

Thursday, April 10, 2025
7:00 P.M.

Brooklyn Park City Hall – Meeting Room A206
5200 85th Avenue North

COMMUNITY LONG-RANGE IMPROVEMENT COMMISSION (CLIC)

CLIC Officers: Tekoa Cochran (Chair), John Schaefer (Vice Chair), Brenda Reeves (Secretary)
CLIC Members: Nicholas Campbell, Patrick Chittester, Ashyante Gill, Theo Harris, Nailah Hendrickson, Mary Hoogheem, Patrick Hoth, Cindy Johnson, Shelley Marbut, Jorge Martinez, Edna McKenzie, Umebe Onyejekwe

City: CLIC Council Liaison Christian Eriksen and City Engineer Marc Culver (fill in for Mitch Robinson)

If you need these materials in an alternative format or need reasonable accommodations for a Community Long-range Improvement Commission meeting, please provide the City with 72-hours' notice by calling 763-424-8000 or emailing access@brooklynpark.org. Si usted necesita esta información en español, llame al 763-424-8000 y solicite un intérprete; Yog xav tau kev pab, 763-424-8000.

Our Vision: Brooklyn Park, a thriving community inspiring pride where opportunities exist for all

- I. ORGANIZATIONAL BUSINESS
 1. CALL TO ORDER/ROLL CALL
 2. APPROVAL OF AGENDA

- II. CLIC STATUTORY BUSINESS
 3. CONSENT
 - 3.1** Consider Approving CLIC Draft Minutes
 - 3.1A** CLIC February 13, 2025 Draft Minutes

 4. GENERAL AGENDA ITEMS
 - 4.1** Community Development Director Tim Gladhill – Housing Update
 - 4.2** 2025 Draft Work Plan

 5. STANDING ITEMS
 - 5.1 Sub-Committee Discussion

 6. VERBAL REPORTS AND ANNOUNCEMENTS
 - 6.1 City Council Report: Council Member Christian Eriksen
 - 6.2 Staff Liaison Update: Mitch Robinson
 - 6.3 Open Discussion

 7. ADJOURNMENT
 - 7.1 Adjournment

DRAFT
MEETING OF THE COMMUNITY LONG-RANGE IMPROVEMENT COMMISSION (CLIC)
City of Brooklyn Park
February 13, 2025, CLIC Meeting Minutes

I. ORGANIZATIONAL BUSINESS

1. **CALL TO ORDER:** Chair Tekoa Cochran called the meeting to order at 6:59 p.m.

ROLE CALL PRESENT: Patrick Chittester, Tekoa Cochran, Mary Hoogheem, Patrick Hoth, Shelley Marbut, Jorge Martinez, Edna McKenzie, Brenda Reeves, John Schaefer

City Staff and Council Present: Staff Liaison Mitch Robinson, Council Liaison Christian Eriksen

EXCUSED: Ashyante Gill, Theo Harris, Nailah Hendrickson, Cindy Johnson, Umebe Onyejekwe

ABSENT: Nicholas Campbell

Roll Call established a quorum did exist.

2. **APPROVAL AGENDA**

Staff Liaison Mitch Robinson added item 4.3 Election of Officers

2.1 MOTION SCHAEFER, SECOND HOTH TO APPROVE FEBRUARY 13, 2025, AGENDA AS AMENDED, MOTION PASSED UNANIMOUSLY

II. CLIC STATUTORY BUSINESS

3. **CONSENT**

3.1A MOTION MARBUT, SECOND SCHAEFER TO APPROVE DECEMBER 12, 2024, MINUTES. MOTION PASSED UNANIMOUSLY

4. **GENERAL AGENDA ITEMS**

4.1 Organics Recycling

- Tim Pratt gave an overview of the upcoming City curbside organic recycling collection program
- Commissioners discussed how apartment complexes could get involved
- Green To Go ordinance for local restaurants could be a future item for the Commission

4.2 2025 Draft Work Plan

- Commissioners finalized ideas for 2025 work
- Plan will be presented at a March council meeting

4.3 Election of Officers

MOTION SCHAEFER, SECOND HOOGHEEM TO ELECT TEKOA COCHRAN AS CHAIR, JORGE MARTINEZ AS VICE CHAIR, AND BRENDA REEVES AS SECRETARY, MOTION PASSED UNANIMOUSLY

5. STANDING ITEMS

5.1 Sub Committee Discussion

Mobility – Nicholas, Shelley, Edna

- Updated 2025 work plan to reflect goals

Housing – Brenda, Cindy, Tekoa

- Updated 2025 work plan to reflect goals

Friendly and Safe City for All Ages – Mary, Umebe, Theo, Patrick C, Patrick H

- Interested in the security/safety aspect for the City
 - Police to attend March meeting

6. VERBAL REPORTS AND ANNOUNCEMENTS

6.1 City Council Report: Council Member Christian Eriksen

- Discussions around immigration status/policy
 - Upcoming public meetings in February

6.2 Staff Liaison Update by Mitch Robinson

- Police Community Intervention Manager to come to March meeting
- Northwest Area Plan survey currently out
 - Staff Liaison to send out to the Commissioners

6.3 Open Discussion

MOTION REEVES, SECOND MARTINEZ TO MOVE MARCH 13, 2025 START TIME TO 6 PM. MOTION PASSED UNANIMOUSLY

7. ADJOURNMENT

7.1 Adjournment

MOTION MARTINEZ, SECOND MCKENZIE. MOTION PASSED UNANIMOUSLY

Meeting ended at 8:35 p.m.

Respectfully Submitted,
Mitch Robinson

ANNUAL REPORT TO COUNCIL

2024-2025

Presented by Tekoa Cochran, Chair

CLIC 2024-2025 ANNUAL REPORT TO COUNCIL

CLIC 2024-2025 OVERVIEW

1. Reporting period: April 2024–March 2025
2. Fifteen Commissioners, 1 Council Member, 1 Staff Liaison, 0 Youth Members
3. 11 monthly meetings – 10 quorums – average attendance = 9

CLIC 2024-2025 HIGHLIGHTS

1. **Friendly and Safe City for All Ages**

- Researched youth programming available in Brooklyn Park and surrounding communities
- Connecting with Brooklyn Bridge Alliance for the Youth to observe their work

2. **Housing**

- Discussed and researched Accessory Dwelling Units in other cities
- Ensure the outcomes of the CURA Housing Study are implemented

3. **Mobility**

- Provided recommendation to City Council on the need for a Complete Streets Policy

4. **Future Planning**

- Reviewed/Commented on Capital Improvement Plan (CIP)/ Capital Equipment Plan (CEP)

5. **Racial Equity Principles**

- Received a presentation reviewing CLIC's contributions to the recently established Racial Equity Principles

CLIC 2024-2025 ANNUAL REPORT TO COUNCIL

CLIC 2024-2025 ACTIONABLE ITEMS

1. 2024- 2028 CIP-CEP Recommendation Approvals.
2. 2025- 2026 Work Plan completed.
3. 2025 Elections: Tekoa Cochran (Chair), Jorge Martinez (Vice Chair), Brenda Reeves (Secretary)

CLIC 2025-2026 WORK PLAN (SEE ATTACHMENT)

1. **Friendly and Safe City For All Ages** - Review/Comment/Recommend/Act
 - Keep in front of the Council and continue to monitor progress of recommendations.
 - Participate in planning of Senior Center and Park System Plan Projects.
 - Recommend educational programs in conjunction with cannabis legislation
 - Identify ways to stay engaged in state programs
 - Incorporate best practices outlined in the AARP Age Friendly guidelines.
 - Youth Wellbeing – improve existing programs and explore new ones.
 - Create ways to celebrate all cultures in BP
2. **Housing** - Ongoing Review/Comment/Recommend
 - Review Housing Study recommendations (CURA) and City Policy on housing.
 - Work with the HRC to ensure policies / programs are included in the housing study to promote home ownership that reflects the community.
 - Research and define HOA issues
 - Collaborate and Support the HRC in their Housing efforts.
 - Continue to explore long term housing for life transitions.
 - Look for ways to ensure safe housing for all.
3. **Mobility**– Ongoing Updates/Review/Comment/Recommend
 - Make recommendations for improved East-West Mobility (Transit, trails, & sidewalks).
 - Engage Development / transportation improvement (LRT and 252 projects) impacts on gentrification, rent levels, property taxes, & housing policy.
 - Identify best practices for bike and ped safety.
4. **Future Planning** - Ongoing Review/Comment/Recommend
 - Promote progress for increasing steps in the GreenStep program

CLIC 2024-2025 ANNUAL REPORT TO COUNCIL

- Review, comment, and question how the CIP / CEP supports CLIC's work plan.
 - 2026 CLIC work plan.
 - Use results of the Census to inform future recommendations and decisions.
 - Provide input on the City's Cannabis legalization process
 - Provide input on the City's Electric Mobility project
 - Keep informed about new Community Engagement strategies and provide recommendations
 - Encourage Environmental Justice outreach for planning projects
5. **Strategic Planning** - Ongoing Review/Comment/Recommend
- Provide input on the future goal planning for the City
 - BP Goals Refresh Steering Committee
 - Work with community engagement on outreach to residents/contractors to ensure equitable access in decision making process

COMMISSION INFORMATION

COMMUNITY LONG-RANGE IMPROVEMENT COMMISSION (CLIC)

City of Brooklyn Park
5200 85th Avenue North
Brooklyn Park, MN 55443

763-424-8000

<http://www.brooklynpark.org/commissions/citizen-long-range-improvement/>

Community Long-range Improvement Commission (CLIC) members study long-term trends and make recommendations to the City Council on improvements to Brooklyn Park's future. CLIC is the only commission specifically mentioned in the City Charter (9.04).

Issues range from promoting business development, making transit connections, use of social media and mobile technology and partnering with groups in the community. The Community Long-range Improvement Commission also reviews the City's infrastructure planning (streets, sewers, and public buildings) where public funds will be involved.

The Community Long-range Improvement Commission studies city departments, initiatives and processes to see if anything can be improved. This committee works with all the departments.

- Make recommendations to the City Council if there are improvements that should be made to better meet the needs of the community

CLIC 2024-2025 ANNUAL REPORT TO COUNCIL

- When improvements are brought to the table, help the City Council determine which improvements are done first

TEKOA COCHRAN CHAIR	JORGE MARTINEZ VICE CHAIR	MITCH ROBINSON STAFF LIAISON
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Tel
tekoacochran@gmail.com

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jymbpmn@gmail.com

Tel 763-493-8291
Mitchell.robinson@brooklynpark.org

City of Brooklyn Park Community Long-Range Improvement Commission

Agenda Item:	4.1	Meeting Date:	April 10, 2025
Agenda Section:	GENERAL AGENDA ITEMS	Originating Department:	Staff Liaison
Resolution:	N/A	Prepared By:	Mitch Robinson, Staff Liason
Ordinance:	N/A		
Attachments:	None	Presented By:	Tim Gladhill, Community Development Direcotr
Item:	Community Intervention Manager		

Proposed Action:

Overview:

Community Development Director Tim Gladhill will provide a quick update on Housing Initiatives in the City as well as updates on current staffing efforts. He will also lead a question/answer session with the Committee.

Attachments:

None

City of Brooklyn Park Community Long-Range Improvement Commission

Agenda Item:	4.2	Meeting Date:	April 10, 2025
Agenda Section:	GENERAL AGENDA ITEMS	Originating Department:	Staff Liaison
Resolution:	N/A	Prepared By:	Mitch Robinson, Staff Liaison
Ordinance:	N/A		
Attachments:	3	Presented By:	Mitch Robinson, Staff Liaison
Item:	2025 Work Plan		

Proposed Action:

Review Work Plan and Annual Report.

Overview:

Attached is the work plan as presented to the City Council on March 24th along with the Annual Report and presentation.

Attachments:

1. Annual Report
2. Work Plan
3. Council Presentation

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CLIC 2024-2025 ANNUAL REPORT TO COUNCIL

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TEKOA COCHRAN
CHAIR

JORGE MARTINEZ
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Workplan | Community Long-Range Improvement Commission

April 2025 - March 2026

Time frame	Project or Task(s)	BP2025	Purpose (see next page for info)	Outcome (fill in after completed)
Ongoing	<p>Friendly and Safe City For all Ages</p> <p><u>Purpose Statement</u> People of all ages have the resources they need to feel healthy and safe.</p>	<input checked="" type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input checked="" type="checkbox"/> 6	<input checked="" type="checkbox"/> Report/Comment <input checked="" type="checkbox"/> Recommend <input checked="" type="checkbox"/> Act Initiated by: <input checked="" type="checkbox"/> Commission <input checked="" type="checkbox"/> Council <input type="checkbox"/> City Manager	<ul style="list-style-type: none"> • Research projects and programs that promote safety and security for all ages • Educational programs in conjunction with cannabis legalization • Intergenerational and intercultural programming to bring different groups together • Senior wellbeing and education around existing programs/mobility (Adopt A Senior)
Ongoing	<p>Strategic Planning</p> <p><u>Purpose Statement</u> Support City Council in development of future long term plan/community goals</p>	<input checked="" type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input checked="" type="checkbox"/> 6	<input checked="" type="checkbox"/> Report/Comment <input checked="" type="checkbox"/> Recommend <input type="checkbox"/> Act Initiated by: <input checked="" type="checkbox"/> Commission <input checked="" type="checkbox"/> Council <input checked="" type="checkbox"/> City Manager	<ul style="list-style-type: none"> • Provide input on the upcoming future planning for the City • Work with community engagement on outreach to residents/contractors to ensure equitable access in decision making process
Ongoing	<p>Housing</p> <p><u>Purpose Statement</u> Advocate for creating and maintaining habitable and affordable housing for all residents.</p>	<input checked="" type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input checked="" type="checkbox"/> 6	<input checked="" type="checkbox"/> Report/Comment <input checked="" type="checkbox"/> Recommend <input checked="" type="checkbox"/> Act Initiated by: <input checked="" type="checkbox"/> Commission <input type="checkbox"/> Council <input type="checkbox"/> City Manager	<ul style="list-style-type: none"> • Research and define HOA issues • Research the establishment of a Housing Commission • Improvement on reporting tenant rights violations • Accessible and affordable housing for seniors
Ongoing	<p>Mobility</p> <p><u>Purpose Statement</u> To improve the pedestrian environment and infrastructure to encourage walking, biking, and transit as a safe and accessible mode of transportation in BP.</p>	<input checked="" type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input checked="" type="checkbox"/> 6	<input checked="" type="checkbox"/> Report/Comment <input checked="" type="checkbox"/> Recommend <input checked="" type="checkbox"/> Act Initiated by: <input checked="" type="checkbox"/> Commission <input type="checkbox"/> Council <input type="checkbox"/> City Manager	<ul style="list-style-type: none"> • Make recommendations for improved East-West Mobility (Transit, trails, & sidewalks). • Engage Development / transportation improvement (BLE and 252 projects) impacts on gentrification, rent levels, property taxes, & housing policy. • Identify best practices for bike and ped safety including PlacesForBikes City Ratings program, Walk Friendly Communities, etc.
2024	<p>Future Planning</p>	<input checked="" type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input checked="" type="checkbox"/> 6	<input checked="" type="checkbox"/> Report/Comment <input checked="" type="checkbox"/> Recommend <input type="checkbox"/> Act Initiated by: <input checked="" type="checkbox"/> Commission <input type="checkbox"/> Council <input type="checkbox"/> City Manager	<ul style="list-style-type: none"> • Promote progress for increasing steps in the GreenStep program • Review, comment, and question how the CIP / CEP supports CLIC's work plan. • 2026 CLIC work plan. • Environmental justice outreach for planning projects

Workplan | Community Long-Range Improvement Commission

April 2025 - March 2026

- Provide input on organics recycling program
- Provide input on the Northwest Area Growth Plan

1: *United Community* 2: *Beautiful Places* 3: *Thriving Economy* 4: *Healthy & Safe People* 5: *Increased Equity* 6: *Effective & Engaging Gov't*

Notes:

-

Main topics of concern. Sub-committees on the following projects:

1. Housing
 - a. Tekoa, Brenda, Cindy, Jorge, Nailah
2. Friendly and Safe City for All Ages
 - a. Mary, Umebe, Patrick C, Patrick H, Theo
3. Mobility
 - a. Shelley, Edna, Nicholas

Workplan Projects: What's the purpose?

Workplan | Community Long-Range Improvement Commission

April 2025 - March 2026

Commissions can either initiate a project themselves OR be asked by the Council or City Manager to do one of the following:

Report/Comment

- Commission studies a specific issue or topic and **reports its findings or comments to the Council**, either in writing or in a Council meeting.
- Commission does not vote.
- No direct action is taken.

Example: Charter Commissioner provided a memo on the topic of Council Members being employed by the City part-time, at the Council's request.

Recommend

- Commission reviews a specific policy issue and **makes a formal recommendation** to City Council on what action to take.
- A recommendation requires a majority of the Commissioners' support.
- Individual member comments are not included.

Examples: Planning Commission recommends approval on land use actions; RPAC made a recommendation on amplified sound policy.

Act

- Commission **initiates or takes on a project**, approved by Council through their workplan.

Example: HRC partnered with a community organization on an event; City Manager requests that HRC coordinate the "All Are Welcome" sign contest.

Workplan | Community Long-Range Improvement

Brooklyn Park 2025 Community Goals

**Working together to make Brooklyn Park a thriving community
inspiring pride where opportunities exist for all.**

We asked and you answered! Our community wants to accomplish these goals by the year 2025:

Unified Community

A united and welcoming community, strengthened by our diversity.

- We have connected neighbors who understand and celebrate our unique cultures.
- Brooklyn Park is unified with a strong positive identity and image.
- Our community's activities, events and services are inclusive, multi-cultural, and accessible.
- We have places and spaces for diverse communities to gather.
- Residents of every age contribute to our community.

Beautiful Places

Beautiful spaces and quality infrastructure make Brooklyn Park a unique destination.

- Modern transportation options (drive, ride, walk, bike) connect people to education, jobs, and recreation.
- Quality recreation and park amenities inspire activity for all ages and interests.
- Our rich diversity is showcased through our vibrant music, art, food, entertainment, and cultural scene.
- Attractive key corridors, corners, and city centers create destinations that meet community needs.
- Neighborhoods are well-maintained with quality housing for all ages and incomes integrated throughout the community.

Thriving Economy

A balanced economic environment that empowers businesses and people to thrive.

- People of all ages and backgrounds enjoy financial stability.
- Residents and visitors support an abundance of retail stores, restaurants, and entertainment venues.
- Our business environment inspires private investment and job growth.
- Business and organizations of all types, sizes and specialties start, stay and grow here.
- We are a leader in environmental sustainability, benefiting our economy and community.

Healthy and Safe People

People of all ages have what they need to feel healthy and safe.

- Neighborhoods are empowered and supported by strengthened positive relationships with police.
- Youth are engaged in positive and quality experiences.
- Aging adults have services and amenities to thrive and age in place.
- Everyone has access to quality healthy food options.
- People have access to quality medical and emergency care.

Increased Equity

Partnerships that increase racial and economic equity empower residents and neighborhoods to prosper.

- Each resident has access to the training and support needed to get and keep a living wage job.
- Each student graduates high school with a pathway to college or career.
- Aging neighborhoods and commercial centers are revitalized through continuous investment.
- The community provides necessary supports and services for community members to overcome life challenges such as hunger, mental illness, and homelessness.

Effective, Engaging Government

Effective and engaging government recognized as a leader.

- The City provides quality services at a reasonable cost.
- Elected officials, commissions, and City staff reflect the diversity of the community and are culturally competent.
- City information is clear, accessible, and delivered in ways that meet the community's needs.
- City laws are understandable, equitably enforced, and relevant to the community.
- The City is well-managed and recognized as a great place to work.

Community Long-Range Improvement Commission Work Plan

Chair Tekoa Cochran

Community Long-Range Improvement Commission

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Community Long-Range Improvement Commission

Chair

Tekoa Cochran

Vice Chair

Jorge Martinez

Subcommittees

Friendly and Safe City For all Ages

Purpose Statement

People of all ages have the resources they need to feel healthy and safe.

- Research projects and programs that promote safety and security for all ages
- Educational programs in conjunction with cannabis legalization
- Intergenerational and intercultural programming to bring different groups together
- Senior wellbeing and education around existing programs/mobility (Adopt A Senior)

Subcommittees

Strategic Planning

Purpose Statement

Support City Council in development of future long term plan/community goals

- Provide input on the upcoming future planning for the City
- Work with community engagement on outreach to residents/contractors to ensure equitable access in decision making process

Subcommittees

Housing

Purpose Statement

Advocate for creating and maintaining habitable and affordable housing for all residents.

- Research and define HOA issues
- Research the establishment of a Housing Commission
- Improvement on reporting tenant rights violations
- Accessible and affordable housing for seniors
- Research funding and ways to support Huntington and other similar apartment complexes

Subcommittees

Mobility

Purpose Statement

To improve the pedestrian environment and infrastructure to encourage walking, biking, and transit as a safe and accessible mode of transportation in BP.

- Make recommendations for improved East-West Mobility (Transit, trails, & sidewalks).
- Engage Development / transportation improvement (BLE and 252 projects) impacts on gentrification, rent levels, property taxes, & housing policy.
- Identify best practices for bike and ped safety including PlacesForBikes City Ratings program, Walk Friendly Communities, etc.

Subcommittees

Future Planning

- Promote progress for increasing steps in the GreenStep program
- Review, comment, and question how the CIP / CEP supports CLIC's work plan.
- 2026 CLIC work plan.
- Environmental justice outreach for planning projects
- Provide input on organics recycling program
- Provide input on the Northwest Area Growth Plan

Sub-Committees

- Housing
- Friendly and Safe City for All Ages
- Mobility
- Future Planning