

Monday, September 15, 2025

Immediately after the Special City Council Meeting at 6:00 P.M.

## **REGULAR EDA MEETING – AGENDA #11**

President Hollies Winston, Vice President Nichole Klonowski, Treasurer Shelle Page,  
Commissioners Christian Eriksen, Amanda Xiong, Maria Tran, and Tony McGarvey  
Executive Director Tim Gladhill, Assistant Executive Director Jay Stroebel and Secretary Seng Moua.

If you need these materials in an alternative format or reasonable accommodations for an EDA meeting, please provide a 72-hours' notice to Seng Moua by calling 763-493-8059 or emailing [Seng.Moua@brooklynpark.org](mailto:Seng.Moua@brooklynpark.org).

Si usted necesita esta información en español, llame al 763-424-8000 y solicite un intérprete.

Yog xav tau kev pab, hu 763-493-8059.

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***Our Vision: Brooklyn Park, a thriving community inspiring pride where opportunities exist for all.***

### ***Our Brooklyn Park 2025 Goals:***

***• A united and welcoming community, strengthened by our diversity • Beautiful spaces and quality infrastructure make Brooklyn Park a unique destination • A balanced economic environment that empowers businesses and people to thrive • People of all ages have what they need to feel healthy and safe • Partnerships that increase racial and economic equity empower residents and neighborhoods to prosper • Effective and engaging government recognized as a leader***

#### **I. ORGANIZATIONAL BUSINESS**

##### **1. CALL TO ORDER/ROLL CALL**

##### **2. APPROVAL OF AGENDA**

#### **II. PUBLIC INVOLVEMENT**

##### **3. PUBLIC COMMENT AND RESPONSE**

Provides an opportunity for Brooklyn Park residents and business owners in Brooklyn Park to address the EDA on items which are not on the agenda. Public Comment will be limited to 15 minutes (*if no one is in attendance for Public Comment, the regular meeting may begin*), and it may not be used to make personal attacks, to air personality grievances, to make political endorsements or for political campaign purposes. Commissioners will not enter into a dialogue with members of the public. Questions from the EDA will be for clarification only. Public Comment will not be used as a time for problem-solving or reacting to the comments made but, rather, for hearing from members of the public for informational purposes only.

##### **3A. RESPONSE TO PRIOR PUBLIC COMMENT**

##### **3B. PUBLIC COMMENT**

##### **3C. PUBLIC PRESENTATIONS**

##### **3D. PUBLIC ANNOUNCEMENTS**

#### **III. STATUTORY BUSINESS AND/OR POLICY IMPLEMENTATION**

##### **4. CONSENT**

##### **4.1 Consider Approving the EDA Regular Meeting Minutes**

##### **A. AUGUST 18, 2025, DRAFT REGULAR MEETING MINUTES**

##### **4.2 Consider Authorizing the Release of a Request for Proposal (RFP) for Small Business Center (SBC) Marketing Services**

##### **A. RESOLUTION**

##### **B. SBC MARKETING REQUEST FOR PROPOSAL DRAFT**

##### **4.3 Consider Authorizing the Submittal of a DEED Adult Support Services Grant Application and Executing all Required Agreements**

**A. RESOLUTION**

- 4.4** Consider Authorizing the Submittal of a DEED Drive for 5 – Job Placement Services Grant Application

**A. RESOLUTION**

The following items relate to the EDA’s long-range policy-making responsibilities and are handled individually for appropriate debate and deliberation. (Those persons wishing to speak to any of the items listed in this section should fill out a speaker’s form and give it to the Secretary. Staff will present each item, following in which audience input is invited. Discussion will then be closed to the public and directed to the EDA table for action.)

**5. PUBLIC HEARINGS**

**6. GENERAL ACTION ITEMS**

- 6.1** Consider Approving Special Benefit Tax Levies for the Purpose of Defraying the Costs Incurred by the Brooklyn Park Economic Development Authority for the Year 2026

**A. RESOLUTION**

- 6.2** Consider Directing Staff on Next Steps for Small Business Center Operations to be Brought Forward at a Future Meeting for Formal Consideration

- 6.3** Approve Second EDA Representative for BioTech Innovation District Steering Committee

**IV. DISCUSSION – These items will be discussion items, but the EDA may act upon them during the meeting.**

**7. DISCUSSION ITEMS**

- 7.1** EDA Status Update

**A. 2025 RESTAURANT WEEK FLYER**

**B. BIOTECH INNOVATION DISTRICT UPDATE**

- 7.2** Verbal Commissioner Reports and Announcements

*The regular EDA Meeting will be recessed and reconvened in room A203 for the Closed Session Meeting.*

**V. CLOSE SESSION – The closed session will be recorded but not televised.**

**8. CLOSED SESSION**

- 8.1** Close the Meeting Pursuant to Minnesota Statutes Section 13D.05 Subdivision 3(b) to Discuss Attorney Client Privileged Information Related to Threatened Litigation Pertaining to Duffy Development (Tessman Ridge Phase 2)

**VI. ADJOURNMENT**

Since we do not have time to discuss every point presented, it may seem that decisions are preconceived. However, background information is provided for the EDA on each agenda item in advance from city staff; and decisions are based on this information and past experiences. Items requiring excessive time may be continued to another meeting.

The Brooklyn Park Economic Development Authority’s agenda and packet is posted on the City’s website.

To access the agenda and packet, go to [www.brooklynpark.org](http://www.brooklynpark.org).

**The next scheduled EDA meeting is Monday, October 20, 2025.**