

Thursday, January 11, 2024
6:00 P.M.

Brooklyn Park City Hall – Meeting Room A203
5200 85th Avenue North

COMMUNITY LONG-RANGE IMPROVEMENT COMMISSION (CLIC)

CLIC Officers: Brenda Reeves, Chair, Tekoa Cochran, Vice Chair
CLIC Members: Andrea Boyle, Nicholas Campbell, Patrick Chittester, Etta Gbeizon-Bornor, Mary Hoogheem, Cindy Johnson, Shelley Marbut, Edna McKenzie, Amy Nop, Beauty Ojo, Umebe Onyejekwe, John Pharr, John Schaefer

City: CLIC Council Liaison XP Lee and CLIC Staff Liaison Mitch Robinson

If you need these materials in an alternative format or need reasonable accommodations for a Community Long-range Improvement Commission meeting, please provide the City with 72-hours' notice by calling 763-424-8000 or emailing Josie Shardlow at josie.shardlow@brooklynpark.org. Si usted necesita esta información en español, llame al 763-424-8000 y solicite un intérprete; Yog xav tau kev pab, 763-424-8000.

Our Vision: Brooklyn Park, a thriving community inspiring pride where opportunities exist for all

- I. ORGANIZATIONAL BUSINESS
 - 1. CALL TO ORDER/ROLL CALL
 - 2. APPROVAL OF AGENDA
- II. CLIC STATUTORY BUSINESS
 - 3. CONSENT
 - 3.1** Consider Approving CLIC December 14, 2023 Draft Minutes
 - 3.1A** CLIC December 14, 2023 Draft Minutes
 - 4. GENERAL AGENDA ITEMS
 - 4.1** Election of Officers
 - 4.2** 2024 Draft Work Plan
 - 4.2A** Draft Work Plan
 - 4.3** Sub-Committee Discussion
 - 5. STANDING ITEMS
 - 5.1 Community Engagement
 - 5.2 Future Planning
 - 6. VERBAL REPORTS AND ANNOUNCEMENTS
 - 6.1 City Council Report: Council Member XP Lee
 - 6.2 Staff Liaison Update: Mitch Robinson
 - 6.3 Open Discussion
 - 7. ADJOURNMENT
 - 7.1 Adjournment

DRAFT
MEETING OF THE COMMUNITY LONG-RANGE IMPROVEMENT COMMISSION (CLIC)
City of Brooklyn Park
December 14, 2023, CLIC Meeting Minutes

I. ORGANIZATIONAL BUSINESS

- 1. CALL TO ORDER:** Chair Brenda Reeves called the meeting to order at 6:00 p.m.

ROLL CALL PRESENT: Brenda Reeves, Chair

PRESENT: Patrick Chittester, Tekoa Cochran, Etta Gbeizon-Bornor, Shelley Marbut, Edna McKenzie, Beauty Ojo, Umebe Onyejekwe, John Schaefer

City Staff and Council Present: Staff Liaison Mitch Robinson

EXCUSED: Nicholas Cambell, Mary Hoogheem, Amy Nop

ABSENT: Andrea Boyle, Cindy Johnson, John Pharr, Council Liaison Christian Eriksen

Roll Call established a quorum did exist.

- 2. APPROVAL AGENDA**

2.1 MOTION GBEIZON-BORNOR, MOVE TO APPROVE DECEMBER 14, 2023, AGENDA, SECOND ONYEJEKWE, MOTION PASSED UNANIMOUSLY

II. CLIC STATUTORY BUSINESS

- 3. CONSENT**

3.1 MOTION SCHAEFER, SECOND MARBUT TO APPROVE NOVEMBER 9, 2023, MINUTES. MOTION PASSED UNANIMOUSLY APPROVING THE NOVEMBER 9, 2023, MEETING MINUTES

- 4. GENERAL AGENDA ITEMS**

4.1 2024 Draft Work Plan

- Ideas presented for 2024 included:
 - o Continue Mobility, Housing, and Friendly and Safe City for All Ages work
 - o Task force/sub committee for cannabis legalization
 - o Senior citizens work for city/county to pay property taxes
 - o Financial assistance for aging homes
 - o Converting city vehicles to electric vehicles and public use chargers
 - o Solar panels for new and existing developments

4.2 Sub-Committee Discussion

Mobility – Nicholas, Shelley, Edna

- No update

Housing – Tekoa, Cindy, Beauty, Brenda

- No update

Friendly and Safe City for All Ages – Mary, Etta, Umebe, Tekoa, Andrea

- Umebe met with Rebecca Gilgen from the Brooklyn Bridge Alliance for the Youth

- 5. STANDING ITEMS**

5.1 Community Engagement

- Diversity event in budget for 2024

5.2 Future Planning

- No update

6. VERBAL REPORTS AND ANNOUNCEMENTS

6.1 City Council Report: Council Member Christian Eriksen

- Councilmember not in attendance

6.2 Staff Liaison Update by Mitch Robinson

- Council liaison for 2024 will be Councilmember XP Lee

6.3 Open Discussion

7. ADJOURNMENT

7.1 Adjournment

MOTION SCHAEFER, SECOND MARBUT . MOTION PASSED UNANIMOUSLY

Meeting ended at 7:01 p.m.

Respectfully Submitted,
Mitch Robinson

City of Brooklyn Park Community Long-Range Improvement Commission

Agenda Item:	4.1	Meeting Date:	January 11, 2024
Agenda Section:	GENERAL AGENDA ITEMS	Originating Department:	Staff Liaison
Resolution:	N/A		
Ordinance:	N/A		
Attachments:	N/A	Prepared By:	Mitch Robinson
		Presented By:	Mitch Robinson
Item:	Election of Officers		

Proposed Action:

MOTION_____, SECOND _____TO ELECT _____AS CHAIR OF THE BROOKLYN PARK COMMUNITY LONG-RANGE IMPROVEMENT COMMISSION.

MOTION_____, SECOND _____TO ELECT _____AS VICE CHAIR OF THE BROOKLYN PARK COMMUNITY LONG-RANGE IMPROVEMENT COMMISSION.

MOTION_____, SECOND _____TO ELECT _____AS SECRETARY OF THE BROOKLYN PARK COMMUNITY LONG-RANGE IMPROVEMENT COMMISSION.

Overview:

The officers of the Committee shall consist of a Chair, a Vice Chair and Secretary. The officers shall be elected annually, and no Commissioner may serve as Chair and Vice Chair at the same time. Election of officers shall be held at the first scheduled January meeting, for a term of one year or until a successor is elected.

In the event of a vacancy in an office, the committee shall have an election to fill the term of the vacancy at the next meeting of the committee. Officers may only be elected from the voting membership of the committee.

The Chair shall preside over all attended regular and special meetings of the membership. The Vice-Chair shall assume these duties in the absence of or upon request of the Chair. The Secretary shall keep or cause to be kept minutes of all meetings.

City of Brooklyn Park Community Long-Range Improvement Commission

Agenda Item:	4.2	Meeting Date:	January 11, 2024
Agenda Section:	GENERAL AGENDA ITEMS	Originating Department:	Staff Liaison
Resolution:	N/A	Prepared By:	Mitch Robinson
Ordinance:	N/A		
Attachments:	1	Presented By:	Mitch Robinson
Item:	2024 Workplan Discussion		

Proposed Action:

Discuss and draft 2024 Workplan.

December 2023 Ideas:

- Cannabis task force
 - o City staff waiting on model ordinances
 - Recent panel at City Council work session
 - <https://cannabis.mn.gov/>
- Senior citizens work for City/County to pay property taxes
 - o <https://www.revenue.state.mn.us/property-tax-deferral-senior-citizens>
- Financial assistance for aging home infrastructure
 - o City housing loan programs
 - <https://www.brooklynpark.org/housing/home-improvements/>
- City conversion to EV
 - o Public use chargers
 - Electric Mobility
 - <https://www.brooklynpark.org/cleap/#project-background>
 - Being present to Planning Commission in January
- Solar panel installation
 - o Existing buildings and new developments
 - State statute prevents requiring solar panels with new development
 - Incentive programs available through state/federal government
 - <https://programs.dsireusa.org/system/program/mn>

Attachments:

- Draft CLIC Workplan

Workplan | Community Long-Range Improvement Commission

Mar. 2024 - Feb. 2025

Time frame	Project or Task(s)	BP2025	Purpose (see next page for info)	Outcome (fill in after completed)
Late 2024	Friendly and Safe City For all Ages <u>Purpose Statement</u> <i>People of all ages have the resources they need to feel healthy and safe.</i>	<input checked="" type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input checked="" type="checkbox"/> 6	<input checked="" type="checkbox"/> Report/Comment <input checked="" type="checkbox"/> Recommend <input checked="" type="checkbox"/> Act Initiated by: <input checked="" type="checkbox"/> Commission <input checked="" type="checkbox"/> Council <input type="checkbox"/> City Manager	<ul style="list-style-type: none"> • Keep this topic in front of the Council • Participate in planning of Senior Center and Park System Plan Projects. • Review BP's Age Friendly Plan and provide recommendations to include all age groups. • Identify ways to stay engaged in state programs • Incorporate best practices outlined in the AARP Age Friendly guidelines. • Youth Wellbeing – improve existing programs and explore new ones.
Late-2024	Community Engagement <u>Purpose Statement</u> <i>To promote resident engagement that supports inclusion, decision making, and diversity.</i>	<input checked="" type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input checked="" type="checkbox"/> 6	<input checked="" type="checkbox"/> Report/Comment <input checked="" type="checkbox"/> Recommend <input checked="" type="checkbox"/> Act Initiated by: <input checked="" type="checkbox"/> Commission <input type="checkbox"/> Council <input type="checkbox"/> City Manager	<ul style="list-style-type: none"> • Review the City engagement plan. Are there any constraints limiting how effective the engagement could be? • Keep informed about new engagement strategies. • Provide recommendations for improvement with the Community Engagement Team. • Create ways to celebrate all cultures in BP. • Create a subcommittee to explore how to improve creating connections with neighbors and the community through increased participation in programs such as National Night out, open street concept, etc...
Late-2024	Housing <u>Purpose Statement</u> <i>Advocating for creating and maintaining habitable and affordable housing for all residents.</i>	<input checked="" type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input checked="" type="checkbox"/> 6	<input checked="" type="checkbox"/> Report/Comment <input checked="" type="checkbox"/> Recommend <input checked="" type="checkbox"/> Act Initiated by: <input checked="" type="checkbox"/> Commission <input type="checkbox"/> Council <input type="checkbox"/> City Manager	<ul style="list-style-type: none"> • Review Housing Study recommendations (CURA) and City Policy on housing. • Work with HRC to ensure policies / programs are included to promote home ownership that reflects the community. • Collaborate and Support the HRC in their Housing efforts to improve housing. • Continue to explore long term housing for life transitions. • Look for ways to ensure safe housing for all.
ongoing	Mobility <u>Purpose Statement</u> <i>To improve the ped environment and infrastructure to encourage walking, biking, and transit as a safe and accessible mode of transportation in BP.</i>	<input checked="" type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input checked="" type="checkbox"/> 6	<input checked="" type="checkbox"/> Report/Comment <input checked="" type="checkbox"/> Recommend <input checked="" type="checkbox"/> Act Initiated by: <input checked="" type="checkbox"/> Commission <input type="checkbox"/> Council <input type="checkbox"/> City Manager	<ul style="list-style-type: none"> • Make recommendations for improved East-West Mobility (Transit, trails, & sidewalks). • Engage Development / transportation improvement (LRT and 252 projects) impacts on gentrification, rent levels, property taxes, & housing policy. • Identify best practices for bike and ped safety.

Workplan | Community Long-Range Improvement Commission

Mar. 2024 - Feb. 2025

Future Planning				<input checked="" type="checkbox"/> Report/Comment	<input checked="" type="checkbox"/> Recommend	<input type="checkbox"/> Act	
				Initiated by:			
				<input checked="" type="checkbox"/> Commission <input type="checkbox"/> Council <input type="checkbox"/> City Manager			
2024	<input checked="" type="checkbox"/> 1	<input checked="" type="checkbox"/> 2					<ul style="list-style-type: none">• Conduct self-assessment through the Walk Friendly Communities organization.• Add BP to PlacesForBikes City Ratings program.
	<input checked="" type="checkbox"/> 3	<input checked="" type="checkbox"/> 4					<ul style="list-style-type: none">• Promote progress for increasing steps in the GreenStep program• Review, comment, and question how the CIP / CEP supports CLIC's work plan.
	<input checked="" type="checkbox"/> 5	<input checked="" type="checkbox"/> 6					<ul style="list-style-type: none">• 2025 CLIC work plan.• Use results of the Census to inform future recommendations and decisions.• Monitor, advocate, and comment on Village Creek redevelopment in that area.

1: United Community 2: Beautiful Places 3. Thriving Economy 4. Healthy & Safe People 5. Increased Equity 6. Effective & Engaging Gov't

Notes:

December 2023 Ideas List:

- Cannabis task force
- Senior citizens work for City/County to pay property taxes
- Financial assistance for aging home infrastructure
- City conversion to EV
 - o Public use chargers
- Solar panel installation
 - o Existing buildings and new developments

Main topics of concern. Sub-committees to form on the following projects:

1. Housing
 - a. Beauty, Cindy, Tekoa, Brenda
2. Friendly and Safe
 - a. Mary, Umebe, Amy, Etta, Cindy
3. Mobility
 - a. Shelley, Edna, Nicholas

Workplan I Community Long-Range Improvement Commission

Workplan Projects: What's the purpose?

Mar. 2024 - Feb. 2025

Commissions can either initiate a project themselves OR be asked by the Council or City Manager to do one of the following:

Report/Comment

- Commission studies a specific issue or topic and **reports its findings or comments to the Council**, either in writing or in a Council meeting.
- Commission does not vote.
- No direct action is taken.

Example: Charter Commissioner provided a memo on the topic of Council Members being employed by the City part-time, at the Council's request.

Recommend

- Commission reviews a specific policy issue and **makes a formal recommendation** to City Council on what action to take.
- A recommendation requires a majority of the Commissioners' support.
- Individual member comments are not included.

Examples: Planning Commission recommends approval on land use actions; RPAC made a recommendation on amplified sound policy.

Act

- Commission **initiates or takes on a project**, approved by Council through their workplan.

Example: HRC partnered with a community organization on an event; City Manager requests that HRC coordinate the "All Are Welcome" sign contest.

Brooklyn Park 2025 Community Goals

**Working together to make Brooklyn Park a thriving community
inspiring pride where opportunities exist for all.**

We asked and you answered! Our community wants to accomplish these goals by the year 2025:

United Community

A united and welcoming community, strengthened by our diversity.

- We have connected neighbors who understand and celebrate our unique cultures.
- Brooklyn Park is unified with a strong positive identity and image.
- Our community's activities, events and services are inclusive, multi-cultural, and accessible.
- We have places and spaces for diverse communities to gather.
- Residents of every age contribute to our community.

Beautiful Places

Beautiful spaces and quality infrastructure make Brooklyn Park a unique destination.

- Modern transportation options (drive, ride, walk, bike) connect people to education, jobs, and recreation.
- Quality recreation and park amenities inspire activity for all ages and interests.
- Our rich diversity is showcased through our vibrant music, art, food, entertainment, and cultural scene.
- Attractive key corridors, corners, and city centers create destinations that meet community needs.
- Neighborhoods are well-maintained with quality housing for all ages and incomes integrated throughout the community.

Thriving Economy

A balanced economic environment that empowers businesses and people to thrive.

- People of all ages and backgrounds enjoy financial stability.
- Residents and visitors support an abundance of retail stores, restaurants, and entertainment venues.
- Our business environment inspires private investment and job growth.
- Business and organizations of all types, sizes and specialties start, stay and grow here.
- We are a leader in environmental sustainability, benefiting our economy and community.

Healthy and Safe People

People of all ages have what they need to feel healthy and safe.

- Neighborhoods are empowered and supported by strengthened positive relationships with police.
- Youth are engaged in positive and quality experiences.
- Aging adults have services and amenities to thrive and age in place.
- Everyone has access to quality healthy food options.
- People have access to quality medical and emergency care.

Increased Equity

Partnerships that increase racial and economic equity empower residents and neighborhoods to prosper.

- Each resident has access to the training and support needed to get and keep a living wage job.
- Each student graduates high school with a pathway to college or career.
- Aging neighborhoods and commercial centers are revitalized through continuous investment.
- The community provides necessary supports and services for community members to overcome life challenges such as hunger, mental illness, and homelessness.

Effective, Engaging Government

Effective and engaging government recognized as a leader.

- The City provides quality services at a reasonable cost.
- Elected officials, commissions, and City staff reflect the diversity of the community and are culturally competent.
- City information is clear, accessible, and delivered in ways that meet the community's needs.
- City laws are understandable, equitably enforced, and relevant to the community.
- The City is well-managed and recognized as a great place to work.

City of Brooklyn Park Community Long-Range Improvement Commission

Agenda Item:	4.3.	Meeting Date:	January 11, 2024
Agenda Section:	GENERAL AGENDA ITEMS	Originating Department:	Staff Liaison
Resolution:	N/A	Prepared By:	Mitch Robinson
Ordinance:	N/A		
Attachments:	X	Presented By:	Mitch Robinson
Item:	Sub-Committee Update		

Proposed Action:

Overview:

Sub-committee to help facilitate ideas for community participation in:

- Friendly and Safe City for All Ages
- Housing
- Mobility