

Meeting – Tuesday
 August 26, 2025
 6:00 P.M.

Regular Meeting at Brooklyn Park City Hall
 Room A203
 5200 – 85th Avenue North

Minutes of Meeting
 2025 BUDGET ADVISORY COMMISSION (BAC)
 Regular Meeting #252

“The Mission of the BAC is to ensure the long-term fiscal health of the City by providing strategic direction to the Council. Projections and measurements are used to establish priorities that align with the City’s Strategic Plan, ensuring resources are invested appropriately to meet the vision and mission of the City.”

If you need these materials in an alternative format or need reasonable accommodations for a Budget Advisory Commission meeting, please provide the City with 72-hours notice by calling 763-424-8000 or emailing Chris Xiong at chris.xiong@brooklynpark.org. Si usted necesita esta información en español, llame al 763-424-8000 y solicite un intérprete. Yog xav tau kev pab, 763-424-8000.

Amy Meuers	Present	Michael Mattox	Present
Erica Walker	Present	Nahashon Mobisa	*Absent
Eric Pone	Present	Patrina Green	Absent
Farquema Cokie	Present	William Petty, Vice Chair	Present
Henry Blake, Chair	Present		

Council Liaison, Shelle Page	Present	Staff Liaison, Molly Lopez	Present
Staff Liaison, LaTonia Green	Present		

*Excused **Late

1. **CALL TO ORDER/ROLL CALL 6:00PM**
 1.1 Roll Call – A quorum was established

2. **APPROVAL OF AGENDA**
 2.1 Approval of Current Agenda

Motion: Erica Walker
Motion passed unanimously

Second: Amy Meuers

3. **APPROVAL OF PREVIOUS MINUTES**
 3.1 Approval of Minutes from April 22, 2025 – Minutes were shared electronically

Motion: Michael Mattox
Motion passed unanimously

Second: Erica Walker

4. NEW BUSINESS

- 4.1 BP Community Goals Presentation

- Zach Kramka previously presented to BAC in April 2025. The link will be shared with BAC members to reference.

5. OLD BUSINESS

No Report

6. REPORTS OF OFFICERS, BOARDS, AND STANDING

6.1 Task Force Committee Updates: Sales and Tax, Employee Retention/Benefits

- Commissioner Mattox briefed committee on the sales tax discussion. What other revenue sources can the City add?
- Commissioner Meuers discussed the topics of retention and benefits. Although pay/benefits structure has been reviewed, the outcome is still unknown. There is still a notable high level of turnover in the City. What can we learn from the HR presentation? What does HR learn during the exit process when offboarding? Additional factors need to be considered other than pay and benefits, such as culture.
- Both Task Force Committees will provide a 1-page summary to be included in the end of year annual report.
- Department presentations will be scheduled for the BAC Special Meeting that will be held on Tuesday, October 14, 2025 at 6:00PM. If more time is needed, Finance will present at the regular scheduled meeting on Tuesday, October 28, 2025 at 6:00PM.

7. CORRESPONDENCE/COMMUNICATIONS

7.1 Council Member Page

- Thanked those who attended the Joint Council Meeting. Every group had a different assignment related to the BioTech plan. Excellent discussions followed in larger group setting.
- Council Member Page recognized the finance department for the dedication and amazing job the staff has done.

8. ADJOURNMENT

8.1 Motion to adjourn meeting at 8 PM

Motion: Amy Meuers
Motion passed unanimously

Second: Farquema Cokie

Next Meeting: Tuesday, September 23, 2025, Regular BAC Meeting, 6:00PM
Tuesday, October 14, 2025, Department Presentations, 6:00PM
Tuesday, October 28, 2025, Regular BAC Meeting, 6:00PM

Respectfully submitted, Molly Lopez