

## SPECIAL COUNCIL MEETING – AGENDA #32

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*Our Vision: Brooklyn Park, a thriving community inspiring pride where opportunities exist for all.*

### *Our Brooklyn Park 2025 Goals:*

*• A united and welcoming community, strengthened by our diversity • Beautiful spaces and quality infrastructure make Brooklyn Park a unique destination • A balanced economic environment that empowers businesses and people to thrive • People of all ages have what they need to feel healthy and safe • Partnerships that increase racial and economic equity empower residents and neighborhoods to prosper • Effective and engaging government recognized as a leader*

### I. ORGANIZATIONAL BUSINESS

#### 1. CALL TO ORDER/ROLL CALL

### II. STATUTORY BUSINESS AND/OR POLICY IMPLEMENTATION

2. **CONSENT** (All items listed under Consent, unless removed from Consent in agenda item 2, shall be approved by one council motion.) Consent Agenda consists of items delegated to city management or a commission but requires council action by State law, City Charter or city code. These items must conform to a council approved policy, plan, capital improvement project, ordinance or contract. In addition, meeting minutes shall be included.

**2.1** Consider Resolution Withdrawing Notice of Termination of Agreement with Minneapolis Northwest Tourism Board (MNW)

**A.** RESOLUTION

**B.** CONTRACT

**2.2** Approve Reallocation of Health on the Go ARPA Funds to be Used to Contract with 4 Community Consultants Familiar with the Health on the Go Program for the Remainder of the 2024 Year

**A.** RESOLUTION

#### 3. GENERAL ACTION ITEMS

**3.1** Introduction of Community Development Director and Confirmation of Appointment Proposal for Community Development Director Position

### III. ADJOURNMENT

Since we do not have time to discuss every point presented, it may seem that decisions are preconceived. However, background information is provided for the City Council on each agenda item in advance from city staff and appointed commissions, and decisions are based on this information and past experiences. If you are aware of information that has not been discussed, please raise your hand to be recognized. Please speak from the podium. Comments that are pertinent are appreciated. Items requiring excessive time may be continued to another meeting.

# City of Brooklyn Park Request for Council Action

<b>Agenda Item:</b>	2.1	<b>Meeting Date:</b>	August 19, 2024
<b>Agenda Section:</b>	Consent	<b>Originating Department:</b>	Community Development
<b>Resolution:</b>	X	<b>Prepared By:</b>	Michelle Basham, Economic Development and Housing Director
<b>Ordinance:</b>	N/A		
<b>Attachments:</b>	2	<b>Presented By:</b>	Jay Stroebe, City Manager
<b>Item:</b>	Consider Resolution Withdrawing Notice of Termination of Agreement with Minneapolis Northwest Tourism Board (MNW)		

## City Manager's Proposed Action:

MOTION \_\_\_\_\_, SECOND \_\_\_\_\_, TO WAIVE THE READING AND ADOPT RESOLUTION #2024-\_\_\_\_ RESCINDING RESOLUTION TO TERMINATE AGREEMENT WITH THE MINNEAPOLIS NORTHWEST TOURISM BOARD (MNW.)

## Overview:

In December of 2022, the Brooklyn Park City Council approved a professional services agreement with MNW to engage its services in the marketing of Brooklyn Park, in partnership with Brooklyn Center, as a tourism destination. Since entering into the agreement, the staff and chair of MNW were acting outside of their powers per the bylaws, including a lack of transparency and engagement with the full board in major decisions per the bylaws.

Therefore, at the Council meeting on November 27, 2023, a resolution was brought and adopted to terminate Brooklyn Park's agreement with MNW. This resolution took action to find MNW in breach of the terms of the professional services agreement (failure to follow bylaws) and request immediate cure. The resolution also provides a nine-month notice of termination, which is allowed by the contract with no required stipulations.

Since Brooklyn Park adopted its resolution to withdraw, MNW has made improvements sufficient to justify rescinding the motion to withdraw. These improvements include installing a new Board Chair and retaining a search firm to identify a new President/CEO for the MNW. As a result, the City Manager asks the Council to consider rescinding its motion to withdraw from the MNW.

**Primary Issues/Alternatives to Consider:** None

**Budgetary/Fiscal Issues:** None

## Attachments:

- 2.1A RESOLUTION
- 2.1B CONTRACT

RESOLUTION #2024-

RESOLUTION WITHDRAWING NOTICE OF TERMINATION  
OF AGREEMENT WITH MINNEAPOLIS NORTHWEST TOURISM BOARD (MNW)

WHEREAS, on November 27, 2023, the Brooklyn Park City Council adopted Resolution #2023-139 terminating the agreement ("Agreement") for professional services between the City of Brooklyn Park ("City") and MNW;

WHEREAS, one of the basis for the City Council terminating the Agreement was based on to Section 4 (c) of the Agreement allowing the City to terminate the Agreement for cause based on breaches of the Agreement by MNW;

WHEREAS, MNW subsequently cured the breaches of the Agreement and therefore the City no longer had a basis for terminating the Agreement for cause;

WHEREAS, the other basis for the City Council terminating the Agreement was based on Section 4 (d) of the Agreement allowing the City to terminate the Agreement for its convenience by providing nine months' written notice to MNW;

WHEREAS, the City provided written notice ("Notice of Termination") to MNW that the City was terminating the Agreement for convenience as of August 28, 2024; and

WHEREAS, the City now desires to withdraw its Notice of Termination.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Brooklyn Park that it withdraws its Notice of Termination from MNW.

BE IT FURTHER RESOLVED by the City Council that the City remains a party to, and is bound by the terms of, the Agreement.

## AGREEMENT FOR PROFESSIONAL SERVICES

BETWEEN: City of Brooklyn Park, Minnesota

AND: North Metro Minneapolis Convention & Visitors Bureau, d/b/a  
Minneapolis Northwest Tourism

EFFECTIVE DATE: April 14, 2023

This Agreement, made this 10th day of April, 2023, effective as set forth above, by and between the City of Brooklyn Park, a Minnesota municipal corporation, hereafter referred to as the “City”, and the North Metro Minneapolis Convention & Visitors Bureau, d/b/a Minneapolis Northwest Tourism, a Minnesota nonprofit corporation, hereafter referred to as “the Tourism Bureau”.

### RECITALS

- A. Minnesota Statutes, section 469.190 and City Code, section 34.20-34.36 authorizes the imposition of a tax of three percent on gross receipts from the furnishing of lodging within the City to fund a local convention or tourism bureau for the purpose of marketing and promoting the City as a tourist or convention center.
- B. The City desires to engage the Tourism Bureau to provide the marketing and promotion professional services described in this Agreement and the Tourism Bureau is willing to provide such services on the terms and conditions set forth herein as part of an organization that serves multiple cities.

### AGREEMENT

1. **Services to be Provided.** The Tourism Bureau agrees to provide the City with marketing and promotion professional services as set forth in this Agreement, and any obligations within this Agreement or supplemental letter agreements entered into between the City and the Tourism Bureau. The Tourism Bureau may also provide services not explicitly stated in this Agreement, as it sees fit; provided, that the additional services fall within its designated scope of work. The Tourism Bureau shall be responsible for providing the following services:
  - a. Prepare and execute an annual tourism marketing strategy that utilizes a multi-faceted approach to attract visitors to the destination, which includes multiple cities, including, but not limited to:
    - i. Provide marketing support in the form of websites, social media content, fliers, maps, guides, search engine optimization, media coverage, involvement as a sponsor of City festivals and events, and digital marketing;

- ii. Attend trade organization events, and other events that will elevate awareness of the destination and facilitate overnight bookings for the City and other member cities;
  - iii. Assist the City in elevating its brand regionally and nationally; and
  - iv. Market overnight lodging options within the City and other member cities to the Greater Twin Cities regional experience;
- b. Market attractions, venues, special events restaurants, and entertainment opportunities;
  - c. Tell the stories of the businesses, individuals, and history of the City, and other member cities, as a place to visit;
  - d. Work to improve the reputation of the City regionally and nationally; and
  - e. Highlight the assets of the City.

(the “Services”)

2. **Contractor Reporting and Approval Duties.** In addition to the marketing and promotional Services described in Section 1, the Tourism Bureau will also submit the following documents for review:

- a. **Annual Budget and Business Plan.** The Tourism Bureau shall submit a preliminary annual budget and business plan to the City by August 31 of each year detailing the proposed use of City provided lodging tax funds from the next calendar year. A final annual budget and business plan detailing the use of City provided lodging tax funds shall be submitted for review to the City Council by November 30 of the year prior to the year in which Tourism Bureau is requesting funds. The Tourism Bureau shall also provide a presentation to the City Council along with an overview of the annual budget and business plan. The annual business plan should detail the tourism promotion programs tied to the annual budget and metrics for determining the success of the promotion programs.

The annual budget must include the salary of any employee, officer, director or trustee required to be reported on IRS Form 990.

- b. **Annual Report.** The Tourism Bureau shall submit an annual report to the City by August 31 of each year, at the same time as the preliminary budget is submitted. This report must include how the City’s lodging tax dollars were spent during the previous year.
- c. **Quarterly Financials.** The Tourism Bureau shall provide the City’s Finance Director, or designee, with a quarterly financial statement. The financial statement shall show: (a) list of bills/expense report; (b) budget to actual statement; and (c) current fund balance.

3. **Term.** The term of this Agreement shall commence on April 14, 2023 (the “Commencement Date”) and end on December 31, 2026 (the “Term”). After the Term, this Agreement shall automatically renew for additional one-year terms, unless the City and the Tourism Bureau agree otherwise. Throughout the Term and any annual extension beyond the Term, this Agreement shall be subject to termination by either party pursuant to Section 4 below. This Agreement will continue until cessation by mutual agreement of both parties or until termination by one of the parties in accordance with the following provisions.
4. **Termination.** Notwithstanding any other provision hereof to the contrary, this Agreement may be terminated as follows:
  - a. The parties, by mutual written agreement, may terminate this Agreement at any time.
  - b. Tourism Bureau may terminate this Agreement in the event of a breach of the Agreement by the City upon providing nine (9) months’ written notice to the City.
  - c. The City may terminate this Agreement by providing thirty (30) days’ written notice at any time for breach upon written notice to the Tourism Bureau, so long as the Tourism Bureau is given the opportunity to cure the breach within the thirty (30)-day period between the termination notice and effective date of termination.
  - d. The City may terminate this agreement for any reason, or no reason, upon nine (9) months’ written notice to the Tourism Bureau.
  - e. The City may terminate this Agreement immediately upon the Tourism Bureau’s failure to have in force any insurance required by this Agreement.

Except as provided in Section 5 below, in the event of a termination, the City shall pay the Tourism Bureau for Services performed to the date of termination.

5. **Remedies.**
  - a. In the event of a termination of this Agreement by the City because of a breach by the Tourism Bureau, the City may complete the Services either by itself or by contract with other persons or entities, or any combination thereof.
  - b. The foregoing remedies provided to City for breach of this Agreement by Tourism Bureau shall not be exclusive. The City shall be entitled to exercise any one or more other legal or equitable remedies available because of Tourism Bureau’s breach.
6. **Records/Inspection.** This Agreement is subject to the requirements of Minnesota Statutes, section 16C.05, subd. 5. The Tourism Bureau agrees that the City or any authorized representatives of the City may have access to and the right to examine, audit, excerpt, and transcribe any books, documents, papers, records, or other materials during normal

business hours and as often as deemed necessary for purposes of auditing revenue and expenditures. The Tourism Bureau agrees to maintain these materials, records, and documents for six years from the date of termination of this Agreement.

7. **Multiple City Participation.** It is contemplated that the Tourism Bureau, in addition to providing services to the city of Brooklyn Park may also provide the services described in this Agreement to other cities. Therefore, it is specifically authorized that funding for such joint promotion will be financed pursuant to this Agreement.
8. **City Representation.** The Board of Directors of the Tourism Bureau shall consist of a majority of members that are appointed by member cities, and each member city shall appoint at least one elected official from the member city, one staff member of the member city, and one representative from a business paying the lodging tax from each member city. The Tourism Bureau shall amend its bylaws by October 1, 2023, to provide that the representatives appointed by member cities will constitute a majority of the Board of Directors and representation by each member city will be equal to any other member city. If the bylaws are not amended to reflect the requirements in this Section 8 by October 1, 2023, this Agreement will terminate on October 2, 2023. The Tourism Bureau hereby agrees that the City's representation on the Tourism Bureau's Board of Directors or Executive Committee will not be diluted, lessened, or eliminated through an amendment to the Tourism Bureau's bylaws, articles of incorporation, or by any other means.
9. **Compensation.** The Services to be provided by the Tourism Bureau for the City pursuant to this Agreement shall be funded from the lodging tax proceeds collected pursuant to Minnesota Statutes, section 469.190 and Sections 34.20-34.36 of the City Code. Any revenues generated by the Tourism Bureau as a result of the contracted Services provided to the City pursuant to this Agreement must be spent by the Tourism Bureau to provide Services in accordance with the terms of this agreement. Funds paid to the City must be provided to the Tourism Bureau by the 15<sup>th</sup> of the month following collection.
10. **Indemnification.** To the fullest extent permitted by law, the Tourism Bureau, and the Tourism Bureau's successors or assigns, agrees to protect, defend, save, and hold harmless the City, its officials, agents, and employees from all claims, suits or actions of any kind, nature or character, and the costs, disbursements, and expenses of defending the same, including but not limited to, attorney's fees, consulting marketing and promotion services, and other technical, administrative or professional assistance resulting from or arising out of the negligence, breach of contract or willful misconduct of the Tourism Bureau or its subcontractors, agents, or employees under this Agreement. Nothing in this Agreement shall constitute a waiver or limitation of any immunity or limitation on liability to which the City is entitled.
11. **Insurance.** The Tourism Bureau shall maintain a policy of commercial liability insurance with limits of at least \$1,500,000. The Tourism Bureau shall provide the City with a current certificate of liability insurance. Such certificate of insurance shall name the City as an additional insured.

12. **Independent Contractor.** The Tourism Bureau shall be deemed an independent contractor and not an employee of the City for any purpose, including but not limited to: income tax withholding, workers' compensation, unemployment compensation, FICA taxes, liability for torts, and eligibility for employee benefits. The Tourism Bureau has no authority to make any binding commitments or obligations on behalf of the City except to the extent expressly provided herein.
13. **Compliance with Laws.** The Tourism Bureau shall exercise due professional care to comply with applicable federal, state, and local laws, rules, ordinances, and regulations.
14. **Entire Agreement; Amendments.** This Agreement, any attached exhibits and any addenda or amendments signed by the parties shall constitute the entire agreement between the City and the Tourism Bureau and supersedes any other written or oral agreements between the City and the Tourism Bureau. This Agreement can only be modified or amended in writing signed by the City and the Tourism Bureau.
15. **Conflict of Interest.** In the event of a conflict of interest, the Tourism Bureau shall advise the City and either secure a waiver of the conflict or advise the City that it will be unable to provide requested marketing and promotion services.
16. **Choice of Law and Venue.** This Agreement shall be governed by and construed in accordance with the laws of the state of Minnesota. Any disputes, controversies, or claims arising out of this Agreement shall be heard in the state or federal courts of Minnesota, and both parties waive any objection to the jurisdiction of these courts, whether based on convenience or otherwise.
17. **Work Products Ownership.** Upon termination of this Agreement, the City and the Tourism Bureau shall retain ownership of their respective intellectual property such as data bases, client relations software, social media accounts and web pages. Upon termination, the Tourism Bureau agrees to provide copies of any documents produced on the City's behalf.
18. **Data Practices Act Compliance.** Any and all data provided to the Tourism Bureau, received from the Tourism Bureau, created, collected, received, stored, used, maintained, or disseminated by Tourism Bureau pursuant to this Agreement shall be administered in accordance with, and is subject to the requirements of the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13, and specifically Section 13.495. This paragraph does not create a duty on the part of the Tourism Bureau to provide access to public data to the public if the public data are available from the City.
19. **No Discrimination.** The Tourism Bureau agrees not to discriminate in providing Services under this Agreement on the basis of race, color, sex, creed, national origin, disability, age, sexual orientation, status with regard to public assistance, or religion. Violation of any part of this provision may lead to termination of this Agreement.

20. **Waiver.** Any waiver by any party of a breach of any provisions of this Agreement shall not affect in any respect the validity of the remainder of this Agreement.
21. **Survivability.** All covenants, indemnities, guarantees, releases, representations, and warranties of either party or the parties and any undischarged obligations of the parties arising prior to the expiration or termination of this Agreement, shall survive such expiration or termination.
22. **Severability.** The invalidity or unenforceability of any provision of this Agreement shall not affect the validity or enforceability of any other provision. Any invalid or unenforceable provision shall be deemed severed from this Agreement to the extent of its invalidity or unenforceability, and this Agreement shall be construed and enforced as if the Agreement did not contain that particular provision to the extent of its invalidity or unenforceability.
23. **Counterparts.** This Agreement may be executed simultaneously in any number of counterparts, all of which shall constitute one and the same instrument.
24. **Notices.** Any notices permitted or required by this Agreement shall be deemed given when personally delivered or upon email to:

Brooklyn Park EDA:  
Sitting EDA Executive Director and Economic Development and Housing Director

Tourism Board:  
Sitting President/CEO and Board Chair

Or such other address as either party may provide to the other by notice given in accordance with this provision.

25. **Party Communication.** It is contemplated by the parties that there will be ongoing meetings and communication with Tourism Bureau staff members and City departments, including those City departments related to community development, recreation, communications, and event planning.

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**IN WITNESS WHEREOF**, the parties hereto have executed, or caused to be executed by their duly authorized officials, this Agreement for Professional Services in duplicate on the respective dates indicated below.

**CITY OF BROOKLYN PARK**

By: Jay Stroebel

Its: Jay Stroebel  
City Manager

**NORTH METRO MINNEAPOLIS  
CONVENTION & VISITORS BUREAU,  
D/B/A MINNEAPOLIS NORTHWEST  
TOURISM**

By: *Cyd Haynes*

Its: ch

Signature: *Jay Stroebel*  
Jay Stroebel (Apr 10, 2023 18:29 CDT)

Email: jay.stroebel@brooklynpark.org










# DOCSOPEN-#858151-v9-Compare Agreement for Prof\_ Services (002)

Final Audit Report

2023-04-11

Created:	2023-04-10
By:	Breanne Rothstein (breanne.rothstein@brooklynpark.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAADbvnyVkeGghs2ls21L8POQnTpOQTzTG

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-  Signer jay.stroebe@brooklynpark.org entered name at signing as Jay Stroebel  
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-  Document e-signed by c h (cyd.haynes@comcast.net)  
Signature Date: 2023-04-11 - 2:37:56 AM GMT - Time Source: server- IP address: 98.59.49.199
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<b>City of Brooklyn Park</b>			
<b>Request for Council Action</b>			
<b>Agenda Item:</b>	2.2	<b>Meeting Date:</b>	August 19, 2024
<b>Agenda Section:</b>	Consent	<b>Originating Department:</b>	Administration
<b>Resolution:</b>	X	<b>Prepared By:</b>	Dr. Marcellus Davis- Racial Equity Diversity, & Inclusion Manager
<b>Ordinance:</b>	N/A		
<b>Attachments:</b>	1	<b>Presented By:</b>	Dr. Angel Smith, Assistant City Manager and Director of
<b>Item:</b>	Approve Reallocation of Health on the Go ARPA Funds to be Used to Contract with Four Community Consultants to Deliver the Health on the Go Program for the Remainder of the 2024 Year		

**City Manager’s Proposed Action:**

MOTION \_\_\_\_\_, SECOND \_\_\_\_\_, TO WAIVE THE READING AND ADOPT RESOLUTION #2024-\_\_\_ APPROVING THE REALLOCATION OF HEALTH ON THE GO (HOTG) ARPA FUNDS TO BE USED TO CONTRACT WITH FOUR COMMUNITY CONSULTANTS TO DELIVER THE HEALTH ON THE GO PROGRAM FOR THE REMAINDER OF 2024.

**Overview:**

Health on the Go is a mobile public health strategy the city launched to reach those most impacted by COVID-19 to address pervasive health disparities and advance health equity. The intended goal of Health on the Go is to connect residents with:

- Resources and navigation services (food, rental assistance, transit access, health insurance and more)
- Health services
- Physical health – vaccines, blood pressure and diabetes checks, dental services and more
- Mental health – programming and resources

The City of Brooklyn Park partners with numerous apartment communities, community-based organizations, and government agencies to put on health and resource fairs and programming where residents live or gather.

Lastly, Health on the Go has become an integral part of the City of Brooklyn Park meeting the goals stated in the Brooklyn Park 2025 Strategic Plan. It has also become a program that has helped reduce the health disparities that are present in Brooklyn Park.

**Background:**

The rationale for the reallocation of funding within HOTG is due to staff turnover. Our former HOTG staff moved on to another position outside of the organization. This position is completely funded through ARPA funding. With ARPA funding ending 12/31/24, staff has determined it would be best to hire community consultants to complete work in the short-term until we can request general fund support for 2025.

Due to the popularity of this program, we continue to receive requests for staff to attend community events. However, due to the time of year some events often share the same date. It’s imperative that we work with multiple community consultants to resume HOTG offerings to provide Brooklyn Park HOTG resources for as many community members as possible.

This strategy does not increase the overall city budget, the work that will be done is essential.

**Primary Issues/Alternatives to Consider:** N/A

**Budgetary/Fiscal Issues:** This resolution is for reallocating of already approved funds and does not increase the approved 2024 budget. The total cost is not to exceed \$60,000.

Consultant Breakdown is as such:

1. Consultant 1: \$40,000
2. Consultant 2: \$10,000
3. Consultant 3: \$ 5,000
4. Consultant 4: \$5,000
5. Total: \$60,000

**Attachments:**

2.2A RESOLUTION

RESOLUTION #2024-

RESOLUTION APPROVING THE REALLOCATION OF HEALTH ON THE GO (HOTG) ARPA FUNDS TO BE USED TO CONTRACT WITH FOUR COMMUNITY CONSULTANTS TO DELIVER THE HEALTH ON THE GO PROGRAM FOR THE REMAINDER OF 2024

WHEREAS, HOTG is a critical program servicing the health needs for Brooklyn Park residents; and

WHEREAS, there is a pressing need to expediate the presence and services of HOTG as the program has been dormant for the past 4 months; and

WHEREAS, funding to contract with local community consultants familiar with the HOTG program for the remainder of 2024 is available from the approved ARPA budget allocated for the Health on The Go Program;

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Brooklyn Park as Follows:

The City Council hereby approves the reallocation and use of up to \$60,000 from the Health on the Go program ARPA budget to be use for payment to contract with various community consultants for the remainder of the 2024 calendar year; and

***Consultant Breakdown is as such:***

1. Consultant 1: \$40,000
2. Consultant 2: \$10,000
3. Consultant 3: \$5,000
4. Consultant 4: \$5,000
5. Total: \$60,000

# City of Brooklyn Park Request for Council Action

<b>Agenda Item:</b>	3.1	<b>Meeting Date:</b>	August 19, 2024
<b>Agenda Section:</b>	General Action Items	<b>Originating Department:</b>	Administration
<b>Resolution:</b>	N/A	<b>Prepared By:</b>	Jay Stroebel, City Manager
<b>Ordinance:</b>	N/A		
<b>Attachments:</b>	N/A	<b>Presented By:</b>	Jay Stroebel
<b>Item:</b>	Introduction of Community Development Director and Confirmation of Appointment		

## City Manager's Proposed Action:

MOTION \_\_\_\_\_, SECOND \_\_\_\_\_, TO APPROVE THE CITY MANAGER'S APPOINTMENT OF TIM GLADHILL AS DIRECTOR OF COMMUNITY DEVELOPMENT WITH AN ANNUAL SALARY OF \$165,000 EFFECTIVE SEPTEMBER 3, 2024.

## Overview:

In May 2024, Brooklyn Park Community Development Director Kim Berggren departed the city after 17 years of service to take on a new career opportunity. Following a search to fill the position, eight applicants were invited for first round interviews. Two finalists were interviewed for second round interviews and leadership assessments. The interview panels comprised community leaders, community development partners, staff from the community development department, city department directors, and the city manager.

Following the selection process, Tim Gladhill has been offered the Brooklyn Park Community Development Director position pending Council approval, as required by City Charter.

Candidate Tim Gladhill has a twenty plus year career in the public sector, predominantly in the areas of community development, planning and municipal administration. Notable professional experience to highlight includes:

- Stillwater Community Development Director since June 2021;
- Ramsey Deputy City Administrator January 2020 to June 2021;
- Ramsey Community Development Director from June 2014 to June 2021;
- President of the American Planning Association, Minnesota Chapter 2016 to 2019; and
- Board of Directors for the National American Planning Association 2022 through 2023.

Mr. Gladhill graduated from Mankato State University with a bachelor's degree in 2006 and the University of Minnesota with a master's degree in 2011.

Upon approval, Mr. Gladhill will start as Brooklyn Park Community Development Director effective September 3, 2024.

**Primary Issues/Alternatives to Consider:** N/A

**Budgetary/Fiscal Issues:** N/A

**Attachments:** N/A