

Brooklyn Park Charter Commission Meeting Agenda
Wednesday, May 14, 2025, 7:00 p.m.
City Hall Room A203

If you need these materials in an alternative format or need reasonable accommodations for a Charter Commission meeting, please provide the City with 72-hours' notice by calling 763-424-8000. Para asistencia, 763-424- 8000; Yog xav tau kev pab, 763-424-8000.

1. Call to Order/Roll Call
 - 1.1 Welcome Budget Advisory Commissioners
2. Public Comment
3. Additions/Approval of the Agenda of May 14, 2025
4. Approval of Minutes
 - 4.1** APRIL 9, 2025, MEETING
5. Old Business
 - 5.1 Mayor/Council Salaries
 - 5.1A** CITY MANAGER EMAIL, RE: MAYOR/COUNCIL SALARIES
 - 5.1B** MAYOR/COUNCIL MEMBER SALARY COMPARISON DATA CHARTS
 - 5.1C** EMAIL FROM ASSISTANT FINANCE DIRECTOR, RE: SUPPLEMENTAL COMPENSATION AND ATTACHMENT
 - 5.1D** ORDINANCE #2022-1283, CITY CODE 30.01, SALARY OF MAYOR AND COUNCIL MEMBER AND ATTACHMENT
 - 5.1E** COUNCIL MEETING SCHEDULES, COUNCIL LIAISON TO COMMISSIONS AND JOB DESCRIPTIONS
6. Reports of Officers, Boards, and Standing Committees
7. New Business
 - 7.1 Summer Meeting Schedule
8. Correspondence/Communications
 - 8.1 Council Liaison Update on Council Actions
 - 8.2 Public Hearing and First Reading Amendments to Sections 2.06 and 4.03
 - 8.3 Aquatics Center – Bonding Dollars
 - 8.3A** EMAIL FROM RECREATION AND PARKS DIRECTOR TULLBERG, RE: AQUATICS CENTER BONDING DOLLARS AND ATTACHMENTS
9. Adjournment

Commission members are asked to let Devin Montero, Staff Liaison, know if you won't be able to attend this meeting. Devin can be reached by phone (763-493-8180) or by email (devin.montero@brooklynpark.org).

City of Brooklyn Park

CHARTER COMMISSION Attachments

Agenda Item No.:	4.1	Meeting Date:	May 14, 2025
Prepared by:	Devin Montero	Presented By:	Dennis Secara, Chair

Attachments:

4.1 APRIL 9, 2025 MEETING MINUTES

Brooklyn Park Charter Commission Meeting Minutes

Wednesday, April 9, 2025

1. Call to Order/Roll Call

Present: Chair Dennis Secara, Commissioners Sunday Alabi, Barbara Bor, Shamara Freeman Amy Hanson, Peggy Larkin, Gregory Szach; Paula Weakly, Sheldon Williams; Council Liaison Nichole Klonowski and Staff Liaison Devin Montero

Absent: Susan Mabera (excused), LaDawn Severin (excused)

1.1 Welcome New Commissioners

Chair Secara and Commissioners welcomed new Commissioners Paula Weakly and Sheldon Williams.

2. Public Comment – None.

3. Additions/Approval of the Agenda of April 9, 2025

Motion Commissioner Larkin, Second Commissioner Hanson to approve the agenda as presented. The motion passed unanimously.

4. Approval of Minutes

4.1 FEBRUARY 12, 2025, MEETING

Motion Commissioner Hason, Second Commissioner Bor to approve February 12, 2025 meeting minutes as presented. The motion passed. Chair Secara abstained.

5. Old Business

6. Reports of Officers, Boards, and Standing Committees

7. New Business

7.1 Mayor/Council Salaries

Chair Secara stated the salaries issue was brought before the Charter Commission a few years ago because the Commission was the only Commission whose members were not appointed by the Council. He stated the Council felt that the Charter Commission's independence was a valuable asset in that area and wanted the Commission to look at the mayor and Council salaries and determine if they should or should not be increased. He stated the Commissioners had an attachment of Mayor/Council salary comparisons for 2025. He stated it had a list of cities in similar size in the metro area.

He stated Bloomington was 98,298, the closest to Brooklyn Park in population. He stated the salary for the mayor was \$26,400 and Council members was \$12,396 and Brooklyn Park was \$11,856 for Council members and the mayor's was \$17,796.

Commissioner Larkin stated she saw in the 2024 budget that City Manager Stroebel got a 3% increase and wanted to know if he got something different this year.

Staff Liaison Montero stated the city manager got an increase after his performance evaluation

and was not sure of the amount.

Commissioner Weakly asked what the regular employees got for raises this year. She stated normally there was a targeted amount.

Staff Liaison Montero stated the regular employees got a 3% increase.

Council Member Klonowski asked if that was regarding the big study being done on staff compensation.

Staff Liaison Montero stated Council Liaison Klonowski was referring to the compensation study the city recently did and resulted in some employees getting an increase in their wages in addition to the 3%.

Commissioner Williams asked about the increase in salary and what was the cost for the city.

Chair Secara clarified what was the basis for the 3%.

Staff Liaison Montero stated he couldn't recall but would get that information.

Chair Secara stated he would guess it was the adjustment for inflation.

Commissioner Weakly stated it was normally some type of HR survey that a company would do with other businesses of similar size. She stated a city didn't want to be the highest payer in the market or the lowest. She stated there was normally some sort of range that was around the median and the average.

Commissioner Bor stated what was before the Commission now was discussing the Council and was a different role in addition to the work they did. She stated the city manager's memo that was on the table was part of the discussion the Commission should center on.

Commissioner Alabi stated he looked at the chart and the one he believed was comparative to Brooklyn Park was Bloomington and could look at it as a guide.

Commissioner Larkin stated she would agree in population, but in the budget, Plymouth was closer. She stated the city didn't have the same budget as Bloomington and thought that was important. She stated there was a \$69 million difference between Brooklyn Park and Bloomington and \$22 million between Plymouth. She stated previously the mayor got an increase and not the Council members. She thought it was important to make sure the Council was addressed.

Commissioner Weakly stated she was working on the numbers and took out the full-time mayor numbers and there were 15 cities and the average mayor compensation was \$18,110.73 which was 2% less than the average of the 15 cities. She stated the Council members were at 5% less than the average and maybe because it wasn't raised before.

Commissioner Bor stated she would like to see those figures. She stated they calculated it in their previous discussions as they looked at where they fit it in the city with the Mayor and Council Members.

Commissioner Alabi stated he didn't know how comfortable the Council liaison was in attendance while they discussed the mayor/Council member salaries.

Chair Secara stated that the Council Liaison was not a voting member of the Commission.

Commissioner Alabi stated the Commissioners were discussing whether to give them an increase or not and whichever direction they went, the Council Liaison would be impacted by it.

Council Liaison Klonowski stated she hoped that she could answer questions the Commissioners had. She stated the meeting minutes were public records and could see them one way or the other. She stated they all took actions, the Commission and others that affected the city broadly. She stated it was a statutory responsibility and was something that was done every other year. She stated it got reviewed and was in favor or reviewing it especially after working with former Mayor Lisa Jacobson trying to run a small business and seeing the amount of time she put in that the current Mayor Winston did. She stated when they realized the amount of work Council Members, especially the mayor's position, put in and the low pay, she thought about who would want to run for mayor next. She stated it might be detrimental to people wanting to be mayor and wasn't a part time job. She stated it took so much time out of their lives.

Commissioner Larkin stated it was a public meeting and Council member Klonowski was in attendance and to say what the Commissioners thought and move forward because they were going to know about it anyway.

She stated they did a lot more hours than just Council meetings that they were aware of. She stated if they got the \$50 for every activity they went to, they could put in for that. She thought an increase would be necessary but wanted to point it out.

Commissioner Bor stated since they received the memo from the City Manager and thought the Commissioners should review the memo because many of the Commissioners had not participated in their previous discussions.

Chair Secara stated there was also a memo from Commissioner Severin. He read the memo from Commissioner Severin.

Commissioner Bor read the memo from City Manager Stroebel.

Commissioner Alabi stated he was inclined to ask for the increase and asked what the logistics would be to get to that. He stated they knew they had two bookends, Plymouth and Bloomington, and asked if they were looking at it from a budget perspective and also looking at the population. He stated he looked at Plymouth and their budget was less than the city's budget and their mayor made a lot more. The population was 86,000 and Bloomington was 89,086. He stated he understood the budgets, but the commitment didn't become less if there was more budgets and thought they needed to discuss what was reasonable.

Commissioner Larkin asked if the Plymouth or Bloomington had the \$50 per day supplemental compensation. She stated the mayor would get \$50 every time he attended an event. If he attended two a week, that was 50 times a year, which was \$5,200 a year which brought him up to \$22,009.96. She asked if the other cities had something similar.

Staff Liaison Montero stated he would check with the other cities if they had something similar. He stated the Council Member also had to apply for that compensation and a lot did not ask for that compensation.

Commissioner Larkin stated that the difference of population was not related but \$69 million versus \$22 million had to do what they could afford.

Council Liaison Klonowski stated the Council rarely took compensation and thought it was for out of town and overnight. She asked about the \$50 when the mayor did the state of the city, could the mayor apply for that \$50 compensation.

Staff Liaison Montero stated that whenever the Council Members went to a conference, they would be submitting an expense report, which meant submitting receipts, and getting per diem in addition to the \$50 compensation.

Council Liaison Klonowski asked if she went to the Cop and Teens basketball event, could she apply for the \$50 compensation.

Staff Liaison Montero stated he believed the \$50 compensation was for out of town events.

Commissioner Hanson stated with the mayor annual base salary, in order to bring it close to the \$21,001.48 in Plymouth, a 20% increase is an increase of \$3,559 which then brings it to \$21,355. She stated when she thought about a percentage and heard it was a 20% increase to get to that number, it made her uncomfortable.

Commissioner Weakly stated in fairness to the employees where the budget was 3% for an annual increase, she would have a hard time and sure there were exceptional employees that went up to 4 or 5. She stated she was fine with 5% for the Council Members but believed for the mayor 5% would be as high as she would want to go.

Chair Secara stated there was a consensus that a compensation increase for the mayor and Council should be in line with that of city staff which was noted as around 3% and not giving anything more than that would be problematic. He stated that was a great increase than what staff got and staff was full time, where the mayor and Council members were part time.

He pointed out the per diem and benefits, imagined the mayor and Council Members had employment outside and had health insurance and benefits through their employers. If they retired, they probably had social security, and the benefits compensation took care of themselves in that respect. He stated on the per diem, it was up to the Council Members to claim it and it was managed for out-of-city expenses.

Commissioner Bor stated they discussed it under the auspices of the salaries for the compensation and was a small number and not a huge contributor to their salary.

Commissioner Larkin stated it didn't say it had to be out of town. She stated it said that it was an approved activity which could be testifying at the legislature.

Staff Liaison Montero stated he would follow up on it and verify what it meant.

Commissioner Larkin stated there was a way to increase, because there could be someone who had more time and could go do more of that. She stated they also could have a mayor who did not have the time and couldn't go and do those things. She stated there was some room to the increase based on the input in different events. She noted on the comparison chart where there was a \$25 per committee meeting or inter agency assignments and some of the cities had some

of that and if they were not using it they could.

Commissioner Alabi stated they had to be careful that if they were using that, potentially, they could make money off it when someone went out of town and presents a receipt. He stated there was no money for them to make and they were getting compensated for expenses that they incurred while they were out of town. He asked about travel expenses, and was not part of his compensation, and was not doing it to make money. He stated if they were doing something on behalf of the city, they had to be careful and start thinking, they had another way to make money. If that was the way for them to make money, then they didn't belong as the Council or mayor. He stated they had looked at that figure before, how many of those were compensated and was a miniscule amount.

He stated if the staff liaison could show for the last year two years, how much that had been claimed. He stated, they should not use that only to have another way of making it up. He stated it was for doing something for the city and whatever expense they incurred while they were doing that was being covered. He stated it was not an avenue to supplement their salary.

Commissioner Bor stated a previous Council member who was no longer on the Council, came last year and requested that type of compensation for going out of town. She stated the individual requested it based on collaboration with a public organization. She stated it would contribute to their knowledge base and was not directly related to the city. She stated the city denied that request. She stated it was not just carte blanche when going out of town and representing the city. She stated it was a small figure and would rather discuss first what they were doing with their salaries, then look at the further compensation and then decide.

Commissioner Larkin clarified the Council deserved to be compensated for their time and was okay with them being compensated for their time.

Staff Liaison Montero suggested narrowing it down to a few cities they wanted to make comparisons to and he would do more research as far as additional compensation for the Council Members and mayor.

Chair Secara thought there was a consensus they needed to remain within reasonable parameters for budget purposes and concerning themselves with the base salaries as listed in the comparison data chart. He stated there was discomfort going 3% as an increase and sounded like they needed to do more research into what exactly comprised the base salary in other cities for comparisons and make a compensation decision based on that.

Commissioner Bor clarified if they were in agreement at an increase for both the mayor and Council members, and what cities they wanted to compare to.

Chair Secara stated Bloomington would be one.

Commissioner Larkin proposed Plymouth and Lakeville as their budgets were close to Brooklyn Park.

Chair Secara confirmed with the Commissioners they would review Bloomington, Plymouth and Lakeville.

Council Member Klonowski stated that not every city met as a Council every Monday. She stated some cities met twice a month and didn't have the number of activities and that might be

a consideration to look into by the staff liaison.

Commissioner Larkin stated they should also look at how many Commissions each city had, because Brooklyn Par's participation was going to end up being a lot more than the other cities.

Chair Secara stated they wanted a compensation level commensurate with the responsibility level. He stated that was what they were trying to get to by looking at responsibilities of the mayor and Council in those three cities mentioned to make the appropriate determination.

Commissioner Weakly stated she was not sure looking at cities was necessarily the way to go because the duties could be different. She stated the city did have an outside consultant look at the salaries for the city employees. She asked if it was possible to engage that consultant to look at the salaries of the Council members and mayor.

Chair Secara stated that it would be an expense and the Charter Commission was given the responsibility for it.

Commissioner Weakly stated she would not be comfortable with more than 3% to 5% for the mayor and 5% for the Council.

Commissioner Alabi asked if they were tabling the discussion and if they needed a motion listing what they wanted the staff liaison to research based on those three cities. Bloomington, Plymouth and Lakeville.

Motion Commissioner Alabi, Seconded by Commissioner Bor to table.

Chair Secara stated the motion was to table the discussion on the Mayor and Council salaries until the May meeting and receive the requested information from the three cities, Bloomington, Plymouth and Lakeville.

Staff Liaison Montero confirmed of frequency of meetings, additional compensation and how many times they filed for expenses.

The motion passed unanimously.

7.2 April 7 Council Work Session – Charter Commission Presentation

Chair Secara briefed the Commissioners on their presentation to the Council at the April 7 work session. He stated he presented with Vice Chair Bor on everything the Charter Commission had done up to last October on Section 2.06 and Section 4.03. He thanked the Commissioners who were able to attend the work session. He gave an overview beginning with the request by the Council on looking into the issue of shortening the Council vacancies and the costs of special elections. He also briefed on the previous special elections and vacancy gaps, options discussed, including appointments and the proposed amendments. He also reviewed the costs of the 2021 and 2023 special elections.

Commissioner Hanson stated when the Commissioners talked about that previously, they looked at the costs compared to the city budget and realized it was a small part of the city budget and was the price of democracy. She stated the Commissioners came to a consensus that the larger problem was the length of the time the seat remained open and not the costs of the special elections.

Chair Secara stated the mayor pointed out that it could delay city business because there were certain items that required unanimous consent and meant that all Council Members had to vote affirmatively or vote one way or the other affirmatively for something to pass within the budget. He stated depending on the time and length of vacancies, certain important business items could be delayed.

Commissioner Hanson stated the dates for the special primaries were not something the Commissioners got to choose. She stated those were preselected and couldn't choose to select a date to have a special primary date. She stated they were uniform election dates set by the state and could only hold special elections on those dates.

Chair Secara stated that was the basis for the amendment to Section 2.06, if the Council declared a vacancy and called for a special election on the same day, instead of the 45 days a part, they could get an earlier date. He stated if their proposal of the 50% plus one had been in effect on May 9, 2020, Tony McGarvey had 69% of the vote, more than enough to clear the threshold.

He stated under their proposed amendment, Tony McGarvey would have filled the vacancy that day and would not need a special election, saving costs for the special election, and not being a delay if any in city business. He stated the Council saw that and what the Commissioners were aiming at. He stated based on the consensus of the Council they liked what they saw, it put things on clear and very concrete terms for them. He stated the Council was willing to give it another try.

He presented the special election uniform dates for 2025 and stated if a special election was to be held and the unexpired term was two years, those were the dates the special election could be held as determined by the state legislature.

He stated that prior to 2014, the Charter said there wasn't a special primary regardless of the number of candidates and that same year the section of the Charter was amended to have a special primary election. He stated it was amended due to the Mayor Lampi special election that occurred and there were 12 candidates. He stated the candidate wouldn't have gotten close to the 50% and not have a plurality.

Commissioner Hanson asked if a motion was needed to send the amendments back to the Council.

Chair Secara stated a motion should be made to send the amendments back to the Council.

Motion Commissioner Hanson, seconded by Commissioner Alabi to resubmit the ordinance amendments regarding special elections as proposed in Sections 2.06 and 4.03 of the city Charter.

Council Member Klonowski stated the ordinance would need unanimous consent by the Council.

Staff Liaison Montero stated at the second reading, the ordinance would need a unanimous vote by all of the Council. At the public hearing and first reading of the ordinance, the Commissioners would get an idea from the Council which way the amendments were going to go.

Commissioner Bor stated they did not receive any questions or suggestions from the Council at the work session.

Commissioner Larkin stated she planned to have a personal conversation with a Council member to clarify anything.

Chair Secara stated the motion was to resubmit their proposal to amend Sections 2.06 and 4.03 without any further changes.

The motion passed unanimously.

Staff Liaison Montero briefed the Council on the timeline for the amendments to the Charter. He stated the Council would set the public hearing at the April 28 Council meeting. The public hearing and first reading of the ordinance would be held on May 26, on June 9, the second reading would be held and would become effective if approved on September 16.

Chair Secara stated at the May meeting, they would vote on whether or not to take the summer off and looked like they would not meet in July and August.

8. Correspondence/Communications

8.1 Council Liaison Update on Council Actions

Council Liaison Klonowski asked about Attachment 7.1B. She stated in February 2022, the Charter Commission approved a raise to the Mayor's salary at \$21,000 and looked like it went through a lot of steps and asked what happened to it and if it was recommended. She stated there was a second reading on Consent, a letter from the city manager. She stated Chair Secara presented it and the Commission said the mayor's compensation should be commensurate with the Mayor of Bloomington at \$26,000, and voted to raise the mayor specifically and not the Council. She stated the Mayor was at \$21,355 and asked what happened. She stated the staff report said it needed to be approved prior to the next municipal election which was scheduled November 8, and the staff report was from October 24 and asked if it passed.

She stated the Commissioners were talking about giving the mayor \$40 month because it was 3% and already said it was \$21,000

Staff Liaison Montero stated the ordinance did pass and would check into it.

Council Liaison Klonowski stated then it should have been at \$21,000, and that issue was moot and then there was back compensation.

Commissioner Alabi asked if there was a way to verify, they received the compensation change.

Chair Secara stated the Staff Liaison was going to check into it.

Council Liaison Klonowski briefed on their recent Work Session. She stated they had the Highway 252 update, and it was a long process. She stated Highway 252 was identified as having two of the highest traffic accidents and fatalities in the state. She stated at the presentation, Highway 252 was looking to go over the existing intersections. She stated there was still a cost to the city and didn't know how much and had gone through many layers of approvals needed. She stated it was still working its way through, and Brooklyn Center was not

in favor of any of the changes.

She stated Brooklyn Park was predominantly in favor and the city had high fatalities once a year, which was high. She stated with the proposals; it would be reduced significantly and more to come as time went by.

Commissioner Bor stated it was 8.7 miles in total and thought a larger percentage of that fell within Brooklyn Center. She stated the number of properties affected was one of the discussion points.

Council Liaison Klonowski stated Highway 94, the stretch of Highway 94 from downtown Minneapolis to Brooklyn Park had less traffic collisions than Highway 252. She stated if Brooklyn Center didn't approve the construction, it might happen mostly in Brooklyn Park and more information to come.

She stated the other area of discussion was the fire station update where the costs for everything were increasing rapidly. She stated the fire station the Council approved last year and kept it at what they had approved had now gone up to \$3 million. She stated they were continuing to assess the cost of it. She stated there were a lot of parking issues with where the fire station would be and it impacted the Community Activity Center and the future senior center.

She stated another discussion item was the PFAS issue, where the state was still trying to figure out the PFAS levels that were allowable. She stated the Council was going to have a work session on it and believed it was next week. She stated it could be a significant cost to the city and if the city had some wells out of compliance, the filtration system could cost \$80 million. She stated they were unsure of what level of grants would be coming from the state or federal government.

She stated it had put a huge wrinkle in some of their plans to address hardwater because that was a \$40 million investment. She stated it would be required by law and didn't have a choice but not do it. She stated there was more to come on that too and getting the carcinogens out of the water was important.

She stated they discussed the level three sex offender issue, and not many were aware the city didn't have rules surrounding the residency limitation for level three sex offenders, which were designated as the most likely to reoffend. She stated that was the topic of conversation where the city could put an ordinance in place. She stated the city had limits on how close a tobacco business could be to a school or daycare and should be doing that for the level three sex offenders. She stated that would be coming before the Council.

She stated the Council was working on an alternate Council liaison and the Charter Commission would have a Council liaison regularly if she couldn't be in attendance because she couldn't make the May meeting and would have someone in place to attend.

Chair Secara stated he had a question about the aquatic center. He stated the voters did approve the aquatics center and asked if there was any progress on that.

Council Liaison Klonowski stated the aquatic center was before her time. She stated it was \$40 million endeavor and unlikely to be funded.

Chair Secara stated that it was approved by the voters and that language was in the bill in 2018.

He asked how that could be abrogated and would it have to be voted on. He stated he understood the costs had ballooned and the initial money allocated was nowhere near adequate for it.

He asked if they needed to submit a new bonding bill to the voters, minus the aquatic center or with a realistic cost projection. He stated it sounded like a state audit issue and people voted on it and it was not getting done. He asked where that money was and what it was being used for.

Council Liaison Klonowski thought it was reallocated and put into parks and recreation.

Staff Liaison Montero stated prior to COVID, the city was getting close to having a partnership with the YMCA and then COVID hit and fell apart after that.

Council Liaison Klonowski stated the YMCA changed their business model and stopped participating in aquatic centers and sold a lot of their properties because of declining municipal code. She stated that on what happened to the bonding money and whatever amount it was, that would need to be a compliance check.

Commissioner Alabi stated he would also be interested in finding out because families voted for it and to even reallocate the funds, asked if it was legal.

Council Liaison Klonowski stated she didn't know about that in particular because it was before her time, but some of the bonding bills they had passed and things the voters approved or even bonding dollars, they had been allocated for certain projects.

She stated when they weren't feasible or they needed to change, they went back to the legislators and amended the language. She stated she didn't know if that happened but, was a possibility that the language could have been changed and the money put into something else.

Staff Liaison Montero stated he would check into it.

Chair Secara went back to the special elections. He stated when there was a special election, the city had to budget for the primary and general election and didn't know if they would be dealing with one or two. He stated if the candidate at the primary had gotten 50.1%, the city Council had the authority to reallocate that money for public purposes via the public purpose expenditure policy.

He stated that it wasn't the explicit purpose for that change in the public purpose expenditure policy, but it could be to reallocate the \$17,000 to that. He stated that was an advantage to their proposal and could be reallocated and didn't know if that same principle applied to the bonding measures.

Commissioner Bor stated the city was focused on the opportunity to develop the last corridor to a biotech bulk of business. She stated in order to have it go forward, there had to be infrastructure which included water. She stated even though there would be mitigation, that it was going to require within the city, for PFAS, but also the hardness of the water. She stated that a water system to serve the biotech industry would have to be state of the art and would be extremely expensive.

Council Liaison Klonowski stated that some of the water infrastructure bonding was from the legislature now. She stated they approved and gave the city the designation for Biotech

Innovation District. She stated the mayor, City Manager Stroebel, Community Development Director Gladhill and others had spent a lot of time at the legislature constantly asking for money for the community activity center or water infrastructure among other things to help support the world.

9. Adjournment

Motion Chair Secara, second by Commissioner Alabi to adjourn the meeting. The motion carried unanimously.

The meeting adjourned at 8:11 p.m.

Respectfully submitted,

Devin Montero
Staff Liaison

City of Brooklyn Park
CHARTER COMMISSION Attachments

Agenda Item No.:	5.1A	Meeting Date:	May 14, 2025
Prepared by:	Devin Montero	Presented By:	Dennis Secara, Chair

Attachments:

5.1A CITY MANAGER EMAIL, RE: MAYOR/COUNCIL SALARIES

From: [Jay Stroebel](#)
To: [Devin Montero](#); [Dennis Secara](#)
Cc: [Nichole Klonowski](#)
Subject: Charter Commission
Date: Wednesday, April 9, 2025 4:42:42 PM
Attachments: [image001.png](#)
[image002.png](#)
[image003.png](#)
[image004.png](#)
[image005.png](#)

Chair Secara and Devin,

Can you please share the following thoughts with the Charter Commission related to 7.1A (Mayor and Council Member Salary Comparison Chart).

As the city staff person that works closest to the Mayor and Council Members, I have a unique perspective in recognizing the amount of work that our Council Members, and especially the Mayor position, puts in for a community and organization of our size. Having worked closely with Mayor Lunde, Mayor Jacobson, and Mayor Winston over the last ten years, I have witnessed firsthand the volume of work and demands (meeting requests, email correspondence, calls, speaking engagements, resident engagement, Council meeting prep, Council and Commission meetings, legislative testimony, etc.) that are placed on this position and to a slightly lesser extent the Council Member role.

I would also note another factor that previous Councils have discussed is the compensation level, especially for the Mayor position, likely precludes people from within the community to run for office unless they have the financial stability and a flexible enough schedule to accommodate the demands of a Council Member or Mayor role with minimal compensation and high time demands.

I would suggest these two comments not only apply to Brooklyn Park, but also the other large suburban communities in the Twin Cities area.

If desired, I would be happy to further discuss these comments or the broader issue of Council compensation with the Charter Commission at their convenience.

Thank you!

Jay

Jay Stroebel

City Manager

763-493-8002 Office

Jay.stroebel@brooklynpark.org

Brooklyn Park 
Unique. Unifed. Undiscovered.

   www.brooklynpark.org

5200 85th Avenue N, Brooklyn Park, MN 55443

City of Brooklyn Park
CHARTER COMMISSION Attachments

Agenda Item No.:	5.1B	Meeting Date:	May 14, 2025
Prepared by:	Devin Montero	Presented By:	Dennis Secara, Chair

Attachments:

5.1B MAYOR/COUNCIL MEMBER SALARY COMPARISON DATA CHARTS

Mayor and Council Member Salary Comparison Data (2025)

Form of Government		Organization	Population	Number of Full Time Employees	Total Budget	Number of Council Members	Member Annual Base Salary	Mayor Annual Base Salary	Medical
Statutory B Council MGR	Updated by email	Apple Valley	56,374	210	\$39,524,000	4	\$ 11,340	\$ 15,840	Offered - Same Benefits
Council/Mgr	Updated by email	Blaine	73,774	228	\$39,547,492	6	\$ 13,462	\$ 18,315	Not Offered
Council/Mgr		Bloomington	89,298	618	\$190,549,193	6	\$ 12,396	\$ 26,400	Offered - Same Benefits
Council/Mgr	Updated by email	Brooklyn Park	86,478	384	\$121,500,000	6	\$ 12,578	\$ 21,996	N/A
Statutory B		Burnsville	61,693	266	\$100,568,108	4	\$ 18,000	\$ 24,000	Offered - Same Benefits
Charter Council Mgr		Coon Rapids	63,599	242	\$78,466,766	6	\$ 10,500	\$ 14,000	Not Offered
Council/Mgr	Updated by email	Eden Prairie	64,400	280	\$85,715,538	4	\$ 14,136	\$ 18,260	N/A
Statutory B Council MGR	Updated by email	Edina	52,437	342	\$211,679,069	5	\$ 14,072	\$ 17,689	N/A
Plan A		Lakeville	75,217	261	\$138,515,004	4	\$ 10,000	\$ 15,000	Not Offered
Mayor Council	Updated by email	Maple Grove	70,253	294	\$52,331,800	5	\$ 15,100	\$ 17,400	Offered - Unique Benefits
Executive Mayor Legislative Council		Minneapolis (FT)	422,331	3,250	\$1,700,000,000	13	\$ 109,847	\$ 140,814	Offered - Same Benefits
Council/Mgr		Minnetonka	54,474	233	2025 Budet for all funds is \$126,794,661; General Fund is only \$55,298,661	6	\$ 18,000	\$ 23,500	N/A
Council/Mgr	Updated by email	Plymouth	81,000	331	\$99,090,160	6	\$ 13,409	\$ 21,148	N/A
Strong Mayor		St. Paul (FT)	303,820	3,218	\$897,066,202	7	\$ 76,794	\$ 153,587	Offered - Same Benefits
Weak Mayor; Mayor Council	Updated by email	Woodbury	78,920	293	\$101,048,209	4	\$ 12,726	\$ 17,681	Offered - Unique Benefits
Strong Mayor		Duluth	86,619			10	\$ 29,900	\$ 97,500	
Mayor Council		Rochester	122,191			7	\$ 55,840	\$ 83,760	
Mayor Council		St. Cloud	69,568	475	\$89,808,200	7	\$ 12,500	\$ 50,000	mayor-medical; council -no
Council/Mgr		Mankato	46,130	283	166,778,247	7	12, 316	24,632	

*Note: Data collected from League of MN Cities Survey Report. Some cities may not have updated data in 2025.

Organization Name	Job Title	# of incumbents	Average Annual Wage (\$)	Payment for Special Meetings (\$)	Medical coverage offered Y/N	Other Benefits Offered	Population
Big Falls, City of	Mayor	2	1,500.00	125.00	N	No benefits offered	
Big Falls, City of	Council Member	4	1,200.00	100.00	N	No benefits offered	
Bois de Sioux Watershed	Council Member	9	1,750.00	125.00			
Circle Pines	Mayor	1	6,000.00				
Circle Pines	Council Member	4	5,000.00				
City of Afton	Council Member	4	4,421.92		N		2,980
City of Afton	Mayor	1	4,789.44		N		2,980
City of Akeley	Council Member	1	1,800.00		N		404
City of Akeley	Mayor	1	1,800.00		N		404
City of Akeley	Council Member	1	1,800.00		N		404
City of Akeley	Council Member	1	1,200.00		N		404
City of Akeley	Council Member	1	1,200.00		N		404
City of Albert Lea	Council Member	6	8,000.00		N		18,297
City of Albert Lea	Mayor	1	12,000.00		N		18,297
City of Albertville	Mayor	1	6,000.00		N		8,100
City of Albertville	Council Member	4	4,800.00		N		8,100
City of Alden	Council Member	4	1,500.00		N		580
City of Alden	Mayor	1	2,000.00		N		580
City of Amboy	Council Member	4	960.00	20.00	N		535
City of Amboy	Mayor	1	1,080.00	20.00	N		535
City of Andover	Council Member	4	10,000.00	1.00	N		33,000
City of Andover	Mayor	1	12,000.00	1.00	N		33,000
City of Annandale	Mayor	1	5,100.00	30.00			3,441
City of Annandale	Council Member	4	3,600.00	30.00			3,441
City of Apple Valley	Council Member	4	9,408.00		Y		56,374
City of Apple Valley	Mayor	1	13,140.00		Y	Dental, life insurance, HRA/HSA contribution (all through cafeteria plan - same as FT employees)	56,374
City of Appleton	Mayor	1	3,000.00	50.00	N	Life Insurance	1,392
City of Appleton	Council Member	4	2,400.00	50.00	N	Life Insurance	1,392
City of Ashby	Mayor	1	1,500.00	100.00			
City of Ashby	Council Member	4	1,200.00	100.00			
City of Atwater	Mayor	1	1,570.00	30.00	N		
City of Atwater	Council Member	4	1,300.00	20.00	N		
City of Austin	Council Member	7	9,300.00		N		26,216
City of Austin	Mayor	1	12,600.00		N		26,216
City of Babbitt	Mayor	1	4,800.00		N		1,397
City of Babbitt	Council Member	4	3,600.00		N		1,397
City of Bagley	Mayor	1	3,000.00	75.00	N		1,326
City of Bagley	Council Member	4	2,000.00	75.00	N		1,326
City of Barnesville	Mayor	2	8,100.00	25.00	N		3,940
City of Barnesville	Council Member	6	7,200.00	25.00	N		3,940
City of Baudette	Mayor	1	3,600.00	75.00	N		970
City of Baudette	Council Member	4	3,000.00	75.00	N		970
City of Becker	Mayor	1	7,500.00		N	PERA Option	5,093
City of Becker	Council Member	4	6,000.00		N	PERA Option	5,093
City of Belle Plaine	Mayor	1	6,210.51	50.00	N		7,521
City of Belle Plaine	Council Member	4	5,940.49	50.00	N		7,521
City of Benson	Council Member	4	2,400.00	15.00	N		3,414
City of Benson	Mayor	1	5,400.00	15.00	N		3,414
City of Big Lake	Mayor	1	6,000.00		N		12,492
City of Big Lake	Council Member	4	4,800.00		N		12,492
City of Bird Island	Mayor	1	900.00	45.00	N		1,005
City of Bird Island	Council Member	4	750.00	40.00	N		1,005
City Of Biscay	Council Member	4	780.00	65.00	N		113
City Of Biscay	Mayor	1	1,020.00	85.00	N		113
City of Blackduck	Mayor	1	2,100.00	50.00	N		854
City of Blackduck	Council Member	4	1,500.00	50.00	N		854
City of Blaine	Council Member	6	10,500.00		n		235
City of Blaine	Mayor	1	14,313.00		n		235

Organization Name	Job Title	# of incumbents	Average Annual Wage (\$)	Payment for Special Meetings (\$)	Medical coverage offered Y/N	Other Benefits Offered	Population
City of Bloomington	Council Member	7	12,396.00	50.00	Y		89,298
City of Bloomington	Mayor	1	26,400.00	50.00	Y	Dental offered as well: Single Annual - \$496.80; Family Annual - \$1477.44	89,298
City of Blue Earth	Mayor	1	4,800.00		N		3,174
City of Blue Earth	Council Member	6	3,000.00		N		3,174
City of Bock	Mayor		360.00	25.00	n		73
City of Bock	Council Member		280.00	25.00	n		73
City of Braham	Council Member	4	2,145.00	30.00	N		1,776
City of Braham	Mayor	1	2,787.00	30.00	N		1,776
City of Brainerd	Council Member	7	6,600.00		Y		14,000
City of Brainerd	Mayor	1	7,800.00		Y		14,000
City of Breckenridge	Council Member	6	2,400.00	35.00	N		3,490
City of Breckenridge	Mayor	1	4,200.00	35.00	N		3,490
City of Brooklyn Center	Mayor	1	13,341.12		N		
City of Brooklyn Center	Council Member	4	10,213.93		N		
City of Brooklyn Park	Council Member	7	12,211.68		N		86,478
City of Brooklyn Park	Mayor	1	21,355.10		N		86,478
City of Brownton	Council Member	4	950.00		n		731
City of Brownton	Mayor	1	1,250.00	40.00	n	\$60/regular monthly meeting - we meet 1x per month	731
City of Buckman	Council Member		2,000.00		N		
City of Buckman	Mayor		2,800.00		N		
City of Buffalo	Mayor	1	7,500.00	20.00	n		16,613
City of Buffalo	Council Member	4	5,000.00	20.00	n		16,613
City of Byron	Council Member	4	4,000.00	40.00	n		6,700
City of Byron	Mayor	1	5,000.00	40.00	n		6,700
City of Callaway	Mayor	1	1,500.00				197
City of Cambridge, MN	Mayor	1	7,500.00	35.00	N	Note\$35 special meeting pay is for EDA meetings only	10,541
City of Cambridge, MN	Council Member	4	5,600.00	35.00	N	Note\$35 special meeting pay is for EDA meetings only	10,541
City of Canton	Mayor	1	1,100.00		N		310
City of Canton	Council Member	4	800.00		N		310
City of Carlton	Council Member	4	3,600.00		N		964
City of Carlton	Mayor	1	5,400.00		N		964
City of Carver	Council Member	4	5,600.00		N		7,200
City of Carver	Mayor	1	7,000.00		N		7,200
City of Cass Lake	Mayor	1	2,400.00	25.00	N		
City of Cass Lake	Council Member	4	600.00	25.00	N		
City of Centerville	Council Member	4	5,400.00		N		3,912
City of Centerville	Mayor	1	6,300.00		N		3,912
City of Champlin	Mayor	1	9,550.00		Y	Dental (elected official paid), Deferred Comp (no employer match), PERA	24,007
City of Champlin	Council Member	4	6,610.00		Y	Dental (elected official paid), Deferred Comp (no employer match), PERA	24,007
City of Chanhassen	Council Member	4	7,200.00	50.00	N		26,500
City of Chanhassen	Mayor	1	9,000.00	50.00	N		26,500
City of Chaska	Mayor	1	9,500.00				28,649
City of Chaska	Council Member	4	7,000.00				28,649
City of Chatfield	Council Member	5	3,650.00		N	None	3,005
City of Chatfield	Mayor	1	5,675.00		N	None	3,005
City of Chisholm	Mayor	1	8,400.00		N		4,663
City of Chisholm	Council Member	1	6,000.00		N		4,663
City of Chisholm	Council Member	2	6,000.00		N		4,663
City of Chisholm	Council Member	2	6,000.00		N		4,663
City of Chisholm	Council Member	1	6,000.00		N		4,663
City of Chisholm	Council Member	1	6,000.00		N		4,663
City of Clarissa	Mayor	1	2,500.00	75.00	N		662
City of Clarissa	Council Member	4	1,700.00	50.00	N		662
City of Clearwater	Mayor	1	3,900.00	125.00	N	\$60 Phone Stipend/Quarter	1,918
City of Clearwater	Council Member	4	2,400.00	100.00	N	\$60 Phone Stipend/Quarter	1,918
City of Cloquet	Council Member	6	4,800.00		N		12,603
City of Cloquet	Mayor	1	6,000.00		N		12,603
City of Coleraine	Council Member	4	3,000.00		n		2,007

Organization Name	Job Title	# of incumbents	Average Annual Wage (\$)	Payment for Special Meetings (\$)	Medical coverage offered Y/N	Other Benefits Offered	Population
City of Coleraine	Mayor	1	3,600.00		N		2,007
City of Columbus	Council Member	4	3,500.00	40.00	N		4,159
City of Columbus	Mayor	1	4,500.00	40.00	N		4,159
City of Comstock	Council Member		300.00				100
City of Comstock	Mayor	1	750.00				100
City of Coon Rapids	Mayor	1	14,000.00		N		62,785
City of Coon Rapids	Council Member	6	10,792.00		N		62,785
City of Cottage Grove	Mayor	1	12,585.00		N		39,000
City of Cottage Grove	Council Member	4	9,480.00		N		39,000
City of Courtland	Mayor	1	2,480.00	70.00	N		734
City of Courtland	Council Member	4	1,560.00	60.00	N		734
City of Credit River	Mayor	1	5,000.00	80.00	N		0
City of Credit River	Council Member	4	5,000.00	80.00	N		0
City of Crosslake	Mayor	1	6,360.00	30.00	N		2,490
City of Crosslake	Council Member	4	5,160.00	30.00	N		2,490
City of Cuyuna	Mayor	1	2,400.00		N		342
City of Cuyuna	Council Member	4	1,800.00		N		342
City of Danvers	Mayor	1	1,200.00	85.00	N		103
City of Danvers	Council Member	4		65.00	N		103
City of Darwin	Mayor	1	1,750.00	125.00	N		351
City of Darwin	Council Member	4	1,200.00	100.00	N		351
City of Dassel	Mayor	1	2,250.00	25.00	n		1,469
City of Dassel	Council Member	4	1,250.00	25.00	n		1,469
City of Dayton	Mayor	1	6,210.00	25.00	N		10,500
City of Dayton	Council Member	4	4,968.00	25.00	N		10,500
City of Deer Creek	Mayor	1	1,500.00	25.00	N		330
City of Deer Creek	Council Member	4	1,140.00	25.00	N		330
City of Deer River	Mayor	1	5,000.00		N		903
City of Deer River	Council Member	4	4,500.00		N		903
City of Deerwood	Mayor		1,800.00	25.00	N		526
City of Deerwood	Council Member	4	1,500.00	25.00	N		526
City of Delano	Mayor	1	7,035.00	79.00	N		7,023
City of Delano	Council Member	4	4,830.00	79.00	N		7,023
City of Dennison	Council Member	4	600.00	35.00	n		210
City of Dennison	Mayor	1	1,200.00	35.00	n		210
City of Detroit Lakes	Mayor	1	10,800.00		Y		10,011
City of Detroit Lakes	Council Member	9	7,200.00		Y		10,011
CITY OF DEXTER	Council Member	4	1,775.00	100.00	N		345
CITY OF DEXTER	Mayor	1	2,375.00	125.00	N		345
City of Dilworth	Mayor	1	8,400.00		N		4,918
City of Dilworth	Council Member	4	6,000.00		N		4,918
City of Dodge Center	Council Member	4	2,800.00	60.00	N		2,829
City of Dodge Center	Mayor	1	3,600.00	60.00	N		2,829
City of Duluth	Council Member	9	29,900.00		N		86,619
City of Duluth	Mayor	1	97,500.00		Y	\$45.00/month parking per CBA; \$184.62/pay (\$4800/year) vehicle allowance	86,619
City of Dumont	Mayor	1	1,200.00	20.00	N		75
City of Dumont	Council Member	4	600.00	20.00	N		75
City of Dundas	Council Member	4	4,800.00		n		1,979
City of Dundas	Mayor	1	6,000.00		n		1,979
City of Eagan	Mayor	1	13,624.00		Y	DENTAL, VISION, LIFE INSURANCE	67,534
City of Eagan	Council Member	4	10,005.00			DENTAL, VISION, LIFE INSURANCE	67,534
City of Eagle Lake	Mayor	1	4,800.00	50.00	N		3,278
City of Eagle Lake	Council Member	4	3,600.00	50.00	N		3,278
City of East Gull Lake	Mayor	1	6,100.00	50.00	N		1,000
City of East Gull Lake	Council Member	4	4,300.00	50.00	N		1,000
City of Eden Prairie	Mayor	1	17,245.07		N		280
City of Eden Prairie	Council Member	4	13,351.10		N		280
City of Edina	Council Member	4	12,700.68		N		52,437

Organization Name	Job Title	# of incumbents	Average Annual Wage (\$)	Payment for Special Meetings (\$)	Medical coverage offered Y/N	Other Benefits Offered	Population
City of Edina	Mayor	1	15,964.53		N		52,437
City of Eitzen	Mayor	1	1,000.00				
City of Eitzen	Council Member	4	3,000.00				
City of Elgin	Mayor	1		200.00	N	All meeting \$200, has to be on separate days	1,115
City of Elgin	Council Member	4		150.00	N	All meeting \$150, has to be on separate days	1,115
City of Elk River	Mayor	1	10,000.00		N		27,563
City of Elk River	Council Member	4	7,000.00		N	Acting Mayor receives additional \$500 for the year, Council Members on the EDA receive additional \$1,800 per year.	27,563
City of Elko New Market	Council Member	4	4,800.00		N		5,003
City of Elko New Market	Mayor	1	6,000.00		N		5,003
City of Elysian	Mayor	1	2,100.00	75.00	N		744
City of Elysian	Council Member	4	1,500.00	75.00	N		744
City of Empire	Council Member	4	3,000.00		N	PERA RETIREMENT	3,200
City of Empire	Mayor	1	3,000.00		N	PERA RETIREMENT	3,200
City of Excelsior	Mayor	1	3,600.00		N		2,400
City of Excelsior	Council Member	4	2,400.00		N		2,400
City of Eyota	Mayor	1	4,200.00	125.00	N		2,014
City of Eyota	Council Member	4	12,000.00	100.00	N		2,014
City of Fairmont	Mayor	1	4,800.00		Y	Dental, Vision, Life	10,549
City of Fairmont	Council Member	5	2,400.00		Y	Dental, Vision, Life	10,549
City of Falcon Heights	Council Member	4	3,600.00		N	PERA	5,284
City of Falcon Heights	Mayor	1	5,400.00				5,284
City of Faribault	Council Member	6	9,800.04		n		24,502
City of Faribault	Mayor	1	13,500.00		n		24,502
City of Farmington	Council Member	4	7,020.00		N		
City of Farmington	Mayor	1	8,040.00		N		
City of Fergus Falls	Mayor	1	12,900.00		N	Vision Insurance; Dental Insurance; Flexible Spending Account	14,000
City of Fergus Falls	Council Member	8	7,800.00		N	Vision Insurance; Dental Insurance; Flexible Spending Account	14,000
City of Foley	Council Member	4	2,500.00	150.00	N		2,700
City of Foley	Mayor	1	2,500.00	150.00	N		2,700
City of Forest Lake	Council Member	4	5,500.00		N		20,600
City of Forest Lake	Mayor	1	6,500.00		N		20,600
City of Fosston	Mayor	1	1,200.00		N		1,371
City of Fosston	Council Member	4	900.00		N		1,371
City of Fridley	Mayor	1			Y		30,313
City of Fridley	Council Member	4			Y		30,313
City of Fulda	Mayor	1	2,900.00		N		1,371
City of Fulda	Council Member	5	2,600.00		N		1,371
City of Gaylord	Council Member	5	4,000.00		N		2,244
City of Gaylord	Mayor	1	5,000.00		N		2,244
City of Glencoe	Council Member	5	4,800.00		N		5,832
City of Glencoe	Mayor	1	5,700.00		N		5,832
City of Golden Valley	Mayor	1	14,915.16	50.00	n		21,545
City of Golden Valley	Council Member	4	11,163.36	50.00	n		21,545
City of Grand Marais	Council Member	4	4,800.00		N		1,360
City of Grand Marais	Mayor	1	6,000.00		N		1,360
City of Grand Meadow	Mayor	1	1,740.00	60.00	N		1,148
City of Grand Meadow	Council Member	4	1,140.00	60.00	N		1,148
City of Grand Rapids	Council Member	4	7,920.00		N	\$10,000 City paid Life insurance	11,343
City of Grand Rapids	Mayor	1	10,560.00		N	\$10,000 City paid Life insurance	11,343
City of Granite Falls	Council Member	6	3,000.00		N		2,737
City of Granite Falls	Mayor	1	4,000.00		N		2,737
City of Greenfield	Mayor	1	4,800.00		N		2,900
City of Greenfield	Council Member	4	3,600.00		N		2,900
City of Greenwald	Council Member	3	500.00		N		197
City of Greenwald	Mayor	1	750.00		N		197
City of Grey Eagle	Council Member	5	1,200.00	50.00	n		339
City of Grey Eagle	Mayor	1	2,100.00	50.00	n		339
City of Grygla	Mayor	1	1,140.00	40.00	N		196

Organization Name	Job Title	# of incumbents	Average Annual Wage (\$)	Payment for Special Meetings (\$)	Medical coverage offered Y/N	Other Benefits Offered	Population
City of Grygla	Council Member	4	780.00	40.00	N		196
City of Hackensack	Council Member	4	2,480.00	35.00	n		303
City of Hackensack	Mayor	1	2,790.00	35.00	n		303
City of Hanover	Mayor	1	1,650.00	30.00	N		3,874
City of Hanover	Council Member	4	1,250.00	30.00	N		3,874
City of Harris	Council Member	4	900.00	100.00	N		1,132
City of Harris	Mayor	1	1,200.00	100.00	N		1,132
City of Hastings	Mayor	1	10,200.00		N	LIFE INSURANCE, DENTAL, VISION,	21,712
City of Hastings	Council Member	6	7,700.00		N	LIFE INSURANCE, DENTAL, VISION,	21,712
City of Hayfield	Council Member	4	1,300.00	50.00	N		1,364
City of Hayfield	Mayor	1	2,600.00	50.00	N		1,364
City of Henderson	Mayor	1	4,000.00	50.00	N		960
City of Henderson	Council Member	4	3,000.00	50.00	N		960
City of Hendricks	Mayor	1	2,520.00		n		630
City of Hendricks	Council Member	4	1,800.00		n		630
City of Hermantown	Council Member	4	7,200.00	50.00	N		10,221
City of Hermantown	Mayor	1	9,600.00	50.00	N		10,221
City of Hibbing	Mayor	1	10,771.02		N		16,052
City of Hibbing	Council Member	6	7,180.68		N		16,052
City of Hinckley	Mayor	1	2,200.00	25.00	N		1,964
City of Hinckley	Council Member	4	1,800.00	25.00	N		1,964
City of Hoffman	Mayor	1	1,200.00	50.00	N		698
City of Hoffman	Council Member	4	900.00	50.00	N		698
City of Holdingford	Mayor	1	2,820.00	30.00	n		745
City of Holdingford	Council Member	4	1,440.00	30.00	n		745
CITY OF HOLLOWAY	Council Member	3	1,080.00		N		85
CITY OF HOLLOWAY	Mayor	1	1,800.00		N		85
City of Hopkins	Mayor	1	15,000.00		N		18,269
City of Hopkins	Council Member	4	12,500.00		N		18,269
City of Hutchinson	Council Member	4	6,279.00		N		14,678
City of Hutchinson	Mayor	1	9,876.90		N		14,678
City of International Falls	Mayor	1	4,200.00		N	Basic Life AD&D	5,800
City of International Falls	Council Member	4	3,600.00		N	Basic Life AD&D	5,800
City of Inver Grove Heights	Mayor	1	11,400.00		N		35,701
City of Inver Grove Heights	Council Member	4	8,200.00		N		35,701
City of Ironton	Council Member	4	1,800.00		N		
City of Ironton	Mayor	1	2,100.00		N		
City of Isanti	Council Member	4		50.00	N		7,528
City of Isanti	Mayor	1		50.00	N		7,528
City of Jackson	Council Member	6	5,000.00	35.00			3,323
City of Jackson	Mayor	1	6,000.00	35.00			3,323
City of Jasper	Mayor	1	1,500.00	125.00	n		
City of Jasper	Council Member	4	1,500.00	125.00	n		
City of Jordan	Mayor	1	6,000.00	50.00	N		6,700
City of Jordan	Council Member	6	4,800.00	50.00	N		6,700
City of Kasota	Council Member		1,700.00	50.00	N		714
City of Kasota	Mayor		2,300.00	50.00	N		714
City of Kasson	Council Member	4	3,000.00	35.00	N		7,000
City of Kasson	Mayor	1	4,000.00	35.00	N		7,000
City of Kennedy	Mayor			50.00	N	\$50.00 per Regular City Council Meeting	171
City of Kennedy	Council Member			35.00	N	\$35.00 per Regular City Council Meeting	171
City of Kenyon	Council Member	1	2,185.00	35.00	N		1,850
City of Kenyon	Mayor	1	2,875.00	35.00	N		1,850
City of Kettle River	Council Member	4		45.00	N		
City of Kettle River	Mayor	1		75.00	N		
City of Kiester	Mayor	1	600.00		n		483
City of Kiester	Council Member	4	480.00		n		483
City of Kilkenny	Council Member	4	1,020.00	25.00	N		160

Organization Name	Job Title	# of incumbents	Average Annual Wage (\$)	Payment for Special Meetings (\$)	Medical coverage offered Y/N	Other Benefits Offered	Population
City of Kilkenny	Mayor	1	1,500.00	25.00	N		160
City of Kimball	Mayor	1	2,400.00	50.00	N	PERA	836
City of Kimball	Council Member	4	1,920.00	50.00	N	PERA	836
City of La Crescent	Mayor	1	7,500.00		N	PERA	5,240
City of La Crescent	Council Member	4	6,300.00		N	PERA	5,240
City of Lafayette	Mayor	1	1,500.00		N	Mayor - Up to \$800 computer reimbursement per term, \$55 stipend per special meeting or training	504
City of Lafayette	Council Member	1	1,200.00		N	Acting Mayor - Up to \$800 computer reimbursment per term, \$30 stipend per special mtg, (\$55, if acting mayor) \$45 per training	504
City of Lafayette	Council Member	3	1,200.00		N	Council - Up to \$800 computer reimbursement per term, \$30 stipend per special mtg, \$45 per training	504
City of Lake Benton	Council Member	4	1,560.00		N		683
City of Lake Benton	Mayor	1	1,920.00		N		683
City of Lake Elmo	Mayor	1	6,250.00		N		12,800
City of Lake Elmo	Council Member	4	4,860.00		N		12,800
City of Lakeville	Mayor	1	15,000.00	25.00	N	\$25 per committee meeting and Inter-agency assignments	75,000
City of Lakeville	Council Member	4	10,000.00	25.00	N	\$25 per committee meeting and Inter-agency assignments	75,000
City of Lanesboro	Mayor	1	2,500.00		N		717
City of Lanesboro	Council Member	4	1,500.00		N		717
City of LaPrairie	Mayor	1	3,600.00	26.00	n	PERA	653
City of LaPrairie	Council Member	4	3,000.00	25.00	n	PERA	653
City of Lauderdale	Council Member	4	3,000.00		N		2,271
City of Lauderdale	Mayor	1	4,500.00		N		2,271
City of LeRoy	Council Member	4	2,400.00		N		950
City of LeRoy	Mayor	1	4,800.00		N		950
City of Lewiston	Council Member	4	3,600.00	25.00	N	PERA DCP	1,530
City of Lewiston	Mayor	1	4,200.00	25.00	N	PERA DCP	1,530
City of Lexington	Mayor	1	7,000.00		N		2,600
City of Lexington	Council Member	4	6,000.00		N		2,600
City of Lilydale	Council Member	4	3,600.00		N		800
City of Lilydale	Mayor	1	5,100.00		N		800
City of Lindstrom	Council Member	4	2,310.00	35.00	N		5,025
City of Lindstrom	Mayor	1	3,465.00	35.00	N		5,025
City of Lino Lakes	Mayor	1	10,231.44	40.00	N		21,399
City of Lino Lakes	Council Member	4	8,656.40	40.00	N		21,399
City of Little Canada	Council Member	4	5,850.00		N		10,800
City of Little Canada	Mayor	1	6,700.00		N		10,800
City of Little Falls	Council Member	7	9,600.00		N	\$30,000 basic life insurance	9,072
City of Little Falls	Mayor	1	10,800.00		N	\$30,000 basic life insurance	9,072
City of Long Lake	Council Member	4	3,000.00		n		1,800
City of Long Lake	Mayor	1	3,600.00		n		1,800
City Of Lucan	Council Member	4	1,200.00	20.00	N		212
City Of Lucan	Mayor	1	1,500.00	20.00	N		212
City of Luverne	Council Member	4	9,000.00		N	PERA, 457(b)	5,033
City of Luverne	Mayor	1	11,000.00		N	PERA, 457(b)	5,033
City of Lyle	Mayor	1	1,800.00	35.00	N		530
City of Lyle	Council Member	5	1,200.00	35.00	N		530
City of Lynd	Council Member	4	1,800.00	60.00	N		448
City of Lynd	Mayor	1	2,300.00	75.00	N		448
City of Madelia	Council Member	1	5,000.00	45.00	n		2,341
City of Madelia	Mayor	1	5,000.00	50.00	n		2,341
City of Mahtomedi	Mayor	1	7,200.00		N		8,100
City of Mahtomedi	Council Member	4	6,000.00		N		8,100
City of Maple Grove	Mayor	1	15,500.00		Y	Deferred Compensation, PERA contribution, Health Care Savings Plan	
City of Maple Grove	Council Member	4	13,500.00		Y	Deferred Compensation, PERA contribution, Health Care Savings Plan	
City of Maple Plain	Council Member	4	3,600.00	25.00	n		1,750
City of Maple Plain	Mayor	1	4,800.00	25.00	n		1,750
City of Mapleton	Council Member		1,951.50	50.00	n		1,706
City of Mapleton	Mayor		2,706.06	50.00	n		1,706
City of Maplewood	Mayor	1	17,429.73				42,088
City of Maplewood	Council Member	4	15,341.13				42,088

Organization Name	Job Title	# of incumbents	Average Annual Wage (\$)	Payment for Special Meetings (\$)	Medical coverage offered Y/N	Other Benefits Offered	Population
City of Marshall	Council Member	6	7,172.11		N		13,680
City of Marshall	Mayor	1	11,338.87		N		13,680
City of Mayer	Council Member	4	2,000.00	30.00	N		2,547
City of Mayer	Mayor	1	2,600.00	30.00	N		2,547
City of McIntosh	Council Member	4	1,800.00	125.00	N		605
City of McIntosh	Mayor	1	3,000.00	200.00	N		605
City of Medina	Council Member	4	3,000.00		N		7,672
City of Medina	Mayor	1	4,250.00		N		7,672
City of Mendota Heights	Council Member	4	4,200.00		N		11,700
City of Mendota Heights	Mayor	1	5,700.00		N		11,700
City of Milaca	Council Member	4	2,400.00		N		3,021
City of Milaca	Mayor	1	3,600.00		N		3,021
City of Milan	Council Member	4	875.16	75.00	N		429
City of Milan	Mayor	1	999.96	75.00	N		429
City of Minneapolis	Council Member	13	109,847.00		Y		
City of Minneapolis	Mayor	1	140,814.00		Y		
City of Minnesota Lake	Mayor	1	1,500.00	700.00	N		661
City of Minnesota Lake	Council Member	4	1,200.00	1,200.00	N		661
City of Minnetonka	Mayor	1	23,500.00		N	Complimentary (taxable) Fitness Club Membership	52,544
City of Minnetonka	Council Member	6	18,000.00		N	Complimentary (taxable) Fitness Club Membership	52,544
City of Minnetonka Beach	Mayor	1	0.00				547
City of Minnetonka Beach	Council Member	4	0.00				547
City of Montgomery	Council Member	4	3,300.00		N		3,349
City of Montgomery	Mayor	1	4,500.00		N		3,349
City of Monticello	Council Member	4	7,200.00		N		14,804
City of Monticello	Mayor	1	8,400.00		N		14,804
City of Montrose	Council Member	4	2,400.00	50.00	N		3,837
City of Montrose	Mayor	1	3,000.00	50.00	N		3,837
City of Morris	Mayor	1	7,000.00		n		5,105
City of Morris	Council Member	4	6,000.00		n		5,105
City of Mound	Council Member	4	4,500.00				
City of Mound	Mayor	1	5,400.00				
City of Mountain Iron	Council Member	4	3,900.00		N		3,000
City of Mountain Iron	Mayor	1	4,800.00		N		3,000
City of Nerstrand	Council Member	4	350.00		n		237
City of Nerstrand	Mayor	1	350.00		n		237
City of New Auburn	Council Member	4	1,000.00		N	none	411
City of New Auburn	Mayor	1	1,200.00		N	none	411
City of New Germany	Mayor	2	660.00	45.00	n		465
City of New Germany	Council Member	4	540.00	45.00	n		465
City of New Hope	Council Member	4	11,024.00		N		21,986
City of New Hope	Mayor	1	15,106.00		N		21,986
City of New Prague	Mayor	1	5,100.00		N		8,340
City of New Prague	Council Member	4	3,900.00		N		8,340
City of New Ulm	Council Member	5	8,000.00		N	optional membership in PERA defined contribution plan	14,102
City of New Ulm	Mayor	1	10,500.00		N	optional membership in PERA defined contribution plan	14,102
City of New York Mills	Council Member	4	1,500.00	62.50	N		1,294
City of New York Mills	Mayor	1	2,400.00	100.00	N		1,294
City of Newport	Council Member	4	4,800.00		N		4,820
City of Newport	Mayor	1	6,000.00		N		4,820
City of Nisswa	Council Member	4	3,600.00	50.00	N		1,967
City of Nisswa	Mayor	1	4,200.00	50.00	N		1,967
City of North Mankato	Council Member	4	8,116.89				14,250
City of North Mankato	Mayor	1	12,068.44				14,250
CITY OF NORTH ST. PAUL	Council Member	4	5,700.00				12,973
CITY OF NORTH ST. PAUL	Mayor	1	6,900.00				12,973
City of Oak Grove	Mayor		6,290.00		N		9,102
City of Oak Grove	Council Member		5,540.00		N		9,102

Organization Name	Job Title	# of incumbents	Average Annual Wage (\$)	Payment for Special Meetings (\$)	Medical coverage offered Y/N	Other Benefits Offered	Population
City of Oak Park Height	Council Member	4	6,800.00		N		4,849
City of Oak Park Height	Mayor	1	7,800.00		N		4,849
City of Onamia	Council Member	4	2,400.00		n		784
City of Onamia	Mayor	1	3,600.00		n		784
City of Ormsby	Council Member	4	600.00	50.00	N		120
City of Ormsby	Mayor	1	900.00	75.00	N		120
City of Orono	Council Member	4	3,500.04		N		7,959
City of Orono	Mayor	1	4,200.00		N		7,959
City of Osakis	Council Member	1		150.00	N	no benefits	1,771
City of Osakis	Mayor	1	3,600.00	150.00	N	no benefits	1,771
City of Otsego	Mayor	1	4,200.00		N	\$50 appeal; additional pay for extra meetings	22,705
City of Otsego	Council Member	4	3,600.00		N	\$50 appeal; additional pay for extra meetings	22,705
City of Ottertail	Mayor	2	3,000.00	50.00	N		643
City of Ottertail	Council Member	4	1,200.00	50.00	N		643
City of Owatonna	Mayor	1	14,400.00		N		27,000
City of Owatonna	Council Member	6	12,000.00		N		27,000
City of Park Rapids	Mayor	1	4,800.00		N	No other benefits offered	4,242
City of Park Rapids	Council Member	4	4,200.00		N	No other benefits offered	4,242
City of Paynesville	Council Member	4	3,652.04		N	PER DIEM: \$100 FOR 8 HR OUT OF TOWN SPECIAL MEETINGS/\$50 FOR 4 HR OUT OF TOWN SPECIAL MEETINGS	2,578
City of Paynesville	Mayor	1	4,869.40		N	PER DIEM: \$100 FOR 8 HR OUT OF TOWN SPECIAL MEETINGS/\$50 FOR 4 HR OUT OF TOWN SPECIAL MEETINGS	2,578
City of Pelican Rapids	Council Member		2,700.00	25.00	N		2,577
City of Pelican Rapids	Mayor	1	3,500.00	25.00	N		2,577
City of Pennock	Mayor	1		100.00	N		492
City of Pennock	Council Member	4		75.00	N		492
City of Perham	Council Member	4	3,500.00		N	\$98.85/quarter Internet	3,605
City of Perham	Mayor	1	4,500.00		N	\$98.85/quarter Internet	3,605
CITY OF PINE CITY MN	Mayor	1	4,200.00		N		3,400
CITY OF PINE CITY MN	Council Member	4	3,600.00		N		3,400
City of Plainview	Council Member	4	2,500.00				3,483
City of Plainview	Mayor	1	3,300.00				3,483
City of Plymouth	Mayor	1	17,413.00		Y		81,000
City of Plymouth	Council Member	6	12,615.00		Y		81,000
City of Preston	Mayor	1	1,800.00	20.00	N		1,320
City of Preston	Council Member	4	1,440.00	20.00	N		1,320
City of Prior Lake	Council Member	4	11,020.58	50.00	n		118
City of Prior Lake	Mayor	1	13,952.67	50.00	n		118
City of Proctor	Mayor	1	7,200.00		N		3,101
City of Proctor	Council Member	4	4,800.00		N		3,101
City of Ramsey	Mayor	1	8,000.00		N	\$800.00 Computer Stipend once per each term	28,855
City of Ramsey	Council Member	6	6,000.00		N	\$800.00 Computer Stipend once per each term	28,855
City of Red Wing	Council Member	7	8,000.20		N		16,724
City of Red Wing	Mayor	1	8,000.20		N		16,724
City of Renville	Mayor	1	2,520.00	85.00	N		1,301
City of Renville	Council Member	5	1,960.00	75.00	N		1,301
City of Rice Lake	Council Member	4	32,000.00		N	P.E.R.A	4,114
City of Rice Lake	Mayor	1	66,560.00		N	P.E.R.A	4,114
City of Richfield	Mayor	1			n		
City of Richfield	Council Member	4			n		
City of Robbinsdale	Mayor	1	11,372.00		n		14,500
City of Robbinsdale	Council Member	3	9,071.00		n		14,500
City of Rochester	Mayor	1	83,760.00		Y	Mileage allowance (\$213/month) and Phone Reimbursement (\$78/month)	122,191
City of Rochester	Council Member	6	55,840.00		Y	Mileage allowance (\$166/month) and Phone Reimbursement (\$78/month)	122,191
City of Rogers	Council Member	4	6,800.00		N		14,500
City of Rogers	Mayor	1	8,000.00		N		14,500
City of Rose Creek	Council Member	4	600.00	50.00	N	FREE USE OF HALL RENTAL	396
City of Rose Creek	Mayor	1	900.00	75.00	N	FREE USE OF HALL RENTAL	396
City of Roseau	Council Member	4	2,400.00	50.00	N		2,850
City of Roseau	Mayor	1	4,800.00	50.00	N		2,850

Organization Name	Job Title	# of incumbents	Average Annual Wage (\$)	Payment for Special Meetings (\$)	Medical coverage offered Y/N	Other Benefits Offered	Population
City of Rosemount	Mayor	1	9,978.96		N		27,000
City of Rosemount	Council Member	4	7,593.12		N		27,000
City of Roseville	Council Member	4	7,020.00		N		35,627
City of Roseville	Mayor	1	9,300.00		N		35,627
City of Rush City	Council Member	4	1,200.00	30.00	N		3,200
City of Rush City	Mayor	1	1,800.00	30.00	N		3,200
City of Rushford Village	Council Member	4	1,800.00	75.00	N		797
City of Rushford Village	Mayor	1	3,840.00	85.00	N		797
CITY OF SAINT PETER	Council Member	6	7,500.00		N		
CITY OF SAINT PETER	Mayor	1	10,000.08		N		
CITY OF SARTELL	Mayor	1	8,888.10		N	CELL PHONE REIMBURSEMENT \$650.00 ANNUALLY	19,860
CITY OF SARTELL	Council Member	4	5,633.42		N		19,860
City of Sauk Centre	Council Member	4	4,200.00		N	Work Comp	4,660
City of Sauk Centre	Mayor	1	5,100.00		N	Work Comp	4,660
City of Scandia	Council Member	4	3,969.15		N		4,001
City of Scandia	Mayor	1	4,895.29		N		4,001
City of Sebekka	Council Member	4	960.00		N		741
City of Sebekka	Mayor	1	1,280.00		N		741
City of Shorewood	Council Member	4	4,800.00		N		8,000
City of Shorewood	Mayor	1	6,300.00		N		8,000
City of Silver Lake	Council Member	4	2,000.00	25.00	N		866
City of Silver Lake	Mayor	1	2,400.00	25.00	N		866
City of South St Paul	Mayor	1	12,300.00		N		
City of South St Paul	Council Member	6	8,700.00		N		
CITY OF SPICER	Council Member	4	3,125.00	100.00	N		1,200
CITY OF SPICER	Mayor	1	4,320.00	150.00	N		1,200
City of Spring Lake Park	Mayor	1	7,453.00		N		7,079
City of Spring Lake Park	Council Member	4	5,961.00		N		7,079
CITY OF SPRINGFIELD	Mayor	1	3,960.00	30.00	n		2,013
CITY OF SPRINGFIELD	Council Member	4	3,180.00	30.00	n		2,013
City of St Cloud	Council Member	7	12,500.00		N		69,568
City of St Cloud	Mayor	1	50,000.00		Y	CAR ALLOWANCE	69,568
City of St. Anthony Village	Council Member	4	7,200.00		N	The appointed Mayor ProTem earns an additional \$756 per year	9,257
City of St. Anthony Village	Mayor	1	8,700.00		N		9,257
City of St. Charles	Mayor	1	6,000.00		N		3,997
City of St. Charles	Council Member	4	4,800.00		N		3,997
City of St. Clair	Council Member	4	480.00	40.00	n		
City of St. Clair	Mayor	1	600.00	50.00	n		
City of St. Francis	Council Member	4	4,800.00	35.00	N		8,200
City of St. Francis	Mayor	1	6,000.00	35.00	N		8,200
City of St. Joseph	Mayor	1	7,800.00			\$100 per day for conferences	7,117
City of St. Joseph	Council Member	4	5,220.00			\$100 per day for conferences	7,117
City of St. Louis Park	Council Member	6	14,413.00		N		49,697
City of St. Louis Park	Mayor	1	20,842.00		N		49,697
City of St. Michael	Mayor	1				paid \$95 per meeting	20,371
City of St. Michael	Council Member	4				paid \$85 per meeting	20,371
City of St. Paul Park	Mayor	1	5,350.00	35.00	N		5,500
City of St. Paul Park	Council Member	4	4,800.00	35.00	N		5,500
City of St. Rosa	Council Member	5	650.00				59
City of St. Rosa	Mayor	1	800.00				59
City of Stacy	Council Member	4	2,920.00	60.00	N		4,400
City of Stacy	Mayor	1	3,420.00	60.00	N		4,400
City of Staples	Mayor	1	4,440.00	25.00	N		3,038
City of Staples	Council Member	6	3,780.00	25.00	N		3,038
City of Starbuck	Council Member	4	1,800.00	100.00	N		1,365
City of Starbuck	Mayor	1	2,400.00	100.00	N		1,365
City of Stewartville	Council Member	4	4,000.00	25.00	N		6,903
City of Stewartville	Mayor	1	6,000.00	25.00	N		6,903

Organization Name	Job Title	# of incumbents	Average Annual Wage (\$)	Payment for Special Meetings (\$)	Medical coverage offered Y/N	Other Benefits Offered	Population
City of Stillwater	Council Member	4	7,200.00		Y		19,276
City of Stillwater	Mayor	1	9,000.00		Y	Dental, Vision	19,276
City of Stockton	Mayor	1	2,220.00	75.00	n		809
City of Stockton	Council Member	4	6,000.00	50.00	n		809
City of Sunfish Lake	Council Member	4	0.00		N		494
City of Sunfish Lake	Mayor	1	0.00		N		494
CITY OF SWANVILLE	Mayor	1	1,800.00	20.00	n		356
CITY OF SWANVILLE	Council Member	4	900.00	20.00	n		356
City of Thief River Falls	Council Member	7	6,600.00		N		8,903
City of Thief River Falls	Mayor	1	7,200.00		N		8,903
City of Tower	Mayor	1	4,140.00		N		430
City of Tower	Council Member	4	3,000.00		N		430
City of Truman	Council Member	4	880.00	35.00	N	Annual travel reimbursement \$80.00	1,098
City of Truman	Mayor	1	1,175.00	35.00	N	Annual travel reimbursement \$80.00	1,098
City of Tyler	Council Member	4	900.00	25.00	N		
City of Tyler	Mayor	1	1,200.00	25.00	N		
City of Vergas	Mayor	1	2,250.00	50.00	N	PERA	355
City of Vergas	Council Member	4	3,000.00	50.00	N	PERA	355
City of Victoria	Council Member		4,800.00		n		11,500
City of Victoria	Mayor		6,000.00		n		11,500
City of Virginia	Mayor	1	8,000.00	35.00	Y	Life Insurance and PERA	8,332
City of Virginia	Council Member	6	3,600.00	35.00	Y	Life Insurance and PERA	8,332
City of Waconia	Council Member	4	6,000.00		N		14,500
City of Waconia	Mayor	1	7,200.00		N		14,500
City of Waite Park	Council Member	4	3,600.00	1,200.00	N	NOTE* Special Meeting Pay is paid \$100.00 a month = \$ 1200.00 annually	8,400
City of Waite Park	Mayor	1	7,200.00	2,400.00	N	NOTE* Special Meeting Pay is paid \$200.00 a month = \$ 2400.00 annually	8,400
City of Waldorf	Mayor	1	10,000.00	5,000.00	n		222
City of Waldorf	Council Member	4	10,000.00	1,500.00	n		222
City of Wanamingo	Mayor	1	2,500.00	50.00	N		1,175
City of Wanamingo	Council Member	4	1,950.00	35.00	N		1,175
City of Warroad	Mayor	1	1,200.00	60.00	N		1,850
City of Warroad	Council Member	4	900.00	60.00	N		1,850
City of Waseca	Mayor	1	8,735.00		N		9,229
City of Waseca	Council Member	6	7,044.00		N		9,229
City of Watertown	Council Member	4	4,360.00	40.00	N		4,659
City of Watertown	Mayor	1	5,680.00	40.00	N		4,659
City of Watkins	Council Member	4	1,200.00	30.00	n		991
City of Watkins	Mayor	1	1,320.00	30.00	n		991
City of Waverly	Mayor	1	2,700.00	25.00	N		2,116
City of Waverly	Council Member	4	2,100.00	25.00	N		2,116
City of Wayzata	Council Member	4	4,500.00		N		4,500
City of Wayzata	Mayor	1	6,000.00		N		4,500
City of West St Paul	Council Member	6	8,165.00		N		23,031
City of West St Paul	Mayor	1	9,878.00		N		23,031
City of White Bear Lake	Council Member	5	7,500.00		N		23,588
City of White Bear Lake	Mayor	1	9,600.00		N		23,588
City of Williams	Council Member	3	900.00	50.00	n		158
City of Williams	Mayor	1	1,300.00	55.00	n		158
City of Willmar	Mayor	1	19,250.00		Y		21,015
City of Willmar	Council Member	7	12,500.00		Y		21,015
City of Windom	Council Member	5	5,300.00	50.00	N	\$700 every odd numbered year as a technology stipend	4,966
City of Windom	Mayor	1	6,900.00	50.00	N	\$700 every odd numbered year as a technology stipend	4,966
City of Winona	Mayor	1	10,778.00		Y	FSA, dental, PERA Life if enrolled in DCP, other retirement savings options	27,000
City of Winona	Council Member	6	7,705.00		Y		27,000
City of Winsted	Council Member	4	2,600.00	25.00	N	Mileage	2,211
City of Winsted	Mayor	1	3,950.00	25.00	N	Mileage	2,211
City of Winthrop	Mayor	1	2,500.00		N		1,400
City of Winthrop	Council Member	5	10,000.00		N		1,400

Organization Name	Job Title	# of incumbents	Average Annual Wage (\$)	Payment for Special Meetings (\$)	Medical coverage offered Y/N	Other Benefits Offered	Population
City of Woodbury	Council Member	4	12,006.00		Y		81,650
City of Woodbury	Mayor	1	16,680.00		Y		81,650
City of Worthington	Council Member	5	6,000.00	100.00	Y		14,000
City of Worthington	Mayor	1	10,000.00	100.00	Y		14,000
City of Wyoming	Council Member	4	4,000.00		N		8,074
City of Wyoming	Mayor	1	5,000.00		N		8,074
City of Zimmerman	Mayor	1	6,000.00	75.00	N	undying gratitude of the public	7,250
City of Zimmerman	Council Member	4	4,800.00	75.00	N	undying gratitude of the public	7,250
City of Zumbrota	Mayor	1	3,360.00				3,929
City of Zumbrota	Council Member	4	2,400.00				3,929
Metropolitan Council	Council Member	16	20,000.00				4,167
Minneapolis Park and Recreation Board	Council Member	8	17,612.69		N		425,096
Rockford	Council Member	4	4,500.00				4,781
Rockford	Mayor	1	6,600.00				4,781
Town of White	Council Member	2	5,730.00	30.00	n	HCSP through MSRS \$1500.00 per calendar year	1,559
Town of White	Mayor	1	6,510.00	30.00	n	HCSP through MSRS \$1500.00 per calendar year	1,559
Vadnais Heights	Mayor	1	7,500.00		N		12,713
Vadnais Heights	Council Member	4	6,000.00		N		12,713

City of Brooklyn Park
CHARTER COMMISSION Attachments

Agenda Item No.:	5.1C	Meeting Date:	May 14, 2025
Prepared by:	Devin Montero	Presented By:	Dennis Secara, Chair

Attachments:

5.1C EMAIL FROM ASSISTANT FINANCE DIRECTOR, RE: SUPPLEMNTAL COMPENSATION AND ATTACHMENT

From: [Molly Lopez](#)
To: [Devin Montero](#)
Subject: RE: Budget Information
Date: Wednesday, April 23, 2025 2:50:36 PM
Attachments: [image001.png](#)
[image002.png](#)
[image003.png](#)
[image004.png](#)
[image005.png](#)

Hello Devin,

Yes, your totals are correct - Maria Tran, Boyd Morson, and Hollies Winston.

Thank you,

Molly Lopez, MBA
Assistant Finance Director
W. 763-493-8091

From: Devin Montero <Devin.Montero@brooklynpark.org>
Sent: Wednesday, April 23, 2025 2:23 PM
To: Molly Lopez <Molly.Lopez@brooklynpark.org>
Subject: RE: Budget Information

Molly,

Is it possible to get names associated with those numbers? Are my numbers correct below?

For 2023 -18 claims - $18 \times \$50 = \900

For 2024 – 10 claims – $10 \times \$50 = 500$

For 2025 – 2 claims – $2 \times \$50 = \100

Devin Montero, CMC

City Clerk

W. 763-493-8180 C. 763-439-1883

"Proudly Serving You and the Community"

Brooklyn Park 
Unique. United. Undiscovered.

   www.brooklynpark.org

5200 85th Avenue N, Brooklyn Park, MN 55443

From: Molly Lopez <Molly.Lopez@brooklynpark.org>
Sent: Tuesday, April 15, 2025 2:28 PM
To: Devin Montero <Devin.Montero@brooklynpark.org>
Subject: FW: Budget Information

Devin,

Here is the information on question #4:

	2023	2024	2025
Number of Days	18	10	2

These numbers are the total days of 7 trips for 2 council members and the mayor. They can claim the \$50 for each day they are in travel status.

Please let me know if you have any questions.

Molly Lopez, MBA
Assistant Finance Director
W. 763-493-8091

From: Molly Lopez
Sent: Tuesday, April 15, 2025 2:08 PM
To: Devin Montero <Devin.Montero@brooklynpark.org>
Subject: RE: Budget Information

Hello Devin,

Correct for #1 & #2 on the expenditure side. A council member can request supplemental compensation by informing the City Council of the type of activity and number of days of participation seeking prior approval.
I have requested Kristine Keyes assist with your final question on the data regarding the supplemental compensation of \$50 for the last two years.

Please let me know if you have any additional questions.

Molly Lopez, MBA
Assistant Finance Director
W. 763-493-8091

From: Devin Montero <Devin.Montero@brooklynpark.org>

Sent: Tuesday, April 15, 2025 1:15 PM
To: Molly Lopez <Molly.Lopez@brooklynpark.org>
Subject: RE: Budget Information

Thanks Molly!

Couple of questions of the chart you dropped off.

1. The total budget for 2024 is \$231,110,574 and the General Fund is \$69,909,878?
2. The total budget for 2025 is \$232,884,984 and the General Fund is \$72,216,224?
3. Who can help me with the attached resolution. Can a council member request for this supplemental compensation when going to the state capitol to meet with legislators or testifying? What about for local events, example, "Mayor's State of the City".
4. Can I get a listing of how many times a council member requested this supplemental compensation of \$50 for the last two years?

Thanks.

Devin Montero, CMC

City Clerk

W. 763-493-8180 C. 763-439-1883

"Proudly Serving You and the Community"

Brooklyn Park 
Unique. United. Undiscovered.

   www.brooklynpark.org

5200 85th Avenue N, Brooklyn Park, MN 55443

From: Molly Lopez <Molly.Lopez@brooklynpark.org>
Sent: Tuesday, April 15, 2025 12:05 PM
To: Devin Montero <Devin.Montero@brooklynpark.org>
Subject: Budget Information

Good Afternoon Devin,

I placed two financial documents on your chair relating to the Mayor & Council's compensation total budget (\$121,500,000).

Please let me know if you have any follow up questions.

Hope you are having a great day!

Molly Lopez, MBA

Assistant Finance Director

W. 763-493-8091

"Proudly Serving You and the Community"

Brooklyn Park 
Unique. United. Undiscovered.

   www.brooklynpark.org

5200 85th Avenue N, Brooklyn Park, MN 55443

RESOLUTION #2025-04

RESOLUTION AUTHORIZING SUPPLEMENTAL COMPENSATION FOR
MAYOR AND COUNCIL MEMBERS WHO ATTEND APPROVED MUNICIPAL FUNCTIONS

WHEREAS, Section 30.01 of the City Code states:

The Mayor and/or Council Members are sometimes required to attend municipal functions or to take time from their regular employment to perform services beneficial to the City. Additional compensation may be paid to the Mayor or Council Members in those cases subject to the following conditions:

1. The activity and number of days for which a Council Member is to be engaged must be approved by the City Council prior to member's participation.
2. The Mayor and Council member will be paid \$50 per day as supplemental compensation for each day approved and for which the member is in attendance at the approved activity.

Historically, many Council members have elected to not receive the additional supplemental compensation, and therefore this supplemental compensation payment option will be made known to Council members but will be provided only upon request.

NOW, THEREFORE, BE IT RESOLVED that upon request, the Mayor and Council Members can receive supplemental compensation of \$50 per day, in addition to reimbursement for expenses incurred consistent with the City Travel for Council policy for approved professional development activities. If travel is required outside of Minnesota, an additional two days of supplemental compensation can be requested.

The foregoing resolution was introduced by Council Member Eriksen and duly seconded by Council Member McGarvey.

The following voted in favor of the resolution: Eriksen, Xiong, Page, McGarvey, Tran and Klonowski.

The following voted against: None.

The following were absent: Winston.

Where upon the resolution was adopted.

ADOPTED January 6, 2025

HOLLIES WINSTON, MAYOR

CERTIFICATE
STATE OF MINNESOTA
COUNTY OF HENNEPIN
CITY OF BROOKLYN PARK

I, the undersigned, being the duly qualified City Clerk of the City of Brooklyn Park, Minnesota, hereby certify that the above resolution is a true and correct copy of the resolution as adopted by the City Council of the City of Brooklyn Park on January 6, 2025.

WITNESS my hand officially as such Clerk and the corporate seal of the city this 7th day of January 2025.

(SEAL)

DEVIN MONTERO, CITY CLERK

City of Brooklyn Park
CHARTER COMMISSION Attachments

Agenda Item No.:	5.1D	Meeting Date:	May 14, 2025
Prepared by:	Devin Montero	Presented By:	Dennis Secara, Chair

Attachments:

5.1D ORDINANCE #2022-1283, CITY CODE 30.01, SALARY OF MAYOR AND COUNCIL MEMBER AND ATTACHMENT

ORDINANCE #2022-1283

ORDINANCE AMENDING CITY CODE SECTION 30.01
MAYOR AND COUNCIL MEMBER SALARIES

~~Text with strikeouts is proposed for deletion.~~

Text with underline is proposed for insertion.

The City of Brooklyn Park does ordain:

Section 1. Section 30.01 of the City Code is amended to read as follows:

§ 30.01 SALARY OF MAYOR AND COUNCIL MEMBERS.

(A) The monthly salary of each Council member shall be ~~\$950~~ \$988.00 per month until January 1, ~~2019~~ 2023, at which time it shall be ~~\$969~~ \$1017.64 per month until January 1, ~~2020~~ 2024, at which time it shall be ~~\$988~~ \$1048.17 per month, and the monthly salary for the Mayor shall be ~~\$1425~~ \$1483.00 per month until January 1, ~~2019~~ 2023, at which time it shall be ~~\$1454~~ \$1,779.60 per month until January 1, ~~2020~~ 2024, at which time it shall be ~~\$1483~~ \$1,832.99 per month.

(B) The salary schedule referred to in division (A) of this section is established on the basis that the offices of Mayor and Council member in this city are part-time positions. The Mayor and/or Council members are sometimes required to attend municipal functions or to take time from their regular employment to perform services beneficial to the city. Additional compensation is paid to the Mayor or Council members in those cases subject to the following conditions:

(1) The activity and number of days for which a Council member is to be engaged must be approved by the City Council prior to member's participation.

(2) The Mayor and Council member will be paid \$50 per day as supplemental compensation for each day approved and for which the member is in attendance at the approved activity.

(C) The City Manager shall biennially prepare a compensation report that contains an analysis of the compensation paid to elected officials of the Minneapolis-St. Paul area metropolitan cities similar to the City of Brooklyn Park. The report shall be provided to the City Council for review.

LISA JACOBSON, MAYOR

ATTEST:

DEVIN MONTERO, CITY CLERK

Approved as to Form by City Attorney
Passed on First Reading 10-10-2022
Passed on Second Reading 10-24-2022
Published in Official Newspaper: 11-3-2022

#2022-1283

GENERAL PROVISIONS

§ 30.01 SALARY OF MAYOR AND COUNCIL MEMBERS.

(A) The monthly salary of each Council member shall be \$988.00 per month until January 1, 2023, at which time it shall be \$1,017.64 per month until January 1, 2024, at which time it shall be \$1,048.17 per month, and the monthly salary for the Mayor shall be \$1,483.00 per month until January 1, 2023, at which time it shall be \$1,779.60 per month until January 1, 2024, at which time it shall be \$1,832.99 per month.

(B) The salary schedule referred to in division (A) of this section is established on the basis that the offices of Mayor and Council member in this city are part-time positions. The Mayor and/or Council members are sometimes required to attend municipal functions or to take time from their regular employment to perform services beneficial to the city. Additional compensation is paid to the Mayor or Council members in those cases subject to the following conditions:

(1) The activity and number of days for which a Council member is to be engaged must be approved by the City Council prior to member's participation.

(2) The Mayor and Council member will be paid \$50 per day as supplemental compensation for each day approved and for which the member is in attendance at the approved activity.

(C) The City Manager shall biennially prepare a compensation report that contains an analysis of the compensation paid to elected officials of the Minneapolis-St. Paul area metropolitan cities similar to the City of Brooklyn Park. The report shall be provided to the City Council for review.

('72 Code, § 115:00) (Am. Ord. 1996-817, passed 5-13-96; Am. Ord. 1998-880, passed 5-11-98; Am. Ord. 2000-923, passed 4-10-00; Am. Ord. 2002-976, passed 6-10-02; Am. Ord. 2006-1054, passed 1-23-06; Am. Ord. 2018-1233, passed 7-9-18; Am. Ord. 2022-1283, passed 10-24-22)

From: [Kristin Martin](#)
To: [Devin Montero](#)
Cc: [Sarah Kraabel](#)
Subject: RE: Mayor Council Member Salaries
Date: Monday, April 21, 2025 4:58:04 PM
Attachments: [image006.png](#)
[image007.png](#)
[image008.png](#)
[image009.png](#)
[image010.png](#)
[image011.png](#)

Hi Devin,

Thank you for asking this question and bringing this matter to my attention! I just updated the rates in New World as the 1/1/2024 rates weren't entered, and the elected officials were being paid the 1/1/2023 rates. This has now been corrected, and they should receive backpay on the 4/30/2025 paycheck. This would also include CM who are no longer employees: Lee and Morson.

A	B	C	D	E
2023		2024		
\$ 12,211.68	\$ 469.68	\$ 12,578.04	\$ 483.77	
\$ 21,355.10	\$ 821.35	\$ 21,995.88	\$ 846.00	

I've highlighted the current annual rates above. My understanding is that Council doesn't receive the COLA or market adjustment increases and only the increases on the Council Action. As the elected officials are paid bi-weekly like the rest of the City, are we able to provide the annual rate so I don't have to do a conversion? (Currently I am multiplying the monthly rate to get the annual rate then dividing by the 26, the number of pay periods per year.) The other rate is the per pay period amount (what I have to enter into New World), so the annual rates are accurate.

Thanks,

Kristin Martin

(She, her)

Administration-Human Resources Specialist

W. 763-493-8160 C. 612-463-4025

From: Devin Montero <Devin.Montero@brooklynpark.org>

Sent: Monday, April 21, 2025 3:48 PM

To: Kristin Martin <Kristin.Martin@brooklynpark.org>

Subject: Mayor Council Member Salaries

Importance: High

Kristin,

The charter commission are reviewing the Mayor and Council Member Salaries. What are they

City of Brooklyn Park

CHARTER COMMISSION Attachments

Agenda Item No.:	5.1E	Meeting Date:	May 14, 2025
Prepared by:	Devin Montero	Presented By:	Dennis Secara, Chair

Attachments:

5.1E COUNCIL MEETING SCHEDULES, COUNCIL LIAISON TO COMMISSIONS AND JOB DESCRIPTIONS

5.1E BROOKLYN PARK

CITY OF BROOKLYN PARK
2025 REGULAR CITY COUNCIL, COUNCIL WORK SESSION, AND EDA MEETING DATES

Meetings begin at 6:00 p.m. – 1st four Mondays of the month

Brooklyn Park City Hall, 5200 85th Avenue North

Ph. 763-424-8000 Fax 763-493-8391

ALL DATES ARE SUBJECT TO CHANGE

JANUARY	FEBRUARY	MARCH	APRIL
6 – Council 13 – Council 21 – EDA (Tues)* 27 – Council *Martin Luther King, Jr. Day - 20	3 – Council Work Session 10 – Council 18 – EDA (Tues)* 24 – Council *Presidents’ Day - 17	3 – Council Work Session 10 – Council 17 – EDA 24 – Council 31 – 5 th Monday – No Meeting	7 – Council Work Session 14 – Council 21 – EDA 28 – Council
MAY	JUNE	JULY	AUGUST
5 – Council Work Session 12 – Council 19 – EDA 27 – Council (Tues)* *Memorial Day Observed - 26	2 – Council Work Session 9 – Council 16 – EDA 23 – Council 30 – 5 th Monday – No Meeting	7 – Council Work Session (Cancelled) 14 – Council 21 – EDA 28 – Council	4 – Council/Commission Work Session 11 – Council 18 – EDA 25 – Council
SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER
2 – Council Work Session (Tues)* 8 – Council 15 – EDA 22 – Council 29 – 5 th Monday – No Meeting *Labor Day - 1	6 – Council Work Session 13 – Council 20 – EDA 27 – Council	3 – Council Work Session 10 – Council 17 – EDA 24 – Council	1 – Council 8 – Council 15 – EDA 22 – Council (Cancelled) 29 – 5 th Monday – No Meeting Next meeting – Monday, Jan. 5, 2026
			PLEASE POST

2025 COUNCIL LIAISONS/DELEGATES TO CITY COMMITTEES/COMMISSIONS

	Mayor Hollies Winston	Christian Eriksen	Nichole Klonowski	Tony McGarvey	Shelle Page	Maria Tran	Amanda Xiong
Audit Committee (need three), 2 to 3 mtgs a year			X	X	X		
Budget Advisory Commission 4 th Tues., 7:00 p.m. (no meetings in July or December)					X		
Charter Commission 2 nd Wed., 7:00 p.m.			X (Primary)				X (Alternate)
Community Long-range Improvement Commission (CLIC) 2 nd Thurs., 6:00 p.m.		X					
Human Rights Commission 3 rd Thurs., 6:00 p.m.							X
Planning Commission 2 nd and 4 th Wed., 7:00 p.m.				X			
Recreation and Parks Advisory Commission 3 rd Wed., 6:00 p.m.					X		
Brooklyn Park Development Corporation (Council and EDA representative) Quarterly, 8 a.m.	Christian Eriksen Council Representative (term expires Dec. 31, 2026) EDA Representative (term expires Dec. 31, 2026) <i>Appointed at January EDA Meeting</i>						
Brooklyns Youth Council (primary and alternate) Tuesdays, 3:30 – 5:00 p.m. (1 mtg. per month requested)		X (Primary)					X (Alternate)
Brooklyn Bridge Alliance (primary and alternate) Quarterly 3:00 – 5:00 p.m.		X (Alternate)					X (Primary)
Minneapolis Northwest Tourism Board (primary and alternate) Quarterly at noon	X (Primary)				X (Alternate)		
	Tim Gladhill (Staff Primary)						
North Metro Mayors Assn. 6 times per year	Mayor and Mayor Pro Tem serve						
Northwest Suburbs Cable Communications Commission 3 rd Thurs., 7:30 a.m. Qtrly (primary and alternate)	Risikat Adesaogun, Communications Manager, Primary (Official City Representative) Jay Stroebel, Alternate						
Property Mgr's. Coalition Quarterly – time varies (need one)				X			
CAC Taskforce (need one)	X						
252 Taskforce (primary and alternate)		X (Primary)					X (Alternate)

	Mayor Hollies Winston	Christian Eriksen	Nichole Klonowski	Tony McGarvey	Shelle Page	Maria Tran	Amanda Xiong
Bottineau Community Works Steering Committee Bi-monthly on Monday, 10:30 a.m. (primary and alternate)	X (Primary)		X (Alternate)				
METRO Blue Line Corridor Management Committee Quarterly, Wednesdays, 1:30 – 3:00 p.m. (primary and alternate)	X (Primary)						X (Alternate)
City Council Leads on Legislative Affairs (primary and alternate)	X (Primary)		X (Alternate)				
Suburban Rate Authority (staff) (director and alternate director)	Marcus Culver, Director; LaTonia Green, Alternate Director						

Rev 12224

2025 Meeting Dates for Calendar of Events

Budget Advisory Commission

4th Tues (No mtgs Jul/Dec.) 6 p.m. A203

January 28
February 25
March 25
April 22
May 27
June 24
July – No meeting
August 26
September 23
October 28
November 25
December – No meeting

Charter Commission

2nd Wed, 7 p.m. A203

January 8
February 12
March 12
April 9
May 14
June 11
July 9
August 13
September 10
October 8
November 12
December 10

CLIC

2nd Thursday, 6 p.m. A203

January 9
February 13
March 13
April 10
May 8
June 12
July 10
August 14
September 11
October 9
November 13
December 11

Human Rights Commission

3rd Thurs, 6 p.m. A203

January 16
February 20
March 20
April 17
May 15
June 19
July 17
August 21
September 18
October 16
November 20
December 18

Planning Commission

2nd Wed - CC and 4th Wed – A203, 7 p.m.

January 8	January 22
February 12	February 26
March 11	March 26
April 9	April 23
May 14	May 28
June 11	June 25
July 9	July 23
August 13	August 27
September 10	September 24
October 8	October 22
November 12	November 26
December 10	December 24

Recreation and Parks Advisory Commission

3rd Wed, 6 p.m. CAC

January 15
February 19
March 19
April 16
May 21
June 18
July 16
August 20
September 17
October 15
November 19
December 17

CC = Council Chambers CAC = Community Activity Center
--

JOB DESCRIPTION

POSITION TITLE: Mayor and Member of the City Council

RESPONSIBLE TO: Residents of Brooklyn Park

PRIMARY OBJECTIVE OF POSITION

To officially speak for both the government and the community as a whole, act as presiding officer at meetings, identify and discuss issues impacting the City of Brooklyn Park, receive and consider public input, make appropriate decisions in a manner which encourages full and open discussion, and exercise all the powers that the statutes and City Charter empowers to the City, Mayor and Council Members.

MAJOR AREAS OF RESPONSIBILITY

I. Official Head of the City

- Serves as the City's representative before the Minnesota Legislature, federal agencies, other local governments, and other official meetings
- Performs ceremonial duties on behalf of the community
- Greets important visitors, gives formal and informal talks, and takes part in public events
- Must be prepared to explain and defend city issues and programs
- Exerts leadership in city affairs

II. Presiding Officer at Council Meetings

- The Mayor recognizes speakers for debate and motions, and rules on questions of council procedure
- Votes on all motions put before the Council
- May also call special meetings

III. Executing Official Documents

- Must sign ordinances, contracts and other documents authorized by the Council

IV. Regularly and thoroughly prepares for each City Council Meeting

- Thoroughly reads and reviews agenda materials supplied
- Becomes familiar with the City Comprehensive Plans, Home Rule City Charter and other city documents and understands how these documents impact city policy
- Conducts site visits as appropriate
- Solicits and receives input from affected parties and the general public

- Contacts affected parties to solicit input
- Meaningfully participates in consideration of agenda items
- Participates in discussion of issue, including requesting additional data and/or supplying personal perspective both from a citywide perspective, as well as the council member's view of the impact of a proposal
- Actively listens to ensure a complete appreciation of each proposal and the respective positions of the petitioner, affected parties (businesses, residents, etc.), and the City staff

V. Responds to constituent requests for information or assistance with problem resolution

- Acts as liaison between the City and the general public

VI. Participates in special study subcommittees or task forces to provide information for City Council consideration

- Assumes responsibility for accomplishing necessary research either by talking to appropriate individuals or requesting that the staff prepare appropriate research
- Assumes a constructive and active role in the output of the task force

VII. Discusses issues impacting the City with State Legislators, Met Council representatives, and other local governments

VIII. Appoints the City Manager and City Attorney and annually evaluates the performance of the City Manager

IX. Establishes and modifies goals and objectives for the City

- Sets administrative policies
- Establishes public policy for the city
- Directs the enforcement of city ordinances

X. Reviews and approves an annual budget and tax levy

XI. Reviews and approves a capital improvements program for the City

- Views the long-range perspectives of the City
- Formulates the policies to solve future issues and adjust to social and economic trends

XII. Conducts Intergovernmental Affairs and Provides Community Leadership

- Serves as Council Liaison to City commissions or other agencies serving Brooklyn Park
- Creates advisory boards
- Makes appointments to intergovernmental bodies
- Makes appointments to: Budget Advisory Commission, Community Long-range Improvement Commission, Human Rights Commission, Planning Commission, Recreation and Parks Advisory Commission, Northwest Suburbs Cable Commission, Shingle Creek and West Mississippi Watershed Commissions
- Conducts City business with state and federal agencies
- Participates in intergovernmental programs and the work of the League of Minnesota Cities
- Participates in civic events providing leadership and promoting new ideas and new programs to improve the community and its surrounding area

XIII. Sets and Interprets Rules Governing Its Own Proceedings

- Preserves order during its own meetings
- Establishes rules of procedures
- Compels the attendance of members at meetings and addresses non-attendance
- Disqualifies self from participation where actual or potential conflict of interest occurs

XIV. Weed Inspector

- The Mayor is the official city weed inspector

TIME COMMITMENT – In general, approximate per month time commitment will consist of 30-50 hours

Attendance

- Expected to Chair all regularly scheduled and special council meetings each month
- Expected to Chair all regularly scheduled and special EDA meetings per month
- Expected to serve as liaison to one or more commission or committee meetings per month
- Expected to attend as possible events consistent with the duties as official head of the City

I:\CITYMGR\WPFILES\Council Guidebook\2021 Mayor Job Description.docx

JOB DESCRIPTION

POSITION TITLE: City Council Member

RESPONSIBLE TO: Residents of Brooklyn Park

PRIMARY OBJECTIVE OF POSITION

To identify and discuss issues impacting the City of Brooklyn Park, receive and consider public input, make appropriate decisions in a manner which encourages full and open discussion, and exercise all the powers that the statutes and City Charter empowers to the City and Council Members.

MAJOR AREAS OF RESPONSIBILITY

I. Regularly and thoroughly prepares for each City Council Meeting

- Thoroughly reads and reviews agenda materials supplied
- Becomes familiar with the City Comprehensive Plans, Home Rule City Charter and other City documents and understands how these documents impact City policy
- Conducts site visits as appropriate
- Solicits and receives input from affected parties and the general public
- Contacts affected parties to solicit input
- Meaningfully participates in consideration of agenda items
- Participates in discussion of issue, including requesting additional data and/or supplying personal perspective both from a citywide perspective, as well as the Council Member's view of the impact of a proposal
- Actively listens to ensure a complete appreciation of each proposal and the respective positions of the petitioner, affected parties (businesses, residents, etc.), and the City staff

II. Responds to constituent requests for information or assistance with problem resolution

- Acts as liaison between the City and the general public

III. Participates in special study subcommittees or task forces to provide information for City Council consideration

- Assumes responsibility for accomplishing necessary research either by talking to appropriate individuals or requesting that the staff prepare appropriate research
- Assumes a constructive and active role in the output of the task force

IV. Discusses issues impacting the City with State Legislators, Met Council representatives, and other local governments

V. Appoints the City Manager and City Attorney and annually evaluates the performance of the City Manager

VI. Establishes and modifies goals and objectives for the City

- Sets administrative policies
- Establishes public policy for the City
- Directs the enforcement of city ordinances

VII. Reviews and approves an annual budget and tax levy

VIII. Reviews and approves a capital improvements program for the City

- Views the long-range perspectives of the City
- Formulates the policies to solve future issues and adjust to social and economic trends

IX. Conducts Intergovernmental Affairs and Provides Community Leadership

- Serves as Council Liaison to City commissions or other agencies serving Brooklyn Park
- Creates advisory boards
- Conducts City business with state and federal agencies
- Participates in intergovernmental programs and the work of the League of Minnesota Cities
- Participates in civic events providing leadership and promoting new ideas and new programs to improve the community and its surrounding area

X. Sets and Interprets Rules Governing Its Own Proceedings

- Preserves order during its own meetings
- Establishes rules of procedures
- Compels the attendance of members at meetings and addresses non-attendance
- Disqualifies self from participation where actual or potential conflict of interest occurs

TIME COMMITMENT - In general, approximate per month time commitment will consist of 30-50 hours

Monthly Attendance of Meetings

- Expected to attend all regularly scheduled and special council meetings each month
- Expected to attend all regularly scheduled and special EDA meetings each month
- Expected to serve as liaison to one or more commission or committee meetings per month
- Expected to attend community events as possible

5.1E BLOOMINGTON

From: [Hanson, Jamy L](#)
To: [Devin Montero](#)
Subject: RE: [EXTERNAL]: Mayor/Council Compensation
Date: Wednesday, April 23, 2025 9:24:18 AM
Attachments: [image001.png](#)
[image002.png](#)
[image003.png](#)
[image004.png](#)
[image005.png](#)
[image006.png](#)
[image007.png](#)

Hi Devin,

They do not receive additional pay; they do get per diems. We do not have a job description, but duties are described in our candidate manual found here:

[CITY OF BLOOMINGTON](#)

Thank you,



Jamy Hanson City Clerk

Pronouns: (she/her/hers)

PH: 952-563-4946 **CELL:** 763-349-5607 **EMAIL:**

jlhanson@bloomingtonmn.gov

1800 West Old Shakopee Road, Bloomington, MN 55431

From: Devin Montero <Devin.Montero@brooklynpark.org>
Sent: Monday, April 21, 2025 10:41 AM
To: Hanson, Jamy L <jlhanson@BloomingtonMN.gov>
Subject: [EXTERNAL]: Mayor/Council Compensation

CAUTION: This email was sent from outside of the City of Bloomington. Unless you recognize the sender and know the content, do not click links or open attachments.

Jamy,

Thanks for providing the information below!

Mayor and Council Member Salary Comparison Data (2025)

Organization	Population	Number of Full Time Employees	Total Budget	Number of Council Members	Council Member Annual Base Salary	Mayor Annual Base Salary	Medical	NOTES:
Bloomington	89,298	618	\$190,549,193	6	\$ 12,396	\$ 26,400	Offered - Same Benefits	Dental offered as well: Single Annual - \$496.80; Family Annual - \$1477.44

The Charter Commission met last week on this issue and wanted me to do more research:

1. Does your council get any additional compensation for going to conferences and or attending events? Our council gets \$50 compensation if requested.
2. Do you have a job description for the Mayor and Council Members?

Thanks.

Devin Montero, CMC

City Clerk

W. 763-493-8180 C. 763-439-1883

"Proudly Serving You and the Community"

Brooklyn Park 
Unique. United. Undiscovered.



5200 85th Avenue N, Brooklyn Park, MN 55443

Links contained in this email have been replaced. If you click on a link in the email above, the link will be analyzed for known threats. If a known threat is found, you will not be able to proceed to the destination. If suspicious content is detected, you will see a warning.

COUNCIL MEMBER POSITION DESCRIPTION

POSITION TITLE:	City Council Member
RESPONSIBLE TO:	Citizens of Bloomington

PRIMARY OBJECTIVE OF POSITION

To identify and discuss issues impacting the City of Bloomington, receive and consider public input, and make appropriate decisions and policies in a manner which encourages full and open discussion.

MAJOR AREAS OF RESPONSIBILITY

I. Regularly attends and thoroughly prepares for each City Council Meeting.

- Thoroughly reads and reviews agenda materials supplied.
- Becomes familiar with the City Comprehensive Plan, City Charter, and other City documents and understands how these documents impact City policy.
- Solicits and receives input from affected parties and the general public.
- Disqualifies self from participation where actual or potential conflict of interest occurs.
- Participates in discussion of issues keeping a city-wide perspective and respect of other council member's view of the impact of a proposal.
- Assumes responsibility and directs requests to the City Manager for necessary and appropriate research and follow up.
- Abides by Open Meeting Laws.
- Conducts site visits, as appropriate.

II. Responds to constituent requests for information or assistance with problem resolution.

III. May serve as Council liaison to a city commission or participate on a committee or task force serving Bloomington.

- Responsible for keeping the Council informed of commission, committee or task force activities and provides relevant information for Council consideration.
- Assumes a constructive and active role by attending additional meetings and study sessions.

IV. Discusses pertinent legislative issues impacting the City with appropriate representatives.

V. Annually evaluates the performance of the City Manager.

VI. Establishes and modifies goals, objectives, and policies for the City.

VII. Reviews and approves annual budget, tax levy, and capital improvement programs.

GENERAL INFORMATION

The Bloomington City Council is composed of the Mayor and six Council Members. The offices of Mayor and two Council Members are filled by election at large. The offices of the four District Council Members are elected from apportioned Council Districts in which they reside.

The current annual salary for the Mayor is \$26,400 and the current annual salary for the Council Members is \$12,396.

City Council Meeting Schedule

- Regular City Council meetings take place on several Mondays per month at 6:30 p.m. in the Council Chambers with a Listening Session at 5:45 p.m. in the Chadwick Conference Room.
- Council Study sessions take place on an as-needed basis, and will be held at 6 p.m. unless otherwise specified. These meetings are held in the Council Chambers.
- The Council also holds joint meetings and concurrent meetings with other organizational groups, special meetings, and meetings on property taxes.

A candidate for the offices of Mayor and Council Member At Large must reside within the City of Bloomington while seeking election and while serving in office.

A candidate for the office of District Council Members must reside within the City of Bloomington and in that specific district while seeking election and while serving in office.

The terms of office commence on the first Monday in January following the election.

Municipal elections are nonpartisan. The candidate names are placed on the ballot without party designation.

Regular municipal elections are held on the first Tuesday after the first Monday in November in odd-numbered years. Municipal elections are conducted using Ranked Choice Voting, therefore, there is no August primary election.

ELIGIBILITY REQUIREMENTS

A candidate for municipal elective office must be:

1. Eligible to vote in Minnesota;
2. 21 years of age or more on assuming office; and,
3. A resident of the election district for at least 30 days before the election.

5.1E LAKEVILLE

From: [Snider, Taylor](#)
To: [Devin Montero](#)
Cc: [Orlofsky, Ann](#)
Subject: Mayor/Council Member Compensation
Date: Tuesday, April 29, 2025 3:20:45 PM
Attachments: [image332077.png](#)
[image314435.png](#)
[image205920.png](#)
[image031842.png](#)
[image721901.png](#)
[2025 Official Calendar.pdf](#)
[Template_2025 Council Meeting Pay Request Form.xlsx](#)

Hi Devin,

See the answers for Lakeville below.

1. See Excel attachment
2. We do not have job descriptions.
3. See attachment
4. They are not assigned to City commissions.



Taylor Snider

Assistant to the City Administrator, City of Lakeville

952-985-4403 | www.lakevillemn.gov

20195 Holyoke Avenue, Lakeville, MN, 55044





JANUARY

FEBRUARY

MARCH

APRIL

Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
29	30	31	1	2	3	4	26	27	28	29	30	31	1	23	24	25	26	27	28	1	30	31	1	2	3	4	5
5	6	7	8	9	10	11	2	3	4	5	6	7	8	2	3	4	5	6	7	8	6	7	8	9	10	11	12
12	13	14	15	16	17	18	9	10	11	12	13	14	15	9	10	11	12	13	14	15	13	14	15	16	17	18	19
19	20	21	22	23	24	25	16	17	18	19	20	21	22	16	17	18	19	20	21	22	20	21	22	23	24	25	26
26	27	28	29	30	31	1	23	24	25	26	27	28	1	23	24	25	26	27	28	29	27	28	29	30	1	2	3
2	3	4	5	6	7	8	2	3	4	5	6	7	8	30	31	1	2	3	4	5	4	5	6	7	8	9	10

MAY

JUNE

JULY

AUGUST

Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
27	28	29	30	1	2	3	1	2	3	4	5	6	7	29	30	1	2	3	4	5	27	28	29	30	31	1	2
4	5	6	7	8	9	10	8	9	10	11	12	13	14	6	7	8	9	10	11	12	3	4	5	6	7	8	9
11	12	13	14	15	16	17	15	16	17	18	19	20	21	13	14	15	16	17	18	19	10	11	12	13	14	15	16
18	19	20	21	22	23	24	22	23	24	25	26	27	28	20	21	22	23	24	25	26	17	18	19	20	21	22	23
25	26	27	28	29	30	31	29	30	1	2	3	4	5	27	28	29	30	31	1	2	24	25	26	27	28	29	30
1	2	3	4	5	6	7	6	7	8	9	10	11	12	3	4	5	6	7	8	9	31	1	2	3	4	5	6




SEPTEMBER

OCTOBER

NOVEMBER

DECEMBER

Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
31	1	2	3	4	5	6	28	29	30	1	2	3	4	26	27	28	29	30	31	1	30	1	2	3	4	5	6
7	8	9	10	11	12	13	5	6	7	8	9	10	11	2	3	4	5	6	7	8	7	8	9	10	11	12	13
14	15	16	17	18	19	20	12	13	14	15	16	17	18	9	10	11	12	13	14	15	14	15	16	17	18	19	20
21	22	23	24	25	26	27	19	20	21	22	23	24	25	16	17	18	19	20	21	22	21	22	23	24	25	26	27
28	29	30	1	2	3	4	26	27	28	29	30	31	1	23	24	25	26	27	28	29	28	29	30	31	1	2	3
5	6	7	8	9	10	11	2	3	4	5	6	7	8	30	1	2	3	4	5	6	4	5	6	7	8	9	10

 City Council Meeting
  Work Session
 Holiday Observed



**CITY OF LAKEVILLE
2024 MEETING PAY REQUEST FORM**

Name: Luke Hellier, Mayor (132210)
Month: January, 2025

Meeting/Event	Dates			No. of Meetings / Events	Comments
<i>Sample: Personnel Committee</i>	1/2/2025	1/16/2025		2	<i>Add comments for special meetings, etc.</i>
Municipal Legislative Commission (MLC)				0	
ALF Ambulance				0	
Fire Relief Association				0	
Public Safety Committee				0	
Personnel Committee				0	
Select Meeting/Event				0	
Select Meeting/Event				0	
Select Meeting/Event				0	
Select Meeting/Event				0	
Select Meeting/Event				0	

Notes:

- 1) Meeting pay authorized per Ordinance 994 and HRA Resolution 80-5.
- 2) See annual Council resolution for inter-agency and committee assignments.
- 3) HRA Commissioners should include their meetings on this form.
- 4) Meeting Pay is paid through payroll---2nd payroll of the following month.

Total Meetings/Events Attended **0**
X Per Meeting Amount = **\$ 25.00**
Total Reimbursement **\$ -**

_____ I am waiving my right to collect meeting pay for the month of January, 2025

The undersigned declares under the penalties of law that this claim is just and correct and that no part of it has been paid.

Signature of Claimant

Date

City Administrator

Date

5.1E PLYMOUTH

From: [Ali Timpone](#)
To: [Devin Montero](#)
Subject: RE: Mayor/Council Member Compensation
Date: Monday, April 21, 2025 10:47:10 AM
Attachments: [image001.png](#)
[image002.png](#)
[image003.png](#)
[image004.png](#)
[image005.png](#)

Hi Devin,

The answer to both of those question is no.

I think I've referred to the [League's elected official handbook](#) for "duties" of elected officials but we don't have a separate document.

Have a good week!

Ali

From: Devin Montero <Devin.Montero@brooklynpark.org>
Sent: Monday, April 21, 2025 10:43 AM
To: Ali Timpone <atimpone@plymouthmn.gov>
Subject: Mayor/Council Member Compensation

Ali,

Thanks for providing some previous information on this.

The Charter Commission met last week on this issue and wanted me to do more research:

1. Does your council get any additional compensation for going to conferences and or attending events? Our council gets \$50 compensation if requested.
2. Do you have a job description for the Mayor and Council Members?

Thanks.

Devin Montero, CMC

City Clerk

W. 763-493-8180 C. 763-439-1883

"Proudly Serving You and the Community"

Brooklyn Park 

Unique. United. Undiscovered.



5200 85th Avenue N, Brooklyn Park, MN 55443



2025 MEETING CALENDAR

This calendar shows regular meetings only
(special meetings are listed on monthly calendars)

JANUARY						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

JULY						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

FEBRUARY						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

AUGUST						
S	M	T	W	T	F	S
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

MARCH						
S	M	T	W	T	F	S
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

SEPTEMBER						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

APRIL						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

OCTOBER						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

MAY						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

NOVEMBER						
S	M	T	W	T	F	S
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

JUNE						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

DECEMBER						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

- CITY COUNCIL - 7:00 pm
2nd & 4th Tuesdays*
- PLANNING COMMISSION - 7:00 pm
1st & 3rd Wednesdays*
- PARK & REC COMMISSION - 6:00 pm
2nd Thursdays (only 6 meetings per year)
- HRA - 7:00 pm
4th Thursdays*
- ENVIRONMENTAL QUALITY - 7:00 pm
2nd Wednesdays*
- DMO ADVISORY BOARD - 10:00 am
4th Wednesdays* (quarterly)
- ELECTION DAY (no public meetings)
- HOLIDAYS (no public meetings)

Charter Commission - Dec. 10th - 7:00 pm
Meets annually on 2nd Wednesday of December

Council Notes

- *July 8 meeting if needed
- *Nov. 11 moved to Mon. Nov. 10
- *No meeting Dec. 23

HRA Notes

- *Nov. and Dec. meetings combined to Dec. 4

Planning Commission Notes

- *No meeting Jan. 1
- *No meeting Oct. 1

EQC Notes

- *No meeting July 9

CITY OF PLYMOUTH

RESOLUTION No. 2025-026

RESOLUTION AMENDING APPOINTMENTS FOR DEPUTY MAYOR, COUNCIL COORDINATING REPRESENTATIVES AND REPRESENTATIVES TO OTHER AGENCIES

BE IT RESOLVED by the Plymouth City Council that the following amended appointments are made for 2025:

Board/Commission/Agency	2024 Appointments	2025 Appointments
Deputy Mayor	Willis	Peterson
Planning Commission	Pointner	Pointner
Park & Recreation Advisory Commission	Cesnik	Nelson
Environmental Quality Committee	Gregor	Gregor
Housing and Redevelopment Authority	Wosje	Wosje
Destination Marketing Advisory Board	Gregor	Gregor
School District 279 (Osseo)	Nelson	Pointner
School District 281 (Robbinsdale)	Pointner	Aldrich
School District 284 (Wayzata)	Gregor	Spoonheim
School District 270 (Hopkins)	Cesnik	Spoonheim
Municipal Legislative Commission (one elected and one appointed)	Wosje (elected) Callister (appointed)	Wosje (elected) Callister (appointed)
Northwest Suburban Cable Comm. (one appointed and one resident)	Willis (elected) Kastner (appointed)	Willis (resident) Kastner (appointed)
Northwest Suburbs Community Access Corp.	Kastner	Kastner
Suburban Rate Authority	Nelson (elected) Thompson (alternate)	Nelson (elected) Thompson (alternate)
Plymouth Civic League	Wosje	Wosje
Suburban Transit Association	Peterson (elected) Gregor (elected alternate)	Peterson (elected) Aldrich (elected alternate)

APPROVED by the City Council on this 14th day of January, 2025.

Role of Council Coordinating Representative

The City of Plymouth is a home rule charter city operating under the Council-Manager form of government. Under this plan the City Council is the policy-establishing legislative body. To assist in obtaining information required to make policy decisions, the City Council is advised by voluntary advisory commissions. To be well informed, the Council must also maintain a close liaison between itself and other organizations, agencies and governmental bodies serving City residents. Consequently, the Council has deemed it appropriate to establish Council Coordinating Representatives (CCR's). Each Councilmember is assigned as a CCR to one or more bodies annually, generally in January.

The singular, essential function of a CCR is to assure two-way communication between the City Council and the body to which the Council member serves as CCR. In performing this function, the CCR must be both a listener and communicator. To keep the Council appropriately advised of that body's activities, the Council member must be aware of issues which have or will be facing the body, the objectives of the organization, its resources and other matters which might influence the organization's ability, desire, or capacity to accomplish its day-to-day ends. With this information, the CCR is able to both provide the Council with information and actions taken by the body, as well as an appreciation for why or how those actions took place, and what may be expected in the future.

The CCR must also be a good listener to advise the Council of the impact of its actions, positions, plans or lack of action upon that respective body. This is essentially a matter of maintaining a high degree of trust and cooperation.

A CCR is also responsible for advising the body of the City Council's positions on various issues, and the impact that the body's action may have on the City.

To be an effective CCR, the Council member should periodically expect to provide other Councilmembers with a short verbal report to keep them advised of the actions or conditions affecting the body or agency they represent.

City of Brooklyn Park
CHARTER COMMISSION Attachments

Agenda Item No.:	8.3A	Meeting Date:	May 14, 2025
Prepared by:	Devin Montero	Presented By:	Dennis Secara, Chair

Attachments:

8.3A EMAIL FROM RECREATION AND PARKS DIRECTOR TULLBERG, RE: AQUATICS CENTER BONDING DOLLARS AND ATTACHMENTS

From: [Brad Tullberg](#)
To: [Devin Montero](#)
Subject: RE: Aquatics Center - Bonding Dollars
Date: Friday, April 25, 2025 12:13:32 PM
Attachments: [image001.png](#)
[image002.png](#)
[image003.png](#)
[image004.png](#)
[image005.png](#)
[7.1 RFCA Approval of Special Election and Park Bond Referendum Ballot Language.pdf](#)
[7.1A RESOLUTION Approval of a Special Election.pdf](#)

Devin:

I have compiled some information for you to share back with the members of the Charter Commission. I will try summarize it the best that I can, but would also be willing to attend a Charter Commission meeting if they felt additional clarity was needed.

Starting at the beginning, the 2017 Park System Plan community engagement process identified several different needs/wants of the residents. At a high level, the input gathered indicated they would like:

- Development of a family aquatic center
- Build or expand special use facilities
- Increase connectivity of trail system, including lighting and wayfinding signage
- Add/improve athletic field/court facilities and fieldhouse for winter access
- Improve access and connections to natural areas and specifically the Mississippi River
- Improve safety and conveniences for park users (increase access to permanent restrooms and kitchen facilities)

In 2018, Recreation & Parks staff engaged with the Trust for Public Land to survey the community and determine the threshold of support for a referendum. Through the survey, they determined that \$26M in projects was the maximum amount the community would support. Staff had completed an aquatics feasibility study that said an aquatics facility would likely cost approximately \$28M to build while the proposed investments in the park system would cost approximately \$26M so the City Council had to choose which direction to bring forward for a referendum. They chose to bring the investment in the park system forward over the aquatics facility because staff were concurrently exploring a partnership opportunity with the YMCA to bring aquatics and fitness to the CAC. City staff and YMCA staff were confident the aquatics and community gym project was a strong possibility and could be funded without the Park Bond Referendum. The 2018 Park Bond Referendum for the investment in the broader park system was approved by City Council on August 20, 2018 to bring a referendum to the voters at the November 6, 2018 election. 63% of voters, voted in support of the \$26M Park Bond Referendum.

After the Park Bond Referendum was approved, staff continued the discussions with the YMCA and were just preparing to launch the final feasibility study around pricing and membership interest when the COVID-19 Pandemic hit and put everything on pause. Following the pandemic, the YMCA business model had taken a significant hit and they

were focusing on maintaining their existing facilities instead of still looking to grow. Staff have checked-in a couple of times to see if there is a desire to resume conversations, but there has not been interest from the YMCA. In 2022, staff explored the possibility of the city moving this ahead alone, but the \$40M price tag was too steep.

I have attached two documents from the August 20, 2018 City Council meeting that does a good job of summarizing all of this information and what was included in the 2018 Park Bond Referendum.

Staff have held true to delivering the projects as promised in the 2018 referendum. To date the following projects have been completed:

- Construction of turf fields and partnership with Osseo Area Schools on Brooklyn Park Sports Dome at Park Center Senior High School
- Addition of kitchen facilities at Central and River Park pavilions
- Expansion of Willowstone and Northwoods Park building to include storm shelter space for camp participants during inclement weather
- Redevelopment of Hartkopf, Norwood and Lakeland Parks including but not limited to:
 - New Park Building at Norwood
 - Lighted loop trails at all three parks
 - New playground equipment at all three parks
 - Bathroom buildings at Hartkopf Park
 - Cricket pitch installations and field improvements at Hartkopf and Lakeland Park
- Noble Sports Park Baseball Field Improvements adding:
 - Covered Bleachers for 350 people with press box
 - Improved backstop design for player safety
 - Enclosed dugouts
 - Batting Cages
 - Bullpens
- Historic Eidem Farm Interpretive signage and ADA accessible paths
- Trail system wayfinding signage (partnership with EDA)
- Trail Connections and upgrades
 - 63rd Avenue (W. Broadway to Hwy 169)
 - Zane Avenue (Brooklyn Blvd to 63rd Avenue)
 - Trail Connection to Sunny Lane Park
 - Trail Connection at Oak Grove Park
 - Trail Connection at Brookdale Park

There are still a few projects that remain to be completed. They are:

- Community Activity Center entrance and corridor improvements

- Senior Center
- Natural Resource Management
- Large Picnicking area to support amplified sound
- Zanewood Recreation Center expansion and renovation. This project is underway. Staff have secured nearly \$1.5M in grant funding for this project but the City Council did approve shifting some funding from the large picnicking area and natural resource management to support the Zanewood project. These projects will not be ignored, but the funding sources have been shifted. The large picnicking area will be funded with money obtained by the sale of parkland needed for the maintenance facility for Light Rail near 101st Avenue and Winnetka. Natural Resource management will be funded through on-going CIP project funding.

I realize there is a lot of information here, but I believe that staff have stayed the course with what was promised to the community and delivered an incredible amount of projects by leveraging grants to stretch the \$26M in funding as far as possible. I am happy to answer any questions.

Thank you!

Brad Tullberg

City of Brooklyn Park
Recreation & Parks – Director
W. 763.493.8344

From: Devin Montero <Devin.Montero@brooklynpark.org>

Sent: Wednesday, April 23, 2025 2:12 PM

To: Brad Tullberg <Brad.Tullberg@BrooklynPark.Org>

Subject: Aquatics Center - Bonding Dollars

Brad,

At the Charter Commission meeting, the commissioners asked about the bonding dollars for the aquatic center. Below are the minutes in that discussion. Can you provide something for the commissioners? Thanks.

Chair Secara stated he had a question about the aquatic center. He stated the voters did approve of the aquatics center and asked if there was any progress on that.

Council Liaison Klonowski stated the aquatic center was before her time. She stated it was \$40 million endeavor and unlikely to be funded.

Chair Secara stated that it was approved by the voters and that language was in the bill in 2018. He asked how that could be abrogated and would it have to be voted on. He stated he understood the costs had ballooned and the initial money allocated was nowhere near adequate for it.

He asked if they needed to submit a new bonding bill to the voters minus the aquatic center or with a realistic cost projection. He stated it sounded like a state audit issue. He stated people voted on it and it was not getting done. He asked where that money was and what it was being used for.

Council Liaison Klonowski thought it was reallocated and put into parks and recreation.

Staff Liaison Montero stated prior to COVID, the city was getting close to having a partnership with the YMCA and then COVID hit and fell apart after that.

Council Liaison Klonowski stated the YMCA changed their business model and stopped participating in aquatic centers and sold a lot of their properties because of declining municipal code. She stated that on what happened to the bonding money and whatever amount it was, that would need to be a compliance check.

Commissioner Alabi stated he would also be interested in finding out because families voted for it and to even reallocate the funds, asked if it was legal.

Council Liaison Klonowski stated she didn't know about that in particular because it was before her time, but some of the bonding bills they had passed and things the voters approved or even bonding dollars, they had been allocated for certain projects.

She stated that when they weren't feasible or they needed to change, they went back to the legislators and amended the language. She stated she didn't know if that happened but was a possibility that the language could have been changed and the money put to something else.

Staff Liaison Montero stated he would check into it.

Devin Montero, CMC

City Clerk

W. 763-493-8180 C. 763-439-1883

"Proudly Serving You and the Community"

Brooklyn Park 
Unique. United. Undiscovered.

   www.brooklynpark.org

5200 85th Avenue N, Brooklyn Park, MN 55443

City of Brooklyn Park Request for Council Action

Agenda Item:	7.1	Meeting Date:	August 20, 2018
Agenda Section:	General Action Items	Originating Department:	Recreation and Parks
Resolution:	X	Prepared By:	Jody Yungers, Director of Parks and Recreation
Ordinance:	N/A		
Attachments:	1	Presented By:	Jody Yungers
Item:	Call a Special Election Related to Issuance of Bonds to Finance Natural Resource Areas and Park Reinvestments and Adopt Park Bond Ballot Language		

City Manager's Proposed Action:

MOTION _____, SECOND _____, TO WAIVE THE READING AND ADOPT RESOLUTION #2018-_____ TO CALL A SPECIAL ELECTION RELATED TO ISSUANCE OF BONDS TO FINANCE NATURAL RESOURCE AREAS AND PARK SYSTEM REINVESTMENTS AND ADOPT BOND BALLOT LANGUAGE.

Overview:

In 1997, Brooklyn Park voters overwhelmingly approved (63%) an \$8.6 million general obligation park bond. These bond funds supported investment in neighborhood and community parks, special use facilities, land acquisition and development of athletic complexes. The City's bond payment for the 1997 park bonds is approximately \$1.1 million annually and this obligation will sunset in February 2019.

In March of 2017, the Council approved hiring a professional services and project management consultant for development of a 10-year Parks and Recreation System Plan ("Plan"). This planning process included a nine-month community engagement initiative that included community feedback at more than 30 community events and programs, resulting in more than 3,700 written and on-line surveys. This process helped to identify the community's vision and priorities for the Parks and Recreation System over the next 10 years, which included the following priorities:

- Development of a family aquatic center
- Build or expand special use facilities
- Increase connectivity of trail system, including lighting and wayfinding signage
- Add/improve athletic field/court facilities and fieldhouse for winter access
- Improve access and connections to natural areas and specifically the Mississippi River
- Improve safety and conveniences for park users (increase access to permanent restrooms and kitchen facilities at picnic areas)

On June 13, 2017, the City of Brooklyn Park requested The Trust for Public Land's technical assistance to conduct feasibility research, develop a feasibility study that analyzed options available for financing parks and recreation facilities, determine the fiscal capacity and legal requirements of various approaches, and provide demographic information and election history. The funding approach that best matched the needs identified by the City is a general obligation bond.

In March of 2018, the City hired a consulting firm to assist in conducting an Aquatic Feasibility Study to define the type of aquatic facility, the cost to build the facility and the proforma for the facility, to determine the on-going operating cost. The feasibility study resulted in identifying six options for the City to consider.

To assist the City in determining the community's willingness to support further investment in the parks and recreation system, in June 2018, The Trust for Public Land commissioned a public opinion survey of 400 likely November 2018 Brooklyn Park voters. The survey tested voter attitudes toward both a parks and recreation bond and an aquatic center bond. The following is a summary of the outcomes of the community polling:

1. A strong majority of Brooklyn Park voters (72%) would support an \$18 million parks and recreation bond, with 62% supporting if increased to \$26 million.
2. The top priorities with 60% and higher response in favor of investment include:
 - Facilities that provide after-school programs for children
 - Preservation and protection of natural resource areas
 - Improvement of recreational trails
 - Redevelopment of neighborhood parks and improved recreational amenities
 - Fitness center and walking track
 - Large picnic areas
 - Redevelopment of River Park and greater access to Mississippi River

Primary Issues/Alternatives to Consider:

1. If the City Council is to call for a Special Election to place the Park Bond Referendum on Nov. 6, 2018 ballot; and
2. To determine the amount of the Park Bond Referendum; and
3. What Community Priorities are to be included within the Park Bond Referendum?

The following are the project options to consider, which align with the polling results as to community priorities:

Community Priorities:

Natural Resources	\$ 500,000
<ul style="list-style-type: none"> • Goal: Develop and implement natural resource management plan for parks identified in the Park System Plan 	
Trails/wayfinding/lights	\$ 2,400,000
<ul style="list-style-type: none"> • Goal: Construct trails to connect gaps in current trail system • Goal: Develop and implement wayfinding system for local trails • Goal: Install lighting in strategic locations to improve safety 	
Park Reinvestment	\$ 7,100,000 – 13,100,000
<ul style="list-style-type: none"> • Goal: Redevelop and develop large neighborhood parks, including, but not limited to, Lakeland, Hartkopf and Norwood Park • Goal: Improve park buildings used for recreation programs, including, but not limited to, Willowstone, Monroe and Northwoods Park • Goal: Add kitchen facilities at River and Central Park shelters • Goal: Install infrastructure and construct large capacity (300+) picnic shelter(s) within the Park System 	
CAC Improvements and Senior Facilities	\$ 4,000,000
<ul style="list-style-type: none"> • Goal: Construct facilities to be used specifically for senior activities, including, but not limited to, fitness and adult programs. • Goal: Renovate the CAC front entrance to improve customer experience, restrooms and provide ADA compliant access to customer service desk 	
Field and Court Improvements	\$ 2,600,000
<ul style="list-style-type: none"> • Goal: Develop a baseball field with grandstand, restrooms and concession areas • Goal: Install lighting at Park Center High School for evening use of turf fields • Goal: Develop multi-use field space at parks to be redeveloped 	
Recreation/Teen Center (possible partnership)	\$ 2,000,000
<ul style="list-style-type: none"> • Goal: Develop an additional Teen/Recreation Center to serve the youth of Brooklyn Park 	
<hr/>	
Subtotal	\$18,600,000 – 24,600,000
Eidem Farm (Phase I)	\$ 1,400,000
<ul style="list-style-type: none"> • Goal: Develop and implement a self-directed interpretative plan for exhibits • Goal: Construct a building to provide restrooms, classroom space, and offices to improve the customer experience and expand programming 	
TOTAL	\$26,000,000

Budgetary/Fiscal Issues:

Bond Amount	Annual Tax Impact Median Home Value (\$214,800)	Monthly Tax Impact Median Home Value (\$214,800)
Expiring Park Bond	\$28.00	\$2.33
\$18,000,000	\$40.27	\$3.36
\$20,000,000	\$44.72	\$3.73
\$22,000,000	\$49.18	\$4.10
\$24,600,000	\$54.98	\$4.58
\$26,000,000	\$58.11	\$4.84

Attachments:

7.1A RESOLUTION

RESOLUTION #2018-

RESOLUTION RELATING TO THE ISSUANCE OF BONDS TO FINANCE NATURAL
RESOURCE PROTECTION AND PARK IMPROVEMENTS AND CALLING A SPECIAL
ELECTION THEREON

BE IT RESOLVED by the City Council (the "Council") of the City of Brooklyn Park, Minnesota (the "City") as follows:

It is hereby found, determined, and declared as follows:

1. The Council has investigated the facts and does hereby find, determine, and declare that it is in the best interests of the City to finance the improvement and development of recreational trails, reinvestment in neighborhood and community parks, preservation and protection of natural resource areas, and construction of new and improvements to existing parks, recreational facilities and special use facilities, including but not limited to senior facilities in the City (the "Project"), and to finance these activities through the issuance of its general obligation bonds in an aggregate principal amount not to exceed \$_____.

2. The City is authorized by the provisions of Minnesota Statutes, Chapter 475, as amended (the "Act"), to issue its obligations to finance the Project in whole or in part and to pledge its full faith, credit and taxing powers to the payment of such obligations.

3. The question of issuing general obligation bonds of the City to finance the Project shall be submitted to the qualified electors of the City at a special election which is hereby called and directed to be held in conjunction with the state general election on Tuesday, November 6, 2018.

4. Pursuant to Minnesota Statutes, Section 204D.24, the precincts and polling places for this special election are those precincts which have been established by the City for its municipal elections. The voting hours at those polling places shall be the same as those for municipal general elections.

5. The City Clerk (the "Clerk") is hereby authorized and directed to perform, or delegate the performance of, the following duties:

(a) provide written notice of the special election to the County Auditor of Hennepin County at least 74 days before the date of the special election pursuant to Minnesota Statutes, Section 205.16, subdivision 5;

(b) publish the Notice of Special Election (in substantially the form attached hereto as Exhibit A) in the official newspaper of the City once each week for at least two consecutive weeks, with the last publication being at least one week prior to the date of the special election pursuant to Minnesota Statutes, Section 205.16, subdivision 1; and

(c) post the Notice of Special Election at the administrative offices of the City, for public inspection at the office of the City Clerk, at least two weeks before the date of the special election and post at the polling place on election day, pursuant to Minnesota Statutes, Section 205.16, subdivision 3.

The Notice of Special Election shall be prepared in substantially the form attached as Exhibit A.

6. The Clerk is authorized and directed to acquire and distribute such election materials and to take such other actions as may be necessary for the proper conduct of this special election and generally to cooperate with election authorities conducting other elections on that date. The Clerk is authorized and directed to take such actions as may be necessary to coordinate this election with those other elections, including entering into agreements with appropriate county officials regarding preparation and distribution of ballots or ballot cards, election administration, and cost sharing.

7. The Clerk is further authorized and directed to cause a printed ballot for the question to be prepared in accordance with Minnesota Statutes, Section 205.16, Subdivisions 2 and 3, for use at the special election; to publish the sample ballot in the official newspaper of the City once, at least two weeks prior to the date of the special election; to cause a sample ballot to be posted in the administrative offices of the City, for public inspection, at least two weeks before the date of the special election, and to cause a sample ballot to be posted at each polling place on the date of the special election. The Clerk is further authorized and directed to cooperate with the proper election officials to cause ballots or ballot cards to be prepared for use at said election. The ballot shall be in substantially the form attached as Exhibit B.

8. If the City will be contracting to print the ballots for this special election, the Clerk is hereby authorized and directed to prepare instructions to the printer for layout of the ballot. Before a contract in excess of \$1,000 is awarded for printing ballots, the printer shall furnish, in accordance with Minnesota Statutes, Section 204D.04, a sufficient bond, letter of credit or certified check acceptable to the Clerk in an amount not less than \$1,000 conditioned on printing the ballots in conformity with the Minnesota election law and the instructions delivered. The Clerk shall set the amount of the bond, letter of credit or certified check in an amount equal to the value of the purchase.

9. Election judges appointed for this special election shall be the election judges appointed for the city general election. The election judges shall act as clerks of election, count the ballots cast, and the City Clerk shall submit the results to the City Council for canvass in the manner provided for other City elections.

10. The special election shall be held and the returns made and canvassed in the manner prescribed by law, and the Council shall meet between November 9 and 16, 2018 (a date between three and ten days after the election) for the purpose of canvassing the results thereof.

(Remainder of this page intentionally left blank.)

EXHIBIT A
FORM OF NOTICE OF SPECIAL ELECTION

CITY OF BROOKLYN PARK
STATE OF MINNESOTA

NOTICE IS HEREBY GIVEN that a special election has been called and will be held in conjunction with the state general election in the City of Brooklyn Park, Minnesota, on November 6, 2018, between the hours of 7:00 a.m. and 8:00 p.m. to vote on the following question:

CITY QUESTION

NATURAL RESOURCE PROTECTION AND PARK IMPROVEMENT BONDS

Shall the City of Brooklyn Park be authorized to issue its general obligation bonds in an amount not to exceed \$_____ to provide funds to improve and develop recreational trails, reinvest in neighborhood and community parks, preserve and protect natural resource areas, and construct new and improve existing parks, recreational facilities and special use facilities, including but not limited to senior facilities? Use of bond proceeds would be subject to an annual audit.

YES

NO

BY VOTING "YES" ON THIS BALLOT QUESTION, YOU ARE VOTING FOR A PROPERTY TAX INCREASE.

The precincts and polling places for this special election are those precincts which have been established by the City for state general elections. These polling places are as follows:

(Central District)

<u>Precinct</u>	<u>Polling Place</u>	<u>Address</u>	<u>Zip Code</u>
C-1	Brooklyn United Methodist Church	7200 Brooklyn Blvd	55429
C-2	Palmer Lake Elementary School	7300 Palmer Lake Dr W	55429
C-3	Family of God Lutheran Church	8625 Zane Ave	55443
C-4	Birch Grove Elementary School	4690 Brookdale Dr	55443
C-5	The Edge Christian Worship Center	4707 Edinbrook Terrace N.	55443
C-6	Edinbrook Elementary School	8925 Zane Ave N	55443
C-7	St. Gerard Church	9600 Regent Ave	55443
C-8	Oxbow Creek Elementary School	6505 109th Ave N.	55316

(East District)

<u>Precinct</u>	<u>Polling Place</u>	<u>Address</u>	<u>Zip Code</u>
E-1A	Monroe Elementary School	901 Brookdale Dr. N	55444
E-1O	Palmer Lake VFW	2817 Brookdale Dr. N	55429
E-2	Way Cross Evangelical Church	7733 West River Road	55444
E-3	Discover Church	1400 81st Ave N	55444

E-4O	Church Of Jesus Christ Of Latter-Day Saints	4700 Edinbrook Ter N	55443
E-4A	Edinbrook Church	4300 Edinbrook Pkwy N	55443
E-5	Riverview Early Childhood Center	1400 93rd Ave N.	55444
E-6A	Leopold's Mississippi Gardens	9500 West River Road	55444
E-6O	Salvation Army Northbrook Corps	10011 Noble Pkwy	55443

(West District)

<u>Precinct</u>	<u>Polling Place</u>	<u>Address</u>	<u>Zip Code</u>
W-1O	Fair Oaks Elementary School	5600 65th Ave N	55429
W-1R	First Lutheran Church of Crystal	7708 62nd Ave N.	55428
W-2	Prince of Peace Lutheran Church	7217 West Broadway	55428
W-3	Redeemer Covenant Church	7801 Brooklyn Blvd	55445
W-4	Revive Brooklyn Park Church	7849 West Broadway	55445
W-5	Our Savior's Reformed Church	8209 Zane Ave N	55443
W-6	Maplebrook Community Center	8644 Maplebrook Pkwy N	55445

Any eligible voter residing in the City may vote at said election at the polling place designated above. The polls for said election will be open between 7:00 a.m. and 8:00 p.m. on the date of said election.

A voter must be registered to vote to be eligible to vote in this election. An unregistered individual may register to vote at the polling places on election day.

Dated: _____, 2018

BY ORDER OF THE CITY COUNCIL

/s/ _____
 City Clerk
 City of Brooklyn Park
 State of Minnesota

EXHIBIT B
FORM OF BALLOT

CITY QUESTION

CITY OF BROOKLYN PARK
STATE OF MINNESOTA
SPECIAL ELECTION

November 6, 2018

INSTRUCTIONS TO VOTERS: To vote for a question, fill in the oval next to the word 'Yes' on that question. To vote against a question, fill in the oval next to the word 'No' on that question.

CITY QUESTION

NATURAL RESOURCE PROTECTION AND PARK IMPROVEMENT BONDS

Shall the City of Brooklyn Park be authorized to issue its general obligation bonds in an amount not to exceed \$_____ to provide funds to improve and develop recreational trails, reinvest in neighborhood and community parks, preserve and protect natural resource areas, and construct new and improve existing parks, recreational facilities and special use facilities, including but not limited to senior facilities? Use of bond proceeds would be subject to an annual audit.

YES

NO

BY VOTING "YES" ON THIS BALLOT QUESTION, YOU ARE VOTING FOR A PROPERTY TAX INCREASE.

The motion for the adoption of the foregoing resolution was duly seconded by Member _____ and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

whereupon the resolution was declared duly passed and adopted.

CITY OF BROOKLYN PARK)
)
STATE OF MINNESOTA) SS
)
COUNTY OF HENNEPIN)

I, the undersigned, being the duly qualified and acting City Clerk of the City of Brooklyn Park, Minnesota, hereby certify that the attached and foregoing is a full, true, and correct transcript of the minutes of a meeting of the City Council of said City duly called and held on the date therein indicated, so far as such minutes relate to the calling of a referendum on the issuance of general obligation bonds for natural resource protection and park improvements, and that the resolution included therein is a full, true, and correct copy of the original thereof.

WITNESS MY HAND officially as such clerk this _____ day of _____, 2018.

(SEAL)

City Clerk
City of Brooklyn Park
State of Minnesota