

REGULAR BROOKLYN PARK CITY COUNCIL MEETING

Monday, December 9, 2024
6:00 p.m.

Brooklyn Park Council Chambers
5200 85th Avenue North

CALL TO ORDER – Mayor Winston

PRESENT: Council Chair Nicole Klonowski; Council Members Boyd Morson, Christian Eriksen, Tony McGarvey and Maria Tran; City Manager Jay Stroebel; City Attorney Tolar Siobhan; Community Development Director Tim Gladhill; Finance Director LaTonia Green; Acting Operations and Maintenance Director Greg Hoag; Recreation and Parks Director Brad Tullberg; Police Chief Mark Bruley and Deputy City Clerk Jennifer Gooden.

ABSENT: None.

Mayor Winston read a statement regarding Council Member Tran's meeting by interactive technology.

Mayor Winston opened the meeting with the Pledge of Allegiance.

2A RESPONSE TO PRIOR PUBLIC COMMENT

2B PUBLIC COMMENT

Collette Guyott Hempel, 9277 Trinity Gardens. Ms. Guyott-Hempel expressed her concerns with the after-school programs being offered for the residents and youth of Brooklyn Park.

3A. MOTION LEE, SECOND KLONOWSKI TO APPROVE THE AGENDA AS SUBMITTED BY THE CITY CLERK. MOTION PASSED UNANIMOUSLY.

3B. PUBLIC PRESENTATIONS/PROCLAMATIONS/RECEIPT OF GENERAL COMMUNICATIONS

3B.1 Proclamation Outgoing Councilmember Proclamations

Items were moved to December 16, 2024 Special Meeting

Council Member Lee thanked the Council Members, Mayor, staff and residents of Brooklyn Park for their support during his term.

Council Member Morson thanked the Council Members, Mayor, staff and residents of Brooklyn Park and stated that it was a distinct honor to serve and will continue to be a voice in the community.

4.0 MOTION KLONOWSKI, SECOND MCGARVEY TO APPROVE THE FOLLOWING ADMINISTRATIVE CONSENT ITEMS:

4.1 MOTION KLONOWSKI, SECOND MCGARVEY, TO WAIVE THE READING AND ADOPT RESOLUTION #2024-179 ESTABLISHING FUND BALANCE COMMITMENTS IN ACCORDANCE WITH CITY'S FUND BALANCE FUND POLICY FOR THE YEAR ENDED DECEMBER 31, 2024.

4.2 MOTION KLONOWSKI, SECOND MCGARVEY TO WAIVE THE READING AND ADOPT RESOLUTION #2024- 180 APPROVING A 3% GENERAL PAY INCREASE IN 2025 FOR NON-REPRESENTED CITY EMPLOYEES EFFECTIVE JANUARY 1, 2025 AND THE CITY SHARED HEALTHCARE PREMIUMS (ROUNDED) AS FOLLOWS: FOR SINGLE COVERAGE WILL HAVE A MONTHLY CITY CONTRIBUTION OF HSA OPEN ACCESS (\$782), HSA ACHIEVE (\$833), HRA OPEN ACCESS (\$761) AND HRA ACHIEVE (\$770); EMPLOYEE PLUS ONE COVERAGE WILL HAVE A MONTHLY CITY CONTRIBUTION OF HSA OPEN ACCESS (\$1,426), HSA ACHIEVE (\$1,410), HRA OPEN ACCESS (\$1,492), HRA ACHIEVE (\$1,470), AND FAMILY COVERAGE WILL HAVE A MONTHLY CITY CONTRIBUTION OF HSA OPEN ACCESS (\$2,018), HSA ACHIEVE (\$2,027), HRA OPEN ACCESS (\$2,222), AND HRA ACHIEVE (\$2,222) FOR 2025.

4.3 MOTION KLONOWSKI, SECOND MCGARVEY RESOLUTION #2024-181 DESIGNATING U.S. BANK AS THE OFFICIAL DEPOSITORY FOR THE CITY OF BROOKLYN PARK FOR 2025.

4.4 MOTION KLONOWSKI, SECOND MCGARVEY TO APPROVE DEVELOPMENT BOND AND ESCROW RESOLUTIONS/RELEASES.

4. MOTION KLONOWSKI, SECOND MCGARVEY RESOLUTION #2024-182 APPROVING PARKING PROHIBITION ALONG BOTH SIDES OF WINNETKA AVE (CSAH 103) BETWEEN 107th AVENUE AND 109th AVENUE.

4.6 MOTION KLONOWSKI, SECOND MCGARVEY RESOLUTION #2024-183 ORDERING A PUBLIC HEARING FOR VACATING THAT PART OF THE DRAINAGE AND UTILITY EASEMENTS ON LOT 2 & 3, BLOCK 1, BROLIN'S WINNETKA INDUSTRIAL PARK ACCORDING TO THE RECORDED PLAT THEREOF, HENNEPIN COUNTY, MINNESOTA.

4.7 MOTION KLONOWSKI, SECOND MCGARVEY RESOLUTION #2024-184 APPROVING THE ADVANCE PURCHASE OF POLES AND MASTARMS FOR THE RECONSTRUCTION OF THE TRAFFIC SIGNAL AT THE ZANE AVENUE / 71ST AVENUE INTERSECTION FROM MILLERBERND MANUFACTURING COMPANY; CIP 4005-24.

4.8 MOTION KLONOWSKI, SECOND MCGARVEY RESOLUTION #2024-185 ORDERING A PUBLIC HEARING FOR THE VACATING THAT PART OF THE UTILITY EASEMENTS ON OUTLOT A, SIX TEN ZANE SECOND ADDITION ACCORDING TO THE RECORDED PLAT THEREOF, HENNEPIN COUNTY, MINNESOTA.

4.9 MOTION KLONOWSKI, SECOND MCGARVEY RESOLUTION #2024-186 TO ACCEPT PROPERTY DONATION OF EVERGREEN TRAIL OUTLOT A FROM NANCY H. SCHOENWETTER.

4.10 MOTION KLONOWSKI, SECOND MCGARVEY TOBACCO LICENSE FOR TOBACCO HILL LLC dba Tobacco Hall, Located at 2929 Brookdale Drive North, Brooklyn Park, MN 55443.

Mayor Winston called for a roll call vote.

4.0 THE MOTION PASSED UNANIMOUSLY ON A ROLL CALL VOTE AS FOLLOWS: YES-
KLONOWSKI, LEE, ERIKSEN, MORSON, MCGARVEY TRAN, AND WINSTON. NO-NONE.

5. PUBLIC HEARINGS

5.1 First Reading of an Ordinance Establishing a Franchise Agreement with CenterPoint Energy

City Engineer Culver presented the proposed ordinance to the Council. He stated that the proposed ordinance grants a franchise agreement with CenterPoint Energy for the distribution, manufacture and sale of gas energy within the City of Brooklyn Park. He stated that the agreement granted CenterPoint Energy certain rights to occupy the right-of-way and to construct, operate, repair and maintain facilities and equipment for this purpose.

Council Member Klonowski inquired on how long the past agreement was with CenterPoint and is there any other vendor available.

Mr. Culver stated that the past agreement was established 20 years ago. He stated that CenterPoint is the only option that provides gas service to Brooklyn Park.

Council Member Morson inquired as to what events in the 20 years CenterPoint provided.

Mr. Culver explained that CenterPoint provides gas distribution services to the city as well as the technology and materials for gas utility services.

Mayor Winston opened the public hearing at 6:38 PM. Hearing no comments from the public, he closed the public hearing at 6:38 PM.

5.1 MOTION KLONOWSKI, SECOND ERIKSEN TO WAIVE THE READING AND ADOPT ON THE FIRST READING AN ORDINANCE ESTABLISHING A FRANCHISE AGREEMENT WITH CENTERPOINT ENERGY RESOURCES CORP, A MINNESOTA CORPORATION, D/B/A CENTERPOINT ENERGY MINNESOTA GAS ("CENTERPOINT ENERGY"), ITS SUCCESSORS AND ASSIGNS FOR PROVIDING GAS ENERGY WITHIN THE CITY OF BROOKLYN PARK.

Mayor Winston called for a roll call vote.

5.1 THE MOTION PASSED UNANIMOUSLY ON A ROLL CALL VOTE AS FOLLOWS: YES-
ERIKSEN, MORSON, MCGARVEY, TRAN, KLONOWSKI, LEE AND WINSTON. NO-NONE.

5.2 Public Hearing to Solicit Testimony and Approve the Currency Exchange License Renewal for SJB Enterprises Inc. dba Your Exchange, Located at 7646 Brooklyn Boulevard North.

Rental and Business Licensing Manager Jullie reported that the business has had no code violations. The Council Members had no questions for Mr. Jullie.

Mayor Winston opened the public hearing at 6:42 PM. Hearing no public comments, he closed the public hearing at 6:42 PM.

5.2 MOTION KLONOWOSKI, SECOND MCGARVEY, TO APPROVE THE CURRENCY EXCHANGE LICENSE RENEWAL FOR SJB ENTERPRISES INC. DBA YOUR EXCHANGE, LOCATED AT 7646 BROOKLYN BOULEVARD NORTH.

Mayor Winston called for a roll call vote.

5.2 THE MOTION PASSED UNANIMOUSLY ON A ROLL CALL VOTE AS FOLLOWS: YES-MORSON, MCGARVEY, TRAN, KLONOWSKI, LEE, ERIKSEN, AND WINSTON. NO-NONE.

6. LAND USE ACTIONS-None.

7. GENERAL ACTION ITEMS.

7.1 Adoption of the 2025 Amended Budget, 2025-2029 Capital Improvement Plan, 2025-2029 Street Plan, 2025-2029 Capital Equipment Plan, and 2025 Property Tax Levies

Finance Director Green reviewed the final proposed 2025 Amended Budget, the 2025-2029 Capital Improvement Plan, 2025-2029 Street Plan, 2025-2029 Capital Equipment Plan and the 2025 Property Tax Levies. She reported that the Budget Advisory Commission was able to recommend and support a property tax levy of 9.99%.

Council Member Morson inquired as to why there was a significant increase in the expenditures for the Administration portion of the budget.

Ms. Green explained that the increase included the costs for the election, election judge salaries, general supplies and an increase in the benefit costs for employees.

Council Member Morson inquired for the reason for the significant salary increase in the Administration budget. He inquired if benefits were for each employee, department or collectively. He inquired if all the positions in the city match the newly hired employees and if salaries are matched.

Ms. Green stated that funds were shifted for the Health on the Go program. She stated in the past it was grant funded and now it is a line item. She stated that the compensation study had been conducted and cost of living increases for employees are all factors. She explained that the benefits are a collective for all city employees.

City Manager Stroebel reminded Council Member Morson that a detailed question regarding the budget should have been brought forward before the meeting. He stated that the budget process has been ongoing since September. He stated that the questions being asked tonight should have been discussed months ago at previous budget meetings.

Council Member Morson inquired on the central garage utilization and what that means.

Ms. Green explained that fleet services apply to all city vehicles.

Point of order was called by Council Member Lee. He requested that the council focuses on the changes brought forward, which is the change in the levy from 10.5% to 9.9%.

Mayor Winston reminded the council that the news presented is good news with lower levy and a good explanation to the residents. He stated that the city acts as a business, and it is important

that everyone remains proactive and encourages council members to reach out if they have questions as there are many opportunities to ask and act on questions.

Council Member Klonowski thanked Ms. Green for the change to the levy. She was happy to see that the Budget Advisory Committee was supportive. She inquired as to how the levy was lowered.

Ms. Green stated that the base budget had challenges with internal funds but a workout plan with one time cost reduces the fund.

Council Member Lee inquired why the Services Fund was cut and why other funds are needed to get whole or healthy with increased funds in IT.

Ms. Green explained that it is important that funds are healthy for future bonding that could cause challenges in later years.

Council Member Lee stated that he appreciated the work of the staff to get to a successful levy percentage.

Mayor Winston thanked Ms. Green and the Financial Services Team for their work on the levy and budget.

7.1A MOTION WINSTON, SECOND LEE, RESOLUTION #2024-187 ADOPTING THE 2025 BUDGET, 2025 – 2029 CAPITAL IMPROVEMENT PLAN, 2025 – 2029 CAPITAL EQUIPMENT PLAN AND 2025-2029 STREET IMPROVEMENT PLAN.

Mayor Winston called for a roll call vote.

7.1A THE MOTION PASSED UNANIMOUSLY ON A ROLL CALL VOTE AS FOLLOWS: YES-MCGARVEY, TRAN, KLONOWSKI, LEE, ERIKSEN, MORSON AND WINSTON; NO-NONE.

7.1B MOTION WINSTON, SECOND LEE, RESOLUTION #2024-188 APPROVING THE 2025 FINAL TAX LEVY FOR THE GENERAL FUND AND THE DEBT SERVICE FUNDS AND CERTIFYING THEM TO HENNEPIN COUNTY.

Mayor Winston called for a roll call vote.

7.1B THE MOTION PASSED UNANIMOUSLY ON A ROLL CALL VOTE AS FOLLOWS: YES-TRAN, KLONOWSKI, LEE, ERIKSEN, MORSON, MCGARVEY AND WINSTON; NO-NONE.

7.1 C MOTION WINSTON, SECOND LEE RESOLUTION #2024-189 ADOPTING A SPECIAL BENEFIT HRA TAX LEVY AND AN EDA CITY TAX LEVY FOR THE PURPOSE OF DEFRAYING THE COSTS INCURRED BY THE BROOKLYN PARK ECONOMIC DEVELOPMENT AUTHORITY UNDER ITS HOUSING AND REDEVELOPMENT POWERS FOR THE YEAR 2025, CERTIFYING THEM TO HENNEPIN COUNTY.

Mayor Winston called for a roll call vote.

7.1C THE MOTION PASSED UNANIMOUSLY ON A ROLL CALL VOTE AS FOLLOWS: YES-KLONOWSKI, LEE, ERIKSEN, MORSON, MCGARVEY, TRAN AND WINSTON; NO-NONE.

7.2 2025 Federal and State Legislative Priorities and Positions

City Manager Stroebel reviewed the 2024 Federal and State Legislative Priorities and Positions with the Council. He reported proposals for the 2025 Federal and State Legislative Priorities and Positions. He focused on the importance of Brooklyn Park's Bio-Tech Innovation District and the position the city will have on requesting capital bonding dollars to aid in the extension of City Water and Sanitary Sewer to the west side of US Highway 169.

Mr. Stroebel provided the Legislative Priorities as those including Northwest Metro Regional Sports Facility, the Brooklyn Boulevard Revitalization, Congregate Care Facilities, Public Safety Aid, Water Supply Infrastructure, the Blue Line Extension Light Rail Project and Local Government aid.

Mr. Stroebel reviewed the Legislative Positions as well as the 2025 Federal Legislative Priorities and Positions and the city's support for the programs. Mayor Winston thanked staff for the hard work on the priorities and for being instrumental voices at the capital on the important issues.

7.2 MOTION KLONOWSKI, SECOND LEE TO ADOPT THE CITY OF BROOKLYN PARK'S 2025 FEDERAL AND STATE LEGISLATIVE PRIORITIES AND POSITIONS.

Mayor Winston called for roll call vote.

7.2 THE MOTION PASSED UNANIMOUSLY ON A ROLL CALL VOTE AS FOLLOWS: YES-LEE, ERIKSEN, MORSON, MCGARVEY, TRAN KLONOWSKI AND WINSTON; NO-NONE.

Mayor Winston recused himself at 7:47 PM.

7.3 Ordinance Amendment: Cannabis Registration and Zoning

Rental Business Licensing Manger Julie presented the second reading of the Ordinance Amendment for the Cannabis Registration and Zoning. He stated that the first reading took place on October 28, 2024.

Council Member Morson inquired if the THC sales are causing more at liquor stores in the area.

Chief Bruley stated that there is no direct relationship with the crimes at this time related to THC sales.

7.3A MOTION KLONOWSKI, SECOND MCGARVEY TO WAIVE THE READING AND ADOPT ON SECOND READING ORDINANCE #2024-1307 AMENDING CHAPTERS 127 AND 152 OF THE BROOKLYN PARK CODE OF ORDINANCES ADOPTING REGULATIONS FOR CANNIABIS ORIENTED BUSINESSES.

Mayor Pro Tem Lee called for a roll call vote.

7.3A THE MOTION PASSED UNANIMOUSLY ON A ROLL CALL VOTE AS FOLLOWS: YES-LEE, ERIKSEN, MORSON, MCGARVEY, TRAN KLONOWSKI; NO-NONE. ABSENT-WINSTON.

7.3B MOTION KLONOWSKI, SECOND MCGARVEY TO APPROVE THE SUMMARY ORDINANCE #2024-1307 DETERMINING THAT IT CLEARLY INFORMS THE PUBLIC INTENT AND EFFECT OF THE ORDINANCE.

Mayor Pro Tem Lee called for a roll call vote.

7.3B THE MOTION PASSED UNANIMOUSLY ON A ROLL CALL VOTE AS FOLLOWS: YES-MCGARVEY, TRAN, KLONOWSKI, ERIKSEN, LEE. ABSTAIN-MORSON. ABSENT-WINSTON.

8. DISCUSSION ITEMS – NONE.

9A COUNCIL MEMBER REPORTS AND ANNOUNCEMENTS

Council Member Morson and Lee thanked the residents of Brooklyn Park and the employees for assisting them during their service on the Council.

Council Member Tran thanked Council Members Morson and Lee for their service on the Council and thanked Council Member Morson for his kindness to her.

9B CITY MANAGER REPORTS AND ANNOUNCEMENTS

City Manager Stroebel reported that the city rated number one for the National Night Out participation this year. He reported that new Council Member orientation would be starting on Thursday, December 12, 2024. He reported that EDA meeting will take place on 16, 2024, and Huntington Apartments will be discussed.

ADJOURNMENT - With consensus of the Council, Mayor Pro Tem Lee adjourned the meeting at 8:11 p.m.

HOLLIES WINSTON, MAYOR

JENNIFER GOODEN, DEPUTY CITY CLERK