

Thursday, February 13, 2025
7:00 P.M.

Brooklyn Park City Hall – Meeting Room A206
5200 85th Avenue North

COMMUNITY LONG-RANGE IMPROVEMENT COMMISSION (CLIC)

CLIC Officers: Tekoa Cochran (Chair), John Schaefer (Vice Chair), Brenda Reeves (Secretary)
CLIC Members: Nicholas Campbell, Patrick Chittester, Ashyante Gill, Theo Harris, Nailah Hendrickson, Mary Hoogheem, Patrick Hoth, Cindy Johnson, Shelley Marbut, Jorge Martinez, Edna McKenzie, Umebe Onyejekwe

City: CLIC Council Liaison Christian Eriksen and CLIC Staff Liaison Mitch Robinson

If you need these materials in an alternative format or need reasonable accommodations for a Community Long-range Improvement Commission meeting, please provide the City with 72-hours' notice by calling 763-424-8000 or emailing access@brooklynpark.org. Si usted necesita esta información en español, llame al 763-424-8000 y solicite un intérprete; Yog xav tau kev pab, 763-424-8000.

Our Vision: Brooklyn Park, a thriving community inspiring pride where opportunities exist for all

- I. ORGANIZATIONAL BUSINESS
 1. CALL TO ORDER/ROLL CALL
 2. APPROVAL OF AGENDA

- II. CLIC STATUTORY BUSINESS
 3. CONSENT
 - 3.1 Consider Approving CLIC Draft Minutes
 - 3.1A CLIC December 12, 2024 Draft Minutes

 4. GENERAL AGENDA ITEMS
 - 4.1 Organics Recycling
 - 4.2 2025 Draft Work Plan

 5. STANDING ITEMS
 - 5.1 Sub-Committee Discussion

 6. VERBAL REPORTS AND ANNOUNCEMENTS
 - 6.1 City Council Report: Council Member Christian Eriksen
 - 6.2 Staff Liaison Update: Mitch Robinson
 - 6.3 Open Discussion

 7. ADJOURNMENT
 - 7.1 Adjournment

DRAFT
MEETING OF THE COMMUNITY LONG-RANGE IMPROVEMENT COMMISSION (CLIC)
City of Brooklyn Park
December 12, 2024, CLIC Meeting Minutes

I. ORGANIZATIONAL BUSINESS

1. **CALL TO ORDER:** Vice Chair John Schaefer called the meeting to order at 6:05 p.m.

ROLE CALL PRESENT: Patrick Chittester, Tekoa Cochran (arrived at 6:37 PM), Ashyante Gill, Mary Hoogheem, Patrick Hoth, Jorge Martinez, Edna McKenzie, Brenda Reeves, John Schaefer

City Staff and Council Present: Staff Liaison Mitch Robinson

EXCUSED: Nicholas Campbell, Nailah Hendrickson, Cindy Johnson, Shelley Marbut, Umebe Onyejekwe, Council Liaison XP Lee

ABSENT: Theo Harris

Roll Call established a quorum did exist.

2. **APPROVAL AGENDA**

2.1 MOTION CHITTESTER, SECOND MARTINEZ TO APPROVE DECEMBER 12, 2024, AGENDA AS AMENDED, MOTION PASSED UNANIMOUSLY

II. CLIC STATUTORY BUSINESS

3. **CONSENT**

3.1A MOTION CHITTESTER, SECOND MCKENZIE TO APPROVE NOVEMBER 14, 2024, MINUTES. MOTION PASSED UNANIMOUSLY

4. **GENERAL AGENDA ITEMS**

4.1 2025 Draft Work Plan

- CLIC members presented ideas for 2025 work
- Staff liaison to send out draft work plan that was updated during the meeting

5. **STANDING ITEMS**

5.1 Sub Committee Discussion

Mobility – Nicholas, Shelley, Edna

- No update

Housing – Brenda, Cindy, Tekoa

- Ensure CURA study conclusions are being implemented

Friendly and Safe City for All Ages – Mary, Umebe, Theo, Patrick C, Patrick H

- Interested in the security/safety aspect for the City
 - Staff Liaison to invite Police to upcoming meeting

6. **VERBAL REPORTS AND ANNOUNCEMENTS**

6.1 City Council Report: Council Member XP Lee

- N/A

6.2 Staff Liaison Update by Mitch Robinson

- No Meeting in January 2025
- Finalizing Safe Streets for All grant agreement
- Applying for Safe Routes to School infrastructure grant
- Organics recycling discussion in February 2025
- Police coming to future meeting to discuss intervention unit
- Cannabis ordinance passed through City Council
 - Staff liaison to send out Council meeting link

6.3 Open Discussion

N/A

7. ADJOURNMENT

7.1 Adjournment

MOTION REEVES, SECOND SCHAEFER. MOTION PASSED UNANIMOUSLY

Meeting ended at 7:35 p.m.

Respectfully Submitted,
Mitch Robinson

City of Brooklyn Park Community Long-Range Improvement Commission

Agenda Item:	4.1	Meeting Date:	February 13, 2025
Agenda Section:	GENERAL AGENDA ITEMS	Originating Department:	Staff Liaison
Resolution:	N/A	Prepared By:	Mitch Robinson, Staff Liason
Ordinance:	N/A		
Attachments:	3	Presented By:	Tim Pratt, Recycling/Support Services Manager
Item:	Organics Recycling		

Proposed Action:

Overview:

About one-third of our trash is organic materials, including food, food-soiled paper, and certified compostable products, that could be composted. Organics recycling is the best opportunity to reduce our trash and put it to better use. Additionally, organics recycling improves soil and protects water, reduces greenhouse gas emissions, and supports a local economy.

Recycling Manager Tim Pratt will give an overview of the launch of the City's curbside organics recycling collection program.

Attachments:

- 4.1A Organics handout
- 4.1B Organics FAQs
- 4.1C Organics PowerPoint slides

Organics Recycling Guide



All food



- Fruits and vegetables
- Meat, fish, and bones
- Cheese, yogurt, and other dairy products and non-dairy alternatives
- Eggs and egg shells
- Pasta, beans, and rice
- Bread and cereal
- Nuts and shells

Certified compostable products



Look for the BPI logo on certified products. Only items with this logo are accepted.

Food-soiled paper



- Pizza boxes from delivery
- Napkins and paper towels
- Paper egg cartons

Other compostable household items



- Coffee grounds and filters
- Cotton swabs with paper stems
- Hair and nail clippings
- Houseplants and flowers
- Chopsticks, toothpicks, and popsicle sticks

Not accepted: Glass • plastic and Styrofoam™ • food wrappers • produce stickers • diapers • animal waste • products not certified compostable



Learn why it's important to compost the right things and find a detailed list of accepted and not accepted items at hennepin.us/organics#what-to-compost



Tips for collecting organics at home



Use a kitchen pail and line it with a paper bag or certified compostable bag. Consider a vented container that allows moisture to evaporate, which will reduce odors and help your compostable bags last longer.



You can keep “wet” organics in your refrigerator or freezer, or place paper towels or newspaper at the bottom of your container. This all helps to slow the decomposition of food, reduce odors, and prevent flies.



Focus on collecting food. Food scraps are the most common material in the trash and the most nutrient-rich material in the composting process.



Keep non-compostable materials out. Receiving organics free of contamination allows local composters to produce clean, nutrient-rich compost that people want to purchase and use. If you aren't sure if an item is compostable, put it in the trash.



Label your containers so everyone in your household knows how to sort their waste. Order free labels for your recycling, organics recycling and trash bins at hennepin.us/organics. Remember to collect organics (and recycling) throughout your home, including in the bathrooms, bedrooms, and office!

Hennepin County
Environment and Energy

hennepin.us/organics
612-348-3777

34-701-02-24



Curbside Organics Recycling Collection Program

Organics Recycling Guide (PDF) <https://www.hennepin.us/-/media/hennepinus/residents/recycling/documents/residential-organics-recycling-guide.pdf>

Presentation slides on Setting up Organics Recycling at Home (PDF) <https://www.hennepin.us/-/media/hennepinus/business/work-with-hennepin-county/environmental-education-activities/setting-up-organics-recycling.pdf>

Organics Recycling FAQs

How is this different from backyard composting?

Backyard composting is a great way to turn fruit and vegetable scraps, coffee grounds, leaves, and grass clippings into a nutrient-rich compost that you can use to improve your soil right at home. Organics recycling allows you to conveniently compost more materials without needing to maintain a backyard compost bin.

Large-scale industrial composting facilities reach higher temperatures than backyard compost bins, killing bacteria and breaking down materials that backyard bins cannot. Additional materials accepted for organics recycling include dairy products, meat and bones, pizza boxes from delivery, and certified compostable products.

What if I live in an apartment complex?

Weekly curbside organics collection through the city is not available to those who live in an apartment complex. Organics can be brought for free to the Hennepin County Drop-Off Facility, 8100 Jefferson Highway, Brooklyn Park. Registered users can bring material to the drop-off at the Crystal Aquatics Center. Sign up to use the site at www.hrg-recycling.com/organics or <https://app.smartsheet.com/b/form/446d0b7ba154468d92f31a82cf7b56ce>

When will I receive my curbside organics cart?

Residents who sign up for weekly curbside organics collection will receive their cart a few weeks after signing up.

I have concerns that my organics cart will smell.

Collection of organic material shouldn't smell any more than regular garbage. With organics collection, residents are simply moving the organics contents from their garbage cart to their designated organics cart. Utilizing BPI Certified compostable bags will help contain material and

keep your organics cart clean. Additionally, because curbside organics collection is weekly, materials will be picked up in a timely manner to help prevent smell issues.

How do I deter bugs from my organics cart?

Bugs are naturally attracted to the contents of both garbage and organics carts. However, to help minimize odors and mitigate the presence of flies, ants, maggots or other insects in organics carts, the city recommends periodically cleaning your cart by rinsing it with warm water and a biodegradable detergent. Make sure to place your cart out for pick up each week, even if your cart is not full.

Additionally, using BPI Certified compostable bags will help contain materials and keep your organics cart clean.

Where can I find BPI certified compostable bags?

BPI Certified compostable bags can be purchased at home improvement stores such as Menards, retailers such as Target and Walmart, and from many online stores. Brown paper bags are compostable, and you can use them for your organics recycling.

Where can I find a collection container to use in my home?

In-house collection containers can be found at many online stores, most local household goods and home improvement stores.

There is a limited number available at the Brooklyn Park Operations & Maintenance Facility, 8300 Noble Avenue. Pick one up for free during office hours of Monday – Friday, 7:00 a.m. – 3:30 p.m.

For more ideas, we encourage you to view slides from a presentation provided by Hennepin County for setting up organics recycling at home. <https://www.hennepin.us/-/media/hennepinus/business/work-with-hennepin-county/environmental-education-activities/setting-up-organics-recycling.pdf>

How can I reduce my food waste

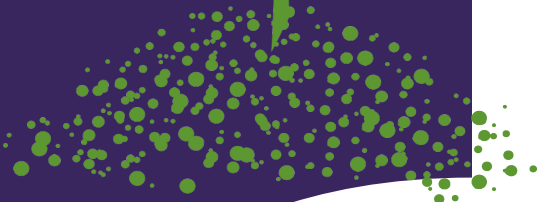
Minnesotans throw away over 500,000 tons of food waste each year. An average family spends \$1,866 every year to buy food they never eat.

Hennepin County sponsors a Reduce Food Waste Challenge each year where you can learn tips and techniques to save your food. Here's a downloadable handout with some food waste reduction tips: <https://environmental-resources.myshopify.com/products/fruit-and-veggie-storage-guide>

Organics Recycling

February 13, 2025

What Are Organics



Food Scraps



Non-recyclable Paper

Why We Care

Organics is the Most Abundant Item in Our Trash

Range from

- 20% (Hennepin Co.)
- 40% (Statewide)

Organics recycling helps reach Minnesota's recycling goal of 75% by 2030



Collected Using Carts



What Is It Recycled Into?

Compost is used for:

- Landscaping
- Road Projects
- Fertilizer

There are abundant local markets

What Happens to My Organics video

<https://www.youtube.com/watch?v=OAVA8eT-Zcw>



Hennepin County Ordinance 13

- Updated November 2018

“Cities shall make Curbside Collection of Organic Material available by contracting for citywide service or by requiring Haulers to provide the service.”

In place by January 1, 2022

All Residents Must Pay

“Minn. Stat. § 115A.93 subd. 3 (c) says that a licensing authority shall prohibit collectors from imposing a greater charge on residents who recycle than on residents who do not recycle.”

How to Participate

- Sign up at www.BrooklynPark.org/Organics
- Carts delivered week of March 24
 - Haulers will remove carts that week
- Charge of \$2.90 added to Utility Bill
 - Haulers will remove their organics charge from garbage bill

Steps to setting up organics recycling

- You're signed up and ready to participate in organics recycling. Great!
- Some steps you may need to take to get started:
 - Make space for your cart
 - Figure out your set up room-by-room
 - Get the supplies you need



Inside the home: start with the kitchen

- This is where the most organics recycling is generated
- In the kitchen, you generally need:
 - A collection container
 - Compostable bags



Choose your collection container – there are many options



Small
countertop
container



Fancier metal
container



Larger
container



Bowl on your
kitchen
counter

Choose the location – make it work for you



Countertop containers are convenient



Under the sink is more hidden



Paired with recycling and trash bins helps ensure things end up in the right place



A larger container can hold more

Keep a container in the fridge or freezer

- Good for wetter organics like fruits, vegetables and meat
- Reduces pests and smells and helps compostable bags last longer



Empty your organics often

- This will reduce pests, smells and make sure your compostable bags don't break down



Try different brands of compostable bags

- Each brand will perform differently – so try a few and find what works for you
- Look at your grocery or home goods store, or order online
- Look for the BPI logo on compostable plastic bags
- Remember paper bags work, too!



Questions?

Tim Pratt

Tim.pratt@brooklynpark.org

763-493-8120

City of Brooklyn Park Community Long-Range Improvement Commission

Agenda Item:	4.2	Meeting Date:	February 13, 2025
Agenda Section:	GENERAL AGENDA ITEMS	Originating Department:	Staff Liaison
Resolution:	N/A	Prepared By:	Mitch Robinson, Staff Liaison
Ordinance:	N/A		
Attachments:	1	Presented By:	Mitch Robinson, Staff Liaison
Item:	2025 Work Plan		

Proposed Action:

Discuss and fill out 2025 CLIC Work Plan.

Overview:

The items proposed to be worked on by CLIC is reviewed and approved by City Council on a yearly basis.

Workplan | Community Long-Range Improvement Commission

Mar. 2024 - Feb. 2025

Time frame	Project or Task(s)	BP2025	Purpose (see next page for info)	Outcome (fill in after completed)
Ongoing	<p>Friendly and Safe City For all Ages</p> <p><u>Purpose Statement</u> <i>People of all ages have the resources they need to feel healthy and safe.</i></p>	<input checked="" type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input checked="" type="checkbox"/> 6	<input checked="" type="checkbox"/> Report/Comment <input checked="" type="checkbox"/> Recommend <input checked="" type="checkbox"/> Act Initiated by: <input checked="" type="checkbox"/> Commission <input checked="" type="checkbox"/> Council <input type="checkbox"/> City Manager	<ul style="list-style-type: none"> • Keep this topic in front of the Council • Participate in planning of Senior Center and Park System Plan Projects. • Review BP's Age Friendly Plan and provide recommendations to include all age groups. • Identify ways to stay engaged in state programs • Incorporate best practices outlined in the AARP Age Friendly guidelines. • Youth Wellbeing — improve existing programs and explore new ones. • Create ways to celebrate all cultures in BP • Safety and security for all ages • Educational programs in conjunction with cannabis legalization • Intergenerational programming to bring different age groups together • Senior wellbeing and education around existing programs/mobility (Adopt A Senior)
Ongoing	<p>Strategic Planning</p> <p><u>Purpose Statement</u> <i>Support City Council in development of future long term plan/community goals</i></p>	<input checked="" type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input checked="" type="checkbox"/> 6	<input checked="" type="checkbox"/> Report/Comment <input checked="" type="checkbox"/> Recommend <input type="checkbox"/> Act Initiated by: <input checked="" type="checkbox"/> Commission <input checked="" type="checkbox"/> Council <input checked="" type="checkbox"/> City Manager	<ul style="list-style-type: none"> • Provide input on the upcoming future planning for the City • Work with community engagement for outreach to residents/contractors to ensure equitable access
Ongoing	<p>Housing</p> <p><u>Purpose Statement</u> <i>Advocating for creating and maintaining habitable and affordable housing for all residents.</i></p>	<input checked="" type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input checked="" type="checkbox"/> 6	<input checked="" type="checkbox"/> Report/Comment <input checked="" type="checkbox"/> Recommend <input checked="" type="checkbox"/> Act Initiated by: <input checked="" type="checkbox"/> Commission <input type="checkbox"/> Council <input type="checkbox"/> City Manager	<ul style="list-style-type: none"> • Assess implementation of Housing Study recommendations (CURA) and City Policy on housing. • Work with HRC to ensure policies / programs are included to promote home ownership that reflects the community. • Collaborate and Support the HRC in their Housing efforts to improve housing. • Continue to explore long term housing for life transitions. • Look for ways to ensure safe housing for all. • Look for ways to provide financial assistance to homeowners for home improvements • Establish a Housing Commission? • More work on tenant rights/report concerns?

Workplan | Community Long-Range Improvement Commission

Mar. 2024 - Feb. 2025

Mobility		<input checked="" type="checkbox"/> Report/Comment <input checked="" type="checkbox"/> Recommend <input checked="" type="checkbox"/> Act	
Ongoing	<p><u>Purpose Statement</u> To improve the ped environment and infrastructure to encourage walking, biking, and transit as a safe and accessible mode of transportation in BP.</p>	Initiated by: <input checked="" type="checkbox"/> Commission <input type="checkbox"/> Council <input type="checkbox"/> City Manager	<ul style="list-style-type: none"> • Make recommendations for improved East-West Mobility (Transit, trails, & sidewalks). • Engage Development / transportation improvement (BLE and 252 projects) impacts on gentrification, rent levels, property taxes, & housing policy. • Identify best practices for bike and ped safety. • Conduct self-assessment through the Walk Friendly Communities organization. • Add BP to PlacesForBikes City Ratings program • Complete Streets Policy •
	<input checked="" type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input checked="" type="checkbox"/> 6		
Future Planning		<input checked="" type="checkbox"/> Report/Comment <input checked="" type="checkbox"/> Recommend <input type="checkbox"/> Act	
2024		Initiated by: <input checked="" type="checkbox"/> Commission <input type="checkbox"/> Council <input type="checkbox"/> City Manager	<ul style="list-style-type: none"> • Promote progress for increasing steps in the GreenStep program • Review, comment, and question how the CIP / CEP supports CLIC's work plan. • 2026 CLIC work plan. • Use results of the Census to inform future recommendations and decisions. • Provide input on the City's Cannabis legalization process • Provide input on the City's Electric Mobility project • Keep informed about new Community Engagement strategies and provide recommendations. • Environmental justice outreach for planning projects • Provide input on organics recycling program
	<input checked="" type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input checked="" type="checkbox"/> 6		

1: United Community 2: Beautiful Places 3. Thriving Economy 4. Healthy & Safe People 5. Increased Equity 6. Effective & Engaging Gov't

Notes:

-

Main topics of concern. Sub-committees on the following projects:

1. Housing
 - a. Tekoa, Brenda, Cindy, Jorge
2. Friendly and Safe City for All Ages
 - a. Mary, Umebe, Patrick C, Patrick H, Theo

3. Mobility
 - a. Shelley, Edna, Nicholas

Workplan Projects: What's the purpose?

Workplan | Community Long-Range Improvement Commission

Mar. 2024 - Feb. 2025

Commissions can either initiate a project themselves OR be asked by the Council or City Manager to do one of the following:

Report/Comment

- Commission studies a specific issue or topic and **reports its findings or comments to the Council**, either in writing or in a Council meeting.
- Commission does not vote.
- No direct action is taken.

Example: Charter Commissioner provided a memo on the topic of Council Members being employed by the City part-time, at the Council's request.

Recommend

- Commission reviews a specific policy issue and **makes a formal recommendation** to City Council on what action to take.
- A recommendation requires a majority of the Commissioners' support.
- Individual member comments are not included.

Examples: Planning Commission recommends approval on land use actions; RPAC made a recommendation on amplified sound policy.

Act

- Commission **initiates or takes on a project**, approved by Council through their workplan.

Example: HRC partnered with a community organization on an event; City Manager requests that HRC coordinate the "All Are Welcome" sign contest.

Brooklyn Park 2025 Community Goals

Working together to make Brooklyn Park a thriving community inspiring pride where opportunities exist for all.

We asked and you answered! Our community wants to accomplish these goals by the year 2025:

Unified Community

A united and welcoming community, strengthened by our diversity.

- We have connected neighbors who understand and celebrate our unique cultures.
- Brooklyn Park is unified with a strong positive identity and image.
- Our community's activities, events and services are inclusive, multi-cultural, and accessible.
- We have places and spaces for diverse communities to gather.
- Residents of every age contribute to our community.

Healthy and Safe People

People of all ages have what they need to feel healthy and safe.

- Neighborhoods are empowered and supported by strengthened positive relationships with police.
- Youth are engaged in positive and quality experiences.
- Aging adults have services and amenities to thrive and age in place.
- Everyone has access to quality healthy food options.
- People have access to quality medical and emergency care.

Beautiful Places

Beautiful spaces and quality infrastructure make Brooklyn Park a unique destination.

- Modern transportation options (drive, ride, walk, bike) connect people to education, jobs, and recreation.
- Quality recreation and park amenities inspire activity for all ages and interests.
- Our rich diversity is showcased through our vibrant music, art, food, entertainment, and cultural scene.
- Attractive key corridors, corners, and city centers create destinations that meet community needs.
- Neighborhoods are well-maintained with quality housing for all ages and incomes integrated throughout the community.

Increased Equity

Partnerships that increase racial and economic equity empower residents and neighborhoods to prosper.

- Each resident has access to the training and support needed to get and keep a living wage job.
- Each student graduates high school with a pathway to college or career.
- Aging neighborhoods and commercial centers are revitalized through continuous investment.
- The community provides necessary supports and services for community members to overcome life challenges such as hunger, mental illness, and homelessness.

Thriving Economy

A balanced economic environment that empowers businesses and people to thrive.

- People of all ages and backgrounds enjoy financial stability.
- Residents and visitors support an abundance of retail stores, restaurants, and entertainment venues.
- Our business environment inspires private investment and job growth.
- Business and organizations of all types, sizes and specialties start, stay and grow here.
- We are a leader in environmental sustainability, benefiting our economy and community.

Effective, Engaging Government

Effective and engaging government recognized as a leader.

- The City provides quality services at a reasonable cost.
- Elected officials, commissions, and City staff reflect the diversity of the community and are culturally competent.
- City information is clear, accessible, and delivered in ways that meet the community's needs.
- City laws are understandable, equitably enforced, and relevant to the community.
- The City is well-managed and recognized as a great place to work.