

Thursday, August 8, 2024
7:00 P.M.

Brooklyn Park City Hall – Meeting Room A203
5200 85th Avenue North

COMMUNITY LONG-RANGE IMPROVEMENT COMMISSION (CLIC)

CLIC Officers: Tekoa Cochran (Chair), John Schaefer (Vice Chair), Brenda Reeves (Secretary)
CLIC Members: Andrea Boyle, Nicholas Campbell, Patrick Chittester, Theo Harris, Nailah Hendrickson, Mary Hoogheem, Patrick Hoth, Cindy Johnson, Shelley Marbut, Edna McKenzie, Umebe Onyejekwe, John Pharr

City: CLIC Council Liaison XP Lee and CLIC Staff Liaison Mitch Robinson

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Our Vision: Brooklyn Park, a thriving community inspiring pride where opportunities exist for all

- I. ORGANIZATIONAL BUSINESS
 1. CALL TO ORDER/ROLL CALL
 2. APPROVAL OF AGENDA

- II. CLIC STATUTORY BUSINESS
 3. CONSENT
 - 3.1** Consider Approving CLIC Draft Minutes
 - 3.1A** CLIC July 11, 2024 Draft Minutes

 4. GENERAL AGENDA ITEMS
 - 4.1** ADU Discussion

 5. STANDING ITEMS
 - 5.1 Sub-Committee Discussion

 6. VERBAL REPORTS AND ANNOUNCEMENTS
 - 6.1 City Council Report: Council Member XP Lee
 - 6.2 Staff Liaison Update: Mitch Robinson
 - 6.3 Open Discussion

 7. ADJOURNMENT
 - 7.1 Adjournment

DRAFT
MEETING OF THE COMMUNITY LONG-RANGE IMPROVEMENT COMMISSION (CLIC)
City of Brooklyn Park
July 11, 2024, CLIC Meeting Minutes

I. ORGANIZATIONAL BUSINESS

1. **CALL TO ORDER:** Chair Tekoa Cochran called the meeting to order at 6:03 p.m.

ROLE CALL PRESENT: Tekoa Cochran, Patrick Chittester, Nailah Hendrickson, Cindy Johnson, Shelley Marbut, Edna McKenzie, Umebe Onyejekwe, Brenda Reeves, John Schaefer

City Staff and Council Present: Staff Liaison Mitch Robinson, Council Liaison XP Lee

EXCUSED: Mary Hoogheem, Patrick Hoth

ABSENT: Andrea Boyle, Nicholas Campbell, Theo Harris, John Pharr

Roll Call established a quorum did exist.

2. **APPROVAL AGENDA**

2.1 MOTION SCHAEFER, SECOND ONYEJEKWE TO APPROVE JULY 11, 2024, AGENDA WITH THE ADDITION OF 6.2A REMOVAL OF COMMISSIONERS, MOTION PASSED UNANIMOUSLY

II. CLIC STATUTORY BUSINESS

3. **CONSENT**

3.1A MOTION SCHAEFER, SECOND REEVES TO APPROVE JUNE 13, 2024, MINUTES. MOTION PASSED UNANIMOUSLY

4. **GENERAL AGENDA ITEMS**

4.1 Cannabis Licensing Discussion

- Keith Julie (Rental and Business Licensing Manager) and Jason Newby (Inspections and Environmental Health Manager) presented on the cannabis licensing process. They would be looking for CLIC's input in terms of:
 - How many licenses to offer (6 minimum per Brooklyn Park's population)
 - Where should these be distributed
 - Distance from public places/buildings
 - Business hours

5. **STANDING ITEMS**

5.1 Sub Committee Discussion

Mobility – Nicholas, Shelley, Edna

- Complete Streets to be presented at future council meeting (Date TBD)

Housing – Brenda, Cindy, Tekoa

- Ensure CURA study conclusions are being implemented
 - Keith Julie and Jason Newby presented on the door knocking program the City started in the summer of 2022.

- Discussion around the Rental Property Coalition meetings that used to be public
- More discussions to follow at future CLIC meetings around the CURA study recommendations
- Accessory Dwelling Units
 - Planning department to attend August CLIC meeting to discuss ADU's

Friendly and Safe City for All Ages – Mary, Umebe, Theo, Patrick C, Patrick H

- Connecting with Brooklyn Bridge Alliance for the Youth to observe their work

6. VERBAL REPORTS AND ANNOUNCEMENTS

6.1 City Council Report: Council Member XP Lee

- Council discussion around partnering with ASEZ WAO

6.2 Staff Liaison Update by Mitch Robinson

6.2A Removal of Commissioners

6.2A MOTION REEVES, SECOND ONYEJEKWE TO REMOVE COMMISSIONERS ANDREA BOYLE AND JOHN PHARR DUE TO LACK OF ATTENDANCE. MOTION PASSED UNANIMOUSLY.

- New City Engineer started July 1
 - Will be involved with the development of Complete Streets Policy
- City looking to hire new Community Development Director

6.3 Open Discussion

7. ADJOURNMENT

7.1 Adjournment

MOTION JOHNSON, SECOND REEVES. MOTION PASSED UNANIMOUSLY

Meeting ended at 7:48 p.m.

Respectfully Submitted,
Mitch Robinson

City of Brooklyn Park Community Long-Range Improvement Commission

Agenda Item:	4.1	Meeting Date:	August 8, 2024
Agenda Section:	GENERAL AGENDA ITEMS	Originating Department:	Staff Liaison
Resolution:	N/A	Prepared By:	Mitch Robinson, Staff Liaison
Ordinance:	N/A		
Attachments:	N/A	Presented By:	Housing Sub Committee, CLIC
Item:	Accessory Dwelling Unit Discussion		

Overview:

Discussion on the City of Brooklyn Park allowing Accessory Dwelling Units (ADU)