

A G E N D A

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Si usted necesita esta información en español: 763-315-8000.

Yog xav tau kev pab, thov hu rau 763-424-8000 lawv mam li nrhiv ib tus neeg txhais lus rau koj.

1. CALL TO ORDER/ROLL CALL

2. OPEN FORUM-PUBLIC COMMENT AND RESPONSE

Provides an opportunity for the public to address the Commission on items which are not on the agenda. Public Comment will be limited to 15 minutes (if no one is in attendance for Public Comment, the regular meeting may begin), and it may not be used to make personal attacks, to air personality grievances, to make political endorsements or for political campaign purposes. Individuals should limit their comments to three minutes. Commissioners will not enter into a dialogue with citizens. Questions from the Commission will be for clarification only. Public Comment will not be used as a time for problem solving or reacting to the comments made, but rather for hearing the citizen for informational purposes only.

3. APPROVAL OF September 18, 2024 AGENDA

4. APPROVAL OF MINUTES FROM August 21, 2024 MEETING

5. ACTION ITEMS

6. GENERAL INFORMATION - PRESENTATIONS

6.1 2025 BUDGET UPDATE

6.2 CAC IMPROVEMENTS PROJECT UPDATE

7. OLD BUSINESS

8. WRITTEN REPORTS

8.1 PROGRAM AND EVENTS UPDATE

8.2 PARK PROJECTS UPDATE

8.3 DIRECTORS REPORT

9 DISCUSSION ITEMS

9.1 OPEN FORUM – QUESTION AND ANSWERS

10 VERBAL REPORTS AND ANNOUNCEMENTS

10.1 CITY COUNCIL UPDATE – Councilmember McGarvey

10.2 CITY HALL ENHANCEMENT TASK FORCE – Commissioners Erickson and Matthews

10.3 COMMUNITY GOALS UPDATE TASK FORCE - Commissioner Parks

10.4 KEY TOPICS FOR DISCUSSION AT THE NEXT RPAC MEETING

- OCTOBER - YOUTH SERVICES

10.5 KEY DATES FOR FUTURE MEETINGS/EVENTS

11 ADJOURNMENT

Wednesday, August 21, 2024
Recreation & Parks Advisory Commission
Minutes

- 1. CALL TO ORDER/ROLL CALL - The Recreation & Parks Advisory Commission meeting was held at Mississippi Gateway Regional Park and was called to order by Chairperson Erickson at 6:00 PM**

Commission Members present:

Dwain Erickson, Chairperson
Latrina Caldwell, At-large
Doug Crandall, At-large
Mercy Matthews, West
Taylor Murray, East
Terry Parks, At-large
Kellina Quigley, At-large
Joshua Uloth, West

Klarissa Yu, Youth Liaison

Absent:

Deborah Lande, Central - Resigned
Vice-chair Judy Purcell
Miriam Osammor, East

Councilmember McGarvey

Aria Reickard, Youth Liaison

Brooklyn Park Staff present:

Brad Tullberg, Director of Recreation and Parks
Marcus Hill, Parks and Facilities Manager
Greg Hoag, Parks and Buildings Maintenance Manager
Jeanine Machan, Administrative Assistant

- 2. OPEN FORUM-PUBLIC COMMENT AND RESPONSE**

N/A

- 3. APPROVAL OF AGENDA**

**A Motion was made to Approve the August 21, 2024 amended agenda by Commissioner Uloth and second by Commissioner Parks.
Motion unanimously approved.**

- 4. APPROVAL OF MINUTES**

**A Motion was made to Approve the July 17, 2024 minutes by Commissioner Parks and second by Commissioner Crandall.
Motion unanimously approved.**

- 5. ACTION ITEMS**

NA

- 6. GENERAL INFORMATION - PRESENTATIONS**

6.1 MISSISSIPPI GATEWAY REGIONAL PARK PROJECT UPDATE

Matt Swenson from Three Rivers Park District provided a handout and guided a tour of the project.
Handout is attached.

- 7. OLD BUSINESS**

7.1 4.6 DEER HUNT ADDITION CC 7/22/2024

8. WRITTEN REPORTS

1. PROGRAM AND EVENTS UPDATE
2. PARK PROJECTS UPDATE
3. DIRECTORS REPORT

9. DISCUSSION ITEMS

10. VERBAL REPORTS AND ANNOUNCEMENTS

1. CITY COUNCIL UPDATE – Councilmember McGarvey
No Report
2. CITY HALL ENHANCEMENT TASK FORCE Commissioners Erickson and Matthews
No Report
3. COMMUNITY GOALS STEERING COMMITTEE UPDATE Commissioner Parks
No Report
4. KEY TOPICS FOR DISCUSSION AT THE NEXT RPAC MEETING
 - SEPTEMBER – BUDGET
 -
5. KEY DATES FOR FUTURE MEETINGS/EVENTS

11. ADJOURNMENT

A Motion was made by Commissioner Uloth to close the meeting, second by Commissioner Murray. Motion unanimously approved.

Adjourned by Chairperson Erickson at 7:30 PM

Submitted respectfully,
Jeanine Machan
Secretary

Attachments:

Mississippi Gateway Regional Park Master Plan



Three Rivers

PARK DISTRICT

Brooklyn Park 

Unique. United. Undiscovered.



Mississippi Gateway Regional Park master plan

September 20, 2018

The **mission** of Three Rivers Park District is to **promote environmental stewardship through recreation and education** in a natural resources-based park system.

Three Rivers Park District was established in 1957 after legislation was enacted in 1955 allowing for the activation of park districts whose primary duties are “acquisition, development and maintenance of large parks, wildlife sanctuaries, forest and other reservations, and means for public access to historic sites and to lakes, rivers and streams and to other natural phenomena” (Minnesota State Statutes, Chapter 398.07).

There are more than 10 million annual visits to more than 26,500 acres of park reserves, regional parks and special-use areas in Hennepin and five adjoining counties and 140 miles of regional trails. Current outdoor-recreation activities in regional parks and trails include camping, hiking, cross-country and downhill skiing, tubing, bicycling, in-line skating, horseback riding, nature interpretation, golfing, fishing and swimming. Three Rivers Park District also operates a natural resources management program, which administers the restoration and perpetuation of both native wildlife and plants in order to provide park and trail visitors opportunities for high-quality recreational experiences.

Board of Commissioners

DISTRICT 1

Penny Steele, Term Expires 12/31/20

Corcoran, Greenfield, Hanover, Independence, Long Lake, Loretto, Maple Plain, Medicine Lake, Medina, Minnetrista, Minnetonka Beach, Mound, New Hope, Orono (precincts 1, 3 & 4), Plymouth, Rockford, Rogers, Spring Park, St. Bonifacius, Wayzata

DISTRICT 2

Jennifer DeJournett, Term Expires 12/31/18

Brooklyn Park (all precincts except W1-0 and W1-R), Champlin, Dayton, Maple Grove, Osseo

DISTRICT 3

Daniel Freeman, Term Expires 12/31/20

Brooklyn Center, Brooklyn Park (only precincts W1-0 and W1-R), Crystal, Golden Valley, Hopkins (precinct 2), Robbinsdale, St. Anthony, St. Louis Park

DISTRICT 4

John Gunyou, Term Expires 12/31/18

Deephaven, Edina, Excelsior, Greenwood, Hopkins (all precincts except 2), Minnetonka, Orono (precinct 2), Richfield (all precincts except 6 & 9), Shorewood, Tonka Bay, Woodland

DISTRICT 5

John Gibbs, Term Expires 12/31/20

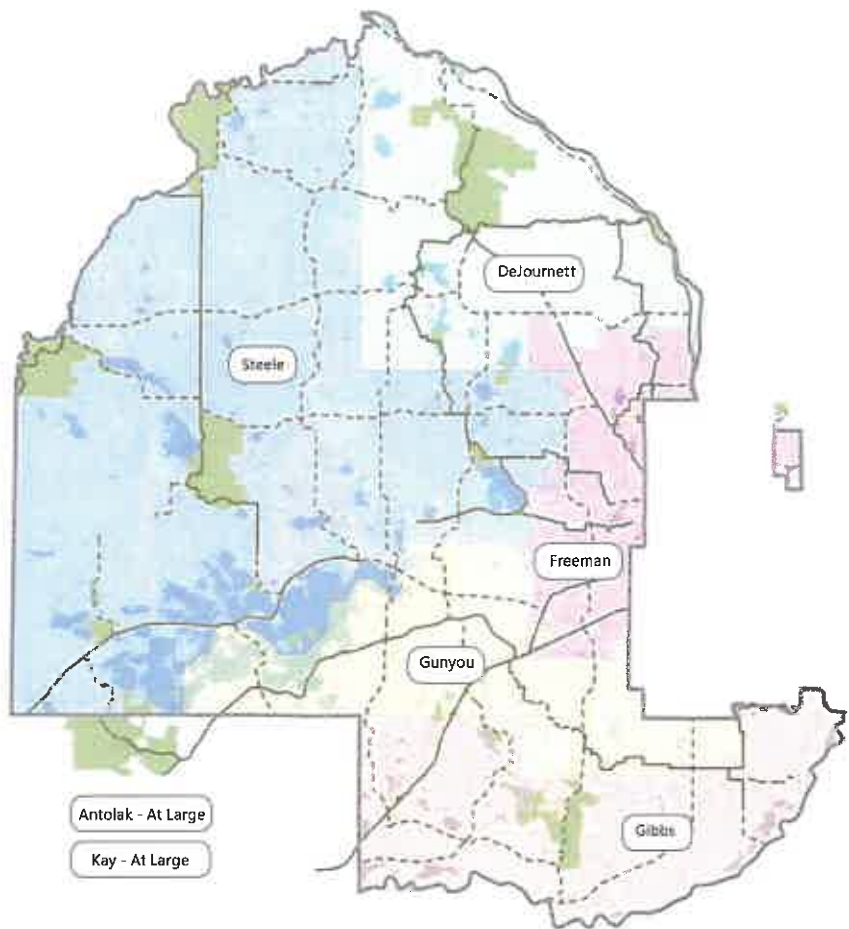
Bloomington, Chanhassen, Eden Prairie, Fort Snelling, Richfield (precincts 6 & 9)

Steven Antolak, Term Expires 12/31/20

Hennepin County Appointee - serves at large

Gene Kay, Term Expires 12/31/18

Hennepin County Appointee - serves at large



Cover Photo

Mississippi Gateway Regional Park education programming.

Photo Credit: Three Rivers Park District



ACKNOWLEDGEMENTS RECOGNIZING CONTRIBUTORS

Three Rivers Park District (Three Rivers) gratefully acknowledges the staff, elected officials, community members and other participants who contributed to the Mississippi Gateway Regional Park Master Plan. The Park District extends a special thank you to the individuals listed below who provided guidance, time, questions, and critical insight throughout the process.

External Agency Team

Karen Blaska, PLA
Anoka County

Dan Patterson
Hennepin County

Susan Overson, PLA
National Park Service

Alan Robbins-Fenger
National Park Service

Jan Youngquist, AICP
Metropolitan Council (former staff)

Michael Peterka
Metropolitan Council (former staff)

Raintry Salk
Metropolitan Council

Charlie Lehn
City of Champlin

Doug Snyder
Mississippi Watershed Mgmt. Org.

Kristin Fritschel
Champlin Brooklyn Park Academy

Alicia Uzarek
Friends of the Mississippi River

Maya Christensen
Friends of the Mississippi River

Brooklyn Park

Jody Yungers
Recreation & Parks Director

Josie Shardlow
Community Engagement Coordinator

Brad Tullberg
Parks & Facilities Manager

Greg Hoag
Park and Building Maintenance Manager

WSB & Associates (Consultant)

Jason Amberg, PLA
Principal

Jeff Feulner
Senior Landscape Architect

Samantha McKinney
Landscape Architect Designer

Breanne Rothstein
Planner

Rose Ryan (while employed at WSB)
Planner

Three Rivers Park District

Jennifer DeJournett
Board Member, Master Plan Liaison

Steve Antolak
Board Member, Master Plan Liaison

Boe R. Carlson
Superintendent & Secretary to Board

Thomas K. McDowell (Retired)
Associate Superintendent
Division of Recreation & Natural Resources

Jonathan Vlaming
Associate Superintendent
Division of Planning, Design & Technology

Kelly Grissman
Director of Planning

Denis Hahn
Director of Outdoor Education (retired)

John Moriarty
Senior Manager of Wildlife

Ann Rexine
Principal Planner

Stephen Shurson, PLA
Landscape Architect

Patty Maher
Outdoor Education Supervisor

Heather Kuikka
Planning Administrative Specialist



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Recreation Development

The main recreation development area of the East Unit will be a highly developed and vibrant space centered around the new Mississippi Gateway Center. This area will include picnicking, Nature's Highline and Tree House (an elevated tree canopy walk), nature-based play area, a mini-Mississippi River play and education feature and areas to gather and socialize adjacent to the new building.

The River Flats Area (located in the East Unit, along river's edge) will offer improved picnicking, a non-motorized boat launch, fishing improvements and ADA access directly to the Mississippi River shoreline. The main recreation of the West Unit will include reservation picnicking, nature-based dog off-leash area and archery.

Beyond these spaces, the park becomes less and less developed. Field learning stations and nature interpretation nodes located throughout the park will provide designated spaces to interpret and experience nature first hand. The field learning stations will be designed to accommodate group education with teaching shelters and storage space and the nature interpretation nodes will likely be lighter touches on the landscape that can accommodate instructor led, group education as well as individual, self-guided experiences.

A new education classroom is planned for the most southerly area of the park providing opportunities to learn about nature in nature. This space will also serve as a warming hut in the winter season.

A trail system comprised of both paved and non-paved trails, new bathroom facilities and enhanced wayfinding will allow improved access and service throughout the park. A new beginner cross-country ski loop, area for snow-shoeing and maintained paved trail loop will support winter park use.

Education Programming

Mississippi Gateway Regional Park is planned to be one of the core education programming centers at Three Rivers. Programming will be offered multiple times a day including evenings and weekends to meet the community's needs. Instructor led programming will include teaching outdoor recreation such as cross-country skiing, fishing, kayaking, rafting and more as well as nature-based education focused on the Mississippi River and its dynamic ecosystem. Programming will also be offered off-site to better serve the needs of the greater community.

Natural Resource Plan

As Three Rivers' main park on the Mississippi River, this park is planned to receive a higher level of natural resource restoration than typically provided in regional parks. When complete, the park will be comprised of floodplain forest, prairie, oak savannah and wetland. Natural resource management including invasive species removal and controlled burns will be ongoing.



Mississippi Gateway Regional Park is envisioned as a stepping stone into nature. The intent is that the park will connect people to nature in a manner that they are comfortable ultimately transforming novice park visitors into environmental stewards. Source: Three Rivers Park District

VISITATION

Annual visitation is projected to reach 600,000 when fully developed. Park visitor make up is anticipated to be similar to the demographics of the area within a 15-minute drive time of the park, as well as Suburban Hennepin County.

OPERATIONS & MAINTENANCE

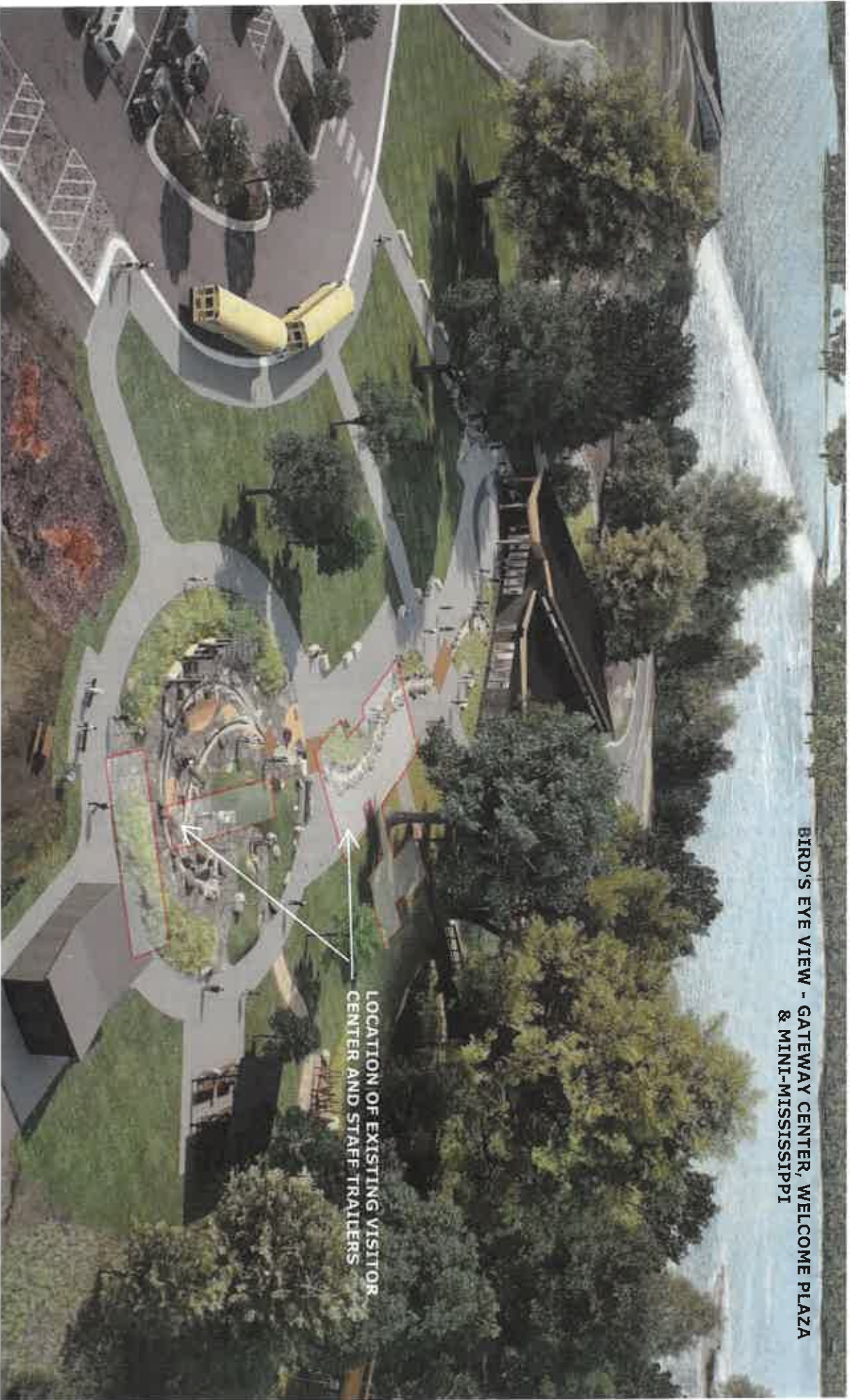
The master plan calls for the park to be operated and maintained as one cohesive park unit and consistent with the greater Three Rivers Park System. The annual operation and maintenance cost when fully complete is \$1.8 Million.

IMPLEMENTATION

Three Rivers and Brooklyn Park intend to work together to secure funding for this park through their respective capital improvement programs, grants, fundraising and partnerships.

Implementation will ultimately occur as funds are secured and at the discretion of Three Rivers Board of Commissioners and Brooklyn Park City Council. The total estimated cost for capital improvements including natural resource restoration and recreation development projects is \$25.5 Million.

**BIRD'S EYE VIEW - GATEWAY CENTER, WELCOME PLAZA
& MINI-MISSISSIPPI**



**LOCATION OF EXISTING VISITOR
CENTER AND STAFF TRAILERS**



GATEWAY CENTER - MAIN ENTRANCE



GATEWAY CENTER - RECEPTION



GATEWAY CENTER - EXHIBIT SPACE



GATEWAY CENTER - EXHIBIT SPACE

GATEWAY CENTER - REAR ELEVATION



GATEWAY CENTER - COMBINED CLASSROOMS



GATEWAY CENTER - SINGLE CLASSROOM



GATEWAY CENTER - LOWER LEVEL LOBBY/EQUIPMENT RENTAL





BIRD'S EYE VIEW - TREETOP TRAIL & NATURE PLAY

TREETOP TRAIL & NATURE PLAY



WEST UNIT SITE PLAN





LARGE RESERVABLE SHELTER



TRADITIONAL PLAY AREA

City of Brooklyn Park RECREATION AND PARKS ADVISORY COMMISSION			
Agenda Item	6.1	Meeting Date:	September 18, 2024
Agenda Section:	General Information - Presentations	Presented By:	Brad Tullberg, Director of Recreation & Parks
Recreation & Parks Director Proposed Action	2025 Department Budget Update		

Overview:

Director Tullberg will give an update on the 2025 Recreation & Parks Budget process including proposed Capital Improvement Plan (CIP) projects for 2025.

Budget Funds and Definitions:

The Recreation and Parks Department uses three different types of budget funds for operations:

- A. **General Fund** – This represents funding via current year revenue collections of the General Fund, which supports operations and capital outlay expenditures. Revenue sources include annual property tax levies, state aid payments, and various program, permit and license fees.
- B. **Special Revenue Funds** – Special Revenue Funds consist of funds generated from fees collected from users of the Ice Arena and Brookland Golf Park. Funds collected are expected to pay for general operations and maintenance of the facility but rely on levy support for capital improvements.
- C. **Recreation Enterprise Fund** – Recreation Enterprise Funds consist of funds generated from fees collected from users of the Edinburgh USA Golf Course and the Brooklyn Park Sports Dome. These funds are utilized for operations, capital improvements and debt retirement expenditures for the facility.

In addition, there are two primary asset replacement funds:

Capital Improvement Plan (CIP)

The Capital Improvement Plan (CIP) is a planning tool based upon long-range physical planning and financial projections that forecasts the City’s capital needs over a five-year period based on city-adopted long-range plans, goals and policies. The CIP is updated and approved by City Council annually to ensure consistency and accuracy in projected costs.

Capital Equipment Plan (CEP)

The Capital Equipment Plan is a flexible plan based upon long range planning and financial projections, which schedules the major capital equipment replacement and additions that may be incurred by the city over the next five years. Flexibility of the Capital Equipment Plan is established through annual review, and revision if necessary. The CEP is updated and approved by City Council annually to ensure consistency and accuracy in projected costs.

Primary Issues/Alternatives to Consider:

Budgetary/Fiscal Issues:

Attachments:

City of Brooklyn Park RECREATION AND PARKS ADVISORY COMMISSION			
Agenda Item	6.2	Meeting Date:	September 18, 2024
Agenda Section:	General Information - Presentations	Presented By:	Brad Tullberg, Director of Recreation & Parks
Recreation & Parks Director Proposed Action	Community Activity Center Improvements Project Update		

Overview:

Director Tullberg will share an overview of the presentation and discussion from the September 9, 2024 City Council meeting.

Over the past year, City Council has been considering options for improvements to the Community Activity Center. City Council requested staff work with a third party to perform a needs assessment for both gym and ice arena space at the Community Activity Center. Staff entered into an agreement with Ballard*King & Associates, a recreation consulting firm specializing in recreation and sports feasibility studies, parks and/or recreation master plans, operational audits and assessments for recreation, sports and wellness facilities, and management solutions for parks and recreation departments or organizations. Staff will share the findings of a survey offered to community ice and court organizations.

Staff also plan to discuss the possibility of developing a task force to help inform and support the design development process to create the vision for the future of the Community Activity Center with the planned improvements. The task force will also be a resource for the engagement of community and elected officials for support of a 2025 State of Minnesota bonding request.

The \$5M allocated by the 2023 Minnesota Legislature has an expiration date of December 31, 2028. Residents voted to allocate \$2M from the 2018 Park Bond Referendum for CAC Improvements. In order to keep the project moving ahead, staff would like to solicit proposals from design teams to start the design development process for the concept plan adding multi-court gymnasium space, improving entrances and corridors and creating outdoor event space. More refined plans may assist with a planned 2025 MN Legislative bonding request.

Primary Issues/Alternatives to Consider:

Budgetary/Fiscal Issues:

Attachments:

City of Brooklyn Park RECREATION AND PARKS ADVISORY COMMISSION			
Agenda Item	7.0	Meeting Date:	September 18, 2024
Agenda Section:	Old Business	Presented By:	Brad Tullberg, Director of Recreation and Parks
Recreation & Parks Director Proposed Action	Past City Council Agenda Items and Community Engagement		

Overview:

The following attachments were presented at City Council Meetings or Community Engagement Sessions held since our last RPAC meeting.

- 7.1 4.4 Amend the 2024 Edinburgh Golf Course Budget to Purchase a Pesticide Sprayer CC – August 26
- 7.2 4.11 Authorize the Replacement of Community Activity Center Grand Room Flooring CC – September 9
- 7.3 8.2 CAC Improvement Discussion CC – September 9

Primary Issues/Alternatives to Consider:

NA

Budgetary/Fiscal Issues:

NA

Attachments:

- 7.1 4.4 Amend the 2024 Edinburgh Golf Course Budget to Purchase a Pesticide Sprayer
- 7.1 4.4A Edinburgh Sprayer Budget Amendment Resolution
- 7.2 4.11 Authorize the Replacement of Community Activity Center Grand Room
- 7.2 4.11A CAC Grand Room Flooring Replacement Resolution
- 7.2 4.11B FLOORS BY BECKERS PROPOSAL
- 7.3 8.2 CAC Improvement Discussion
- 7.3 8.2A Brooklyn Park Needs Assessment Survey

City of Brooklyn Park Request for Council Action

Agenda Item:	4.4	Meeting Date:	August 26, 2024
Agenda Section:	Consent	Originating Department:	Recreation and Parks
Resolution:	X	Prepared By:	Michael Flaherty, Accountant Analyst
Ordinance:	N/A		
Attachments:	1	Presented By:	Brad Tullberg, RP Director
Item:	Amend the 2024 Edinburgh Golf Course Budget to Purchase a Pesticide Sprayer		

City Manager's Proposed Action:

MOTION _____, SECOND _____, TO WAIVE THE READING AND ADOPT RESOLUTION #2024 _____ TO AMEND THE 2024 EDINBURGH GOLF COURSE BUDGET TO PURCHASE A PESTICIDE SPRAYER FROM MTI DISTRIBUTING IN THE AMOUNT OF \$113,597.35.

Overview:

In 2023 Edinburgh allocated \$100,000 in CEP6123 and had planned to replace the sprayer that is used to treat the golf course turf for weeds and disease. Staff tried a couple of measures to extend the life of the existing sprayer because a new sprayer was not available for delivery until late 2024 or early 2025. The attempts to extend the life of the sprayer were not successful and new sprayers are now available for purchase. The \$100,000 line item was not carried forward into the 2024 CEP, so the budget needs to be amended to approve this expense. The sprayer is a critical piece of equipment that needs to be reliable to maintain high quality golf turf conditions when the threat of weeds and turf disease is prevalent.

Staff received quotes from three companies:

MTI Distributing/ Toro	\$ 113,597.35
Frost Spray Technologies	\$ 113,720.27
John Deere	\$ 142,886.46

Staff will dispose of the existing sprayer per the guidelines of the City of Brooklyn Park procurement policy to maximize the return on the asset disposal. The net effect of the disposal and new sprayer purchase is expected to be less than \$100,000.

Primary Issues / Alternatives to Consider: N/A

Budgetary / Fiscal Issues:

Edinburgh is a recreation enterprise fund, which has sufficient balance to cover this expenditure.

Changes to the GENERAL LEDGER Budget						
Financing Changes						
<u>Fund</u>	<u>Revenue Classification</u>	<u>Description</u>	<u>Current Budget</u>	<u>Changes</u>	<u>Amended Budget</u>	
624	Use of Fund Balance	Use of Edinburgh funds	\$ -	\$ 100,000.00	\$ 100,000.00	
			Total	\$ -	\$ 100,000.00	\$ 100,000.00
Spending Changes						
<u>Fund</u>	<u>Expense Classification</u>	<u>Description</u>	<u>Current Budget</u>	<u>Changes</u>	<u>Amended Budget</u>	
624	Capital Outlay	CEP6123	\$ -	\$ 100,000.00	\$ 100,000.00	
			Total	\$ -	\$ 100,000.00	\$ 100,000.00

Changes to the PROJECT Budget (<i>Only complete this section if this is a CIP/CEP/Grant</i>)					
Financing Changes					
<u>Project Number</u>	<u>Funding Source</u>	<u>Description</u>	<u>Current Budget</u>	<u>Changes</u>	<u>Amended Budget</u>
CEP6123	R.E. - Rec. Enterprise	Golf course pesticide sprayer	\$ -	\$ 100,000.00	\$ 100,000.00
		Total	\$ -	\$ 100,000.00	\$ 100,000.00
Spending Changes					
<u>Project Number</u>	<u>Expense Category</u>	<u>Description</u>	<u>Current Budget</u>	<u>Changes</u>	<u>Amended Budget</u>
CEP6123	Capital Equipment	Golf course pesticide sprayer	\$ -	\$ 100,000.00	\$ 100,000.00
		Total	\$ -	\$ 100,000.00	\$ 100,000.00

Attachments:

4.4A RESOLUTION

7.1 4.4A Edinburgh Sprayer Budget Amendment Resolution

RESOLUTION #2024-_____

RESOLUTION TO AMENDING THE 2024 EDINBURGH GOLF COURSE BUDGET TO PURCHASE A PESTICIDE SPRAYER FROM MTI DISTRIBUTING IN THE AMOUNT OF \$113,597.35.

WHEREAS, the City of Brooklyn Park had previously created CEP6123 for the year 2023 to fund the replacement of the Edinburgh Golf Course’s pesticide sprayer; and

WHEREAS, the new sprayer was not available in 2023; and

WHEREAS, the sprayer still needs to be replaced; and

WHEREAS, the funds for CEP6123 were not carried over to 2024; and

WHEREAS, Staff received quotes from MTI Distributing/ Toro in the amount of \$ 113,597.35, Frost Spray Technologies in the amount of \$ 113,720.27, and John Deere in the amount of \$ 142,886.46; and

WHEREAS, staff will dispose of the existing sprayer per the guidelines of the City of Brooklyn Park procurement policy to maximize the return on the asset disposal. The net effect of the disposal and new sprayer purchase is expected to be less than \$100,000;

NOW, THEREFORE, BE IT RESOLVED the 2024 Edinburgh golf course budget is Amended to Purchase a Pesticide Sprayer from MTI Distributing in the Amount of \$113,597.35.

Changes to the GENERAL LEDGER Budget					
Financing Changes					
Fund	Revenue Classification	Description	Current Budget	Changes	Amended Budget
624	Use of Fund Balance	Use of Edinburgh funds	\$ -	\$ 100,000.00	\$ 100,000.00
Total			\$ -	\$ 100,000.00	\$ 100,000.00
Spending Changes					
Fund	Expense Classification	Description	Current Budget	Changes	Amended Budget
624	Capital Outlay	CEP6123	\$ -	\$ 100,000.00	\$ 100,000.00
Total			\$ -	\$ 100,000.00	\$ 100,000.00

Changes to the PROJECT Budget <i>(Only complete this section if this is a CIP/CEP/Grant)</i>					
Financing Changes					
Project Number	Funding Source	Description	Current Budget	Changes	Amended Budget
CEP6123	R.E. - Rec. Enterprise	Golf course pesticide sprayer	\$ -	\$ 100,000.00	\$ 100,000.00
Total			\$ -	\$ 100,000.00	\$ 100,000.00
Spending Changes					
Project Number	Expense Category	Description	Current Budget	Changes	Amended Budget
CEP6123	Capital Equipment	Golf course pesticide sprayer	\$ -	\$ 100,000.00	\$ 100,000.00
Total			\$ -	\$ 100,000.00	\$ 100,000.00

City of Brooklyn Park Request for Council Action

Agenda Item:	4.11	Meeting Date:	September 9, 2024
Agenda Section:	Consent	Originating Department:	Recreation and Parks
Resolution:	X	Prepared By:	Brad Tullberg, Recreation and Parks Director
Ordinance:	N/A		
Attachments:	2	Presented By:	Brad Tullberg, Recreation and Parks Director
Item:	Authorize the Replacement of Community Activity Center Grand Room Flooring		

City Manager's Proposed Action:

MOTION _____, SECOND _____, TO WAIVE THE READING AND ADOPT RESOLUTION #2024-_____ AUTHORIZING STAFF TO ENTER INTO A CONTRACT WITH FLOORS BY BECKERS FOR THE REPLACEMENT OF COMMUNITY ACTIVITY CENTER GRAND ROOM FLOORING IN THE AMOUNT OF \$53,559

Overview:

The Community Activity Center (CAC) Grand Room is a popular location for celebrations, community events and meetings. Since the change to an open catering policy in 2019, the CAC Grand Rooms have been extremely busy with rentals. The Grand Room flooring was last replaced in 2012. Typically, an event facility like the CAC Grand Rooms replaces the flooring every ten years. The existing carpeting has stains that are not able to be removed and seams that are fraying beyond repair.

Staff received two proposals for the replacement of the CAC Grand Room flooring:

- Floors by Beckers \$ 53,559
- St. Paul Lino \$ 126,052

The 2024-29 CIP included \$75,000 for Grand Room & Hallway flooring replacement. The Hallway flooring replacement is being delayed until additional decisions are made about future CAC improvements.

Primary Issues/Alternatives to Consider:

Staff are recommending entering into an agreement with Floors by Beckers in the amount of \$53,559 for the replacement of the Grand Room flooring.

Budgetary/Fiscal Issues:

Funding for this project was identified from the Heritage Fund in the 2024-29 CIP including \$75,000 for Grand Room & Hallway flooring replacement.

Attachments:

- 4.11A RESOLUTION
- 4.11B FLOORS BY BECKERS PROPOSAL

RESOLUTION #2024-

RESOLUTION AUTHORIZING STAFF TO ENTER INTO A CONTRACT WITH FLOORS BY BECKERS FOR THE REPLACEMENT OF COMMUNITY ACTIVITY CENTER GRAND ROOM FLOORING IN THE AMOUNT OF \$53,559

WHEREAS, the Community Activity Center (CAC) Grand Room is a popular location for celebrations, community events and meetings due to a change to an open catering policy in 2019; and

WHEREAS, the Grand Room flooring was last replaced in 2012 and the existing carpeting has stains that are not able to be removed and seams that are fraying beyond repair; and

WHEREAS, staff received two proposals for the replacement of the CAC Grand Room flooring from Floors by Beckers in the amount of \$ 53,559 and St. Paul Lino in the amount of \$126,052; and

WHEREAS, the 2024-29 CIP included \$75,000 from the Heritage Fund for Grand Room & Hallway flooring replacement; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Brooklyn Park Authorizing Staff to Enter into a Contract with Floors By Beckers for the Replacement of Community Activity Center Grand Room Flooring in the Amount of \$53,559

August 12, 2024

Quote Number: 00176894 - 2407167801

BROOKLYN PARK COMMUNITY ACTIVITY CENTER - GRAND ROOM - LVT

THOMAS GUENTHER
BROOKLYN PARK COMMUNITY ACTIVITY CENTER
5600 85th Avenue North
BROOKLYN PARK, MN 55443

THOMAS GUENTHER,

We are pleased to submit a proposal for the following project:

BROOKLYN PARK COMMUNITY ACTIVITY CENTER - GRAND ROOM - LVT
5600 85TH AVE N
Minneapolis, MN 55443

BASE BID

<u>Item Description</u>	<u>QTY</u>	<u>UOM</u>	<u>Price</u>
LVT - MANNINGTON SPACIA WOOD HERRITAGE CHERRY MERLOT 6"X36" - 45 SQ FT	7,245.00	SF	
Mannington M-Guard V-88 Luxury Vinyl Tile 4 Gallon	7.00	EA	
FREIGHT	1.00	EA	
Jhn G1 CTA-XX-A - Brown(47)	36.00	EA	
STK - PLANIPREP SC MAP37411	25.00	EA	
LABOR INSTALL	96.00	HR	
LABOR DEMO	16.00	HR	
LABOR PREP	24.00	HR	
MATERIAL HANDLING & DELIVERY	2.00	EA	

****SUBTOTAL: \$53,559.00**

This proposal is valid for 30 days from the date of the proposal.

****Base Bid Subtotal: \$53,559.00**

**Base Bid Total: \$53,559.00

****The unit pricing shown above has been rounded to two decimal places for display purposes. As many as eight decimal places may be present in the actual price. The total price for the invoice was calculated using the actual price, rather than the unit pricing displayed above, and is the true and binding total for this proposal.****

Brighton, MN 55112 | p. 651-636-1100 f.

Notes:

GRAND ROOM OPTION #3 - LUXURY VINYL PLANK - MANNINGTON SPACIA - WOOD

INCLUDED

MINOR FLOOR PREP

DEMO & HAUL AWAY EXISTING FLOORING

SCRAPE EXISTING ADHESIVE FROM SUBSTRATE

PROVIDE MATERIAL AND LABOR TO INSTALL NEW LVT

NORMAL WORKING HOURS MON - FRI 6:30 AM - 3:30 PM

PREVAILING WAGES

EXCLUDED

MOISTURE MITIGATION

GRINDING

SELF LEVELING

FURNITURE MOVING

FLOOR PROTECTION OF NEWLY INSTALLED FLOORING

FLOORING NOT INCLUDED IN STORAGE CLOSETS

DUMPSTER

Proposal Excludes the Following:

- Not Applicable

All costs that affect Material or Labor, including time spent, shipping fees, expediting costs, costs to cover or procure substitute materials, or other expenses, including any costs arising out of a delay in the supply of materials or impacts to the schedule, incurred by Floors by Beckers, LLC or its employees arising from any disruptions, interruptions or delays in the manufacture, production, delivery, distribution

or transportation of any materials, supplies, or equipment shall be borne by you and will be added to the cost of the Work. Any delays in the Work or the Work Schedule that result from any delay in or unexpected time for the delivery of materials or equipment shall not be the responsibility of Floors by Beckers and any damages, including liquidated damages, that result from such delay shall not be borne by Floors by Beckers.

Terms & Conditions:

These terms and conditions will apply and shall be included as an exhibit to the contract.

Acceptance: Any and all proposals are subject to the parties entering into a written agreement acceptable to Floors by Beckers, LLC (Floors by Beckers). This proposal is not legally binding unless signed by a person authorized to make such proposal on behalf of Floors by Beckers. This proposal will expire if not accepted within thirty (30) days of the proposal date. **Additional Work:** This proposal only pertains to the work set forth herein. No extra work or changes under this contract will be recognized or executed unless agreed to in writing by a person authorized by Floors by Beckers. **Bond:** Floors by Beckers is fully licensed, bonded, and insured. This proposal does not include participation in any OCIP/CCIP or related programs. Requests for Floors by Beckers to participate in such programs may result in additional costs. **Conditions of Installation:** Work Area to be maintained before and during installation to the conditions of use required per industry standards as well as manufacturer's requirements and recommendations. All substrates required to meet manufacturer's specifications and requirements. Floors shall be broom clean, free of foreign matter. Finish lighting installed and functional to reflect finished room conditions. **Credit Review and Payment Terms:** This proposal is subject to credit review and approval. Payment terms are net 20 days. A convenience fee of 3% will be added if paying via credit card. Past due invoices are subject to service charges of 1.5% per month (18% per annum). In the case of any default, Customer shall pay all of Floors by Beckers' attorneys' fees and costs. **Deposit:** If manufacturer requires a deposit or full payment prior to manufacture/shipping of custom material, Customer shall remit such deposit or payment to Floors by Beckers before the order is placed. Once production of materials has begun, orders are not cancelable and are strictly subject to full payment. Stock orders are not cancelable after cutting has begun. Material-only sales require a fifty percent (50%) deposit prior to placement of the order, with the balance due upon receipt of the material by Floors by Beckers. **Force Majeure and Insurance:** All work is contingent upon strikes, accidents, or any other delays beyond Floors by Beckers' control. Customer shall carry insurance for all hazards, including fire or other casualty. **Hazardous Conditions:** Customer represents and warrants that: (a) the project site contains no hazardous or other dangerous substances, either exposed or concealed; or (b) Customer has given written notice to Floors by Beckers of all such substances and their location(s). To the fullest extent permitted by law, Customer shall indemnify, defend and hold Floors by Beckers harmless from any damage, claim, loss, expense and attorney fees related to Floors by Beckers' liability, if any, including any federal or state statute related to hazardous or other dangerous substances. **Loading Dock/Parking/Hoisting:** Safe and accessible area, with parking, to be provided for unloading and loading of materials. Elevators or hoisting to be provided or arranged by Customer at no cost to Floors by Beckers. **Pricing and Price Changes:** The price listed includes all applicable taxes and freight. Due to the extreme volatility of the raw materials to construct the flooring products, the above pricing is valid for 30 days from the date of this proposal. The proposal shall expire if not accepted within 30 days of issuance. Prices are those prevailing as of this date. Any increase in materials, labor, freight or fuel costs prior to receipt of your order and deposit will be passed on to you. **Quality:** All work shall be performed in a workmanlike manner according to industry standards. Areas to receive flooring shall be free and clear of debris. Any changes to the work shall be performed only after execution of a written change order. **Quantities:** Quantity estimates are based on the plan take-off from Customer's submitted drawing(s) and subject to verification by field measurement. **Schedule and Delays:** Proposal is based on a continuous schedule. Proposal is based on regular working hours; Monday through Friday; 7:00 AM to 3:30 PM unless specifically stated otherwise. Any delays in the work caused by any delay in the delivery of materials or equipment shall not be the responsibility of Floors by Beckers, including any and all damages, of whatever type, arising from such delay. **Surface Preparation Testing:** Prior to commencement of Floors by Beckers' work: (a) Customer shall test all concrete sub floors receiving flooring for vapor emission levels and alkalinity per manufacturers' recommendations utilizing ASTM F2170 and provide written results to Floors by Beckers, including a list of any sealers applied to the concrete sub floor; (b) If Customer does not provide such reports at least 10 days prior to commencement of Floors by Beckers' work, then Customer shall provide Floors by Beckers with access to all concrete sub floors for appropriate testing and Customer shall be responsible for the costs of such testing; and (c) Any concrete sub floors not meeting manufacturers' requirements for installation will require correction or the execution of a separate waiver agreement. **Surface Preparation:** Unless specifically included, this proposal excludes all demolition, repair or take-up of existing flooring material, furniture moving, vacuuming, mopping, buffing, waxing, floor protection, floor floating, leveling or repair, sealing of the floor, cleaning or removal of oil, grease, solvents, paints, plaster or other foreign substances and asbestos control/abatement. Areas to receive new floor covering shall be of a smooth quality to receive floor covering. Floors by Beckers is to receive floors flat. Unless stated otherwise, any floor preparation required, will be completed on a time and material basis and require a written change order. New concrete surfaces shall not be over troweled or burnished. Burnished and over troweled slabs will be subject to additional floor preparation costs. **Vertical Transportation / Material Removal:** Dumpster and elevator hoisting, and/or any vertical hoisting of materials is to be provided by customer at no cost to Floors by Beckers.

Sincerely,

Mona Dodge
Account Executive
mdodge@floorsbybeckers.com

Madelyn Edling
Project Manager
medling@floorsbybeckers.com

Quote Number: 00176894 - 2407167801

Please sign and return one (1) copy of this proposal.

Signature: _____ Title: _____

Name: _____ Date: _____

City of Brooklyn Park Request for Council Action			
Agenda Item:	8.2	Meeting Date:	September 9, 2024
Agenda Section:	Discussion Items	Originating Department:	Recreation & Parks
Resolution:	N/A	Prepared By:	Brad Tullberg, Recreation & Parks Director
Ordinance:	N/A		
Attachments:	1	Presented By:	Brad Tullberg
Item:	CAC Improvements Discussion		

City Manager’s Proposed Action:

Staff will share the results of the Community Activity Center Needs Assessment information and discuss next steps for Community Activity Center Improvements project.

Overview:

Over the past year, City Council has been considering options for improvements to the Community Activity Center. City Council requested staff work with a third party to perform a needs assessment for both gym and ice arena space at the Community Activity Center. Staff entered into an agreement with Ballard*King & Associates, a recreation consulting firm specializing in recreation and sports feasibility studies, parks and/or recreation master plans, operational audits and assessments for recreation, sports and wellness facilities, and management solutions for parks and recreation departments or organizations. Staff will share the findings of a survey offered to community ice and court organizations.

The \$5M allocated by the 2023 Minnesota Legislature has an expiration date of December 31, 2028. Residents voted to allocate \$2M from the 2018 Park Bond Referendum for CAC Improvements. In order to keep the project moving ahead, staff would like to solicit proposals from design teams to start the design development process for the concept plan adding multi-court gymnasium space, improving entrances and corridors and creating outdoor event space. More refined plans may assist with a planned 2025 MN Legislative bonding request.

Staff also plan to discuss the possibility of developing a task force to help inform and support the design development process to create the vision for the future of the Community Activity Center with the planned improvements. The task force will also be a resource for the engagement of community and elected officials for support of a 2025 State of Minnesota bonding request.

Primary Issues/Alternatives to Consider: N/A

Budgetary/Fiscal Issues: N/A

Attachments:

8.1A BROOKLYN PARK NEEDS ASSESSMENT SURVEY

Brooklyn Park User Group Survey

Ballard*King & Associates (B*K) was contracted by the City of Brooklyn Park, MN to administer an online survey. B*K is a recreation facility planning and operations firm based in Denver, CO. As a firm B*K has worked with the City of Brooklyn Park on two different occasions as they have studied different indoor recreation opportunities. As a firm, B*K brings an independent, third-party perspective to this data collection and analysis. B*K receives no financial benefit based on the direction that the City chooses to pursue regarding future indoor recreation amenities.

This survey was distributed by the City to user groups that either currently use or could use City of Brooklyn Park indoor recreation facilities. The survey was administered via the Survey Monkey platform and responses were gathered representing 33 different organizations. Within the Survey Monkey platform B*K was able to limit the number of responses per IP address to one, to prevent an individual or group of individuals from skewing the data. Of the 33 respondents, not every respondent answered every question. Thus, some results below will have varying totals by question when a respondent skipped answering a question.

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EXECUTIVE SUMMARY

The survey had a robust response with 33 organizations submitting information. Organizations that responded had varying participation between recreational and competitive programs. Recreational program participation ranged from 0-600 individuals, with one possible outlier organization of 6,000 individuals. Competitive program participation ranged from 0-1,200 individuals, with one possible outlier organization of 6,000 individuals. B*K attempted to validate the outlier but was unable to make contact with the group.

Most percentages of responses on questions are based upon the number of organizations that responded to a given question. As an example, if three organizations responded to a question, with two answering “growth” and one “stability”, the percentage of “growth” answers would be 66.7% and “stability” answers would be 33.3%. In some cases, evaluating the median may provide more useful insight. The median is the value in the middle of a data set, meaning that 50% of data points have a value smaller or equal to the median and 50% of data points have a value higher or equal to the median.

- Membership/Participation:
 - 73% of organizations reported their membership/participation had grown over the past 5 years and 27% reported their membership was stable. No organizations reported a decline in participation.
 - 77.8% of 27 Court Organization Respondents reported growth.
 - 50.0% of 6 Ice Organization Respondents reported growth.
 - 91% of organizations reported projections of growth for their organization and 9% projected stability. No organizations projected a decline in participation. Organizations reported basing their projections upon their organization’s participation numbers, growth, and local trends.
 - 96.3% of 27 Court Organization Respondents projected continued growth.
 - 66.7% of 6 Ice Organization Respondents projected continued growth.
- Residency: 54% of organizations reported 50% or more of their members/participants were Brooklyn Park Residents. Three organizations reported 100% of participants were Brooklyn Park Residents: Power Circle, Park Center Traveling Basketball, and the Next Level. There were 15% of organizations that reported that under 25% of their participants/members were residents.
 - The median membership percentage of 27 Court Organization Respondents that are Brooklyn Park Residents is 50%.
 - The median membership percentage of 6 Ice Organization Respondents that are Brooklyn Park Residents is 20%.
- Facilities: A variety of facilities, both Brooklyn Park and non-Brooklyn Park were utilized by the organizations. The full list can be viewed in Appendix B.

- Rental Hours: The total hours rented per month by all organizations was 2,848 and the total additional hours desired by all organizations was almost the same, at 2,517.
 - The median hours rented per month as reported by 24 Court Organization Respondents is 24.0.
 - The median hours rented per month as reported by 5 Ice Organization Respondents is 130.6.
- Desired Additional Times: When asked to quantify what days/hours would be most desirable for additional rental hours, Monday-Friday from 5:00-7:00pm was the most desired, followed by Monday-Friday from 7:00-9:00pm with a slight decrease. These preferences were followed by Saturdays from noon-5pm, Sundays from noon-5pm, and Saturday mornings until noon being desirable. There was extremely limited interest in some time slots, such as Monday-Friday mornings before noon, Sundays 9pm and later, Saturdays 9 pm and later, and Sunday Mornings from 6-8am.
 - More detail is available in Question 7.
- 79% of organizations responded they would like to implement additional programs yet cannot due to limitations in space, while 21% responded they did not want additional program space.
 - 83% of 24 Court Organization Respondents reported they would like to implement additional programs and need space.
 - 60% of 5 Ice Organization Respondents reported they would like to implement additional programs and need space.
- 91% of organizations responded they had challenges with having access to the desired space or facility, while 9% did not have challenges. The responses were identical relating to having access during desired times.
- Organizations shared additional information about their needs that can be viewed within the body of this report.
- Organizations shared contact information that is separate from this report in an Appendix C, in order to maintain privacy in public distribution.

B*K feels that it is important to note that many municipalities are experiencing challenges with accommodating the quantity of indoor space requests they receive from user groups. It can be said that it would be cost prohibitive, if not impossible, to build the size of facilities that would meet the peak demand from organizations. Additionally, while school district facilities were once a common and viable option for renting indoor spaces (gymnasiums, pools, cafeterias, etc.) the availability of those spaces has decreased dramatically. School district policies have changed over time, resulting in both a reduction in community use hours and certain locations no longer being available for community usage. This not a criticism of the public school system, but as their internal programs have increased in depth and breadth, in a very positive way, so has their usage of their own facilities, causing a decrease in availability for outside user groups.

Based on the most recent data collected in 2023 by the National Sporting Goods Association and publicly released in May of 2024, the following “indoor” activities have experienced an increase in participation in the past 10 years.

- Cardio Fitness Training 78.1 to 95.1 million
- Strength Training 59.8 to 74.5 million
- Basketball 23.7 to 24.2 million
- Boxing 3.4 to 5.3 million
- Exercise Walking 104.3 to 110.2 million
- Gymnastics 5.4 to 6.1 million
- Hockey (ice) 3.4 to 3.5 million
- Ice/Figure Skating 8.3 to 9.0 million
- Pickleball 1.7 to 9.9 million
- Pilates 5.5 to 6.7 million
- Table Tennis 9.9 to 12.9 million
- Volleyball 10.2 to 10.9 million
- Weightlifting 34.0 to 36.8 million
- Wrestling 2.9 to 3.6 million
- Yoga 29.2 to 30.7 million

During the same 10-year period, the following indoor activities have experienced a decline in participation.

- Cheerleading 3.6 to 3.5 million
- Exercise w/ Equipment 55.1 to 52.9 million
- Martial Arts/MMA 6.3 to 6.0 million
- Swimming 45.9 to 44.9 million
- Work Out @ Fitness Club 35.9 to 29.1 million

Many organizations face questions regarding “how much is enough” with respect to recreation facilities, be it for courts, gymnasiums or ice sheets. When data and demand are analyzed, typically there exists excess demand for prime times (such as after school/work and weekend times) and a lack of demand for non-prime times. As such, balance is necessary for a sustainable business model. If facilities are built to meet the prime-time usage demand, they will not have sufficient usage and corresponding revenue during non-prime times to result in a sustainable business model with sufficient revenue to balance expenses. Correspondingly, if there is a significant lack of facilities such that usage demands are not at all accommodated (within reason), this can have an adverse impact on user groups and growth. Cities need to carefully analyze their budgets not only with regard to the cost to construct additional recreation facilities, but the ongoing rise in operating costs that will impact future budgets, including fixed supplies, staffing and utility rate increases over time. Otherwise, there is a risk that either future costs will not be sustainable to the City or there will need to be such significant user fees and rental rate increases that it will no longer be sustainable for the end user.

Based on annual data collected by the National Recreation and Park Association from their member institutions, a community the size of Brooklyn Park could support the following indoor spaces.

- 4.6 Pickleball Courts
- 3.4 Multiuse Courts (basketball, volleyball, etc.)
- 3.0 Basketball Courts (standalone)

Considering this data, combined with the input received through the survey, B*K would recommend the following.

- 2 Full-Size Basketball Courts (minimum). There is a strong possibility that two basketball courts would meet the demands of the Parks & Recreation Department. However, many of the user groups engaged would have limited access to such a facility.
- 4 Full-Size Basketball courts (optimal). This would allow the Parks & Recreation Department to meet their demand and expand offerings, accommodate a significant portion of the user groups engaged, and allow for drop-in play. Such a configuration would allow for the incorporation of an elevated walk/jog track of significant size. The other benefit of a facility of this size, is that it could also accommodate up to 8 cross-court volleyball courts, and as many as 12 pickleball courts. In terms of 4 basketball and 8 volleyball courts, this would place the City in a position of being able to host local to small regional competitions, which would have a positive economic impact on the community.

USER GROUP DEMOGRAPHICS:

Organization Names:

Question 1. Organization Names: Responses were submitted on behalf of 33 organizations.

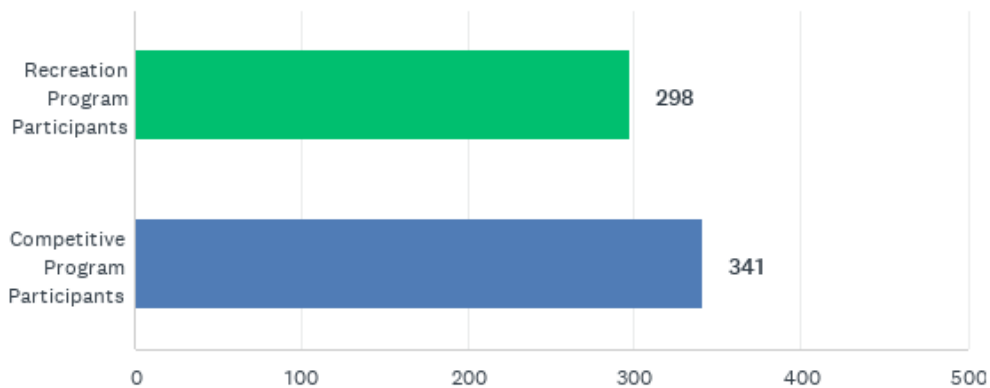
- Anderson Goaltending
- Brooklyn Park Athletic Association - Basketball
- Champlin Park High School Athletics
- CPYHA
- Dhilljrfoundation.org
- E7 United
- Forward Thinking Foundation
- Foundation Elevation
- Heritage Youth Sports Foundation
- Honored 2 Help
- Janice Marie Davis House 4 Dreams
- Minneapolis Northwest Tourism
- Minnesota CHILL Foundation INC
- MN Blades
- Mn diamond elite
- Mn Spartans
- MN Wrongfully convicted judicial reform
- Mystics Hockey
- Osseo Hoopsters
- Osseo Maple Grove Hockey Association
- Park center traveling basketball
- Power circle
- Prep Network LLC
- ROYBA
- Strength Group
- The Next Level
- The village bp
- Three Rivers Figure Skating Club
- Tko drumline and KnockOut Dance Team
- Turf politics
- Twin cities basketball academy
- YMCA
- Youth And Families Determined To Succeed, Inc

Participant Numbers:

Question 2. Organizations reported the following participant numbers:

	Recreation Program Participants	Competitive Program Participants
Total Current Participants	8,633	11,251
Average Number of Participants	298	341
Median Number of Participants	40	50

Q2 What are your current membership numbers for....



This information can be further broken down between court user organizations and ice user organizations as follows:

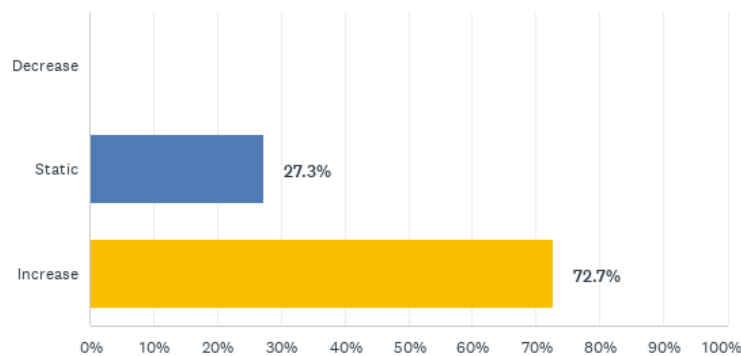
	Court Organization Recreation Participants	Court Organization Competitive Participants
Total Current Participants	8,040	9,275
Average Number of Participants	335	344
Median Number of Participants	40	50
	Ice Organization Recreation Participants	Ice Organization Competitive Participants
Total Current Participants	593	1,976
Average Number of Participants	119	329
Median Number of Participants	25	217

Membership Trends:

Question 3: In accessing each organization’s membership trends for the past five years, the vast majority (approximately 72%) reported growth and the remaining organizations reported stability (approximately 27%) in registration numbers. There were no organizations that reported a decrease in membership over the past five years.

- *Note: the North Metro Youth Hockey Association dissolved at the end of the 2022-2023 hockey season. Players within the former North Metro Youth Hockey Association boundaries are now assimilated into either the Osseo-Maple Grove Youth Hockey Association or the Champlin Park Youth Hockey Association.*

Q3 What has the trend of your organization's membership numbers been over the past five years?



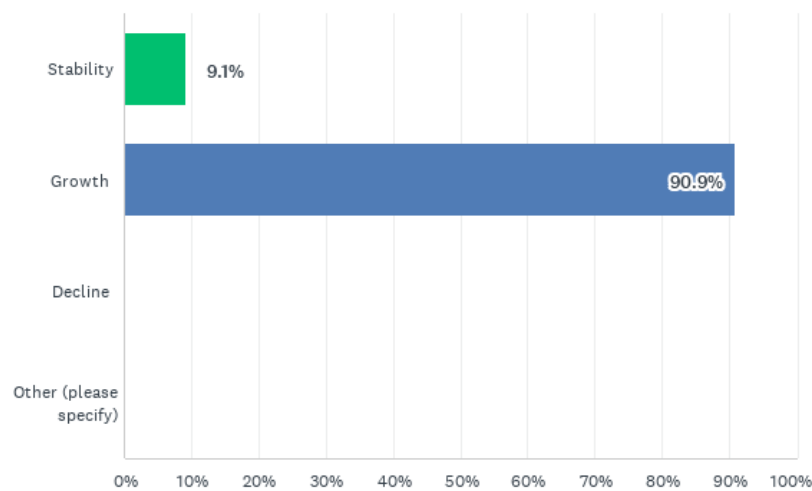
This information can be further broken down between court user organizations and ice user organizations as follows:

	Court Users <i>*27 Organization Respondents</i>	Ice Users <i>*6 Organization Respondents</i>
Decrease	0.0%	0.0%
Static	22.2%	50.0%
Increase	77.8%	50.0%

Future Membership Projections:

Question 4: Similar to reports on the past five years, the vast majority of organizations (over 90%) reported they anticipated growth in future registration numbers, with the remaining organizations reporting they projected stability (approximately 9%). No organizations reported anticipating a decline in registrations.

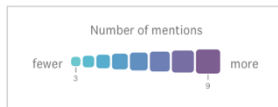
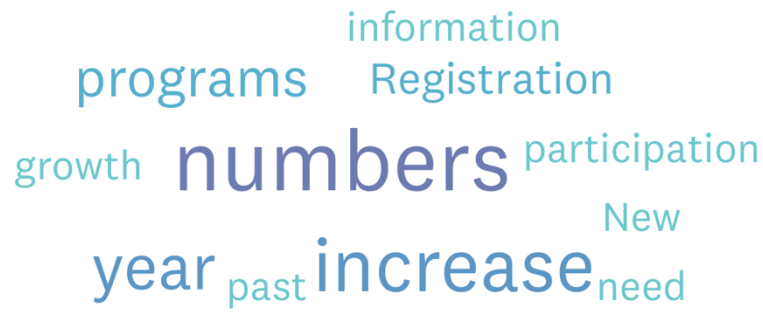
Q4 Does your organization anticipate stability, growth or decline in your future registration numbers?



This information can be further broken down between court user organizations and ice user organizations as follows:

	Court Users <i>*27 Organization Respondents</i>	Ice Users <i>*6 Organization Respondents</i>
Stability	3.7%	33.3%
Growth	96.3%	66.7%
Decline	0.0%	0.0%

Question 5: In asking each organization what data or information they based their answer to Question 4 on, many reported it was based upon their organization’s participation numbers, growth, and local trends. The following word cloud illustrates terms used by respondents, with larger words indicating more frequent mentions. A full list of responses is included in Appendix A.



Residency:

Question 6: Organizations were asked “What percentage of your members are Brooklyn Park residents?” Responses varied, with 55% of the organizations reporting that 50% or more of their members were Brooklyn Park Residents. More clarity is provided below. Of note: 3 organizations reported that 100% of their members were residents: Power Circle, Park Center Traveling Basketball, and the Next Level.

	Number of Organizations Responding	Percentage of Organizations of the 33 Respondents
None (0%)	4	12%
1%-24%	5	15%
25-49%	6	18%
50%-69%	7	21%
70% or more	11	33%

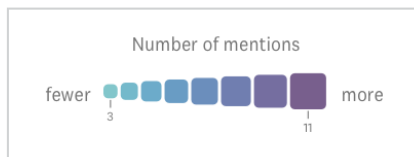
This information can be further broken down between court user organizations and ice user organizations as follows:

	Court Users <i>*27 Organization Respondents</i>	Ice Users <i>*6 Organization Respondents</i>
Average Percentage of Brooklyn Park Residents	53.1%	23.3%
Median Percentage of Brooklyn Park Residents	50.0%	20.0%

USAGE:

Facilities:

Question 7: Organizations were asked which facilities they used, including both Brooklyn Park and non-Brooklyn Park facilities. The following word cloud illustrates answers from respondents, with larger words indicating more frequent mentions. A full list of responses is included in Appendix B*.



*4 Organizations did not respond to this question.

Rental Usage & Desires:

Question 8: Organizations were asked “In a typical month, about how many hours does your organization typically rent?” A summary of responses is below*:

Total Hours Rented by All Organizations Per Month	2,848
Average Hours Rented Per Organization Per Month	98
Median Hours Rented Per Organization Per Month	24

*4 Organizations did not respond to this question.

This information can be further broken down between court user organizations and ice user organizations as follows:

	Court Users *24 Organization Respondents	Ice Users *5 Organization Respondents
Total Hours Rented Per Month	2,195	653
Average Hours Rented Per Month	91.5	130.6
Median Hours Rented Per Month	24.0	27.0

Additional Rental Hours Desired:

Question 9: Organizations were asked “In a typical month, about how many **more** hours of facility space would you like to rent?” A summary of responses is below*:

Total Additional Hours Desired Per Month by All Organizations	2,517
Average Additional Hours Desired Per Month Per Organization	87
Median Additional Hours Desired Per Month Per Organization	20

*4 Organizations did not respond to this question.

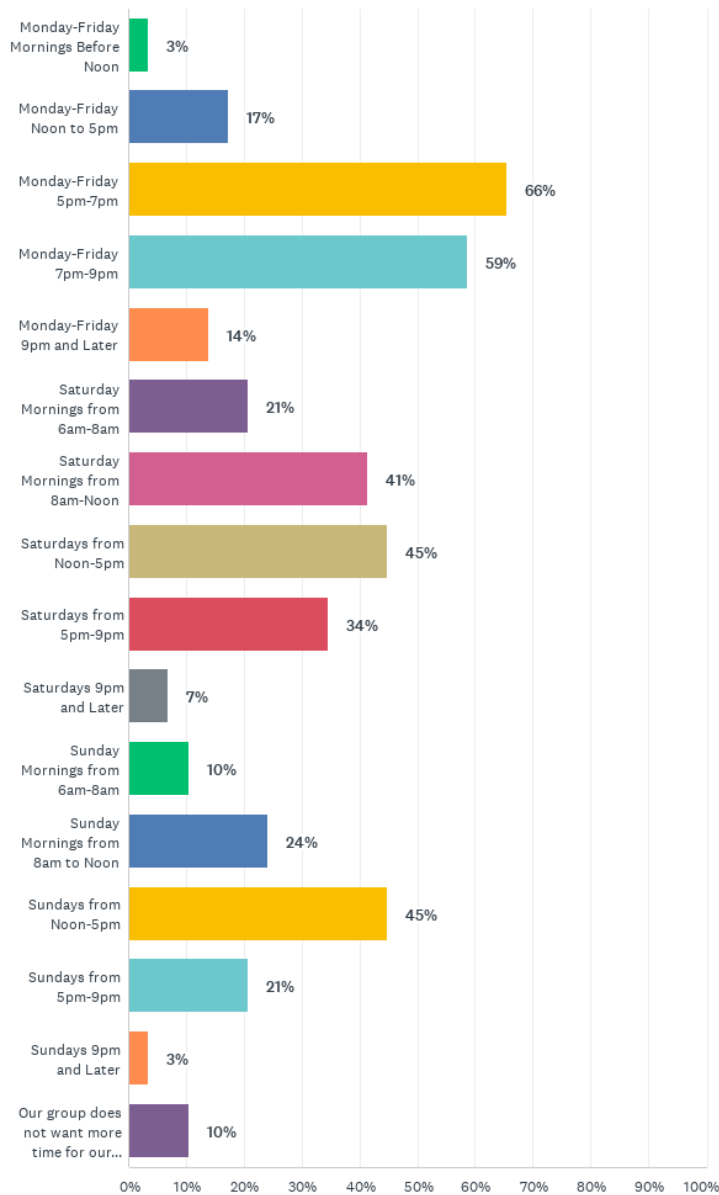
This information can be further broken down between court user organizations and ice user organizations as follows:

	Court Users *24 Organization Respondents	Ice Users *5 Organization Respondents
Total Additional Hours Per Month Desired	2,293	124
Average Additional Hours Per Month Desired	99.7	24.8
Median Additional Hours Per Month Desired	20.0	4.0

Days & Times Desired for Additional Rental Hours

Question 10: Organizations were asked “What days/times would your organization like to have more time for programs/practices?” *

Q10 What days/times would your organization like to have more time for programs/practices?



*4 Organizations did not respond to this question.

ANSWER CHOICES	RESPONSES	
▼ Monday-Friday Mornings Before Noon	3%	1
▼ Monday-Friday Noon to 5pm	17%	5
▼ Monday-Friday 4pm-5pm	0%	0
▼ Monday-Friday 5pm-7pm	66%	19
▼ Monday-Friday 6pm-7pm	0%	0
▼ Monday-Friday 7pm-9pm	59%	17
▼ Monday-Friday 8pm-9pm	0%	0
▼ Monday-Friday 9pm and Later	14%	4
▼ Saturday Mornings from 6am-8am	21%	6
▼ Saturday Mornings from 8am-Noon	41%	12
▼ Saturdays from Noon-5pm	45%	13
▼ Saturdays from 5pm-9pm	34%	10
▼ Saturdays 9pm and Later	7%	2
▼ Sunday Mornings from 6am-8am	10%	3
▼ Sunday Mornings from 8am to Noon	24%	7
▼ Sundays from Noon-5pm	45%	13
▼ Sundays from 5pm-9pm	21%	6
▼ Sundays 9pm and Later	3%	1
▼ Our group does not want more time for our activities.	10%	3

* 4 Organizations did not respond to this question.

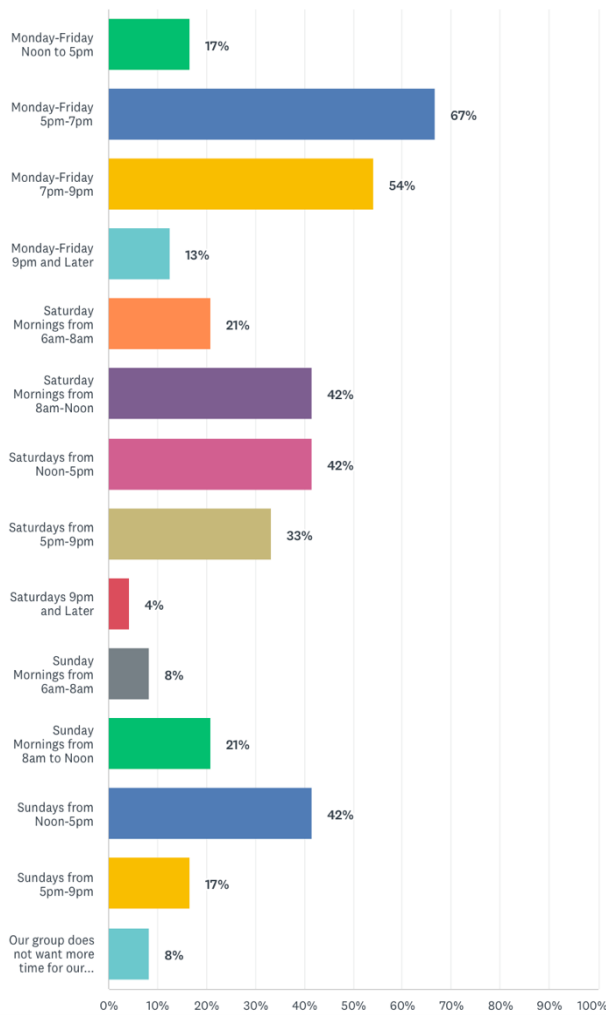
This information can be further broken down between court user organizations and ice user organizations as follows:

Court Users (24 Organization Respondents)

Key Differences:

No requests for SUN after 9pm

Extremely limited request for after 9pm SAT

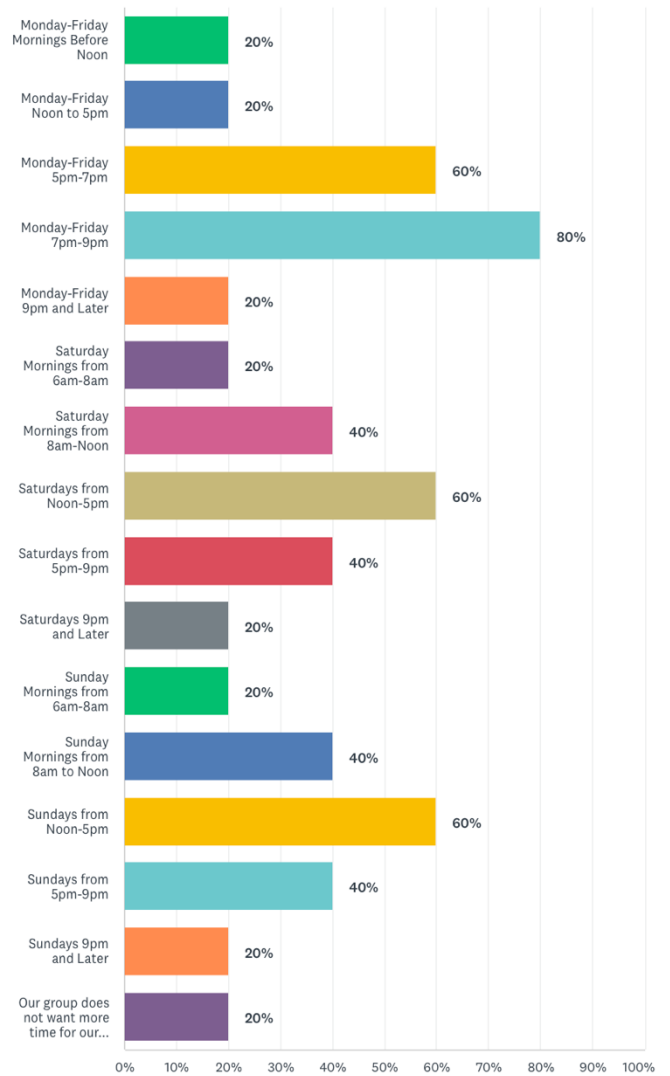


Ice Users (5 Organization Respondents)

Key Differences:

Request for MON-FRI before Noon

Slight increase in requests for after 9pm

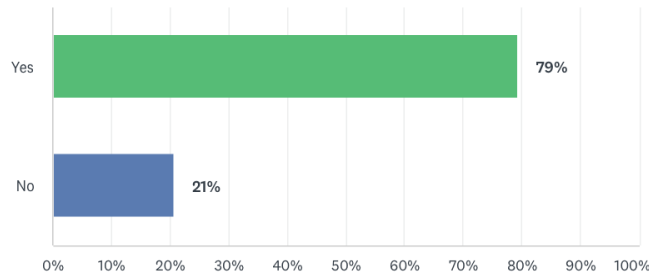


Space Limitation:

Question 11: Organizations were asked “Does your organization want to implement additional programs but cannot due to limitations in space?” *

Does your organization want to implement additional programs but cannot due to limitations in space?

Answered: 29 Skipped: 4



ANSWER CHOICES	RESPONSES	
Yes	79%	23
No	21%	6
TOTAL		29

* 4 Organizations did not respond to this question.

This information can be further broken down between court user organizations and ice user organizations as follows:

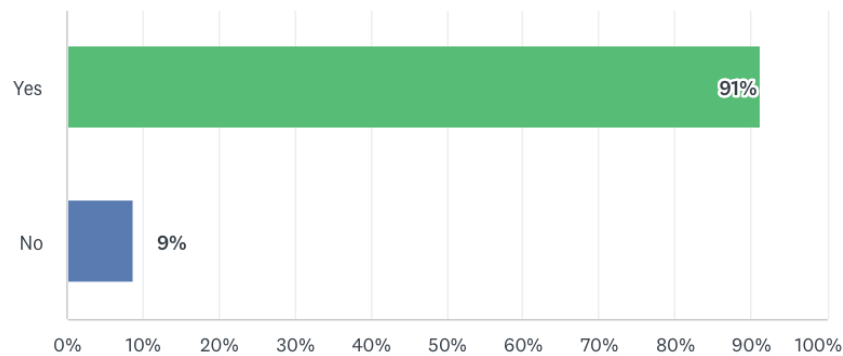
	Court Users <i>*24 Organization Respondents</i>	Ice Users <i>*5 Organization Respondents</i>
Yes	83%	60%
No	17%	40%

CHALLENGES:

Space: Question 12: Organizations were asked “Is one of your organization's challenges having access to an appropriate space or facility?”* .

Is one of your organization's challenges having access to an appropriate space or facility?

Answered: 23 Skipped: 10



** This question was only posed to the 23 organizations that responded to Question 11 that they wanted to implement additional programs but could not due to limitation in space.*

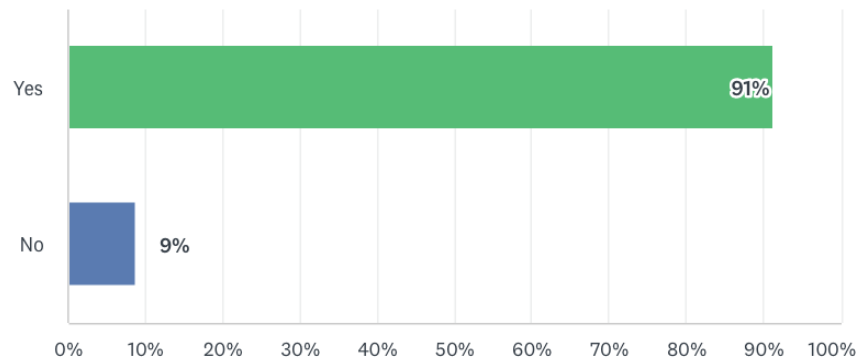
This information can be further broken down between court user organizations and ice user organizations as follows:

	Court Users <i>*20 Organization Respondents</i>	Ice Users <i>*3 Organization Respondents</i>
Yes	95%	67%
No	5%	33%

Times: Question 13: Organizations were asked “Is your organization's challenges having access to appropriate use times?*

Is your organization's challenges having access to appropriate use times?

Answered: 23 Skipped: 10



**This question was only posed to the 23 organizations that responded to Question 11 that they wanted to implement additional programs but could not due to limitation in space.*

This information can be further broken down between court user organizations and ice user organizations as follows:

	Court Users <i>*20 Organization Respondents</i>	Ice Users <i>*3 Organization Respondents</i>
Yes	95%	67%
No	5%	33%

OTHER COMMENTS:

Question 14: Organizations were asked “What else would you like us to know about your organization's program rental space needs?” 22 organizations responded as follows:

- We serve the underserved in the community and take a violence prevention approach we identify the peak hours of crime and try to feel that time for them
- Non profit organization
- There is 100% not enough gym space for our children in Brooklyn park. We need more gyms available. We need prices to stay the same or be subsidized. Our children deserve access to basketball courts to keep them healthy and out of trouble. We do not have enough space as it is and are begging for more access.
- Thankfully with two rinks we have enough access to facility, would want more off-ice space (storage, off ice training (dance like space). The sport of figure skating does not follow City boundaries. Skating clubs are few and far between; and our club has regional inclusivity with 80% of its membership from Brooklyn Park, Champlin, Crystal, Maple Grove, Plymouth, Anoka, St. Francis, Minneapolis, Big Lake and Coon Rapids. This club is the closest for skaters in any of these communities. With extreme demands on ice time, and several uses of that ice; skating clubs have efficiently formed to serve a community greater than just the city boundaries.
- Many of our challenges come from not having a consistent space to run programming as well as necessary funding. We have done major events bringing community together for 3+ years, and our founder is born and raised in Brooklyn Park with a pure heart to serve the community. We love the community, and try our best to serve it on a consistent basis with our very limited resources. We’ve served thousands at a time furnish our many events throughout the year.
- That’s it
- Building empowering our youth Community in sports
- Growth numbers, means needing additional space
- The more the better
- We service families who have Disability needs .
- We are looking for grant writers
- There are many summer programs and clinics that could happen with the potential of this rental space.
- We would also like to have the opportunity to rent out full day (either on a random weekend or summer weekday)
- Right now, majority of our programs have been in St. Paul since 2016, because they are no spaces for us to implement in Brooklyn Park. We run a fitness program for kids after school

and in the summer. All with Spring and summer sports programs. All with parent empowerment workshops and a tech workforce program.

- More space would give more kids an opportunity to participate in programs.
- Ideally, we are looking for space to be able to provide youth and parent programming simultaneously.
- If we have more access to space courts and class room, we will have more access and time with the youth to be able to focus on other programming geared towards education and mental health. Basketball is the attraction but education and mental health is what keeps the athletes in a good headspace to be successful.
- "The cost of gym space that we have to rent through ISD#279 is up to \$5 per hour, per gym this past season, but I have been informed the price is going to be going up \$1 a year until they are at \$10 an hour. If the school district truly does that, we will not be able to afford gym time unless that cost is put back on our families. We have a pretty significant scholarship fund that aids upwards of 80 families each year to help keep it affordable for their kids to play basketball. If gym time continues to increase, we won't be able to provide as many scholarships to our families as well. We have also been informed that ISD#279 will be taking some of the schools we use ""offline"" which limits access for our basketball program as well.

*Just a note about the # of hours provided. Our winter program runs mid-October to Mid-March, then spring runs April - June. We had over 2500 hours at the schools listed for the winter season. The spring season is much smaller, and we're only using Brooklyn Middle School Mon-Fri in the evenings. More exact numbers can be provided if needed."

- Our biggest challenge is the desire of our members to have more ice time. Do we 'need' it to survive? No....would it be nice to have? Yes.
- Champlin Park Athletics would love to have more dome time etc... for lacrosse, baseball and softball
- We would love the ability to book bulk ice deals
- We greatly appreciate the great customer service and flexibility we get when scheduling ice.

OTHER PROGRAMS:

Question 15: Organizations were asked “Are there other programs that you know of that need space in Brooklyn Park? If yes, would you provide the name and contact information?”

- Forward thinking, Power Circle, Minnesota Retro athletics,
- Matt Mattson, Champlin Park High School Activities Director
Mathew.Mattson@ahschools.us, 763-506-6821, Jackson Middle School and Champlin Park High School Archery team - Craig Lindgren and Ryan Best,
Craig.Lindgren@ahschools.us(763) 506-5235, One of the largest middle and high school teams in the state. Need space to host competitions.
- Yes forest Radio
- I don't know the name and contact but BPAA does not have a volleyball league for elementary aged and beyond kids the way that CDAA does. All of our Brooklyn Park kids need to go to another city for that. Also with boys volleyball being added to high school sports it could be as big as BPAA basketball.
- Man up club, Forward Thinking, Honored to Help, Osseo Hoopsters, BP Lions Club, TKO drumline, multiple Churches
- TKO Drumline, Crossfire Volley
- I have been told that they will be a new basketball program coming to Brooklyn Park due to an association is splitting up. This association has many kids that live in Brooklyn Park and will be coming with the new basketball.
- "Gain Elite, Sean Whitlock, 651 335-5793"
- Maximum Impact Training. Isaac Anderson ianderson090@gmail.com

ORGANIZATION INFORMATION:

Contact Information of the Organization:

Question 16: Please see separate Appendix C.

Does the Organization Have a Website:

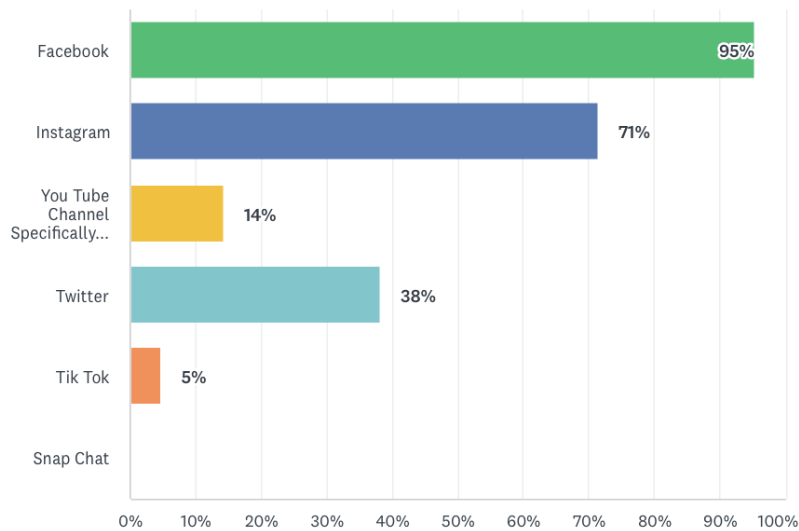
Question 17: Please see separate Appendix C.

Organization Social Media Channels

Question 18: “Does your organization have any of the following social media channels which you utilize for communication with your organization, the public, etc.?”

Does your organization have any of the following social media channels which you utilize for communication with your organization, the public, etc?

Answered: 21 Skipped: 12



There were 21 organizations that responded to Question 18.

Appendix A

- Rise in participation numbers nationally
- Na
- Registration
- Trends
- TRFSC has seen growth in the last 5 years as well as growth from the feeder programs at Champlin, Brooklyn Park and Maple Grove Skating Schools
- The increase we've experienced in sign ups in every event, or program we have established.
- My own
- Registry
- Past & Present + Currently
- New Housing Developments
- Access to resources increasing
- There is a huge need in the community for our services
- During the summer months I get more kids cause school is out
- The numbers increase each year and we have a waiting list each year
- Intake date sheet shows that by 2025 we will have double the amount of families
- Number of participants in our program
- From my information
- Increased staff need for youth based and adult based athletic programs
- The track the scholars and players that we serve each year.
- For the last 5 years our numbers continue to grow
- The past 10 years our programs participation grows by 15%. Unfortunately we cap our program at \$175 because of finding gaps and the increase of families in need of participation scholarships. We cap our program limits to
- Registration data
- Number of girls at tryouts
- New event
- N/A
- We have to turn down participants due to lack of gym space
- Our registration numbers year over year since covid have been coming back quite strong. We use a tool to collect registration information for our players, so I have the historic information from past registrations to show this increase.
- Growth in the population of Maple Grove plus recruitment efforts in BP
- The number of students signed up for activities
- New programs and tournaments continue to be successful.
- Increased ice booking and increased visibility
- We are a hockey team with a set number of skaters.
- Previous 4 year numbers

Appendix B

- High schools and community centers across the metro
- Basketball courts
- BP Dome and N1 Motion
- "Brooklyn middle
- Park center high
- North view middle school
- Various elementary schools"
- Brooklyn Park Community Activity Center, Champlin Ice Forum, Maple Grove Ice Rink
- None. Will be using North Hennepin Community College
- Zanewood Recreation Center, The Man Up Club, Living Word Christian Center, Community Activity Center
- 905 4th st
- North commons park
- Brooklyn Park Recreation center
- Pineta, adrenaline, pitch 2 pitch, furniture and things
- YMCA, Libraries
- Parks, apt community rooms
- High schools in the metro
- Brooklyn Park library and Episcopal Church
- North Minneapolis And more
- Osseo High School
- Crystal and maple grove community center, schools, lifetime and la fitness
- Grace Church, Benjamin E Mays, Capitol Hill School, Hazel Park and Fair School.
- "Northview Middle School
- Legacy Hoops Academy"
- "Brooklyn Center High school track and recreations center. Our YFDS Wellness Center, 4371 Winnetka Ave. N. New Hope
- Minneapolis Sports Center, University of Minnesota Fieldhouse."
- Maple Grove Community Center, Crystal Community Center, Forest Elementary, Robbinsdale Community Gym, Hiawatha Academy, & Central Park BP
- North High school and the Midtown YWCA
- Brooklyn Middle School, North View Middle School, Park Center High School, Zanewood Rec Center, Woodland Elementary, Edinbrook Elementary, Crestview Elementary, Park Brook Elementary, Palmer Lake Elementary, Garden City Elementary, Birch Grove Elementary, Monroe Elementary, Fair Oaks Elementary, Armory Gym at the CAC
- BP CAC, Velocity 3v3, Maple Grove Community Center, Osseo Ice Arena
- CPHS Athletic Fields, Champlin Forum, Brooklyn Park Arena, Brooklyn Park Dome
- Brooklyn Park Ice Arena
- Brooklyn Park and Richfield Ice Arena

City of Brooklyn Park Recreation and Parks Advisory Commission			
Agenda Item:	8.1	Meeting Date:	September 18, 2024
Agenda Section:	Written Reports	Presented By:	Pam McBride, Youth Services Manager; Jen Gillard, Recreation Manager
Recreation & Parks Director Proposed Action	Program and Events Update		

September 2024

- 5 Brooklyn Park Dance Open House at the CAC
- 7 Pick Up Truck Opera: Faust at North Hennepin Community College
- 13 Happy Hour & Concert at the Farm
- 14 Salsa del Soul at Community Activity Center Lawn
- 16 Brooklyn Park Dance classes begin
- 21 September Soul Arts & Music Festival at Zanewood Recreation Center
- 24 Music Together begins

October 2024

- 3 Oktoberfest Luncheon at Edinburgh USA
- 4 Movie on the Barn at the Historic Eidem Farm
- 5 Fall on the Farm at the Historic Eidem Farm
- 11 Latinofest
- 26 Spooktacular

November 2024

- 15 Living Well Resource Fair at CAC

Farm Open Gate Hours for Fall Mon –Thurs 9 am – 2 pm | Sat 10 am – 3 pm

Wednesday weekly Farmers Market July 10 – October 9, 1 – 6 pm

Weekly drop-in activities for adults 50+ at the CAC Monday-Friday

Wednesday weekly Tech Support for Seniors at the CAC

Weekly Fitness classes at the CAC Mon/Tues/Wed/Fri

Weekly drop-in activities for youth and teens at Zanewood Recreation Center Monday-Friday 2-8pm

Program and Event Updates:

Brooklyn Park Youth Outreach Team and Intervention Services

The Brooklyn Park Youth Outreach Team works M-F from 5:00-9:00 pm each day in the community connecting young people to resources, redirecting negative energy, sharing positive activities, and working in partnership with police to maintain a safe and healthy community.

Intervention Team is increasing access of Intervention Services with a form that is accessible through a QR code to providers and people supporting young people. This form is used to connect and provide essential services.



Young Women's group- ages, 14-17 years old, Every Friday 4:00- 6:00pm at Zanewood

Young Men's group- ages 16- 18-year-old, every Monday, 4:30- 6:30pm at Zanewood

Young Adult program group- 18-25, every Tuesday 5:00- 7:00pm at Zanewood

Adult Fitness

Fall sessions of adult fitness classes are scheduled to begin the week of September 9th at the Community Activity Center including regularly scheduled Monday, Tuesday, Wednesday & Friday morning fitness classes, Tuesday evening yoga, and Wednesday evening AfroBeats Dance Workout class. This session we are welcoming a new Hatha Yoga instructor, Adriane to our program.

Adults on the Move

The July - September Adults on the Move Guide is available at www.brooklynpark.org/adults The guide features luncheons, trips, lifelong learning opportunities, community programs, fitness classes, resources, and weekly activities. The guide is available online and mailed to about 675 people.

Day Trips

September 18 trip is a City History tour in Rochester. On October 15 a full bus will head to Warrens Wisconsin for a Cranberry Country tour.

Outreach

Recreation & Parks, Administrative, and Fire department staff are presenting and engaging with residents at senior living sites in September and October around Falls Prevention Awareness Month, Fire Safety, BP Future Goals, what residents would like to see in a future facility for older adults, and feedback on the quarterly Adults On The Move guide. September 4 was our first meeting with 50 residents at Realife Cooperative. Future sites are Waterford Estates and SummerCrest.

September 5 Recreation & Parks and Administration staff invited current CAC users to learn more about the future remodel of the CAC or Central Fire station for program space, answer questions, and receive feedback on what is important to them in a future facility space. Participants also engaged in conversation around the BP Future Goals.

Weekly Adult Social Groups

Weekly social activity groups are actively using their 2024 yearly membership. Participants are enrolled in one or more weekly activities. Members have access to 14 activity groups per week. Social activity groups include: several art/craft groups, cribbage, bingo, poker, Mah Jongh, 65 Rummy, 500 Cards, Dominoes, Scrabble, and a Book Club.

Save the Date for the Living Well Resource Fair – Friday, November 15, 10 am – 2 pm at the Community Activity Center. The event will feature vendors, resources, speakers, and refreshments for older adults and their care givers.

Events

Brooklyn Park Farmers Market season started on July 10 and runs every Wednesday until October 9 from 1-6pm at North Hennepin Community College parking lot. This year, there are a total of 22 vendors selling a range of produce, baked goods, and other craft items.

In partnership with the Historic Eidem Farm, the events team is co-hosting two Movies on the Barn events. The first one was on Friday, August 23, featuring happy hour, music from Jake Stow, followed by a showing of the Wedding Singer. Doors opened at 6:00pm and the movie started at dusk. The second movie was planned for Thursday, August 29 but was rescheduled to October 4 due to weather.

In the last few months of summer, there are three concerts. Pick Up Truck Opera: Faust at North Hennepin Community College took place on September 7 from 2 p.m. – 3:30 p.m. The event featured Mixed Precipitations annual outdoor opera. There were 106 who attended Faust. Salsa del Soul at Community Activity Center Lawn will take place on September 14 from 11 a.m. – 12:30 p.m. This 7-piece band features music from South America and the Caribbean. September Soul Arts & Music Festival at Zanewood Recreation Center will take place on September 21 from 4 – 7 p.m. This event will feature music and art vendors.

In partnership with Pueblos de Lucha y Esperanza and CAPI, USA, the events team is hosting Latinofest on October 11 at the CAC from 5-7pm. The event features performances, food samples from various Latino-owned restaurants, resources, art activities, and a family photoshoot opportunity.

On October 26 at Zanewood Recreation Center from 2-5pm is Spooktacular. There are currently 21 booths signed up including the city's Recreation and Parks Adaptive, Aquatics, Farm, and Youth Sports programs.

Aquatics

Fall aquatics began early September with our regular Saturday daytime, and Monday & Tuesday evening program offerings. Fall program offerings include: Infant-Adult swim lessons for all ages & abilities, along with our Monday evening Women & Girls only swim class, and Tuesday evening Adaptive aquatics classes.

Fall session 1 of aquatics programs will run September-October, with Fall session 2 following in November-December.

Adaptive Recreation/ Inclusion Services:

Fall adaptive recreation programs begin mid-September and will include two Adaptive Aquatics classes, Adaptive Fitness, and Beauty Within: Adaptive Art. Reach for Resources partnership programs continue in Brooklyn Park and include: Non-Competitive Soccer at Park Center, Bingo & Pizza, Fall Fun Day at the Historic Eidem Farm, Snacks & Cinema, and Holiday Jamboree. The biggest Reach for Resources event of the year, the Ghostly Gala, returns to the Brooklyn Park Community Activity on Friday, October 25; this event has been hosted in Brooklyn Park for **15+ years**.

Our Therapeutic Recreation Interns wrapped up their 15-week, 600-hour internship experience with us on Friday, August 23 and Friday, September 6.

Youth Sports

Fall Youth Sports will be starting up at Edinbrook Elementary School on September 23. Brooklyn Park will be offering sessions of soccer and basketball programming for ages 4 – 10 years old.

Lil Tykes and Tiny tots sports will also be back this fall in the Community Activity Center on Saturdays on Sept 28. Introductory sports for young children ages 2 – 4 and their parents will be able to try out multiple sports and social with others in their class.

Tobler Gymnastics and their staff are back and ready to help kids tumble, balance, and flip their way through fall in the Park Center Gym. Youth people ages 3 to 14 will be able to participate and choose flexible days to attend class. Classes will begin September 16 and will take place on Mondays, Tuesdays, and Thursdays.

Adult Sports

Men's Adult Fall softball is currently in session. We have 8 teams playing 5 weeks of double headers at Noble Park. The season will end on September 26 and single elimination playoffs will take place on October 3.

Registration for Adult Basketball will begin in October for our second year in a row. In 2024 we had 6 teams participate in our league for the first time. In 2025, we are aiming to have 8 teams. Games will take place on Wednesdays this year and will start on January 8.

Historic Eidem Farm

The first Happy Hour of the year took place on August 23 in partnership with Heavy Rotation Brewery. The event included an acoustic performance by Jake Stow, games, food from La Cocina food truck, and a movie on the barn to follow. Over 500 people attended. The second Happy Hour is planned for September 13, with a performance by Pirates, Guitars and Beachfront Bars, games, and food from La Cocina Food Truck.

The Movie on the Barn scheduled for August 29 was postponed to October 4 due to severe thunderstorms. Farm crafts and exploration will take place before the movie.

Open Gate Hours began on May 20 where the Farm is open for free exploration, storytime, and drop-in activities, the Farm will continue to be open into the fall with updated hours:

- Monday--Thursday 9am-2pm
- Saturday 10am-3pm

The Farms annual Fall celebration will take place on October 5, 12-3pm. Fall on the Farm will feature cider from the 1900s cider press, hayrides, baking demos, fall crafts and much more! Fall program offerings include the Survivalist Series, a new Homeschool program that aims to teach essential outdoor survival skills, a monthly nature preschool drop-off program, and a Fall Dance on October 11, in partnership with Reach for Resources.

Brooklyn Park Dance

Dance classes begin September 16th and are scheduled through the beginning of May. They run in the evening M-Th at Eidenbrook Elementary.

Music Together

Music Together is a new partnership program slated to start September 24th and run through the end of November. There are two times (9:30am and 10:30am) for 45minute classes full of singing, laughing and learning for ages 8months – 5 years old. The classes are held at Northwoods Park and registration is now open.

Zanewood Programming

Zanewood Recreation Center offers recreation and youth development programs in a safe and positive environment for kids and teens. Zanewood also offers Outreach, community service, and youth mentoring opportunities delivered by committed and competent community partners.

Zanewood Programs for Grades 6-12

Teen Zone: Free, drop-in program, M-F from 2-8:00pm

ZW Teen open gym: Hoop IT UP! Monday & Wednesdays and Fridays from 6-8pm

Zanewood Meals program: Free, M-F from 2-5:00pm

TKO Drumline: Practices Tuesday & Thursday 6-8pm; performance schedule varies

Chess Club- September 12- December 20 on Mondays and Friday's 4-6:00

Zanewood Music Studio- Tuesdays and Thursdays 4-6:00pm

Young Adult programming

Young Adult Open gym-Wednesday from 8:00- 10:00pm. \$3 BP resident/ \$5 non-resident

Arts, Wellness & Engagement Programming

Youth Wellness Journey – July 22- September 13th, register at Zanewood Recreation Center

Sewing 101- Wednesdays: September 4- October 23, 6:00- 8:00pm, Lakeland Park

K- 5 grade programming

Let's Read Together Literacy Program- August 24- December 28, 2 Saturdays per month 11-1:00pm, Listeners ages 5-9 at Zanewood Recreation Center

Fusion Sites: 4:00- 6:00pm, Monday- Thursday at Zanewood Recreation Center - 7100 Zane Ave North.

- Session 3 September 9- December 20

Rec on the Go- September 9- December 20

At Huntington, Autumn Ridge, Park Haven Apartments

Ages: K-5

Rec on the Go is a FREE program that brings recreation opportunities to youth, K–5th grade, all-over Brooklyn Park. Kids must be 5 years old by June 1, 2024 and entering kindergarten to participate.

Activities will include group games, team-building challenges, sports, arts and crafts, and science. Meals and snack will be provided

Primary Issues/Alternatives to Consider: N/A

Budgetary/Fiscal Issues: N/A

Attachments:

City of Brooklyn Park Recreation and Parks Advisory Commission

Agenda Item:	8.2	Meeting Date:	September 18, 2024
Agenda Section:	Written Reports	Presented By:	Marcus Hill, Facilities and Parks Manager Greg Hoag, Parks & Building Maintenance Manager
Recreation & Parks Director Proposed Action	Park Project Updates		

Overview:

1. MISSISSIPPI GATEWAY REGIONAL PARK / ENVIRONMENTAL NATURE AREA

Funding Source(s): OSLAD Fund

Project Update:

Development of the Brooklyn Park side of the park includes expansion of the off-leash dog area, relocation of the archery range, addition of a large picnic shelter and restroom facilities along with an expanded parking area is anticipated to begin in the spring of 2023.

Construction began on April 17, 2023. Construction of the maintenance facility is complete. The work on the Gateway Center is moving along quickly. The building is fully enclosed. Construction is nearly complete on the reservation shelter on the west unit. The curbing for the parking lot and the playground on the west unit are in place. Work on the playground is complete, but the playground will remain closed during construction.

2. EAB UPDATE

Funding Source(s): Heritage Fund

Project Update: Work will continue in 2024. The city received the 2023-2024 Healthy Tree Canopy Grant from Hennepin County for \$50,000. This Grant will continue to assist in the removal and re-planting of trees. The city also received a \$498,840 Bonding Grant from the DNR. This grant will focus on removal and replacement of boulevard trees. The city recently received the 2024-2025 Healthy Tree Canopy Grant from Hennepin County for \$50,000. These funds will be for updated work on the tree inventory and to purchase additional replacement trees.

3. NATURAL RESOURCE MANAGEMENT

Funding Source(s): Park Bond Reinvestment Project & Heritage Fund

Project Update: Staff continues reviewing priorities of the Natural Resource Management Plan. A Five-Year Priority Implementation Plan has been developed by working with Stantec. Work will continue in 2024 in key park areas.

4. COMMUNITY ACTIVITY CENTER IMPROVEMENTS (2025 planning, 2025-2026 construction)

Funding Source(s): Park Bond Reinvestment Projects

- **COMMUNITY ACTIVITY CENTER**

Project Overview: The plan is to improve the entrance to the facility, create an accessible customer service desk, update bathrooms, and create a welcoming and inviting community center for all customers.

Staff worked with the JLG/292 Design Group to evaluate the possibility of converting one ice arena into three basketball courts. A final concept design was provided to staff in January and refined in February. JLG/292 Design Group provided cost estimates in the range of \$12 - \$15 million for the improvements to the CAC including improved entrances, informal gathering space, relocated office space, improved parking and possible Arena conversion to gym space. The City of Brooklyn Park was awarded \$5 million in state bonding funds during the 2023 Legislative Session to support the improvements to the Community Activity Center. This language was amended in the 2024 legislative session to remove language about the conversion of rink one.

Project Update: Staff worked with Ballard-King to develop a needs assessment survey to gauge the current and future facility needs for ice and court users in Brooklyn Park. Staff discussed the results with City Council along with the possibility of creating a task force to inform the design, and to incrementally begin the planning process.

- **SENIOR CENTER (2025 planning, 2026 construction)**

Project Overview: This improvement would add dedicated space for senior programming and adult fitness space. Final design and components will be developed when a final location is determined. The Senior Center is being considered with the CAC improvements and Fire Station projects. A new Central Fire station is planned to be constructed on the site of the former Hennepin County Library. The plan is to then remodel the current Central Fire Station into a new space dedicated to fitness and social activities for older adults.

Project Update: No New Update

5. **TEEN CENTER (2023 planning, 2024-25 construction)**

Project Overview: The Zanewood Recreation Center has been a popular hub for youth services and recreation activities. The programming happening in the space has outgrown the facility and additional program space is needed. Staff will work with the design consultant (Design by Melo) to develop plans to renovate the existing space for K-5 programming and create new space in the form of an addition for teen and young adult programming.

Project Update:

Teen Center project had received a total of 7 bids and city staff were able to conduct 4 interviews of the top candidates. We interviewed BCI, Ebert, Donlar, and C70 construction. Staff is in the process of looking over value engineering recommendations from the construction companies to determine who we will award the bid to as we are still over budget currently. Once we have made a selection, we will bring a proposal to city council on September 23rd to hopefully break ground sometime in October.

TRAILS, WAYFINDING AND LIGHTING

Funding Source(s): Park Bond Reinvestment Projects

Project Update: Staff in Recreation & Parks have partnered with Community Development staff to implement the first phase of the Trails Wayfinding Plan developed by AVIA Design. The Wayfinding Project will provide signage and direction and key intersections and points of interest along the trails in Brooklyn Park. The project was awarded to SignArt and installation is taking place into the early Fall.

6. **PLAYGROUND REPLACEMENT**

Funding Source(s): Heritage Fund

Project Update: On August 28, 2023 City Council approved the City Park playground replacement project. Installation was completed at the end of June. Pinebrook Park recently had a new 2-5 playground structure installed by city staff. The old playground was removed in 2022 due to safety concerns.

7. TRAIL REHABILITATION

Funding Source(s): Heritage Fund

Project Update: As part of the trail rehabilitation project the trail on the west side of Jefferson Highway is getting rehabilitated. The section from 109th to 101st Avenue was completed in mid-November. In July of 2024 a mill and overlay of the trail south from 101st Avenue to 93rd Avenue along Jefferson Highway was completed. The trails in Tessman Acres Park were also recently rehabilitated.

8. HISTORIC EIDEM FARM VISITOR CENTER (TDB planning, TBD construction)

Funding Source(s): Park Bond Reinvestment Projects

Project Update: No new update

9. PARKING LOT REHABILITATION

Funding Source(s): Heritage Fund

Project Update: As part of the 2024 Street Rehabilitation project the parking lots at Central Park and the Brookdale dog park area were rehabilitated. This work was completed in July.

Primary Issues/Alternatives to Consider: N/A

Budgetary/Fiscal Issues: N/A

Attachments:

CITY OF BROOKLYN PARK RECREATION AND PARKS ADVISORY COMMISSION			
Agenda Item:	8.3	Meeting Date:	September 18, 2024
Agenda Section:	Written Reports	Presented By:	Brad Tullberg, Director of Recreation and Parks
Recreation & Parks Director Proposed Action	Directors Report		

Overview:

1. Teen Center Bidding

The Teen Center project was advertised for proposals on July 26th. Proposals were due on Tuesday August 20th. Staff received eight bids, but one was immediately withdrawn due to an error in calculations. The project was about 7% over budget. The project review team interviewed four firms on Friday September 6th and will select a contractor to work with and bring to the September 23rd City Council meeting for approval. In the interim, the project team will be identifying value engineering ideas to reduce the overall project costs.

2. Edinburgh RFP

The Restaurant Management Services RFP was released for advertisement on June 27. A total of five proposals were received by the August 7th deadline. A committee has reviewed the proposals and will interview three potential teams to provide Restaurant, Beverage Cart and Alcohol Catering Services at Edinburgh Clubhouse on September 11. The team expects to identify the preferred vendor to enter into contract negotiations following the interviews on September 11.

3. Central Fire and CAC traffic planning

The Central Fire station took another step forward in the planning process when City Council gave design feedback about what should be included in a new Central Fire Station. One of the next steps is to do a traffic study of Zane Avenue, 85th Avenue and Edinbrook Terrace traffic to determine the safest access for emergency vehicles to enter traffic. This traffic study will also look at possible scenarios for the CAC improvements and best ways to manage traffic in and out of the facility. Staff are currently working with the Fire Station design team to minimize parking impacts for CAC events.

4. Recreation and Parks Department retreat

On August 22nd, Recreation and Parks staff gathered to learn more about intercultural conflict styles, how to manage stress in the workplace, and participated in a few team building exercises. With so many different locations and schedules, the entire department rarely has the opportunity to get together to connect with one another, so this event is always welcomed.

Attachments: