

Thursday, February 8, 2024
6:00 P.M.

Brooklyn Park City Hall – Meeting Room A203
5200 85th Avenue North

COMMUNITY LONG-RANGE IMPROVEMENT COMMISSION (CLIC)

CLIC Officers: Tekoa Cochran (Chair), John Schaefer (Vice Chair), Brenda Reeves (Secretary)
CLIC Members: Andrea Boyle, Nicholas Campbell, Patrick Chittester, Etta Gbeizon-Bornor, Mary Hoogheem, Cindy Johnson, Shelley Marbut, Edna McKenzie, Amy Nop, Beauty Ojo, Umebe Onyejekwe, John Pharr

City: CLIC Council Liaison XP Lee and CLIC Staff Liaison Mitch Robinson

If you need these materials in an alternative format or need reasonable accommodations for a Community Long-range Improvement Commission meeting, please provide the City with 72-hours' notice by calling 763-424-8000 or emailing Josie Shardlow at josie.shardlow@brooklynpark.org. Si usted necesita esta información en español, llame al 763-424-8000 y solicite un intérprete; Yog xav tau kev pab, 763-424-8000.

Our Vision: Brooklyn Park, a thriving community inspiring pride where opportunities exist for all

- I. ORGANIZATIONAL BUSINESS
 - 1. CALL TO ORDER/ROLL CALL
 - 2. APPROVAL OF AGENDA
- II. CLIC STATUTORY BUSINESS
 - 3. CONSENT
 - 3.1** Consider Approving CLIC January 11, 2024 Draft Minutes
 - 3.1A** CLIC January 11, 2024 Draft Minutes
 - 4. GENERAL AGENDA ITEMS
 - 4.1** 2024 Draft Work Plan
 - 4.1A** Draft Work Plan
 - 4.2** Sub-Committee Discussion
 - 5. STANDING ITEMS
 - 5.1 Community Engagement
 - 5.2 Future Planning
 - 6. VERBAL REPORTS AND ANNOUNCEMENTS
 - 6.1 City Council Report: Council Member XP Lee
 - 6.2 Staff Liaison Update: Mitch Robinson
 - 6.3 Open Discussion
 - 7. ADJOURNMENT
 - 7.1 Adjournment

DRAFT
MEETING OF THE COMMUNITY LONG-RANGE IMPROVEMENT COMMISSION (CLIC)
City of Brooklyn Park
January 11, 2024, CLIC Meeting Minutes

I. ORGANIZATIONAL BUSINESS

- 1. CALL TO ORDER:** Chair Brenda Reeves called the meeting to order at 6:02 p.m.

ROLL CALL PRESENT: Brenda Reeves, Chair

PRESENT: Nicholas Campbell, Patrick Chittester, Tekoa Cochran, Mary Hoogheem, Cindy Johnson, Shelley Marbut, Edna McKenzie, Beauty Ojo, John Schaefer

City Staff and Council Present: Staff Liaison Mitch Robinson

EXCUSED: Etta Gbeizon-Bornor, Amy Nop, John Pharr

ABSENT: Andrea Boyle, Umebe Onyejekwe, Council Liaison XP Lee

Roll Call established a quorum did exist.

- 2. APPROVAL AGENDA**

2.1 MOTION COCHRAN, SECOND JOHNSON TO APPROVE JANUARY 11, 2024, AGENDA, MOTION PASSED UNANIMOUSLY

II. CLIC STATUTORY BUSINESS

- 3. CONSENT**

3.1 MOTION MARBUT, SECOND OJO TO APPROVE DECEMBER 14, 2023, MINUTES. MOTION PASSED UNANIMOUSLY APPROVING THE DECEMBER 14, 2023, MEETING MINUTES

- 4. GENERAL AGENDA ITEMS**

4.1 Election of Officers

MOTION CAMPBELL, SECOND MARBUT TO ELECT TEKOA COCHRAN AS CHAIR OF THE BROOKLYN PARK COMMUNITY LONG-RANGE IMPROVEMENT COMMISSION.
MOTION PASSED UNANIMOUSLY

MOTION CAMPBELL, SECOND JOHNSON TO ELECT JOHN SCHAEFER AS VICE CHAIR OF THE BROOKLYN PARK COMMUNITY LONG-RANGE IMPROVEMENT COMMISSION.
MOTION PASSED UNANIMOUSLY

MOTION JOHNSON, SECOND OJO TO ELECT BRENDA REEVES AS SECRETARY OF THE BROOKLYN PARK COMMUNITY LONG-RANGE IMPROVEMENT COMMISSION.
MOTION PASSED UNANIMOUSLY

4.2 2024 Draft Work Plan

- Ideas presented for 2024 included:
 - o Continue Mobility, Housing, and Friendly and Safe City for All Ages work
 - o Task force/sub committee for cannabis legalization
 - Tekoa and John S to research
 - o Senior citizens work for city/county to pay property taxes
 - Mary to research

- Financial assistance for aging homes
- Electric Mobility
 - Converting city vehicles to electric vehicles and public use chargers
 - Solar panels for new and existing developments
- Strategic Planning
 - CLIC to assist with goal planning for the City
 - Community Engagement move to a bullet point underneath

4.3 Sub-Committee Discussion

Mobility – Nicholas, Shelley, Edna

- Presented Complete Streets Policy powerpoint

MOTION COCHRAN, SECOND OJO TO RECOMMEND COMPLETE STREETS POLICY BE PRESENTED TO THE CITY COUNCIL.

MOTION PASSED UNANIMOUSLY

Housing – Tekoa, Cindy, Beauty, Brenda

- No update

Friendly and Safe City for All Ages – Mary, Etta, Umebe, Tekoa, Andrea

- Brooklyn Bridge Alliance for the Youth to present at March CLIC meeting

5. STANDING ITEMS

5.1 Community Engagement

- Move to a bullet point under Strategic Planning

5.2 Future Planning

- Updated draft work plan

6. VERBAL REPORTS AND ANNOUNCEMENTS

6.1 City Council Report: Council Member XP Lee

- Councilmember not in attendance

6.2 Staff Liaison Update by Mitch Robinson

- No update

6.3 Open Discussion

7. ADJOURNMENT

7.1 Adjournment

MOTION COCHRAN, SECOND JOHNSON . MOTION PASSED UNANIMOUSLY

Meeting ended at 7:40 p.m.

Respectfully Submitted,
Mitch Robinson

City of Brooklyn Park Community Long-Range Improvement Commission

Agenda Item:	4.1	Meeting Date:	February 8, 2024
Agenda Section:	GENERAL AGENDA ITEMS	Originating Department:	Staff Liaison
Resolution:	N/A	Prepared By:	Mitch Robinson
Ordinance:	N/A		
Attachments:	1	Presented By:	Mitch Robinson
Item:	2024 Workplan Discussion		

Proposed Action:

Discuss and draft 2024 Workplan.

December 2023 Ideas:

- Cannabis task force
 - o City staff waiting on model ordinances
 - Recent panel at City Council work session
 - <https://cannabis.mn.gov/>
- Senior citizens work for City/County to pay property taxes
 - o <https://www.revenue.state.mn.us/property-tax-deferral-senior-citizens>
- Financial assistance for aging home infrastructure
 - o City housing loan programs
 - <https://www.brooklynpark.org/housing/home-improvements/>
- City conversion to EV
 - o Public use chargers
 - Electric Mobility
 - <https://www.brooklynpark.org/cleap/#project-background>
 - Being present to Planning Commission in January
- Solar panel installation
 - o Existing buildings and new developments
 - State statute prevents requiring solar panels with new development
 - Incentive programs available through state/federal government
 - <https://programs.dsireusa.org/system/program/mn>

Attachments:

- Draft CLIC Workplan

Workplan | Community Long-Range Improvement Commission

Mar. 2024 - Feb. 2025

Time frame	Project or Task(s)	BP2025	Purpose (see next page for info)	Outcome (fill in after completed)
Late 2024	Friendly and Safe City For all Ages <u>Purpose Statement</u> <i>People of all ages have the resources they need to feel healthy and safe.</i>	☒ 1 ☒ 2 ☒ 3 ☒ 4 ☒ 5 ☒ 6	☒ Report/Comment ☒ Recommend ☒ Act Initiated by: ☒ <i>Commission</i> ☒ <i>Council</i> ☐ <i>City Manager</i>	- Keep this topic in front of the Council - Participate in planning of Senior Center and Park System Plan Projects. - Review BP's Age Friendly Plan and provide recommendations to include all age groups. - Identify ways to stay engaged in state programs - Incorporate best practices outlined in the AARP Age Friendly guidelines. - Youth Wellbeing – improve existing programs and explore new ones. - Create ways to celebrate all cultures in BPbroo - Research options for alternatives for senior citizens to pay for property taxes - Create ways to celebrate all cultures in BP
Late-2024	Strategic Planning <u>Purpose Statement</u> <i>To promote resident engagement that supports inclusion, decision making, and diversity.</i>	☒ 1 ☒ 2 ☒ 3 ☒ 4 ☒ 5 ☒ 6	☒ Report/Comment ☒ Recommend ☒ Act Initiated by: ☒ <i>Commission</i> ☒ <i>Council</i> ☒ <i>City Manager</i>	Form a subcommittee to provide input on the upcoming future planning for the City
Late-2024	Housing <u>Purpose Statement</u> <i>Advocating for creating and maintaining habitable and affordable housing for all residents.</i>	☒ 1 ☒ 2 ☒ 3 ☒ 4 ☒ 5 ☒ 6	☒ Report/Comment ☒ Recommend ☒ Act Initiated by: ☒ <i>Commission</i> ☐ <i>Council</i> ☐ <i>City Manager</i>	- Review Housing Study recommendations (CURA) and City Policy on housing. - Work with HRC to ensure policies / programs are included to promote home ownership that reflects the community. - Collaborate and Support the HRC in their Housing efforts to improve housing. - Continue to explore long term housing for life transitions. - Look for ways to ensure safe housing for all. - Look for ways to provide financial assistance to homeowners for home improvements
ongoing	Mobility <u>Purpose Statement</u> <i>To improve the ped environment and infrastructure to encourage walking, biking, and transit as a safe and accessible mode of transportation in BP.</i>	☒ 1 ☒ 2 ☒ 3 ☒ 4 ☒ 5 ☒ 6	☒ Report/Comment ☒ Recommend ☒ Act Initiated by: ☒ <i>Commission</i> ☐ <i>Council</i> ☐ <i>City Manager</i>	- Make recommendations for improved East-West Mobility (Transit, trails, & sidewalks). - Engage Development / transportation improvement (LRT and 252 projects) impacts on gentrification, rent levels, property taxes, & housing policy. - Identify best practices for bike and ped safety.

Workplan | Community Long-Range Improvement Commission

Mar. 2024 - Feb. 2025

Future Planning		☒ Report/Comment ☒ Recommend ☐ Act
Initiated by:		
☒ Commission ☐ Council ☐ City Manager		
2024	☒ 1 ☒ 2 ☒ 3 ☒ 4 ☒ 5 ☒ 6	• Conduct self-assessment through the Walk Friendly Communities organization. • Add BP to PlacesForBikes City Ratings program • Complete Streets Policy • Promote progress for increasing steps in the GreenStep program • Review, comment, and question how the CIP / CEP supports CLIC's work plan. • 2025 CLIC work plan. • Use results of the Census to inform future recommendations and decisions. • Provide input on the City's Cannabis legalization process • Provide input on the City's Electric Mobility project • Keep informed about new engagement strategies. • Provide recommendations for improvement with the Community Engagement Team.

1: United Community 2: Beautiful Places 3. Thriving Economy 4. Healthy & Safe People 5. Increased Equity 6. Effective & Engaging Gov't

Notes:

December 2023 Ideas List:

- Cannabis task force
 - o Future planning
 - o John S, Tekoa for sub committee?
- Senior citizens work for City/County to pay property taxes
 - o Find out more information
 - o Reach out to Rec/Park
 - o Mary to look into the program of other cities
 - o Friendly and Safe City for All Ages
- Financial assistance for aging home infrastructure
- City conversion to EV
 - o Combine with solar panel
 - o Future planning
 - o Public use chargers

Workplan | Community Long-Range Improvement Commission

Mar. 2024 - Feb. 2025

- Solar panel installation
 - o Existing buildings and new developments
- Move important Community Engagement bullet points elsewhere
- Connect new neighbors

Main topics of concern. Sub-committees to form on the following projects:

1. Housing
 - a. Beauty, Cindy, Tekoa, Brenda
2. Friendly and Safe
 - a. Mary, Umebe, Amy, Etta, Cindy
3. Mobility
 - a. Shelley, Edna, Nicholas

Workplan Projects: What's the purpose?

Workplan | Community Long-Range Improvement Commission

Mar. 2024 - Feb. 2025

Commissions can either initiate a project themselves OR be asked by the Council or City Manager to do one of the following:

Report/Comment

- Commission studies a specific issue or topic and **reports its findings or comments to the Council**, either in writing or in a Council meeting.
- Commission does not vote.
- No direct action is taken.

Example: Charter Commissioner provided a memo on the topic of Council Members being employed by the City part-time, at the Council's request.

Recommend

- Commission reviews a specific policy issue and **makes a formal recommendation** to City Council on what action to take.
- A recommendation requires a majority of the Commissioners' support.
- Individual member comments are not included.

Examples: Planning Commission recommends approval on land use actions; RPAC made a recommendation on amplified sound policy.

Act

- Commission **initiates or takes on a project**, approved by Council through their workplan.

Example: HRC partnered with a community organization on an event; City Manager requests that HRC coordinate the "All Are Welcome" sign contest.

Brooklyn Park 2025 Community Goals

**Working together to make Brooklyn Park a thriving community
inspiring pride where opportunities exist for all.**

We asked and you answered! Our community wants to accomplish these goals by the year 2025:

United Community

A united and welcoming community, strengthened by our diversity.

- We have connected neighbors who understand and celebrate our unique cultures.
- Brooklyn Park is unified with a strong positive identity and image.
- Our community's activities, events and services are inclusive, multi-cultural, and accessible.
- We have places and spaces for diverse communities to gather.
- Residents of every age contribute to our community.

Beautiful Places

Beautiful spaces and quality infrastructure make Brooklyn Park a unique destination.

- Modern transportation options (drive, ride, walk, bike) connect people to education, jobs, and recreation.
- Quality recreation and park amenities inspire activity for all ages and interests.
- Our rich diversity is showcased through our vibrant music, art, food, entertainment, and cultural scene.
- Attractive key corridors, corners, and city centers create destinations that meet community needs.
- Neighborhoods are well-maintained with quality housing for all ages and incomes integrated throughout the community.

Thriving Economy

A balanced economic environment that empowers businesses and people to thrive.

- People of all ages and backgrounds enjoy financial stability.
- Residents and visitors support an abundance of retail stores, restaurants, and entertainment venues.
- Our business environment inspires private investment and job growth.
- Business and organizations of all types, sizes and specialties start, stay and grow here.
- We are a leader in environmental sustainability, benefiting our economy and community.

Healthy and Safe People

People of all ages have what they need to feel healthy and safe.

- Neighborhoods are empowered and supported by strengthened positive relationships with police.
- Youth are engaged in positive and quality experiences.
- Aging adults have services and amenities to thrive and age in place.
- Everyone has access to quality healthy food options.
- People have access to quality medical and emergency care.

Increased Equity

Partnerships that increase racial and economic equity empower residents and neighborhoods to prosper.

- Each resident has access to the training and support needed to get and keep a living wage job.
- Each student graduates high school with a pathway to college or career.
- Aging neighborhoods and commercial centers are revitalized through continuous investment.
- The community provides necessary supports and services for community members to overcome life challenges such as hunger, mental illness, and homelessness.

Effective, Engaging Government

Effective and engaging government recognized as a leader.

- The City provides quality services at a reasonable cost.
- Elected officials, commissions, and City staff reflect the diversity of the community and are culturally competent.
- City information is clear, accessible, and delivered in ways that meet the community's needs.
- City laws are understandable, equitably enforced, and relevant to the community.
- The City is well-managed and recognized as a great place to work.

City of Brooklyn Park Community Long-Range Improvement Commission

Agenda Item:	4.2	Meeting Date:	February 8, 2024
Agenda Section:	GENERAL AGENDA ITEMS	Originating Department:	Staff Liaison
Resolution:	N/A	Prepared By:	Mitch Robinson
Ordinance:	N/A		
Attachments:	X	Presented By:	Mitch Robinson
Item:	Sub-Committee Update		

Proposed Action:

Overview:

Sub-committee to help facilitate ideas for community participation in:

- Friendly and Safe City for All Ages
- Housing
- Mobility
- At the January 22nd meeting, City Council decided to establish a task force comprised of a sub committee from CLIC (6 members), one member from each other City commission, three City Council members, and 4-8 City staff.
 - o Will meet during a portion of 4-5 CLIC meetings in 2024