

# A G E N D A

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Para asistencia, 763-424-8000; Yog xav tau kev pab, 763-424-8000.

## 1. CALL TO ORDER/ROLL CALL

## 2. OPEN FORUM-PUBLIC COMMENT AND RESPONSE

*Provides an opportunity for the public to address the Commission on items which are not on the agenda. Public Comment will be limited to 15 minutes (if no one is in attendance for Public Comment, the regular meeting may begin), and it may not be used to make personal attacks, to air personality grievances, to make political endorsements or for political campaign purposes. Individuals should limit their comments to three minutes. Commissioners will not enter into a dialogue with citizens. Questions from the Commission will be for clarification only. Public Comment will not be used as a time for problem solving or reacting to the comments made, but rather for hearing the citizen for informational purposes only.*

## 3. APPROVAL OF February 21, 2024 AGENDA

## 4. APPROVAL OF MINUTES FROM January 17, 2024 MEETING

## 5. ACTION ITEMS

## 6. GENERAL INFORMATION - PRESENTATIONS

1. ARTS & RE-BEAUTIFICATION SURVEY RESULTS
2. PARTICIPANT DASHBOARD

## 7. OLD BUSINESS

N/A

## 8. WRITTEN REPORTS

1. PROGRAM AND EVENTS UPDATE
2. PARK PROJECTS UPDATE
3. DIRECTORS REPORT

## 9. DISCUSSION ITEMS

1. OPEN FORUM – QUESTION AND ANSWERS
  - BROOKLYN PARK 2025 UPDATE – STEERING COMMITTEE VOLUNTEER

## 10. VERBAL REPORTS AND ANNOUNCEMENTS

1. CITY COUNCIL UPDATE - Councilmember Morson
2. CITY HALL ENHANCEMENT TASK FORCE – Commissioners Erickson and Matthews
3. KEY TOPICS FOR DISCUSSION AT THE NEXT RPAC MEETING
  - MARCH 20
  - APRIL 17
4. KEY DATES FOR FUTURE MEETINGS/EVENTS
  - FEBRUARY 26 – RPAC ANNUAL REPORT TO COUNCIL
  - MARCH 7 – COMMUNITY ENGAGEMENT CAC
  - NO MEETING IN JUNE

## 11. ADJOURNMENT

**Wednesday, January 17, 2024  
Recreation & Parks Advisory Commission  
Minutes**

- 1. CALL TO ORDER/ROLL CALL - The Recreation & Parks Advisory Commission meeting was held at the Community Activity Center and was called to order by Director Tullberg at 6:05 P.M.**

**Commission Members present:**

Latrina Caldwell, At-large  
Dwain Erickson, West  
Joe Gomez, At-large  
Deborah Lande, Central  
Taylor Murray, East  
Mark Nolen, At-large  
Terry Parks, At-large  
Judy Purcell, Central  
Kellina Quigley, At-large

**Commission Members absent:**

Tawah Crawford, At-large  
Mercy Matthews, West  
Miriam Osammor, East

Councilmember Morson

**Youth Liaisons:**

Aria Reickard  
Klarissa Yu

**Brooklyn Park Staff present:**

Brad Tullberg, Director of Recreation and Parks  
Greg Hoag, Parks and Buildings Maintenance Manager  
Jeanine Machan, Administrative Assistant

- 2. OPEN FORUM-PUBLIC COMMENT AND RESPONSE**

**N/A**

- 3. APPROVAL OF AGENDA**

**A Motion was made to Approve the January 17, 2024 agenda by Commissioner Lande and second by Commissioner Parks.**

**Motion unanimously approved.**

- 4. APPROVAL OF MINUTES**

**A Motion was made to Approve the November 15, 2023 minutes by Commissioner Nolen and second by Commissioner Purcell.**

**Motion unanimously approved.**

- 5. GENERAL INFORMATION - PRESENTATIONS**

**1. ACTION ITEMS**

Director Tullberg called for elections of Chairperson and Vice Chair.

Chair

Commissioner Gomez nominated Commissioner Erickson.

Commissioner Caldwell nominated Commissioner Gomez.

A vote was taken: 7 votes for Erickson and 2 votes for Gomez.

Commissioner Erickson will be the Chairperson for RPAC in 2024.

Vice-Chair

Commissioner Lande nominated Commissioner Gomez.

Commissioner Parks casts a wide ballot. Commissioner Nolen seconds.

Commissioner Gomez will be the Vice-Chair for RPAC in 2024.

## **2. RPAC WORK PLAN**

Director Tullberg provided a PowerPoint presentation on the RPAC Work Plan and explained the responsibility of the commissioners to develop a 2024 Work Plan.

Questions/comments:

Chairperson Erickson asked if the Emerald Ash Borer fell under the Natural Resource Management?

Director Tullberg stated that it does.

Commissioner Purcell asked what does youth violence prevention programming have to do with Recreation and Parks department? Director Tullberg stated that if you think about the continuum, Recreation and Parks is the first part of the continuum. Giving young people positive activities. When they are involved in these activities they are less likely to get involved in undesirable actions.

Commissioner Gomez mentioned how wrestling programs were a good program for youth to keep them out of trouble.

Commissioner Lande asked if the Youth Group Violence Intervention 2.8M grant is for expansion of staff or what is the vision for that money? Director Tullberg stated that it does include additional intervention staff and expanding programs geared towards specific troubled youth.

Commissioner Parks directed his comment to the youth liaisons saying that if they were confused by the acronyms being used to be sure to ask. Director Tullberg stated that the city has a list of acronyms/descriptions and will share it with the commission.

Commissioner Parks stated that some of the items on the list supplied might not apply to the commission.

Commissioner Caldwell asked if in the funding for the youth is there also funding for partnerships? Director Tullberg stated that in the Youth Group Violence Intervention there is no funding for partnerships.

Director Tullberg asked commission members if there were any additional topics anyone had in mind to add to the list. There were no additional items.

After the discussion the commissioners were asked to vote on the top 4 topics from the list provided by staff that they want to concentrate on for 2024. The top 4 contenders are:

- Youth & Teen Recreation Center Redesign/construction
- Community Activity Center Improvements Redesign
- Program and Event Transportation
- Reimagining Public Safety (GVI / OJP Grant)

Commissioner Parks asked if in the discussion of Program/Event Transportation a budget would be presented for the cost of such a project.

NOTE: Chairperson Erickson needed to leave, and Vice-Chair Gomez took over the meeting.

## **6. GENERAL INFORMATION - PRESENTATIONS**

NA

## **7. OLD BUSINESS**

1. 8.1 CAC IMPROVEMENT DISCUSSION
2. 4.15 RFCA AWARD MGRP PLAYGROUND
3. 4.16 RFCA APPROVE CHANGE ORDER FOR TEEN CENTER DESIGN

Director Tullberg highlighted the March 7 Community Engagement regarding the CAC Improvements and the requirement for a needs assessment on Rink 1 structure.

Questions/comments:

Vice-Chair Gomez asked about the Brooklyn contract at the Edinburgh USA Golf Course. Director Tullberg stated that the current contract goes through 2025. They have to notify us with their intention to extend or not by February 28, 2025

## **8. WRITTEN REPORTS**

1. PROGRAM AND EVENTS UPDATE
2. PARK PROJECTS UPDATE
3. DIRECTORS REPORT

Director Tullberg asked if there were any questions.

Director Tullberg highlighted two items from the Directors Report

1. The information from the residential surveys.
2. Announcement of the Best Buy Technology Center Grant.

Commissioner Lande asked how much is the Best Buy grant? Director Tullberg stated that it is \$180,000 for the first year and then \$75,000 each for 3 years.

Commissioner Parks asked about the dumpsters at the old library? Director Tullberg stated that demolish has starting. The goal is to recycle 65% of the building. The plan is to have flat level ground by March 1.

## **9. DISCUSSION ITEMS**

### **1. OPEN FORUM – QUESTION AND ANSWERS**

Commissioner Purcell asked who our City Council Representative is? Director Tullberg stated it is Councilmember Morson.

## **10. VERBAL REPORTS AND ANNOUNCEMENTS**

1. CITY COUNCIL UPDATE - Councilmember Morson  
No Report
2. CITY HALL ENHANCEMENT TASK FORCE – Commissioners Erickson and Matthews  
No Report

### **3. KEY TOPICS FOR DISCUSSION AT THE NEXT RPAC MEETING**

- FEBRUARY 21
- MARCH 20

Director Tullberg asked the Commissioners for suggested topics to be presented at the meetings. The responses were: Bus Tour, plant trees, youth violence – requested a presentation from police department, timeline on fire department buildings, basketball courts update.

### **4. KEY DATES FOR FUTURE MEETINGS/EVENTS**

- March 7 Community Engagement for the CAC redesign.

## **11. ADJOURNMENT**

**A Motion was made by Commissioner Caldwell to close the meeting, second by Commissioner Purcell.**

**Motion unanimously approved.**

**Adjourned by Vice Chairperson Gomez at 7:20 P.M.**

Submitted respectfully,  
Jeanine Machan  
Secretary

**Attachments:**

City of Brooklyn Park RECREATION AND PARKS ADVISORY COMMISSION			
<b>Agenda Item</b>	6.1	<b>Meeting Date:</b>	February 21, 2024
<b>Agenda Section:</b>	Presentations	<b>Presented By:</b>	Tashawna Williams, Arts and Engagement Specialist
<b>Recreation &amp; Parks Director Proposed Action</b>	Arts and Re-beautification survey results		

**Overview:**

Tashawna Williams, Arts and Engagement Specialist with the Recreation and Parks Department, will provide a report on the results of the Arts and Re-beautification survey that was conducted in 2023.

Ms. Williams will also provide the steps that are being taken based on the survey results and seeking input from commissioners about opportunities to incorporate public art throughout the city.

**Primary Issues/Alternatives to Consider:**

NA

**Budgetary/Fiscal Issues:**

NA

**Attachments:**

City of Brooklyn Park RECREATION AND PARKS ADVISORY COMMISSION			
<b>Agenda Item</b>	6.2	<b>Meeting Date:</b>	February 21, 2024
<b>Agenda Section:</b>	Presentations	<b>Presented By:</b>	Brad Tullberg, Director Recreation and Parks
<b>Recreation &amp; Parks Director Proposed Action</b>	Participant Dashboard		

#### Overview:

The Recreation and Parks staff have been working with the City of Brooklyn Park GIS Coordinator to develop a tool to visually demonstrate participation in Recreation and Parks programming. The data that is captured from the Recreation and Parks department registration software (RecTrac) has been uploaded into a GIS database to show where program participants are coming from that can be sorted by activity, age, race/ethnicity, season or year. The tool will be used to determine where additional efforts need to be made to reach more residents.

Director Tullberg will review the tool with Recreation and Parks Advisory commissioners and demonstrate the capabilities.

#### Primary Issues/Alternatives to Consider:

NA

#### Budgetary/Fiscal Issues:

NA

#### Attachments:

City of Brooklyn Park Recreation and Parks Advisory Commission			
<b>Agenda Item:</b>	8.1	<b>Meeting Date:</b>	February 21, 2024
<b>Agenda Section:</b>	Written Reports	<b>Presented By:</b>	Pam McBride, Youth Services Manager; Jen Gillard, Recreation Manager
<b>Recreation &amp; Parks Director Proposed Action</b>	Program and Events Update		

### March 2024

- 5 Farmers Market Vendor Application Opens
- 9 Good in the Hood food shelf for community (Every 2<sup>nd</sup> Tuesday of month)
- 13 Art Deco & Art of Charles M Schulz Day Trip
- 13 International Women's Day Celebration
- 14 Luck O' the Irish Luncheon
- 15 Movies in the CAC: Back to the Future
- 22 3<sup>rd</sup> annual Anti-Violence Game Night - Zanewood
- 26 Farmers Market Vendor Application Closes
- 29 Movies in the CAC: Trolls: Band Together

### April 2024

- 13 Good in the Hood food shelf for community (Every 2<sup>nd</sup> Tuesday of month )
- 14 Footloose Day Trip
- 22 Cops and Teens Basketball Tournament

Weekly drop-in activities for adults 50+ at the CAC Monday-Friday

Wednesday weekly Tech Support for Seniors at the CAC

Weekly Fitness classes at the CAC Mon/Tues/Wed/Fri

Weekly drop-in activities for youth and teens at Zanewood Recreation Center Monday-Friday

### Program and Event Updates:

#### **Brooklyn Park Youth Outreach Team and Intervention Services**

The Brooklyn Park Youth Outreach Team works M-F from 5:00-9:00 pm each day in the community connecting young people to resources, redirecting negative energy, sharing positive activities, and working in partnership with police to maintain a safe and healthy community.

**Intervention Team** is increasing access of Intervention Services with a form that is accessible through a QR code to providers and people supporting young people. This form is used to connect and provide essential services.



**Young Women's group-** ages, 14-17 years old, Every Friday 4:00- 6:00pm at Zanewood

**Young Men's group-** ages 16- 18-year-old, every Monday, 4:30- 6:30pm at Zanewood

**Young Adult program** (ages 18- 24) November 14-March 30<sup>th</sup>- Tuesday's 4:00- 7:00pm – meet at Zanewood, different locations to follow

## **Annex Teen Clinic at Zanewood – starting in March (once a month)**

### **Adult Fitness**

January - March sessions of adult fitness classes are in full swing at the Community Activity Center including regularly scheduled Monday, Tuesday, Wednesday & Friday morning fitness classes, Tuesday evening yoga, and Wednesday evening AfroBeats Dance Workout class.

### **Adults on the Move**

The January - March Adults on the Move Guide is available at [www.brooklynpark.org/adults](http://www.brooklynpark.org/adults). The guide features luncheons, trips, lifelong learning opportunities, community programs, fitness classes, resources, and weekly activities. The guide is available online and mailed to about 500 people.

#### **Luncheons**

Wednesday, February 14 was a Valentine's Day Luncheon at the CAC, very positive feedback was received by attendees. Lunch was catered by Lynde's and entertainment was modified due to the singer being ill – Valentine Trivia and Bingo created a fun afternoon. Thursday, March 14 Luck O' the Irish Luncheon with lunch by Lynde's and entertainment by The Blarney Stones.

#### **Day Trips**

February 15 a group is traveling down to the Ives Theater in the Minnesota Masonic Heritage Center for lunch and a performance of Love Will Keep Us Together. The March 13 trip is heading to St Paul for a day of Art Deco at the Ramsey County Court House and Art of Charles Schulz at the History Center.

#### **Weekly Adult Social Groups**

Weekly social activity groups renewal is open for 2024 yearly membership, participants enrolled in one or more weekly activities. Members have access to 14 activity groups per week. Social activity groups include: several art/craft groups, cribbage, bingo, poker, Mah Jongh, 65 Rummy, 500 Cards, Dominoes, Scrabble, and a Book Club.

### **Events**

Planning for the 2024 Farmers Market is underway, and we are seeking vendors for the season. Applications are available online and in paper form. After feedback from the 2023 season vendors, the farmers market will open from 1-6pm to extend the market for vendors. Applications open on March 5 and close on March 26.

Events is partnering with North Hennepin Community College as a host of their International Women's Day event on March 13. The event features a keynote speaker, empowerment fair, free food, and a fashion show.

Movies in Brooklyn Park are starting early this year during Anoka-Hennepin Schools and Osseo Area School Spring Breaks. Back to the Future is playing on March 15 and Trolls: Band Together is playing on March 29. Both are at the Community Activity Center and will be from 5-7pm.

### **Aquatics**

Aquatics & Swim Classes are full and underway for the January-March 2024 session. Classes are offered on Monday & Tuesday evenings, and Saturday daytime. Offerings include group, private & paired lessons, adaptive aquatics classes, adult lessons, aqua teen classes, and our popular Women & Girls Only swim class. Programs are held at the Jackson Middle School pool and the Brooklyn Middle School pool.

The aquatics team is looking forward to the near addition of more class offerings launching April 2024 as we're set to expand our program with the addition of Thursday evening availability at the Brooklyn Middle School pool. This additional pool time seeks to serve underrepresented communities such as: Muslim/Hijab friendly- Women & Girls Only swim classes, Park Center Hmong Boys Group water safety field trips, youth & family lessons, and more.

### **Adaptive Recreation/ Inclusion Services:**

January – March adaptive recreation programs are underway this winter season. Class offerings include adaptive aquatics and fitness classes, along with a brand-new offering called Beauty Within – Adaptive Art.



Reach for Resources programs continue in Brooklyn Park including Teen Explorers programs, Superbowl Tailgate Party, Non-Competitive Basketball League, Snacks & Cinema, and Sunset Snowshoeing at Historic Eidem Farm. Inclusion Services continue in many general recreation programs, including youth sports, K5 Fusion, and ice skating.

Recreation & Parks in partnership with District 279 Special Education Advisory Council will host the second annual All Abilities Resource Fair on Thursday, February 22 from 5:00 – 7:30pm. This free open-house style event will provide community members of all ages and abilities the opportunity to learn about inclusive community resources, services, and programs that are offered within the community. The following language interpreters have been confirmed for the event: Spanish, Russian, Somali, Vietnamese, Oromo, Hmong, Dari, and American Sign Language. District 279 Case Managers will be offering a demonstration for alternate communication strategies and a “make & take” calming supports activity during the fair. In addition, a supervised sensory room will be provided by District 279 Educational Support Professionals.

### **Youth Sports**

Winter Youth Soccer, basketball, and gymnastics classes are taking place at Crestview Elementary School and Park Center Senior High School. Tiny tots for toddlers and preschoolers are also taking place at the CAC on Saturday mornings.

### **Adult Sports**

Indoor Pickleball is available Monday-Friday with recreational and advanced players’ welcome at the Community Activity Center. Staff are developing new pickleball classes and clinics for players to improve their skills. Players can utilize their Medicare supplement benefit program for pickleball daily passes, or sign-in for \$3 per visit. Indoor pickleball is set to run at the CAC through April 2024. City parks staff have already begun to re-install outdoor pickleball nets for those players anxious to get back outdoors to play in this unique Winter season.

Adult basketball began on Thursday, December 28. Six teams have registered and have been playing recreational basketball each week in a league format. All teams are enjoying the recreational competition and having fun. Players, score keepers, and referees are excited to be here and welcome Adult Basketball back in Brooklyn Park. The last day of playoffs and championship takes place on February 15.

Adult Softball registration has also begun for our Summer season which will begin the first week of May and go until the second week of July. We anticipate over a dozen local teams to register and play in our semi-competitive recreational league.

### **Historic Eidem Farm**

Program offerings this winter are well underway and include Winter Adventures at the Farm for Homeschool families and daytime and nighttime snowshoe programs. The Winter Adventures at the Farm Program has been altered from snow-related educational activities to teaching about the secret world of animals in the winter. Students go on a guided hike through the prairie behind the farm looking for evidence of animals using their 4 senses and get the chance to make a drey (squirrels’ nest). The first session of this program was February 6 and one is planned for February 26. Additionally, six hiking programs are planned for January-March and are filling up fast. The Spring and Summer program registration has begun and includes Maple Syruping, Preschooler and Parent Adventures on the Farm, and Farm Summer Camps.

### **Zanewood Programming**

Zanewood Recreation Center offers recreation and youth development programs in a safe and positive environment for kids and teens. Zanewood also offers Outreach, community service, and youth mentoring opportunities delivered by committed and competent community partners.

### **Zanewood Programs for Grades 6-12**

**Teen Zone:** Free, drop-in program, M-F from 2-8:00pm

**ZW Teen open gym:** Hoop IT UP! Monday & Wednesdays from 6-8pm

**Zanewood Meals program:** Free, M-F from 2-5:00pm

**TKO Drumline:** Practices Tuesday & Thursday 6-8pm; performance schedule varies

**Chess Club-** January 8<sup>th</sup>- June 7<sup>th</sup> on Mondays and Friday’s 4-6:00

**Zanewood at the Sports Dome-** Fridays- November 17- April 15<sup>th</sup>- Friday’s 5:30- 6:30pm

**Young Adult programming**

**Young Adult Open gym**-Wednesday from 8:00- 10:00pm. \$3 BP resident/ \$5 non-resident

**Youth Entrepreneurship Program**- ages 16- 24

- February 14- March 20 – phase one
- April 3- May 8 phase two

**Arts and Engagement**

**Sewing 101** at Lakeland Park Wednesdays January 17<sup>th</sup>- March 6<sup>th</sup> , 6-8:00pm

Virtual Sublimation Class for Beginners (Taking Cricut skills to next level)

- Tuesdays, Jan 16- Feb 20
- 5-7pm
- \$50, register online
- Ages 21+

**K- 5<sup>th</sup> grade programming**

**Fusion Sites:** 4:00- 6:00pm, Monday- Thursday at Zanewood Recreation Center - 7100 Zane Ave North.

- Session 2 January 2- March 21
- Session 3 April 1- June 6

**Rec on the Go:** January 2- March 21

- Huntington Apartments- 5805 73rd Avenue North Tuesday/ Thursday- 3-6pm
  - Thursday partnership with Three Rivers Park District through March
- Autumn Ridge Apts –8516 63rd Ave North- Wednesdays, 4-6pm

**Primary Issues/Alternatives to Consider:** N/A

**Budgetary/Fiscal Issues:** N/A

**Attachments:**

# City of Brooklyn Park Recreation and Parks Advisory Commission

<b>Agenda Item:</b>	8.2	<b>Meeting Date:</b>	February 21, 2024
<b>Agenda Section:</b>	Written Reports	<b>Presented By:</b>	Marcus Hill, Facilities and Parks Manager Greg Hoag, Parks & Building Maintenance Manager
<b>Recreation &amp; Parks Director Proposed Action</b>	Park Project Updates		

## Overview:

### 1. MISSISSIPPI GATEWAY REGIONAL PARK / ENVIRONMENTAL NATURE AREA

**Funding Source(s):** OSLAD Fund

#### **Project Update:**

Development of the Brooklyn Park side of the park includes expansion of the off-leash dog area, relocation of the archery range, addition of a large picnic shelter and restroom facilities along with an expanded parking area is anticipated to begin in the spring of 2023.

The project was advertised for bid beginning February 16, 2023, with bids due on March 16, 2023. Project contracts were awarded by Three Rivers Park District on March 30, 2023. Construction began on April 17, 2023. Staff have been working on the project implementation so that it will be phased in to allow the dog park to be used throughout most of the project. Construction will continue in 2024 and 2025 and a re-grand opening will be held in 2026.

#### **New Update**

Construction of the maintenance facility is moving along quickly. The foundation work for the Gateway Center is underway so the building can be enclosed before winter. Construction has started on the reservation shelter on the west unit.

### 2. EAB UPDATE

**Funding Source(s):** Heritage Fund

**Project Update:** Work will continue in 2024. The city received the 2023-2024 Healthy Tree Canopy Grant from Hennepin County for \$50,000. This Grant will continue to assist in the removal and re-planting of trees.

### 3. NATURAL RESOURCE MANAGEMENT

**Funding Source(s):** Park Bond Reinvestment Project & Heritage Fund

**Project Update:** Staff continues reviewing priorities of the Natural Resource Management Plan. A Five-Year Priority Implementation Plan has been developed by working with Stantec. Work will continue in 2024 in key park areas.

### 4. COMMUNITY ACTIVITY CENTER IMPROVEMENTS

(2023 planning, 2024-2025 construction)

**Funding Source(s):** Park Bond Reinvestment Projects

#### • **COMMUNITY ACTIVITY CENTER**

**Project Overview:** The plan is to improve the entrance to the facility, create an accessible customer service desk, update bathrooms, and create a welcoming and inviting community center for all customers.

Staff worked with the JLG/292 Design Group to evaluate the possibility of converting one ice arena into three basketball courts. A final concept design was provided to staff in January and refined in February. JLG/292 Design Group provided cost estimates in the range of \$12 - \$15 million for the improvements to the CAC including improved entrances, informal gathering space, relocated office space, improved parking and possible Arena conversion to gym space. The City of Brooklyn Park was awarded \$5 million in state bonding funds during the 2023 Legislative Session to support the improvements to the Community Activity Center. Staff have engaged with JLG Architects to develop a concept and provide cost estimates to add gym space that could accommodate three basketball courts, or three volleyball courts or nine pickleball courts as opposed to converting rink one to gym space. As part of its 2024 Legislative Agenda, City Council will be asking for additional flexibility on the use of the \$5M appropriated in 2023 for CAC Improvements.

**Project Update:** No New updates

- **SENIOR CENTER (2024 planning, 2025-2026 construction)**

**Project Overview:** This improvement would add dedicated space for senior programming and adult fitness space. Final design and components will be developed when a final location is determined. The Senior Center is being considered with the CAC improvements and Fire Station projects. If a new Central Fire station is constructed on the site of the former Hennepin County Library, the current Central Fire Station is planned to be remodeled into a new space dedicated to fitness and social activities for older adults.

**Project Update:** No New Update

5. **TEEN CENTER (2023 planning, 2024-25 construction)**

**Project Overview:** The Zanewood Recreation Center has been a popular hub for youth services and recreation activities. The programming happening in the space has outgrown the facility and additional program space is needed. Staff will work with a design consultant (Design by Melo) to determine if new space should be constructed, existing space should be renovated, or a combination of both.

**Project Update:** Zanewood staff have been meeting bi-weekly to discuss the mission, vision, goals, and amenities of the new Youth and Teen Recreation Center. The Zanewood staff and communications developed a strategic communication plan to inform the public about the project along with pictures, and social media campaigns.

Staff has agreed to move forward with the option of renovating the existing Zanewood building for kindergarten through 5<sup>th</sup> grade programming and build a new Teen Center next to the existing building. Staff continues to work with Design by Melo to refine the teen center expansion portion of the project. The goal is to wrap up this stage of the design phase by the middle of February.

6. **TRAILS, WAYFINDING AND LIGHTING**

**Funding Source(s):** Park Bond Reinvestment Projects

**Project Update:** Staff in Recreation & Parks have partnered with Community Development staff to implement the first phase of the Trails Wayfinding Plan developed by AVIA Design. The Wayfinding Project will provide signage and direction and key intersections and points of interest along the trails in Brooklyn Park. This project has been advertised for bid. The City Council will consider award of the project in December or January.

7. **PLAYGROUND REPLACEMENT**

**Funding Source(s):** Heritage Fund

**Project Update:** On August 28<sup>th</sup> City Council approved the City Park playground replacement project. Installation will be delayed until 2024. The equipment has arrived and a June installation is planned.

**8. TRAIL REHABILITATION**

**Funding Source(s):** Heritage Fund

**Project Update:** As part of the trail rehabilitation project the trail on the west side of Jefferson Highway is getting rehabilitated. The section from 109<sup>th</sup> to 101<sup>st</sup> Avenue was completed in mid-November. We will continue south from 101<sup>st</sup> avenue to 93<sup>rd</sup> avenue as part of the 2024 project.

**9. HISTORIC EIDEM FARM VISITOR CENTER (TDB planning, TBD construction)**

**Funding Source(s):** Park Bond Reinvestment Projects

**Project Update:** No new update

**Primary Issues/Alternatives to Consider:** N/A

**Budgetary/Fiscal Issues:** N/A

**Attachments:**

CITY OF BROOKLYN PARK RECREATION AND PARKS ADVISORY COMMISSION			
<b>Agenda Item:</b>	8.3	<b>Meeting Date:</b>	February 21, 2024
<b>Agenda Section:</b>	Written Reports	<b>Presented By:</b>	Brad Tullberg, Director of Recreation and Parks
<b>Recreation &amp; Parks Director Proposed Action</b>	Directors Report		

## Overview:

### 1. Public Safety Grant

Recreation and Parks, Administration and Police collaborated to submit a grant focused on reducing youth violence. The \$2.8M grant request would provide additional staff and programs that would expand current youth intervention combined with a more focused approach on young people who are trending toward participation in violent activities. The City of Brooklyn Park was awarded \$350k to fund this work. City staff are working to determine ways to supplement the awarded grant funding to implement this work in an effective manner.

### 2. Staffing Updates

The hiring process has started for the new events staff person approved in the 2024 budget process. We hope to have that person on board in early March to assist with 2024 events and begin planning for a more robust events calendar in 2025.

Patia Thao, Recreation Program Supervisor, has resigned her position effective February 9<sup>th</sup>. Patia supervised summer camps, dance and other youth programs in Recreation and Parks.

### 3. RPAC Acronyms

During Recreation and Parks Advisory Commission meetings staff will frequently use acronyms when referring to groups, processes, and other aspects of city business. A list of commonly used acronyms is being provided to commissioners for reference.

## Attachments:

### 8.3A Acronym List

ACER	African Career Education & Resources
ADA	Americans with Disabilities Act
ARPA	American Rescue Plan Amendment
BBAY (BBA)	Brooklyn Bridge Alliance for Youth
BLRT	BlueLine Light Rail Transit
BPAA	Brooklyn Park Athletic Association
BPYO	Brooklyn Park Youth Outreach
CAC	Community Activity Center
CD (Com Dev)	Community Development department
CDBG	Community Development Block Grant
CEP	Capital Equipment Plan
CIP	Capital Improvement Plan
CITA	Center for Innovation & The Arts
CLIC	Community Long-range Improvement Commission
CPRP	Certified Park & Recreation Professional
CTRS	Certified Therapeutic Recreation Specialist
CUP	Conditional Use Permit
EAB	Emerald Ash Borer
EDA	Economic Development Authority
EMGA	Edinburgh Mens Golf Association
ENA	Environmental Nature Area
EWGA	Edinburgh Womens Golf Association
HRC	Human Rights Commission
ISD 11	Independent School District - Anoka-Hennepin Schools
ISD 279	Independent School District - Osseo Area Schools
LGI	Lifeguard Instructor
LRT	Light Rail Transit
LUP	Land Use Permit
MDH	Minnesota Department of Health
MGRP	Mississippi Gateway Regional Park
MIAMA	MM Ice Arena Managers Association
MnDOT	Minnesota Department of Transportation
MRPA	Minnesota Recreation & Parks Association
NRPA	National Recreation & Parks Association
O&M	Operations & Maintenance
OLM	Organization of Liberians in Minnesota
OSLAD	Open Space Land Acquisition and Development Fund
PBRP	Park Bond Reinvestment Projects
PICA	Partners in Community Action
REDI	Racial Equity Diversity & Inclusion
RFCA	Request For Council Action
RFP	Request For Proposal
RFQ	Request for Qualifications
RPAC	Recreation & Parks Advisory Commission
SAC	St. Andrews Club
SAC/WAC	Sewer Access Charge / Water Access Charge
WSIT	Water Safety Instructor Training
YGV	Youth Group Violence Initiative
YIPA	Youth Intervention Program Association

YPQA

Youth Program Quality Assessment