

Thursday, December 12, 2024
6:00 P.M.

Brooklyn Park City Hall – Meeting Room A204
5200 85th Avenue North

COMMUNITY LONG-RANGE IMPROVEMENT COMMISSION (CLIC)

CLIC Officers: Tekoa Cochran (Chair), John Schaefer (Vice Chair), Brenda Reeves (Secretary)
CLIC Members: Nicholas Campbell, Patrick Chittester, Ashyante Gill, Theo Harris, Nailah Hendrickson, Mary Hoogheem, Patrick Hoth, Cindy Johnson, Shelley Marbut, Jorge Martinez, Edna McKenzie, Umebe Onyejekwe

City: CLIC Council Liaison XP Lee and CLIC Staff Liaison Mitch Robinson

If you need these materials in an alternative format or need reasonable accommodations for a Community Long-range Improvement Commission meeting, please provide the City with 72-hours' notice by calling 763-424-8000 or emailing access@brooklynpark.org. Si usted necesita esta información en español, llame al 763-424-8000 y solicite un intérprete; Yog xav tau kev pab, 763-424-8000.

Our Vision: Brooklyn Park, a thriving community inspiring pride where opportunities exist for all

- I. ORGANIZATIONAL BUSINESS
 1. CALL TO ORDER/ROLL CALL
 2. APPROVAL OF AGENDA

- II. CLIC STATUTORY BUSINESS
 3. CONSENT
 - 3.1** Consider Approving CLIC Draft Minutes
 - 3.1A** CLIC November 14, 2024 Draft Minutes

 4. GENERAL AGENDA ITEMS
 - 4.1** 2025 Draft Work Plan

 5. STANDING ITEMS
 - 5.1 Sub-Committee Discussion

 6. VERBAL REPORTS AND ANNOUNCEMENTS
 - 6.1 City Council Report: Council Member XP Lee
 - 6.2 Staff Liaison Update: Mitch Robinson
 - 6.3 Open Discussion

 7. ADJOURNMENT
 - 7.1 Adjournment

DRAFT
MEETING OF THE COMMUNITY LONG-RANGE IMPROVEMENT COMMISSION (CLIC)
City of Brooklyn Park
November 14, 2024, CLIC Meeting Minutes

I. ORGANIZATIONAL BUSINESS

1. **CALL TO ORDER:** Chair Tekoa Cochran called the meeting to order at 7:03 p.m.

ROLE CALL PRESENT: Tekoa Cochran, Patrick Chittester, Mary Hoogheem, Cindy Johnson, Shelley Marbut, Jorge Martinez, Brenda Reeves, John Schaefer

City Staff and Council Present: Staff Liaison Mitch Robinson, Dylan Balk, Elliot Faust, Keith Julie, John Kinara, Pam McBride, Jason Newby, Shanna Woods

EXCUSED: Ashyante Gill, Edna McKenzie, Council Liaison XP Lee

ABSENT: Nicholas Campbell, Theo Harris, Nailah Hendrickson, Patrick Hoth, Umebe Onyejekwe

OTHER: Wynfred Russell

Roll Call established a quorum did exist.

2. **APPROVAL AGENDA**

Staff Liaison Robinson added item 4.2 CIP Recommendation

Schaefer removed item 6.1 as the Council Liaison is not present

2.1 MOTION SCHAEFER, SECOND JOHNSON TO APPROVE NOVEMBER 14, 2024, AGENDA AS AMENDED, MOTION PASSED UNANIMOUSLY

II. CLIC STATUTORY BUSINESS

3. **CONSENT**

3.1A MOTION MARBUT, SECOND CHITTESTER TO APPROVE OCTOBER 10, 2024, MINUTES. MOTION PASSED UNANIMOUSLY

4. **GENERAL AGENDA ITEMS**

4.1 CURA Housing Follow Up

- Dylan Balk, Elliot Faust, Keith Julie, John Kinara, Pam McBride, Jason Newby, and Shanna Woods presented on the recommendations of the previously completed Center for Urban and Regional Affairs (CURA) Brooklyn Park Housing Project study
- Staff liaison to send out presentation that was provided

4.2 CEP/CIP Recommendation

At the October CLIC meeting, City staff presented information on the 2025 Capital Equipment Plan and Capital Improvement Plan

MOTION SCHAEFER, SECOND MARBUT TO RECOMMEND THE 2025 CEP-CIP FOR APPROVAL. MOTION PASSED UNANIMOUSLY.

5. STANDING ITEMS

5.1 Sub Committee Discussion

Mobility – Nicholas, Shelley, Edna

- No update

Housing – Brenda, Cindy, Tekoa

- Ensure CURA study conclusions are being implemented

Friendly and Safe City for All Ages – Mary, Umebe, Theo, Patrick C, Patrick H

- Interested in the security/safety aspect for the City
 - Staff Liaison to invite Police to upcoming meeting

6. VERBAL REPORTS AND ANNOUNCEMENTS

6.1 City Council Report: Council Member XP Lee

- Item removed

6.2 Staff Liaison Update by Mitch Robinson

- Work Plan discussion for 2025 starting in December
- No Meeting in January 2025

6.3 Open Discussion

MOTION JOHNSON, SECOND MARBUT TO MOVE THE DECEMBER 2024 MEETING TO 6PM START TIME. MOTION PASSED UNANIMOUSLY.

7. ADJOURNMENT

7.1 Adjournment

MOTION REEVES, SECOND JOHNSON. MOTION PASSED UNANIMOUSLY

Meeting ended at 9:13 p.m.

Respectfully Submitted,
Mitch Robinson

City of Brooklyn Park Community Long-Range Improvement Commission

Agenda Item:	4.1	Meeting Date:	December 12, 2024
Agenda Section:	GENERAL AGENDA ITEMS	Originating Department:	Staff Liaison
Resolution:	N/A	Prepared By:	Mitch Robinson, Staff Liaison
Ordinance:	N/A		
Attachments:	1	Presented By:	Mitch Robinson, Staff Liaison
Item:	2025 Work Plan		

Proposed Action:

Discuss and fill out 2025 CLIC Work Plan.

Overview:

The items proposed to be worked on by CLIC is reviewed and approved by City Council on a yearly basis.

Workplan | Community Long-Range Improvement Commission

Mar. 2024 - Feb. 2025

Time frame	Project or Task(s)	BP2025	Purpose (see next page for info)	Outcome (fill in after completed)
Ongoing	<p>Friendly and Safe City For all Ages</p> <p><u>Purpose Statement</u> <i>People of all ages have the resources they need to feel healthy and safe.</i></p>	<input checked="" type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input checked="" type="checkbox"/> 6	<input checked="" type="checkbox"/> Report/Comment <input checked="" type="checkbox"/> Recommend <input checked="" type="checkbox"/> Act Initiated by: <input checked="" type="checkbox"/> Commission <input checked="" type="checkbox"/> Council <input type="checkbox"/> City Manager	<ul style="list-style-type: none"> • Keep this topic in front of the Council • Participate in planning of Senior Center and Park System Plan Projects. • Review BP's Age Friendly Plan and provide recommendations to include all age groups. • Identify ways to stay engaged in state programs • Incorporate best practices outlined in the AARP Age Friendly guidelines. • Youth Wellbeing – improve existing programs and explore new ones. • Create ways to celebrate all cultures in BP
Ongoing	<p>Strategic Planning</p> <p><u>Purpose Statement</u> <i>Support City Council in development of future long term plan/community goals</i></p>	<input checked="" type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input checked="" type="checkbox"/> 6	<input checked="" type="checkbox"/> Report/Comment <input checked="" type="checkbox"/> Recommend <input type="checkbox"/> Act Initiated by: <input checked="" type="checkbox"/> Commission <input checked="" type="checkbox"/> Council <input checked="" type="checkbox"/> City Manager	<ul style="list-style-type: none"> • Provide input on the upcoming future planning for the City •
Ongoing	<p>Housing</p> <p><u>Purpose Statement</u> <i>Advocating for creating and maintaining habitable and affordable housing for all residents.</i></p>	<input checked="" type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input checked="" type="checkbox"/> 6	<input checked="" type="checkbox"/> Report/Comment <input checked="" type="checkbox"/> Recommend <input checked="" type="checkbox"/> Act Initiated by: <input checked="" type="checkbox"/> Commission <input type="checkbox"/> Council <input type="checkbox"/> City Manager	<ul style="list-style-type: none"> • Assess implementation of Housing Study recommendations (CURA) and City Policy on housing. • Work with HRC to ensure policies / programs are included to promote home ownership that reflects the community. • Collaborate and Support the HRC in their Housing efforts to improve housing. • Continue to explore long term housing for life transitions. • Look for ways to ensure safe housing for all. • Look for ways to provide financial assistance to homeowners for home improvements •
Ongoing	<p>Mobility</p> <p><u>Purpose Statement</u> <i>To improve the ped environment and infrastructure to encourage walking, biking, and transit as a safe and accessible mode of transportation in BP.</i></p>	<input checked="" type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input checked="" type="checkbox"/> 6	<input checked="" type="checkbox"/> Report/Comment <input checked="" type="checkbox"/> Recommend <input checked="" type="checkbox"/> Act Initiated by: <input checked="" type="checkbox"/> Commission <input type="checkbox"/> Council <input type="checkbox"/> City Manager	<ul style="list-style-type: none"> • Make recommendations for improved East-West Mobility (Transit, trails, & sidewalks). • Engage Development / transportation improvement (LRT and 252 projects) impacts on gentrification, rent levels, property taxes, & housing policy. • Identify best practices for bike and ped safety.

Workplan | Community Long-Range Improvement Commission

Mar. 2024 - Feb. 2025

Future Planning		<input checked="" type="checkbox"/> Report/Comment <input checked="" type="checkbox"/> Recommend <input type="checkbox"/> Act	<ul style="list-style-type: none"> • Conduct self-assessment through the Walk Friendly Communities organization. • Add BP to PlacesForBikes City Ratings program • Complete Streets Policy • Promote progress for increasing steps in the GreenStep program • Review, comment, and question how the CIP / CEP supports CLIC's work plan. • 2025 CLIC work plan. • Use results of the Census to inform future recommendations and decisions. • Provide input on the City's Cannabis legalization process • Provide input on the City's Electric Mobility project • Keep informed about new Community Engagement strategies and provide recommendations. •
Year	Initiated by: <input checked="" type="checkbox"/> Commission <input type="checkbox"/> Council <input type="checkbox"/> City Manager		
2024	<input checked="" type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input checked="" type="checkbox"/> 6		

1: United Community 2: Beautiful Places 3. Thriving Economy 4. Healthy & Safe People 5. Increased Equity 6. Effective & Engaging Gov't

Notes:

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Main topics of concern. Sub-committees on the following projects:

1. Housing
 - a. Tekoa, Brenda, Cindy
2. Friendly and Safe City for All Ages
 - a. Mary, Umebe, Patrick C, Patrick H, Theo
3. Mobility
 - a. Shelley, Edna, Nicholas

Workplan Projects: What's the purpose?

Commissions can either initiate a project themselves OR be asked by the Council or City Manager to do one of the following:

Report/Comment

- Commission studies a specific issue or topic and **reports its findings or comments to the Council**, either in writing or in a Council meeting.
- Commission does not vote.
- No direct action is taken.

Example: Charter Commissioner provided a memo on the topic of Council Members being employed by the City part-time, at the Council's request.

Recommend

- Commission reviews a specific policy issue and **makes a formal recommendation** to City Council on what action to take.
- A recommendation requires a majority of the Commissioners' support.
- Individual member comments are not included.

Examples: Planning Commission recommends approval on land use actions; RPAC made a recommendation on amplified sound policy.

Act

- Commission **initiates or takes on a project**, approved by Council through their workplan.

Example: HRC partnered with a community organization on an event; City Manager requests that HRC coordinate the "All Are Welcome" sign contest.

Brooklyn Park 2025 Community Goals

**Working together to make Brooklyn Park a thriving community
inspiring pride where opportunities exist for all.**

We asked and you answered! Our community wants to accomplish these goals by the year 2025:

Unified Community

A united and welcoming community, strengthened by our diversity.

- We have connected neighbors who understand and celebrate our unique cultures.
- Brooklyn Park is unified with a strong positive identity and image.
- Our community's activities, events and services are inclusive, multi-cultural, and accessible.
- We have places and spaces for diverse communities to gather.
- Residents of every age contribute to our community.

Healthy and Safe People

People of all ages have what they need to feel healthy and safe.

- Neighborhoods are empowered and supported by strengthened positive relationships with police.
- Youth are engaged in positive and quality experiences.
- Aging adults have services and amenities to thrive and age in place.
- Everyone has access to quality healthy food options.
- People have access to quality medical and emergency care.

Beautiful Places

Beautiful spaces and quality infrastructure make Brooklyn Park a unique destination.

- Modern transportation options (drive, ride, walk, bike) connect people to education, jobs, and recreation.
- Quality recreation and park amenities inspire activity for all ages and interests.
- Our rich diversity is showcased through our vibrant music, art, food, entertainment, and cultural scene.
- Attractive key corridors, corners, and city centers create destinations that meet community needs.
- Neighborhoods are well-maintained with quality housing for all ages and incomes integrated throughout the community.

Increased Equity

Partnerships that increase racial and economic equity empower residents and neighborhoods to prosper.

- Each resident has access to the training and support needed to get and keep a living wage job.
- Each student graduates high school with a pathway to college or career.
- Aging neighborhoods and commercial centers are revitalized through continuous investment.
- The community provides necessary supports and services for community members to overcome life challenges such as hunger, mental illness, and homelessness.

Thriving Economy

A balanced economic environment that empowers businesses and people to thrive.

- People of all ages and backgrounds enjoy financial stability.
- Residents and visitors support an abundance of retail stores, restaurants, and entertainment venues.
- Our business environment inspires private investment and job growth.
- Business and organizations of all types, sizes and specialties start, stay and grow here.
- We are a leader in environmental sustainability, benefiting our economy and community.

Effective, Engaging Government

Effective and engaging government recognized as a leader.

- The City provides quality services at a reasonable cost.
- Elected officials, commissions, and City staff reflect the diversity of the community and are culturally competent.
- City information is clear, accessible, and delivered in ways that meet the community's needs.
- City laws are understandable, equitably enforced, and relevant to the community.
- The City is well-managed and recognized as a great place to work.