

Meeting – Tuesday,  
February 25, 2025  
7:00 P.M.

Regular Meeting at Brooklyn Park  
City Hall, Room A203  
5200 – 85<sup>th</sup> Avenue North

**MINUTES**  
**(Final)**  
**2025 BUDGET ADVISORY COMMISSION**  
**Meeting #247**

*“The Mission of the BAC is to ensure the long-term fiscal health of the City by providing strategic direction to the Council. Projections and measurements are used to establish priorities that align with the City’s Strategic Plan, ensuring resources are invested appropriately to meet the vision and mission of the City.”*

If you need these materials in an alternative format or need reasonable accommodations for a Budget Advisory Commission meeting, please provide the City with 72-hours notice by calling 763-424-8000 or emailing Chris Xiong at [chris.xiong@brooklynpark.org](mailto:chris.xiong@brooklynpark.org) Para asistencia, 763-424-8000; Yog xav tau kev pab, 763-424-8000.

|                           |         |                                  |            |
|---------------------------|---------|----------------------------------|------------|
| Akeem Adeniji, Chair      | Present | Nahashon Mobisa                  | Present    |
| Amy Meuers                | Present | Theresa Ajiboye                  | Absent     |
| Farquema Cokie            | Present | William Petty, Vice-Chair (2025) | Present ** |
| Henry Blake, Chair (2025) | Present | Vacant                           | N/A        |
| Vacant                    | N/A     | Vacant (2 Emerging Leaders)      | N/A        |

  

|                               |                     |                            |         |
|-------------------------------|---------------------|----------------------------|---------|
| Staff Liaison – LaTonia Green | Present<br>(online) | Staff Liaison– Molly Lopez | Present |
| Council Liaison – Shelle Page | Present             | Staff – Cheryl Keene       | Present |

\*Excused    \*\*Late

1. CALL TO ORDER/ROLL CALL – 7:05 PM
  - 1.1 Roll Call by Molly Lopez; Quorum established
2. AGENDA
  - 2.1 Approval of Current Agenda as presented

**Motion to approve current Agenda as presented:**

Motion: Meuers                      Second: Blake  
*Motion passed unanimously*

3. APPROVAL OF THE PREVIOUS MEETING MINUTES
  - 3.1 Approval of January 28, 2025, meeting minutes

**Motion to approve January 28, 2025 minutes as presented:**

Motion: Meuers                      Second: Blake  
*Motion passed unanimously*

4. NEW BUSINESS
  - 4.1 Finalize 2025 Workplan

Much discussion surrounding the proposed Workplan and what the BAC should focus on for 2025:

- **DEI issues:** A Commissioner asked how recent Federal funding cuts surrounding DEI will impact the City. Director Green indicated that the City doesn’t utilize a lot of Federal

funding regarding DEI. Most of the Federal funding is for roads/infrastructure. Our funds are in the General Fund/Property taxes.

- We should keep DEI on our radar and ask Council to as well. We may face challenges if Federal funding goes away
- **Biotech District:** A Commissioner feels that this will be a large part of our workplan in 2025. Commissioner mentioned concerns with surrounding cities regarding our biotech district and multi-family housing. Commissioners asked if there have been studies done about the impact, what is the status of the project, etc.? Director Green indicated that Community Development is taking the lead on the project (still In progress). We should focus on what we as a Commission want to do moving forward. Council Member Page indicated that Tim Gladhill provided a presentation that might be helpful
  - Cheryl will obtain this information and provide to the BAC members
- **City Manager Presentation:** A Commissioner asked if we could have the presentation earlier than June so that we can make our decisions based on his information. During the meeting, Director Green confirmed that City Manager can attend our April meeting.
- **BP 2025 Refresh Project:** A Commissioner asked if we could get an update/final presentation on the project. It would be helpful in our process. Another Commissioner who was on the BP Community Goals (new name) committee suggested we should ask Zach Kramka to provide an update to the BAC.
  - Cheryl will contact Zach after the meeting and ask if he will come to either our March or April meeting to provide an update. Timing depends on Council action.
- **Department Presentations:** Discussion around having the Departments provide an overview of their Department before the budget. Invite them to a meeting if we have more questions, etc. A Commissioner asked if we could have HR come to a meeting to discuss Employee Retention (for the benefit of the BAC and a potential sub-committee) since they are not listed as a department presentation.
  - Decision was made to invite HR to attend the May 2025 meeting. Cheryl will initiate a request.
  - Commissioners requested a copy of the previous template that was sent to Departments. Cheryl will send the template to Commissioners.
- **CLIC and BAC Joint Meeting:** Originally the meeting was scheduled for October. Cheryl will contact Mitchell Robinson (Engineering/CLIC) to confirm the date of the meeting.
- **Final Year End Council Presentation:** Discussion regarding sending a “Draft” to Council in advance of the November 24 Council meeting. This would allow us to obtain feedback from the Council and adjust the presentation if necessary.
  - An additional meeting was added to the calendar for October 14, 2025 to complete the “draft” and send to Council by the first week in November
  - Regular meeting of October 28, 2025 will remain on the calendar to make revisions prior to the November Council meeting

### **Motion to approve 2025 Workplan as amended**

Motion: Blake

Second: Mobisa

*Motion passed unanimously*

- 4.2 Determine Committee Topics for 2025
- 4.3 Assign Committee Members for 2025

**Motion to move items 4.2 and 4.3 to the March meeting for discussion**

Motion: Cokie

Second: Blake

*Motion passed unanimously*

- 5. OLD BUSINESS
  - 5.1 None
- 6. REPORTS OF OFFICERS, BOARDS, AND STANDING COMMITTEES/TASKFORCE
  - 6.1 None
- 7. CORRESPONDENCE - COMMUNICATIONS - COUNCIL LIAISON UPDATES
  - 7.1 Council Member Page

Council member Page reported that the new Commissioner appointees were interviewed at the Council meeting last night. Voting to accept will happen in 2 weeks.

Council member Page thanked the BAC for their work, and she will review previous sub-committee documents to get up to speed.

- 8. ADJOURNMENT – 8:55 p.m.

**Motion to adjourn the meeting at 8:55pm**

Motion: Blake

Second: Cokie

*Motion passed unanimously*

Next meeting(s): Tuesday, March 25, 2025, at 7:00 PM – Room A203  
Wednesday, April 2, 2025, at 5:45PM – Commissioner Orientation – Council Chambers  
Tuesday, April 22, 2025, at 7:00 PM – Room A203 (Regular April Meeting)