controls the water meter and yoke to be used in the water system.
 - (1) Meter location in the structure, valve types, electrical grounding, installation and location of remote read wire and read device must be as per requirements of the ~~Operations and Maintenance~~ Public Works Department/Public Utilities Division policies.
 - (2) A domestic service and fire service must be separate and must be controlled by separate valves outside the structure.
 - (3) Commercial, industrial and multi-family buildings must have separate domestic and irrigation meters.
- (B) If any meters are damaged by freezing, hot water, and the like, either by carelessness or neglect of the owner or occupant of the premises or their agents, the owner or occupants must pay for the repairs of such damages. The cost of ordinary maintenance and repairs of all meters owned by the city will be borne by the ~~Operations and Maintenance~~ Public Works Department/Public Utilities Division.
- (C) At the written request of any owner or consumer a person designated by the City Manager will test or cause to be tested the meter supplying the premises of such owner, or consumer. A deposit in the amount established by the City Council will be required before the meter is disconnected which will be returned to the owner or consumer if the meter is not found to be registering correctly within ten percent, otherwise the deposit so made will be retained by the city to cover the cost of the test. The owner or consumer may, if the owner or consumer desires, be present at the time any such test is made. The result of any such test must be reported to the owner or consumer in every case.
- (D) If the testing of a meter, as hereinabove provided, indicates that it registers in excess of 10% error, the charge to the consumer for water consumed and used during the quarter within which the test is made shall be the corresponding quarter of the previous year; if the consumer was not receiving service during the corresponding quarter of the previous year, or if for any other reason the charge for such corresponding period cannot be justly applied, the charge so made for the quarter within which such test occurred must be equitably adjusted by the person designated by the City Manager.

(E) The customer is prohibited from obstructing the meter so as to prohibit the reading or repairing of the meter.

(F) It is unlawful for anyone intentionally to misread any meter so as to avoid the payment of just charges for water, and it is unlawful for anyone to tamper with any meter so as to avoid just charges for water.

(G) So as to provide uniformity throughout the municipality, no water meter and yoke will be installed except when obtained from the municipality for that purpose and use in single-family dwellings. Meters and yokes required for larger users must contact the Building Official. Anyone wishing to install a water meter must obtain the meter and yoke from the Building Official and reimburse the city for the cost thereof as determined by § [100.62](#) of this chapter. Payment therefor is not construed as giving title to anyone other than the municipality.

Section 2. Chapter 93 Section 93A.09 of the City Code is amended to read as follows:

§ 125.10 DEFINITIONS.

IMPOUNDMENT or **IMPOUND**. Removal of a micromobility vehicle to a storage facility or designated impound location by the city or a licensed city contractor in response to authorization from a police officer, traffic control agent, or other city employee who is designated by the Public Works Director of ~~Operations and Maintenance~~ to act under this section.

MICROMOBILITY SHARING or **MICROMOBILITY SHARING SERVICE**. Any rental or lending service that:

(1) Allows riders to temporarily use micromobility vehicles available from a fleet in exchange for a fee or other form of direct or indirect compensation; and

(2) Encourages, allows, or is susceptible to micromobility vehicle vending, renting, or lending from city-maintained right-of-way or other city property.

MICROMOBILITY VEHICLE. Bicycles, electric-assisted bicycles, motorized foot scooters, passenger vehicles, and any other transportation device intended for short-duration or short-distance trips that is identified by the City Manager as a micromobility vehicle. A current list of all micromobility vehicles included in this definition shall be kept on file by the City Manager and shall be made readily available for public inspection.

Section 3. This ordinance shall become effective after adoption and upon thirty (30) days following its legal publication.

City of Brooklyn Park Request for Council Action

Agenda Item:	7.2	Meeting Date:	February 9, 2026
Agenda Section:	General Action Items	Originating Department:	Administration
Resolution:	N/A	Prepared By:	Katrina Doshier, Program Assistant
Ordinance:	N/A		
Attachments:	N/A	Presented By:	Jay Stroebel, City Manager
Item:	Request by Council Member Shelle Page to Attend City Day on the Hill in St. Paul, MN on March 11, 2026		

City Manager's Proposed Action:

MOTION _____, SECOND _____, TO APPROVE COUNCIL MEMBER SHELE PAGE TO ATTEND CITY DAY ON THE HILL IN ST. PAUL, MN ON MARCH 11, 2026

Overview:

Council Member Shelle Page has requested to attend City Day on the Hill in St. Paul, MN on March 11, 2026.

Approximate costs:

Registration: \$125

Supplemental Council Pay (if requested): \$50 x 1 = \$50

Total: \$175 plus mileage

This expenditure would be covered under 2026 budgeted resources in the Mayor and Council conferences/schools expense line.

Primary Issues/Alternatives to Consider: N/A

Budgetary/Fiscal Issues:

In-State Travel

Travel for League of Minnesota Cities Newly Elected Official training would be available for all new Council Members. As resources allow, and if approved by Council, the Mayor and Council Members can request to travel to in-state conferences annually.

The 2026 budget for conferences, schools and travel is \$16,733.00 for the City Council.

Attachments: N/A

City of Brooklyn Park Council Work Session

Meeting Date:	February 9, 2026	Originating Department:	Community Development
Agenda Item:	10.1	Prepared By:	Katrina Doshier, Program Assistant
Agenda Section:	Work Session	Presented By:	Mark Bruley, Chief of Police Shawn Conway, Chief of Fire
Item:	Charges for Excessive Public Safety Use		

Summary:

Discussion on charges for excessive Public Safety use.

City of Brooklyn Park Council Work Session

Meeting Date:	February 9, 2026	Originating Department:	Community Development
Agenda Item:	10.2	Prepared By:	Tim Gladhill, Community Development Director; John Kinara, Housing & Redevelopment Coordinator; Saolia Tucker, Business Development Coordinator; Cara Donovan, Senior Planner
Agenda Section:	Work Session	Presented By:	Tim Gladhill; John Kinara; Saolia Tucker; Cara Donovan
Item:	Immigration Enforcement Economic Recovery Plan		

Summary:

Direct staff on next steps on proposed business and housing programs and policies related to economic impacts of current immigration enforcement activities.