

REGULAR CITY COUNCIL MEETING – AGENDA # 45

Si usted necesita esta información en español: 763-424-8000. Yog xav tau kev pab, thov hu rau 763-424-8000 lawv mam li nrhiv ib tus neeg txhais lus rau koj. If you need this information in another language or alternative format, email access@brooklynpark.org or call 763-424-8000.

Our Vision: Brooklyn Park, a thriving community inspiring pride where opportunities exist for all.

Our Brooklyn Park 2025 Goals:

• A united and welcoming community, strengthened by our diversity • Beautiful spaces and quality infrastructure make Brooklyn Park a unique destination • A balanced economic environment that empowers businesses and people to thrive • People of all ages have what they need to feel healthy and safe • Partnerships that increase racial and economic equity empower residents and neighborhoods to prosper • Effective and engaging government recognized as a leader

I. ORGANIZATIONAL BUSINESS

1. CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE

2. PUBLIC COMMENT AND RESPONSE 6:00 p.m. Provides an opportunity for the public to address the Council on items which are not on the agenda. Public Comment will be limited to 15 minutes (*if no one is in attendance for Public Comment, the regular meeting may begin*), and it may not be used to make personal attacks, to air personality grievances, to make political endorsements or for political campaign purposes. Individuals should limit their comments to three minutes. Council Members will not enter into a dialogue with residents. Questions from the Council will be for clarification only. Public Comment will not be used as a time for problem solving or reacting to the comments made, but rather for hearing the residents for informational purposes only.

2A. RESPONSE TO PRIOR PUBLIC COMMENT

2B. PUBLIC COMMENT

3A. APPROVAL OF AGENDA (Items specifically identified may be removed from Consent or added elsewhere on the agenda by request of any Council Member.)

3B. PUBLIC PRESENTATIONS/PROCLAMATIONS/RECEIPT OF GENERAL COMMUNICATIONS

3B.1 Interview Applicants for the Northwest Suburbs Cable Communications Commission

A. VOTING FORM

3B.2 Budget Advisory Commission Annual Verbal Report

A. BAC PRESENTATION

3B.3 Proclamation Recognizing Catrice O’Neal’s Workforce and Economic Development Award from the Minneapolis Regional Chamber

A. PROCLAMATION

II. STATUTORY BUSINESS AND/OR POLICY IMPLEMENTATION

4. CONSENT (All items listed under Consent, unless removed from Consent in agenda item 3A, shall be approved by one council motion.) Consent Agenda consists of items delegated to city management or a commission but requires council action by State law, City Charter or city code. These items must conform to a council approved policy, plan, capital improvement project, ordinance or contract. In addition, meeting minutes shall be included.

4.1 Authorize City Manager Compensation Adjustment

4.2 QT Addition (DEV24-121) Application for a Preliminary Plat for the Creation of Two Lots

A. RESOLUTION – PRELIMINARY PLAT

B. RESOLUTION – FINAL PLAT

C. LOCATION MAP

D. PRELIMINARY PLAT

E. FINAL PLAT

F. PLANNING COMMISSION MINUTES

- 4.3 Contract Amendment with Hennepin County for Joint Community Police Partnership
 - A. RESOLUTION
 - B. AGREEMENT
- 4.4 Approve No Parking Prohibition Both Sides of Winnetka Avenue
 - A. RESOLUTION
 - B. LOCATION MAP
- 4.5 Set a Public Hearing on December 9, 2024, to Solicit Testimony and Consider the Renewal of the Currency Exchange License for SJB Enterprise Inc. dba Your Exchange Located at 7646 Brooklyn Boulevard
 - A. PUBLIC HEARING NOTICE
- 4.6 Development Bond and Escrow Reductions/Releases
- 4.7 Approval of Minutes
 - A. REGULAR CITY COUNCIL MEETING MINUTES, FEBRUARY 12, 2024
 - B. REGULAR CITY COUNCIL MEETING MINUTES, FEBRUARY 26, 2024
 - C. REGULAR CITY COUNCIL MEETING MINUTES, APRIL 22, 2024
 - D. SPECIAL CITY COUNCIL MEETING MINUTES, AUGUST 5, 2024
 - E. REGULAR CITY COUNCIL MEETING MINUTES, AUGUST 26, 2024
 - F. SPECIAL COUNCIL MEETING MINUTES, NOVEMBER 15, 2024

The following items relate to the City Council's long-range policy-making responsibilities and are handled individually for appropriate debate and deliberation. (Those persons wishing to speak to any of the items listed in this section should fill out a speaker's form and give it to the City Clerk. Staff will present each item, following in which audience input is invited. Discussion will then be closed to the public and directed to the council table for action.)

5. PUBLIC HEARINGS

- 5.1 2025-2029 Capital Improvement Plan, and Transportation Plan, Public Hearing
 - A. 2025-2029 STREET IMPROVEMENT PLAN SUMMARY
 - B. 2025-2029 CAPITAL IMPROVEMENT PLAN SUMMARY

6. LAND USE ACTIONS

None.

7. GENERAL ACTION ITEMS

- 7.1 Ordinance Amendment: Cannabis Registration and Zoning
 - A. CANNABIS ORDINANCE TEXT AMENDMENT
 - B. SUMMARY ORDINANCE
 - C. THC BUSINESS CRIME STATS

III. DISCUSSION – These items will be discussion items but the City Council may act upon them during the course of the meeting.

8. DISCUSSION ITEMS

- 8.1 Legislative Platform
 - A. 2024 BROOKLYN PARK FEDERAL AND STATE LEGISLATIVE PRIORITIES

IV. VERBAL REPORTS AND ANNOUNCEMENTS

- 9A. COUNCIL MEMBER REPORTS AND ANNOUNCEMENTS
- 9B. CITY MANAGER REPORTS AND ANNOUNCEMENTS

V. ADJOURNMENT

Since we do not have time to discuss every point presented, it may seem that decisions are preconceived. However, background information is provided for the City Council on each agenda item in advance from city staff and appointed commissions, and decisions are based on this information and past experiences. If you are aware of information that has not been discussed, please raise your hand to be recognized. Please speak from the podium. Comments that are pertinent are appreciated. Items requiring excessive time may be continued to another meeting.

City of Brooklyn Park Request for Council Action

Agenda Item:	3B.1	Meeting Date:	November 25, 2024
Agenda Section:	Public Presentations/ Proclamations/Receipt of General Communications	Originating Department:	Administration
Resolution:	N/A	Prepared By:	Katrina Doshier, Program Assistant
Ordinance:	N/A		
Attachments:	1	Presented By:	Mayor Hollies Winston
Item:	Interview Applicants for the Northwest Suburbs Cable Communications Commission		

City Manager's Proposed Action:

Interview applicants to fill an upcoming opening on the Northwest Suburbs Cable Communications Commission.

Overview:

The City has advertised to fill an upcoming opening on the Northwest Suburbs Cable Communications Commission due to the term ending December 31, 2024. The NW Suburbs Cable Commission appointment will be for a one-year term from January 1 through December 31, 2025.

A voting form is included in the packet to indicate your choices. At the end of the meeting, please pass your voting form to Mayor Winston with your selections for the commissioners. The appointments will be made during the December 2, 2024 City Council meeting.

Primary Issues/Alternatives to Consider: N/A

Budgetary/Fiscal Issues: N/A

Attachments:

3B.1A VOTING FORM

Commission Voting Form

NAME: _____

Please return to the Mayor after the meeting

Applicant's Name	Confirmed Attendance	First Choice	Residing District
Hasit Parmar	Yes	NW Cable	Central

*My choice:***Northwest Suburbs Cable Communications Commission**

_____ City At-large – one-year term to expire December 31, 2025
(reappointing Hasit Harmor)

City of Brooklyn Park Request for Council Action

Agenda Item:	3B.2	Meeting Date:	November 25, 2024
Agenda Section:	Public Presentations/ Proclamations/Receipt of General Communications	Originating Department:	Finance
Resolution:	N/A	Prepared By:	Cheryl Keene, Finance Assistant 1
Ordinance:	N/A		
Attachments:	1	Presented By:	Budget Advisory Commission Members
Item:	Budget Advisory Commission Annual Verbal Report		

City Manager's Proposed Action:

Akeem Adeniji (Chair), Commissioner William Petty and members of the Commission will present the Budget Advisory Commission Annual Verbal Report.

Overview:

The Budget Advisory Commission is required by City Ordinance (City Code Section §31.91G) to present a recommendation for future funding, provide comments on the city's proposed budget, overall trends and provide suggestions for any specific requests made by the Council.

The Commission consists of the following members: Akeem Adeniji (Chair), Theresa Ajiboye, Henry Blake, Naashon Mobisa, William Petty, Wolf Madsen-Forrest, Amy Meuers, and Farquema Cokie.

Primary Issues/Alternatives to Consider: N/A

Budgetary/Fiscal Issues: N/A

Attachments:

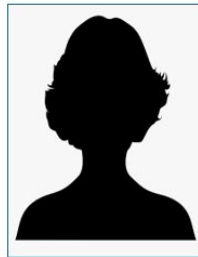
3B.2A BAC PRESENTATION

Budget Advisory Commission

November 25, 2024



Chair Akeem Adeniji



Theresa Ajiboye



Henry Blake



Wolfgang Madsen-Forrest



Nahashon Mobisa



William Petty



Amy Meuers



Farquema Cokie

Budget Advisory Commission

The mission of the Budget Advisory Commission is to ensure the long-term financial health of the City of Brooklyn Park by providing strategic direction to the Council.

Projections and measurements are used to establish priorities that align with the city's strategic plan, ensuring resources are invested appropriately to meet the vision and mission of the City.

<https://www.brooklynpark.org/volunteer/commissions/budget-advisory-commission/>

2024-2025 Commissioners and Liaisons

Central District

Wolfgang Madsen-Forrest (Term ends 2027)

Farquema Cokie (Term ends 2026)

East District

Akeem Adeniji, Chair (Term ends 2025)

William Petty (Term ends 2026)

West District

Henry Blake (Term ends 2025)

Vacant (Term ends 2027)

City At-large

Nahashon Mobisa (Term ends 2027)

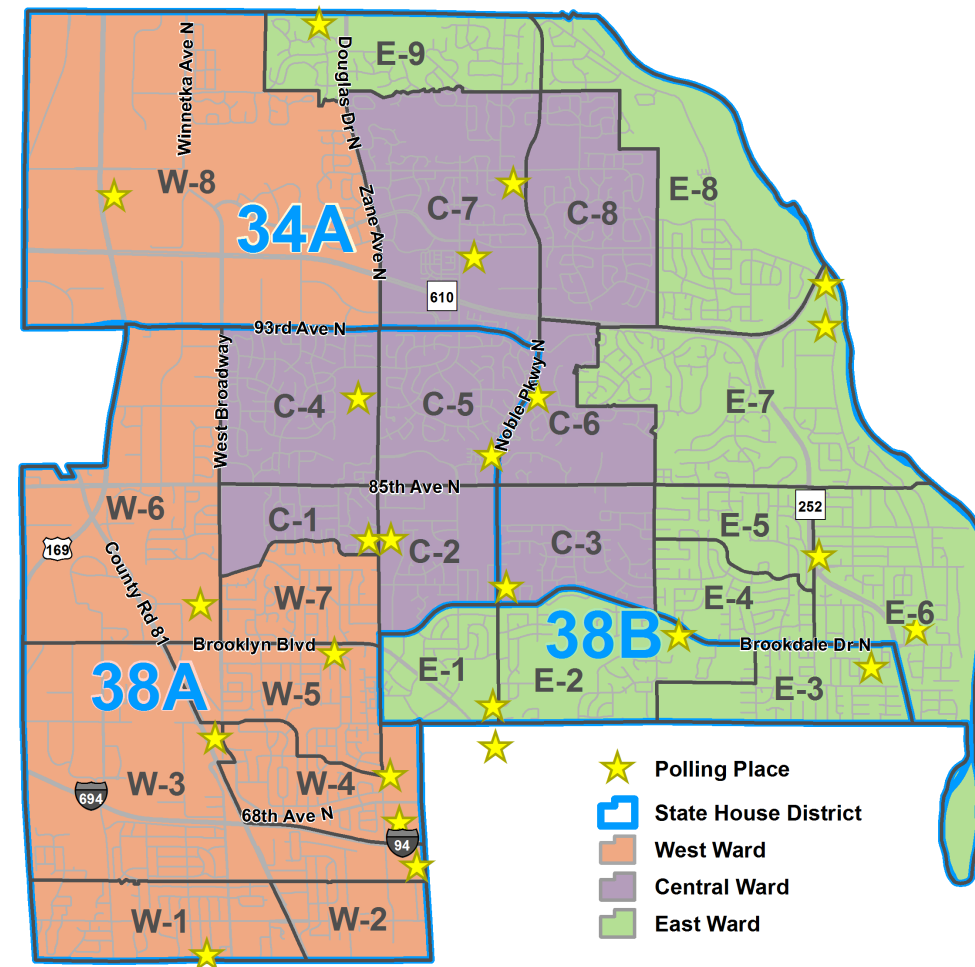
Theresa Ajiboye (Term ends 2025)

Vacant (Term ends 2026)

Amy Meuers (Term ends 2026)

Staff Liaison

LaTonia Green



2024-2025 Task Force Committees

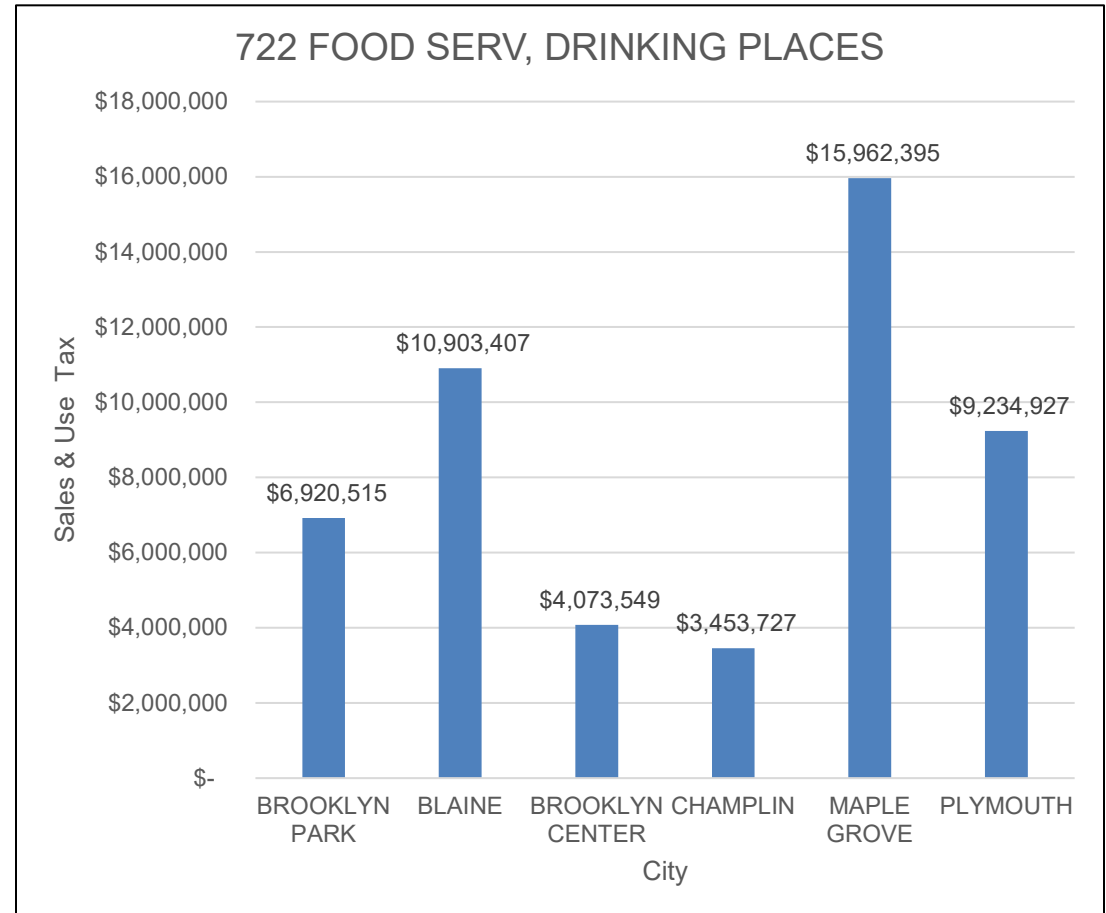
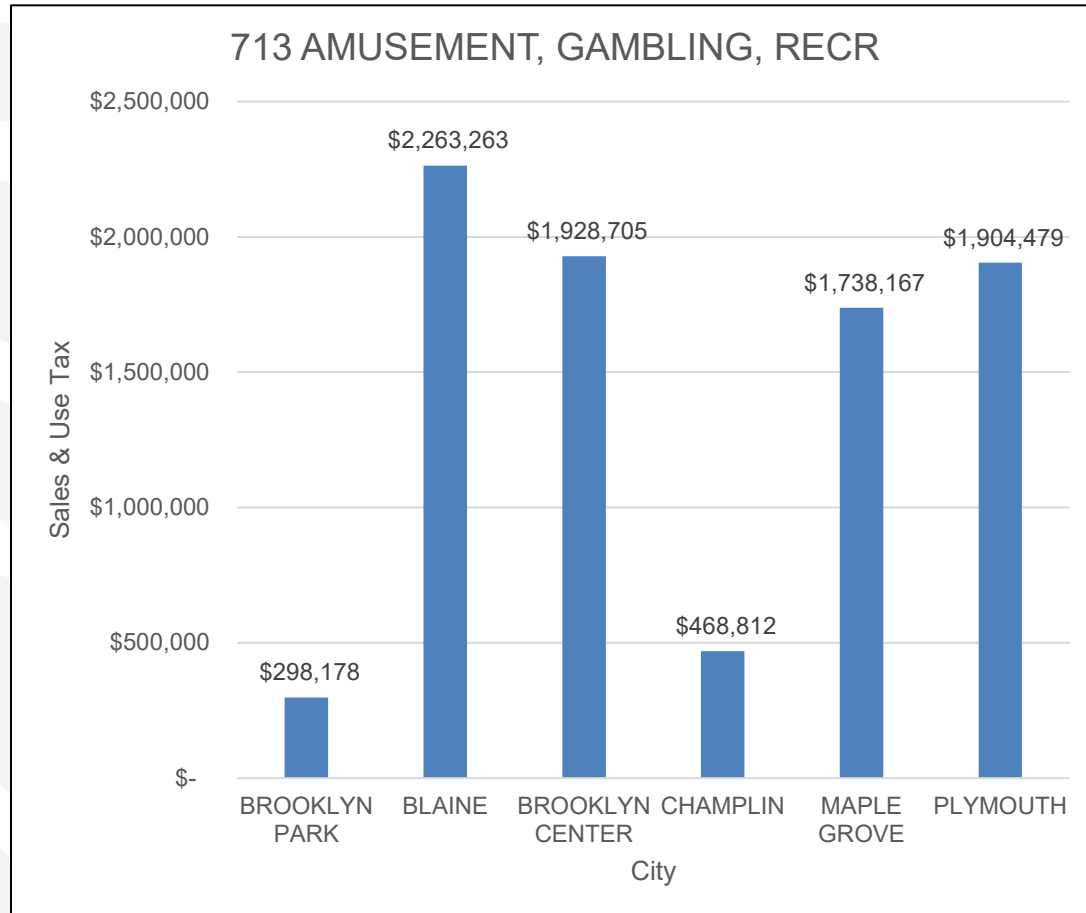
- **Sales Tax**
- **Employee Retention/Benefits**

Sales Tax Committee Research

- Background
 - Compared Sales and Use tax for surrounding cities for 2021/2022
 - Two revenue streams lag behind other cities (see next slide):
 - 713: Amusement/Gambling
 - 722: Food Service/Drinking Places
- Recommendations for 2025
 - When approving future projects, take sales tax base into consideration



Sales Tax – Two Lagging Revenue Streams



Employee Retention Committee

- Background

- Committee used a comparison of data from Q4-2020 through 2023
- Follow up review in 2024 shows no significant changes

- Findings

- Staffing: The City is still operating below full capacity
- Demographics: Caucasian employees comprise 77% and BIPOC are 23%
- Department Disparities: Certain departments continue to experience higher turnover rates (example: Finance)
- Staff Replacement: Recruitment efforts are constrained by resource availability (recruit, train and place new staff)



Employee Retention Committee

- Conclusion

- Even though the City is not faced with widespread retention issues, they are not operating at full capacity.
- Specific Departments continue to see higher attrition rates, limiting their full operational efficiency.

- Recommendations for 2025

- Enhance recruitment and retention strategies
- Ongoing monitoring of staffing trends by BAC, working with City staff
- Resource allocation to accelerate the hiring process
- Retain Employee Retention Committee for ongoing oversight



Challenges and Recommendations

2023 Recommended Strategies and Their Outcomes in 2024

2023 Recommended Strategy	2024 Outcome
Ongoing Compensation Study	Completed Compensation study and results were approved at the September 23, 2024 Council meeting. Changes will be put in place retroactive to 1/1/24
Enhance Public Safety Programs supporting youth	Violence Intervention Unit added in 2024. Youth Entrepreneurship Program added. Career Pathways Program added.
Annual property tax levy not to go below 9% and not to exceed 10.5%	Council approved 2024 Property Tax at 11.99%

**** Continue to explore other revenue sources: Sales Tax Committee continues to explore. It had been halted due to a tax moratorium***

Key Challenges

**Continue to
prioritize
Public
Safety**

**REDI
(Racial
Equity
Diversity
Inclusion)**

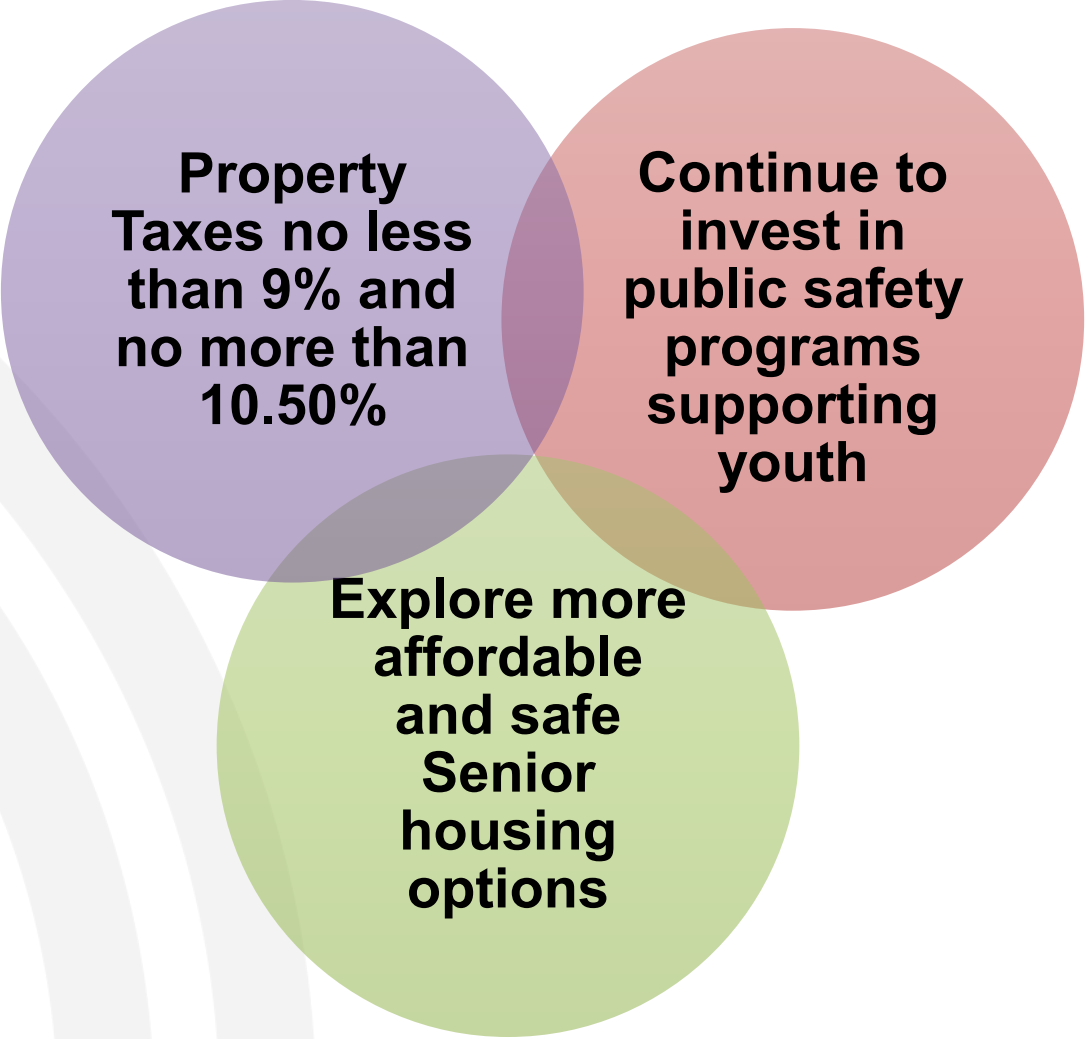
**Community
access to
programs**

**Talent
Acquisition &
Retention**

**Over 80% of
revenue
source is
Property
Taxes**

**—
Residential
vs.
Commercial**

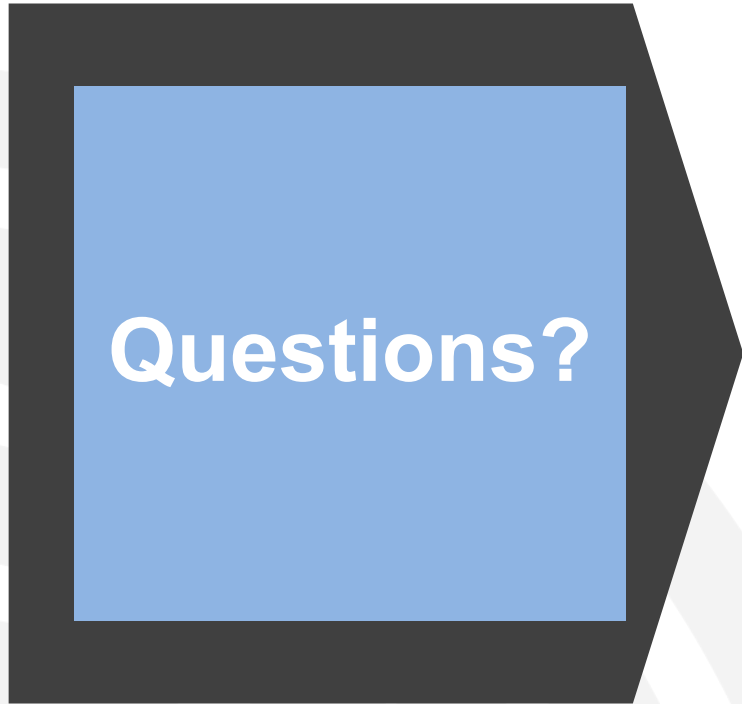
2024 Recommended Strategies



**Property
Taxes no less
than 9% and
no more than
10.50%**

**Continue to
invest in
public safety
programs
supporting
youth**

**Explore more
affordable
and safe
Senior
housing
options**



City of Brooklyn Park Request for Council Action

Agenda Item:	3B.3	Meeting Date:	November 12, 2024
Agenda Section:	Public Presentations/ Proclamations/Receipt of General Communications	Originating Department:	Community Development
Resolution:	N/A	Prepared By:	Tim Gladhill, Community Development Director
Ordinance:	N/A		
Attachments:	1	Presented By:	Mayor Hollies Winston
Item:	Proclamation Recognizing Catrice O'Neal's Workforce and Economic Development Award from the Minneapolis Regional Chamber		

City Manager's Proposed Action:

The Mayor will recognize the Minneapolis Regional Chamber's Workforce and Economic Development Award to Catrice O'Neal by one of the following:

1. I, Hollies Winston, Mayor of the City of Brooklyn Park, Minnesota, do hereby recognize Catrice O'Neal's recent Workforce and Economic Development Award from the Minneapolis Regional Chamber.

OR

2. By reading the proclamation.

Overview:

For the second year, the Minneapolis Regional Chamber's Regional Leaders and Innovators Award has recognized municipal leaders from across the region and recognizes them for their commitment to the economic vitality of their respective communities. Catrice O'Neal and her efforts leading the BrookLynk Team were recently recognized on October 31 and awarded recognition in the Workforce and Economic Development category.

Primary Issues/Alternatives to Consider: None

Budgetary/Fiscal Issues: None

Attachments:

3B.3A PROCLAMATION

PROCLAMATION

The City of Brooklyn Park Recognizes Catrice O'Neal and the BrookLynk Workforce Development Program for Minneapolis Regional Chamber Workforce and Economic Development Award

WHEREAS, the City of Brooklyn Park recognizes Catrice O'Neal and the entire BrookLynk Team and recognizes Catrice's recent Minneapolis Regional Chamber's Regional Leaders and Innovators Award in the category of Workforce and Economic Development; and

WHEREAS, under the leadership of Catrice O'Neal, BrookLynk helps grow our economy, creates a pipeline for employment for local residents, and provides a critical need in developing our workforce in order to achieve our Economic Development Goals; and

WHEREAS, BrookLynk is a joint effort between the cities of Brooklyn Park and Brooklyn Center; and

WHEREAS, we recognize the ongoing contributions of BrookLynk in our city, enhancing our economy and lifting up Brooklyn Park; and

WHEREAS, Brooklyn Park desires to celebrate the success of BrookLynk and acknowledge the deserving award from the Minneapolis Regional Chamber.

NOW, THEREFORE, I, Hollies Winston, Mayor of Brooklyn Park, do hereby recognize Catrice O'Neal and the BrookLynk Team for their ongoing success in the City of Brooklyn Park and celebrate their recent award from the Minneapolis Regional Chamber.



5200 85th Avenue North
Brooklyn Park, MN 55443

Hollies Winston, Mayor

City of Brooklyn Park Request for Council Action

Agenda Item:	4.1	Meeting Date:	November 25, 2024
Agenda Section:	Consent	Originating Department:	Administration
Resolution:	NA	Prepared By:	Sarah Kraabel, Human Resources Director
Ordinance:	NA		
Attachments:	NA	Presented By:	Hollies Winston, Mayor
Item:	Authorize City Manager Compensation Adjustment		

City Manager's Proposed Action:

MOTION _____, SECOND _____, AUTHORIZING A MERIT AND MARKET PAY ADJUSTMENT FOR THE CITY MANAGER IN THE AMOUNT OF \$107.63 PER HOUR OR \$223,870 ANNUALLY EFFECTIVE STARTING THE DECEMBER 1, 2024 PAY PERIOD, AND A FIVE PERCENT MARKET ADJUSTMENT EFFECTIVE JULY 1, 2025.

Overview:

On October 28, 2024, the City Council held a performance review for City Manager Stroebel. In preparation for the discussion a 360-degree feedback tool was used to gather feedback regarding the city manager from the City Council, direct reports, and community partners. A 360-degree feedback provides a complete picture of the participant's performance from all angles, like a mirror. 360-degree feedback can help leaders and organizations identify their strengths and weaknesses, discover blind spots in their working relationships, get honest feedback from their colleagues, managers, and other stakeholders, build trust and rapport with their colleagues and create a more positive and productive work environment.

Using 360-degree feedback for [performance reviews](#) is an effective way to drive results and to measure how individuals are performing in their jobs. Research has shown that employees prefer multi-rater feedback (i.e., asking several people for their input) because they believe it offers a more complete picture of their performance.

The feedback provided to the city manager both via the 360-degree process and during the October 28 discussion was very positive. Some of the strengths noted of the city manager included his responsiveness, his evident care for the city, his support of the relatively new Council in their education, and his consistently calm and professional presence. He was described as being awesome all around by multiple members of Council. Looking into the future, a few opportunities highlighted include efforts around more positive communications and branding of the city, previewing long-term agenda items two to three or more months ahead of time, seeking opportunities for additional innovation and cutting-edge work for the city, and ensuring accountability of staff.

Given the strength of the City Manager Stroebel's performance, and given market pressures caused by the removal of the Governor's Salary cap in the spring of 2023, the Council is recommending a merit and market adjustment of 10 percent for the city manager's salary effective the nearest pay period following Council action and an additional market adjustment of 5 percent effective July 1, 2025.

For comparative purposes, following the market and merit adjustment of 10 percent in December of 2024, the recommended \$223,870 total compensation amount would rank as number nine in comparison to the city manager/administrator compensation in the cities of Eden Prairie, Bloomington, St. Louis Park, Edina, Burnsville, Lakeville, Woodbury, Minnetonka, Plymouth, Eagan and Maple Grove. The range of total compensation in 2024 for that group is \$213,929 to \$250,000.

Budgetary/Fiscal Issues:

Resources to cover this adjustment will be accommodated in the 2024 and 2025 budget. Per contract, the city manager is also entitled to any cost-of-living adjustment approved by the City Council for non-represented staff.

Attachments: N/A

City of Brooklyn Park Request for Council Action

Agenda Item:	4.2	Meeting Date:	November 25, 2024
Agenda Section:	Consent	Originating Department:	Community Development
Resolution:	XX	Prepared By:	Cara Donovan, Senior Planner
Ordinance:	N/A		
Attachments:	6	Presented By:	Paul Mogush, Planning Director
Item:	QT Addition (DEV24-121) Application for a Preliminary Plat for the Creation of Two Lots		

City Manager's Proposed Action:

MOTION _____, SECOND _____, TO WAIVE THE READING AND ADOPT RESOLUTION #2024-____ TO APPROVE A PRELIMINARY PLAT FOR "QT ADDITION" AT 6909 WINNETKA AVE N FOR THE CREATION OF TWO LOTS.

MOTION _____, SECOND _____, TO WAIVE THE READING AND ADOPT RESOLUTION #2024-____ TO APPROVE A FINAL PLAT FOR "QT ADDITION" AT 6909 WINNETKA AVE N FOR THE CREATION OF TWO LOTS.

Overview:

The property owner, Q.T. Holdings, LLC, is requesting preliminary plat approval to increase the size of their parcel. The current lot size is inadequate to support the needs of the business, so they have sought an agreement from the neighboring property owner to buy a portion of the vacant adjacent lot. The preliminary plat proposes two lots. Lot 1, Block 1, QT Addition will expand the parcel where 6909 Winnetka Ave N is located. The final plat will not be authorized until which time the property owners reach an agreement to transfer the portion of 6908 Winnetka Cir N to the applicant at 6909 Winnetka Ave N.

Planning Commission:

The Brooklyn Park Planning Commission heard this request at the November 13, 2024 Planning Commission Regular Meeting. The Planning Commission voted to recommend approval of this application (8-1). A public hearing was held, and no members of the community spoke on this request.

Current Conditions:

The subject properties include two lots totaling 3.37 acres. The sites are developed. The site is bounded by Winnetka Ave N on the east side and privately-owned properties on the north, west, and south sides.

Planning and Zoning Information		
	Current	Proposed
Land Use Plan	Business Park	Business Park
Current Zoning	Business Park/Crystal Airport Overlay	Business Park/Crystal Airport Overlay
Site Area	3.37 acres	

Neighborhood	Northland	Northland
Conforms to	Land Use Plan – Yes Zoning Code – Yes	
Public Notice	Notices were mailed to 15 properties within 500 feet. Legal notice was published in the Sun Post on October 31, 2024. A Neighborhood email was sent to the Northland Neighborhood.	
60-Day 120-Day	October 22, 2024 December 21, 2024	

Land Use/Zoning and Overlay:

The future land use for the property, as guided by the 2040 Comprehensive Plan is Business Park. The site is zoned Business Park (BP) and is in Crystal Airport Overlay as well as adjacent properties to the west, south, and east of the subject site. The property to the north is zoned Industrial (I) and is in the Crystal Airport Overlay.

Access:

This site is adjacent to Winnetka Ave N. The proposed plat indicates access to Lot 1 will remain on Winnetka Ave N.

Stormwater Management:

There are no proposed changes to on-site stormwater management.

Preliminary and Final Plat:

On October 17, 2024, the preliminary and final plats were submitted to Hennepin County Transportation for plat review. Hennepin County Transportation did not provide comments for this proposal.

Conditions of Approval:

Staff recommends the adoption of a preliminary plat resolution and final plat resolution subject to the conditions as listed in the resolutions.

Primary Issues/Alternatives to Consider:

1. Approve the preliminary plat and final plat as proposed.
2. Approve the preliminary plat and final plat with modifications.
3. Deny the preliminary plat and final plat based on certain findings.

Budgetary/Fiscal Issues: N/A

Attachments:

- 4.2A RESOLUTION – PRELIMINARY PLAT
- 4.2B RESOLUTION – FINAL PLAT
- 4.2C LOCATION MAP
- 4.2D PRELIMINARY PLAT
- 4.2E FINAL PLAT
- 4.2F PLANNING COMMISSION MINUTES

RESOLUTION #2024-

RESOLUTION TO APPROVE A PRELIMINARY PLAT FOR “QT ADDITION” AT A PROPERTY ADDRESSED
6909 WINNETKA AVE N FOR THE CREATION OF TWO LOTS

Planning Commission File #24-121

WHEREAS, the plat of “QT Addition” has been submitted in the manner required for platting of land under the Brooklyn Park Codes and under Chapter 462 of the Minnesota Statutes and all proceedings have been duly had thereunder, and

WHEREAS, said plat is in all respects consistent with the City plan and the regulations and requirements of the laws of the State of Minnesota and codes of the City of Brooklyn Park, Chapters 151 and 152.

WHEREAS, the granting of this plat will not be detrimental to the public welfare nor injurious to the other property in the neighborhood, and

WHEREAS, the granting of this plat will not have an adverse effect upon traffic and traffic safety or pedestrians and pedestrian safety, and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Brooklyn Park, Preliminary Plat Request #24-121 “QT Addition” shall be approved subject to the following conditions:

1. Title review by the City Attorney and all conditions therein.
2. Easement review and approval by the City Engineer and all conditions therein.
3. Submission of a CAD copy of the plat.
4. Any development must conform with the approved development plan dated 08-23-2024.

BE IT FURTHER RESOLVED that such execution of the certificate upon said plat by the Mayor and City Manager shall be conclusive showing of proper compliance therewith by the sub divider and City officials and shall entitle such plat to be placed on record forthwith without further formality, all in compliance with M.S.A. 462 and the Ordinance of the City.

RESOLUTION #2024-

RESOLUTION TO APPROVE A FINAL PLAT FOR “QT ADDITION” AT A PROPERTY ADDRESSED 6909
WINNETKA AVE N FOR THE CREATION OF TWO LOTS

Planning Commission File #24-121

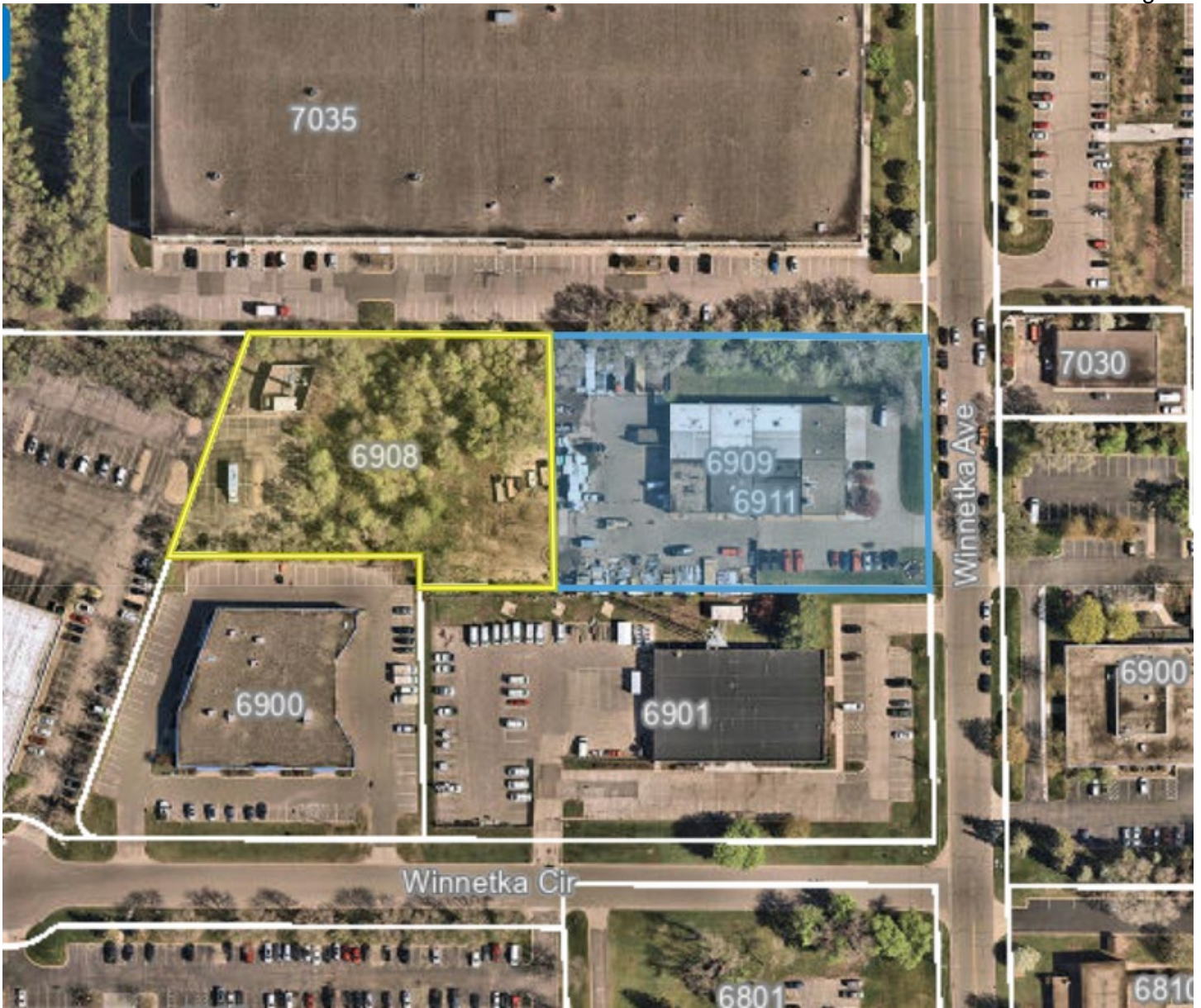
WHEREAS, the plat of “QT Addition” has been submitted in the manner required for platting of land under the Brooklyn Park Codes and under Chapter 462 of the Minnesota Statutes and all proceedings have been duly had thereunder, and

WHEREAS, said plat is in all respects consistent with the City plan and the regulations and requirements of the laws of the State of Minnesota and codes of the City of Brooklyn Park, Chapters 151 and 152.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Brooklyn Park, Final Plat Request #24-121 “QT Addition” shall be approved subject to the following conditions:

1. Title review by the City Attorney and all conditions therein.
2. Easement review and approval by the City Engineer and all conditions therein.
3. Submission of a CAD copy of the plat.
4. Official approvals of a formal Site Plan Review must be obtained prior to any development of the site.
5. No grading may occur without a permit issued by the City Engineer.
6. All comments provided by Hennepin County must be addressed prior to building permitting.

BE IT FURTHER RESOLVED that such execution of the certificate upon said plat by the Mayor and City Manager shall be conclusive showing of proper compliance therewith by the sub divider and City officials and shall entitle such plat to be placed on record forthwith without further formality, all in compliance with M.S.A. 462 and the Ordinance of the City.



**Preliminary and Final Plat Planning Application
Case #24-121 – QT Addition**

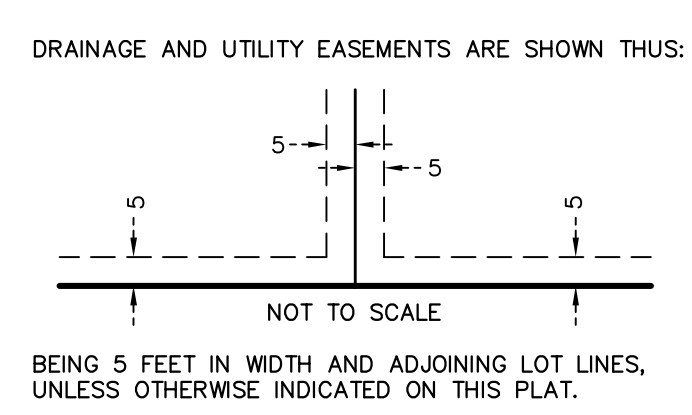
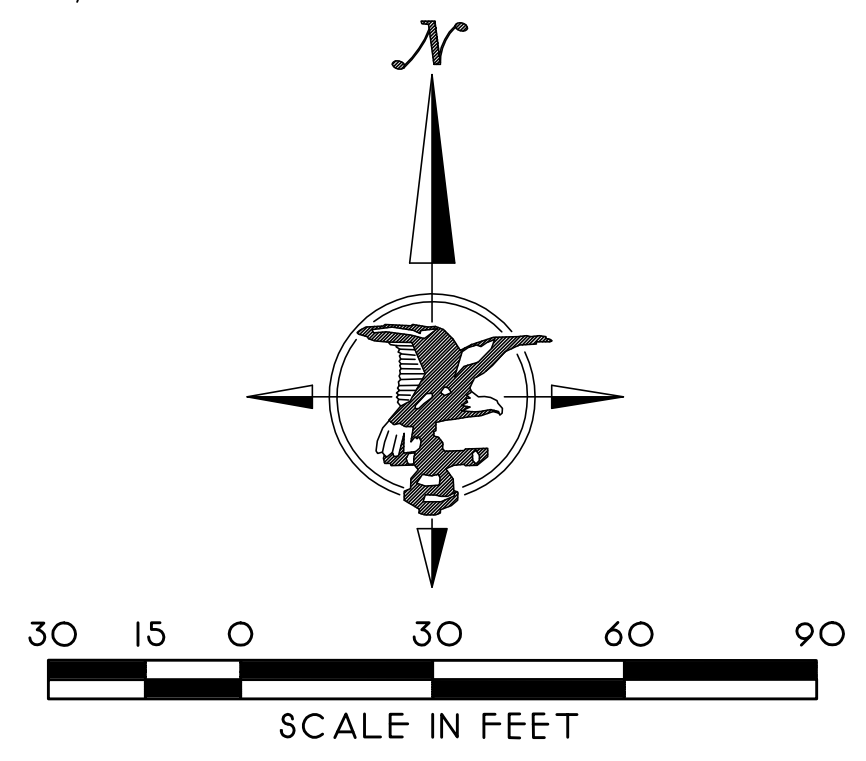
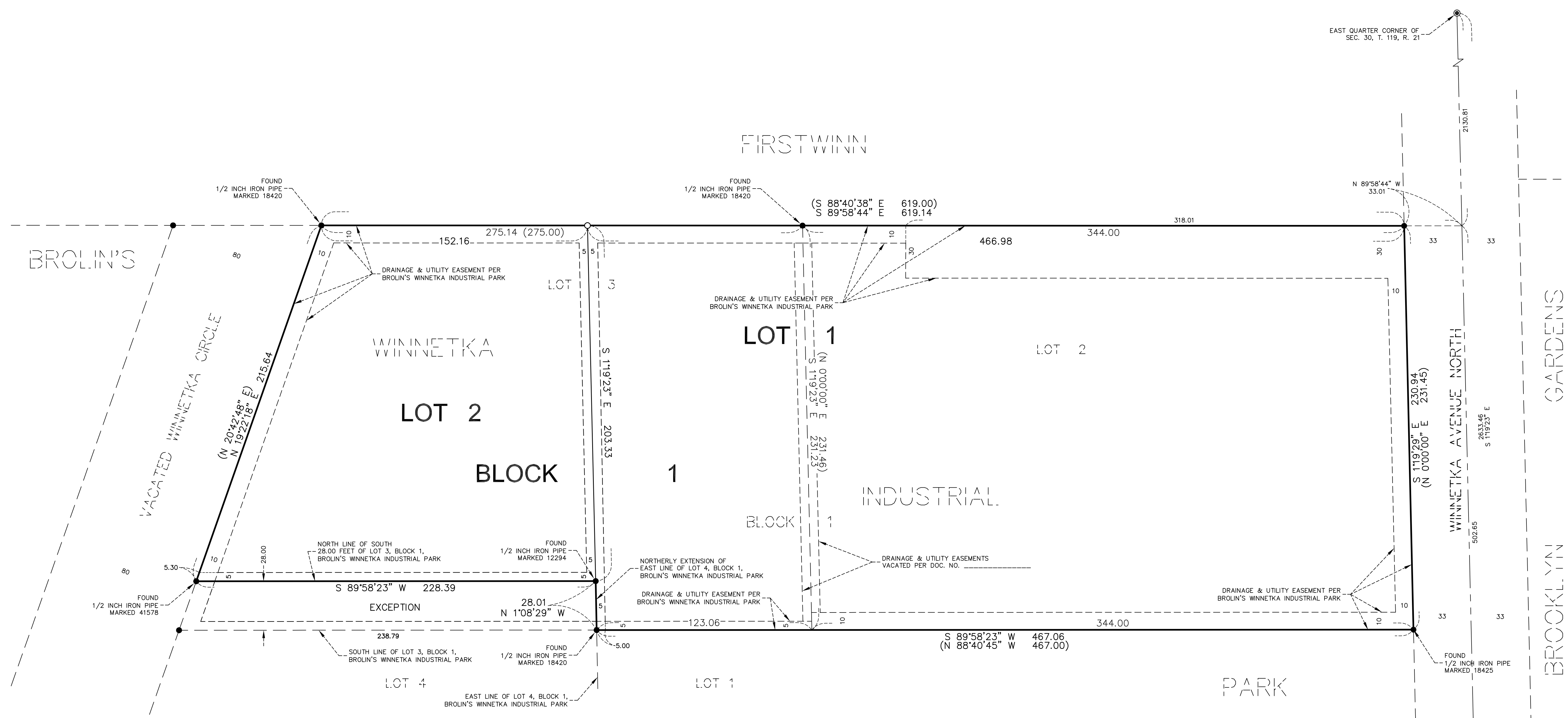
Area of Request (August 2023 Air Photo)
6909 Winnetka Ave N & 6908 Winnetka Cir N

Brooklyn Park 

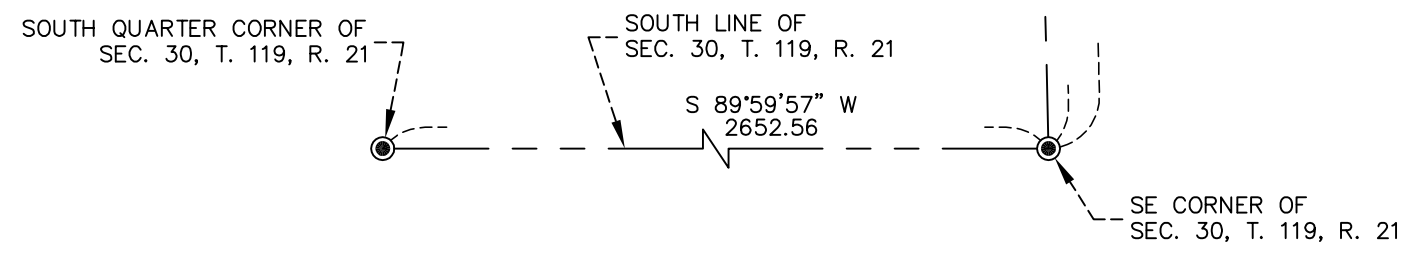


QT ADDITION

R.T. DOC. NO. _____



- DENOTES FOUND 1/2 INCH OPEN-END IRON PIPE, UNLESS OTHERWISE NOTED
 - DENOTES SET MONUMENT EVIDENCED BY 1/2 INCH BY 14 INCH IRON PIPE MARKED R.L.S. 23677
 - ⊙ DENOTES FOUND HENNEPIN COUNTY CAST IRON MONUMENT
 - BEARING AND OR DISTANCE PER PLAT OF BROLIN'S WINNETKA INDUSTRIAL PARK
- THE EAST LINE OF SEC. 30, T. 119, R. 21, IS ASSUMED TO HAVE A BEARING OF S 119°23' E



HARRY S. JOHNSON
LAND SURVEYORS

6. PUBLIC HEARING

A. Planning Case #24-121 (QT Addition) – 6909 Winnetka Avenue N – Preliminary and Final Plat Application

Senior Planner Donovan introduced the application for an expansion of the use at 6909 Winnetka Avenue North to expand the current business. She reviewed details of the site, zoning, and adjacent uses. She stated that the preliminary plat would move the property line slightly to the west. Staff recommends approval subject to the conditions listed in the draft resolution.

Commission Chair Cavin opened the public hearing.

Seeing no one approach the podium, Commission Chair Cavin closed the public hearing.

Commission Chair Cavin asked if the applicant owns both parcels.

Senior Planner Donovan commented that the applicant owns the eastern property which will be expanded and not the western lot. She stated that the eastern lot currently has a building and parking lot while the western lot has a parking lot.

Commission Chair Cavin asked if there are plans for the second lot.

Senior Planner Donovan replied that the second lot is not owned by the applicant, and she is not aware of any plans for the future.

Commissioner Wako asked if there was a change in ownership and for clarification on who is requesting this change.

Senior Planner Donovan replied that the applicant is requesting this change as they are looking to expand their property and therefore have been working with the adjacent property owner.

Senior Planner McDermott commented that a title commitment has been drawn up for the purpose of the property but until the subdivision has been completed and filed, the purchase cannot be completed.

Commissioner Wako asked if the owner of lot two was present tonight. He stated that it would be difficult for the owner of lot one to request changes on lot two without owning that property.

Senior Planner McDermott replied that an application is not permitted to be made on behalf of someone else and therefore legal documentation was required showing this is requested by both properties. They stated that there is a legal commitment and documentation showing the intent to purchase the property once the division is completed.

Commissioner Udomah asked if the agreement could still fall apart.

Senior Planner McDermott commented that the sale is contingent upon the approval of the plat.

Commissioner Udomah asked if the owner of lot two should be the one requesting this action.

Senior Planner McDermott stated that the County will not allow the plat to be filed without the signatures of both parties. They stated that the City Council approves the final plat which includes multiple signatures including each property owner.

Commissioner Udomah asked why this is being done before that takes place.

Interim Planning Director Perdu commented that this is legally the first step, as the land cannot be purchased until it is split from the other parcel. She stated that both parties will sign the final plat and then the closing can take place. She stated that this is not reviewing any entitlements for use of the new area, as that will come later once the closing occurs. She explained that the lot line needs to be moved before anything else can happen.

Commissioner Udomah asked what would happen if the sale was not completed.

Senior Planner McDermott stated that this is moving forward because of code enforcement activity related to outdoor storage and parking encroachments. They stated that in order to resolve those issues, a portion of the property would need to be purchased from the neighboring lot. They commented that if this does not go forward, then the property owner would not be able to expand their use and would still need to correct any code enforcement issues.

Commissioner Gaye-Bai asked for details on the type of business that is proposed to expand.

Senior Planner Donovan replied that it is a roofing business.

Commissioner Gaye-Bai asked why this is before the Planning Commission.

The surveyor who conducted a survey for the property commented that in order to move a lot line a platting process needs to be followed. He commented that you cannot just buy property from a neighbor without going through that process. He stated that once this is completed the purchase of property can occur. He stated that as he understands it, the business would still need to follow any required process to show its expansion plans after the purchase is completed.

Commissioner Arah asked what would happen if the applicant wanted to further expand.

The surveyor commented that they would need to follow the same process again.

Commissioner Arah commented that it would seem to make sense that the property owner determine how much land they would want in order to expand in the future and then come forward with a plan, rather than coming forward with just a small portion and perhaps coming forward again in the future to repeat this process.

Senior Planner McDermott understood that concern. They stated that lot two will remain as it is, with the parking lot and room to develop a building. They stated that this is the amount of land that Lot 2 was willing to sell at this time. They stated that this is the only request in front of the Commission at this time, just to move the lot line.

Commissioner Wako stated that in the absence of not hearing from the property owners, he was unsure if this was the correct process to follow. He noted that this would approve the movement of a property line without the owners being present.

Senior Planner Donovan replied that the applicants are not required to attend the Planning Commission meeting but are required to go through the application process with staff, which did involve both property owners and included the legal documentation.

Commissioner Gaye-Bai asked how sure the City is that the person giving the land actually wants the property line to be moved.

Senior Planner Donovan replied that the second lot owner was required to sign documentation and has been a part of this process.

Senior Planner McDermott replied that she can send the application summary for all land use requests. They stated that consent is required from both parties to ensure there is legal authority to do this before the application is even considered by staff. They stated that perhaps they have an educational session at the next meeting to inform the Commission of the steps that are taken before a request reaches the Commission.

Commissioner Borer reviewed the role of the Commission and the assurance that staff would follow the proper process.

Interim Planning Director Perdu commented that the City Attorney also reviews this information, and the County would not approve the plat until all the proper signatures are in place.

MOTION BORER, SECOND FRASER TO RECOMMEND APPROVAL OF A PRELIMINARY PLAT FOR "QT ADDITION" AT 6909 WINNETKA AVENUE N FOR THE CREATION OF TWO LOTS.

MOTION CARRIED 8 – 1 (WAKO OPPOSED).

Senior Planner McDermott stated the public hearing item is scheduled to be reviewed at the City Council meeting on November 25, 2024.

City of Brooklyn Park Request for Council Action

Agenda Item:	4.3	Meeting Date:	November 25, 2024
Agenda Section:	Consent	Originating Department:	Police Department
Resolution:	X	Prepared By:	Stephanie Heiberger, Administrative Assistant
Ordinance:	N/A		
Attachments:	2	Presented By:	Police Chief Mark Bruley
Item:	Contract Amendment with Hennepin County for Joint Community Police Partnership		

City Manager's Proposed Action:

MOTION _____, SECOND _____, TO WAIVE THE READING AND ADOPT RESOLUTION #2024-____ APPROVING A CONTRACT AMENDMENT WITH HENNEPIN COUNTY FOR THE CONTINUED FUNDING OF THE JOINT COMMUNITY POLICE PARTNERSHIP.

Overview:

Beginning in 2007, Hennepin County provided funding to the City of Brooklyn Park for the Joint Community Police Partnership (JCPP). The mission of the JCPP is to enhance communications and understanding between law enforcement and multicultural residents. Under the current contract, Hennepin County provides the Police Department with two embedded community liaisons to facilitate the engagement of culturally diverse communities. This contract – in place through December 31, 2026 – requires the City of Brooklyn Park to cover 30% of the actual costs of the two liaisons. The proposed amendment increases the 2025 not-to-exceed amount to \$93,716, to account for increased staffing costs.

Primary Issues/Alternatives to Consider:

Due to historically low staffing levels within the police department, the liaison positions are more important than ever in helping us to maintain strategic, multicultural engagement. At a 30% contribution, this is a budget conscious way of augmenting our outreach capacity.

Budgetary/Fiscal Issues:

We are proposing to meet this contractual obligation by reallocating funds within our existing budget.

Attachments:

- 4.3A RESOLUTION
- 4.3B AGREEMENT

RESOLUTION #2024-

RESOLUTION APPROVING A CONTRACT AMENDMENT WITH HENNEPIN COUNTY FOR THE
CONTINUED FUNDING OF THE JOINT COMMUNITY POLICE PARTNERSHIP

WHEREAS, the mission of the Joint Community Police Partnership is to enhance communications and understanding between law enforcement and multicultural residents; and

WHEREAS, this agreement provides for a community liaison assigned to the Police Department to facilitate engagement of culturally diverse communities; and

WHEREAS, this amendment provides increases to the contractual not-to-exceed amount to \$93,716 to account for the increased cost of staffing and meet our contractual obligation.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Brooklyn Park that the City approve a contract amendment with Hennepin County for the continued funding of the Joint Community Police Partnership.

**AMENDMENT #2 TO COOPERATIVE AGREEMENT FOR JOINT COMMUNITY
POLICE PARTNERSHIP**

This agreement (“Agreement”) is between the COUNTY OF HENNEPIN, STATE OF MINNESOTA, A-2300 Government Center, Minneapolis, Minnesota 55487 (“COUNTY”), on behalf of the Hennepin County Human Services Department (“HSPHD”), and City of Brooklyn Park (“CITY”) on behalf of its Police Department (“PD”), 5200 85th Avenue North, Brooklyn Park, Minnesota 55443. The parties to this Agreement may also be referred to individually as “Party” or collectively as “Parties”.

IT IS HEREBY AGREED that Agreement No. A2412160 between the above-named parties, including prior amendments or ministerial adjustments if any, is hereby amended in accordance with the provisions set forth below.

Clause 3, FUNDING/PAYMENT, paragraphs A., shall be amended to read:

3. FUNDING/PAYMENT

- A. PD will provide funding, via its approved budget, for 30% of the salary and benefits of one HSPHD Senior Administrative Assistant full-time equivalent (FTE) for the period January 1, 2024, through May 31, 2024.

PD will provide funding, via its approved budget, for 30% of the salary and benefits of two HSPHD Senior Administrative Assistant FTEs for the period June 1, 2024, through December 31, 2024.

The annual not-to-exceed for 2024 is \$62,486. Future amounts to be determined at a later date.

PD will provide funding, via its approved budget, for 30% of the salary and benefits of two HSPHD Senior Administrative Assistant FTEs for the period January 1, 2025, through December 31, 2025. The annual not-to-exceed for 2025 is \$93,716.

Future amounts to be determined at a later date.

This amendment shall be effective January 1, 2024.

Except as herein amended, the terms, conditions and provisions of said Contract No. A2412160, including prior amendments or ministerial adjustments if any, shall remain in full force and effect.

(The remainder of this page intentionally left blank.)

**HENNEPIN COUNTY ADMINISTRATOR APPROVAL
COOPERATIVE AGREEMENT**

The Parties hereto agree to be bound by the provisions set forth in this Agreement.

Reviewed for COUNTY by the
County Attorney's Office

Date: _____

COUNTY OF HENNEPIN
STATE OF MINNESOTA

By: _____
County Administrator

Date: _____

Reviewed by

By: _____
County Administration Clerk

Date: _____

Reviewed by

By: _____
Deputy County Administrator

Date: _____

CITY OF BROOKLYN PARK:

By: _____

Title: _____

Date: _____

By: _____

Title: _____

Date: _____

City of Brooklyn Park Request for Council Action

Agenda Item:	4.4	Meeting Date:	November 25, 2024
Agenda Section:	Consent	Originating Department:	Operations and Maintenance Engineering Services Division
Resolution:	X	Prepared By:	Mitch Robinson, Water Resources Engineer
Ordinance:	N/A		
Attachments:	2	Presented By:	Marc Culver, City Engineer
Item:	Approve No Parking Prohibition Both Sides of Winnetka Avenue		

City Manager's Proposed Action:

MOTION _____, SECOND _____, TO WAIVE THE READING AND ADOPT RESOLUTION #2024-____ APPROVING NO PARKING PROHIBITION ALONG BOTH SIDES OF WINNETKA AVE FROM 101ST AVENUE TO 109TH AVENUE.

Overview:

Hennepin County owns, operates and maintains Winnetka Avenue from 109th Avenue to West Broadway as County State Aid Highway 103 (CSAH 103). The City of Champlin, City of Brooklyn Park and Hennepin County have been working together to reconstruct a portion of Winnetka Avenue as part of the 109th Avenue reconstruction project (CIP 4044). Additionally, the City of Brooklyn Park, Three Rivers Park District and Hennepin County have been working together to construct a grade separated crossing of the Rush Creek Regional Trail crossing at Winnetka Avenue (CIP 4056).

Winnetka Avenue is part of Hennepin County's State Aid Highway system and must adhere to State Aid design standards. The proposed roadway width for Winnetka Avenue in the reconstructed areas does not meet State Aid standards for parking on either side of the street. Staff recommends the City Council approve the no parking prohibition on both sides of Winnetka Avenue from 101st Avenue to 109th Avenue.

Primary Issues/Alternatives to Consider:

Parking is currently prohibited on both sides of Winnetka Avenue for 500 feet on either side of the Rush Creek Regional Trail (Resolution 2009-182).

Budgetary/Fiscal Issues:

Hennepin County would supply and maintain the No Parking signs. The City of Brooklyn Park would enforce the restriction.

Attachments:

- 4.4A RESOLUTION
- 4.4B LOCATION MAP

RESOLUTION #2024-

RESOLUTION APPROVING NO PARKING PROHIBITION ALONG BOTH SIDES OF
WINNETKA AVE (CSAH 103) BETWEEN 101ST AVENUE AND 109TH AVENUE

WHEREAS, Hennepin County owns, operates and maintains Winnetka Avenue as County State Aid Highway No. 103 (CSAH 103) between West Broadway and 109th Avenue North; and

WHEREAS, Winnetka Avenue will be reconstructed from 109th Avenue to 500 feet north of 107th Avenue and reconstructed within approximately 750 feet on either side of the Rush Creek Regional Trail; and

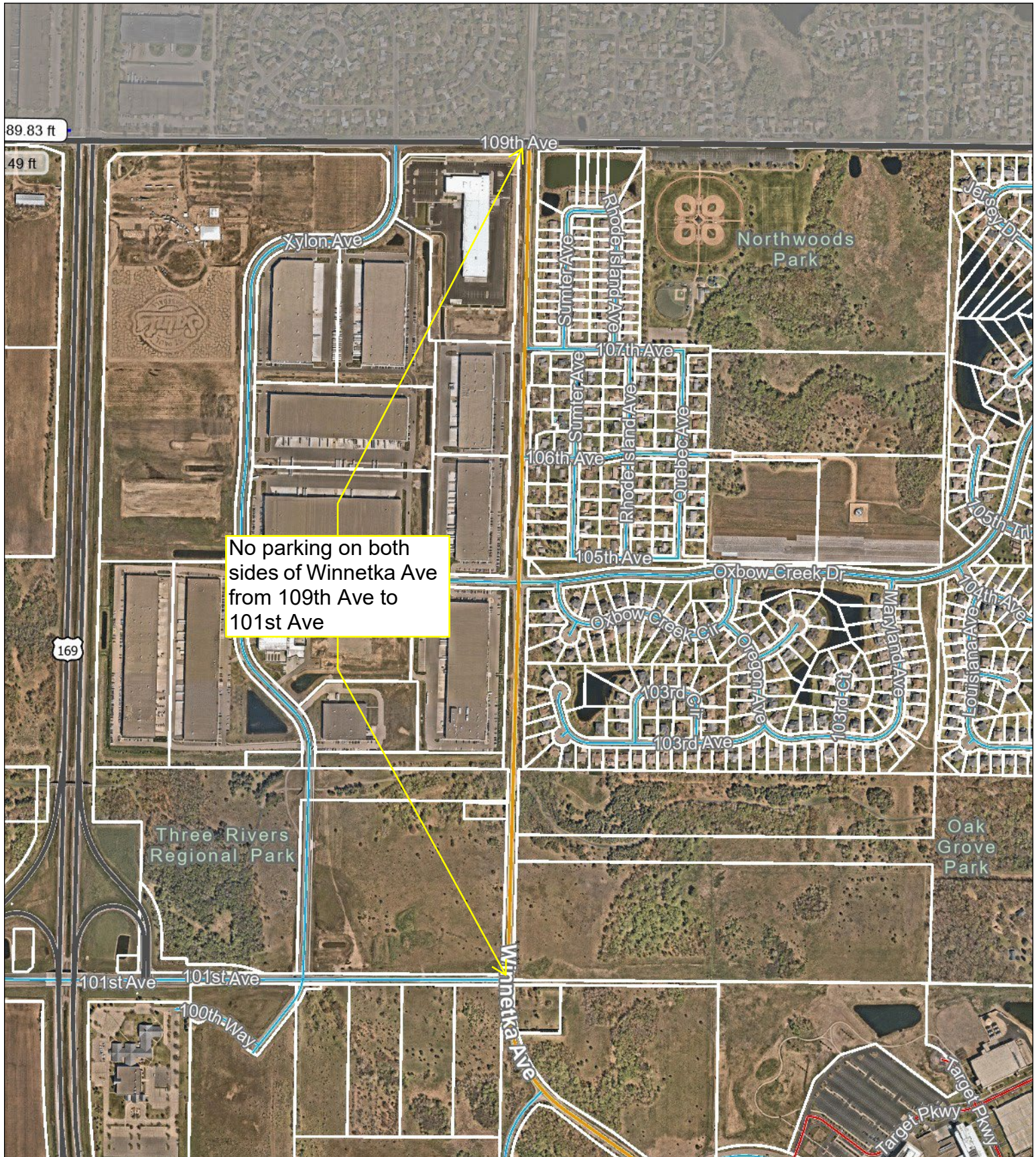
WHEREAS, Winnetka Avenue is currently posted with no parking signs along both sides for 500 feet in either direction of the Rush Creek Regional Trail; and

WHEREAS, Winnetka Avenue (CSAH 103) is a State Aid roadway and the reconstructed segments will not provide adequate width to comply with State Aid requirements to allow on street parking, and

WHEREAS, the City Engineering Division has reviewed and recommends approval of said prohibition.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Brooklyn Park.

The City approves the prohibition of on street parking of motor vehicles at all times along both sides of Winnetka Avenue (CSAH 103) between 101st Avenue and 109th Avenue and agrees to provide enforcement for the prohibition of on-street parking.



No parking on both sides of Winnetka Ave from 109th Ave to 101st Ave

Map Scale = 1: 9,600

800 ft — 1 in

Map provided by the City of Brooklyn Park, MN. This map is for general reference only. It is not for legal, engineering, or surveying use. Please contact the sources of the information if you desire more details. www.brooklynpark.org

City of Brooklyn Park Request for Council Action

Agenda Item:	4.5	Meeting Date:	November 25, 2024
Agenda Section:	Consent	Originating Department:	Community Development
Resolution:	N/A	Prepared By:	Megan Bookey, Program Assistant III
Ordinance:	N/A		
Attachments:	1	Presented By:	Keith Jullie, Rental and Business Licensing Manger
Item:	Set a Public Hearing on December 9, 2024, to Solicit Testimony and Consider the Renewal of the Currency Exchange License for SJB Enterprise Inc. dba Your Exchange Located at 7646 Brooklyn Boulevard		

City Manager's Proposed Action:

MOTION _____, SECOND _____, TO SET A PUBLIC HEARING ON DECEMBER 9, 2024, TO SOLICIT TESTIMONY AND CONSIDER THE RENEWAL OF THE CURRENCY EXCHANGE LICENSE FOR SJB ENTERPRISE INC. DBA YOUR EXCHANGE LOCATED AT 7646 BROOKLYN BOULEVARD.

Overview:

In April 1992, the Governor signed a law requiring the City to conduct a public hearing and to publish a notice regarding the hearing for applications and renewals for currency exchange licenses.

The Commissioner of Commerce issues the license. The application or renewal cannot be approved by the Commissioner without the concurrence of the governing body of the local unit of government.

The Commissioner is required to have the applicant submit to a background investigation by the BCA (Bureau of Criminal Apprehension). As part of the background investigation, the BCA will conduct criminal history checks of Minnesota records and is authorized to exchange fingerprints with the FBI for the purpose of a criminal background check of the national files. The City is in the process of reviewing this application and the reports will be available at the public hearing.

Primary Issues/Alternatives to Consider: N/A

Budgetary/Fiscal Issues: N/A

Attachments:

4.5A PUBLIC HEARING NOTICE

**NOTICE
CITY OF BROOKLYN PARK
5200 85TH AVENUE NORTH**

PUBLIC HEARING

NOTICE IS HEREBY GIVEN THAT THE Brooklyn Park City Council will hold a public hearing in the City Hall Council Chambers, 5200 85th Avenue North, on Monday, December 9, 2024, to consider the issuance of a Currency Exchange license to SJB Enterprise Inc. dba Your Exchange Located at 7646 Brooklyn Blvd.

All persons desiring to be heard are invited to attend. Written comments will be received by the Licensing Division prior to the hearing.

Devin Montero
City Clerk

To be published in the Brooklyn Park Sun Post on November 28, 2024

City of Brooklyn Park Request for Council Action

Agenda Item:	4.6	Meeting Date:	November 25, 2024
Agenda Section:	Consent	Originating Department:	Community Development
Resolution:	N/A	Prepared By:	Matt Hayes-Regan, Planning Program Assistant
Ordinance:	N/A		
Attachments:	N/A	Presented By:	Tim Gladhill, Community Development Director
Item:	Development Bond and Escrow Reductions/Releases		

City Manager's Proposed Action:

MOTION _____, SECOND _____, TO FULLY RELEASE THE PERFORMANCE DEPOSIT (\$20,000.00) AND TO FULLY RELEASE THE DEVELOPER'S ESCROW (\$4,952.18) FOR SUCCESSFUL COMPLETION OF THE "HIGHVIEW 610" PROJECT #20-108.

Overview:

City Code requires performance bonds and developer's escrows be established as part of the development process. As projects progress, staff works with developers on the release of financial securities. For many large projects the City requires performance bonding as well as escrows be filed with the City. The performance bonds are established at the time of site plan review. City Staff feels it is appropriate to release either the full or a portion of the performance bonds and developer's escrows included in this release request at this time.

Primary Issues/Alternatives to Consider: N/A

Budgetary/Fiscal Issues: N/A

Attachments: N/A

City of Brooklyn Park Request for Council Action

Agenda Item:	4.7	Meeting Date:	November 25, 2024
Agenda Section:	Consent	Originating Department:	Administration
Resolution:	N/A	Prepared By:	Devin Montero, City Clerk
Ordinance:	N/A		
Attachments:	6	Presented By:	Devin Montero
Item:	Approval of Minutes		

City Manager's Proposed Action:

MOTION _____, SECOND _____, TO APPROVE THE MINUTES OF THE BROOKLYN PARK CITY COUNCIL MEETING OF FEBRUARY 12, 2024, AS PRESENTED BY THE CITY CLERK.

MOTION _____, SECOND _____, TO APPROVE THE MINUTES OF THE BROOKLYN PARK CITY COUNCIL MEETING OF FEBRUARY 26, 2024, AS PRESENTED BY THE CITY CLERK.

MOTION _____, SECOND _____, TO APPROVE THE MINUTES OF THE BROOKLYN PARK CITY COUNCIL MEETING OF APRIL 22, 2024, AS PRESENTED BY THE CITY CLERK.

MOTION _____, SECOND _____, TO APPROVE THE MINUTES OF THE BROOKLYN PARK SPECIAL CITY COUNCIL MEETING OF AUGUST 5, 2024, AS PRESENTED BY THE CITY CLERK.

MOTION _____, SECOND _____, TO APPROVE THE MINUTES OF THE BROOKLYN PARK CITY COUNCIL MEETING OF AUGUST 26, 2024, AS PRESENTED BY THE CITY CLERK.

MOTION _____, SECOND _____, TO APPROVE THE MINUTES OF THE BROOKLYN PARK SPECIAL CITY COUNCIL MEETING OF NOVEMBER 15, 2024, AS PRESENTED BY THE CITY CLERK.

Overview: N/A

Primary Issues/Alternatives to Consider: N/A

Budgetary/Fiscal Issues: N/A

Attachments:

- 4.7A REGULAR CITY COUNCIL MEETING MINUTES, FEBRUARY 12, 2024
- 4.7B REGULAR CITY COUNCIL MEETING MINUTES, FEBRUARY 26, 2024
- 4.7C REGULAR CITY COUNCIL MEETING MINUTES, APRIL 22, 2024
- 4.7D SPECIAL CITY COUNCIL MEETING MINUTES, AUGUST 5, 2024
- 4.7E REGULAR CITY COUNCIL MEETING MINUTES, AUGUST 26, 2024
- 4.7F SPECIAL COUNCIL MEETING MINUTES, NOVEMBER 15, 2024

REGULAR BROOKLYN PARK CITY COUNCIL MEETING

Monday, February 12, 2024
6:00 p.m.

Brooklyn Park Council Chambers
5200 85th Avenue North

CALL TO ORDER – Council Chair Nicole Klonowski

PRESENT Council Chair Nicole Klonowski; Council Members Maria Tran, Tony McGarvey, and Christian Eriksen; City Manager Jay Stroebel; City Attorney Jim Thomson; Community Development Director Kim Berggren; Finance Director LaTonia Green; Operations and Maintenance Director Dan Ruiz; Recreation and Parks Director Brad Tullberg; Police Chief Mark Bruley and City Clerk Devin Montero.

ABSENT: Mayor Hollies Winston (excused); Council Members Xp Lee (excused) and Boyd Morson (excused)

Council Chair Nicole Klonowski opened the meeting with the Pledge of Allegiance.

2A RESPONSE TO PRIOR PUBLIC COMMENT

City Manager Stroebel stated at the last council meeting Ms. Guyotte-Hemple provided public comment on a number of issues, largely informational in nature and not needing a response.

2B PUBLIC COMMENT

1. Collette Guyotte Hemple, 9277 Trinity Gardens. She asked the council to say no to any resolution telling independent and sovereign country of Israel to create a permanent ceasefire. She stated it was a political action and the council was supposed to be bipartisan and not engage in political effects that were foreign affairs because it was in the constitution, only for the federal government to do. She stated the events on October 7 were not the first time that people had tried to destroy Israel and its people all the way back to holocaust. She stated the Jewish people wanted Israel and a Palestinian state, and the Palestinian people said no. She stated they were also involved in the 6 day war in the 1960s where five countries were involved to destroy that country. She stated since then, the Palestinian liberation army, Hamas and Hezbollah have tried to destroy the Israel nation and said they wanted it obliterated and every Jewish person destroyed or dead. She stated the council should not be involved in it and the Human Rights Commission had enough to do.

She stated there was the Osseo School district that refused to provide community education and opportunities to the kids south of 85th Avenue other than the driver's education.

She stated the city had slum landlords that were renting one bedroom to 4 to 6 people. She stated there was not an ordinance regarding rental properties on the number of square feet so that people were not overcrowded within an individual apartment. She stated the lack of sprinklers systems was not fixed in the older apartments and had not made them ADA equipped, and were grandfathered in.

She stated that was more of a human right that affected the city residents. She stated she didn't agree with everything Israel had done, but then again, the city residents did

not live in homes that have-to-have cement bunkers that could have people break into and kill their loved ones or take them hostage in front of the families. She stated Minnesotans did not go using hospitals, schools and UN buildings to shoot off rockets. She asked if the HRC, would look at what the problems were here in the city as they were not elected and did not represent some of the residents that knew the names of people living in Israel in that kind of environment.

3A. MOTION ERIKSEN, SECOND TRAN TO APPROVE THE AGENDA AS SUBMITTED BY THE CITY CLERK WITH ITEM 3B.2 ADDED AND TABLING ITEMS 4.10 AND 10.1 TO THE FEBRUARY 26, 2024, COUNCIL MEETING. MOTION PASSED UNANIMOUSLY.

3B PUBLIC PRESENTATIONS/PROCLAMATIONS/RECEIPT OF GENERAL COMMUNICATIONS.

3B.1 Charter Commission 2023 Annual Report and 2024 Work Plan Presentation.

Charter Commission Chair Dennis Secara gave highlights of the 2023 Charter Commission Annual Report and 2024 Work Plan.

Council Member Tran asked for the response to Question #14 of Commissioner Severin's report.

Staff Liaison Montero stated he would provide the response to Question #14 to Council Member Tran.

3B.1 MOTION ERIKSEN, SECOND TRAN TO ACCEPT THE CHARTER COMMISSION 2023 WORK PLAN. MOTION PASSED UNANIMOUSLY

3B.2 Mayor's Proclamation to Recognize Community Engagement Manager Josie Shardlow for her extraordinary service, dedication and commitment to the city of Brooklyn Park.

Council Chair Klonowski read the proclamation recognizing Community Engagement Manager Josie Shardlow for her extraordinary service, dedication and commitment to the city of Brooklyn Park.

4.0 MOTION ERIKSEN, SECOND TRAN TO APPROVE THE FOLLOWING ADMINISTRATIVE CONSENT ITEM: (ITEMS 4.10 WAS TABLED TO THE FEBRUARY 26, 2024 COUNCIL MEETING)

4.1 TO WAIVE THE READING AND ADOPT ON FIRST READING AN ORDINANCE AUTHORIZING THE CONVEYANCE OF CITY OWNED REAL PROPERTY TO THE MINNESOTA DEPARTMENT OF TRANSPORTATION AND THE BROOKLYN PARK ECONOMIC DEVELOPMENT AUTHORITY.

4.1 TO WAIVE THE READING AND ADOPT RESOLUTION #2024-21 APPROVING THE SUBDIVISION OF CITY OWNED PROPERTY AND DESCRIBING THE CONVEYANCE OF CERTAIN REAL PROPERTY TO THE MINNESOTA DEPARTMENT OF TRANSPORTATION AND TO THE BROOKLYN PARK ECONOMIC DEVELOPMENT AUTHORITY.

4.2 TO WAIVE THE READING AND ADOPT RESOLUTION #2024-22 APPROVING PROPOSED USE OF FISCAL YEAR 2024-2025 URBAN HENNEPIN COUNTY

COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM FUNDS AND AUTHORIZING EXECUTION OF SUBRECIPIENT AGREEMENT WITH HENNEPIN COUNTY AND ANY THIRD-PARTY AGREEMENTS.

4.3 TO FULLY RELEASE THE DEVELOPERS' ESCROW (\$3,298.59), AND TO FULLY RELEASE THE PERFORMANCE BOND (\$10,000.00) FOR SATISFACTORY COMPLETION OF THE "SUITE LIVING" PROJECT #18-118.

4.3 TO FULLY RELEASE THE BANK OF AMERICA AMENDED LETTER OF CREDIT #3132619 (\$439,422.00), TO FULLY RELEASE THE PERFORMANCE BOND (\$139,300.00), TO PARTIALLY RELEASE THE DEVELOPERS' ESCROW (\$71,402.23) FOR A NEW TOTAL OF (\$25,000.00) FOR SUBSTANTIAL COMPLETION OF THE "PEMBERLY" PROJECT #19-114.

4.3 TO FULLY RELEASE THE PERFORMANCE BOND (\$1,193,200.00), TO PARTIALLY RELEASE THE DEVELOPERS' ESCROW (\$9,182.93) FOR A NEW TOTAL OF (\$25,000.00) FOR SUBSTANTIAL COMPLETION OF THE "610 COMMERCE CENTER 5TH" PROJECT #21-113.

4.3 TO FULLY RELEASE THE DEVELOPERS' ESCROW (\$9,526.56) FOR SATISFACTORY COMPLETION OF THE "TAKE 5 BROOKLYN PARK" PROJECT #22-102.

4.4 TO WAIVE THE READING AND ADOPT RESOLUTION #2024-23 APPROVING A CONTRACT WITH HENNEPIN COUNTY FOR THE CONTINUED FUNDING OF THE JOINT COMMUNITY POLICE PARTNERSHIP.

4.5 TO WAIVE THE READING AND ADOPT RESOLUTION #2024-24 APPROVING A SUBGRANT AGREEMENT WITH HENNEPIN COUNTY FOR JUSTICE ASSISTANCE GRANT (JAG) FUNDING.

4.6 TO WAIVE THE READING AND ADOPT RESOLUTION #2024-25 TO AUTHORIZE THE POLICE DEPARTMENT TO ENTER INTO A JOINT POWERS AGREEMENT WITH THE METROPOLITAN COUNCIL FOR MUTUAL AID AND EMERGENCY ASSISTANCE WITH LAW ENFORCEMENT SERVICES

4.7 TO WAIVE THE READING AND ADOPT RESOLUTION #2024-26 TO AUTHORIZE THE POLICE DEPARTMENT TO ENTER INTO A JOINT POWERS AGREEMENT WITH THE MINNESOTA BUREAU OF CRIMINAL APPREHENSION AS AN INVESTIGATIVE PARTNER IN THE MINNESOTA INTERNET CRIMES AGAINST CHILDREN TASK FORCE (ICAC).

4.8 TO WAIVE THE READING AND ADOPT RESOLUTION #2024-27 APPROVING A JOINT POWERS AGREEMENT WITH HENNEPIN COUNTY FOR THE POLICE COMMUNITY HEALTH UNIT.

4.9 TO WAIVE THE READING AND ADOPT RESOLUTION #2024-28 TO APPROVE A JOINT POWERS AGREEMENT WITH THE STATE OF MINNESOTA FOR THE BUREAU OF CRIMINAL APPREHENSION VIOLENT CRIME REDUCTION UNIT.

MOTION PASSED UNANIMOUSLY.

5. PUBLIC HEARINGS

5.1 Approve an On-Sale Wine License and 3.2 Malt Liquor License for Taishan Brothers Inc. dba House of Kirin Chinese Restaurant, Located at 8600 Edinburgh Centre Drive North

Keith Jullie, Rental and Business Licensing Manager briefed the council on the On-Sale Wine License and 3.2 Malt Liquor License for Taishan Brothers Inc. dba House of Kirin Chinese Restaurant, Located at 8600 Edinburgh Centre Drive North.

Council Chair Klonowski opened the public hearing to consider the On-Sale Wine License and 3.2 Malt Liquor License for Taishan Brothers Inc. dba House of Kirin Chinese Restaurant, Located at 8600 Edinburgh Centre Drive North.

The following individuals addressed the council-None.

Council Chair Klonowski closed the public hearing and returned the item back to the table for consideration.

5.1 MOTION ERIKSEN, SECOND TRAN TO APPROVE AN ON-SALE WINE LICENSE AND 3.2 MALT LIQUOR LICENSE FOR TAISHAN BROTHERS INC. DBA HOUSE OF KIRIN CHINESE RESTAURANT, LOCATED AT 8600 EDINBURGH CENTRE DRIVE NORTH. MOTION PASSED UNANIMOUSLY.

5.2 Public Hearing and to Consider the Recommendation of the Brooklyn Park Charter Commission to amend Charter Chapter 4, Section 4.03 of the Home Rule City Charter.

Dennis Secara, Charter Commission Chair, briefed the council on the Recommendation of the Brooklyn Park Charter Commission to amend Charter Chapter 4, Section 4.03 of the Home Rule City Charter.

Council Chair Klonowski opened the public hearing to consider the amendment to Charter Chapter 4, Section 4.03 of the Home Rule City Charter.

The following individuals addressed the council-None.

Council Chair Klonowski closed the public hearing and returned the item back to the table for consideration.

City Attorney Thompson clarified it was the first reading of the ordinance and four votes were needed votes to pass it. He stated when the second reading came back to the council, it would need a unanimous vote of the council.

5.2 MOTION MCGARVEY, SECOND TRAN TO WAIVE THE READING AND ADOPT ON FIRST READING AN ORDINANCE AMENDING CHARTER CHAPTER 4, SECTION 4.03, OF THE HOME RULE CITY CHARTER. MOTION PASSED UNANIMOUSLY.

6. LAND USE ACTIONS-None.

7. GENERAL ACTION ITEMS

7.1 Racial Equity Principles Discussion

City Manager Stroebel briefed the council on it the work. He gave tonight's agenda, background

and Brooklyn Park's Vision statement. He stated Strategic Management Coordinator Zach Kramka, Community Engagement Manager Josie Shardlow and REDI Manager Dr. Marcellus Davis would continue the briefing.

Strategic Management Coordinator Kramka briefed on defining race equity, revisiting the purpose of their work and principles being guidelines for the staff council and commissions, connected the work to the REDI River Map, an internal document that was used to initiate structure around the racial equity work; he stated the racial equity toolkit would follow the racial equity principles.

Manager Shardlow briefed on how they got to the principles and methodology to move forward with; theming the input; she highlighted the themes and stated Dr. Davis used the themes to draft the principles.

Dr. Davis briefed the council on the Racial Equity Principle #1-Equitably Distribute and Expand Power & Resources, #2-Make Data-Informed Decisions that Center Race, #3-Transform Systems Using Innovation and Courage, #4-Prioritize Racial Healing from Racial Trauma and Commit to Racial Justice, #5-Relationships with Community Members, in Particular, those Who have been previously ignored.

Dr. Smith briefed on the proposed Implementation Plan as it pertained to rolling out the Racial Equity Principles, Timelines, Sharing the principles at the Commissioners Orientation, with HRC and CLIC, and conversations with staff; branding and marketing strategy internally and externally; updating the Racial Equity Toolkit, the principle integrated into the RFCA documents and assess the implementation.

Council Chair Klonowski thanked staff for their work on the principles and City Manager Stroebel for making sure it continued moving forward.

Council Member Tran stated for the staff using the principles for the residents, what was missing were the residents and they should contribute to the principles and have a voice on the work.

Dr. Smith stated the document was an internal document for staff and council to help guide them in the work they did behind the scenes as they imbed other projects they had for the community.

She stated they always had opportunities for the community members to share in their interest, ideas, any concerns they might have regarding the work staff had and did. She gave an example, later this year as they worked toward improving the BP 2025 and working toward the BP 2030 goals. She stated that would be another opportunity for residents to share with staff on any additional thoughts. She stated the REDI Roadmap was work they needed to do too and would be another opportunity for the community to share any concerns they might have.

Council Member Tran thanked staff for the work. She stated the Asian American community had reached out to her on things going on under the radar. She stated there were victims of anti-Asian crimes and never reported to authorities and happened in the city. She stated the victims had limited language barriers such as new immigrants, fear of not knowing the system and fear of if they were reported they got revenge. She stated they had reached out to her and hoped in the future they made good use of people with their contributions.

Dr. Smith stated some of the residents served on commissions and another reason why they shared that information in that capacity and trying to reach as many as they could.

Council Chair Klonowski thanked staff for their leadership in the work and advancing the city and bringing in the community especially HRC and CLIC, other stakeholders, staff and community at large. She stated it really helped shine a light on the important issues and showed that Brooklyn Park was taking them seriously.

7.1 MOTION MCGARVEY, SECOND ERIKSEN TO ACCEPT THE CITY OF BROOKLYN PARK RACIAL EQUITY GUIDING PRINCIPLES. MOTION PASSED UNANIMOUSLY.

9A COUNCIL MEMBER REPORTS AND ANNOUNCEMENTS

Council McGarvey stated he attended this weekend the League of Minnesota Cities Foundational course for Newly Elected Municipal Officials. He stated it was very valuable and pleased to know they had a resource like LMC at their disposal and found great value in attending the course.

Council Member Tran stated she wanted to share a resident's email asking questions of transparency to housing replacing using funds to replace windows. She stated on behalf of the resident's email, *"If you watch the council meeting on January 29 I am being labeled as a public attack on the employee. I don't know when that employee in BP was given immunity for no questions about their service or transparency of service. At the end of meeting during reports, labeled me as a public attack violating Roberts Rules. The last word will not be here, but the last word will be from a judge and court and I will testify or challenge that rule on that employee having immunity for not to be questioned about their service or transparency. I'm going to challenge it in court and even to the supreme court."*

Council Chair Klonowski asked if there are residents experiencing any anti-Asian violence, or other ethnic or violence, if the city had places on the city's website to indicate where to report it if they were feeling retaliation.

City Manager Stroebel recommended if there were potential hate crimes that took place to call 911 and reach out the police department. In addition to that, the Human Rights Commission Liaison Dr. Davis might shed some light on additional resources.

Dr. Davis stated the easiest thing to do was go to the Human Rights Commission on the city's website and read through some of the information. He stated they would see a form and contact numbers to get in touch with him to get guidance on how to put forth a complaint and go from there. He stated in addition to that he would connect with Council Member Tran to discuss those concerns she was seeing that was perplexing the community, especially the Asian community, so he could help provide guidance to the Human Rights Commission.

Council Member Tran stated the victims were new immigrants with no English and also feared talking to people not from the community. She stated that was why they just went to their Vietnamese community and the director just recently told her they don't know how to help those victims. She asked the director why they didn't call 911 and responded they didn't know about the privacy and let them go. She stated the victim needed interpreters.

9B CITY MANAGER REPORTS AND ANNOUNCEMENTS

City Manager Stroebel stated there would be a police officer's swearing in ceremony at 1pm on Thursday, CAC Garden View room.

He stated on Thursday evening was the Police Department Awards dinner and event at the CAC, Grand room

ADJOURNMENT - With consensus of the Council, Council Chair Klonowski adjourned the meeting at 7:08 p.m.

NICHOLE KLONOWSKI, COUNCIL CHAIR

DEVIN MONTERO, CITY CLERK

REGULAR BROOKLYN PARK CITY COUNCIL MEETING

Monday, February 26, 2024
6:14 p.m.

Brooklyn Park Council Chambers
5200 85th Avenue North

CALL TO ORDER - Mayor Hollies Winston

PRESENT Mayor Hollies Winston; Council Members Boyd Morson, Xp Lee, Christian Eriksen, and Nicole Klonowski; City Manager Jay Stroebel; City Attorney Jim Thomson; Community Development Director Kim Berggren; Finance Director LaTonia Green; Operations and Maintenance Director Dan Ruiz; Recreation and Parks Director Brad Tullberg; Police Chief Mark Bruley and City Clerk Devin Montero.

ABSENT: None.

REMOTE ATTENDANCE: Council Members Maria Tran and Tony McGarvey.

Mayor Winston read a statement relating to Council Members Tran and McGarvey attending the meeting remotely.

Mayor Winston opened the meeting with the Pledge of Allegiance.

2A RESPONSE TO PRIOR PUBLIC COMMENT

2B PUBLIC COMMENT

1. Howard Dotson. Stated he sent the Council an email regarding the January 8 Council and the exchange they had during public comment. He stated in the Council's rules said, "Council Members will not enter into dialogue with residents. Questions from the Council will be for clarification only." He stated that was not his experience on January 8. He asked the mayor and invited the mayor to offer him an apology.

Mayor Winston asked if he was airing a personal grievance.

Mr. Dotson stated he didn't believe so.

Mayor Winston stated that would be classified under personal grievance. He stated since Mr. Dotson invited him and the time before, he was making a personal grievance and casting dispersions. He disagreed with his characterization and there would be no apologies forthcoming. He stated he understood Mr. Dotson did send an email and threatened the city with the lawsuit. He stated Mr. Dotson had two lawsuits he brought against the city and those were 0-2 and believed if Mr. Dotson wanted to be litigious on taxpayer's dime that was a choice Mr. Dotson could make. He stated Mr. Dotson had every right to do that but an apology would not be forthcoming. Mayor Winston asked Mr. Dotson if he had anything else to add that was not a personal grievance, he was welcomed to speak.

Mr. Dotson stated he had had several questions about MN Acts Now and the \$120,000 that was returned to the city. He stated he had been advocating for justice for the former employees who went on WCCO sharing their concerns about wage theft. He stated he had shared his concerns about the quid pro quos, and this last year he had seen quid pro quos with MIB, Restorative Ministries and not that long ago he was at the DFL

African American caucus when he saw another quid pro quo playing out between the Samuels campaign and the chair of the DFL African American caucus.

Mayor Winston stated he muted Mr. Dotson because it was a personal attack.

2. Collette Guyott Hempel, 9277 Trinity Gardens. She stated her concern tonight was that the city commissions did what was need for the city and that took the direction of the Council. She stated she had asked a number of times, regarding asking for a parks and recreation referendum, regarding getting money for courts, teen center, and the possibility of a swimming pool because of the negative impact on minority groups.

She stated she had also spoken at Council meetings when many of the Council was absent regarding the Israel Hamas situation. She stated there were many things in the resolution that were not quite accurate. For one, Israel was wanting to have a two-state system back in 1944 when the Brits returned the land back to Israel, and for the Palestinians and the Jewish people to have that land back. Secondly, there was no report regarding the fact that in late 1960s, the attack by five countries on Israel, yet Israel prevailed, and all of the neighboring countries wanted to eliminate Israel. She stated since that time, they had gone through attacks by the Palestinian Liberation Army, Hamas, Hezbollah, and Houthi. She stated Hamas was the government of the Gaza strip and were considered a terrorist group. She stated the United Nations had 12 if not more, of their employees involved with the attack on children, families, teens, and people just at the music festival. She stated that people that knew who lived in Israel, knew that they had to have a cinder block room to try to stay safe from terrorist attacks that might occur at their individual places.

She believed that the Human Rights Commission could focus on the Osseo School District not providing STEM after school activities to the kids south of 85th Avenue and were not providing for the disabled or senior citizens. She stated they could work on the slum landlord situation where the city had families that were living in one-bedroom apartments, which was overcrowded. She stated the whole area south of 85th Avenue, had clustered apartments and wished they would focus on problems in the city. She stated Deana Doely gave her life last week for the safety and protection of a resident and asked where the work session was and the acknowledgement as a city of that sacrifice she and the family made.

3. Cindy Hill, 9000 Telford Crossing. She congratulated the city for its Black History month celebration, it had last Friday. She stated the residents were 300 strong, in attendance that evening there was no mistake in the support and the love they felt for that important event. She stated it was supposed to go from 5 to 730 p.m. and when she left at 730 p.m. it was still going strong. She stated it was so nice to see the young kids, preteens, teens, adults, and seniors all together under one roof having a good time. She stated all the entertainment was excellent and the highlight of the evening was having the African Contemporary Dance Group, got all the people of all ages including the seniors up dancing.

She stated she had been advocating for a long time for the renovation of community center to be a more multipurpose space. She stated if there ever was a reason why they needed it, all they needed to do was to be in the building that night at the event. She stated she had always said that if city lived up to the first name of the building, which was, "community", they were that, that night for sure with all races and age groups,

having a great time together. She stated the saying, "If you build it, they will come" and did they ever come. She stated that was how they kept the community strong. She stated there were over 40 vendors and were busy, used every open space and needed more chairs and tables. She thanked Recreation and Parks Director Brad Tullberg and Youth Service Coordinator Pam McBride for being so quick to realize they needed those extra accommodations. She thanked the city, the workers of the city for doing an excellent job. She stated it was just the beginning and felt they needed to do more things like that and didn't have to be a holiday to make sure to stay strong as a community.

She stated one of the things she would like to add for next year was bus service for seniors and stated she would be willing to find the money to help provide the buses to pick them up because that part was missing. She stated when you get at a certain age, they didn't want to be driving at a certain time at night and could take that barrier away and would really be whole as a community.

Mayor Winston asked to give a round of applause for the Recreation and Parks team for making that happen, and an applause to the many volunteers, one of which was in the audience, Cindy Hill. He thanked everyone for all of the work done and felt like it doubled from last year. He stated the food was great and well run and was getting better every year and if it continued that pace, they would have some good problems to deal with. He stated it was a wonderful event and the entertainment was great. He stated it was successful last year but learned from a few errors last year and was getting better and better every year, which is what they looked for. He thanked the Recreation and Parks staff and volunteers and thanked the community for showing up.

3A. MOTION KLONOWSKI, SECOND TRAN TO APPROVE THE AGENDA AS SUBMITTED BY THE CITY CLERK WITH TABELING ITEM 10.1 INDEFINETELY.

Mayor Winston called for a roll call vote.

3A THE MOTION PASSED ON A ROLL CALL VOTE AS FOLLOWS: YES-TRAN, KLONOWSKI, MORSON, MCGARVEY, WINSTON: NO-LEE, ERIKSEN.

3B PUBLIC PRESENTATIONS/PROCLAMATIONS/RECEIPT OF GENERAL COMMUNICATIONS.

3B.1 Interview Applicants for Commissions.

Mayor Winston and Council Members interview applicants to fill current and upcoming openings on commissions.

3B.2 Recreation and Parks Advisory Commission 2023 Year-in-Review and 2024 Workplan.

Dwain Erickson, RPAC Chair, briefed the Council on the RPAC's 2023 Year in Review and 2024 Work Plan.

3B.2 MOTION KLONOWSKI, SECOND LEE TO ACCEPT THE RECREATION AND PARKS ADVISORY COMMISSION 2024 WORKPLAN.

Mayor Winston called for a roll call vote.

3B.2 THE VOTE ON THE MOTION PASSED ON A ROLL CALL VOTE AS FOLLOWS: YES-KLONOWSKI, LEE, ERIKSEN, MCGARVEY, TRAN, WINSTON; NO-NONE; ABSTAINED-MORSON.

4.0 MOTION LEE, SECOND ERIKSEN TO APPROVE THE FOLLOWING ADMINISTRATIVE CONSENT ITEM:

4.1 TO WAIVE THE READING AND ADOPT ON SECOND READING ORDINANCE #2024-1299 AUTHORIZING THE CONVEYANCE OF CITY OWNED REAL PROPERTY TO THE MINNESOTA DEPARTMENT OF TRANSPORTATION AND THE BROOKLYN PARK ECONOMIC DEVELOPMENT AUTHORITY.

4.2 TO WAIVE THE READING AND ADOPT RESOLUTION #2024-29 APPROVING A SITE PLAN REVIEW FOR THE CONSTRUCTION OF AN ADDITION TO AN EXISTING RESTAURANT AT 7749 ZANE AVENUE.

4.3 TO WAIVE THE READING AND ADOPT RESOLUTION #2024-30 APPROVING A SITE PLAN REVIEW FOR THE CONSTRUCTION OF A CAR WASH ON A PROPERTY ZONED PCDD.

4.3 TO WAIVE THE READING AND ADOPT RESOLUTION #2024-31 APPROVING A CONDITIONAL USE PERMIT FOR A CAR WASH AT 5909 96TH LANE NORTH.

4.4 TO APPROVE A TEMPORARY ON-SALE LIQUOR LICENSE FOR THE CHURCH OF ST VINCENT DE PAUL FOR THEIR AUCTION FOR EDUCATION TO BE HELD APRIL 20, 2024, AT 9100 93RD AVENUE NORTH.

4.5 TO FULLY RELEASE THE OLD REPUBLIC SURETY COMPANY BOND #7314181 (\$929,100.00), TO FULLY RELEASE THE PERFORMANCE BOND (\$48,900.00), TO PARTIALLY RELEASE THE DEVELOPERS' ESCROW (\$38,012.99) FOR A NEW TOTAL OF (\$25,000.00) FOR SUBSTANTIAL COMPLETION OF THE "169 LOGISTICS CENTER" PROJECT #22-111.

4.6 TO WAIVE THE READING AND ADOPT RESOLUTION #2024-32 TO ACCEPT BIDS AND AWARD THE CONTRACT FOR THE 2024 BITUMINOUS OVERLAY PROJECT TO C.S. McCROSSAN CONSTRUCTION INC.

4.7 TO WAIVE THE READING AND ADOPT RESOLUTION #2024-33 ACCEPTING BIDS AND AWARDED CONTRACT IN THE AMOUNT OF \$996,240.10 TO NORTHWEST ASPHALT OF SHAKOPEE, MINNESOTA FOR 2024 MUNICIPAL STATE AID (MSA) WEST RIVER ROAD AND 73RD AVENUE MILL AND OVERLAY, CIP 4002-24.

4.8 TO WAIVE THE READING AND ADOPT RESOLUTION #2024-34, ACCEPTING BIDS AND AWARDED CONTRACT IN THE AMOUNT OF \$3,251,870.76 TO R.L. LARSON EXCAVATING, INC. OF SAINT CLOUD, MINNESOTA FOR 2024 STREET RECONSTRUCTION PROJECT, CIP 4003-24.

4.9 TO WAIVE THE READING AND ADOPT RESOLUTION #2024-35 TO ACCEPT BIDS AND AWARD CONTRACT FOR THE SANITARY SEWER TELEVISIONING AND CLEANING TO PIPE SERVICES CORPORATION.

4.10 TO WAIVE THE READING AND ADOPT RESOLUTION #2024-36 APPROVING THE BID AWARD FOR THE 2024 VEHICLE HOIST REPLACEMENT AT CENTRAL GARAGE, BAY #2 TO ZAHL MAINTENANCE COMPANY IN THE AMOUNT OF \$81,722.00.

4.11 TO WAIVE THE READING AND ADOPT RESOLUTION #2024-37 TO ACCEPT CHANGES TO THE PROCUREMENT PURCHASING MANUAL.

Mayor Winston called for a roll call vote.

4.0 THE VOTE ON TH EMOTION PASSED UNANIMOUSLY ON A ROLL CALL VOTE AS FOLLOWS: YES-LEE, ERIKSEN, MORSON, MCGARVEY, TRAN, KLONOWSKI, WINSTON; NO-NONE.

5. PUBLIC HEARINGS-None.

6. LAND USE ACTIONS-None.

7. GENERAL ACTION ITEMS

7.1 Second Reading of an Ordinance to Consider the Recommendation of the Brooklyn Park Charter Commission to amend Charter Chapter 4, Section 4.03 of the Home Rule City Charter.

Charter Commission Vice Chair Barbara Bor briefed the Council on the Ordinance to amend Charter Chapter 4, Section 4.03 of the Home Rule City Charter.

Council Member Klonowski stated the Council asked the Charter Commission to help the Council solve a problem they saw which was undo expense and long periods of time where there were vacancies on Council. She stated, currently as it stood with the Charter, if it was a year or under, the Council was able to appoint someone to serve. She stated the Council asked for if it was two years and under for that same ability. She stated the amendment as it stood, instead of having the ability for the Council to pull someone off a Commission to serve in an empty spot, it would instead take whoever had more than 50% at the Primary election who was declared the winner. She stated she didn't know if that was exactly the spirit of what the Council had asked for. She stated when she read the amendment, saw there was work put into it, understood the arguments for it, but didn't know it fit with the spirit of what the Council was asking for.

Vice Chair Bor stated the commission vote was 5 to 1 when it was brought back to the Council. She stated the commissioners were opposed to appointments and a lot of discussions around the whole democratic process. She stated it was it was a high value they needed to represent the city and that's how it evolved to still being a special election and not an appointment. She stated like RCV, which had been raised as a question, they ended up following a solution of if it was 50 percent plus resulted in that person automatically becoming the representative to the Council or mayor and was immediate. She stated the commissioners consulted with legal, Administration and looked at other cities on what they did and what the commissioners came up with as the amendment.

City Attorney Thomson stated the amendment might not have gone as far as some Council Members would want. It did take a step and if the Council still felt they would like the Charter Commission to consider the amendment further, the Council could do that.

Council Member Lee stated he accepted the commissions conclusion on appointees if the commission felt it was not necessary and not part of the democratic process. He stated he understood it and if most of Council wanted the commission to take another look at it that is on the Council to vote for it. He stated he also reMembered the idea of having 50% plus candidate of the primary declared the winner as part of the original conversations and good with it. He stated that the Council at least had that to move forward to help alleviate some of the costs and some of the process and was a good proposal.

Council Member Morson asked the Council Members what was missing and what they thought was more needed in the language to solidify their confidence in the effort.

Council Member Klonowski stated her argument was that she didn't think it had enough of what the Council was asking for. She stated it did follow logic of ranked choice voting that was to suggest they would all believe ranked choice voting was the right way to go. She stated many of the Council Members went through primary elections and someone might have had 50% or higher and were not the ones sitting in those chairs right now. She stated it was not a perfect solution and when she sat through the long conversations about it, there was great debate and arguments on both sides but didn't feel it hit the spirit of what the Council was looking to do. She stated their request was to consider an appointment from the Council voting on someone filling a spot under two years. She stated, her opinion, it was not close to that as she had hoped for.

Mayor Winston agreed with Council Member Klonowski, when they had under two years, they wanted a full Council and want each district to have full representation. He stated sometimes when there was a primary, that pushes it back, additionally, just the cost of it, and many times had low turnout and was very difficult to get the word out around them and might not be as representative as they thought. He stated he would look for a solution that was closer to allowing the Council to have a full Council as much as possible because the work needed to be spread out and was unfair to the districts. He stated things happened but unfair when they went for long periods of time without full representation and needed to have both voices. He stated his general instinct would be someone appointed under two years and everyone having a vote, still representative portion of did represent the will of the people. He stated it was an operation thing and the Council wanted to have all hands-on deck. He stated many of the Council Members recall when they did not have a full Council and are happy when they had a full Council.

Council Member Eriksen stated he saw the merits on either approach, on the democracy question and the full Council question and reMembered the conversation they had. He stated he imagined a middle path assuming when they had to have a unanimous vote tonight, if the middle path was an appointment until the special election could be held. He gave an example when Council Member Pha, now Senator Pha left office, there was an 8-month gap. During the 8-month gap before they were able to seat Council Member McGarvey and during that 8-month gap the West District was underrepresented. He asked they could have a place holder appointment until such time an election could occurred.

Mayor Winston stated he liked that approach and made sense to him, full representation and the democratic principle was still respected. He asked the city attorney if the Council wanted to approach it from asking the Charter Commission to take that compromised approach into account, what would be his suggestions in terms of a motion.

City Attorney Thomson stated they could do both. They could adopt the amendment before Council and give further direction to the commission to look at it or the Council could send it

back without passing the amendment. He stated he did know the option of an appointment during a time of a vacancy until a special election occurred was an option and was discussed by the charter commission. He stated it was not the one they picked, and the amendment tonight was the one they picked. He stated it was not a full solution and didn't think to the issue the Council presented. He stated the amendment went some way to speed up the process when there was vacancies because the problem that happened when Council Member Pha left, they had two elections, a primary and special and could only do them on certain days of the year because it changed. He stated it was up to the Council, whether to take the small step and give further direction or ask the Charter Commission to look at it again without adopting the amendment.

Mayor Winston stated he was not comfortable as it is written and would ask the commission to take it back and make it approach the compromise that Council Member Eriksen put forth.

Council Member Lee thought it was awkward to send it back to have the commissioners rewrite what the Council wanted. He stated that if everyone was onboard tonight with the compromise, to an appointee until the special election, asked if they could make it a friendly amendment to the motion and vote on it.

City Attorney Thomson stated the Council couldn't do that. He stated there were only certain ways to amend the Charter, and tonight was by unanimous consent, but it had to come from a recommendation from the Charter Commission. He stated there were other ways. The city Council could initiate the charter amendment, but they couldn't do it amending the amendment before them by unanimous vote because that was not a process that was allowed.

7.1 MOTION WINSTON, SECOND TRAN TO TABLE IT AND HAVE THE CHARTER COMMISSION CREATE AN APPROACH THAT APPOINTS IF IT IS UNDER TWO YEARS THAT THE CHARTER COMMISSION HAS THE CITY COUNCIL VOTE TO APPOINT SOMEONE UNTIL THE SPECIAL ELECTION OCCURS AND CREATE THE REMAINDER OF LANGUAGE FROM THERE.

At 8.00 Council Member Tran departed the meeting.

Mayor Winston called for a roll call vote.

7.1 THE VOTE ON THE MOTION PASSED ON A ROLL CALL VOTE AS FOLLOWS: YES- ERIKSEN, MORSON, MCGARVEY, KLONOWSKI, LEE, WINSTON; NO-NONE.

7.2 Request by Council Member Morson to Travel to and Attend the National League of Cities Congressional City Conference from March 10-14, 2024.

City Manager Stroebel briefed the Council regarding Council Member Morson's request to Travel to and Attend the National League of Cities Congressional City Conference from March 10-14, 2024.

Council Member Klonowski asked if a Council Member was attending the event.

City Manager Stroebel stated Council Member Tran was attending, and the Council previously approved that conference.

Council Member Klonowski asked if the Council typically sent two Council Members for that

event.

City Manager Stroebel stated he was trying to recall if Council Members were sent to same conference. He stated in the past there had been a staff Member and Council Member attending a conference.

7.2 MOTION KLONOWSKI, SECOND ERIKSEN TO TABLE ITEM 7.2 INDEFINETELY.

Mayor Winston called for a roll call vote.

7.2 THE MOTION PASSED ON A ROLL CALL VOTE AS FOLLOWS: YES-MCGARVEY, KLONOWSKI, LEE, ERIKSEN; NO-MORSON; ABSTAINED-WINSTON.

8. DISCUSSION ITEMS

8.1 Discuss Implementation of Youth Group Violence Intervention

Police Chief Mark Bruley briefed the Council on the Implementation of Youth Group Violence Intervention. He briefed on the Goal, Current Strategies to Combat Violent Crime, Opportunities, Direction We are Going, Grant, What Does it Look Like, Advantages to Infusing the Work within PD and What Intervention Might Look Like.

Council Member Morson ask about the restorative justice.

Chief Bruley stated restorative justice processing and gave an example, of going to the individual who might get caught up in a stolen vehicle situation, but the data showed they had seen him running away, involved in minor thefts, and now stealing a vehicle and saw the people they were around, and known gang members. Instead of looking at the criminal justice system they gave him the crossroads to talk to him through and identify what kind of processing he needed. Mentorship, food, and sometimes not have family at home and couldn't expect a 15-year-old to show up at school or not get involved in a gang type activity. He stated it was the basic needs they were addressing, looking at the youth's life and look at what was the missing element they could connect the youth with which was the restorative process.

Council Member Eriksen stated it was work a lot of people hoped for and dreamed about. He stated many police departments seemed reluctant or scared to venture in those things, like the alternative response teams and appreciated the forward thinking and courage to try what hadn't been tried before.

Chief Bruley stated there would be some criticism. He stated there was a group of people that believed the work intervention could only be done by community members and could not be connected to the police department because the police inherently suggested there was mistrust and bad intent. He believed that was something they could overcome. He stated there would be youth if they saw someone doing that work that represented the police, being some barrier to that but believed they could overcome it by building relationships with them. He stated the program was built on connecting and building relationships with youth that could overcome the barrier that somehow the police encompassed some level of mistrust. He believed the police department had risen above that when they saw the level of trust they had in the community and when they saw the survey results from the community. He stated when going out and talking to the community it was a very high level of trust. The youth and schools at some level demanded the SROs return to the schools. He stated they wanted the SROs, who were confidants they

trusted to have in the schools and felt better when the SROs were in the schools. He stated they were well positioned to lead in that work and thought that work was the future and people understood they wanted the best outcomes for the community and started with programs like that.

Council Member Eriksen stated he had seen it in other communities where they had tried the community-based interrupters, regardless how well intentioned they were and how well resourced they were, there seemed to be a competition mentality or an instability in the work that kept popping up and thought it was worth trying that way. He there were many violence interrupters they tried to use in the last 10 years, which was 5 or 6.

Chief Bruley stated they were well intended and had been great groups but never seemed to end well. He stated the restorative justice model was better suited for the community

Council Member Morson stated there were some people saying the community organization might feel the police was not the ideal place in community. He stated he supported the community because he represented the family innocent project and knew there was a place out there for that to happen to partner with policing so both of those components could work. He stated he supported the approach. He also knew the community had a different connection than the police did that could bring both together to provide a better solution and a pathway forward for restorative justice and removing the punishment from those kids engaged in mischief early on that might complicate their lives later.

Chief Bruley stated there was a role for the community and would be community-based interrupters that would be contracted and would be used to do the work. He stated they would report back to a manager and much more tightly managed. He stated they would be from the community and would be community intervention workers similar to what they were using now.

Mayor Winston stated he heard feedback from community members that wanted it outside of police. He stated when looking at the city, looking at the Council, the way they were doing things and even the reputation of the police, didn't always have to be the outsiders, meaning, black, immigrant people of color communities. He stated there was sometimes an assumption they would forever be outsiders and needed to have an outside voice that represented them. He stated when looking at the incoming class of police officers, in the city, had 50% or 60% represented and had people from different religious backgrounds represented. He stated it was a challenge to all communities to realize that when it came to democracy and the city, had a place as someone who was part of the government process apparatus. He stated they didn't have to be an outsider as there was an opportunity to come in and understand how that worked and at some point, become a decision maker at the highest level and impacting policy, He stated he would challenge people to see themselves that way as they did the program.

He stated when dealing with vendors, some information regarding youth or sensitive information, they could not share with those outside vendors. He thought the ability to move quickly and understood what was going on with youth communities and other communities and how that impacted youth to be able to share that information quickly and have an organization structure, that could work with other police departments and other organizations to share the information and react. He stated he saw it this summer, they would hear something happening in Brooklyn Center and now saw it happening in Brooklyn Park and be able to act on that information. He thought that would be a key piece to have that within the structure to share information quickly. He stated the public presence piece for him would be important in terms of police ensuring that as they brought in those contractors on, making sure the contractors had a

public presence. He stated some of those problem areas, they could ensure there was a presence and people felt safe knowing someone out there actively engaging.

He stated the third piece was the prevention piece, very often when looking at issues dealing with the city, they were looking at police responding to something, but as they began to push down crime statistics one of the best ways to push it down was the preventive aspect. He stated it was important as they began to get the information, build a repour and have presence. He stated it was not a one-year thing, in year 3 or year 4 they would have connections to where they could get ahead of things much earlier than they had in the past.

He stated on the violence intervention, his concern was the funding and said they would come back to Council. He thought it was great to hear the Council being onboard but thought there were a few things that needed to happen, and staff was already looking into it. What they could do with the legislators. He stated Hennepin County had some funding and encourage staff to follow up with them. He stated he would reach out to Commissioners and had to lean on the County on an issue they all shared on what funding mechanism they had to help the city fund it.

He stated when they Council said they supported it and there was the bill, was a gap, they were asking the Council if they were willing to make a decision to look at some things and say were they choosing this or choosing that. He stated for him it was clear, public safety was the first responsibility of the city but was a decision they had to make.

He stated in the police department, there had been an emphasis on prevention and was concerned about the youth angle, continuance of care and was a study being done at Hennepin County. He stated they talked about the alternative response team, which went out, if there were mental health calls that should not go to the police, sending social workers, mental health resources and was working. He stated the city had continuously focused on the prevention and the police department was doing a good job in terms of building a repour when they did have to respond they could address it. He stated the youth piece he was concerned on and rarely brought up was the youth continuance of care. He stated he knew there was a study being done in Hennepin County and one of the issues they dealt as a city and a lot of cities were dealing with was, if there was youth that was not quite committing behavior egregiously enough to go to one of the detention facilities many times those youth were going home. He stated there was not a facility to hold them and asked the County as they went through that process to work with the city as much as possible. He stated they realized as city if they had to host it and help lead it the city would do it, but they couldn't have any part of that chain, prevention, response and the holding youth accountable. He stated that holding youth accountable couldn't be missing and couldn't have one link and then all the sudden at the end it dropped. He stated he supported the program and believed it would have an outside impact. He stated he wanted the residents to understand, the police department couldn't do it alone. He stated the residents would need residents to make it clear they wanted the city to get support on that and residents had every right to request that support because they were paying for it. He stated they would continue to perform at a high level and he believed in the program and supported it.

9A COUNCIL MEMBER REPORTS AND ANNOUNCEMENTS

Council Member Morson stated he needed to let the residents know, that he was contacted by a Council Member who shared with him, she would not be coming back to the Council Chambers because she felt afraid, intimidated and bullied by members of the Council and city staff. He stated she had decided not to come back to the Council for those reasons and led him to a position to deal with those matters.

Council Member Klonowski wished a happy birthday to Chief Bruley.

Mayor Winston thanked city staff and volunteers that worked and led the Black History event. He stated it was well run, great overall and a great look for the city. He commented to the Human Rights Commission, he wanted to make it clear that he understood the passion behind the resolution. He stated from the Council's perspective, when hearing Chief Bruley talk about youth intervention, when hearing the Council trying to close a \$3.5 billion commercial property development gap, hearing about Council trying to remove disparities that had been in families for generations of poverty and even addressing domestic abuse at home because the police department was beginning to build better relationships with communities. He stated they were hearing more and more about those issues and the Council was going to be laser focused trying to address those bread-and-butter issues within the city and continued to keep that focus.

Council Member Lee wished everyone a happy Lunar New Year. He stated it was the year of wood dragon, a very powerful year with a lot of great energy. He wished everyone a happy Lunar New Year to everyone who celebrated it and wished everyone a great year of the dragon.

9B CITY MANAGER REPORTS AND ANNOUNCEMENTS

City Manager Stroebel stated a question came up when he was presenting a travel item earlier on the \$50 supplemental compensation pay whether it required a Council approval. He stated it was a separate resolution that was considered and passed by the Council at the first month of each year. He stated that resolution came before the Council on January 22 and passed. He stated it identified the activity and number of days for which the Council Member to be engage must be approved by the Council prior to the Council Member participation. He stated it did have to come to the Council before the \$50 supplemental pay kicked in.

He stated the was no Council meeting next Monday. He stated typically it would be a work session night but because of Presidential Nomination Primary election on Tuesday, they will not have Council meetings traditionally the day before election day at the request of the Council.

He stated on Thursday, March 7 in the morning was a real estate forum at Edinburgh USA and on the same night was the CAC improvements community conversation at 630pm in the Garden View room.

10. WORK SESSION – Recess to Room A203

At 9:09 p.m. Mayor Winston called for a recess and stated the work session items would be held in Room A203.

At 9:22 p.m. Mayor Winston reconvened the meeting.

REMOTE ATTENDANCE: Council Member Tony McGarvey.

Absent: Council Member Maria Tran.

10.2 Discussion on Banking and Trust/Custody Request for Proposal (RFP).

LaTonia Green, Finance Director, briefed the Council on the Banking and Trust/Custody Request for Proposal. She briefed on the purpose, Banking Services and Trust Custody RFPS, Necessary Services Bank RFP, Trust/Custody RFP and Council input.

Council Member Morson asked if they considered a minority bank.

Finance Director Green stated as part of the RFP a minority bank would be able submit an RFP to the city like any other bank would.

Council Member Morson asked how much the banks were willing to contribute to the city's effort by holding the city's funds and giving back to the community to help the community out for being the banker of choice.

Council Member Klonowski stated she spoke to Director Green about the supplier diversity and some indication they worked on what their staffing levels for women and BIPOC community and whatever their diversity qualifications would be.

Council Member Eriksen suggested asking the banks to describe one or two projects they had invested in that were risk tolerant or an investment in an organization that might not be a traditionally sought after project.

Mayor Winston suggested asking the banks if they knew about the Brooklyn Park Small Business Center and what they saw their relationship being with that facility.

City Manager Stroebel asked if they had access and if it was public where their portfolio of loans was to small businesses, residential and if there were any demographics on the loans.

Director Green stated the banks did have reports for the public and was how they got tagged as not meeting those requirements. She stated if the Council wanted to know where they stood on that, she could pose that question and could also show if they were supportive to supporting some riskier projects.

Council Member Lee stated he would like to see in the proposal from the financial institutions to put a package together on how they could help a city grow. He stated US Bank was big, but did they have a focus on the city, but came with a lot of great bells and whistles and efficiencies and would like to see what they were giving the city versus another financial institution that might have a more focus on helping the city through their work.

Finance Director Green stated once she had all those questions from Council and Dr. Davis, she would come back and ask the Council if those the questions they wanted to ask.

Council Member Morson asked how they would send out the RFPs to the potential bankers.

Finance Director Green stated they would post it in the official newspaper and the city's website. She stated they could also ask the financial institutions to respond to the RFP.

Council Member Morson stated he wanted the opportunity to be available to anyone and if needed to use a bigger publication to attract more people or businesses. He stated that was an idea because not everyone would read the Sun Post newspaper, such as Wells Fargo and anyone else not paying attention the Sun Post newspaper where they could compete for those opportunities.

Mayor Winston suggested reaching out to some of the locally banks. He stated the banking sector was not a giant sector and was not like a fast-food place on every corner as there were a limited amount of them. He suggested looking at the midsize banks, banks in the city and send emails and letting their leadership know the city had an RFP. He thought the companies were probably scanning newspapers on a regular basis if they were interested in getting into the field of work.

Council Member Lee asked if the credit unions were part of the RFPs for the size of the city.

Finance Director Green stated there could be some credit unions that would apply, as long as they could meet the minimum requirements the city had. She stated she was skeptical with dealing with credit unions because they were now just getting into having the full insurance. She stated that also could be said for a new bank just starting out too as long as they were told of the city's needs and if they could meet those needs could have a fair chance and opportunity to be a competitor.

Mayor Winston suggested contacting the Chamber the city belonged to and letting them know about the RFP to share it within their network. He stated there might be small businesses in that network or the Chamber could send it out to the bank that were Members of the Chamber.

ADJOURNMENT - With consensus of the Council, Mayor Winston adjourned the meeting at 9:36 p.m.

HOLLIES WINSTON, MAYOR

DEVIN MONTERO, CITY CLERK

REGULAR BROOKLYN PARK CITY COUNCIL MEETING

Monday, April 22, 2024
6:28 p.m.

Brooklyn Park Council Chambers
5200 85th Avenue North

CALL TO ORDER - Mayor Hollies Winston

PRESENT Mayor Hollies Winston; Council Members Xp Lee, Christian Eriksen, Tony McGarvey and Nicole Klonowski; City Manager Jay Stroebel; City Attorney Jim Thomson; Community Development Director Berggren; Finance Director LaTonia Green; Operations and Maintenance Director Dan Ruiz; Recreation and Parks Director Brad Tullberg; Police Chief Mark Bruley and City Clerk Devin Montero.

ABSENT: Council Member Boyd Morson

Mayor Winston read a statement regarding board members meeting via interactive technology.

PARTICIPATING REMOTELY: Board Member Maria Tran.

Mayor Winston opened the meeting with the Pledge of Allegiance.

2A RESPONSE TO PRIOR PUBLIC COMMENT

City Manager stated there were three public comments at the April 8 Council meeting. Tracy Winters, regarding restrictions on rental properties and that was an item previously discussed at the EDA meeting last August and would be put on the EDA agenda for May 20; Ms. Guyotte Hempel raising concerns regarding considerations with chickens within the city and she also provided input encouraging the city to build more gyms and a swimming pool within the community; and Mr. Dotson and not needing a response tonight.

2B PUBLIC COMMENT – None.

Council Member McGarvey stated he would like to amend the agenda and have Item 4.13G removed to add more specific details to the minutes.

3A. MOTION WINSTON, SECOND KLONOWSKI TO APPROVE THE AGENDA AS SUBMITTED BY THE CITY CLERK WITH REMOVING ITEM 4.13G TO UPDATE THE MINTUES IN A MORE DETAIL FASHION.

Mayor Winston called for a roll call vote.

3A. THE MOTION PASSED UNANIMOUSLY ON A ROLL CALL VOTE AS FOLLOWS: YES-TRAN, KLONOWSKI, LEE, ERIKSEN, MCGARVEY, WINSTON; NO-NONE.

3B PUBLIC PRESENTATIONS/PROCLAMATIONS/RECEIPT OF GENERAL COMMUNICATIONS

3B.1 Mayor's Proclamation Declaring the Month of May as "Older Americans Month" in the City of Brooklyn Park.

Mayor Winston read the proclamation declaring the month of May as “Older Americans Month” in the city of Brooklyn Park.

3B.2 Mayor’s Proclamation of May 1-May 31, 2024, as “Asian Pacific American Heritage Month” in the City of Brooklyn Park.

Council member Lee read the proclamation proclaiming May 1 through May 31, 2024, to be “Asian Pacific American Heritage Month” in the city of Brooklyn Park.

3B.3 2023 Police Department Annual Report.

Police Chief Mark Bruley presented the 2023 Police Department Annual report. He provided details on Community Survey Statistics, Racial Equity Dividends Index, Patrol Division, Crime Data, BP Crime Data, Use of Force, Citizen and Complaints, Hiring and Diversification, 30x30 program, Meet Some PD Staff, Drone Update Data, K-9 Unit Updates and Data, Investigations Data, Bitcoin Fraud Recovery Data, Community Health Unit Data, Support Services Division, 2024 Initiatives, Online Reporting data, BCA Task Force, Community Intervention Unit, Chief Multicultural Advisory Team.

3B.4 Community Long-range Improvement Commission 2023-2024 Annual Report and 2024 Work Plan.

Interim City Engineer Mitch Robinson introduced Tekoa Cochran, Community Long-range Improvement Commission Chair and Vice Chair John Schaefer and they presented the Community Long-range Improvement Commission 2023-2024 Annual Report and 2024 Work Plan.

3B.4 MOTION LEE, SECOND ERIKSEN TO ACCEPT THE COMMUNITY LONG-RANGE IMPROVEMENT COMMISSION 2024 WORK PLAN.

Mayor Winston called for a roll call vote.

3B.4 THE MOTION PASSED UNANIMOUSLY ON A ROLL CALL VOTE AS FOLLOWS: YES-KLONOWSKI, LEE, ERIKSEN, MCGARVEY, TRAN, WINSTON; NO-NONE.

4.0 MOTION LEE, SECOND KLONOWSKI TO APPROVE THE FOLLOWING ADMINISTRATIVE CONSENT ITEMS. (Item 4.13G was removed)

4.1 TO WAIVE THE READING AND ADOPT RESOLUTION #2024-59 TO ACCEPT BIDS AND AWARD CONTRACT FOR THE LARGE VALVE/MAIN REHABILITATION PROJECT TO DAVE PERKINS CONTRACTING.

4.2 TO WAIVE THE READING AND ADOPT RESOLUTION #2024-60 TO AMEND THE 2024-2028 CIP AND THE 2024 BUDGET AND APPROVE SUPPLEMENTAL LETTER OF AGREEMENT #12 WITH BOLTON AND MENK, INC., TO PREPARE PLANS AND SPECIFICATIONS FOR THE WINNETKA AVENUE / RUSH CREEK REGIONAL TRAIL UNDERPASS PROJECT.

4.3 TO WAIVE THE READING AND ADOPT RESOLUTION #2024-61 TO APPROVE MNDOT AGREEMENT NO. 1055158 FOR INFRASTRUCTURE INVESTMENT AND JOBS ACT DISCRETIONARY GRANT ASSISTANCE.

4.4 TO WAIVE THE READING AND ADOPT ON SECOND READING ORDINANCE #2024-1300 ADDING CHAPTER 42 TO THE BROOKLYN PARK CITY CODE, TITLE III, ADMINISTRATION, TO ESTABLISH A LOCAL HOUSING TRUST FUND AND AUTHORIZE STAFF TO SUBMIT A REQUEST FOR PROPOSAL FOR STATE MATCHING FUNDS.

4.4 TO WAIVE THE READING AND ADOPT RESOLUTION #2024-62 APPROVING THE ALLOCATION OF LOCAL HOUSING AID TO THE LOCAL HOUSING TRUST FUND.

4.5 TO WAIVE THE READING AND ADOPT RESOLUTION #2024-63 APPROVING STAFF TO ENTER INTO THE 2024-2025 AGREEMENT WITH THE LAW ENFORCEMENT LABOR SERVICES UNION, LOCAL 429.

4.6 TO WAIVE THE READING AND ADOPT RESOLUTION 2024-64 FOR THE APPROVAL OF SITE PLAN REVIEW FOR THE REMOVAL OF A PORTION OF THE EXISTING PARKING LOT AT 9201 75TH AVENUE.

4.7 TO WAIVE THE READING AND ADOPT RESOLUTION 2024-65 FOR THE APPROVAL OF A CONDITIONAL USE PERMIT FOR AUTO ORIENTED REPAIR SERVICES AT 8557 WYOMING AVENUE N # 4.

4.8 TO WAIVE THE READING AND ADOPT RESOLUTION 2024-66 FOR THE APPROVAL OF A CONDITIONAL USE PERMIT FOR A COMMERCIAL INDOOR RECREATIONAL FACILITY OVER 2,450 SQUARE FEET AT 7115 NORTHLAND TERRACE.

4.9 TO WAIVE THE READING AND ADOPT RESOLUTION 2024-67 FOR THE APPROVAL OF SITE PLAN REVIEW FOR THE CONSTRUCTION OF AN ADDITION TO THE EXISTING STRUCTURE AT 8800 XYLON AVE N.

4.10 TO WAIVE THE READING AND ADOPT RESOLUTION 2024-68 FOR THE APPROVAL OF SITE PLAN REVIEW FOR THE CONSTRUCTION OF AN ADDITION TO THE EXISTING STRUCTURE AT 7500 BROOKLYN BLVD N.

4.11 TO WAIVE THE READING AND ADOPT RESOLUTION #2024-69 TO AMEND THE 2024 CITY OF BROOKLYN PARK BUDGET TO REALLOCATE APRA PROJECT BUDGET FUNDS FROM ECONOMIC INCLUSION TO TUITION FREE COLLEGE OUTREACH PROGRAM FOR \$59,040 AND ACCEPT \$30,000 TRANSFER FROM THE EDA WORKFORCE DEVELOPMENT BUDGET TO THE CITY'S ARPA BUDGET FOR THE TUITION FREE COLLEGE OUTREACH PROGRAM.

4.12 TO WAIVE THE READING AND ADOPT RESOLUTION #2024-70 AUTHORIZING STAFF TO ACCEPT GIFTS OF REAL AND PERSONAL PROPERTY PURSUANT TO MINNESOTA STATUTES, SECTION 465.03.

4.13 TO APPROVE THE MINUTES OF THE BROOKLYN PARK SPECIAL CITY COUNCIL MEETING OF JANUARY 29, 2024 AS PRESENTED BY THE CITY CLERK.

4.13 TO APPROVE THE MINUTES OF THE BROOKLYN PARK SPECIAL CITY COUNCIL MEETING OF FEBRUARY 5, 2024 AS PRESENTED BY THE CITY CLERK.

4.13 TO APPROVE THE MINUTES OF THE BROOKLYN PARK CITY COUNCIL MEETING OF MARCH 11, 2024, AS PRESENTED BY THE CITY CLERK.

4.13 TO APPROVE THE MINUTES OF THE BROOKLYN PARK CITY COUNCIL MEETING OF MARCH 25, 2024 AS PRESENTED BY THE CITY CLERK.

4.13 TO APPROVE THE MINUTES OF THE BROOKLYN PARK SPECIAL CITY COUNCIL MEETING OF APRIL 1, 2024 AS PRESENTED BY THE CITY CLERK.

4.13 TO APPROVE THE MINUTES OF THE BROOKLYN PARK BOARD OF APPEAL AND EQUALIZATION MEETING OF APRIL 8, 2024 AS PRESENTED BY THE CITY CLERK.

4.13 TO APPROVE THE MINUTES OF THE BROOKLYN PARK SPECIAL CITY COUNCIL MEETING OF APRIL 15, 2024 AS PRESENTED BY THE CITY CLERK.

Mayor Winston called for a roll call vote.

4.0 THE MOTION PASSED UNANIMOUSLY ON A ROLL CALL VOTE AS FOLLOWS; YES-LEE, ERIKSEN, MCGARVEY, TRAN, KLONOWSKI, WINSTON; NO-NONE.

5. PUBLIC HEARINGS

5.1 Public Hearing for Vacation of Drainage and Utility Easement - Edinburgh Centre Drive.

Interim City Engineer Mitch Robinson briefed the council on the vacation of drainage and utility easement - Edinburgh Centre Drive.

Mayor Winston opened the public hearing to consider the vacation of drainage and utility easement - Edinburgh Centre Drive.

The following individuals addressed the council-None.

Mayor Winston closed the public hearing and returned the item back to the table for consideration.

5.1 MOTION KLONOWSKI, SECOND TRAN TO WAIVE THE READING AND ADOPT RESOLUTION #2024-71 VACATING ALL THAT PART OF THE DRAINAGE AND UTILITY EASEMENT AS SHOWN ON LOT 3, BLOCK 1, EDINBURGH CENTRE THIRD ADDITION (EXCEPTING THE SOUTHEASTERLY 10 FEET THEREOF), ACCORDING TO THE RECORDED PLAT THEREOF, HENNEPIN COUNTY, MINNESOTA

Mayor Winston called for a roll call vote.

5.1 THE MOTION PASSED UNANIMOUSLY ON A ROLL CALL VOTE AS FOLLOWS: YES-ERIKSEN, MCGARVEY, TRAN, KLONOWSKI, LEE, WINSTON NO-NONE.

5.2 NorthPark Business Center Alternative Urban Areawide Review (AUAR) Update.

Planning Director Mogush briefed the council on the NorthPark Business Center Alternative Urban Areawide Review (AUAR).

Mayor Winston opened the public hearing to consider the NorthPark Business Center Alternative Urban Areawide Review.

The following individuals addressed the council:

1. Bonnie O'Brien, 8203 109th Place N. City of Champlin. Concerns with the development. Stated she lived directly across the street from the development and when she moved in her house, she got to look at corn fields all day and now looking at buildings. She had questions and was not sure if the city of Champlin had questions too.
 - a. Asked if had retail, and it had 4 retail buildings going up and asked what the buildings were.
 - b. If they were strip malls or individual businesses.
 - c. What kind of retail were they talking about.
 - d. What were the hours going to be.
 - e. There was a gas station supposed to be at the corner. What are those hours. Is it a 24/7 gas station.

She stated it raised concerns for her with all the traffic going in there. She stated the only way into that piece of the project was one street, which was Xylon Lane and was a long way from the corner. She stated it was right across the street from her and she lived on the corner of Xylon Lane and 109th Avenue. She stated if that was the only way in that parcel there was going to be a lot of traffic and she was going to hear it 24/7.

She stated she was concerned that it said there would be restaurant there and asked what the restaurant was and what were the hours. If it was normal business hours and open until 2am. She stated there was a business center directly across the street and asked about those hours, the lights and the light pollution and the amount of vehicles. She stated she went through the entire presentation and read a lot about the company that did all the traffic and said it would normally have 7 tractor trailers on the street during day. She stated it was not true as she worked from home for the last nine years, and seen it, listened to it, and felt it every day.

She asked when the construction would start and what were the quiet hours. She stated in Champlin, they couldn't start construction before 7am and all last summer while they built the center point energy, she woke up at 5:45am to a lot of the truck's beeping sounds while going backing up. She stated it was not a fun summer for her and her house was full of dirt from all that happening. She asked, once the construction began, what were the quiet hours going to be because it was early in the morning to listen to that noise.

Planning Director Mogush stated that in terms of the specific questions on what was going to be there, what are the business going to be, what will the buildings look like, where are all the accesses and all of those details, the AUAR did not get into that level. He stated it estimated a number of square feet of development that would happen, analyze all the impacts based on that and once the specific development was proposed, which, hadn't been yet, that was when they went through the usual site plan review process that they would for any other development proposal. He stated there weren't answers to those questions yet because the developer had not proposed anything specific yet. He stated, all the residents and council had communicated very clearly of the community's desire for more sit-down restaurants in the community and was not part of the AUAR document. He stated the quiet hours were very similar to what Champlin had at 7am.

Mayor Winston stated that as developers narrowed down what to build asked what was the

process for that so that residents and the city could have an understanding of how that process worked and what input they might have.

Planning Director Mogush stated when the developer was ready to submit a specific development proposal for the area, at minimum, it would require a site plan review application, and required a public hearing before the Planning Commission and then the subsequent consideration by the city council. He stated the council had the final say on approving or denying the site plan review applications and other associated land use applications. He stated the public hearing held at the planning commission related to that application and was advertised in the same way as any other public hearing that was geographically based, and went to all properties within 500 feet including those that crossed the city boundary.

Mayor Winston stated it tonight wasn't the only opportunity to track and if Ms. O'Brien had concerns to raise those concerns.

5.2 MOTION WINSTON, SECOND KLONOWSKI TO CONTINUE THE PUBLIC HEARING REGARDING THE FINAL ALTERNATIVE URBAN AREAWIDE REVIEW (AUAR) UPDATE FOR NORTH PARK BUSINESS CENTER UNTIL MAY 28, 2024 AT 6:00 P.M. IN THE CITY COUNCIL CHAMBERS.

Mayor Winston called for a roll call vote.

5.2 THE VOTE ON THE MOTION PASSED UNANIMOUSLY ON A ROLL CALL VOTE AS FOLLOWS: YES-MCGARVEY, TRAN, KLONOWSKI, LEE, ERIKSEN, WINSTON; NO-NONE.

6. LAND USE ACTIONS-None.

7. GENERAL ACTION ITEMS.

7.1 7.1 Consideration of Changes to Public Comment at City Council Meetings.

City Attorney Thomson briefed the council on the changes to Public Comment at City Council Meetings.

Mayor Winston if the council took the suggestions of the proposed changes for the public comment statement and if they outlined who could speak, what particular topic they could speak to and if they went off the grid with that, was there any means for the council to correct it and council able to say they were off topic.

City Attorney Thomson stated if the council set the rules and someone didn't follow the rules, they didn't have the right to continue speaking. He stated the other part of the rules that wasn't changing, did address speaking on other topics.

Council Member McGarvey asked what that would look like if someone was not following the rules repeatedly and if the police chief would be needed.

City Attorney Thomson stated he would not recommend that approach with the police chief. He stated most of the time people complied if they knew the rules if they didn't follow it and complied with the strong suggestion to stop. He stated the police were trained to monitor the situation and would handle it in an appropriate fashion and worst-case scenario would remove them peacefully from chambers.

Council Member Lee asked if they needed to clarify or define personal attacks a little bit more. He stated it didn't say it in the statement that was said by the council but puts the statement in rules of conduct. He asked if they should also add that statement and describe it more for the council's and public benefit.

City Attorney Thomson stated that comment statement was both in the public comment statement and in the new policy. He stated if the council wanted to define it better, it would be difficult. He stated one thing to be careful about was it had to be fair to everyone. If you have one person that did the personal attack and next week someone else did it, the council would have to treat them the same. He agreed it was a subjective phrase and was not sure they could define it better or not. He stated when he saw the phrase, makes personal attacks, was talking about verbal ones and didn't know if they were talking about disparaging. He stated he would need a better feel on what the council thought what it meant or give examples.

Council Member Lee suggested personal attacks unrelated to city council duties or roles and responsibilities.

Mayor Winston stated if they added to public comment didn't think the council should be encouraging or allowing people to make personal attacks. He thought they needed to limit it to topics at hand or policy in general. He didn't think the council wanted to get too specific on language as they knew what personality grievances, personal attacks and political endorsements for campaign purpose were. He felt they were clear cut and it was the enforcing part and the proposed changes was helping the council narrow it down.

Council Member McGarvey thought if they could somehow get that public comment period for commenting on things that pertained to city business somehow closer to each other in the introduction piece that was often read. He stated then they could say it didn't have to do with city business and to wrap it up and would put the two in same frame. He asked what personality grievance was.

City Attorney Thomson stated they could move that up further so there was no spatial gap. He stated he understood it to mean; can make a grievance not just personality of council members but personality of someone else. He stated personal attack was more confrontational and personality grievance was less than that. He stated to keep in mind that residents, business owners, anyone had other ways to address the council. He stated it was the opportunity for the council to set who they wanted to hear from and what they wanted to hear from them about as a council.

At 8:11 p.m. CM Tran departed the meeting.

At 8:12 p.m. CM Tran entered the meeting.

City Attorney Thomson stated the council was not prohibiting others from commenting, talking or getting in touch with the council. He stated that was why councils had public comment to give someone an opportunity to talk to the council as the city council and council got to set the rules they wanted to set for that type of communication to the council.

Mayor Winston stated he felt comfortable when it said, provides an opportunity for Brooklyn Park residents and business owners of Brooklyn Park to address the council about matters relating to city business not otherwise on the agenda. He felt it narrowed it down to say it had to be relevant to city business.

Council Member Lee suggested moving the 3 minutes line up into or after the 15-minute line, and commentators were limited to 3 minutes. He stated it made him think of the situation he had been in his first year. There was an issue in the community where a local organization had organized people to come and speak during the public comment period but was on the agenda and there was a lot of them. He suggested limiting it to 15 minutes total or as adjusted by the mayor because there might be a situation that needed to go over. He stated there was 10-12 people who wanted to comment on an issue outside the agenda and that situation got heated toward the end when council wanted to end the public comment period.

Mayor Winston asked if it could be limited to 15 minutes.

City Attorney Thomsons stated it was normally 15 minutes and in that situation the council could add something that said with the discretion of the council, it could be expanded if need be. He stated he could come up with something to address that assuming they were residents and business owner and related to something of the city and could be addressed in the unique situation it happened.

Council Member Eriksen stated he also thought about what Council Member Lee referenced about the comment period going long and the mayor pro tem clearing the chambers. He stated if he was not mistaken, any council member could have made a motion to extend it. he stated the council could go so far to override the mayor and there was no limit to what the council could do.

City Attorney Thomson stated it was a policy, and better for the council as a group to make that decision. He stated the council didn't need to change statement, and inherent to the council that if it was running over, the council by consensus agreed to extend it by 10min because the number of people. He stated the council had the ability to do it on that night.

Council Member Tran stated residents in her district had been reaching out to her on the policy and want her to speak for them. She stated they wanted to hear or see the public comment made positive and thought the public comment period in general was an opportunity to give ideas to make the city better or safer for all. She stated if the council made a rule to just email or text then the public could not hear or not aware of those ideas. She stated they wanted to unite the people in the different community and different cities for public safety and all kinds of plans going on. She stated it would be barriers for people from other cities for the city to involved other cities. She stated the council was creating barriers and was not uniting people that way. She stated other people who were not Brooklyn Park residents had something to tell the council about something going on in the city and residents wanted to hear it. She didn't support that idea. She agreed about the if public commentators becoming violent or other situations then the council would have to have another way to deal with it, but if the commenter was just speaking even though people didn't want to hear the same thing repeated. She stated at council meeting they only had one or two and was not a lot and asked why not let the people speak what they wanted to say.

Mayor Winston stated there was a general consensus to move the 3 minutes up into the 15 minute portion and asked how that would be done.

City Attorney Thomson stated the statement itself could be move around. What he heard was to move under the statement, that said, "to address council about matters relating to city business and not otherwise on the agenda. It may not be used to make person attacks" and take the 15 minute phrase out of there and move it down where the 3 minute phrase was and say, it would

be limited to 15 minutes, and comments could only be for 3 minutes at a time. He stated he would move it to make the connection better and put the two time limits at the end. He stated that did not change the contents of policy itself. He stated if it was approved the agenda would be worded what they talked about.

7.1 MOTION LEE, SECOND KLONOWSKI TO APPROVE UPDATES TO THE COUNCIL MEETING CODE OF CONDUCT AND UPDATE THE PUBLIC COMMENT LANGUAGE ANNOUNCEMENT AT THE START OF CITY COUNCIL MEETINGS.

Mayor Winston called for a roll call vote.

7.1 THE MOTION PASSED ON A ROLL CALL VOTE AS FOLLOWS: YES-MCGARVEY, KLONOWSKI, LEE, ERIKSEN, WINSTON; NO-TRAN.

8. DISCUSSION ITEMS – None.

9A COUNCIL MEMBER REPORTS AND ANNOUNCEMENTS

Council Member Eriksen stated earlier today he had the privilege of being in Anoka with a group of Anoka Hennepin students who organized a rally and protest related to certain budget activities related to removing DEI and diversity and infinity group funding in that school district. He stated students from the Champlin Park High school took the lead in that work and led that event with a lot of power and dignity. He thought all of their parents and the community should be proud of them.

Council Member Tran stated two weeks ago she was invited to senior apartment and found out three residents were living in hazardous environment. She stated the staff and maintenance managers did not take responsibility and asked the residents to clean up the mold. She stated some had to go to the hospital for the mold and that was unacceptable.

She stated the weather was getting warmer and asked residents to go out and greet neighbors. She stated public safety between the community and people cost the city a lot more than people could imagine. The public safety cost the city one million a year. She stated people gave up on jobs and depended on housing and welfare because the work environments and hate crimes were bad and the children grew up with hate in school and become vulnerable to crime and violence and all kinds of negativity. She stated one way they could deal with that was by reaching out neighbors and building relationships and do better from there. She suggested reading a book, *Strangers in Their Own Land*, by Arlie Russell. She stated it was about our society dividing and would benefit by reading this book waking up from reality.

Mayor Winston Thanked Council Member Tran for bringing it to staff's attention and staff was working with the apartment to get it fixed. He thanked Council Member Tran for stepping in and advocating on behalf of residents in her district.

Council Member Lee stated he was at the rally in March for diversity equity and inclusion in Anoka and applauded the students, staff, parents and supporters. He stated the city was always lauding its diversity as strength and listed increased equity as a value. He stated the city was dedicated and committed in building inclusion and belonging and as the most diverse and the most engaged in the community. He asked all residents to continue to support diversity, equity, inclusion, and belonging not just in the city but everywhere. He stated everywhere they could touch, speak about and represent those values the city was proud of. He encouraged

everyone to do that because there were people that didn't support it, were organizing, and causing a lot of pain, suffering and creating an atmosphere not welcoming to the city's diverse communities. He also asked to get involved and support they youth, support each other and needed to be a beacon of what the residents were and what they could represent in the area.

Mayor Winston stated the council talked about it earlier today and talking about it on an ongoing basis were the legislative priorities for the city. He stated if people wanted more information they could go to www.brooklynpark.org/legislative-priorities. he stated a few things coming down the pipeline, was about the biodistrict in northwest part of the city, and development throughout the city. He thought that area could get 8,000 to 10,000 jobs. He stated they had some legislation for dollars around small businesses, work force development and tax increment financing packages which would allow the city to bring in businesses to the city, and much of the market rate workforce housing being asked and along with that came with amenities and restaurants. He stated they had legislation at capitol that was going through and encourage people to take a look at that site and reach out to the state senators and representatives and let them know how important that was because as they talked about the economic development piece this was to support all of that and made a big difference in terms of what people were asking for not only affects the quality of living but also economic development which had an impact in the relationship on reducing crime.

9B CITY MANAGER REPORTS AND ANNOUNCEMENTS

City Manager Stroebel stated there was no council next week as it was the fifth Monday. On Saturday, April 27, from 8 a.m. to 3 p.m. was the Special Materials Drop Off Day on Noble Ave Prescription Take Back Day, from 10 a.m. to 2 p.m. at the North Police Precinct; The Mayor's State of the City event was on May 9, at 6 p.m. at the community activity center.

ADJOURNMENT - With consensus of the Council, Mayor Winston adjourned the meeting at 8:38 p.m.

HOLLIES WINSTON, MAYOR

DEVIN MONTERO, CITY CLERK

SPECIAL BROOKLYN PARK CITY COUNCIL MEETING

Monday, August 5, 2024
6:08 p.m., Garden View Room

Community Activity Center
5600 85th Avenue North

CALL TO ORDER – Mayor Hollies Winston

PRESENT: Mayor Hollies Winston; Council Members Xp Lee, Boyd Morson, Maria Tran, Christian Eriksen and Tony McGarvey; City Manager Jay Stroebel; Assistant City Manager Dr. Angel Smith;; Program Assistant Katrina Doshier, Strategic Management Coordinator Zach Kramka, Michell Robinsons, Recreation and Parks Director Brad Tullberg, Fire Chief Shawn Conway, Police Chief Mark Bruley; Operations and Maintenance Director Dan Ruiz; Planning Director Paul Mogush, REDI Manager Dr. Marcellus Davis, and City Clerk Devin Montero.

ABSENT: Nichol Klonowski (excused).

Budget Advisory Commission: Chair Akeem Adeniji, Commissioners: Wolf Madsen-Forrest, Henry Blake, Theresa Ajiboye.

Charter Commission: Chair Dennis Secara; Commissioners Shamara Freema, Peggy Larkin, Susan Mabera, LaDawn Severin, Staff Liaison Devin Montero.

Community Long-range Improvement Commission: Commissioners Edna McKenzie, Theodosia Harris, Cindy Johnson, Nailah Hendrickson, Patrick Chittester, Umebe Onyejekwe, ; Staff Liaison Mitch Robinson.

Human Rights Commission: Chair Andrea Maikkula, Commissioners Nehemiah Garley, Mallory Knipe, Jen Best, Lacy Myrman, Staff Liaison Dr. Marcellus Davis.

Planning Commission: Chair Liam Cavin, Commissioners Kathy Fraser, Philip Gaye-Bai, Chukwunedu Arah, Maggie Borer, Shereese Turner, Liam Cavin, Staff Liaison Paul Mogush.

Recreation and Parks Advisory Commission: Chair Dwain Erickson; Commissioners Joshua Uloth, Doug Crandall, Taylor Murray, Judy Purcell, Miriam Osammor, Latrina Caldwell, Dwain Erickson, Deb Lande, Kellina Quigley, Staff Liaison Brad Tullberg.

NW Suburbs Cable Commission: Commissioner Hasit Parmar.

Watershed Commission. Commissioner Steve Antolak

B. GENERAL INFORMATION

B.1 Commission Recognition Dinner

At 5:45 p.m. the Council, Commissioners, and staff Liaisons had dinner.

At 6:04 p.m., Mayor Winston welcomed the Commissioners for their time and efforts on being on Commissions.

At 6:11 p.m., City Manager Stroebel thanked the Commissioners for their great work and provided the agenda for the meeting: Dinner and conversations with Council, Commission

photos, Commission updates, and table conversations and reporting out on their discussions.

At 6:12 p.m. City Manager Strobel stated the Commissions would give an update on their activities from the last year and 2023 initiatives.

1. **Budget Advisory Commission.** Chair Adeniji, gave the Commission update:
 - Highlights from last year: Created committee task force teams to review Benefit Fund, Sales Tax, Employee Retention; developed common metrics for reporting department budget information to the BAC; made recommendations on the tax levy;
 - 2024 Initiatives: Continued work on Task Force committees; Identify possible new revenue sources; Analysis of quarterly financials; review and make recommendations on department budgets; engage in community events.
2. **Charter Commission.** Chair Secara gave the Commission update:
 - Highlights from last year: Considered issues related to the city's public purpose expenditure policy, city council vacancies and special elections. Recommended the public purpose expenditure policy be amended to allow council use resident's tax dollars to fund community events
 - 2024 Initiatives: Will propose amendments to the city charter that address vacancies in the office of council member in cases where the unexpired term is greater than 365 days.
3. **Community Long-range Improvement Commission.** Chair Staff Liaison Mitch Robinson gave the Commission update.
 - Highlights from last year: Housing-Research the development of a Housing Commission; follow up with staff to ensure the outcomes of the CURA housing study are implemented; Friendly and Safe City for all Ages-Research youth programming available in Brooklyn Park and surrounding communities; discussed involvement with Brooklyn Bridge Alliance for youth; Mobility-researched complete streets policies
 - 2024 Initiatives-Housing: Research and discuss Accessory Dwelling units; follow up on CURA study recommendations; Friendly and Safe City for All-Explore partnerships with Brooklyn Bridge Alliance for youth; Mobility-Make complete Street Policy recommendation to council; Cannabis Legislation-Discuss license distribution, distance to public buildings, business hours, etc.
4. **Human Rights Commission.** Chair Maikulla gave the Commission update:
 - Highlights from last year:
 - 2024 Initiatives-Enhancing Marketing and Awareness, Strengthening and Learning Development Opportunities, Accountability and Community Response, Collaboration and partnerships with city government/council
5. **Planning Commission.** Chair Cavin gave the Commission update:
 - Highlights from last year: Reviewed and approved 465 units of housing, 324,430 square feet of employment space; 610 Corridor development study, Land Use Code update Phase I,
 - 2024 Initiatives: Northwest Small Area Plan, Land Use Code Update Phase II, Northwest Development Planning, Land Use Code Update Phase II
6. **Recreation and Parks Advisory Commission.** Chair Erickson gave the following Commission update:
 - 2023 RPAC Accomplishments: Youth and Teen Recreation Center Planning, Community Activity Center Improvements, Age Friendly Work Activation, Noble Sports Park Baseball Field
 - 2024 RPAC Work Priorities-Renovation and Expansion of Zanewood Recreation Center, Park ordinance update-Cannabis, Community Activity Center

- Improvements, Reimagining Public safety partnership with community intervention
7. **Watershed Commission.** Commissioner Steve Antolak gave an update on the Watershed Commission activities.
 8. **NW Cable Commission.** Commissioner Hasrit Parmar gave an update on the Cable Commission activities.

At 6:45 pm Mayor Winston departed. Mayor Pro Tem Lee concluded the meeting.

At 6:47 p.m. the Commissioners took their group photos.

At 7:02 p.m. the Commissioners and staff returned to the Garden View Room to continue the Joint Council Commission meeting.

At 7:05 p.m. City Manager Stroebel briefed on the 2025 community goals the assessment goals to attain BP2025 and a refresh of the goals and asking the community on how it should be and prioritized.

At 7:00 p.m. Council Member Morson departed.

At 7:15 p.m. after the presentations, table discussions were held facilitated by the staff liaisons. The questions asked to the Commissioners and Council were:

- *What is the City of Brooklyn Park doing well?*
- *If you had three wishes, what would you wish for Brooklyn Park in order for it to be the best?*
- *What strengths do you, your family, and your community bring to Brooklyn Park?*

At 7:50 p.m. the table discussions were completed, and each group reported on their discussions and top three priorities. Below were the priorities given by each group. (Items marked with an asterisk (*) were mentioned multiple times.)

1. What is the City of Brooklyn Park doing well?
 - Diversity*****
 - Police trust
 - Franchise fee for roads
 - Working and living in the city is the best
 - Flashing left turn arrows
 - Roads and transportation*
 - Good neighbors
2. If you had three wishes, what would you wish for Brooklyn Park in order for it to be its best?
 - Youth engagement*
 - Economic vitality (youth, transportation, housing, jobs, beautify city)
 - Redistribution of resources
 - Sense of safety and security
 - Reputation and marketing
 - New business
 - Crime prevention – disrupt and intercept crime

- Safe workplace training
3. What strengths do you, your family, and your community bring to Brooklyn Park?
- Volunteering
 - Sense of community
 - Support of local businesses

At 7:59 p.m. City Manager Stroebel and Mayor Winston thanked everyone for participating.

He stated he would take the results of the conversations and prepare a report and would be shared with the council and commissions.

ADJOURNMENT - With consensus of the Council, Mayor Pro Tem Lee adjourned the meeting at 8:00 p.m.

HOLLIES WINSTON, MAYOR

DEVIN MONTERO, CITY CLERK

REGULAR BROOKLYN PARK CITY COUNCIL MEETING

Monday, August 26, 2024
6:04 p.m.

Brooklyn Park Council Chambers
5200 85th Avenue North

CALL TO ORDER - Mayor Pro Tem Xp Lee

PRESENT: Mayor Pro Tem Xp Lee; Council Members, Maria Tran, Christian Eriksen, and Nicole Klonowski; City Manager Jay Stroebel; City Attorney Jim Thomson; Finance Director LaTonia Green; Operations and Maintenance Director Dan Ruiz; Police Chief Mark Bruley; Acting Community Development Director Jason Newby and City Clerk Devin Montero.

ABSENT: None. Mayor Hollies Winston (excused); Council Members Boyd Morson (excused) and Tony McGarvey (excused)

Mayor Pro Tem Lee opened the meeting with the Pledge of Allegiance.

2A RESPONSE TO PRIOR PUBLIC COMMENT

City Manager Stroebel stated there was one public comment at the last council meeting from Ms. Guyotte Hemple sharing a variety of topics primarily around her concerns of the Osseo Area schools providing opportunities for youth in the city. Also advocating on behalf of youth in providing more opportunities in general for the community as a note of thanks to the police and fire departments.

2B PUBLIC COMMENT

1. Collette Guyott Hempel, 9277 Trinity Gardens. Thanked the Parks and Recreation department for their collaboration with Hennepin County Library for a new literacy program to try to help students in the city achieve proficiency in reading and other courses. For their continued teaming and support with Park Brook and the Woods at Zanewood, to provide chess for youth especially in the Osseo School District but also in Anoka Hennepin.

She stated Osseo SD did not provide chess to the kids south of 85th again. She stated it was year number three plus booklet number seven and they no longer included the school listings and couldn't tell what school is getting programs. She stated that in the booklet it said four new schools had been expanded programs and they got one class and was a Lego car racing while other schools participated in dozens of classes with 56 total being available. She stated Woodland and Edinbrook schools got more classes than the kids south of 85th Avenue, but Park Brook, Birch Grove and Palmer Lake schools again get zero. She stated those after school activities helps keep kids out of trouble, gave them mentors, help them with attendance in their school and helped them with learning because they wanted to go to school the days they had activities. She stated the city had to do better at forcing the Osseo school district and now she heard at the listening sessions that Anoka Hennepin had started doing the same thing to the kids in the city compared to other cities in their district.

She also thanked the council and planning commission for the new apartments called Brooks by HyVee that would have half of the units are multibedroom. She stated it was a start for helping families and needed to get them out of the one-bedroom overcrowded

apartments, overcrowded buildings, overcrowded complexes and overcrowded neighborhood that the SNAP report recorded almost two decades ago. He stated they needed to consider how to get those families out of those apartments. She stated no one would recommend those apartments to relatives let alone live there.

2. Donna Freeberg, 7301 Candlewood Drive. She stated her presentation was twofold: To hold responsible the city, community and legislative body to an epidemic that was infesting the environment and the entire state; To allow residents of the city and all cities within Minnesota and nationwide to have a blueprint in connecting to city officials that would take immediate action and enforce their residential rights as property owners.

She stated on August 14 to see the city forester remarking a diseased ash tree on the foreclosed, overgrown home next to hers at 7309 Candlewood Drive. She stated she requested a year and a half ago to remove a diseased and dead 40 foot Emerald Ash tree that was a safety issue to her home and roof. She stated within an hour a tree and landscape removal company arrived on site but not through the city, but through a flipper, who purchased the home through a sheriff's sale on August 1 by the name of Palm Bay LLC, Florida, in unmarked trucks.

She stated without notice or respectful introduction, the company, JPS Remodeling, began to remove all the trees and brush in the entire front yard with chippers, large bed disposal trucks, and chainsaws going into the evening driving over her front yard with bobcats. She stated no property lines were established with no concern for her home or property. She stated the first round of destruction included a diseased ash tree.

She stated they realized the backyard was next and they pleaded with them to respect the mutual property line. She stated even with promising the city inspector, police, forester and to her in person that morning, they would leave a 10-foot clearance of the property line, they proceeded to mow the entire grove to the ground and threatened to take all of the natural habitat to Shingle Creek pond, to the ground as well.

She stated they then proceeded to take most of the back yard, behind the property at 7390 Candlewood which took them to the environment issue at large.

Mayor Pro Tem Lee asked Ms. Freeberg if she could wrap up as the council had her letter and the Operations and Maintenance Director Dan Ruiz, City Manager and Police Chief were present and would offer their time as much as she needed.

Ms. Freeberg asked the city to not only create an effective road map for residents to grieve complaints about property matters other than to take it to civil court after the fact, but to allow for property owners of long standing in the community to hold responsible flippers and demolishers to provide plans and surveys to the city and to give adjacent neighbors first rights to contest. She stated a homeowner buying a property would be concerned about the ongoing effect that they had on their neighbors, but those flippers had no concern or interest in the community.

She asked the city put into place and verify the safe disposal and processing of diseased Emerald Ash tree stumps, chips and logs at the expense of the tree removal service with no Market place ads which the company did, or easy access to pick up and transport any of that wood to private property within the community; Demand that the tree removers get to the city pre-verification of certification, licensing, bonding, name and the safety standards that they would use for tree removal; with prenotification given to

adjacent neighbors and shut down immediately by the city if those requirements were not met. She stated it was an epidemic and they needed to stop it from going across county lines, city lines and outside the quarantined area. She stated according to the Department of Agriculture those are environmental and civic rights that all residents should be concerned over.

3. Lafayette Butler-Robinson, 7808 Yates Ave N. Brookdale Learning Center (childcare center). She stated they had been in existence since 2019 but went back further in the building since 2016, another daycare by a family member occupied that space. She stated they were looking to expand their capacity within their building through their licensure, DHS, state of Minnesota. She stated she did all the requirements DHS had asked.

She stated her licensure sent an email to the city for zoning, asking for the fire marshal to visit and do what needed to be done. She stated they had gone back and forth with emails the Planning staff, Senior Planner, Erin McDermott. She stated she had been trying to reach her about what was going on. She stated currently it was about a special use permit when the building was erected in 1971 for a capacity of 49 kids. She stated there had been previous daycares in that building prior to them being there and they were confused as to what was what and what means what.

She stated she was not getting clarification and saw today there was a meeting. She also stated that no one knew they were in the building, or the building was being occupied and was not true because they paid taxes, paid water usage and they were there. She stated there was activity in the building since 2016 with the previous daycare.

She stated they needed help because they were not getting anywhere and were given acronyms of different things that were supposed to happen with zoning but there were not definitions of what those acronyms meant, what a special permit meant, who was who and who could do what. She stated she needed those answers now because her licensure is contacting her about what was what because they were confused too. She stated that in order to operate any DHS licensed childcare center it had to be approved through the city where the daycare will be, which mean the city inspector, fire marshal and the health inspector visited the daycare facility. She stated for DHS to say yes, it was proved, passable, DHS would approve the license, but now all of the sudden were having those issues.

3A. MOTION LEE, SECOND KLONOWSKI TO APPROVE THE AGENDA AS SUBMITTED BY THE CITY CLERK WITH MOVING ITEM 7.1 TO THE NEXT MEETING AND ITEM 4.1 PULLED FROM THE CONSENT AGENDA FOR SEPARATE DISCUSSION. MOTION PASSED UNANIMOUSLY.

3B PUBLIC PRESENTATIONS/PROCLAMATIONS/RECEIPT OF GENERAL COMMUNICATIONS

3B.1 Receive the 2023 Audited Annual Comprehensive Financial Report and Auditor's Reports.

Finance Director LaTonia Green briefed the Council and introduced, Aaron Dahl, BergganKDV, and he briefed the council on the report.

Mr. Dahl briefed on the: Independent Auditor's Report, Other Reports, General Fund Operations, Fund Balance General Fund, General Fund Balance as a Percentage of Subsequent Year's Budget, General Fund, General Fund – Revenues, General Fund – Expenditures, Public Utilities Fund, Public Utilities Fund Unrestricted Net Position, Storm Sewer Fund, Storm Sewer Fund Unrestricted Net Position, Street and Signal Light Fund, Street and Signal Light Fund Unrestricted Net Position, Recreation Funds, Recreation Funds Unrestricted Net Position, Park Dome Fund, Park Dome Fund Unrestricted Net Position, Internal Services Fund, and Internal Service Fund Unrestricted Net Position

3B.1 MOTION LEE SECOND KLONOWSKI TO RECEIVE THE ANNUAL COMPREHENSIVE FINANCIAL REPORT FOR THE YEAR ENDED DECEMBER 31, 2023. MOTION PASSED UNANIMOUSLY.

4.0 MOTION LEE, SECOND TRAN TO APPROVE THE FOLLOWING ADMINISTRATIVE CONSENT ITEM: (Item 4.1 was removed for separate consideration.)

4.2 TO FULLY RELEASE THE PERFORMANCE DEPOSIT (\$158,000.00) AND THE DEVELOPERS' ESCROW (\$88,573.28) FOR COMPLETION OF THE "610 ZANE SPECULATIVE INDUSTRIAL BUILDINGS" PROJECT #23-101.

4.3 TO WAIVE THE READING AND ADOPT ON FIRST READING AN ORDINANCE AMENDING CHAPTER 152 OF THE BROOKLYN PARK CODE FOR CONSISTENCY WITH THE BROOKLYN PARK 2040 COMPREHENSIVE PLAN.

4.4 TO WAIVE THE READING AND ADOPT RESOLUTION #2024-115 TO AMEND THE 2024 EDINBURGH GOLF COURSE BUDGET TO PURCHASE A PESTICIDE SPRAYER FROM MTI DISTRIBUTING IN THE AMOUNT OF \$113,597.35.

4.5 TO WAIVE THE READING AND ADOPT RESOLUTION #2024-116 TO AUTHORIZE THE BROOKLYN PARK FIRE CHIEF TO ENTER INTO MUTUAL AID AND AUTOMATIC AID AGREEMENTS WITH THE ANOKA/CHAMPLIN AND OSSEO FIRE DEPARTMENTS AND APPROVE THE PROPOSED TERMS AND CONDITIONS AS OUTLINED IN THE ATTACHED AGREEMENTS.

4.6 TO WAIVE THE READING AND ADOPT RESOLUTION #2024-117 TO ACCEPT A GRANT FROM THE MINNESOTA POLLUTION CONTROL AGENCY FOR DRINKING WATER PLANNING AND DESIGN FOR PFAS TREATMENT AND AUTHORIZE THE CITY MANAGER TO ENTER INTO AN AGREEMENT.

4.7 TO WAIVE THE READING AND ADOPT RESOLUTION #2024-118 ACCEPT THE SUPPLEMENTAL LETTER OF AGREEMENT FROM WSB ENGINEERING TO IMPLEMENT A GRANT FROM THE MINNESOTA POLLUTION CONTROL AGENCY FOR DRINKING WATER PLANNING AND DESIGN FOR PFAS TREATMENT.

4.8 TO APPROVE THE MINUTES OF THE BROOKLYN PARK CITY COUNCIL MEETING OF JANUARY 29, 2024, AS PRESENTED BY THE CITY CLERK.

4.8 TO APPROVE THE MINUTES OF THE BROOKLYN PARK SPECIAL CITY COUNCIL MEETING OF MAY 20, 2024, AS PRESENTED BY THE CITY CLERK.

4.8 TO APPROVE THE MINUTES OF THE BROOKLYN PARK SPECIAL CITY COUNCIL

MEETING OF JUNE 24, 2024, AS PRESENTED BY THE CITY CLERK.

4.8 TO APPROVE THE MINUTES OF THE BROOKLYN PARK SPECIAL CITY COUNCIL MEETING OF AUGUST 15, 2024, AS PRESENTED BY THE CITY CLERK.

4.8 TO APPROVE THE MINUTES OF THE BROOKLYN PARK SPECIAL CITY COUNCIL MEETING OF AUGUST 19, 2024, AS PRESENTED BY THE CITY CLERK.

4.8 TO APPROVE THE MINUTES OF THE BROOKLYN PARK CITY COUNCIL WORK SESSION OF FEBRUARY 6, 2023, AS PRESENTED BY THE CITY CLERK.

4.8 TO APPROVE THE MINUTES OF THE BROOKLYN PARK CITY COUNCIL MEETING OF MAY 22, 2023, AS PRESENTED BY THE CITY CLERK.

4.8 TO APPROVE THE MINUTES OF THE BROOKLYN PARK CITY COUNCIL MEETING OF JUNE 12, 2023, AS PRESENTED BY THE CITY CLERK.

4.8 TO APPROVE THE MINUTES OF THE BROOKLYN PARK SPECIAL CITY COUNCIL MEETING OF JUNE 26, 2023, AS PRESENTED BY THE CITY CLERK.

4.8 TO APPROVE THE MINUTES OF THE BROOKLYN PARK SPECIAL CITY COUNCIL MEETING OF AUGUST 7, 2023, AS PRESENTED BY THE CITY CLERK.

4.8 TO APPROVE THE MINUTES OF THE BROOKLYN PARK CITY COUNCIL MEETING OF AUGUST 18, 2023, AS PRESENTED BY THE CITY CLERK.

4.8 TO APPROVE THE MINUTES OF THE BROOKLYN PARK SPECIAL CITY COUNCIL MEETING OF AUGUST 21, 2023, AS PRESENTED BY THE CITY CLERK.

4.8 TO APPROVE THE MINUTES OF THE BROOKLYN PARK SPECIAL CITY COUNCIL MEETING OF NOVEMBER 13, 2023, AS PRESENTED BY THE CITY CLERK.

4.9 TO WAIVE THE READING AND ADOPT RESOLUTION 2024-119 FOR THE APPROVAL OF A PRELIMINARY PLAT FOR "THE BROOK" AT 6001 94TH AVENUE NORTH FOR THE CREATION OF ONE LOT.

4.9 THE READING AND ADOPT RESOLUTION 2024-120 FOR THE APPROVAL OF A SITE PLAN FOR A 192-UNIT MULTIPLE DWELLING AT 6001 94TH AVENUE NORTH.

4.10 TO WAIVE THE READING AND ADOPT RESOLUTION #2024-121 FOR THE APPROVAL OF A SITE PLAN FOR A 44-UNIT MULTIPLE DWELLING AND TOWNHOUSE DEVELOPMENT AT 5800 69TH AVE NORTH.

MOTION PASSED UNANIMOUSLY.

4.1 Approve Supplemental Letter of Agreement #14 with Bolton and Menk, Inc., to Prepare a Small Area Plan, Alternative Urban Areawide Review, and Development Strategy for the Northwest Area Plan Project.

Senior Planner Erin McDermott briefed the council on the supplemental Letter of Agreement #14 with Bolton and Menk, Inc., to prepare a Small Area Plan, Alternative Urban Areawide Review,

and Development Strategy for the Northwest Area Plan Project.

Council Member Tran stated she knew they job was not easy with all they did and if they needed help to refer it to the council.

Mayor Pro Tem Lee stated the process had already been completed, the selection had been made and Bolton and Menk, Inc, consultant, the council would be accepting.

Senior Planer McDermott stated they had two special work sessions anticipated for the project to ensure staff was meeting the council's vision for that area.

4.1 MOTION LEE, SECOND TRAN TO WAIVE THE READING AND ADOPT RESOLUTION #2024-122 TO APPROVE SUPPLEMENTAL LETTER OF AGREEMENT #14 WITH BOLTON AND MENK, INC., TO PREPARE A SMALL AREA PLAN, ALTERNATIVE URBAN AREAWIDE REVIEW, AND DEVELOPMENT STRATEGY FOR THE NORTHWEST AREA PLAN PROJECT. MOTION PASSED UNANIMOUSLY.

5. PUBLIC HEARINGS-None.

6. LAND USE ACTIONS-None.

7. GENERAL ACTION ITEMS.

7.1 REMOVED.

8. DISUCSSION ITEMS – None.

9A COUNCIL MEMBER REPORTS AND ANNOUNCEMENTS.

Council Member Tran stated she learned something that in hot weather the garbage was not very good to handle in the city. She stated people complained about garbage cans outside. In Japan and should learn from them how they managed their garbage. She stated it was hot, 100 to 104 degrees and not a lot of trees like the city. She stated she never smelled the garbage and didn't see garbage cans anywhere and didn't know where they hid the garbage can. She stated all she could were buildings and buildings and not much private homes. She stated the building apartments were very tiny and didn't know how they handled the garbage and looked very good, and the city should learn from them.

She stated another thing she thought was taken for granted the services for the elderly in the city. They could get transportation back and forth and there was an elderly club. She stated in Japan, she saw the elderly in the hot weather, a lot were 80 to 90 years old and walked like robots because their bodies were not flexible. She stated they still walked and walked a lot and walked in the subways where there were a lot of steps, 50 to 60 steps. She didn't know how they handle it but that was their way of going out for shopping for food, clothes or get out to see people and that was the only way to be independent and did not have as many services like in the city.

9B CITY MANAGER REPORTS AND ANNOUNCEMENTS

City Manager Stroebel stated next week was Labor Day weekend and the work session would be held on Tuesday as city hall will be closed on Monday.

He stated on Tuesday at Zanewood was another gathering information on the community goals.

ADJOURNMENT - With consensus of the Council, Mayor Winston adjourned the meeting at 6:43 p.m.

XP LEE, MAYOR PRO TEM

DEVIN MONTERO, CITY CLERK

SPECIAL BROOKLYN PARK CITY COUNCIL MEETING

Friday, November 15, 2024
5:00 p.m.

Brooklyn Park Council Chambers
5200 85th Avenue North

CALL TO ORDER – Mayor Pro Tem Xp Lee

PRESENT Mayor Pro Tem Lee; Council Members Maria Tran, Xp Lee, Christian Eriksen, Tony McGarvey, and Nicole Klonowski; City Manager Jay Stroebel; City Attorney Jim Thomson; and City Clerk Devin Montero.

ABSENT: Mayor Hollies Winston (excused); Council Member Morson

PARTICIPATING VIA INTERACTIVE TECHNOLOGY: Mayor Pro Tem Xp Lee

2. General Action Items

2.1 Resolution Canvassing the City General Election Held on November 5, 2024.

City Clerk Montero briefed the council on the November 5, 2024 City General Election.

2.1 MOTION KLONOWSKI, SECOND ERIKSEN TO WAIVE THE READING AND ADOPT RESOLUTION #2024-168 CANVASSING THE CITY GENERAL ELECTION HELD ON NOVEMBER 5, 2024.

Mayor Pro Tem Lee called for a roll call vote.

2.1 THE MOTION PASSED UNANIMOUSLY ON A ROLL CALL VOTE AS FOLLOWS: YES-TRAN, KLONOWSKI, ERIKSEN, MCGARVEY, LEE. NO-NONE.

ADJOURNMENT - With consensus of the Council, Mayor Winston adjourned the meeting at 5:09 p.m.

XP LEE, MAYOR PRO TEM

DEVIN MONTERO, CITY CLERK

City of Brooklyn Park Request for Council Action

Agenda Item:	5.1	Meeting Date:	November 25, 2024
Agenda Section:	Public Hearings	Originating Department:	Finance and Operations and Maintenance
Resolution:	N/A	Prepared By:	LaTonia Green, Finance Director Greg Hoag, Park & Building Maintenance Manager
Ordinance:	N/A		
Attachments:	2	Presented By:	Greg Hoag, Park & Building Maintenance Manager
Item:	2025-2029 Capital Improvement Plan, and Transportation Plan, Public Hearing		

City Manager's Proposed Action:

No action is required to be taken tonight. The City Council is required to hold a public hearing and to accept public comments for the City's 2025-2029 Street Improvement Plan and Capital Improvement Plan. Council Action on adopting the plans is scheduled for December 9, 2024.

Overview:

The City Council started discussing the CIP at the November 18, 2024 City Council meeting and now is seeking public input as part of the public hearing on the proposed 2025-2029 CIP, and Transportation Plan. The CIP represents necessary projects for general public buildings, park and recreation facilities, public utility facilities, and transportation facilities (Transportation Plan). The CIP include five-year summaries of estimated expenditures by year and by funding sources. These estimates and projections are necessary for financial planning by identifying sources (fund reserves, revenues, grants, bonding, etc.) needed to accomplish the proposed projects.

The proposals were also presented to the Community Long-range Improvement Commission (CLIC) and Budget Advisory Commission (BAC) at a joint meeting on October 10, 2024.

Primary Issues/Alternatives to Consider: N/A

Budgetary/Fiscal Issues: N/A

Attachments:

- 5.1A 2025-2029 STREET IMPROVEMENT PLAN SUMMARY
- 5.1B 2025-2029 CAPITAL IMPROVEMENT PLAN SUMMARY

City of Brooklyn Park, MN
Capital Improvement Plan
2025 thru 2029

PROJECTS BY DEPARTMENT

Department	Project #	Priority	2025	2026	2027	2028	2029	Total
Transportation Facilities								
Street Resurfacing Program	4001	1	3,000,000	3,100,000	3,200,000	3,300,000	3,400,000	16,000,000
MSA Street Rehabilitations	4002	1	5,900,000	2,500,000	1,500,000	15,200,000	1,700,000	26,800,000
Local Street Reconstruction Program	4003	1	6,925,000	6,700,000	8,400,000	7,800,000	8,000,000	37,825,000
Traffic Signals: Additions/Rehab/Replace	4005	2	1,100,000	300,000	1,600,000	1,000,000	1,200,000	5,200,000
Sidewalk/Trail: Fill In Additions	4007	4	200,000	200,000	200,000	200,000	200,000	1,000,000
109th Ave. Reconstruction (MSA)	4014	3	100,000	3,284,800				3,384,800
CSAH 30 (93rd Ave.) Recon Xylon/W.Broadway	4029	2			6,000,000	3,000,000		9,000,000
CSAH 103 (West Broadway) Reconstruction	4031	1			4,800,000	7,500,000		12,300,000
CSAH 81 Roadway Reconstruction	4032	2	725,000					725,000
Blue Line Light Rail Transit (BLRT)	4033	3			8,500,000	9,500,000	9,000,000	27,000,000
63rd Avenue Trail: W. Broadway to Mendelssohn Ave	4044	3	100,000					100,000
Trunk Highway 252 Freeway Conversion	4050	1				5,000,000	5,000,000	10,000,000
Street Scape Rehabilitation	4053	3	11,000					11,000
High Technology Traffic Devices	4055	n/a	20,000	20,000	20,000	20,000	20,000	100,000
Winnetka Ave/Rush Creek Regional Trail Crossing	4056	n/a	2,400,000					2,400,000
Candlewood Extension	4057	n/a			2,750,000			2,750,000
Shingle Creek Parkway extension	4058	n/a			1,320,000			1,320,000
Safe Routes to School Park Brook Elementary	4059	n/a	1,204,000					1,204,000
Reconstruct Brooklyn Blvd CSAH 152)Welcome Int.	4060	2		3,007,000				3,007,000
Safety Action Plan City's Transportation System	4061	3	220,000	230,000				450,000
Transportation Facilities Total			21,905,000	19,341,800	38,290,000	52,520,000	28,520,000	160,576,800
GRAND TOTAL			21,905,000	19,341,800	38,290,000	52,520,000	28,520,000	160,576,800

City of Brooklyn Park, MN
Capital Improvement Plan
2025 thru 2029

PROJECTS BY DEPARTMENT

Department	Project #	Priority	2025	2026	2027	2028	2029	Total
General Public Buildings								
City Hall: Rehabilitation/Renovation	1001	2	425,000	100,000	200,000	75,000	75,000	875,000
O&M Rehabilitation	1002	1	550,000	1,378,000	550,000	75,000	75,000	2,628,000
Police Facilities - Rehabilitation	1005	1	221,500	25,000	25,000	35,500	200,000	507,000
Fire Stations: Rehabilitation	1010	2	100,000	555,000	50,000	50,000	25,000	780,000
Signs and Wayfinding	1030	3		100,000				100,000
ADA Improvements	1031	3	25,000	25,000	25,000	25,000	25,000	125,000
New Fire Station Construction	1032	n/a	41,150,000	4,800,000	15,000,000		1,500,000	62,450,000
General Public Buildings Total			42,471,500	6,983,000	15,850,000	260,500	1,900,000	67,465,000
Parks & Recreation Facilities								
Playground Equipment	2001	1	300,000	150,000	300,000	150,000	175,000	1,075,000
Park Buildings/Shelters and Amenities	2002	2	50,000	50,000	50,000	50,000	50,000	250,000
Parking Lot (Parks)	2003	2	150,000	150,000	150,000	150,000	150,000	750,000
Tennis, Pickleball & Basketball Courts	2004	2	150,000	75,000	100,000	75,000	100,000	500,000
Trail & Pedestrian Bridges	2005	1	250,000	200,000	300,000	200,000	300,000	1,250,000
New Trail Construction	2006	3	100,000	500,000	500,000	500,000	500,000	2,100,000
Parks Irrigation Systems	2007	2	50,000	200,000	250,000	350,000	300,000	1,150,000
Northwoods Park Improvements	2009	3		25,000				25,000
Central Park Improvements	2010	3		150,000		35,000		185,000
Zane Sports Park	2016	5		150,000		450,000		600,000
Skate Park Equipment	2021	3		35,000				35,000
Historic Eidem Farm Improvements	2025	2	25,000	25,000	25,000	25,000	25,000	125,000
Environmental Nature Area / Mississippi Gateway	2027	3	100,000					100,000
Brookland Golf Park	2032	2	35,000	15,000	20,000	30,000		100,000
Edinburgh USA Golf Course	2033	2	75,000	50,000	400,000	50,000	50,000	625,000
Edinburgh USA Clubhouse	2035	2	30,000	230,000	385,000	325,000	315,000	1,285,000
Community Activity Center	2040	1	350,000	175,000	175,000	50,000	45,000	795,000
Emerald Ash Borer	2060	1	898,400	500,000	500,000	300,000	300,000	2,498,400
Natural Resource Management	2061	3	25,000	25,000	25,000	25,000	25,000	125,000
Park Bond: Natural Resources Management	2070	5			50,000		45,000	95,000
Park Bond: Trails/Wayfinding/Lighting	2071	2	50,000	650,000	550,000	200,000	200,000	1,650,000
Park Bond: Park Reinvestments	2072	2					300,000	300,000
Park Bond: CAC Improvements	2073	2	10,000,000	10,000,000				20,000,000
Park Bond: Teen Center	2075	2	6,900,000	250,000				7,150,000
Park Bond: Historic Eidem Farm Improvements	2076	2	700,000					700,000
Park Bond: Senior Center	2077	5		2,100,000				2,100,000
Central Park Redevelopment	2078	5				1,000,000	200,000	1,200,000
Parks & Recreation Facilities Total			20,238,400	15,705,000	3,780,000	3,965,000	3,080,000	46,768,400
Public Utilities Facilities								
Water & Sanitary Sewer: Rehabilitation	3001	3	1,450,000	750,000	1,500,000	1,500,000	1,000,000	6,200,000
WTP: Rehab. of Wellhouse Bldgs. & Apparatus	3002	4	880,000	1,000,000	150,000	150,000		2,180,000
WTP: Major Maintenance Improvements	3004	3	1,075,000	875,000	750,000	650,000	650,000	4,000,000
Trunk Water Main Extensions	3005	3	4,000,000	1,000,000	1,000,000	300,000	300,000	6,600,000

Department	Project #	Priority	2025	2026	2027	2028	2029	Total
Water: New Water Supply Wells	3006	4		900,000				900,000
Water: New WTP Transmission Watermain(s)	3007	2	100,000	1,425,000				1,525,000
Water Main Replacement	3008	3		1,000,000				1,000,000
Major Maintenance of Water Reservoirs	3010	2	40,000	33,600	42,200	50,000	50,000	215,800
Water: New 2MG Elevated Reservoir	3011	3	1,000,000	9,000,000				10,000,000
Lift Station Rehabilitation	3401	2	400,000	100,000	400,000	100,000	100,000	1,100,000
Storm Water Pond Maintenance	3712	1	450,000	500,000	500,000	500,000	500,000	2,450,000
Street Lights: Additions/Rehab/Replace	3801	2	200,000	180,000	180,000	185,000	200,000	945,000
Public Utilities Facilities Total			9,595,000	16,763,600	4,522,200	3,435,000	2,800,000	37,115,800
Transportation Facilities								
Street Resurfacing Program	4001	1	3,000,000	3,100,000	3,200,000	3,300,000	3,400,000	16,000,000
MSA Street Rehabilitations	4002	1	5,900,000	2,500,000	1,500,000	15,200,000	1,700,000	26,800,000
Local Street Reconstruction Program	4003	1	6,925,000	6,700,000	8,400,000	7,800,000	8,000,000	37,825,000
Traffic Signals: Additions/Rehab/Replace	4005	2	1,100,000	300,000	1,600,000	1,000,000	1,200,000	5,200,000
Sidewalk/Trail: Fill In Additions	4007	4	200,000	200,000	200,000	200,000	200,000	1,000,000
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63rd Avenue Trail: W. Broadway to Mendelssohn Ave	4044	3	100,000					100,000
Trunk Highway 252 Freeway Conversion	4050	1				5,000,000	5,000,000	10,000,000
Street Scape Rehabilitation	4053	3	11,000					11,000
High Technology Traffic Devices	4055	n/a	20,000	20,000	20,000	20,000	20,000	100,000
Winnetka Ave/Rush Creek Regional Trail Crossing	4056	n/a	2,400,000					2,400,000
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Reconstruct Brooklyn Blvd CSAH 152/Welcome Int.	4060	2		3,007,000				3,007,000
Safety Action Plan City's Transportation System	4061	3	220,000	230,000				450,000
Transportation Facilities Total			21,905,000	19,341,800	38,290,000	52,520,000	28,520,000	160,576,800
GRAND TOTAL			94,209,900	58,793,400	62,442,200	60,180,500	36,300,000	311,926,000

City of Brooklyn Park Request for Council Action

Agenda Item:	7.1	Meeting Date:	November 25, 2024
Agenda Section:	General Action Items	Originating Department:	Community Development
Resolution:	N/A	Prepared By:	Erin McDermott, Senior Planner Keith Jullie, Rental and Business Licensing Manager
Ordinance:	SECOND READING		
Attachments:	3	Presented By:	Tim Gladhill, Community Development Director, Keith Julie, Rental and Business Licensing Manager
Item:	Ordinance Amendment: Cannabis Registration and Zoning		

City Manager's Proposed Action:

MOTION _____ SECOND _____ TO WAIVE THE READING AND ADOPT ON SECOND READING ORDINANCE #2024-_____ AMENDING CHAPTERS 127 AND 152 OF THE BROOKLYN PARK CODE OF ORDINANCES ADOPTING REGULATIONS FOR CANNABIS ORIENTED BUSINESSES.

MOTION _____, SECOND _____, TO APPROVE THE SUMMARY OF ORDINANCE #2024-_____ DETERMINING THAT IT CLEARLY INFORMS THE PUBLIC OF THE INTENT AND EFFECT OF THE ORDINANCE.

Overview:

The first reading of the ordinance amending Chapters 127 and 152 of the Brooklyn Park Code of Ordinances took place at the October 28, 2024, City Council meeting. This is the second reading of the ordinance.

In 2023, Minnesota became the 23rd state in the nation to legalize adult-use cannabis. The new law also created a new state office – the Office of Cannabis Management (OCM). Minnesota Statute Chapter 342 contains all regulations within state law pertaining to cannabis, including licensing by the OCM, and registration and land use requirements for municipalities that declare the desire to oversee the registrations of cannabis businesses.

Local governments are given the option to register cannabis businesses and oversee compliance checks. In the event a city does not decide to partake in the registration process, registration defaults to the county in which the city is located. The Brooklyn Park City Council has determined they want the city to oversee registration, which does not occur until the applicant has undergone vigorous verification processes by the OCM. Local governments are not allowed to ban cannabis businesses, or limit operations in a manner beyond what is allowed in Minnesota Statute Chapter 342.

Local governments are allowed to limit the number of cannabis retailers and businesses with retail endorsements to a minimum of one retail location per 12,500 residents. There is no obligation to seek out businesses if the number is not met by the market, however, the city would not be able to restrict a business if a limit is established, but not yet met. According to the 2020 Census the population of Brooklyn Park was 86,478, which obligates the city to register a minimum of 7 retailers or businesses with retail endorsements.

There are 13 different types of licenses issued by the OCM, all of which have been individually listed on the use tables within the proposed zoning text amendment. Not all cannabis-oriented businesses include retail components.

License Types

Microbusiness: Microbusinesses may cultivate cannabis, manufacture cannabis products and hemp products, and package such products for sale to customers or another licensed cannabis business. Microbusinesses may also operate a single retail location.

Mezzobusiness: Mezzobusinesses may cultivate cannabis, manufacture cannabis products and hemp products, and package such products for sale to customers or another licensed cannabis business. Mezzobusinesses may operate up to three retail locations.

Cultivator: Cultivators may cultivate cannabis and package such cannabis for sale to another licensed cannabis business.

Manufacturer: Manufacturers may manufacture cannabis products and hemp products and package such products for sale and to a licensed cannabis retailer.

Retailer: Retailers may sell immature cannabis plants and seedlings, cannabis, cannabis products, hemp products, and other products authorized by law to customers and patients.

Wholesaler: Wholesalers may purchase and/or sell immature cannabis plants and seedlings, cannabis, cannabis products, and hemp products from another licensed cannabis business. Wholesalers may also import hemp-derived consumer products and lower-potency hemp edibles.

Transporter: Transporters may transport immature cannabis plants and seedlings, cannabis, cannabis products, and hemp products to licensed cannabis businesses.

Testing Facility: Testing facilities may obtain and test immature cannabis plants and seedlings, cannabis, cannabis products, and hemp products from licensed cannabis businesses.

Event Organizer: Event organizers may organize a temporary cannabis event lasting no more than four days.

Delivery Service: Delivery services may purchase cannabis, cannabis products, and hemp products from retailers or cannabis business with retail endorsements for transport and delivery to customers.

Medical Cannabis Combination Business: Medical cannabis combination businesses may cultivate cannabis, manufacture cannabis and hemp products, and package such products for sale to customers, patients, and another licensed cannabis business. Medical cannabis combination businesses may operate up to one retail location in each congressional district.

Lower-Potency Hemp Edible Manufacturer: Lower-potency hemp edible manufacturers may manufacture and package lower-potency hemp edibles for consumer sale, and sell help concentrate and lower-potency hemp edibles to other cannabis and hemp businesses.

Lower-Potency Hemp Edible Retailer: Lower-potency hemp edible retailers may sell lower-potency hemp edibles to customers.

Proposed Zoning Text Amendment:

Use Tables

Staff considered substantially similar uses for the determination of the best fit for zoning districts. Cannabis retail uses were added as permitted in districts where tobacco and liquor stores are currently permitted. Cannabis manufacture and cultivation were permitted where other manufacturing and similar light industrial uses are permitted. The mixed-use districts all have a corresponding commercial zoning district for use density, for

example the B-1 Office District Park District corresponds with the LW – Live Work District. Due to density considerations and looking at proximity of other uses to these districts, cannabis uses have been included consistently across the non-residential and mixed-use district use tables.

Performance Standards.

Staff considered current regulation on other adult use products such as tobacco and liquor sales, making the recommendation for consistency in the spacing requirements and regulation of other similar substances. In addition to buffer requirements, staff researched how other communities were regulating cannabis-oriented businesses. During preliminary discussions with City Council through several work sessions and discussions, staff provided maps to illustrate properties meeting different buffering distances. Statute permits a maximum buffer distance of 1,000 feet from schools, and 500 feet from daycares, residential treatment facilities, and public park attractions frequented by minors. Where did we end up with our buffer distance recommendation?

Security, screening, odor control and cultivation were commonly added to regulation. The recommendations for these regulations are comparable to other similarly situated cities, as well as the recently adopted St. Paul zoning text amendment.

Planning Commission.

A public hearing for the Zoning Text Amendment was held at the October 9, 2024, Planning Commission Regular Meeting. There were no members of the public present to speak on this item. The members of the Planning Commission discussed concern over Federal requirements disallowing banking for this industry. Planning Commission did not recommend limiting the number of registrations in Brooklyn Park, as the tax revenue from the sales tax that the City will receive is in line with the City Council goal of increasing the tax base of the City.

Proposed Registration Standards:

There are aspects of Cannabis Oriented Businesses that will not be contained within the Zoning Code. These standards will be contained in Chapter 127 of the Brooklyn Park Code of Ordinances. The amendment to that chapter will occur at the City Council Regular Meeting concurrently with the proposed zoning text amendment. The Licensing Code will contain regulations for cannabis registrations that are required across all zoning districts to ensure public health and safety standards are maintained through the City. These regulations include the number of registrations permitted within the City, the procedure for registering and renewing registrations for retail businesses, compliance check requirements, registration suspension procedures, and hours of operation. Additional details will be presented at the City Council meeting for discussion.

BP 2025 Goals:

The City established six goals for the future of Brooklyn Park. These goals are to create a united and welcoming community, beautiful spaces and quality infrastructure, balanced economic environment, healthy and safe people of all ages, partnerships that increase racial and economic equity, and an effective and engaging government. It is important to consider these goals as we move forward with regulations on a topic that has historically been racially charged and disproportionately affected the Black community nationwide. There is currently a process established by the OCM for applications meeting specific criteria, this application type has been titled the Social Equity application. The process involves a lottery based system to pre-approve certain applications prior to the approval of general applications. This type of application provides access to this new industry, including grant opportunities for people who have been adversely affected by cannabis prohibitions or otherwise vulnerable communities, which include the following:

- Individuals, immediate family, or dependents of someone convicted of offenses involving the possession or sale of cannabis prior to May 1, 2023

- Veterans
- Owners and employees of farms that have operated for the last five years, and
- Residents of areas that have high cannabis enforcement rates, a poverty rate of 20% or more, median family incomes not exceeding 80% of the statewide or metro-wide area, 20% of households receiving Supplemental Nutrition Assistance Program (SNAP) assistance, and populations that experienced a high level of vulnerability according to the Social Vulnerability Index provided by the Centers for Disease Control and Prevention.

While the OCM has put efforts in place for social equity statewide, it is important for racial considerations to be made that are specific to Brooklyn Park. The City and State goals are intended to work together and must be considered as such.

Balanced economic environment, healthy and safe people of all ages, and partnerships that increase racial and economic equity were heavily considered in the process of drafting the proposed ordinance. The Zoning Code regulates where uses are located, as well as regulations to guide those activities. To ensure this update is not used as a barrier for exclusion, we considered all land uses where retail activities, manufacturing, and cultivation are permitted. Once a list of districts that permit these land uses was created, the Zoning Map was considered and adjacent zoning districts that would be impacted by these activities were listed. The B-1 zoning district, which is commonly adjacent to residential districts, and mixed-use districts that permit residential uses were the most careful considerations. The impacts on these districts were also considered against other uses permitted in these areas that may have similar impacts such as liquor sales, tobacco sales, as well as restaurants serving liquor and distilleries as these are similar to the Microbusinesses and Mezzobusiness uses. Another important district that was considered was our BP – Business Park zoning, because while it is intended for light industrial uses as well as office and warehouse space, many of our BP properties abut residential districts including those in adjacent municipalities. This circumstance informed the regulation proposed that all cultivation occur within the principal structure, which will mitigate many negative impacts on surrounding property owners.

United and welcoming community, and effective and engaging government were the topics of challenging conversations with our elected officials and other commissioners about the application of this statute in this community, as well as open conversations with other local governments, county officials and representatives from the State to ensure staff is knowledgeable and can fairly administer the regulations the community adopts. Cannabis regulation was also discussed with the Community Long-Range Implementation Committee, which resulted in their recommendation to adopt the strictest guidelines permitted by statute.

Beautiful spaces and quality infrastructure can also be a consideration, as in addition to the adoption of Minnesota Statute Chapter 342, amendments were made to Chapter 295, in which retail sales tax was amended. Of the tax dollars generated from cannabis sales, 20% will go to the local government cannabis aid account, and 80% to the state general fund. Increasing the tax base has been indicated by City Council as a high priority to sustain the city infrastructure as the city grows.

Special Events

Staff amended the cannabis special events language to cite Minnesota Statute. The originally proposed text was in line with Statute, and the amendment will remove any future amendments necessitated by changes in Statute.

Regulations for cannabis events include, but are not limited to, the following:

- Regulated by State Statute and City Zoning Code
- Must have Cannabis Event Organizer License from State
- Outdoor events require Special Event permit from City
- Events limited to 10 days max per year
- Events limited to 4 consecutive days max per event
- Event organizer must be an on-site business operator (outdoor events only)
- Events on city property must follow guidelines such as the city park ordinance or policy

- Event organizers are allowed to charge an entry fee
- Must have security personnel to provide security services
- Must be 21 years of age to enter cannabis events
- All retail sales must take place in a designated area
- On-site consumption of cannabis product is allowed in designated areas only
- Consumption area must not be visible from any public place
- Consumption of alcohol or tobacco is not allowed at cannabis events
- Smoking at events must follow Minnesota Clean Indoor Air Act rules
- Low potency edibles (drinks, gummies) may be consumed at an event with alcohol
 - Must have an THC license and an on-sale liquor license
 - If event is outside, must also have a city issued special event permit

Primary Issues/Alternatives to Consider:

1. Approve the Ordinance Amendment on second reading as presented.
2. Approve the Ordinance Amendment on second reading with modifications.
3. Deny the Ordinance Amendment on second reading.

Budgetary/Fiscal Issues: N/A

Attachments:

- 7.1A CANNABIS ORDINANCE TEXT AMENDMENT
- 7.1B SUMMARY ORDINANCE
- 7.1C THC BUSINESS CRIME STATS

ORDINANCE NO. _____

**CITY OF BROOKLYN PARK
STATE OF MINNESOTA**

**AN ORDINANCE ESTABLISHING REGULATIONS FOR REGISTRATION OF
CANNABIS AND HEMP BUSINESSES AND RELATED REGULATIONS AND
CREATING ZONING REGULATIONS FOR CANNABIS BUSINESSES**

The City of Brooklyn Park hereby ordains:

SECTION 1.

127.01	FINDINGS AND PURPOSE
127.02	DEFINITIONS
127.03	PRE-LICENSE CERTIFICATION OF CANNABIS BUSINESSES
127.04	RETAILER REGISTRATION
127.05	REGISTRATION ENFORCEMENT.
127.06	COMPLIANCE CHECKS
127.07	HOURS OF OPERATION
127.08	TEMPORARY CANNABIS EVENTS
127.09	REQUIREMENTS FOR LOWER-POTENCY HEMP EDIBLE RETAILERS
127.10	PENALTIES ADMINISTRATION AND ENFORCEMENT
127.11	SEVERABILITY
127.12	EFFECTIVE DATE

Section 1. Administration

127.01 FINDINGS AND PURPOSE

The City of Brooklyn Park makes the following legislative findings:

The purpose of this ordinance is to implement the provisions of Minnesota Statutes, chapter 342, which authorizes the city to protect the public health, safety, welfare of the city's residents by regulating cannabis businesses within the legal boundaries of the city.

The city finds and concludes that the proposed provisions are appropriate and lawful land use regulations for the city, that the proposed amendments will promote the community's interest in reasonable stability in zoning for now and in the future, and that the proposed provisions are in the public interest and for the public good.

127.02 DEFINITIONS

The following words, terms and phrases, when used in this section, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

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Applicant. An entity with a license issued by the OCM that is applying for an initial registration or for registration renewal.

The Act. Minnesota Statutes, Chapter 342, as is may be amended from time to time.

Cannabis Business. has the same meaning as defined in Minnesota Statutes, section 342.01.

Cannabis Retailer. A business with a cannabis retailer license or cannabis retail endorsement from OCM.

Lower-Potency Hemp Edible Retailer. A business with a lower-potency hemp edible retailer license from the OCM.

Retailer. Every business that is licensed under the Act and required to register with the City under Minnesota Statutes, section 342.22. Including cannabis businesses and lower-potency hemp edible retailers.

OCM. The Minnesota Office of Cannabis Management (“OCM”).

Potential Licensee. An entity that has not received a license from the OCM and is seeking a pre-license certification.

127.03 PRE-LICENSE CERTIFICATION OF CANNABIS BUSINESSES

- (A) The City Manager, or their designee, is authorized to certify whether a proposed Cannabis Business complies with the city’s zoning ordinances, this Chapter, and if applicable, with state fire code and building code pursuant to Minnesota Statutes, section 342.13.
- (B) Potential licensees are responsible for obtaining all necessary zoning approvals prior to the City receiving the request for certification from the OCM. If a potential licensee fails to obtain necessary zoning approvals prior to the City receiving a request for certification, the City will inform the OCM that the potential licensee does not meet zoning and land use laws. If, at the time the City receives a request for zoning certification, there are no further intended alterations to the building where the business is to be conducted, the City will also certify compliance with building and fire code regulations, provided that the potential licensee has obtained inspections prior the City’s receipt of a request for certification from the OCM. Building and fire code inspections will be valid for 1 year from completion.

127.04 RETAILER REGISTRATION

- (A) *Retail Registration Required.* Before making retail sales to customers or patients, a Retailer must register with the city. Making retail sales to customers or patients without an active registration is prohibited.

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(B) *Civil Penalties for Sales Without Registration.* Subject to Minn. Stat. 342.22, subd. 5(e) the city may impose a civil penalty, as specified in the city's fee schedule, for making a sale to a customer or patient without a valid registration from the city and a valid license from the OCM.

(C) *Processing Registrations.*

- (1) Applications will be processed on a first-come, first-served basis based on the city receiving a complete application and payment of all fees.
- (2) The date a certification under Section 127.03 is issued will have no impact on the applicant's registration processing.
- (3) Once an application is considered complete, the City shall inform the applicant as such, process the application fees, and forward the application for approval or denial.

(D) *Cannabis Retail Registration Limits.*

- (1) There is no limit to the total number of retail registrations issued by the city.

(E) *Lower-Potency Hemp Edible Retailer Registration Limits*

- (1) The city will issue a maximum of fifteen (15) registrations to lower-potency hemp edible retailers in each City Council district as established in City Code, section 10.20. No more than forty-five lower-potency hemp edible retailer registrations will be allowed in the city.
- (2) The city will not issue a lower-potency hemp edible retailer a registration if the proposed location is within 300 feet of a school. The distance is measured from entry door to entry door.
- (3) Location must comply with Brooklyn Park City Code Chapter 152.609.1 and 152.707.1
- (4) On-site consumption of lower-potency hemp edibles is permitted at all locations licensed for on-sale liquor pursuant to Minnesota Statutes, chapter 340A. Lower potency retailers do not count against the cap in E1 above.
- (5) Except for lower-potency hemp edibles that are intended to be consumed as a beverage and are being sold at an exclusive liquor store, all lower-potency hemp edibles must be sold from behind a counter and stored in a locked case.

(F) *Application.* The applicant must submit a registration application or renewal form provided by the city. The form may be amended from time to time by the City Manager, but must include or be accompanied by:

- (1) Name, address, phone number and email of the property owner
- (2) Name, address, phone number and email of the applicant
- (3) Address and parcel ID for the property for which the registration is sought

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- (4) Certification that the applicant complies with the requirements of licensing Chapter 127 and zoning Chapter 152
 - (5) Any additional information the city deems necessary
 - (6) *Fee Required.* At the time of initial application, and prior to the city's consideration of any renewal application, each Retailer must pay, as established in the city's fee schedule, the following fees:
 - (a) At the time of initial registration:
 - i. An initial registration fee. The initial registration fee will pay for the costs of registration and the cost of the first year of operation.
 - ii. The renewal fee for the second year of operation.
 - (b) At the time of the first annual renewal (prior to the second year of operation), no fee will be due.
 - (c) At the time of the second annual renewal, and each year thereafter, the renewal fee must be paid prior to the city issuing any renewal registration.
 - (d) Initial registration fees and renewal registration fees are nonrefundable.
 - (7) Proof of taxes, assessments, utility charges or other financial claims of the city of the state are current.
 - (8) A copy of a valid state license or written notice of OCM license preapproval.
 - (9) Any additional information required by this chapter or the OCM *Preliminary Compliance Check*. Prior to issuing any retail registration, the city shall conduct a preliminary compliance check to ensure compliance with this chapter and any other regulations established pursuant to Minnesota Statutes, section 342.13.
- (G) *Reasons for Denial.* The city shall not issue a registration or renewal if any of the following conditions are true:
- (1) The applicant has not submitted a complete application.
 - (2) The applicant does not comply with the requirements of this chapter.
 - (3) The applicant does not comply with applicable zoning and land use regulations.
 - (4) The applicant is found to not comply with the requirements of the Act or this chapter at the preliminary compliance check.
 - (5) The applicant does not have a valid license from the OCM.
- (H) *Issuing the Registration or Renewal.* The city shall issue the registration or renewal if the Retailer meets the requirements of this article, including that none of the reasons for denial in Section 127.04 (H) are true.

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(I) *Nontransferable.* A registration is not transferable to another person or entity.

127.05 REGISTRATION ENFORCEMENT.

(A) *Generally.* The City may impose a fine or suspend a registration under this chapter on a finding that the registered business has failed to comply with the requirements of this Chapter or any applicable statute or regulation.

(B) *Notice and Right to Hearing.* Prior to imposing a fine or suspending any registration any registration under this chapter, the City shall provide the registered business with written notice of the alleged violations and inform the registered business of his or her right to a hearing on the alleged violation.

(1) Notice shall be delivered in person or by regular mail to the address of the registered business and shall inform the registered business of its right to a hearing. The notice will indicate that a response must be submitted within ten (10) business days of the date of the notice, or the right to a hearing will be waived.

(2) The registered business will be given an opportunity for a hearing before the city's Hearing Officer before final action to fine or suspend a registration. Provided, the registered business has submitted a written application for appeal within 10 business days after the notice was served. The Hearing Officer shall give due regard to the frequency and seriousness of the violations, the ease with which such violations could have been cured or avoided and good faith efforts to comply and shall issue a decision to fine or suspend the registration only upon written findings. The decision of the Hearing Officer shall be final. Appeals of any decision made by the Hearing Officer must be filed in the district court for the city in which the alleged violation occurred.

(C) *Emergency.* If, in the discretion of the City Manager or designee, a registered business poses an imminent threat to the health or safety of the public, the City may immediately suspend the registration and provide notice of the right to hold a subsequent hearing as prescribed in part (2) of this section.

(D) *Reinstatement.* The City may reinstate a registration if it determines that the violations have been resolved. The City shall reinstate a registration if the OCM determines the violations have been resolved.

127.06 COMPLIANCE CHECKS

The city shall complete at minimum one compliance check per calendar year of every registered business to assess if the business meets age verification requirements, as required under Minn. Stat. 342.22 Subd. 4(b) and Minn. Stat. 342.24 and any applicable cannabis or hemp regulations adopted by the city.

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The city shall conduct at minimum of at least one unannounced age verification compliance check per calendar year. Age verification compliance checks shall involve persons at least 17 years of age but under the age of 21 who, with the prior written consent of a parent or guardian if the person is under the age of 18, attempt to purchase adult-use cannabis flower, adult-use cannabis products, lower-potency hemp edibles, or hemp-derived consumer products under the direct supervision of a law enforcement officer or an employee of the city.

Any failures under this section are a basis for enforcement action and must be reported to the OCM.

127.07 HOURS OF OPERATION. Cannabis Retailers prohibited from making retail sales of cannabis, cannabis flower, cannabis products, lower-potency hemp edibles, or hemp-derived consumer products between the hours of 2:00am and 8:00am Monday-Saturday; and 2:00am-10:00am Sunday.

127.08 TEMPORARY CANNABIS EVENTS

Temporary cannabis events must obtain a permit and meet the requirements of City Code, sections 152.345 and 152.905.

127.10 PENALTIES ADMINISTRATION AND ENFORCEMENT

Any violation of the provisions of this Chapter or failure to comply with any of its requirements constitutes a misdemeanor and is punishable as defined by law. Each day each violation continues or exists, constitutes a separate offense. Violations of this ordinance can occur regardless of whether or not a permit is required for a regulated activity listed in this ordinance. Violations of this Chapter may also be addressed under City Code Chapter 37 - Administrative Penalties.

Violation of this Chapter shall be grounds for enforcement against any business license issued by the City of Brooklyn Park.

127.11 SEVERABILITY

If any section, clause, provision, or portion of this chapter is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of this chapter shall not be affected thereby

127.12 EFFECTIVE DATE.

This ordinance shall take effect following its passage and publication in accordance with state law.

SECTION 2.

152.107 DEFINITIONS.

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Cannabis Cultivation Business. A business with a cannabis cultivator license, medical cannabis cultivator license, or cultivation endorsement from the State of Minnesota Office of Cannabis Management.

Cannabis Delivery Business. A business with a cannabis delivery service license or delivery service endorsement from the State of Minnesota Office of Cannabis Management.

Cannabis Event Organizer. A business with a cannabis event organizer license or event organization endorsement from the State of Minnesota Office of Cannabis Management.

Cannabis Manufacturing Business. A business with a cannabis manufacturer license, or manufacturing endorsement from the State of Minnesota Office of Cannabis Management.

Cannabis Retailer. A business with a cannabis retailer license, medical cannabis retailer license, lower-potency hemp edible retailer license, or retail endorsement from the State of Minnesota Office of Cannabis Management.

Cannabis Testing Business. A business with a cannabis testing facility license or testing endorsement from the State of Minnesota Office of Cannabis Management.

Cannabis Transportation Business. A business with a cannabis transporter license or transportation endorsement from the State of Minnesota Office of Cannabis Management.
Cannabis wholesaling business. A business with a cannabis wholesaler license or wholesaling endorsement from the State of Minnesota Office of Cannabis Management.

Cannabis Oriented Business. Any cannabis business governed by and defined in Minn. Stat. Chapter 342 as amended from time to time.

Cannabis Product. Any of the following: cannabis concentrate; a product infused with cannabinoids, including but not limited to tetrahydrocannabinol, extracted or derived from cannabis plants or cannabis flower; or any other product that contains cannabis concentrate. Cannabis product includes adult-use cannabis products, including but not limited to edible cannabis products and medical cannabinoid products. Cannabis product does not include cannabis flower, artificially derived cannabinoid, lower-potency hemp edibles, hemp-derived consumer products, or hemp-derived topical products.

Cannabis Flower. The harvested flower, bud, leaves, and stems of a cannabis plant. Cannabis flower includes adult-use cannabis flower and medical cannabis flower. Cannabis flower does not include cannabis seed, hemp plant parts, or hemp-derived consumer products.

Cannabis Plant. All parts of the plant of the genus Cannabis that is growing or has not been harvested and has a delta-9 tetrahydrocannabinol concentration of more than 0.3 percent on a dry weight basis.

Cannabis Retailer. Any person, partnership, firm, corporation, or association, foreign or domestic, selling cannabis product to a consumer and not for the purpose of resale in any form.

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Cultivation. Any activity involving the planting, growing, harvesting, drying, curing, grading, or trimming of cannabis plants, cannabis flower, hemp plants, or hemp plant parts.

Hemp Business. Either of the following licensed under this chapter: (1) lower-potency hemp edible manufacturer; or (2) lower-potency hemp edible retailer. Hemp business does not include a person or entity licensed under chapter 18K to grow industrial hemp for commercial or research purposes or to process industrial hemp for commercial purposes.

Hemp Plant. All parts of the plant of the genus Cannabis that is growing or has not been harvested and has a delta-9 tetrahydrocannabinol concentration of no more than 0.3 percent on a dry weight basis.

Lower Potency Hemp Edible Retailer. A business with a lower-potency hemp edible retailer license from the Office of Cannabis Management.

Lower Potency Hemp Edible Manufacturer. A business with a lower-potency hemp edible manufacturer license from the Office of Cannabis Management.

Medical Cannabis Business. An entity licensed by the OCM to engage in one or more of the following: (1) the cultivation of cannabis plants for medical cannabis flower; (2) the manufacture of medical cannabinoid products; and (3) the retail sale of medical cannabis flower and medical cannabinoid products.

Office of Cannabis Management. Minnesota Office of Cannabis Management, referred to as “OCM” in this ordinance.

Park Attraction. A facility or location within a public park that is regularly used by minors, including but not limited to a playground or athletic field.

Retail Registration. An approved registration issued by the City of Brooklyn Park to a cannabis retail business.

School. A public school as defined under Minn. Stat. 120A.05 or a nonpublic school that must meet the reporting requirements under Minn. Stat. 120A.24.

152.609 NONRESIDENTIAL DISTRICT LAND USE USES

Figure 152.609.1

Use	B-1	B-2	B-3	B-4	BP	I	PI	OP
Cannabis Oriented Business								
Cannabis Retailer	P	P	P	P	P	P	NP	NP
Medical Cannabis Retailer	P	P	P	P	P	P	NP	NP
Cannabis Delivery Service	P	P	P	P	P	P	NP	NP
Lower Potency Hemp Retailer	P	P	P	P	P	P	NP	NP
Cannabis Cultivator	NP	NP	NP	P	P	P	NP	NP
Medical Cannabis Cultivator	NP	NP	NP	P	P	P	NP	NP

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Cannabis Event Organizer	P	P	P	P	P	P	NP	NP
Cannabis Manufacturer	NP	NP	NP	P	P	P	NP	NP
Medical Cannabis Manufacturer	NP	NP	NP	P	P	P	NP	NP
Lower-Potency Hemp Manufacturer	NP	NP	NP	P	P	P	NP	NP
Cannabis Testing	NP	NP	NP	P	P	P	NP	NP
Cannabis Wholesaler	NP	NP	NP	P	P	P	NP	NP
Cannabis Transporter	NP	NP	NP	P	P	P	NP	NP
Medical Cannabis Combination Business	NP	NP	NP	P	P	P	NP	NP

152.707 MIXED USE DISTRICT LAND USES

Figure 152.707.1

Use	LW	NMU	MU	TOD-C	TOD-E	TOD-G(L)	TOD-G(M)	TOD-G(H)
Cannabis Oriented Business								
Cannabis Retailer	P	P	P	P	P	NP	NP	P
Medical Cannabis Retailer	P	P	P	P	P	NP	NP	P
Cannabis Delivery Service	P	P	P	P	P	NP	NP	P
Lower Potency Hemp Retailer	P	P	P	P	P	NP	NP	P
Cannabis Cultivator	NP	NP	NP	NP	P	NP	NP	NP
Medical Cannabis Cultivator	NP	NP	NP	NP	P	NP	NP	NP
Cannabis Event Organizer	P	P	P	P	P	NP	NP	P
Cannabis Manufacturer	NP	NP	NP	NP	P	NP	NP	NP
Medical Cannabis Manufacturer	NP	NP	NP	NP	P	NP	NP	NP
Lower-Potency Hemp Manufacturer	NP	NP	NP	NP	P	NP	NP	NP
Cannabis Testing	NP	NP	NP	NP	P	NP	NP	NP
Cannabis Wholesaler	NP	NP	NP	NP	P	NP	NP	NP
Cannabis Transporter	NP	NP	NP	NP	P	NP	NP	NP
Medical Cannabis Combination Business	NP	NP	NP	NP	P	NP	NP	NP

152.903 NONRESIDENTIAL PERFORMANCE STANDARDS, PRINCIPAL USES

(A) Cannabis Oriented Business.

(1) *Registration.* No individual or entity may operate a cannabis retail business within the City of Brooklyn Park without first registering with the Brooklyn Park Rental and Business Licensing Division per regulations outlined in Chapter 127 of the Brooklyn Park City Code of Ordinances.

(2) *Buffer Requirements.*

(a) Registration must not be granted within 300 feet of any school, daycare facility that serves minors, or park attraction. The measurement must be made from the entrance of each building or tenancy and not from the

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property lines, except park features which will be measured from closest boundary of the park feature.

- (b) Registration must not be granted within 300 feet of another registered Cannabis Oriented Business. The measurement must be made from the entrance of each building or tenancy and not from the property lines.
- (c) The buffers established in this section will be established on the date the city receives the request from the OCM for certification pursuant to city code section 127.03.
- (d) Nothing in this section shall prohibit a cannabis business from continuing to operate at the same location if a school, day care, or park feature establishes within the buffer.

(3) *Cultivation.* The cultivation of all cannabis must only occur within the principal structure. Outdoor commercial cultivation of cannabis is prohibited.

(4) *Lighting.*

- (a) Structures used for cultivation shall screen interior lighting so that no light escapes the structure between sunset and sunrise.
- (b) Any security lighting shall be downcast and shielded in such a manner as to prevent light from spilling outside the boundaries of the parcel.

(5) *Odor Control.* A cannabis business must maintain a ventilation and filtration system sufficient to meet the requirements for odor control established by state administrative rules.

(6) *Security.*

- (a) Cannabis oriented businesses must implement sufficient security measures to deter and prevent the unauthorized entrance into areas containing cannabis or cannabis products, and to deter and prevent the theft of cannabis or cannabis products at the business. Except as may otherwise be determined by the City, these security measures shall include compliance with all regulations established by the OCM.
- (b) Every cannabis-oriented business shall provide adequate security on the premises, including lighting and alarms, to ensure the safety of persons and to protect the premises from theft. Each cannabis-oriented business shall prepare and submit a security plan for review and approval by the City Manager, which approval or denial will be based upon the security standards required by the OCM. Said plans shall remain updated and secured on file in the protective custody of the City in accordance with Chapter 127 of the Brooklyn Park City Code. The information provided

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for purposes of this section shall be maintained by the City as confidential information and shall not be disclosed as public records unless pursuant to subpoena issued by a court of competent jurisdiction.

- (c) Cannabis or cannabis products shall not be stored outside at any time.
- (d) A cannabis business shall notify the City Manager within twenty-four (24) hours after discovering any of the following: Significant discrepancies identified during inventory; Diversion, theft, loss, or any criminal activity involving the cannabis business or any agent or employee of the cannabis business; or The loss or unauthorized alteration of records related to cannabis, registering qualifying patients, primary caregivers, or employees or agents of the cannabis business.

§152.905 TEMPORARY AND SEASONAL NONRESIDENTIAL PERFORMANCE STANDARDS

(G) Cannabis Events.

- (1) Cannabis events are required to obtain a special event permit and meet all requirements established in Minnesota Statute for cannabis special events.

HOLLIES J. WINSTON, MAYOR

ATTEST:

DEVIN MONTERO, CITY CLERK

Approved as to Form by City Attorney
Passed on First Reading:
Passed on Second Reading:
Summary Published in Official Newspaper:

The City Council of Brooklyn Park has determined that pursuant to its City Code, Ordinance #2024-__ be published in summary form.

SUMMARY OF ORDINANCE #2024-__

AN ORDINANCE ADDING CHAPTER 43 TO THE BROOKLYN PARK CITY CODE, TITLE III:
ADMINISTRATION, PERTAINING TO PREVAILING WAGE

Ordinance #2024-__ amends Title XI of the City Code by adding Chapter 127, as well as amending Chapter 152 pertaining to cannabis regulation. The ordinance establishes parameters for which cannabis oriented businesses may operate within the City of Brooklyn Park. The ordinance identifies the process for registering cannabis retail businesses, as well as land use regulation for all cannabis businesses. The effective date of the ordinance is 30 days after its publishing in the City's official newspaper.

This summary of Ordinance #2024-__ has been approved by the City Council on November 25, 2024. A printed copy of the full text of the ordinance is available for public inspection in the office of the city clerk.

This Ordinance shall take effect thirty days after its publication.

Adopted by the City Council of the City of Brooklyn Park, Minnesota, this 25th day of November 2024.

XP LEE, MAYOR PRO TEM

ATTEST:

DEVIN MONTERO, CITY CLERK

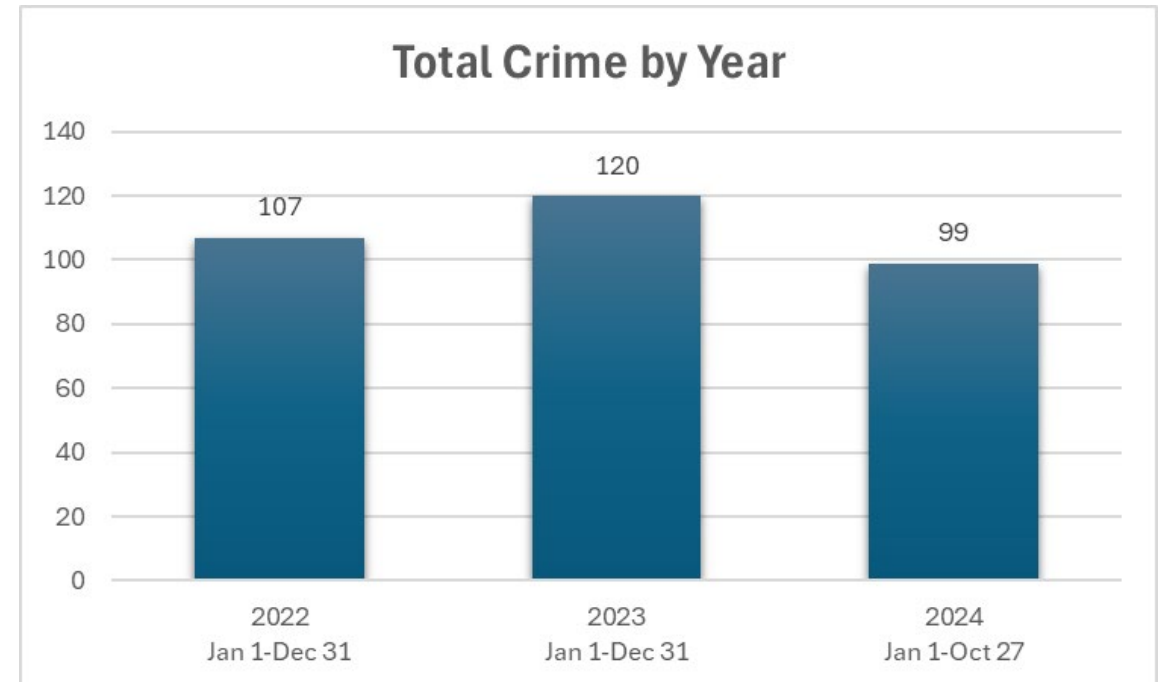
Approved as to Form by City Attorney
Passed on First Reading: 10-28-2024
Passed on Second Reading:
Summary Published in Official Newspaper:

	2022	2023	2024
Crime at Business	Jan 1-Oct 27	Jan 1-Oct 27	Jan 1-Oct 27
A&J Tobacco			1
A1 Smokes and Vapes			
Boone Tobacco			2
BP Smoke Shop- 7642 Brooklyn Blvd	1		1
BP Smoke Shop- 7654 Brooklyn Blvd			3
Brooklyn Grocery/Fast N Fresh	3	2	
Cellar's Wine & Spirits	6	3	2
Cub Liquor	56	46	41
E-Cig Market		4	1
E-Vapor and Tobacco	2		
Good Zen			
Ike's Wine & Spirits	2	4	1
Kwik Trip- 96th Ave	2	6	21
Kwik Trip- Noble Ave	3	7	8
Love is an Ingredient- Boone Ave		1	
Love is an Ingredient- Jefferson Ave			1
New Superette			
Palmer Lake VFW	2	7	4
Pixie Liquor			
Speedy Market & Tobacco	1	8	8
Tobacco for Less	1	5	1
Tobacco Plus			
Up North Liquor	3		
Winner Gas	4	1	7

	2022	2023	2024
Crimes at Business	Jan 1-Dec 31	Jan 1-Dec 31	Jan 1-Oct 27
A&J Tobacco			1
A1 Smokes and Vapes			
Boone Tobacco			2
BP Smoke Shop- 7642 Brooklyn Blvd	1		1
BP Smoke Shop- 7654 Brooklyn Blvd			3
Brooklyn Grocery/Fast N Fresh	3	4	
Cellar's Wine & Spirits	6	5	2
Cub Liquor	69	53	41
E-Cig Market		4	1
E-Vapor and Tobacco	4		
Good Zen			
Ike's Wine & Spirits	2	4	1
Kwik Trip- 96th Ave	4	9	21
Kwik Trip- Noble Ave	3	9	8
Love is an Ingredient- Boone Ave		1	
Love is an Ingredient- Jefferson Ave			1
New Superette			
Palmer Lake VFW	2	7	4
Pixie Liquor		1	
Speedy Market & Tobacco	1	9	8
Tobacco for Less	1	5	1
Tobacco Plus			
Up North Liquor	3		
Winner Gas	8	3	7

	2022	2023	2024
Total Crime By Month	Jan 1-Dec 31	Jan 1-Dec 31	Jan 1-Oct 27
January	7	6	11
February	7	8	4
March	5	3	8
April	15	17	7
May	11	14	19
June	6	8	11
July	10	12	13
August	7	11	5
September	12	10	8
October	7	14	13
November	8	10	
December	12	7	

Total Crime By Year	2022	2023	2024
	Jan 1-Dec 31	Jan 1-Dec 31	Jan 1-Oct 27
Total	107	120	99



City of Brooklyn Park Request for Council Action

Agenda Item:	8.1	Meeting Date:	November 25, 2024
Agenda Section:	Discussion Items	Originating Department:	Administration
Resolution:	N/A	Prepared By:	Jay Stroebel, City Manager
Ordinance:	N/A		
Attachments:	1	Presented By:	Jay Stroebel, City Manager
Item:	Discuss Legislative Agenda for 2025		

City Manager's Proposed Action:

Discuss the City's Legislative Priorities.

Overview:

Each year, the City of Brooklyn Park and Brooklyn Park Economic Development Authority adopt legislative priorities for staff and elected officials to focus on with policymakers at the federal, state and county levels. Additionally, these priorities provide staff the direction needed to work with other local units of government, project partners and our legislative partners (e.g., Collective Efforts, North Metro Mayors Association, Metro Cities and League of Minnesota Cities) to advance key projects and policies.

This discussion will be the first step in updating the City's *2024 Brooklyn Park Federal and State Legislative Priorities* (attached) document adopted by the City Council on January 8, 2024. The City's *2025 Brooklyn Park Federal and State Legislative Priorities* document will be updated and brought back for adoption at the December 9, 2024 meeting.

Primary Issues/Alternatives to Consider: N/A

Budgetary/Fiscal Issues: N/A

Attachments:

8.1A 2024 BROOKLYN PARK FEDERAL AND STATE LEGISLATIVE PRIORITIES

2024 Federal and State Legislative Priorities and Positions

Brooklyn Park 
Unique. United. Undiscovered.



2024 State Legislative Priorities and Positions

City of Brooklyn Park

Overview

Brooklyn Park works together with its partners to support proposals for new legislation in Minnesota designed to strengthen the community. The following list of legislative priorities and positions, along with those prepared by the Brooklyn Park Economic Development Authority (EDA), constitute Brooklyn Park's legislative agenda for the 2024 legislative session.

I. Diversity, Equity and Inclusion

The City of Brooklyn Park, with our rich racial, ethnic and demographic diversity, is committed to supporting local, state and federal policies and investments that advance the goals of eliminating racial and economic disparities in areas such as housing, employment, transportation, health care, safety, etc., and works towards a more inclusive economy. Many of the detailed policies advocated for in this document strive to achieve these goals.

II. Transportation Infrastructure

Investments in transportation infrastructure can often result in multiple benefits to a community, a more efficient and safer multi-modal transportation system and a stimulus for economic growth. In addition to state funding to support the municipal state aid road network, two specific projects that have the potential to be impacted by legislative actions include improvements to highway 252 and the Blue Line Light Rail extension project.

- **Trunk Highway 252**

Background

Highway 252 provides a vital high speed / high volume link between Minneapolis and the northern suburban areas. The congestion and safety issues experienced at the at-grade signalized intersections along the four mile corridor rank among the worst in the state under both categories. The City of Brooklyn Park is currently working with the City of Brooklyn Center, Minneapolis, MnDOT and Hennepin County to upgrade highway 252 to a freeway while maintaining or enhancing transit service along the corridor.

Position

In the 2018 Legislative Session, partial funding was granted for conversion of highway 252 to a freeway with construction expected to start in 2025 or shortly thereafter. This project has been delayed as a more thorough Environmental Impact Statement (EIS) of the reconstruction options are being considered. The City seeks to work with project partners to secure the additional funding necessary for this project to advance. In addition, the local communities along the line may

have some shared financial responsibility for the costs to improve the interchanges and any local roads that would be impacted by the project. The City supports expanded access to federal, state, regional and county grant dollars that would alleviate local taxpayer burden for these costs. The City also supports the investment in temporary safety measures until final design and construction is complete.

- **Blue Line Light Rail Transit**

Background

The Blue Line Light Rail Transit (BLRT) Extension Project will extend the existing light rail line from Target Field in Minneapolis through four communities (Minneapolis, Robbinsdale, Crystal and Brooklyn Park) to Oak Grove Parkway, locating five stations in Brooklyn Park. Bringing LRT to the northwest suburbs will improve mobility and access to jobs and will ensure the northwest portion of the region remains competitive.

Position

The City of Brooklyn Park supports policies, laws, and funding (federal, state, regional and local) to finalize planning and move to the construction and operation phases of the BLRT extension project. Additionally, we support efforts around anti-displacement of businesses and residents that may be impacted by the construction and establishment of the line.

- **East – West Busing Connections**

Background

As a community of 86,000 plus residents our public transportation needs have far outpaced the services provided in our city. While some bus services exist within Brooklyn Park, most are oriented to bringing people in and out of the community, mainly running north - south, versus mobility within the community.

Position

The City of Brooklyn Park supports resources and change in service delivery models that provides east – west busing services to our residents without reducing the services that exist today.

- **Increase Municipal State Aid (MSA) to Cities**

Background

The City has 55 miles of MSA streets. Many of these streets have degraded prematurely and are only lasting 15-20 years instead of 30 years before needing overlays (resurfacing). Over the next five years, we have funding needs of over \$30 million on our MSA streets, but we are only scheduled to receive about half of our needs or approximately \$15 million.

Position

The City believes MSA funding should be increased 100% (doubled) to help cities address street repair needs and premature street degradation on MSA streets and

local streets. This would require a change of MSA eligibility funding to include reimbursement for local streets.

III. Sustainable Government Funding

The City of Brooklyn Park's financial position and property tax burden on businesses and residents are greatly influenced by actions taken at the state legislature. Historically, legislative changes to various funding formulas, aids, and imposition of statutory limits have impacted the City's ability to predict state sources of income, created unexpected community-level budget challenges, and resulted in increased tax burden on local taxpayers. Brooklyn Park supports efforts for more stable and predictable revenue sources and the reduction of the local property tax burden.

- **Levy Limits**

Background

Brooklyn Park advocates maintaining reliable, sustainable funding for desired city services and having the ability to control city levies at the local level. Enacting levy limits would remove this control from the City Council and may lead cities to adopt higher than desired tax levies in the short-term to maintain future levy capacity.

Position

Brooklyn Park supports a position that control of local levies remain at the local level.

- **Park Fee for Redevelopment**

Background

Currently, state law allows for collection of a park dedication fee to support the establishment and improvement of parks within a community when a parcel is initially subdivided for development. Fees are not currently allowed when that parcel is redeveloped. As Brooklyn Park currently has both greenfield development and redevelopment taking place, it would be beneficial to our ongoing improvement of our park system to allow the collection of fees in both development phases.

Position

Propose amending the state law allowing for park dedication fees to be collected for the initial development and redevelopment of parcels.

- **TIF/Value Capture strategies and cash investment to stimulate development**

Background

The market often times fails to produce the types of development that our community is seeking. This can lead to undeveloped land sitting idle for years and being unproductive from a property tax standpoint. Examples of this would include in our Village Creek neighborhood, and Oak Grove and Zane Ave areas.

Position

To incentivize private investment that aligns with our development vision and helps support public infrastructure investments, the City is seeking state resources

and flexibility in tax increment finance provisions to overcome market forces and attract private investment.

- **Local Government Aid (LGA)**

Background

Cities apply LGA in their finance structure for various purposes and rely on the receipt of these funds for those purposes. In the past, Local Government Aid has been used by the state legislature as a budget balancing measure by reducing or eliminating this funding in times of economic stress, causing funding shortfalls to local governments. In order to be effective, cities need to have reliable sources of funding. In 2023, the LGA formula reduced the state's allocation to Brooklyn Park from roughly \$1.45M in 2022 to \$0 in 2023. In the 2023 Legislative session the formula was modified and Brooklyn Park is scheduled to receive roughly \$900,000 in 2024.

Position

Brooklyn Park supports a position that state aids to local governments must remain a stable, reliable and sustainable funding source now and into the future. Brooklyn Park also believes the LGA formula should be adjusted to better account for a local government's ability to pay and related costs of core services. There is currently a significant imbalance in how the formula works relative to need and ability to generate local revenues. As an example, Duluth and Brooklyn Park have nearly identical populations and similar property tax bases per capita, yet Duluth is slated to receive over \$35M in LGA in 2024, while Brooklyn Park is scheduled to receive just over \$900k.

- **Public Safety Benefit Account Reimbursement**

Background

In recent years, there has been an increase in police officers leaving their professions for medical-related reasons. The ongoing liability of contributing toward departing public safety employees' health insurance costs until retirement is a significant burden on our local taxpayers. The state has only been partially reimbursing for these costs to date.

Position

Support fully funding the Public Safety Benefit Account on an ongoing basis to reimburse employers for providing continued health insurance to police officers and firefighters injured in the line of duty and dependents of those killed.

- **Fiscal Disparities**

Background

Due to infrastructure development (airports, highways, light rail, etc.) and other economic stimuli, certain parts of the Metropolitan Area are at a greater advantage for economic development and tax base growth. The Fiscal Disparities program was designed to distribute a portion of this growth to cities that don't have the same economic advantages. This distribution of value serves to mitigate the property tax disadvantage to those communities.

Position

Brooklyn Park supports the Fiscal Disparities program and would support changes to stabilize the benefits of the program to metropolitan cities.

- **Sales Tax Exemption**

Background

The process for using the sales tax exemption on construction materials is complicated, burdensome and risky to contractors and cities. Because of this, we are not aware of any city that has decided to use this exemption.

Position

Brooklyn Park supports the simplification of the current sales tax exemption for construction materials. An estimated savings of \$150,000 to \$200,000 annually for construction projects would be realized by the city if the sales tax exemption process was simplified. Absent the State simplifying process, the City will request an exemption on sales taxes for projects such as improvements at the Community Activity Center, expansion of Zanewood Teen Center, or like projects.

- **Social Security Disability Insurance (SSDI) and Social Security Taxes**

Background

Rising costs tied to inflation and changes in the economy have been especially hard on residents on fixed incomes. In addition, how social security disability insurance benefits are calculated for individuals with work limitations due to disabilities needs review. In the 2023 Legislative session, changes were made so single filers making \$78,000 or less will not pay state income tax on Social Security benefits. For married filing jointly, income must be \$100,000 or less for Social Security income to be tax-exempt.

Position

Brooklyn Park supports the full removal of state taxes on social security recipients and an improved methodology for how SSDI is calculated that is not punitive for disabled Minnesotans.

IV. Comprehensive Plans and Environmental Review

Background

State law requires cities to develop comprehensive plans every ten years to guide growth and development in conjunction with a region-wide planning process administered by the Metropolitan Council. A separate law requires environmental review for certain individual development projects to ensure that development does not harm the environment. Recent court rulings have blurred the lines between these two processes, potentially creating a situation in which comprehensive plans would be required to include a full multi-decade citywide environmental review that would be impractical for cities to complete and that would not accurately assess the environmental impacts of development.

Position

Propose amending state law to clarify any ambiguity between the requirements for comprehensive plans and environmental review for individual development projects.

V. Youth

- **Out-of-school Time**

Background

High-quality afterschool and summer learning programs provide hands-on learning experiences that narrow the opportunity and achievement gaps, build critical 21st century skills, and support working families by ensuring their children are safe and engaged in learning outside of school. Minnesota needs to ensure a bright future for our young people and our state by investing in afterschool programs to expand access for all young people. Minnesota currently has no state public funding accessible to the broad range of afterschool programs.

Position

Establish new state resources to provide competitive afterschool program grants. These funds would prioritize programs primarily serving youth below 185 percent of the federal poverty line (youth eligible for free and reduced-price lunch).

- **Youth Mental Health**

Background

Our youth and young adults have experienced a pronounced and pro-longed amount of trauma in recent years given issues such as COVID-19, racial tensions, increase in crime, and financial hardship.

Position

Support resources that make existing mental health systems more accessible and culturally responsive, and support community driven solutions for mental health and well-being.

VI. Voting and Governance Laws

- **Voting**

Background

In recent years, the state has changed voting rules that have reduced barriers to voting for residents. This includes the 46 day absentee voting timeline before an election by eliminating the requirement to provide an excuse to vote absentee. Additionally, the state now has in place fixed dates for when an election can take place, a specific day in the following months – February, April, May, August and November. These rules apply to both special and general elections.

Position

Brooklyn Park would like the state to consider changes to the current voting rules that place an undue financial burden on cities with a 46 day absentee voting

window and to consider changes that allow for a more expeditious election cycle to replace vacancies on a local board or council.

- **Open Meeting Law Flexibility**

Background

During the COVID pandemic, greater flexibility was allowed for participation by elected and appointed officials in gatherings governed by the open meeting law (e.g. city council, boards and commissions, etc.) With the removal of the emergency provisions allowing for that flexibility, there has been an increased call by our local elected and appointed officials to preserve that flexibility previously allowed.

Position

Request changes to open meeting law (statute 13D.02) that would allow greater flexibility by elected and appointed officials for remote participation in meetings governed by the open meeting law.

VII. Emerald Ash Borer (EAB)

Background

EAB was discovered in Brooklyn Park in August 2017 and is expected to spread through the city as well as all of Minnesota over the next few years. There are more than 4,500 city owned ash trees and thousands more on private property. Removing and replanting these trees would cost more than \$4,000,000. Chemical treatment of ash trees is an option but is expensive (\$200 per tree every two years) and a long-term commitment. Untreated trees will die.

Position

The EAB epidemic is a state-wide problem and a threat to the forest system in Minnesota. The City requests the state legislature provide funding for cities to address the removal and replanting of trees to maintain a healthy and diverse forest system.

VIII. Public Safety

- **School Resource Officers (SROs)**

Background

During the last legislative session, Minnesota Statute was revised to prohibit the use of prone restraints and certain pressure based holds against all students by employees and agents of public school districts. See *Minn. Stat. § 121A.581*. In addition, the revised statute indicates that the prohibition includes “a school resource officer, security personnel, or police officer *contracted with the district.*” The Amendment also revises Minnesota Statutes section 121A.582 to provide that: (1) teachers and principals may use reasonable force “to correct or restrain a student to prevent imminent bodily harm or death to the student or another”; and (2) other school employees, agents, and bus drivers may use reasonable force “to restrain a student to prevent bodily harm or death to the student or another.”

Position

Use of force by police officers is regulated by the current Minnesota stat 609.06. All police officers are required to understand and test each year their competency in this standard to maintain their POST license. To add another use of force statute that conflicts with the current use of force standard only brings confusion for when police officers should use force. Furthermore, the new standard is extremely ambiguous and cannot be interpreted consistently by the State Attorney General or the Hennepin County Attorney. This exposes our children in schools to unsafe environments and our police officers to criminal and civil liability. We request to strike all SRO language from the corporal punishment and prone restraint laws and rely on the already existing use of force laws for police officers.

- **Address Rise in Violent Crimes**

Background

Over the last few years, the country, state, region and Brooklyn Park community have experienced a significant increase in certain types of violent crimes, especially those involving guns and crimes against persons. Repeat offenders of these types of crimes has also been cited as a growing concern. This increase in crimes has led to increased loss of life and injury, decreased livability of neighborhoods, and led some businesses and residents to leave or consider leaving our city. In 2023, the Minnesota Legislature did provide some one-time resources and competitive grant opportunities to support crime prevention strategies.

Position

The City of Brooklyn Park supports legislative efforts and funding strategies that financially supports on an ongoing basis violence prevention, intervention and interruption work that address this rise in crime, including measures to ensure offenders of violent crimes are held accountable. We also support rehabilitative resources and strategies that support proven alternative approaches for youth and young adults involved in low-level criminal activities that may not be best served by the traditional criminal justice system. Additionally, we support strategies to address the underlying root causes of community violence including economic and housing stability, educational opportunity, health security, etc.

- **Capital Support for Fire and Regional Training and Emergency Operations Facility**

Background

The rapid decline in volunteerism combined with a significant increase in fire/medical emergency responses led the city to transition from a paid on-call department to a full-time staffed career fire department. The city's four firehouses were never designed for career firefighter accommodations or for a diverse workforce living together for 24+ hours at a time. The current stations also do not provide adequate systems, including building-wide ventilation systems and decontamination showers, to protect firefighters from exposure to carcinogenic particulates because of their job. A third-party study identified that all of Brooklyn Park's fire stations require significant renovations and, in some cases, need to be completely rebuilt. In addition to serving the 86,000+ residents of Brooklyn Park, the fire department regularly responds to assist neighboring communities through

long-established mutual aid agreements, and our facilities have served as a regional emergency operations center (EOC). The 2023 Legislature provided \$1.1M in resources for the design of a facility that would serve as a central fire station and regional training and emergency operations facility.

Position

Other communities have received capital support for fire and other municipal facilities. The City of Brooklyn Park is seeking state bonding in the amount of \$12.7M to support the construction of a new central firehouse which will also serve as a multi-agency Emergency Operations Center (EOC) and regional training facility.

- **Officer Well-Being and Officer Accountability**

Background

During the summer of 2020, the Minnesota Legislature took some initial steps to examine opportunities for improvement in the law enforcement profession. With police officers being asked to do an ever-expanding set of responsibilities it's important they have the necessary tools and resources to effectively do their jobs. Some of those supports, including enhanced training opportunities, were included in the actions of the Legislature, but more opportunities exist. Similarly, while some initial steps were taken to improve the arbitration system for police misconduct, it's doubtful those changes will result in long-term change.

Position

Brooklyn Park supports the continued examination of opportunities for improvement in both providing the needed supports for our officers to be successful in their profession and ensuring accountability for when officer misconduct does occur.

- **Mental Health Resources to Support Community Need**

Background

Brooklyn Park's Police Department has seen a growing incidence of mental health-related calls in recent years. These calls range from the most serious of violent crime situations to simple requests of coordinating mental health services for residents in need. We are currently piloting out both a co-responder and alternate response model to respond to mental health related calls. A vast majority of the simple requests are coming from employees of group homes that are either insufficiently trained or do not have the resources to deal with their clients' needs. We receive hundreds of these 911 calls per year that simply do not belong in the law enforcement arena.

Position

Brooklyn Park encourages the state to not only support local (city and county) law enforcement and social service entities in providing additional mental health resources to meet the need, but additionally to more meaningfully examine how can we rethink the mental health systems that are too often failing our residents. We support stricter licensing of group home providers so that proper training of their staff is completed and sufficient and proper resources are dedicated and available for the needs of their clients and to support better compensation for the professionals providing client services.

IX. Projects Leading to Regional Assets

▪ **Capital Support for Water Quality Improvements (PFAS AND HARD WATER)**

Background

Brooklyn Park is the 6th largest city in Minnesota with over 86,000 residents. The city's water is sourced through a shallow aquifer that is some of the hardest water in the metro area and recently has been found to contain per-and polyfluoroalkyl substances (PFAS). This hard water and PFAS containing water causes significant issues within our community. Hard water requires residents to have home water softening units. Unfortunately, many of our low-income residents cannot afford to install these systems in their homes. By not having water softening units in their homes, the hard water prematurely degrades appliances like water heaters, dish washers, and leads to buildup in the internal piping of homes. Having to replace these appliances causes significant financial strain on our residents. Providing a city-wide softening plant will dramatically improve the water quality going to homes, reduce damage to piping and appliances, and eliminates the need for home water softening equipment. Potential treatment for PFAS in our water supply could cost upwards of \$70 million to construct and millions more per year to operate.

Position

The state has historically supported water treatment because it directly benefits low-income residents and improves the lives of our community. Brooklyn Park will explore all state and federal funding to support this important development.

▪ **Zanewood Teen Center Expansion**

Background

Constructed 2003, the existing Zanewood Recreation Center can no longer physically support the robust portfolio of programs and respond to the current community need for access to high quality youth, teen and young adult programs, recreation activities, youth and family events, art and wellness programs, intervention and other wrap around youth service opportunities. The City of Brooklyn Park is seeking \$4 million in state funds to design, construct and furnish the renovation and expansion of the Zanewood Recreation Center to expand program and workforce development opportunities for young people and families in Brooklyn Park, Brooklyn Center, north Minneapolis and surrounding communities.

Position

Request \$4 million in state bonding funds to support the renovation and expansion of the Zanewood Recreation Center to better serve young people and families in Brooklyn Park.

▪ **Community Activity Center Enhancements**

Background

The Brooklyn Park Community Activity Center was originally built in 1983 to serve the northwest suburbs as a hub for hockey and banquet/meeting activities. Over the years, the need for recreation amenities in the area has shifted from hockey to

filling the gap in space for indoor court activities like basketball, volleyball and pickleball. The City of Brooklyn Park is considering the possibility of converting one ice arena to a gymnasium with three multi-sport courts. The addition of gymnasium would further diversify the Community Activity Center as a regional destination for sports and meetings. In 2023, the Minnesota Legislature provided \$5M for the ice rink conversion project. The City Council is currently weighing multiple options for improvements at the Community Activity Center and would like to amend the 2023 approved language to provide additional flexibility in how the \$5M provided could be used.

Position

Request to amend the language to provide additional flexibility in the \$5M already approved by the 2023 Legislature for expansion of the Community Activity Center to include basketball, volleyball and pickle ball.

- **Capital Support for Water Quality Improvements**

Background

Brooklyn Park has over 1,000 acres of land ready for development in the northwest part of the city. This area is one of the last green field development sites in the metropolitan area. The development of this area will create thousands of jobs, provide additional housing, and increase the tax base for one of the most diverse communities in the state of Minnesota. To begin development, the city needs to extend two connections under TH 169, one connection under Highway 610, and install a new water tower. To install all of this infrastructure, it would require significant increases in rates to all of our residents, many of whom are low income. State bonding to help cover some of these expenses will create jobs, reduce the impact to our residents, and increase the tax base in this area. The increased tax base and jobs will directly benefit the State of Minnesota as well.

Position

The state has historically supported infrastructure expansion because it directly benefits the tax base, increases jobs, and benefits the region as a whole. Brooklyn Park will explore all state and federal funding to support this important development.

- **Capital Support for Fencing Consortium**

Background

Over 30 public entities, including Brooklyn Park, have agreed to form a Fencing Consortium Joint Powers Agreement. The intent of the Fencing Consortium is to provide anti-scale fencing within hours, not days, around potentially impacted government building(s) in response to a critical incident. The goal of the anti-scale fencing is to de-escalate the potential tensions and try to reduce/eliminate the non-tangibles associated with civil unrest

Position

State funding to support this multi-agency emergency response and training effort will result in the purchase of anti-scale fencing which will not only considerably reduce the on-going cost to Brooklyn Park and Fencing Consortium members

(improving equitable access to this de-escalation tool), but also allow for multiple facilities to have fencing at the same time.

X. Local Control

- Retail Food Licensing and Inspection – Support continued retail food licensing and inspection delegation to cities and counties from the Minnesota Department of Agriculture (MDA) under a new agreement that builds a better local-state partnership. Related, we encourage the Minnesota Departments of Agriculture and Health to consolidate and simplify retail food establishment licensing to increase efficiency.

XI. Home Owners Associations

- Home Owners Association (HOA) Reform

Background

Brooklyn Park is home to a significant number of home owner associations (HOAs). In recent years, there have been a growing number of complaints reported to City officials regarding disputes between HOAs and residents within HOAs. Examples of issues that have arisen include lack of transparency by HOAs to using HOA by-laws in punitive and manipulative ways. Local government has minimal ability to resolve many of the disputes that arise given the laws that govern HOAs are established by the State of Minnesota.

Position

Brooklyn Park recommends changes in laws that govern HOA that provide more protections for the residents of HOAs, greater transparency requirements for the HOAs to residents, and improved pathways to resolve disputes that arise between HOAs and their residents. Additionally, the state should provide resources and technical assistance when homeowners have conflicts with HOA boards.

XII. Other areas of support

- Poverty – Brooklyn Park and a growing number of other suburbs have an expanding share of the metropolitan area's residents living in poverty. Historically, state recognition and resources to address poverty have been focused on Minneapolis and St. Paul. Recognition and resources to combat poverty should be focused on all concentrated areas of poverty, not just in the urban core.
- Active and Engaged Seniors – Brooklyn Park strives to be an age-friendly community for all our residents. We support resources and services that support our aging residents, especially those that are often hard to connect with, supporting their ability to thrive and live healthy and productive lives. Of particular note is the need for additional mobility and transit services.
- Affordable access to Broadband Internet Services – Brooklyn Park supports the state and federal efforts that encourages private and public investments making broadband internet accessible and available to all residents.

- Clean Energy and Addressing Climate Change - Locally and globally, we are seeing the negative impacts of climate change on our built and natural systems. Brooklyn Park has been a leader in addressing these impacts through efforts such as the installation of the largest city-led solar installation in the state. Brooklyn Park supports efforts to reduce the impacts of climate change and provide the resources and supports at the state, local and individual levels to continue making strides that will slow and hopefully reduce the impact of climate change.
- Emergency Assistance – The state needs to review the criteria for when resources can be distributed for individuals that are in need of emergency assistance.
- Policy Partners – Brooklyn Park’s partner organizations have advanced several additional legislative proposals that would enhance the livability, economic vitality, and financial condition of the city. While not identified as the city’s top priorities, Brooklyn Park may support these initiatives as well.

Partners

- Metro Cities
- League of Minnesota Cities
- North Metro Mayors Association

2023 Legislative Policy Positions *Brooklyn Park Economic Development Authority*

Overview

The Brooklyn Park Economic Development Authority (EDA) supports many of the legislative policies of its partner organizations, including policies that help the City manage through difficult times and improve livability in the community.

For 2024, the Brooklyn Park EDA is focusing on investments to attract development and tax base growth, housing funding, small business supports, and shifting economic development and housing efforts towards reducing racial wage, wealth, and employment gaps among black, indigenous, and people of color (BIPOC) populations within the city and the region.

I. Development and Tax Base Growth

- Development and Tax Base Growth

The City strives to ensure the development of vacant and under-utilized parcels brings tax base growth that allows the city to sustain quality of life and city services while improving regional equity. State resources are needed to assist in attracting this desired and needed development, which would include higher densities that support economic vitality and community amenities.

Position

- Approve special adjustments to TIF regulations that will provide for increased resources in three critical development area – Village Creek, Oak Grove and Zane, and along the BLRT corridor
- Invest in the proposed Brooklyn Park Bio-Tech Innovation District concept
- Stable and secure funding sources for economic development are critical to the community’s long-term success. The State should support economic development funding and continue to enhance local development tools.
- Increase resources for the Mainstreet Program and modify the program to include acquisition as an eligible use, remove funding cap and reduce match, and allow cities to participate.
- Increase strategies and financial resources to support anti-displacement of small businesses
- Continue competitive funding for the Minnesota Investment Fund and the Job Creation Fund, including focus on local hiring and hiring of BIPOC.
- No changes that would further restrict the use of Tax Increment Financing (TIF) to accomplish the community’s development/redevelopment objectives.
- Changes to the TIF statute that treat energy efficient and/or alternate energy technologies, sustainable site design and other “green” development alternatives as qualified development costs.
- The extension, clarification, and broadening of the Opportunity Zone and New Markets Tax Credit programs to further encourage and incentivize investment in these areas.
- Change to the TIF statute to allow use for re-habilitation of existing buildings and

- other displacement prevention initiatives.
- Change to the Minnesota Department of Employment and Economic Development (DEED) Workforce Development Fund and associated programs to focus on employer engagement and workforce development strategies that specifically seek to close the wage and employment gap for communities of color.
- Change to DEED programs that provides appropriate training for employers to increase their cultural competency and encourages employers to be employers of choice for BIPOC.

II. Neighborhood Vitality

Aging housing and infrastructure in areas with declining private investment strains local government resources and threatens to destabilize neighborhoods. The State of Minnesota needs to continue to take actions that provide the tools necessary to manage areas of disinvestment. While this problem requires additional resources, the State can take policy actions to alleviate some of the local impacts without stressing the State's budget.

Position

- Increase flexibility of Tax Increment Financing (TIF) pooling for specialized uses, such as housing rehabilitation.
- Eliminate regulatory language that creates barriers to using the funds to reinvest in areas of disinvestment.
- Secure state and federal resources and provide financing tools for cities to help pay for costs associated with neighborhood reinvestment.

III. Economic Inclusion

The City is committed to advancing policies and programs that specifically advance populations who have historically had unequal access to the economic benefits and opportunities in our community. The State of Minnesota should support efforts to acknowledge this unequal access and reverse it. Specifically, the following policies should be considered:

Position

- Support anti-displacement investments and initiatives for the BLRT project to prevent direct displacement as well as economic displacement of lower income community members and cultural communities (see the attached coordinated proposal)
- Add Brooklyn Park as an eligible area in the Promise Act legislation, which would open up funding for grants and/or loans to businesses, non-profit organizations, and developers in communities that have been adversely affected by structural racial discrimination, civil unrest, lack of access to capital, a loss of population or an aging population, or a lack of regional economic diversification.
- Support for BIPOC and local community members to become developers to keep and grow wealth in the community, preferencing local and BIPOC developers in funding formulas for development subsidy programs
- Support for BIPOC and local community members to access financing to purchase and improve residential and commercial investment properties in their community, similar to the NEON Commercial Loan Program in North

Minneapolis

- Create more protections for tenants within commercial properties, with a focus on small lower-income businesses who are at greater risk of displacement.
- Requirements in state economic development subsidy programs for local and BIPOC hiring Increase workforce training funding options for local solutions including state funding for youth and adult workforce development programs with a priority on high unemployment census tracts.
- Continue funding for the Job Skills Partnership, DEED youth and adult workforce programs, youth employment programs and other workforce training programs administered by the state that led to jobs that provide a living wage and benefits and help address racial disparity gaps in employment and educational attainment.
- Establish innovative workforce programs and partnerships that foster workforce readiness, including state funding for youth and adult programs, the Minnesota State University System, and DEED Workforce Centers and its programs.
- Create a payroll tax credit for job training programs that invest in employees.

IV. Improved Multi-Modal Transportation Access and Mobility

Capturing the full economic development potential of new development and redevelopment in Brooklyn Park requires improved transportation investments in the region. Mobility is a major barrier to access to opportunities for many of our residents.

Position

- *Provide State resources to leverage the federal funding for the METRO Blue Line Extension LRT (BLRT) project, which will bring five LRT stations to Brooklyn Park.*
- *Increase funding and maximum grant award amount for the Transportation Economic Development (TED) Program or similar programs to support strategic infrastructure investments that promote economic development.*
- *Add east-west bus connections and suburban circulator routes for better transit mobility.*
- *Increase funding for regional and local trail connections, especially in aging neighborhoods that lack connectivity, to improve pedestrian and bike connections within and across communities.*

V. Support Career Pathways in High Demand, High Wage Professions

Brooklyn Park promotes the growth of the manufacturing, IT, and healthcare sectors within the community and throughout the state. These sectors provide an excellent opportunity for future economic growth and employment and should continue to be supported. Brooklyn Park supports programs that provide incentives for business to expand and continue to contribute toward increasing economic competitiveness for the state.

Position

- Continue and expand investment tax credits and other tax incentives for investing in the life science, medical device, and precision manufacturing, healthcare, and IT industries.

- Continue and expand venture capital funding pools for emerging companies.
- Modify Tax Increment Financing (TIF) pooling uses to support manufacturing, IT, and healthcare investments in communities with high poverty and/or unemployment

VI. Affordable Housing

Housing affordability and stability is a growing concern within the community, especially at the 30% Area Median Income (AMI) level. With the rising cost of housing, many of our residents are priced out or housing cost burdened. In addition, efforts need to be focused on reducing racial disparities in homeownership and housing cost burdens. More resources for getting pipelined affordable and attainable housing projects in the suburbs approved is critical in furthering opportunities and access to suburban communities for low- and moderate-income households.

Position

- Policy that results in better oversight of Homeowners' Associations.
- Reduce barriers to and promote fair housing and equal opportunity.
- Increase tax-exempt bond allocation to maximize and expand the development of affordable housing opportunities within the pipelined affordable housing projects in the suburbs.
- Increase investment in the preservation of Naturally Occurring Affordable Housing through re-habilitation and long-term affordability programs, including expansion of TIF for this purpose.
- Consider a statewide mixed- income housing policy to increase the number and dispersion of affordable housing in the state and provide resources through Minnesota Housing to develop such housing.
- Expand the project-based Housing Choice Voucher program regionally to support 30% AMI housing.
- Expand TIF to allow use for 30% AMI housing at a smaller percentage than the 20 percent of each project (i.e., 10% affordable at 30% AMI being eligible)
- Consider "just cause" eviction changes at state level
- Increase resources for programs and services for people experiencing homelessness

2024 Policy Partners

- Metro Cities
- League of Minnesota Cities
- Economic Development Association of Minnesota
- Urban Land Institute Minnesota
- Minnesota Housing Partnership
- National Association of Housing and Redevelopment Officials
- Minnesota Chapter of the American Planning Association
- Mpls Regional Chamber
- North Metro Mayors
- Connect Blue Line Now Coalition! and Blue Line Coalition
- Center for Economic Inclusion

- Center for Urban and Regional Affairs at the University of Minnesota

2024 Federal Legislative Priorities and Positions

City of Brooklyn Park

Overview

Brooklyn Park works together with its partners to support proposals for new legislation in Washington DC designed to strengthen the community. The following list of federal priorities and positions constitute Brooklyn Park's federal agenda for 2023.

I. Permanent Residency for Liberians in a DED and TPS Status

Background

Many Brooklyn Park residents immigrated from Liberia and were given a temporary protected status (TPS) when they originally moved to the United States. This legal residency status has been extended several times since 2007.

Position

The City supports continued efforts to assist Liberians and other residents on their pathway to citizenship.

II. Blue Line Light Rail Transit

Background

The Blue Line Light Rail Transit (BLRT) Extension Project will extend the existing light rail line from Target Field in Minneapolis through four communities (Minneapolis, Robbinsdale, Crystal and Brooklyn Park) to Oak Grove Parkway, locating five stations in Brooklyn Park. Bringing LRT to the northwest suburbs will improve mobility and access to jobs and will ensure the northwest portion of the region remains competitive.

Position

The City of Brooklyn Park supports policies, laws, and funding (federal, state, regional and local) to finalize planning and move to the construction and operation phases of the BLRT extension project.

III. Housing Policy and Resources

Background

Access to quality affordable housing is a growing problem in the nation impacting the stability of families in Brooklyn Park. Federal housing policies have a huge impact on the availability of affordable housing through programs and funding mechanisms that

impact housing construction, housing rehabilitation, and homeowner lending. Data show households of color experience significantly lower homeownership rates and have more difficulties in finding quality affordable rental housing.

Position

The City supports programs and policies that improve the availability of quality affordable homeownership and rental housing, including reducing racial disparities in housing. For example, the Section 8 voucher program needs additional resources.

Attachments:

- A) Proposal for coordinated legislative strategy/advocacy