

A G E N D A

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Yog xav tau kev pab, thov hu rau 763-424-8000 lawv mam li nrhiv ib tus neeg txhais lus rau koj.

1. CALL TO ORDER/ROLL CALL

- Oath of Office for new Commissioners

2. OPEN FORUM-PUBLIC COMMENT AND RESPONSE

Provides an opportunity for the public to address the Commission on items which are not on the agenda. Public Comment will be limited to 15 minutes (if no one is in attendance for Public Comment, the regular meeting may begin), and it may not be used to make personal attacks, to air personality grievances, to make political endorsements or for political campaign purposes. Individuals should limit their comments to three minutes. Commissioners will not enter into a dialogue with citizens. Questions from the Commission will be for clarification only. Public Comment will not be used as a time for problem solving or reacting to the comments made, but rather for hearing the citizen for informational purposes only.

3. APPROVAL OF April 17, 2024 AGENDA

4. APPROVAL OF MINUTES FROM March 20, 2024 MEETING

5. ACTION ITEMS

- ANNUAL DEER HUNT

6. GENERAL INFORMATION - PRESENTATIONS

- PROGRAM AND EVENT TRANSPORTATION
- TEEN CENTER

7. OLD BUSINESS

- 7.1 4.9 Approve Professional Services Agreement with Design by Melo for Construction Document Development
- 7.2 7.1 2024 State Bonding Project Support

8. WRITTEN REPORTS

- PROGRAM AND EVENTS UPDATE
- PARK PROJECTS UPDATE
- DIRECTORS REPORT

9. DISCUSSION ITEMS

- OPEN FORUM – QUESTION AND ANSWERS

10. VERBAL REPORTS AND ANNOUNCEMENTS

- CITY COUNCIL UPDATE - Councilmember Morson
- CITY HALL ENHANCEMENT TASK FORCE – Commissioners Erickson and Matthews
- COMMUNITY GOALS UPDATE TASKFORCE - Commissioner Parks
- KEY TOPICS FOR DISCUSSION AT THE NEXT RPAC MEETING
 - MAY 15 – 5:30 TOUR OPERATIONS AND MAINTENANCE
 - JUNE – NO MEETING
- KEY DATES FOR FUTURE MEETINGS/EVENTS

11. ADJOURNMENT

Wednesday, March 20, 2024
Recreation & Parks Advisory Commission
Minutes

- 1. CALL TO ORDER/ROLL CALL - The Recreation & Parks Advisory Commission meeting was held at City Hall in Conference Room A206 and was called to order by Chairperson Erickson at 5:48 PM**

Commission Members present:

Dwain Erickson, Chairperson
Joe Gomez, Vice-Chair
Latrina Caldwell, At-large
Deborah Lande, Central
Mark Nolen, At-large
Miriam Osammor, East
Terry Parks, At-large
Judy Purcell, Central
Kellina Quigley, At-large

Youth Liaisons:

Aria Reickard
Klarissa Yu

Commission Members absent:

Tawah Crawford, At-large
Mercy Matthews, West
Taylor Murray, East

Councilmember Morson

Brooklyn Park Staff present:

Brad Tullberg, Director of Recreation and Parks
Jeanine Machan, Administrative Assistant

2. OPEN FORUM-PUBLIC COMMENT AND RESPONSE

Collette Guyott-Hempel thanked the Commission and City Staff for all the work performed. Asked staff and commission to consider sales tax to support pending projects.

3. APPROVAL OF AGENDA

A Motion was made to Approve the March 20, 2024 agenda by Commissioner Nolen and second by Commissioner Parks.

Motion unanimously approved.

4. APPROVAL OF MINUTES

A Motion was made to Approve the February 21, 2024 minutes by Commissioner Purcell and second by Commissioner Caldwell.

Motion unanimously approved.

5. ACTION ITEMS

NA

6. GENERAL INFORMATION - PRESENTATIONS

○ **YOUTH VIOLENCE – YGVI**

Director Tullberg introduced Juvenile Unit Police Officer Sargent Shawn Fricke. Officer Fricke provided an overview of the Youth Task Force. Highlights of the presentation are:

- Overall crime is down
- Violent gun crime is up
 - More youth with firearms
 - More shots fired

- YGVI (Youth Group Violence Intervention)
 - Grant received
 - Intelligent based knowledge of youth at risk
 - Intervention
 - County Attorney's Office
 - Church leaders
- Community Intervention Manager position open
- SRO Program (School Resource Officers)
 - Participating schools: Park Center HS and Champlin Middle School

Questions and Comments:

Commissioner Gomez extended his thank you to the police department.

Commissioner Osammor asked if the police department uses or watches the social media of the youth?

Sargent Fricke stated that there is a specific division that closely monitors social media discussions and passes it along to the officers to preempt any situations if possible. Director Tullberg reminded the Commission about the events of last summer when large groups of young people were moving from park to park and how the police department was able to proactively position themselves at parks to break up the large crowds.

Commissioner Lande expressed thanks to the police department. Lande stated that she did not hear Sargent Fricke mention food shelves, apartment owners, ACER and other organizations that can help? Sargent Fricke stated that YGVI provides a case manager to each youth and the family to provide resources and any help possible. Director Tullberg stated that this was an extension of the work being done by Kelvin Currington at Zanewood. That having two more intervention specialists would further the work and allow for more people to be helped.

Sargent Fricke stated that one situation that was difficult to manage was the Data Privacy Laws that forbid police sharing information with the intervention groups that could provide assistance in their work. However, that information can be shared with the city intervention staff.

Commissioner Erickson asked for confirmation that the police department works closely with Brooklyn Center, Maple Grove and Crystal? Sargent Fricke confirmed that the city works the closest with Brooklyn Center. The staff analysts work with the other cities as well.

Commissioner Purcell expressed her thanks to the police department. She asked for further information regarding the situation of youth having more access to guns and what precipitated it? Sargent Fricke stated that the internet and the ability to buy ghost guns are what has been the contributing factor to the increase in guns on the streets. Parts can be ordered and shipped to someone who puts the gun together then sells or gives to the young person. YouTube videos are out there to show how to order and assemble a gun. Director Tullberg asked if the "switches" were still readily available. Sargent Fricke explained that the "switches" would basically turn a Glock into an automatic gun. He stated that the US Attorney Offices is going after people with these under Federal laws. Anyone caught with one would see some serious time. This has helped to diminish the desire to obtain and face long prison time.

7. OLD BUSINESS

- 7.1 3B.2 RECREATION AND PARKS ADVISORY COMMISSION 2023 YEAR-IN-REVIEW AND 2024 WORK PLAN – FEBRUARY 26

Chairperson Erickson gave a brief recap of his presentation to CC.

- 7.2 COMMUNITY ENGAGEMENT MEETING CAC IMPROVEMENTS - MARCH 7

Director Tullberg provided a short recap of the CAC Improvement engagement meeting.

- 7.3 3B.4 ARTS AND ENGAGEMENT UPDATE/REBEAUTIFICATION SURVEY/2023 PHOTO CONTEST WINNERS - MARCH 11 CC

Director Tullberg stated that Arts and Engagement Specialist Tashawna Williams did a great job presenting at the city council meeting.

8. WRITTEN REPORTS

1. PROGRAM AND EVENTS UPDATE
2. PARK PROJECTS UPDATE
3. DIRECTORS REPORT

Director Tullberg noted that the City has received \$500,000 in Congressional Directed Spending from the Federal Government to put toward the expansion of Zanewood

9. DISCUSSION ITEMS

1. OPEN FORUM – QUESTION AND ANSWERS

Director Tullberg provided a report on the Recreation and Parks Advisory Commissioner status. He acknowledged the reappointment of Commissioner Osammor and Commissioner Mathews. Director Tullberg recognized the contributions of outgoing Commissioner and former Chairperson Nolen. He thanked Commissioner Nolen for his 8 years of service and highlighted some of his achievements. Commissioner Nolen spoke for a few minutes of the highlights he saw during the past 8 years. He thanked the staff for the work they have done. He encouraged the remaining commissioners to keep an open mind and get involved.

10. VERBAL REPORTS AND ANNOUNCEMENTS

- CITY COUNCIL UPDATE - Councilmember Morson
 - No Report

- CITY HALL ENHANCEMENT TASK FORCE – Chairperson Erickson and Commissioner Matthews
 - No Report

- COMMUNITY GOALS STEERING COMMITTEE UPDATE - Commissioner Parks
Commissioner Parks reported that the Steering Committee has had the first meeting. The committee will meet once a month. The 6 goals for 2025 were reviewed. Items that have been completed were eliminated as well as some of the descriptions are being revamped.

- KEY TOPICS FOR DISCUSSION AT THE NEXT RPAC MEETING
 - APRIL 17 –
 - Program and Events Transportation
 - Teen Center Update
 - Annual Deer Hunt
Youth Liaison Reickard asked for an explanation of what a deer hunt is? Director Tullberg provided a brief explanation of reasons for and management of the deer hunt.
 - MAY 15 – Tour Operations and Maintenance

- KEY DATES FOR FUTURE MEETINGS/EVENTS
 - Three Rivers “State of the Parks” April 25th
 - No Meeting in June
 - Bus tour will likely be in July or August.

11. ADJOURNMENT

A Motion was made by Commissioner Nolen to close the meeting, second by Commissioner Parks. Motion unanimously approved.

Adjourned by Chairperson Erickson at 6:50 PM

Submitted respectfully,
Jeanine Machan
Secretary

Attachments:

City of Brooklyn Park RECREATION AND PARKS ADVISORY COMMISSION			
Agenda Item	5.1	Meeting Date:	April 17, 2024
Agenda Section:	Action Items	Presented By:	Brad Tullberg, Director of Recreation and Parks
Recreation & Parks Director Proposed Action	Annual Report on Deer Hunt/Recommendation for 2024 Fall Hunt		

MOTION _____, SECOND _____, TO RECOMMEND TO CITY COUNCIL TO AUTHORIZE THE 2024 DEER MANAGEMENT PROGRAM AND APPROVE THE AGREEMENT WITH THE METRO BOWHUNTERS RESOURCE BASE TO CONDUCT THE 2024 HUNT.

Overview:

The Deer Management Plan identifies the numbers of deer within a range that the natural habitat can support effectively in the Brooklyn Park community. The plan recommends 15 to 20 deer per square mile which translates to 45 to 60 deer in the northern portion of the city, 15 to 20 deer along the Mississippi River south of Highway 610, and 15 to 20 in the Palmer Lake Nature Area. Since 2011, the City Council has supported a Deer Management Program consisting of a controlled archery deer hunt.

The Recreation and Parks Department works in partnership with Three Rivers Park District and a consortium of seven suburban communities to conduct an annual aerial survey. This survey provides a snapshot of the deer population within the Brooklyn Park community. Due to the lack of snow cover this past winter there was not an aerial survey done

AERIAL SURVEY YEAR	AERIAL DEER COUNT
2019	171
2020	172
2021	No count
2022	114
2023	196
2024	No count

The City has contracted with the Metro Bowhunters Resource Base (MBRB) to conduct the controlled deer hunt. The MBRB coordinates and manages the hunter’s application process, which includes a criminal background check and hunter orientation and skill evaluation. The controlled archery deer hunt occurs in the fall of each year. Here are the number of deer harvested each year from the past eight years:

YEAR	DEER HARVESTED
2016	32
2017	18
2018	20
2019	23
2020	24
2021	15
2022	7
2023	14

Summary of 2023 Deer Hunt:

The first deer hunt period was when all the harvested deer were taken. The last Monday of the hunt saw very strong winds with the trees swaying and the deer not moving. There was a makeup morning on that Wednesday until 10 AM. This resulted in deer being seen but out of range of MBRB policy requirement of a deer has to be at 20 yards or less to take a shot. Therefore, no shots were taken.

Hunt locations to include:

- Zone #1 – Northwoods Park
- Zone #5 – Palmer Lake
- Zone #10 – Greenhaven Park
- Zone #11 – Brookdale Park Open Space (Palmer Lake)

These properties are owned by either the City of Brooklyn Park or Three Rivers Park District. Due to construction, it has been decided not to conduct the hunt at the Environmental Nature Area and Mississippi Gateway Regional Park. The Banfill Island location was removed from the Deer Hunt in 2022.

2024 Hunt Dates:

- October 7 & 8, October 9th
- October 28 & 29, October 30th
- November 11 & 12, November 13th

One public safety benefit to controlling the deer population in an urban/suburban area is the reduction of deer related car accidents. Here is a look at the past five-year history of vehicle / deer accidents:

YEAR	CAR / DEER ACCIDENTS
2018	54
2019	34
2020	41
2021	28
2022	46
2023	36

Primary Issues/Alternatives to Consider:

- Staff is recommending that the city enter into a contract with the Metro Bowhunters Resource Base (MBRB) to conduct the 2024 hunt, as the city has done since starting the Deer Management Program.
- Due to low numbers of deer harvested in the past three years, staff is recommending making each hunt period a three day hunt versus the two day hunt with a makeup date in 2023.

Budgetary/Fiscal Issues:

- The contractor, MBRB, does not charge for their services. There is a charge for certificates of insurance that the City provides to MBRB in the event they obtain access to private property.

Attachments:

- 5.1A 2023 DEER HUNT RESULTS
- 5.1B 2011-2023 DEER HUNT RESULTS
- 5.1C 2015-2023 DEER/VEHICLE INCIDENT REPORT
- 5.1D DEER HUNT ZONES

2023 BROOKLYN PARK DEER REMOVAL HUNT RESULTS

5.1A 2023 Deer Hunt Stats

ZONES	PERIOD 1 OCT 2-3		PERIOD 2 OCT 30-31		PERIOD 3 NOV 13-14		TOTAL ALL HUNT DATES		TOTAL DEER	
	ANTERLESS	ADULT BUCKS	ANTERLESS	ADULT BUCKS	ANTERLESS	ADULT BUCKS	ANTERLESS	ADULT BUCKS		
ZONE 1	1	0	0	0	0	1	1	1	2	
ZONE 5	2	0	1	0	0	2	3	2	5	
ZONE 10	1	0	3	0	1	0	5	0	5	
ZONE 11	2	0	0	0	0	0	2	0	2	
TOTAL DEER	6		4		4		11		3	14

ZONE 1 NORTHWOODS PARK
 ZONE 5 PALMER LAKE PARK
 ZONE 10 GREENHAVEN PARK
 ZONE 11 BROOKDALE PARK

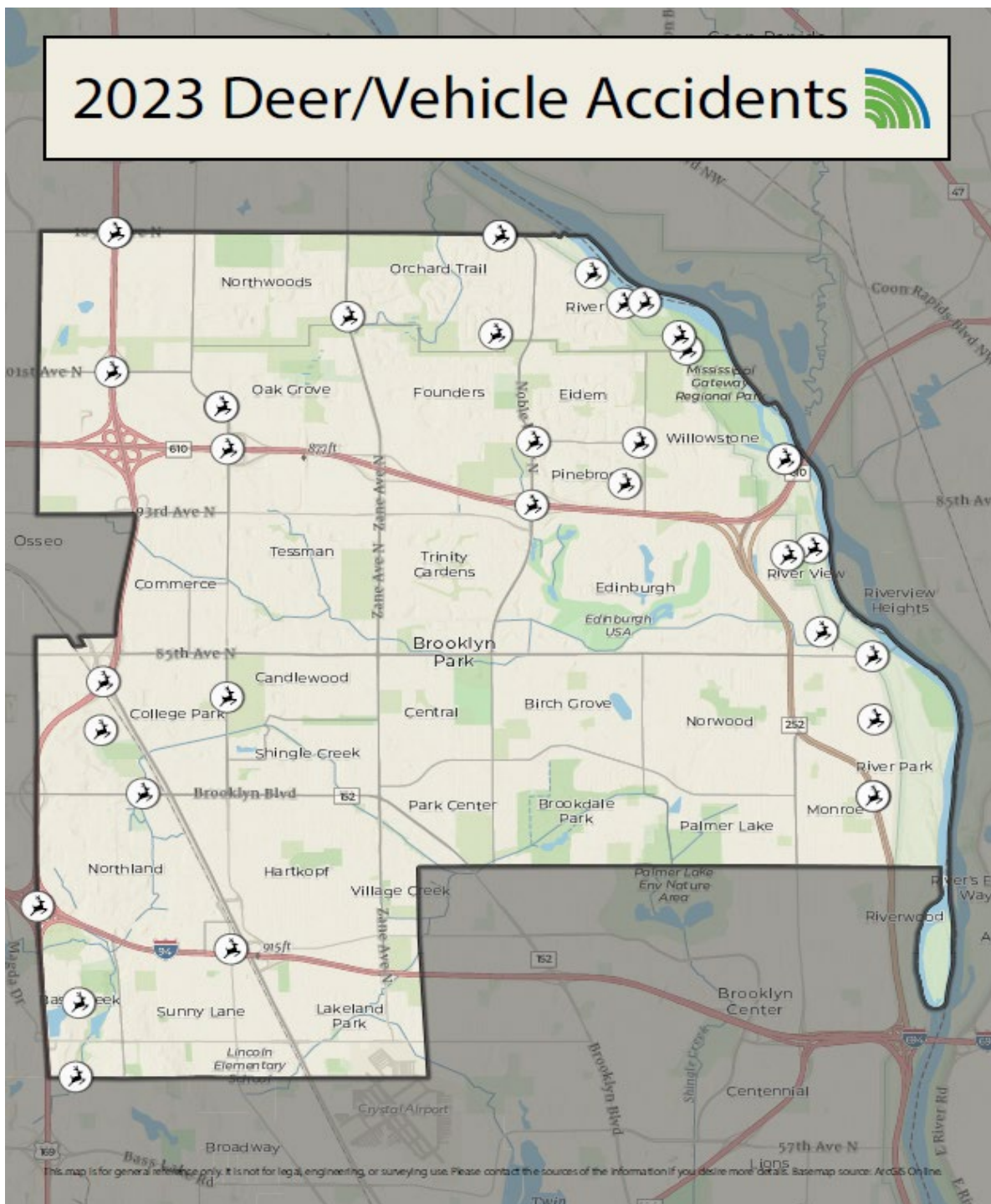
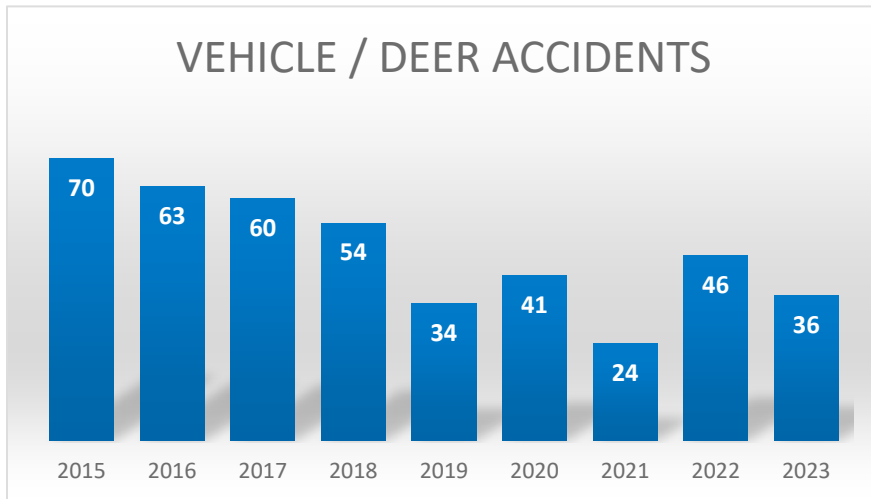
2011 - 2022 Brooklyn Park Deer Removal Hunt Results

ZONES	2011		2012		2013		2014		2015		2016		2017		2018		2019		2020		2021		2022	
	ANTERLESS	ADULT BUCKS	ANTERLESS	ADULT BUCKS	ANTERLESS	ADULT BUCKS	ANTERLESS	ADULT BUCKS	ANTERLESS	ADULT BUCKS	ANTERLESS	ADULT BUCKS	ANTERLESS	ADULT BUCKS	ANTERLESS	ADULT BUCKS	ANTERLESS	ADULT BUCKS	ANTERLES S	ADULT BUCKS	ANTERLES S	ADULT BUCKS	ANTERLES S	ADULT BUCKS
ZONE 1	1	1	0	0	1	0	1	1	1	0	1	1	1	0	0	0	1	1	1	0	1	0	1	0
ZONE 2	2	2	0	0	1	3	1	1	0	1	0	2	1	0	2	1	1	0	1	0	NO HUNT			
ZONE 3	24	5	8	6	6	0	2	0	5	2	9	2	5	2	5	2	4	3	3	2				
ZONE 4	15	0	15	6	11	1	2	1	2	2	8	1	1	2	1	0	4	1	3	0	NO HUNT			
ZONE 5	14	6	6	4	14	1	11	3	5	2	6	2	3	1	2	1	0	1	2	0				
ZONE 6			4	2					0	0	NO HUNT													
ZONE 7			0	2	1	0	1	1	0	0	NO HUNT													
ZONE 8			5	3	3	1	3	1	6	1			2	0	1	0	2	0	2	2	1	1	NO HUNT	
ZONE 9					3	2	2	1	0	1							0	1	NO HUNT					
ZONE 10															3	2	2	2	2	0	4	2	2	0
ZONE 11																			3	3	2	0	2	1
TOTAL DEER	70		61		48		32		28		32		18		20		23		24		15		9	


- ZONE 1 NORTHWOODS PARK
- ZONE 2 RUSH CREEK TRAIL 102nd & REGENT
- ZONE 3 ENVIRONMENTAL PARK
- ZONE 4 COON RAPIDS DAM
- ZONE 5 PALMER LAKE PARK
- ZONE 6 WOODS AT 103rd & WINNETKA (NOW DEVELOPED)
- ZONE 7 RUSH CREEK TRAIL 101st & 169
- ZONE 8 BANFILL ISLAND
- ZONE 9 JEWELL PARK (Dropped too close to homes)
- ZONE 10 GREENHAVEN PARK

2023		2011 - 2020 Hunt Results		TOTAL DEER
ANTERLES S	ADULT BUCKS	ANTERLESS	ADULT BUCKS	
1	1	11	5	16
		9	10	19
		71	24	95
		62	14	76
3	2	70	24	94
		4	2	6
		2	3	5
		26	10	36
		5	5	10
5	0	18	6	24
2	0	9	4	13
14		287	107	394

5.1C 2015 - 2023 Deer Incidents by Year



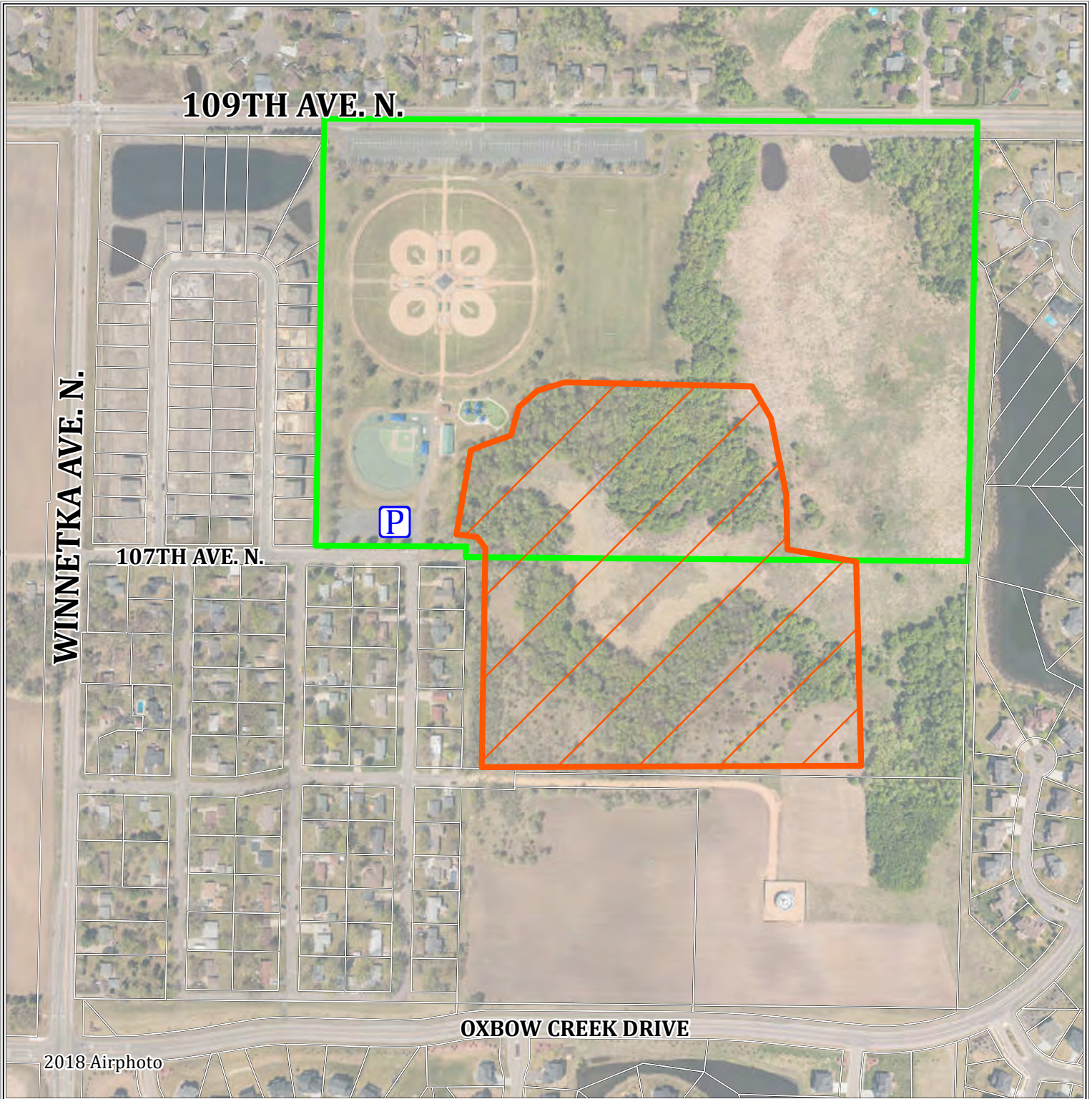
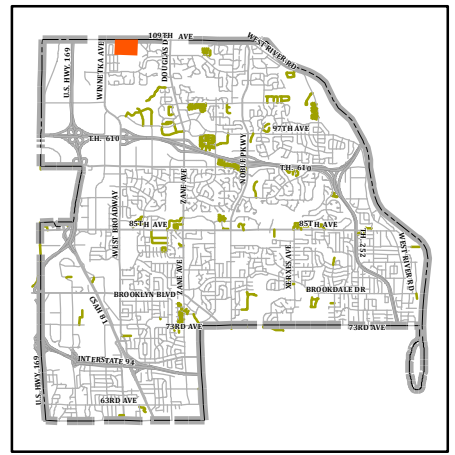
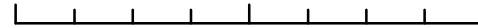
Northwoods Park Zone 1

 Designated Parking

 Hunting Zones

 Park Boundary

0 245 490 980 Feet





Palmer Lake Nature Area

Zone 5

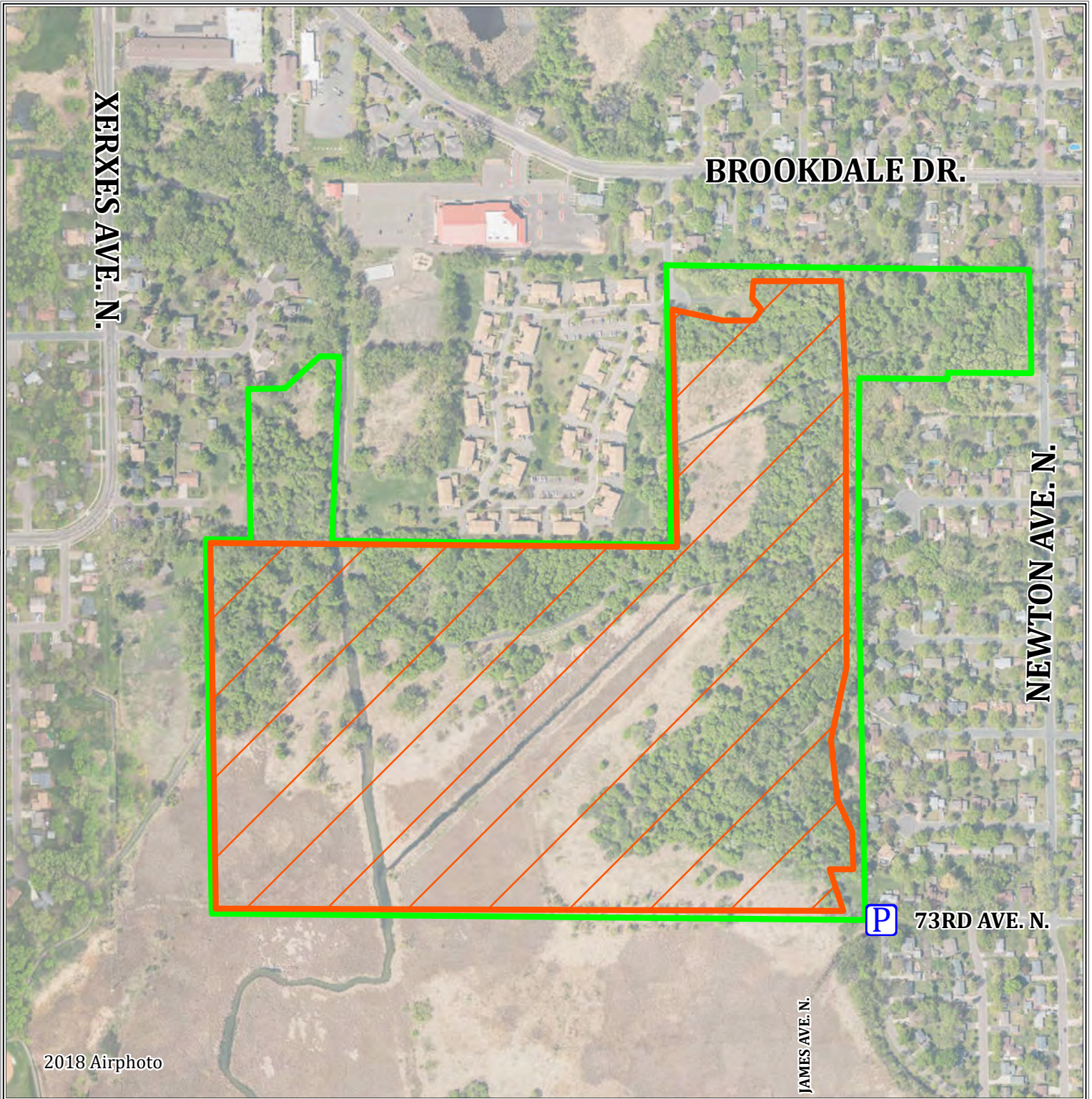
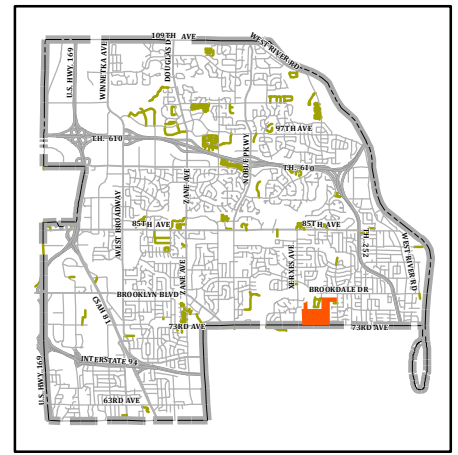


 Designated Parking

 Hunting Zones

 Park Boundary

0 300 600 1,200 Feet





2018 Airphoto

Greenhaven Park

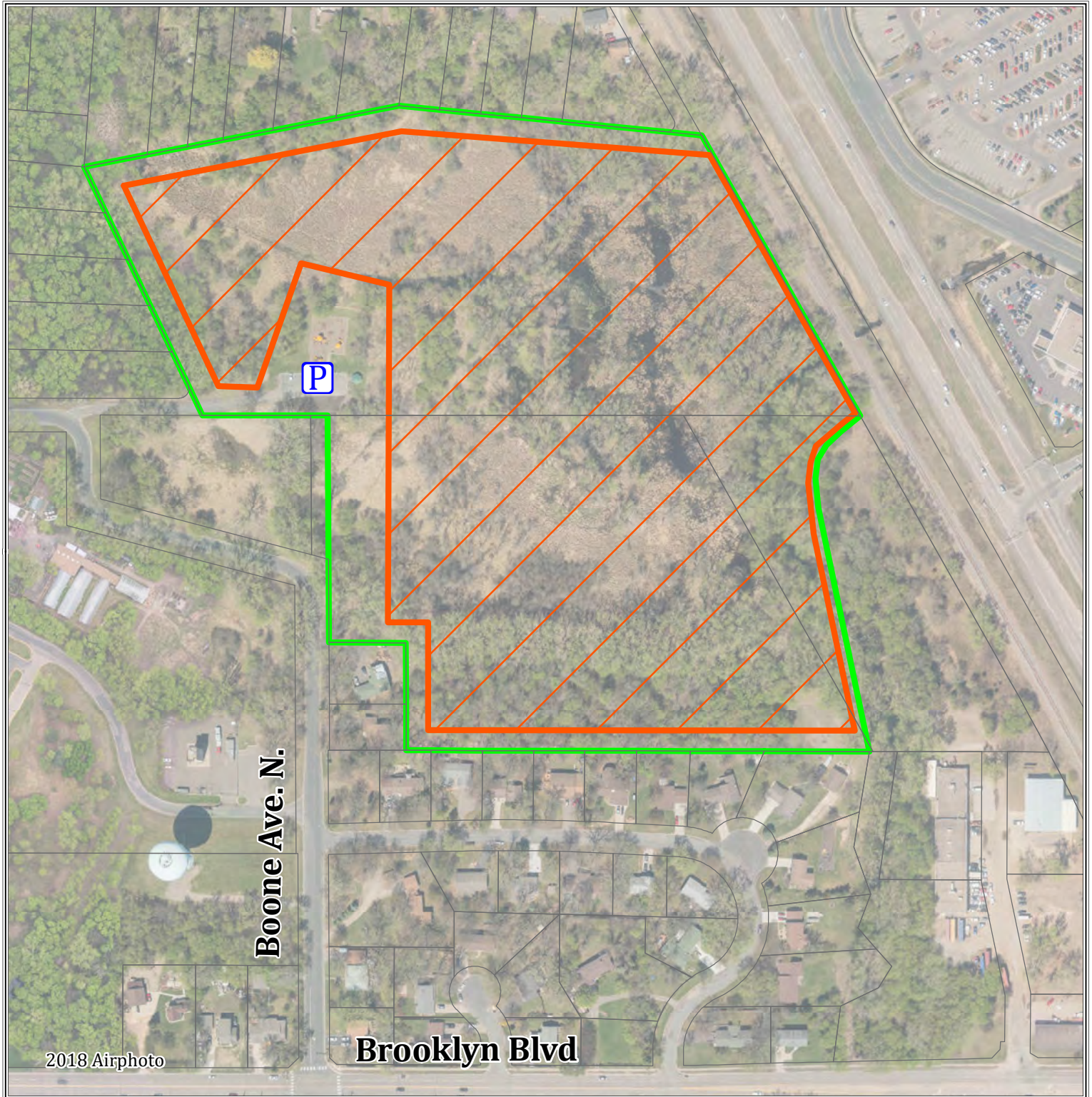
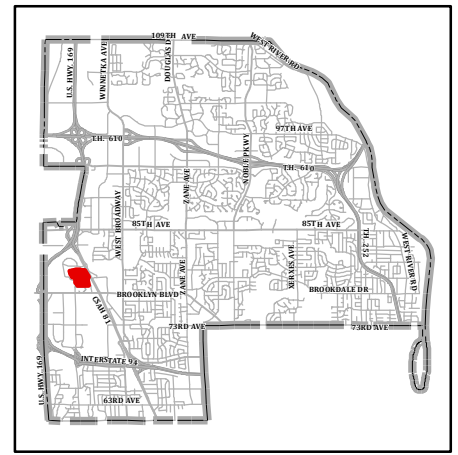
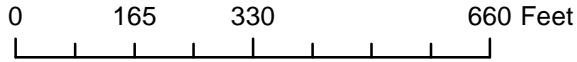
Zone 10



 Designated Parking

 Hunting Zones


 Park Boundary




Brookdale Park

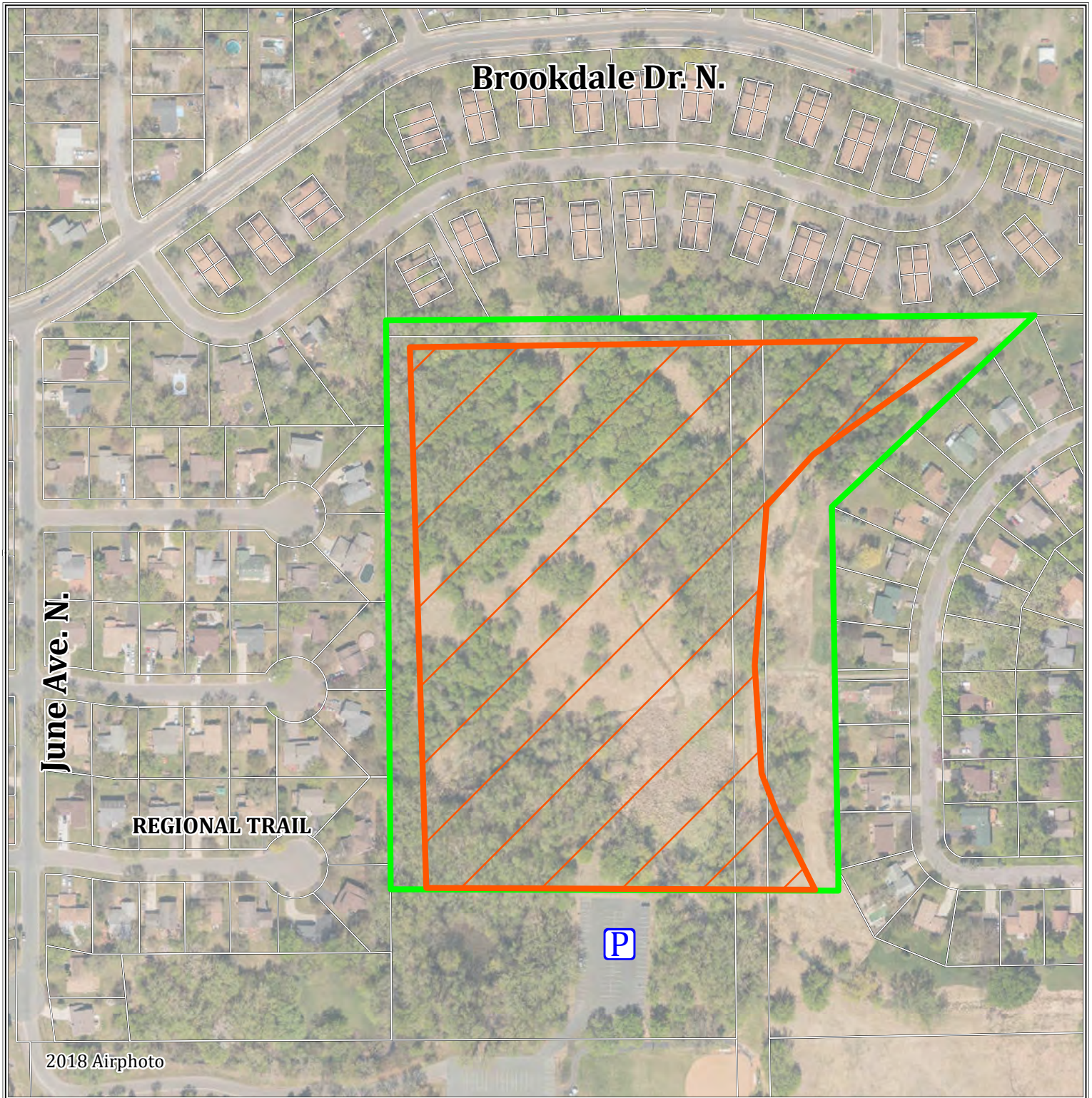
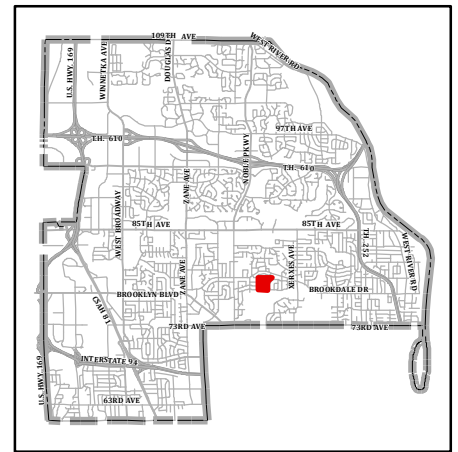
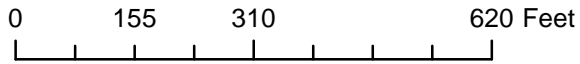
Zone 11



 Designated Parking

 Hunting Zones

 Park Boundary



City of Brooklyn Park RECREATION AND PARKS ADVISORY COMMISSION			
Agenda Item	6.1	Meeting Date:	April 17, 2024
Agenda Section:	Presentation	Presented By:	Jen Gillard, Recreation Program & Services Manager
Recreation & Parks Director Proposed Action	Program and Event Transportation Discussion		

Overview:

One of the items on the 2024 Recreation and Parks Advisory Commission work plan was to investigate possible options for transportation to and from Recreation and Parks Department programs and events.

Recreation Program and Services Manager Gillard will present information on the history of providing transportation for programs and events in Brooklyn Park.

Primary Issues/Alternatives to Consider:

Budgetary/Fiscal Issues:

Attachments:

City of Brooklyn Park RECREATION AND PARKS ADVISORY COMMISSION			
Agenda Item	6.2	Meeting Date:	April 17, 2024
Agenda Section:	Presentation	Presented By:	Marcus Hill, Parks and Facilities Manager
Recreation & Parks Director Proposed Action	Teen Center Project Update		

Overview:

In 2018, the residents of Brooklyn Park passed a \$26M Park Bond Referendum that included \$2M for additional teen center space. Originally, a new location was considered, but without a facility partner the cost to acquire land and the cost of staffing and operating an additional location became prohibitive. Therefore, it was recommended that the existing Zanewood Recreation Center be improved and expanded to serve young people and families in Brooklyn Park.

Parks and Facilities Manager Hill will give an update on the Teen Center project design work and cost estimating that has been completed by design partner Design By Melo.

Primary Issues/Alternatives to Consider:

Budgetary/Fiscal Issues:

Attachments:

City of Brooklyn Park RECREATION AND PARKS ADVISORY COMMISSION			
Agenda Item	7.0	Meeting Date:	April 17, 2024
Agenda Section:	Old Business	Presented By:	Brad Tullberg, Director of Recreation and Parks
Recreation & Parks Director Proposed Action	Past City Council Agenda Items and Community Engagement		

Overview:

The following attachments were presented at City Council Meetings or Community Engagement Sessions held since our last RPAC meeting.

7.1 4.9 Approve Professional Services Agreement with Design by Melo for Construction Document Development presented to CC March 25, 2024

7.2 7.1 2024 State Bonding Project Support presented to CC April 8, 2024

Primary Issues/Alternatives to Consider:

NA

Budgetary/Fiscal Issues:

NA

Attachments:

City of Brooklyn Park Request for Council Action

Agenda Item:	4.9	Meeting Date:	March 25, 2024
Agenda Section:	Consent	Originating Department:	Recreation and Parks
Resolution:	X	Prepared By:	Brad Tullberg, Director of Recreation and Parks
Ordinance:	N/A		
Attachments:	2	Presented By:	Brad Tullberg
Item:	Approve Professional Services Agreement with Design by Melo for Construction Document Development in the amount of \$287,910 for Zanewood Recreation Center		

City Manager's Proposed Action:

MOTION _____, SECOND _____, TO WAIVE THE READING AND ADOPT RESOLUTION #2024-_____ TO APPROVE PROFESSIONAL SERVICES AGREEMENT WITH DESIGN BY MELO FOR CONSTRUCTION DOCUMENT DEVELOPMENT IN THE AMOUNT OF \$287,910 FOR ZANEWOOD RECREATION CENTER.

Overview:

As part of the 2018 Park Bond Referendum, funding was allocated for an additional teen recreation center. In evaluating the current service needs in the area of Zanewood Recreation Center, the financial implications of staffing and operating another facility, and the concentration of young people in the area, staff is developing plans for the construction of additional space at Zanewood in addition to renovating the existing space.

On March 27, 2023, City Council approved a professional services agreement with Design by Melo in the amount of \$165,000 to provide community engagement and preliminary design development for a youth and teen recreation center. After the award of the agreement, staff has submitted a request for Minnesota State Bonding funds to assist in the construction of the full vision for the Youth and Teen Center. On January 8, 2024, City Council approved a change order in the amount of \$48,280 to incorporate the expanded scope of the project, additional time and resources needed to complete the design development phase.

Now that the Design Development phase is complete, it is necessary to continue with the development of the construction documents in order to allow for the project to be ready to bid as soon as final funding is identified.

Primary Issues/Alternatives to Consider:

Recreation & Parks staff recommend approval of this agreement as presented.

Budgetary/Fiscal Issues:

- Funding for the planning and construction of the Youth and Teen Recreation Center is included in the \$26,000,000 Park Bond Referendum passed in November 2018.
- \$184,179 in CDBG Funding was allocated to pay for a portion of the construction document development. The balance will be paid by the Park Bond Referendum funds.
- It is anticipated that Design by Melo will also provide construction administration for this project once a construction bid is awarded. An additional agreement will be brought forward to City Council for consideration at a later date.

Attachments:

4.9A RESOLUTION

4.9B DESIGN BY MEMO SERVICES PROPOSAL

City of Brooklyn Park Request for Council Consent Agenda

Agenda Item:	7.1	Meeting Date:	April 8, 2024
Agenda Section:	Action Item	Originating Department:	Recreation and Parks
Resolution:	X	Prepared By:	Brad Tullberg, Recreation and Parks Director Jay Stroebel, City Manager
Ordinance:	N/A		
Attachments:	1	Presented By:	Brad Tullberg
Item:	2024 Bonding Project Support for Community Activity Center Phase 2 Funding, Central Fire Station and Zanewood recreation Center		

City Manager's Proposed Action:

MOTION _____, SECOND _____, TO WAIVE THE READING AND ADOPT RESOLUTION #2023-____ AUTHORIZING THE CITY MANAGER TO FILE AN APPLICATION WITH THE MINNESOTA MANAGEMENT AND BUDGET OFFICE FOR 2024 STATE APPROPRIATIONS FUNDED FROM STATE GENERAL OBLIGATION BONDS.

Overview:

The Minnesota Management and Budget Office (MMB) will be accepting local government requests for state appropriations for capital improvement projects that the State Legislature will consider during the 2024 Legislative Session. All requests for appropriations funded from state general obligation bonds must be accompanied by a resolution of the governing body of the applicant.

Phase 2 of Community Activity Center Improvements

The City of Brooklyn Park is seeking \$12,000,000 in 2024 State of Minnesota bonding funds to design, construct, furnish, and equip the Phase 2 renovation of the Brooklyn Park Community Activity Center. This appropriation is in addition to the appropriation received in 2023 and includes money for improvements to entrances for improved facility access, exterior improvements for community event space, and the addition of multicourt gymnasium space to serve as a regional multisport athletic and activities facility.

Central Fire Station

The City of Brooklyn Park is seeking \$12.7 million in the 2024 State of Minnesota bonding funds to construct and furnish the Central Fire Station which will serve our community locally with the additional capability as well as serve as a regional Emergency Operations Center and Training Facility.

Zanewood Recreation Center

The City of Brooklyn Park is seeking \$4 million in 2024 State of Minnesota bonding funds to design, construct and furnish the renovation and expansion of the Zanewood Recreation Center to expand programs, services and workforce development opportunities available for young people and families in Brooklyn Park and nearby suburbs.

The goal is to secure state bonding dollars for the Phase 2 Community Activity Center improvements, Zanewood Recreation Center expansion and central fire station construction. MMB is requesting these be placed in priority order based on the costs of the projects. Staff are recommending Phase 2 Community Activity Center Improvements be prioritized #1, Central Fire Station be prioritized #2; and Zanewood Recreation Center be prioritized #3.

Primary Issues/Alternatives to Consider: N/A

Budgetary/Fiscal Issues:

Staff is requesting approval authorizing the submission of requests for 2024 state appropriations funded from state general obligation bonds to assist in financing the following projects of regional and state significance - Phase 2 Community Activity Center Improvements be prioritized #1, Central Fire Station be prioritized #2, and Zanewood Recreation Center be prioritized #3.

Attachments:

7.1A RESOLUTION

City of Brooklyn Park Recreation and Parks Advisory Commission			
Agenda Item:	8.1	Meeting Date:	April 17, 2024
Agenda Section:	Written Reports	Presented By:	Pam McBride, Youth Services Manager; Jen Gillard, Recreation Manager
Recreation & Parks Director Proposed Action	Program and Events Update		

April 2024

- 13 Good in the Hood food shelf for community (Every 2nd Tuesday of month)
- 14 Footloose Day Trip
- 18 Recreation & Parks Summer Job Fair
- 22 Cops and Teens Basketball Tournament

May 2024

- 2 Spring Fling Dinner & Dance
- 4-5 Spring Dance Recital at Osseo High School
- 9 Good in the Hood food shelf for community (Every 2nd Tuesday of month)
- 18 Spring on the Farm
- 20 Farm Open Gate Hours begin
- 22 Chanhassen Dinner Theater Day Trip

Weekly drop-in activities for adults 50+ at the CAC Monday-Friday

Wednesday weekly Tech Support for Seniors at the CAC

Weekly Fitness classes at the CAC Mon/Tues/Wed/Fri

Weekly drop-in activities for youth and teens at Zanewood Recreation Center Monday-Friday

Program and Event Updates:

Brooklyn Park Youth Outreach Team and Intervention Services

The Brooklyn Park Youth Outreach Team works M-F from 5:00-9:00 pm each day in the community connecting young people to resources, redirecting negative energy, sharing positive activities, and working in partnership with police to maintain a safe and healthy community.

Intervention Team is increasing access of Intervention Services with a form that is accessible through a QR code to providers and people supporting young people. This form is used to connect and provide essential services.



Young Women’s group- ages, 14-17 years old, Every Friday 4:00- 6:00pm at Zanewood

Young Men’s group- ages 16- 18-year-old, every Monday, 4:30- 6:30pm at Zanewood

Young Adult program (ages 18- 24) Tuesday’s 4:00- 7:00pm – meet at Zanewood, different locations to follow

Annex Teen Clinic at Zanewood – starting in March 18th offering classes around Mental Health and Wellness opportunities

Adult Fitness

April - May sessions of adult fitness classes are in full swing at the Community Activity Center including regularly scheduled Monday, Tuesday, Wednesday & Friday morning fitness classes, Tuesday evening yoga, and Wednesday evening AfroBeats Dance Workout class.

Adults on the Move

The April - June Adults on the Move Guide is available at www.brooklynpark.org/adults. The guide features luncheons, trips, lifelong learning opportunities, community programs, fitness classes, resources, and weekly activities. The guide is available online and mailed to about 645 people.

Spring Fling

The Spring Fling Dinner and Dance will be held Thursday, May 2, 6-8:30 pm with live dancing music by The Brooklyns Big Band. This program is offered jointly with Adaptive Recreation.

Day Trips

Sunday, April 14 a group cut loose and kicked-off their Sunday shoes for an afternoon in St Cloud with lunch at the Green Mill and a performance of *Footloose* at the Paramount Theater. The May 22 trip is to see the show Beautiful, The Carole King Musical at the Chanhassen Dinner Theater.

Lifelong Learning

The Minnesota Poison Control System will present a free Medication Safety talk about the importance of how to safely take prescribed and over the counter medications as well as services provided by the Poison Control System. Tuesday, May 14, 10 am at the Community Activity Center. Several other new Lifelong learning opportunities are featured in the April – June Adults on the Move guide as well!

Weekly Adult Social Groups

Weekly social activity groups renewal is open for 2024 yearly membership, participants enrolled in one or more weekly activities. Members have access to 14 activity groups per week. Social activity groups include: several art/craft groups, cribbage, bingo, poker, Mah Jongh, 65 Rummy, 500 Cards, Dominoes, Scrabble, and a Book Club.

Events

The events team partnered with North Hennepin Community College to host an International Women's Day event on March 13. The event was held at the college and featured a keynote speaker [Ilhan Jama](#), a student led fashion show, food, and a vendor market. Period Kits MN was also there with supplies for participants to build period kits for the community.

Applications for the 2024 farmers year's farmers market closed on March 26, new vendors will be notified by April 12. The season starts on July 10 and runs every Wednesday until October 9.

In March, the events team showed two movies in the CAC coinciding with the school districts and their spring breaks. On March 15, the movie played was Back to the Future and on March 29, Trolls: Band Together.

Celebrate Brooklyn Park: Tater Daze Parade and Community Gathering is happening on June 1 from 11-4pm. The Community Gathering will be at the Community Activity Center and includes Food Trucks, a Makers Market, Concert, and Community Resources.

Aquatics

Aquatics Classes are full and underway for the April - May 2024 session. Classes are offered on Monday & Tuesday and (NEW) Thursday evenings, and Saturday daytime. Offerings include group, private & paired lessons, adaptive aquatics classes, adult lessons, aqua teen classes, and our popular Women & Girls Only swim class. Programs are held at the Jackson Middle School pool and the Brooklyn Middle School pool.

The new classes on Thursday evenings at Brooklyn Middle School Pool are serving Park Center Hmong Boys Group, youth, adult, & family lessons, and private lessons.

Adaptive Recreation/ Inclusion Services:

April - May adaptive recreation programs began the week of April 2. Adaptive recreation programs include adaptive aquatics and fitness classes, along with Reach for Resources partnership programs including Non-Competitive Basketball League, Open Mic Night, Trivia Night, and Goat Yoga at Historic Eidem Farm. Inclusion Services continue in many general recreation programs, including youth sports, K5 fusion, and ice skating.

Adaptive Recreation staff will attend the 2024 Discover Abilities Expo hosted by Courage Kenny Rehabilitation Institute's Sports & Recreation Department at the University of Minnesota Recreation & Wellness Center on Saturday, April 20 from 10am – 3pm. Staff will share information about our adaptive recreation programs, inclusion services, general recreation programs and events with attendees.

Adaptive Recreation and Adults on the Move have partnered to offer a Spring Fling Dinner & Dance on Thursday, May 2 from 6 – 8:30pm at the Brooklyn Park Community Activity Center. This event is open to ages 18+ of all abilities; dinner will be a 'Build Your Own Burrito' and music will be provided by the 'Brooklyn Big Band'.

Youth Sports

Winter Youth Soccer, basketball, and gymnastics classes are ongoing at Crestview Elementary School and Park Center Senior High School. Tiny tots for toddlers and preschoolers are also taking place at the CAC on Saturday mornings. Programs are full and our young and growing staff are getting compliments in providing fun and affordable sports programming for families.

Adult Sports

Indoor pickleball is set to run at the CAC through April 2024 when play transitions outdoors at Norwood Park. Parks staff have already begun to re-install outdoor pickleball nets for those players anxious to get back outdoors to play in this unique Winter season.

Adult Bronze League Summer Softball in Brooklyn Park is now full with 12 teams and will begin on May 2nd. Teams are ready to play and our umpires are ready to get the season started. Games are every Thursday and each team plays a double header at Noble Softball fields.

Historic Eidem Farm

March - April Maple Syruping at the Farm programs have wrapped up with over 70 participants joining farm staff to experience the process of collecting sap from maple trees and turning it into syrup. Offerings at the farm this Spring include Geocaching and S'mores, Mother's Day Clay Pot Painting, and Preschooler and Parent Adventures on the Farm.

Spring on the Farm is happening Saturday, May 18, 11am-2pm and will include a performance from the Jolly Pops as well as and the opportunity to plant vegetables and flowers in the gardens, greet the new baby animals, explore the grounds, taste a cooking demo on the woodfire stove, and playing yard games.

Open Gate Hours begin on May 20 where the Farm will be open for free exploration, story time, and drop-in activities!

- Monday, Wednesday 10am-4pm
- Tuesday, Thursday, 10am-7pm
- Saturday 10am-3pm

Summer Camp

Registration for summer camp is underway and with current enrollment at 75% capacity. Staff will continue to take registrations through May 20, 2024. The summer camp coordinator team is meeting every other week to plan curriculum and complete hiring of the staff.

Zanewood Programming

Zanewood Recreation Center offers recreation and youth development programs in a safe and positive environment for kids and teens. Zanewood also offers Outreach, community service, and youth mentoring opportunities delivered by committed and competent community partners.

Zanewood Programs for Grades 6-12

Teen Zone: Free, drop-in program, M-F from 2-8:00pm

ZW Teen open gym: Hoop IT UP! Monday & Wednesdays from 6-8pm

Zanewood Meals program: Free, M-F from 2-5:00pm

TKO Drumline: Practices Tuesday & Thursday 6-8pm; performance schedule varies

Chess Club- January 8th- June 7th on Mondays and Friday's 4-6:00

Zanewood at the Sports Dome- Fridays- November 17- April 15th- Friday's 5:30- 6:30pm

Young Adult programming

Young Adult Open gym-Wednesday from 8:00- 10:00pm. \$3 BP resident/ \$5 non-resident

Arts and Engagement Programming

Sewing , Wednesdays, **6:00- 8:00pm** May 1- June 19th at Lakeland Park

Introduction to Jewelry making Tuesdays, May 7- May 28th, 6:00- 8:00pm at Norwood Park

Cricut Class – April 3-May 8th, Wednesdays, 5:00- 7:00pm at Hamilton Park

Youth Entrepreneurship Program- ages 16- 24

- April 3- May 8 phase two
- Video production – new business offering added with paid internships and independent projects

K- 5th grade programming

Fusion Sites: 4:00- 6:00pm, Monday- Thursday at Zanewood Recreation Center - 7100 Zane Ave North.

- Session 3 April 1- June 6

Rec on the Go- June 17 – Aug 8th, No Program: June 19-20, July 3-4

Ages: K-5

Rec on the Go is a FREE program that brings recreation opportunities to youth, K–5th grade, all-over Brooklyn Park. Kids must be 5 years old by June 1, 2024 and entering kindergarten to participate. Activities will include group games, team-building challenges, sports, arts and crafts, and science. Meals and snack will be provided

Apartment Locations	Days	Times
Autumn Ridge	Tues/Thurs	11:30 AM–1 PM
Huntington Place	Mon/Wed	11:30 AM–1 PM
Eden Park	Mon/Wed	2:00–3:30 PM
Willows	Wed	2:00–3:30 PM
Windsor Gates	Tues/Thurs	9:00–10:30am
Park Haven	Tues/Thurs	2:00–3:30 PM
Park Locations	Days	Times
Brookdale Park	Wed	9:00 AM–10:30am
Edinbrook Park	Wed	9:00AM–10:30am
Central Park	Tues/Thurs	11:30am–1:00pm
River Park	Tues/Thurs	9:00–10:30 AM
Tessman Acres Park	Mon	2:00–3:30pm
Plaza Park	Thurs	2:00–3:30pm
Trinity Gardens Park	Mon/Wed	11:30AM–1:00PM
Hartkopf Park	Wed	2:00–3:30pm

Register in person, over the phone, or online!

QR Code : www.brooklynpark.org/registration

Primary Issues/Alternatives to Consider: N/A

Budgetary/Fiscal Issues: N/A

Attachments:

City of Brooklyn Park Recreation and Parks Advisory Commission

Agenda Item:	8.2	Meeting Date:	April 17 th , 2024
Agenda Section:	Written Reports	Presented By:	Marcus Hill, Facilities and Parks Manager Greg Hoag, Parks & Building Maintenance Manager
Recreation & Parks Director Proposed Action	Park Project Updates		

Overview:

1. MISSISSIPPI GATEWAY REGIONAL PARK / ENVIRONMENTAL NATURE AREA

Funding Source(s): OSLAD Fund

Project Update:

Development of the Brooklyn Park side of the park includes expansion of the off-leash dog area, relocation of the archery range, addition of a large picnic shelter and restroom facilities along with an expanded parking area is anticipated to begin in the spring of 2023.

The project was advertised for bid beginning February 16, 2023, with bids due on March 16, 2023. Project contracts were awarded by Three Rivers Park District on March 30, 2023. Construction began on April 17, 2023. Staff have been working on the project implementation so that it will be phased in to allow the dog park to be used throughout most of the project. Construction will continue in 2024 and 2025 and a re-grand opening will be held in 2026. Construction of the maintenance facility is moving along quickly. The foundation work for the Gateway Center is underway so the building can be enclosed before winter. Construction has started on the reservation shelter on the west unit. Tree removal on the Brooklyn Park side has begun to prepare for the 2024 construction on the City side of the project.

New Update

The Dog Park has been relocated to the north end of the park near the water tower. It will remain here throughout the summer as the West side of the park is re-developed. As part of this the archery range is closed as well until the new range is constructed and the park is re-opened.

2. EAB UPDATE

Funding Source(s): Heritage Fund

Project Update: Work will continue in 2024. The city received the 2023-2024 Healthy Tree Canopy Grant from Hennepin County for \$50,000. This Grant will continue to assist in the removal and re-planting of trees. The City also received a \$498,840 Bonding Grant from the DNR. This grant will focus on removal and replacement of boulevard trees.

3. NATURAL RESOURCE MANAGEMENT

Funding Source(s): Park Bond Reinvestment Project & Heritage Fund

Project Update: Staff continues reviewing priorities of the Natural Resource Management Plan. A Five-Year Priority Implementation Plan has been developed by working with Stantec. Work will continue in 2024 in key park areas.

**4. COMMUNITY ACTIVITY CENTER IMPROVEMENTS
(2023 planning, 2024-2025 construction)**

Funding Source(s): Park Bond Reinvestment Projects

- **COMMUNITY ACTIVITY CENTER**

Project Overview: The plan is to improve the entrance to the facility, create an accessible customer service desk, update bathrooms, and create a welcoming and inviting community center for all customers.

Staff worked with the JLG/292 Design Group to evaluate the possibility of converting one ice arena into three basketball courts. A final concept design was provided to staff in January and refined in February. JLG/292 Design Group provided cost estimates in the range of \$12 - \$15 million for the improvements to the CAC including improved entrances, informal gathering space, relocated office space, improved parking and possible Arena conversion to gym space. The City of Brooklyn Park was awarded \$5 million in state bonding funds during the 2023 Legislative Session to support the improvements to the Community Activity Center. Staff have engaged with JLG Architects to develop a concept and provide cost estimates to add gym space that could accommodate three basketball courts, or three volleyball courts or nine pickleball courts as opposed to converting rink one to gym space. As part of its 2024 Legislative Agenda, City Council will be asking for additional flexibility on the use of the \$5M appropriated in 2023 for CAC Improvements.

Project Update: On March 7th a community engagement meeting was held to share the information previously shared with RPAC and City Council. It also allowed an opportunity for those in attendance to ask questions. Feedback was also captured via the online engagement tool Mentimeter. This data will be compiled and presented to RPAC and City Council at a later date.

- **SENIOR CENTER (2024 planning, 2025-2026 construction)**

Project Overview: This improvement would add dedicated space for senior programming and adult fitness space. Final design and components will be developed when a final location is determined. The Senior Center is being considered with the CAC improvements and Fire Station projects. If a new Central Fire station is constructed on the site of the former Hennepin County Library, the current Central Fire Station is planned to be remodeled into a new space dedicated to fitness and social activities for older adults.

Project Update: No New Update

5. **TEEN CENTER (2023 planning, 2024-25 construction)**

Project Overview: The Zanewood Recreation Center has been a popular hub for youth services and recreation activities. The programming happening in the space has outgrown the facility and additional program space is needed. Staff will work with a design consultant (Design by Melo) to determine if new space should be constructed, existing space should be renovated, or a combination of both.

Project Update: Zanewood staff have been meeting bi-weekly to discuss the mission, vision, goals, and amenities of the new Youth and Teen Recreation Center. The Zanewood staff and communications developed a strategic communication plan to inform the public about the project along with pictures, and social media campaigns.

Staff has agreed to move forward with the option of renovating the existing Zanewood building for kindergarten through 5th grade programming and build a new Teen Center next to the existing building. Staff continues to work with Design by Melo to refine the teen center expansion portion of the project. The goal is to wrap up this stage of the design phase by the middle of February.

Phase 2 is nearly complete of the Design Development. Staff has spent the last few months finalizing the footprint and floor plan of the new teen center and the existing space. The spaces that we have expanded are: Teen game lounge, Teen commons area, Art space, Best Buy tech lab space, and outdoor programming space. We also received an early price estimate from C70 and we roughly at \$11-\$12 million dollars for the new Teen Center. Phase 3 has been accepted from city council and that

will be for construction documents and drafting an RFP. We are waiting to hear from the state on the bonding request of \$4 million and will hopefully have that information by the end of May.

6. TRAILS, WAYFINDING AND LIGHTING

Funding Source(s): Park Bond Reinvestment Projects

Project Update: Staff in Recreation & Parks have partnered with Community Development staff to implement the first phase of the Trails Wayfinding Plan developed by AVIA Design. The Wayfinding Project will provide signage and direction and key intersections and points of interest along the trails in Brooklyn Park. This project has been advertised for bid. The City Council will consider award of the project in December or January.

7. PLAYGROUND REPLACEMENT

Funding Source(s): Heritage Fund

Project Update: On August 28th City Council approved the City Park playground replacement project. Installation will be delayed until 2024. The equipment has arrived and a June installation is planned.

New Update:

The existing playground will be removed at City Park in the next several weeks to prepare for the installation of the new equipment.

8. TRAIL REHABILITATION

Funding Source(s): Heritage Fund

Project Update: As part of the trail rehabilitation project the trail on the west side of Jefferson Highway is getting rehabilitated. The section from 109th to 101st Avenue was completed in mid-November. In 2024, staff plan to rehabilitate the trail south from 101st Avenue to TH 610.

9. HISTORIC EIDEM FARM VISITOR CENTER (TDB planning, TBD construction)

Funding Source(s): Park Bond Reinvestment Projects

Project Update: No new update

Primary Issues/Alternatives to Consider: N/A

Budgetary/Fiscal Issues: N/A

Attachments:

CITY OF BROOKLYN PARK RECREATION AND PARKS ADVISORY COMMISSION			
Agenda Item:	8.3	Meeting Date:	April 17, 2024
Agenda Section:	Written Reports	Presented By:	Brad Tullberg, Director of Recreation and Parks
Recreation & Parks Director Proposed Action	Directors Report		

Overview:

1. Willowstone Park Incident April 6, 2024

On Saturday April 6, 2024, police were called to Willowstone Park for shots fired reported by multiple residents. As officers arrived at the park, numerous vehicles were leaving at high rates of speed. A handgun was recovered that was thrown from one of the vehicles. A traffic stop was attempted on a second vehicle that fled and led to a pursuit. The pursuit went north on West River Road into the City of Champlin where it crashed at the roundabout intersection at Hayden Lake Road. Two juvenile suspects were taken into custody and were in possession of two handguns. They were transported to an area hospital for non-life-threatening injuries. Officers that remained at the park canvassed the area. They located and arrested two other juvenile suspects that were in possession of two handguns. During the initial investigation it was found that a gathering occurred inside the Willowstone Park community building. Evidence of gunfire was located both inside and outside of the building, over 30 shell casings were recovered, and multiple areas of the building were damaged.

A community meeting was held on April 10th with the residents of the Willowstone neighborhood at Willowstone Park to discuss safety and security.

2. Additional Community Activity Center State Bonding Request

The City of Brooklyn Park is seeking \$12 million in 2024 State of Minnesota bonding funds to design, construct, furnish, and equip the Phase 2 renovation of the Brooklyn Park Community Activity Center. This includes money for improvements to entrances for improved facility access, exterior improvements for community event space, and the addition of multicourt gymnasium space.

This appropriation is in addition to the \$5M appropriation received in 2023 and the request to amend the 2023 language.

3. Mayor State of the City May 9th

The 2024 Mayor's State of the City will take place on May 9th from 5:30 to 7:30pm at the Community Activity Center Grand Room. Beverages and appetizers will be served. The event is free for Brooklyn Park residents. Please RSVP using the link below

<https://forms.office.com/Pages/ResponsePage.aspx?id=Y08Tvy1IVUy9Eh-zhDgCwRibRiILYm1Ggaj2x8zqVWFUQ1M4Vzk0NjNLVVZLWjJOSFBNRUw4SFMxQi4u>

Attachments: