

CITY COUNCIL WORK SESSION – AGENDA #35

Si usted necesita esta información en español: 763-424-8000. Yog xav tau kev pab, thov hu rau 763-424-8000 lawv mam li nrhiav ib tus neeg txhais lus rau koj. If you need this information in another language or alternative format, email access@brooklynpark.org or call 763-424-8000.

Our Vision: Brooklyn Park, a thriving community inspiring pride where opportunities exist for all.

- A. CALL TO ORDER – Mayor Hollies Winston**
- B. GENERAL INFORMATION**
None.
- C. DISCUSSION ITEMS/GENERAL ACTION ITEMS – These items will be discussion items but the City Council may act upon them during the course of the meeting.**
 - C.1** Priority Setting Re-cap: Strategic Communication/Positive Image
 - C.2** Cannabis Businesses Updates
 - A.** CANNABIS MEMO
 - B.** THC LICENSES MAP
 - C.3** 2026-2027 Preliminary Budget Discussion
- D. VERBAL REPORTS AND ANNOUNCEMENTS**
 - D.1 COUNCIL MEMBER REPORTS AND ANNOUNCEMENTS**
 - D.2 CITY MANAGER REPORTS AND ANNOUNCEMENTS**
- E. ADJOURNMENT**

City of Brooklyn Park Council Work Session

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| Meeting Date: | September 2, 2025 | Originating Department: | Administration |
| Agenda Item: | C.1 | Prepared By: | Dr. Angel Smith, Assistant City Manager |
| Agenda Section: | Work Session | Presented By: | Dr. Angel Smith, Assistant City Manager; Risikat Adesaogun, Communications Manager; Corey Day, LS2Group |
| Item: | Priority Setting Re-cap: Strategic Communication / Positive Image | | |

Summary:

Earlier this year, the Senior Management Team (SMT) and City Council participated in a retreat focused on aligning strategic priorities and identifying initiatives that could have the greatest impact on our community. As a result of that conversation, Councilmembers shared key projects and ideas they believe would move the city forward. Under the Inclusive & Engaged Community goal, one of the priorities identified was enhancing storytelling and education, specifically, finding new ways to showcase the voices and experiences of our residents, business owners, and other community members.

During our work session, we will take a deeper dive into that topic, by first providing an overview of our internal communication responsibility along with those of LS2Group, while exploring additional approaches and delivery methods to elevate these stories and better reflect the rich diversity of our city.

City of Brooklyn Park Council Work Session

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| Meeting Date: | September 2, 2025 | Originating Department: | Community Development |
| Agenda Item: | Discussion Items/General Action Items | Prepared By: | Keith Jullie, Rental & Business Licensing Manager |
| Agenda Section: | C.2 | Presented By: | Keith Jullie, Jason Newby, Inspections and Environmental Health Manager, Tim Gladhill, Director of Community Development |
| Item: | Cannabis Businesses Updates | | |

Summary:

Staff will be providing a status update on the cannabis and lower potency hemp edible licensing and retail registration processes including upcoming code amendments to align with State regulations.

Attachments:

- C.2A CANNABIS MEMO
- C.2B THC LICENSES MAP



MEMORANDUM

Date: August 26, 2025
To: Tim Gladhill, Director of Community Development
From: Keith Jullie, Rental and Business Licensing Manager
CC: Jason Newby, Inspections and Environmental Health Manager
Subject: Updates on Adult Use Cannabis and Low Potency Hemp Edibles (LPHE) Businesses and Licensing in Brooklyn Park

Background

The State Office of Cannabis Management (OCM) has begun licensing adult use cannabis businesses and will soon begin licensing Lower Potency Hemp Edibles (LPHE) businesses later this year. On December 9, 2024, Brooklyn Park adopted a new city ordinance Chapter 127 as well as amendments to the City's Zoning code Chapter 152 in preparation for the new licenses and retail registrations.

Actions Needed

Two actions are needed:

1. Remove (strike) Chapter 126 THC from the city ordinance as this is no longer required
2. Amend language in Chapter 127 Adult Use Cannabis to align with state statute

Action 1:

- Chapter 126 THC will no longer be necessary when the state takes over the licensing of these establishments later this year.

Action 2:

- A code amendment to Chapter 127 is necessary because cities are not allowed to limit the total number of LPHE (also known as THC) registrations. The current city ordinance language limits LPHE licenses to 15 per council district and 45 total citywide. This language must be removed from city code.
- Cities are allowed to adopt zoning and distancing regulations for LPHE businesses. The current city ordinance guiding future LPHE retail registrations requires a 300-foot buffer from any school. There are no distancing requirements between other uses including commercial daycares, park/playground areas or other licensed LPHE businesses.

- Adult use cannabis retail businesses require a 300-foot buffer from schools, commercial daycares, park/playground areas and other licensed adult use cannabis businesses.

Registration / Inspection Authority

Once the OCM begins licensing cannabis and LPHE businesses, the city will be responsible for retail registrations and conducting compliance checks. Checks will include underage sales (retail) and other compliance items such as product placement, storage, signage, and other requirements from the city and the OCM. The exact scope of the city's compliance check is yet to be determined.

New Cannabis & LPHE Licensing Registration Process

Upon request, city staff will provide zoning and distancing information to potential cannabis or LPHE applicants

Applicants who are pre-qualified for a state cannabis license are encouraged to submit the proposed property/site location address in the OCM database

Once the applicant is in the OCM system with a location the city will receive a notification, and a meeting will be set up with the applicant and all necessary city staff to review the project and proposed location.

The city has 30 days to approve or deny a proposed cannabis or LPHE license

City staff will work closely with the applicant to ensure all building, health and fire codes are met and that all permits and inspections are completed.

For retail businesses, a city retail registration application form will be collected and verified, then approved at the same time as the State issues the final license.

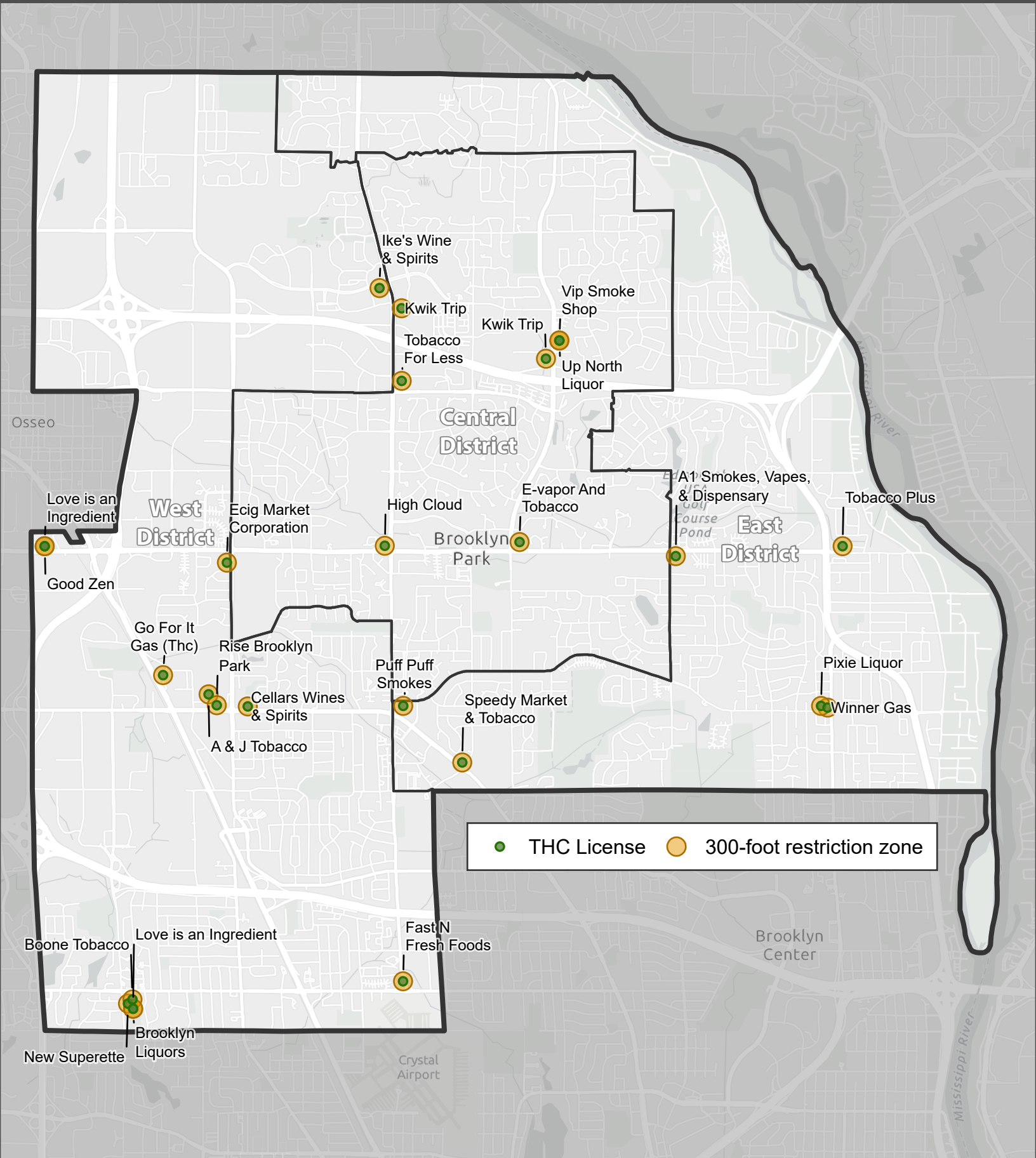
Retail registrations will be renewed annually and on the same day the State license is renewed.

Current Licenses

Currently we have one approved cannabis dispensary in Brooklyn Park - Rise Dispensary located at 8016 Brooklyn Blvd.

We also have 27 THC licenses currently shown on the attached map. These businesses will be converting to a state license and a city retail registration later this year once the OCM takes over licensing.

Brooklyn Park THC Licenses with 300 foot restriction zone



City of Brooklyn Park Council Work Session

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|------------------------|---|--------------------------------|---|
| Meeting Date: | September 2, 2025 | Originating Department: | Administration/Finance |
| Agenda Item: | C.3 | Prepared By: | LaTonia Green, CFO/Finance Director |
| Agenda Section: | Discussion Items/ General Action Items | Presented By: | Jay Stroebel, City Manager and LaTonia Green, Finance Director |
| Item: | 2026-2027 Preliminary Budget Discussion | | |

Summary:

The presentation and discussion will focus on the 2026-2027 Preliminary Budget for the General Fund and potential levy calculations.

The goal of this discussion is to provide an overview of the 2026-2027 Preliminary Budget and to seek direction from the City Council on the maximum property tax levy for 2026.

The City Council must set a proposed property tax levy for 2026 to the county auditor by September 30, 2025. This proposed levy represents the maximum amount the city can collect in 2026. While this amount cannot be increased later, the City Council retains the option to reduce the levy before the final certification in December.