

Thursday, March 14, 2024
7:00 P.M.

Brooklyn Park City Hall – Meeting Room A203
5200 85th Avenue North

COMMUNITY LONG-RANGE IMPROVEMENT COMMISSION (CLIC)

CLIC Officers: Tekoa Cochran (Chair), John Schaefer (Vice Chair), Brenda Reeves (Secretary)
CLIC Members: Andrea Boyle, Nicholas Campbell, Patrick Chittester, Etta Gbeizon-Bornor, Mary Hoogheem, Cindy Johnson, Shelley Marbut, Edna McKenzie, Amy Nop, Beauty Ojo, Umebe Onyejekwe, John Pharr

City: CLIC Council Liaison XP Lee and CLIC Staff Liaison Mitch Robinson

If you need these materials in an alternative format or need reasonable accommodations for a Community Long-range Improvement Commission meeting, please provide the City with 72-hours' notice by calling 763-424-8000 or emailing Josie Shardlow at josie.shardlow@brooklynpark.org. Si usted necesita esta información en español, llame al 763-424-8000 y solicite un intérprete; Yog xav tau kev pab, 763-424-8000.

Our Vision: Brooklyn Park, a thriving community inspiring pride where opportunities exist for all

- I. ORGANIZATIONAL BUSINESS
 1. CALL TO ORDER/ROLL CALL
 2. APPROVAL OF AGENDA

- II. CLIC STATUTORY BUSINESS
 3. CONSENT
 - 3.1** Consider Approving CLIC February 8, 2024 Draft Minutes
 - 3.1A** CLIC February 8, 2024 Draft Minutes

 4. GENERAL AGENDA ITEMS
 - 4.1** Brooklyn Bridge Alliance for Youth
 - 4.2** 2024 Draft Work Plan
 - 4.2A** Draft Work Plan
 - 4.3** Sub-Committee Discussion
 - 4.4** 2024 CLIC Meeting Time

 5. STANDING ITEMS
 - 5.1 Community Engagement
 - 5.2 Future Planning

 6. VERBAL REPORTS AND ANNOUNCEMENTS
 - 6.1 City Council Report: Council Member XP Lee
 - 6.2 Staff Liaison Update: Mitch Robinson
 - 6.3 Open Discussion

 7. ADJOURNMENT
 - 7.1 Adjournment

DRAFT
MEETING OF THE COMMUNITY LONG-RANGE IMPROVEMENT COMMISSION (CLIC)
City of Brooklyn Park
February 8, 2024, CLIC Meeting Minutes

I. ORGANIZATIONAL BUSINESS

1. **CALL TO ORDER:** Chair Tekoa Cochran called the meeting to order at 6:02 p.m.

ROLL CALL PRESENT: Tekoa Cochran, Chair

PRESENT: Patrick Chittester, Etta Gbeizon-Bornor, Mary Hoogheem, Cindy Johnson, Shelley Marbut, Umebe Onyejekwe, John Schaefer

City Staff and Council Present: Staff Liaison Mitch Robinson

EXCUSED: Nicholas Campbell, Amy Nop, Beauty Ojo, John Pharr, Brenda Reeves

ABSENT: Andrea Boyle, Edna McKenzie, Council Liaison XP Lee

Roll Call established a quorum did exist.

2. **APPROVAL AGENDA**

2.1 MOTION SCHAEFER, SECOND ONYEJEKWE TO APPROVE FEBRUARY 8, 2024, AGENDA, MOTION PASSED UNANIMOUSLY

II. CLIC STATUTORY BUSINESS

3. **CONSENT**

3.1 MOTION SCHAEFER, SECOND MARBUT TO APPROVE JANUARY 11, 2024, MINUTES. MOTION PASSED UNANIMOUSLY APPROVING THE JANUARY 11, 2024, MEETING MINUTES

4. **GENERAL AGENDA ITEMS**

4.1 2024 Draft Work Plan

- Ideas presented for 2024 included:
 - o Continue Mobility, Housing, and Friendly and Safe City for All Ages work
 - o Task force/sub committee for cannabis legalization
 - Staff liaison to reach out to Rental Licensing
 - o Senior citizens work for city/county to pay property taxes
 - Mary to research
 - o Financial assistance for aging homes
 - o Electric Mobility
 - o Strategic Planning
 - CLIC to assist with goal planning for the City
 - Community Engagement move to a bullet point underneath
 - o To be presented at March 25th City Council meeting

4.2 Sub-Committee Discussion

Mobility – Nicholas, Shelley, Edna

- Plan on presenting at March 25th City Council meeting
- Staff liaison/City staff to meet with Mobility sub committee

Housing – Tekoa, Cindy, Beauty, Brenda

- No update

Friendly and Safe City for All Ages – Mary, Etta, Umebe, Tekoa, Andrea

- Brooklyn Bridge Alliance for the Youth to present at March CLIC meeting
- Mary discussed senior programming in Robbinsdale and Maple Grove

5. STANDING ITEMS

5.1 Community Engagement

- Move to a bullet point under Strategic Planning

5.2 Future Planning

- Updated draft work plan

6. VERBAL REPORTS AND ANNOUNCEMENTS

6.1 City Council Report: Council Member XP Lee

- Councilmember not in attendance

6.2 Staff Liaison Update by Mitch Robinson

- No update

6.3 Open Discussion

7. ADJOURNMENT

7.1 Adjournment

MOTION HOOGHEEM, SECOND MARBUT. MOTION PASSED UNANIMOUSLY

Meeting ended at 6:49 p.m.

Respectfully Submitted,
Mitch Robinson

City of Brooklyn Park Community Long-Range Improvement Commission

Agenda Item:	4.1	Meeting Date:	March 14, 2024
Agenda Section:	GENERAL AGENDA ITEMS	Originating Department:	Staff Liaison
Resolution:	N/A	Prepared By:	Mitch Robinson
Ordinance:	N/A		
Attachments:	X	Presented By:	Chia Xiong, Brooklyn Bridge Alliance for Youth
Item:	Brooklyn Bridge Alliance for Youth		

Proposed Action:

Overview:

Chia Xiong with Brooklyn Bridge Alliance for Youth will give an overview of their planned work with the youth in the community this year.

City of Brooklyn Park Community Long-Range Improvement Commission

Agenda Item:	4.2	Meeting Date:	March 14, 2024
Agenda Section:	GENERAL AGENDA ITEMS	Originating Department:	Staff Liaison
Resolution:	N/A	Prepared By:	Mitch Robinson
Ordinance:	N/A		
Attachments:	1	Presented By:	Mitch Robinson
Item:	2024 Workplan Discussion		

Proposed Action:

Discuss and draft 2024 Workplan.

December 2023 Ideas:

- Cannabis task force
 - o City staff waiting on model ordinances
 - Recent panel at City Council work session
 - <https://cannabis.mn.gov/>
 - <https://cannabis.state.mn.us/aboutus/infosession.html>
 - <https://www.lmc.org/resources/adult-use-cannabis-what-cities-need-to-know/>
- Senior citizens work for City/County to pay property taxes
 - o <https://www.revenue.state.mn.us/property-tax-deferral-senior-citizens>
- Financial assistance for aging home infrastructure
 - o City housing loan programs
 - <https://www.brooklynpark.org/housing/home-improvements/>
- City conversion to EV
 - o Public use chargers
 - Electric Mobility
 - <https://www.brooklynpark.org/cleap/#project-background>
 - Being present to Planning Commission in January
- Solar panel installation
 - o Existing buildings and new developments
 - State statute prevents requiring solar panels with new development
 - Incentive programs available through state/federal government
 - <https://programs.dsireusa.org/system/program/mn>

Attachments:

- Draft CLIC Workplan

Workplan | Community Long-Range Improvement Commission

Mar. 2024 - Feb. 2025

Time frame	Project or Task(s)	BP2025	Purpose (see next page for info)	Outcome (fill in after completed)
Late 2024	<p>Friendly and Safe City For all Ages</p> <p><u>Purpose Statement</u> People of all ages have the resources they need to feel healthy and safe.</p>	<input checked="" type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input checked="" type="checkbox"/> 6	<input checked="" type="checkbox"/> Report/Comment <input checked="" type="checkbox"/> Recommend <input checked="" type="checkbox"/> Act Initiated by: <input checked="" type="checkbox"/> Commission <input checked="" type="checkbox"/> Council <input type="checkbox"/> City Manager	<ul style="list-style-type: none"> Keep this topic in front of the Council Participate in planning of Senior Center and Park System Plan Projects. Review BP's Age Friendly Plan and provide recommendations to include all age groups. Identify ways to stay engaged in state programs Incorporate best practices outlined in the AARP Age Friendly guidelines. Youth Wellbeing – improve existing programs and explore new ones. Create ways to celebrate all cultures in BPbroo Create ways to celebrate all cultures in BP
Late-2024	<p>Strategic Planning</p> <p><u>Purpose Statement</u> Support City Council in development of future long term plan/community goals</p>	<input checked="" type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input checked="" type="checkbox"/> 6	<input checked="" type="checkbox"/> Report/Comment <input checked="" type="checkbox"/> Recommend <input checked="" type="checkbox"/> Act Initiated by: <input checked="" type="checkbox"/> Commission <input checked="" type="checkbox"/> Council <input checked="" type="checkbox"/> City Manager	<ul style="list-style-type: none"> Form a subcommittee to provide input on the upcoming future planning for the City
Late-2024	<p>Housing</p> <p><u>Purpose Statement</u> Advocating for creating and maintaining habitable and affordable housing for all residents.</p>	<input checked="" type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input checked="" type="checkbox"/> 6	<input checked="" type="checkbox"/> Report/Comment <input checked="" type="checkbox"/> Recommend <input checked="" type="checkbox"/> Act Initiated by: <input checked="" type="checkbox"/> Commission <input type="checkbox"/> Council <input type="checkbox"/> City Manager	<ul style="list-style-type: none"> Review Housing Study recommendations (CURA) and City Policy on housing. Work with HRC to ensure policies / programs are included to promote home ownership that reflects the community. Collaborate and Support the HRC in their Housing efforts to improve housing. Continue to explore long term housing for life transitions. Look for ways to ensure safe housing for all. Look for ways to provide financial assistance to homeowners for home improvements Research options for alternatives for citizens to pay for property taxes
ongoing	<p>Mobility</p> <p><u>Purpose Statement</u></p>	<input checked="" type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input checked="" type="checkbox"/> 6	<input checked="" type="checkbox"/> Report/Comment <input checked="" type="checkbox"/> Recommend <input checked="" type="checkbox"/> Act Initiated by: <input checked="" type="checkbox"/> Commission <input type="checkbox"/> Council <input type="checkbox"/> City Manager	<ul style="list-style-type: none"> Make recommendations for improved East-West Mobility (Transit, trails, & sidewalks). Engage Development / transportation improvement (LRT and 252 projects) impacts on gentrification, rent levels, property taxes, & housing policy.

Workplan | Community Long-Range Improvement Commission

Mar. 2024 - Feb. 2025

<p><i>To improve the ped environment and infrastructure to encourage walking, biking, and transit as a safe and accessible mode of transportation in BP.</i></p>		<ul style="list-style-type: none"> • Identify best practices for bike and ped safety. • Conduct self-assessment through the Walk Friendly Communities organization. • Add BP to PlacesForBikes City Ratings program • Complete Streets Policy
<p>Future Planning</p>		<ul style="list-style-type: none"> • Promote progress for increasing steps in the GreenStep program • Review, comment, and question how the CIP / CEP supports CLIC's work plan. • 2025 CLIC work plan. • Use results of the Census to inform future recommendations and decisions. • Provide input on the City's Cannabis legalization process • Provide input on the City's Electric Mobility project • Keep informed about new engagement strategies. • Provide recommendations for improvement with the Community Engagement Team.
<p>2024</p>	<p><input checked="" type="checkbox"/> Report/Comment <input checked="" type="checkbox"/> Recommend <input type="checkbox"/> Act</p> <p>Initiated by:</p> <p><input checked="" type="checkbox"/> Commission <input type="checkbox"/> Council <input type="checkbox"/> City Manager</p>	<p><input checked="" type="checkbox"/> 1 <input checked="" type="checkbox"/> 2</p> <p><input checked="" type="checkbox"/> 3 <input checked="" type="checkbox"/> 4</p> <p><input checked="" type="checkbox"/> 5 <input checked="" type="checkbox"/> 6</p>

1: United Community 2: Beautiful Places 3. Thriving Economy 4. Healthy & Safe People 5. Increased Equity 6. Effective & Engaging Gov't

Notes:

December 2023 Ideas List:

- Cannabis task force
 - o Future planning
 - o John S, Tekoa for sub committee?
- Senior citizens work for City/County to pay property taxes
 - o Find out more information
 - o Reach out to Rec/Park
 - o Mary to look into the program of other cities
 - o Friendly and Safe City for All Ages
- Financial assistance for aging home infrastructure
- City conversion to EV
 - o Combine with solar panel
 - o Future planning
 - o Public use chargers

Workplan | Community Long-Range Improvement Commission

Mar. 2024 - Feb. 2025

- Solar panel installation
 - o Existing buildings and new developments
- Move important Community Engagement bullet points elsewhere
- Connect new neighbors

Main topics of concern. Sub-committees to form on the following projects:

1. Housing
 - a. Beauty, Cindy, Tekoa, Brenda
2. Friendly and Safe
 - a. Mary, Umebe, Amy, Etta, Cindy
3. Mobility
 - a. Shelley, Edna, Nicholas

Workplan Projects: What's the purpose?

Workplan | Community Long-Range Improvement Commission

Mar. 2024 - Feb. 2025

Commissions can either initiate a project themselves OR be asked by the Council or City Manager to do one of the following:

Report/Comment

- Commission studies a specific issue or topic and **reports its findings or comments to the Council**, either in writing or in a Council meeting.
- Commission does not vote.
- No direct action is taken.

Example: Charter Commissioner provided a memo on the topic of Council Members being employed by the City part-time, at the Council's request.

Recommend

- Commission reviews a specific policy issue and **makes a formal recommendation** to City Council on what action to take.
- A recommendation requires a majority of the Commissioners' support.
- Individual member comments are not included.

Examples: Planning Commission recommends approval on land use actions; RPAC made a recommendation on amplified sound policy.

Act

- Commission **initiates or takes on a project**, approved by Council through their workplan.

Example: HRC partnered with a community organization on an event; City Manager requests that HRC coordinate the "All Are Welcome" sign contest.

Brooklyn Park 2025 Community Goals

**Working together to make Brooklyn Park a thriving community
inspiring pride where opportunities exist for all.**

We asked and you answered! Our community wants to accomplish these goals by the year 2025:

Unified Community

A united and welcoming community, strengthened by our diversity.

- We have connected neighbors who understand and celebrate our unique cultures.
- Brooklyn Park is unified with a strong positive identity and image.
- Our community's activities, events and services are inclusive, multi-cultural, and accessible.
- We have places and spaces for diverse communities to gather.
- Residents of every age contribute to our community.

Healthy and Safe People

People of all ages have what they need to feel healthy and safe.

- Neighborhoods are empowered and supported by strengthened positive relationships with police.
- Youth are engaged in positive and quality experiences.
- Aging adults have services and amenities to thrive and age in place.
- Everyone has access to quality healthy food options.
- People have access to quality medical and emergency care.

Beautiful Places

Beautiful spaces and quality infrastructure make Brooklyn Park a unique destination.

- Modern transportation options (drive, ride, walk, bike) connect people to education, jobs, and recreation.
- Quality recreation and park amenities inspire activity for all ages and interests.
- Our rich diversity is showcased through our vibrant music, art, food, entertainment, and cultural scene.
- Attractive key corridors, corners, and city centers create destinations that meet community needs.
- Neighborhoods are well-maintained with quality housing for all ages and incomes integrated throughout the community.

Increased Equity

Partnerships that increase racial and economic equity empower residents and neighborhoods to prosper.

- Each resident has access to the training and support needed to get and keep a living wage job.
- Each student graduates high school with a pathway to college or career.
- Aging neighborhoods and commercial centers are revitalized through continuous investment.
- The community provides necessary supports and services for community members to overcome life challenges such as hunger, mental illness, and homelessness.

Thriving Economy

A balanced economic environment that empowers businesses and people to thrive.

- People of all ages and backgrounds enjoy financial stability.
- Residents and visitors support an abundance of retail stores, restaurants, and entertainment venues.
- Our business environment inspires private investment and job growth.
- Business and organizations of all types, sizes and specialties start, stay and grow here.
- We are a leader in environmental sustainability, benefiting our economy and community.

Effective, Engaging Government

Effective and engaging government recognized as a leader.

- The City provides quality services at a reasonable cost.
- Elected officials, commissions, and City staff reflect the diversity of the community and are culturally competent.
- City information is clear, accessible, and delivered in ways that meet the community's needs.
- City laws are understandable, equitably enforced, and relevant to the community.
- The City is well-managed and recognized as a great place to work.

City of Brooklyn Park Community Long-Range Improvement Commission

Agenda Item:	4.3	Meeting Date:	March 14, 2024
Agenda Section:	GENERAL AGENDA ITEMS	Originating Department:	Staff Liaison
Resolution:	N/A	Prepared By:	Mitch Robinson
Ordinance:	N/A		
Attachments:	X	Presented By:	Mitch Robinson
Item:	Sub-Committee Update		

Proposed Action:

Overview:

Sub-committee to help facilitate ideas for community participation in:

- Friendly and Safe City for All Ages
- Housing
- Mobility
- At the January 22nd meeting, City Council decided to establish a task force comprised of a sub committee from CLIC (6 members), one member from each other City commission, three City Council members, and 4-8 City staff.
 - o Will meet during a portion of 4-5 CLIC meetings in 2024

City of Brooklyn Park Community Long-Range Improvement Commission

Agenda Item:	4.4	Meeting Date:	March 14, 2024
Agenda Section:	GENERAL AGENDA ITEMS	Originating Department:	Staff Liaison
Resolution:	N/A	Prepared By:	Mitch Robinson
Ordinance:	N/A		
Attachments:	X	Presented By:	Mitch Robinson
Item:	2024 CLIC Meeting Time		

Proposed Action:

Overview:

With a portion of 4-5 meetings in 2024 being utilized for the Brooklyn Park Goals Steering Committee, discuss what time CLIC meetings should start for the year. Options include:

- Move CLIC start time to 7 PM for the year for consistency
- Adjust start time between 6 and 7 PM pending the Steering Committee meetings
- Other options?