

Meeting – Tuesday
 January 23, 2024
 7:00 P.M.

Regular Meeting at Brooklyn Park City Hall
 Room A203
 5200 – 85th Avenue North

Minutes of Meeting
 2024 BUDGET ADVISORY COMMISSION (BAC)
 Regular Meeting #234

“The Mission of the BAC is to ensure the long-term fiscal health of the City by providing strategic direction to the Council. Projections and measurements are used to establish priorities that align with the City’s Strategic Plan, ensuring resources are invested appropriately to meet the vision and mission of the City.”

If you need these materials in an alternative format or need reasonable accommodations for a Budget Advisory Commission meeting, please provide the City with 72-hours notice by calling 763-424-8000 or emailing Chris Xiong at chris.xiong@brooklynpark.org. Si usted necesita esta información en español, llame al 763-424-8000 y solicite un intérprete. Yog xav tau kev pab, 763-424-8000.

Teshite Wako, Chair	Present	William Petty	Present **
Akeem Adeniji, Vice Chair	Present	Henry Blake	Present
Theresa Ajiboye	Absent	Nahashon Mobisa	Absent *
Nancy Omondi	Absent	Ang Thach	Present
Nathania Amenuvor	Absent	Terri Merrill	Absent *
Council Liaison, Maria Tran	Present	Staff Liaison, Dolly Lee	Present
Staff – Cheryl Keene	Present	Staff – Kristine Keyes	Present

*Excused **Late

1. CALL TO ORDER/ROLL CALL 7:37 p.m.

1.1 Roll Call

2. APPROVAL OF AGENDA

2.1 Approval of agenda as amended

Move 5.1 (Election of Officers) to 5.2, 5.2 (Bylaws Review) is now 5.1

Motion: Wako

Second: Blake

Motion passed unanimously

3. APPROVAL OF THE MINUTES

3.1 Approval of October 24, 2023 minutes

Motion: Adeniji

Second: Blake

Motion passed unanimously

3.2 Approval of November 9, 2023 minutes

Motion: Adeniji

Second: Thac

Motion passed unanimously

4. OLD BUSINESS

None

5. NEW BUSINESS

5.1 Bylaws Review for 2024

Motion was made by Chair Wako to add new item indicating number of members at 11

Motion: Wako

Second: Blake

Motion passed unanimously

- Discussion regarding what constitutes a quorum now that we are 11 seats. Do we need to update the bylaws to reflect that.
- Discussed difficulties in establishing a quorum even with it set at five (5)
- Do we add specific time deadlines (by 7:20pm) for establishing a quorum?
- Discussed rewording Section 3b (regarding absences) for more clarity
- Discrepancies between the Commissioners Guidebook (which is used city-wide) and our BAC Bylaws were noted.
- Cheryl will send Commissioners an electronic version of the Guidebook to review

Motion was made by Commissioner Petty to put this discussion on hold until February

Motion: Petty

Second: Blake

Motion passed 3 to 2

5.2 Election of Officers

Nomination of Adeniji to be Chair – nominated by Chair Wako

Motion: Wako

Second: Blake

Motion passed 3 to 2

Nomination of Thac to be Vice Chair – nominated by Commissioner Blake

Motion: Blake

Second: Wako

Motion passed 4 to 1

5.3 Update BAC Public Directory List for 2024

- List was routed among Commissioners for updates. Will route again in February for those who were absent today

5.4 Recap of November 27 Presentation to council

Chair Wako provided a brief recap of items that were presented to Council. He reiterated that we are here at an advisory level to the Council. Commissioner Blake commended Chair Wako on his job presenting to the Council.

Commissioner Petty felt that we as a Commission could do a better job of presenting options for solutions. There appeared to be many unanswered questions, particularly regarding the vendors we use presented by Councilperson Morrison. Motion was made to invite Councilperson Morrison to our next BAC meeting for dialog (30 minutes). Cheryl will request that Councilperson Morrison attend the February 27 meeting.

Motion made by Commissioner Petty to invite Councilperson Morrison to the February meeting

Motion: Petty

Second: Blake

Motion passed unanimously

5.5 Develop BAC Workplan for 2024

Motion made by Chair Wako given time limits that this item be move to the February meeting

Motion: Wako

Second: Blake

Motion passed unanimously

(A note was made to include Audit Findings to our workplan for June, 2024)

5.6 Select Date for presentation of workplan to Council

Motion made by Chair Wako given time limits that this item be move to the February meeting

Motion: Wako

Second: Blake

Motion passed unanimously

(Note: March 25 has been suggested/reserved by LaTonia Green)

6. REPORTS OF OFFICERS, BOARDS, AAND STANDING COMMITTES/TASK FORCE:

Motion made by Commissioner Petty to extend the meeting to allow sharing by

Councilperson Tran

Motion: Petty

Second: Wako

Motion passed unanimously

Councilperson Tran shared that our Commission does a good job, we have very skilled citizens in place. We should not take feedback from council personally; they are just seeking answers.

7. COREESPONDENCE/COMMUNICATION

Annual Brooklyn Park Commissioners Orientation

Wednesday, March 20, 2024; 5:45-8:30pm

8. ADJOURNMENT

Motion to adjourn meeting at 9:03 PM

Motion: Wako

Second: Blake

Motion passed unanimously

Respectfully submitted, Cheryl Keene

NEXT MEETINGS:

Tuesday, February 27 7:00PM

Wednesday, March 20 5:45-8:30 (BP Commissioners Orientation)