

5. OLD BUSINESS

5.1 Task Force/Committee Scope/Plan of Action (Carried over from May meeting)

Discussion regarding the two Committees that were decided upon at the April meeting. They are "Sales Tax" and "Employee Retention/Benefits".

- Each committee currently has four Commissioners assigned to them.
 - Commissioner Pone will need to determine which Committee he would like to belong to.
 - It was requested that the Committee information and a link to the City Council meeting of November 25, 2024 (showing the final Committee presentations) be shared with the Commissioners. Cheryl will forward the information.
 - Committee Chairs were assigned as: Vice Chair Petty as Chair for the Sales Tax Committee and Commissioner Walker as Chair for the Employee Retention/Benefits Committee.
 - It was noted by Director Green that we need to be aware of the fact that if any Committee meeting will have five (5) or more members present a quorum is established. If this happens, we need to post a notice of the meeting at least 3 days in advance and the meeting would need to be open to the residents. If a potential quorum could happen with any meetings, please let Cheryl know in advance.
 - Chair Blake will act as a "floater" between the two Committees (this will help to avoid the possibility of a quorum at Committee meetings).
- A motion was made to reserve the July 22 date for special Sub-Committee Meetings.

Motion: Walker Second: Mattox
Motion passed unanimously

- Special Sub-Committee Meetings will be held July 22 at 6:30-8:30pm. Rooms at City Hall will be reserved, and reminder emails will be sent to the Commission members. Committees will be prepared to present an update at the regular August 26 meeting.
- Question was asked as to when is the final date to report Committee findings to Council? End of the year (November) is when this usually takes place.
 - Is there a specific format used for the presentation? No, but staff can help.

6. REPORTS OF OFFICERS, BOARDS, AND STANDING

6.1 No Report

7. CORRESPONDENCE/COMMUNICATIONS

7.1 Council Member Page

- Welcome to new Commissioners: Pone, Mattox and Walker. Thank you for serving.
- There will be a private funeral for the Hortman's. It is by personal invitation. If you had any personal connection to them, please let Council Member Page know and she

will see if she can get invitations for you. In addition, they will lay in state at the Capital on Friday (along with their dog, Gilbert).

- Encourage all to attend the Council Meetings (in person or online) whenever you can. Lots of pertinent information is provided.
- Commissioners asked if there were any suggestions that we should take into consideration when making our presentations to Council at year end:
 - Be comfortable.
 - Don't just read what you are presenting, give charts or other visuals. Be unique and colorful.
 - Tell the Council what is most important to your Committee.
 - Keep it simple and clear.
 - Council Member Page indicated she is more than happy to help with presentation information if needed.

8. ADJOURNMENT

8.1 Motion to adjourn meeting at 6:58 PM

Motion: Walker Second: Mattox
Motion passed unanimously

Next Meeting: Tuesday, July 22, 2025; 6:30 – 8:30PM; Rooms A203 and A204 – Committee Meetings
Tuesday, August 26, 2025; 6:00 – 8:00PM; Room A203 – Regular Meeting

Respectfully submitted, Cheryl Keene