

## REGULAR CITY COUNCIL MEETING – AGENDA #46

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Para asistencia, 763-424-8000; Yog xav tau kev pab, 763-424-8000.

***Our Vision: Brooklyn Park, a thriving community inspiring pride where opportunities exist for all.***

### ***Our Brooklyn Park 2025 Goals:***

***• A united and welcoming community, strengthened by our diversity • Beautiful spaces and quality infrastructure make Brooklyn Park a unique destination • A balanced economic environment that empowers businesses and people to thrive • People of all ages have what they need to feel healthy and safe • Partnerships that increase racial and economic equity empower residents and neighborhoods to prosper • Effective and engaging government recognized as a leader***

## **I. ORGANIZATIONAL BUSINESS**

### **1. CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE**

**2. PUBLIC COMMENT AND RESPONSE 6:00 p.m.** Provides an opportunity for the public to address the Council on items which are not on the agenda. Public Comment will be limited to 15 minutes (*if no one is in attendance for Public Comment, the regular meeting may begin*), and it may not be used to make personal attacks, to air personality grievances, to make political endorsements or for political campaign purposes. Individuals should limit their comments to three minutes. Council Members will not enter into a dialogue with residents. Questions from the Council will be for clarification only. Public Comment will not be used as a time for problem solving or reacting to the comments made, but rather for hearing the residents for informational purposes only.

#### **2A. RESPONSE TO PRIOR PUBLIC COMMENT**

#### **2B. PUBLIC COMMENT**

**3A. APPROVAL OF AGENDA** (Items specifically identified may be removed from Consent or added elsewhere on the agenda by request of any Council Member.)

**3B. PUBLIC PRESENTATIONS/PROCLAMATIONS/RECEIPT OF GENERAL COMMUNICATIONS**  
None.

## **II. STATUTORY BUSINESS AND/OR POLICY IMPLEMENTATION**

**4. CONSENT (All items listed under Consent, unless removed from Consent in agenda item 3A, shall be approved by one council motion.) Consent Agenda consists of items delegated to city management or a commission but requires council action by State law, City Charter or city code. These items must conform to a council approved policy, plan, capital improvement project, ordinance or contract. In addition, meeting minutes shall be included.**

**4.1** Fund Balance Commitments – December 31, 2023

**A.** RESOLUTION

**4.2** Amendment to Brooklyn Bridge Alliance for Youth Joint Powers Agreement

**A.** RESOLUTION

**B.** 2022-2026 ALLIANCE JOINT POWERS AGREEMENT

**C.** RFBA JPA

**4.3** Approve a Tetrahydrocannabinol (THC) License for D&A Maikkula Corp dba Pixie Liquors, 1512 Brookdale Drive N. Brooklyn Park, MN 55444

**4.4** Approve the Purchase of Two Dump Trucks

**A.** RESOLUTION

**4.5** Approve General Pay Increase and Shared Healthcare Premium for Non-Represented Employees for 2024

**A.** RESOLUTION

- 4.6** First Reading of an Ordinance to Consider the Recommendation of the Brooklyn Park Charter Commission to Amend Charter Chapter 7, Section 7.07 of the Home Rule City Charter Public Hearing Charter Amend Section 7.07
- A.** ORDINANCE

The following items relate to the City Council's long-range policy-making responsibilities and are handled individually for appropriate debate and deliberation. (Those persons wishing to speak to any of the items listed in this section should fill out a speaker's form and give it to the City Clerk. Staff will present each item, following in which audience input is invited. Discussion will then be closed to the public and directed to the council table for action.)

**5. PUBLIC HEARINGS**

None.

**6. LAND USE ACTIONS**

None.

**7. GENERAL ACTION ITEMS**

**7.1** Appointment of Council Liaisons to Commissions and Committees

**A.** 2024 COUNCIL/STAFF LIAISON FORM

**7.2** Approve Allocation Plan for Approximately \$395,900 of American Rescue Plan Act Funding for the Community Funding Partnership Opportunity and Capacity Building Initiative

**A.** RESOLUTION

**B.** LIST OF ORGANIZATIONS NOT RECOMMENDED FOR FUNDING - UPDATED (Limited Distribution – Available for viewing at the City Clerk's office)

**7.3** Adoption of the 2024 - 2025 Proposed Budget, 2024-2028 Capital Improvement Plan, 2024-2028 Street Plan, 2024-2028 Capital Equipment Plan, and 2024 Property Tax Levies

**A.** RESOLUTION – 2024 - 2025 OPERATING BUDGET and 2024-2028 CAPITAL IMPROVEMENT PLAN, STREET IMPROVEMENT PLAN, AND CAPITAL EQUIPMENT PLAN

**B.** RESOLUTION – 2024 FINAL PROPERTY TAX LEVY

**C.** RESOLUTION – 2024 FINAL HRA AND EDA TAX LEVY

**D.** CAPITAL EQUIPMENT PLAN – VEHICLES EQUIPMENT

**E.** CAPITAL EQUIPMENT PLAN – MISCELLANEOUS EQUIPMENT

**F.** CAPITAL EQUIPMENT PLAN – INFORMATION TECHNOLOGY EQUIPMENT

**G.** FINAL CITY MANAGER PROPOSED BUDGET

**H.** 2024-2028 STREET IMPROVEMENT PLAN SUMMARY

**I.** 2024-2028 CAPITAL IMPROVEMENT PLAN SUMMARY

**III. DISCUSSION – These items will be discussion items but the City Council may act upon them during the course of the meeting.**

**8. DISCUSSION ITEMS**

**8.1** Discussion on Terminating the Agreement with Minneapolis Northwest Tourism Board

**A.** RESOLUTION FROM NOVEMBER 27, 2023

**B.** CONTRACT

**IV. VERBAL REPORTS AND ANNOUNCEMENTS**

**9A. COUNCIL MEMBER REPORTS AND ANNOUNCEMENTS**

**9B. CITY MANAGER REPORTS AND ANNOUNCEMENTS**

**V. ADJOURNMENT**

Since we do not have time to discuss every point presented, it may seem that decisions are preconceived. However, background information is provided for the City Council on each agenda item in advance from city staff and appointed commissions, and decisions are based on this information and past experiences. If you are aware of information that has not been discussed, please raise your hand to be recognized. Please speak from the podium. Comments that are pertinent are appreciated. Items requiring excessive time may be continued to another meeting.

# City of Brooklyn Park Request for Council Action

<b>Agenda Item:</b>	4.1	<b>Meeting Date:</b>	December 11, 2023
<b>Agenda Section:</b>	Consent	<b>Originating Department:</b>	Finance
<b>Resolution:</b>	X	<b>Prepared By:</b>	Dolly Lee, Assistant Finance Director Cheryl Keene, Finance Assistant 1
<b>Ordinance:</b>	N/A		
<b>Attachments:</b>	1	<b>Presented By:</b>	LaTonia Green, Finance Director
<b>Item:</b>	Fund Balance Commitments – December 31, 2023		

## City Manager's Proposed Action:

MOTION \_\_\_\_\_, SECOND \_\_\_\_\_, TO WAIVE THE READING AND ADOPT RESOLUTION #2023-\_\_\_\_ ESTABLISHING FUND BALANCE COMMITMENTS IN ACCORDANCE WITH THE CITY'S FUND BALANCE POLICY FOR THE YEAR ENDED DECEMBER 31, 2023.

## Overview:

On December 5, 2011, the City Council adopted a Fund Balance Policy as part of its Governmental Accounting Standards Board (GASB) Statement No. 54 implementation. As part of this implementation, the City is required to establish any changes to its Committed Fund Balance by resolution prior to the end of the reporting period, which is the calendar year for cities.

The commitment of these fund balances by resolution restricts their use to only the purpose defined by the Council resolution. The City Council may at any time during the year, by resolution, adjust the committed amounts of a fund balance in any fund.

The following is a table of recommended fund balance commitments that are being suggested by staff:

Fund	Amounts to be Committed	Committed For
Federal Grants	Fund Balance as of December 31, 2023	Specific purpose(s) as imposed by donors and grantors.
Community Development Block Grant	Fund Balance as of December 31, 2023	Community Development Programs
Open Space Land Acquisition & Development	Fund Balance as of December 31, 2023	Park Improvements
Construction Fund	Fund Balance as of December 31, 2023	Transportation Improvements
Heritage Infrastructure	\$275,000	Debt Service
Heritage Infrastructure	Remaining Fund Balance as of December 31, 2023	Capital Projects (Equipment & Improvements)

**Primary Issues/Alternatives to Consider:** N/A

## Budgetary/Fiscal Issues:

The amounts related to each committed item will be determined based on the availability of fund balance.

## Attachments:

4.1A RESOLUTION

RESOLUTION #2023-

RESOLUTION ESTABLISHING FUND BALANCE COMMITMENTS  
IN ACCORDANCE WITH THE CITY'S FUND BALANCE POLICY  
FOR THE YEAR ENDED DECEMBER 31, 2023

WHEREAS, the Governmental Accounting Standards Board (GASB) has issued Statement No. 54 – Fund Balance and Reporting and Governmental Fund Type Definitions, which changes the terminology used for fund balance reporting on balance sheets of Governmental Funds; and

WHEREAS, the City of Brooklyn Park adopted a Fund Balance Policy that follows the criteria related to GASB Statement No. 54; and

WHEREAS, the commitments listed below are being requested in accordance with the City's Fund Balance Policy.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Brooklyn Park that the following Fund Balance Commitments be established in accordance with the City's Fund Balance Policy for the year ended December 31, 2023.

<b>Fund</b>	<b>Amounts to be Committed</b>	<b>Committed For</b>
Grants and Donations	Fund Balance as of December 31, 2023	Specific purpose(s) as imposed by donors and grantors.
Community Development Block Grant	Fund Balance as of December 31, 2023	Community Development Programs
Open Space Land Acquisition & Development	Fund Balance as of December 31, 2023	Park Improvements
Construction Fund	Fund Balance as of December 31, 2023	Transportation Improvements
Heritage Infrastructure	\$275,000	Debt Service
Heritage Infrastructure	Remaining Fund Balance as of December 31, 2023	Capital Projects (Equipment & Improvements)

# City of Brooklyn Park Request for Council Action

<b>Agenda Item:</b>	4.2	<b>Meeting Date:</b>	December 11, 2023
<b>Agenda Section:</b>	Consent	<b>Originating Department:</b>	Administration
<b>Resolution:</b>	X	<b>Prepared By:</b>	Rebeca Gilgen, Executive Director of Brooklyn Bridge Alliance for Youth and Jay Stroebel, City Manager
<b>Ordinance:</b>	N/A		
<b>Attachments:</b>	3	<b>Presented By:</b>	Jay Stroebel
<b>Item:</b>	Amendment to Brooklyn Bridge Alliance for Youth Joint Powers Agreement		

## City Manager's Proposed Action:

MOTION \_\_\_\_\_, SECOND \_\_\_\_\_, TO WAIVE THE READING AND ADOPT RESOLUTION #2023-\_\_\_\_\_ APPROVING THE AMENDMENT OF THE JOINT POWERS AGREEMENT, UPDATING THE EXISTING AGREEMENT, FOR THE BROOKLYN BRIDGE ALLIANCE FOR YOUTH EFFECTIVE JANUARY 1, 2022, AND AUTHORIZING THE MAYOR AND CITY MANAGER TO EXECUTE THE AGREEMENT.

## Overview:

The Brooklyn Bridge Alliance for Youth (Alliance) has served youth in Brooklyn Park and Brooklyn Center since 2013 with the mission of coordinating a system of high-quality, accessible, and fully resourced opportunities that lead to an increase in high school graduation, pathways to college and career, and youth safety and well-being. Members of the Alliance are the City of Brooklyn Park, City of Brooklyn Center, Osseo Area Schools, Anoka-Hennepin School District, Robbinsdale School District, Brooklyn Center Schools, North Hennepin Community College, Hennepin Technical College and Hennepin County.

These members are currently working under a five-year joint powers agreement that began January 1, 2022. Council Member Christian Eriksen, Recreation and Parks Director Brad Tullberg, and Police Chief Mark Bruley currently serve on the Alliance Board of Directors, with City Manager Jay Stroebel serving as a board alternate.

The amendment of this Joint Powers Agreement for a five-year term was approved by the Alliance board in November 2023 and would update the existing agreement. It has been requested that each Alliance member organization approve the Joint Powers Agreement by January 1, 2024.

Changes to the Joint Powers include:

1. A 15% increase in the dues payment schedule for 2024 and 2025

## Budgetary/Fiscal Issues:

The city contribution of \$57,500 in this agreement would increase to \$66,125 in 2024 and \$76,044 in 2025.

## Attachments:

- 4.2A RESOLUTION
- 4.2B 2022-2026 ALLIANCE JOINT POWERS AGREEMENT
- 4.2C RFBA JPA

RESOLUTION #2023-

APPROVING THE AMENDMENT OF THE JOINT POWERS AGREEMENT, UPDATING THE EXISTING AGREEMENT, FOR THE BROOKLYN BRIDGE ALLIANCE FOR YOUTH EFFECTIVE JANUARY 1, 2022, AND AUTHORIZING THE MAYOR AND CITY MANAGER TO EXECUTE THE AGREEMENT

WHEREAS, the Brooklyn Bridge Alliance for Youth (Alliance) has served youth in Brooklyn Park and Brooklyn Center since 2013 with the mission of coordinating a system of high-quality, accessible, and fully resourced opportunities that lead to an increase in high school graduation, pathways to college and career, and youth safety and well-being; and

WHEREAS, members of the Alliance are the City of Brooklyn Park, City of Brooklyn Center, Osseo Area Schools, Anoka-Hennepin School District, Robbinsdale School District, Brooklyn Center Schools, North Hennepin Community College, Hennepin Technical College and Hennepin County; and

WHEREAS, members of the Alliance are currently working under a five-year joint powers agreement that began January 1, 2022; and

WHEREAS, changes to the Joint Powers Agreement include a 15% increase in the dues payment schedule for 2024 and 2025; and

WHEREAS, the city contribution of \$57,500 will increase to \$66,125 in 2024 and \$76,044 in 2025.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Brooklyn Park approves the amendment to the Joint Powers Agreement, updating the existing Agreement, for the Brooklyn Bridge Alliance for Youth effective January 1, 2024, and authorizing the Mayor and City Manager to execute the Agreement.

# THE BROOKLYN BRIDGE ALLIANCE FOR YOUTH

## A JOINT POWERS AGREEMENT

**2022-2026**

The parties to this Agreement may include the City of Brooklyn Center, City of Brooklyn Park, Hennepin County, Anoka-Hennepin School District, Brooklyn Center Schools, Osseo Area Schools and Robbinsdale Area Schools, Hennepin Technical College, North Hennepin Community College all of which are governmental units within the State of Minnesota. This Agreement is made pursuant to Minnesota Statutes, Section 471.59.

### **ARTICLE I. GENERAL PURPOSE**

The general purpose of this Agreement is to create a collaborative initiative through which the parties may cooperatively create a community-wide vision that will focus on developing a detailed action plan to collaborate in support of positive youth development opportunities for all youth in Brooklyn Center and Brooklyn Park. The parties hereby form a joint powers organization for that purpose, which shall be named The Brooklyn Bridge Alliance for Youth (herein referred to as the "Alliance"). The Alliance will concentrate on encouraging community partnerships that will improve the factors building positive youth development and diminish or eliminate influences that limit healthy youth development. The Alliance will serve as a formal collaborative structure to assemble permanent partnerships within and across member organizations that will be responsible for implementing this action plan.

### **ARTICLE II. PARTIES**

Section 2.1. Eligible Members. The governmental units that are eligible to become parties to this Agreement are the City of Brooklyn Center, the City of Brooklyn Park, Hennepin County, Anoka-Hennepin School District, Brooklyn Center Schools, Osseo Area Schools, Robbinsdale Area Schools, Hennepin Technical College, North Hennepin Community College and such other governmental units as are admitted in accordance with Section 2.2.

Section 2.2. Additional Members. Any additional governmental unit desiring to enter into this Agreement shall seek approval of the Alliance Board of Directors.

If the Board approves the addition of the proposed Member it shall specify the contribution to be made by the proposed Member in accordance with Section 5.1.

Section 2.3 Membership Process. Governmental units authorized to become a Member under Section 2.1 or 2.2 will become a Member upon filing of a duly executed copy of this Agreement, together with a certified copy of the authorizing resolution or other action, with the Fiscal Agent.

### **ARTICLE III. MEETINGS, ELECTIONS, AND DUTIES OF COMMITTEE MEMBERS**

Section 3.1. Fiscal Agent. The City of Brooklyn Park will act as the fiscal agent ("Fiscal Agent") of the Alliance unless otherwise specified by the Board of Directors. The Fiscal Agent may be authorized by the Board to hire employees or contract for services as necessary to carry out the functions of the Alliance. The Alliance shall defend and indemnify the Fiscal Agent by, and to the extent of, insurance coverage, to protect against claims arising out of the actions and inactions of the Fiscal Agent in providing financial services and hiring employees or contracting for services to the Alliance under this Section 3.1.

Section 3.2. Alliance Board of Directors. Members will make appointments to the Alliance Board of Directors as follows:

3.2.1 Voting Directors. Each Member will appoint one member of its governing body as a voting Director of the Alliance Board of Directors, except that the voting Directors from Hennepin Technical College and North Hennepin Community College will be their respective Presidents.

3.2.2 Alternate Directors. Each Member shall appoint an Alternate Director who may participate in Board meetings but may only vote in the absence of that Member's Director.

3.2.3 Additional Voting Directors: The city managers of the cities of Brooklyn Center and Brooklyn Park shall each appoint two additional Directors, one from each city's police department and one from each city's parks and recreation department. Such additional Directors shall each have one vote. Board members shall serve at the pleasure of the appointing authority.



3.2.4 Youth Directors. The Board of Directors will include four seats to be filled by individuals representing the community being served by the Board's purpose who, at the time of appointment, are at least 18 years old but have not yet turned 25 years old. These four Directors will be appointed as follows:

1. One appointed by Hennepin Technical Community College President and who is or was a student at Hennepin Technical Community College.
2. One appointed by North Hennepin Community College President and who is or was a student at North Hennepin Community College.
3. Two Directors appointed by the Alliance Executive Director as advised by the Brooklyns Youth Council members, and who has attended one of the Men1ber school districts or colleges or lives in either Brooklyn Center or Brooklyn Park.

Section 3.3. Terms. Directors shall serve two-year tern1s. If a Director is unable to complete their term, a replacement will be appointed for the remainder of the unfinished term.

Section 3.4. Officers. At the first organizational meeting of the Alliance, the Board shall elect from its members a Chair and Vice Chair or co-Chairs, a Secretary and a Treasurer. The office of Secretar1y and Treasurer may be combined. The new officers shall take office for the calendar year in which they are elected. An officer may serve only while a Director. The Board may appoint a Recording Secretary and Assistant Treasurer who need not be Directors.

Section 3.5. Meetings. At the first organizational meeting, or as soon thereafter as may reasonably be done, the Board shall determine its procedures, including the time, place, and frequency of its meetings. The Chair shall ensure that notice by email, mail or personal delivery shall be given of the time and place of the meeting to all Directors. The Alliance shall comply with the requirement of the Minnesota Open Meeting Law, Minn. Statutes, Chapter 13D.

Section 3.6. Duties of Alliance Members. The Alliance and its Members will work to supp01i the shared vision and implement strategies that best leverage resources, both human and financial, to improve access and quality of positive youth development oppmiunities.

## ARTICLE IV. ALLIANCE POWERS

Section 4.1. Employment. The Board may employ permanent and temporary employees, as it may require, and determine their qualifications, duties and compensation.

Section 4.2. Local Services. The Board may use the services of staff of any Member on such terms and conditions as are agreed upon by the Board and the Member.

Section 4.3. Contracts. The Board may execute contracts or other instruments as are necessary for the purposes of this Agreement.

Section 4.4. Task Force Members. The Board may appoint such task forces or committees as it deems necessary. The task forces or committees so appointed may include persons who are not Directors and representatives of parties that are not Members but must include a representative of at least one Member.

Section 4.5. Expenditures. The Board may receive and expend funds from public and private sources for its purposes. The Board may accept gifts or grants of money or other property for its purposes.

Section 4.6. Insurance. The Board shall procure public liability insurance with such limits as it deems appropriate. However, such insurance shall provide coverage for at least the amount of the liability limits set forth in Minnesota Statutes, Section 466.04. In addition, the Board shall procure insurance for the benefit of the Fiscal Agent to cover the indemnification obligation of the Alliance under Section 3.1.

Section 4.7. General. The Alliance may take all such other actions as are necessary or convenient to carry out its purposes.

## ARTICLE V. FINANCING.

Section 5.1. Funding. Operating funds of the Alliance shall be provided and furnished in each calendar year by each of the Members in accordance with the following schedule:

	2022	2023	2024	2025	2026
Cit of Brooklyn Center	\$ 57,500	\$ 57,500	\$ 57,500	\$ 57,500	\$ 57,500

City of Brooklyn Park	\$ 57,500	\$ 57,500	\$ 57,500	\$ 57,500	\$ 57,500
Hennepin County	\$ 57,500	\$ 57,500	\$ 57,500	\$ 57,500	\$ 57,500
Anoka-Hennepin School District	\$ 5,750	\$ 5,750	\$ 5,750	\$ 5,750	\$ 5,750
Brooklyn Center Schools	\$ 5,750	\$ 5,750	\$ 5,750	\$ 5,750	\$ 5,750
Osseo Area Schools	\$ 11,500	\$ 11,500	\$ 11,500	\$ 11,500	\$11,500
Robbinsdale Area Schools	\$ 5,750	\$ 5,750	\$ 5,750	\$ 5,750	\$ 5,750
Hennepin Technical College	\$ 5,750	\$ 5,750	\$ 5,750	\$ 5,750	\$ 5,750
North Hennepin Community College	\$ 5,750	\$ 5,750	\$ 5,750	\$ 5,750	\$ 5,750

For each calendar year, funds shall be provided by the Alliance Members within thirty (30) days of receipt of a copy of the budget approved by the Board, submitted on an annual basis. With the support of two-thirds of Directors, the Chair may request and the Members shall pay an increase in these amounts of up to an additional 15 (fifteen) percent for each year this Agreement is in effect.

Section 5.2. Base Budget. For each calendar year, the Board shall prepare a budget as soon as is practicable after its organization. Each year thereafter, the Board shall prepare an annual base budget for the ensuing calendar year. The budget shall show estimated expenses of operation and the amount to be paid by each of the Members, to be apportioned among them, up to the amount specified in Section 5.1. If a majority of the Directors vote in favor of the budget and if those voting in favor include representatives of half or more of the Members, the budget shall be approved. After the base budget has been approved, the Chair shall give written notice to each of the Members of the amount owing for the base budget. The funds for such budget shall be provided by Members within thirty (30) days of written notice. If the amount of the budget is less than the sum of the contributions of the Member listed in Section 5.1, the contribution of each Member shall be prorated on the basis of the amounts listed in Section 5.1.

Section 5.3. Supplementary Budget. The Chair may prepare and provide a supplementary budget in addition to the base budget. Any funding of the supplementary budget shall be by voluntary contributions by Members, income, gifts, grants and sources other than public funds provided under subsections 5.1 and 5.2. The supplementary budget shall be approved in the same manner as the base budget.

Section 5.4. Interest. Interest accrued on Alliance funds may be used by the Board for any lawful purpose.

## ARTICLE VI. WITHDRAWAL

Any Member may at any time give written notice of withdrawal from the Alliance. Withdrawal after January 1st of any year shall not relieve the Member from its obligation to contribute its share to the budget for that year in accordance with Article V.

## ARTICLE VII. DISSOLUTION

Section 7.1. Dissolution. The organization shall be dissolved upon adoption of resolutions of dissolution by a majority of all remaining Members of the Alliance.

Section 7.2. Assets Upon Dissolution. Upon dissolution, the remaining non-cash assets of the organization, after payment of all obligations, shall be distributed among the remaining Members as determined by the Board. Cash assets shall be distributed among remaining Members prorated by their cumulative contributions made in accordance with Sections 5.1 and 5.2.

## ARTICLE VIII. DURATION

This Agreement shall continue in effect until December 31, 2026 unless the parties agree upon an Agreement extension. Upon termination, assets shall be distributed in accordance with Section 7.2.

## ARTICLE IX. EFFECTIVE DATE.

This Agreement shall become effective upon approval and execution by the following parties: City of Brooklyn Center, City of Brooklyn Park, Hennepin County, Anoka-Hennepin School District, Brooklyn Center Schools, Osseo Area Schools, Robbinsdale Area Schools, Norih Hennepin Community College and Hennepin Technical College.

### City of Brooklyn Center

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Its:   
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Reggie Edwards  
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And by: \_\_\_\_\_  
Its: City Manager

**City of Brooklyn Park**

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Lisa Jacobson  
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By: \_\_\_\_\_  
Its: \_\_\_\_\_

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Jay Stroebel - BP City Manager  
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And by: \_\_\_\_\_  
Its: City Manager

**Hennepin County**

By: *Chamion Smeu*  
Its: Chair, Board of Commissioners

And by: \_\_\_\_\_  
Its: County Administrator

**Anoka-Hennepin School District**

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Marci Anderson - Chair  
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By: \_\_\_\_\_  
Its: Board Chair

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J. Earl Simon  
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And by: \_\_\_\_\_  
Its: Clerk

**Brooklyn Center Schools**

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Cheryl Jechorek - BCS Board Chair  
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By: \_\_\_\_\_  
Its: Board Chair

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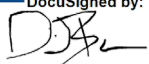
**Osseo Area Schools**


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**Robbinsdale Area Schools**

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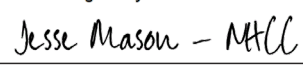
**Hennepin Technical College**

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Its: vice President of Student Affairs

**North Hennepin Community College**

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Its: Provost/Vice President of Academic and Student Affairs

<b>Brooklyn Bridge Alliance for Youth Request for Board Action</b>			
<b>Agenda Item:</b>	Board Actions	<b>Meeting Date:</b>	November 15, 2023
<b>Attachments:</b>	Amendment to the 2022-2026 Joint Powers Agreement	<b>Prepared By:</b>	Joe L. Sathe, Kennedy & Graven Rebecca Gilgen, Executive Director Executive Leadership Team
<b>Item:</b>	3a	<b>Presented By:</b>	Rebecca Gilgen, Executive Director

**Proposed Action:** Approve an amendment to the joint power’s dues payment schedule.

**Overview**

To ensure a sustainable budget for BBAY the board chair requested, and the partners have agreed to a 15% increase for 2024 and 2025. These funds will be used to advance the activities approved by the board in our strategic plan.

Once approved by the board, each BBAY member will take it to their governing bodies for approval. Once approved by each of these bodies, the JPA will be amended.

**Budgetary/Fiscal Issues:**

This amendment provides for a 15% increase in 2024, and another 15% increase in 2025.

	2022	2023	2024	2025	2026
City of Brooklyn Center	\$57,500	\$57,500	\$66,125	\$76,044	\$76,044
City of Brooklyn Park	\$57,500	\$57,500	\$66,125	\$76,044	\$76,044
Hennepin County	\$57,500	\$57,500	\$66,125	\$76,044	\$76,044
Anoka-Hennepin School District	\$5,750	\$5,750	\$6,613	\$7,604	\$7,604
Brooklyn Center Schools	\$5,750	\$5,750	\$6,613	\$7,604	\$7,604
Osseo Area Schools	\$11,500	\$11,500	\$13,225	\$15,209	\$15,209
Robbinsdale Area Schools	\$5,750	\$5,750	\$6,613	\$7,604	\$7,604
Hennepin Technical College	\$5,750	\$5,750	\$6,613	\$7,604	\$7,604
North Hennepin Community College	\$5,750	\$5,750	\$6,613	\$7,604	\$7,604
	\$212,750	\$212,750	\$244,663	\$281,362	\$281,361
			\$31,913	\$36,699	

**Attachments:**

Amendment

**THE BROOKLYN BRIDGE ALLIANCE FOR YOUTH  
FIRST AMENDMENT TO THE A JOINT POWERS  
AGREEMENT**

**2022-2026**

The parties to the Brooklyn Bridge Alliance for Youth 2022-2026 Joint Powers Agreement (“Agreement”), a joint powers agreement authorized under Minnesota Statutes, section 471.59, which is effective until December 31, 2026, desire to execute this amendment to the Agreement (“Amendment”), to be effective upon execution by the parties to the Agreement: the City of Brooklyn Center, City of Brooklyn Park, Hennepin County, Anoka-Hennepin School District, Brooklyn Center Schools, Osseo Area Schools and Robbinsdale Area Schools, Hennepin Technical College, North Hennepin Community College all of which are governmental units within the State of Minnesota.

**RECITALS**

1. In accordance with Article V of the Agreement, “[w]ith the support of two-thirds of Directors, the Chair may request and the Members shall pay an increase in these amounts of up to an additional 15 (fifteen) percent for each year this Agreement is in effect.”
2. On November 15, 2023, Chair Graves requested that Members increase funding by up to an additional fifteen percent (15%) for the years 2024 and 2025 and more than two-thirds of Directors voted in favor of the increase.
3. To effectuate this increase and reflect the intention of the parties, the parties desire to amend the Agreement by replacing the contribution amounts provided in Article 5 as provided in this Amendment.

**AMENDMENT**



**Section 1.** Article V of the Agreement is hereby amended by adding the double-underlined language and removing the ~~struck-through~~ language as follows:

**ARTICLE V. FINANCING**

Section 5.1. Funding. Operating funds of the Alliance shall be provided and furnished in each calendar year by each of the Members in accordance with the following schedule:

	2022	2023	2024	2025	2026
City of Brooklyn Center	\$ 57,500	\$ 57,500	<del>\$ 57,500</del> <u>\$ 66,125</u>	<del>\$ 57,500</del> <u>\$76,044</u>	\$76,044
City of Brooklyn Park	\$ 57,500	\$ 57,500	<del>\$ 57,500</del> <u>\$ 66,125</u>	<del>\$ 57,500</del> <u>\$76,044</u>	\$76,044
Hennepin County	\$ 57,500	\$ 57,500	<del>\$ 57,500</del> <u>\$ 66,125</u>	<del>\$ 57,500</del> <u>\$76,044</u>	\$76,044
Anoka-Hennepin School District	\$ 5,750	\$ 5,750	<del>\$ 5,750</del> <u>\$6,613</u>	<del>\$ 5,750</del> <u>\$7,604</u>	\$7,604
Brooklyn Center Schools	\$ 5,750	\$ 5,750	<del>\$ 5,750</del> <u>\$6,613</u>	<del>\$ 5,750</del> <u>\$7,604</u>	\$7,604
Osseo Area Schools	\$ 11,500	\$ 11,500	<del>\$ 11,500</del> <u>\$13,225</u>	<del>\$ 11,500</del> <u>\$15,209</u>	\$15,209
Robbinsdale Area Schools	\$ 5,750	\$ 5,750	<del>\$ 5,750</del> <u>\$6,613</u>	<del>\$ 5,750</del> <u>\$7,604</u>	\$7,604
Hennepin Technical College	\$ 5,750	\$ 5,750	<del>\$ 5,750</del> <u>\$6,613</u>	<del>\$ 5,750</del> <u>\$7,604</u>	\$7,604
North Hennepin Community College	\$ 5,750	\$ 5,750	<del>\$ 5,750</del> <u>\$6,613</u>	<del>\$ 5,750</del> <u>\$7,604</u>	\$7,604

For each calendar year, funds shall be provided by the Alliance Members within thirty (30) days of receipt of a copy of the budget approved by the Board, submitted on an annual basis. With the support of two-thirds of Directors, the Chair may request and the Members shall pay an increase in these amounts of up to an additional 15 (fifteen) percent for each year this Agreement is in effect.

**Section 2.** All other terms contained in the Agreement shall remain unchanged and in full force and effect until expiration and termination

of the Agreement.

**Section 3.** This Amendment shall become effective upon approval and execution by the following parties: City of Brooklyn Center, City of Brooklyn Park, Hennepin County, Anoka-Hennepin School District, Brooklyn Center Schools, Osseo Area Schools, Robbinsdale Area Schools, North Hennepin Community College and Hennepin Technical College.

**City of Brooklyn Center**

By: \_\_\_\_\_  
Its: \_\_\_\_\_

And by: \_\_\_\_\_  
Its: \_\_\_\_\_

**City of Brooklyn Park**

By: \_\_\_\_\_  
Its: \_\_\_\_\_

And by: \_\_\_\_\_  
Its: \_\_\_\_\_

**Hennepin County**

By: \_\_\_\_\_  
Its: \_\_\_\_\_

And by: \_\_\_\_\_  
Its: \_\_\_\_\_

**Anoka-Hennepin School District**

By: \_\_\_\_\_  
Its: \_\_\_\_\_

And by: \_\_\_\_\_  
Its: \_\_\_\_\_

**Brooklyn Center Schools**

By: \_\_\_\_\_  
Its: \_\_\_\_\_

And by: \_\_\_\_\_  
Its: \_\_\_\_\_

**Osseo Area Schools**

By: \_\_\_\_\_  
Its: \_\_\_\_\_

And by: \_\_\_\_\_  
Its: \_\_\_\_\_

**Robbinsdale Area Schools**

By: \_\_\_\_\_  
Its: \_\_\_\_\_

And by: \_\_\_\_\_  
Its: \_\_\_\_\_

**Hennepin Technical College**

By: \_\_\_\_\_  
Its: \_\_\_\_\_

And by: \_\_\_\_\_  
Its: \_\_\_\_\_

**North Hennepin Community College**

By: \_\_\_\_\_  
Its: \_\_\_\_\_

And by: \_\_\_\_\_  
Its: \_\_\_\_\_

# City of Brooklyn Park Request for Council Action

<b>Agenda Item:</b>	4.3	<b>Meeting Date:</b>	December 11, 2023
<b>Agenda Section:</b>	Consent	<b>Originating Department:</b>	Community Development
<b>Resolution:</b>	N/A	<b>Prepared By:</b>	Megan Bookey, Program Assistant III
<b>Ordinance:</b>	N/A		
<b>Attachments:</b>	N/A	<b>Presented By:</b>	Keith Jullie, Rental and Business Licensing Manager
<b>Item:</b>	Approve a Tetrahydrocannabinol (THC) License for D&A Maikkula Corp dba Pixie Liquors, 1512 Brookdale Drive N. Brooklyn Park, MN 55444		

## City Manager's Proposed Action:

MOTION \_\_\_\_\_, SECOND \_\_\_\_\_, TO APPROVE A TETRAHYDROCANNABINOL (THC) LICENSE FOR D&A MAIKKULA CORP. DBA PIXIE LIQUORS, LOCATED AT 1512 BROOKDALE DRIVE N., BROOKLYN PARK, MN 55444.

## Overview:

This is a request for approval of a new THC edibles license for Pixie Liquors at 1512 Brookdale Drive N. The business owner currently holds an off-sale liquor license and a tobacco license for this location and is adding low potency THC to their retail space. The THC license application has been approved and the police department has completed their investigation of the applicants.

There are no known code violations and staff recommends approval of the THC license.

## Background:

On July 1, 2022, the Minnesota legislature legalized the sale of limited amounts of Tetrahydrocannabinol (THC), which is the intoxicating component within the hemp plant. THC can be extracted from the plant and added to edibles and beverages for consumption. State law requires that these products contain no more than 0.3% of any THC total, no more than five milligrams of THC per serving, and no more than 50 milligrams of THC per package. The law prohibits the sale of edible THC products to anyone under the age of 21 and contains several requirements regarding labeling and packaging.

## Ordinance Requirements:

The THC ordinance and licensing requirements include regulations from State law and City code including:

- Businesses must have a license approved by the city council to sell THC products effective March 1, 2023.
- Customers must be 21 years old to purchase THC products, and it is a petty misdemeanor violation for anyone under 21 to possess licensed products.
- Customers must provide a valid government issued photo identification for purchase upon request.
- Products must be located behind a counter or in a locked case requiring store employees to access.
- License applicants must pass a background check prior to license approval.
- Compliance checks and business inspections are required to ensure compliance with regulations.
- Annual license fee of \$1,000 and background check fee of \$500

- The total number of THC licenses allowed in the city proposed at 15 per each of three city council districts (east, central, west) and 45 total licenses allowed in the city based on discussion with the city council during the first reading.
- THC licenses are allowed in all retail areas except within 300 feet of a school.
- Penalties for violations and appeal processes are comparable to tobacco compliance processes.
- Businesses selling THC edibles must register with the State by October 1, 2023.

THC Business Locations:

Business Name	Location	Council District			
			West	Central	East
A&J Tobacco	8058 Brooklyn Blvd	West	X		
Boone Tobacco	6284 Boone Ave	West	X		
BP Smoke Shop	7654 Brooklyn Blvd	East			X
Cellar's Wine & Spirits	7944 Brooklyn Blvd	West	X		
E-Vapor and Tobacco	4658 85 <sup>th</sup> Ave	Central		X	
Good Zen	8509 Jefferson Ln	West	X		
Ike's Wine & Spirits	9682 Colorado Ln	West	X		
Love is an Ingredient	6276A Boone Ave	West	X		
Love is an Ingredient	8505 Jefferson Ln	West	X		
Neighborhood Gas and Tobacco	7416 Brooklyn Blvd	East			X
New Superette	6290 Boone Ave	West	X		
Speedy Market & Tobacco	7401 Regent Ave	East			X
Winner Gas	1500 Brookdale Dr	East			X
Cub Liquor	7555 W Broadway	West	X		
Tobacco Plus	1436 - 85 <sup>th</sup> Ave	East			X
Tobacco for Less	9334 Zane	Central		X	
Brooklyn Grocery (app received, waiting for info from applicant)	6321 Zane	West			
A1 Smokes and Vapes	3015 85 <sup>th</sup> Ave	East			X
<b>Pixie Liquor</b> (new license on CC for 12/11)	1512 Brookdale Dr	East			X
*Up North Liquor ( <u>waiting for completed app</u> )	*9500 Noble Pkwy	*Central		*X	
*VFW ( <u>waiting for background check</u> )	*2617 Brookdale Drive	*East			*X
		<b>TOTALS</b>	9	2	7

**Primary Issues/Alternatives to Consider:** N/A

**Budgetary/Fiscal Issues:** THC License fee totaling \$1,000 will be added to the general fund.

**Attachments:** N/A

# City of Brooklyn Park Request for Council Action

<b>Agenda Item:</b>	4.4	<b>Meeting Date:</b>	December 11, 2023
<b>Agenda Section:</b>	Consent	<b>Originating Department:</b>	Operations and Maintenance
<b>Resolution:</b>	X	<b>Prepared By:</b>	Dolly Lee, Assistant Finance Director Dan Ruiz, O&M Director
<b>Ordinance:</b>	N/A		
<b>Attachments:</b>	1	<b>Presented By:</b>	Dan Ruiz, O&M Director
<b>Item:</b>	Approve the Purchase of Two Dump Trucks		

## City Manager's Proposed Action:

MOTION \_\_\_\_\_, SECOND \_\_\_\_\_, TO WAIVE THE READING AND ADOPT RESOLUTION #2023-\_\_\_\_ TO AUTHORIZE STAFF TO ENTER INTO PURCHASE AGREEMENTS WITH TOWMASTER TRUCK EQUIPMENT AND NUSS TRUCK & EQUIPMENT TO COMPLETE THE BUILDUP OF TWO DUMP TRUCKS IN THE AMOUNT NOT TO EXCEED \$606,000 AND TO AMEND THE 2023 CENTRAL GARAGE EQUIPMENT REPLACEMENT BUDGET, 2023 STORM SEWER UTILITY FUND BUDGET, AND 2023-27 CAPITAL EQUIPMENT PLAN TO MAKE THE PURCHASE.

## Overview:

The replacement of a 2008 International single axle medium duty dump truck was approved as part of the 2023 Capital Equipment Plan as item CEP560403 in the amount of \$250,000. The original budgeted amount for this truck included the anticipated trade-in value. Staff has started to steer away from trading in old trucks because we have found greater success in auctioning these trucks at a higher value. Delays in the production of the dump truck caused surcharges to kick in to complete the build out of the truck, The dump truck is 16 years old and is in need of replacement. The new cost of the medium duty dump truck is approximately \$290,500. The difference in the original budgeted cost and the final price of the truck is anticipated to be made up by auctioning the old truck.

The replacement of a 2010 Mack heavy duty tandem axle dump truck was approved as part of the 2023 Capital Equipment Plan as item CEP570303 in the amount of \$309,500. Delays in the production of the dump truck caused surcharges to kick in to complete the build out of the truck, The dump truck is 14 years old and is in need of replacement. The new cost of the heavy duty dump truck is approximately \$315,500.

**Primary Issues/Alternatives to Consider:** N/A

## Budgetary/Fiscal Issues:

The cost of the dump trucks can be accommodated in the amended 2023 Central Garage Equipment Replacement Fund and Storm Sewer Utility Fund.

## Attachments:

4.4A RESOLUTION

RESOLUTION #2023-

AUTHORIZE STAFF TO ENTER INTO PURCHASE AGREEMENTS WITH TOWMASTER TRUCK EQUIPMENT AND NUSS TRUCK & EQUIPMENT TO COMPLETE THE BUILDUP OF TWO DUMP TRUCKS IN THE AMOUNT NOT TO EXCEED \$606,000 AND TO AMEND THE 2023 CENTRAL GARAGE EQUIPMENT REPLACEMENT BUDGET, 2023 STORM SEWER UTILITY FUND BUDGET, AND 2023-27 CAPITAL EQUIPMENT PLAN TO MAKE THE PURCHASE

WHEREAS, the purchase of a medium duty dump truck for the Operations and Maintenance Department was originally in the 2023-2027 Capital Equipment Plan as item #5604 and budgeted for \$250,000; and

WHEREAS, the medium duty single axle dump truck and accessories were ordered in early 2023, but due to demand and backlogs the manufacturer delayed building the truck until late 2023 and it was subject to additional surcharges; and

WHEREAS, the purchase of a heavy duty tandem axle dump truck for the Operations and Maintenance Department was originally in the 2023-2027 Capital Equipment Plan as item #5703 and budgeted for \$309,500; and

WHEREAS, the heavy duty tandem axle dump truck and accessories were ordered in early 2023, but due to demand and backlogs the manufacturer delayed building the truck until late 2023 and it was subject to additional surcharges; and

WHEREAS, the surcharges and trade in removal increased the purchase price approximately \$46,500; and

WHEREAS, the auction value of these trucks is anticipated to cover the increased costs of \$46,500; and

WHEREAS, the additional cost to complete the buildup of the dump trucks can be accommodated by the amended 2023 Central Garage Equipment Replacement Budget and 2023 Storm Sewer Utility Fund Budget.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Brooklyn Park to authorize staff to enter into purchase agreements with Towmaster Truck Equipment and Nuss Truck & Equipment to complete the buildup of a two dump trucks in the amount not to exceed \$606,000 and to amend the 2023 Central Garage Equipment Replacement Budget, 2023 Storm Sewer Utility Fund Budget and 2023-2027 Capital Equipment Plan to make the purchases as outlined below.



Changes to the GENERAL LEDGER Budget					
<b>Financing Changes</b>					
Fund	Revenue Classification	Description	Current Budget	Changes	Amended Budget
Central Garage	Use of Fund Balance	Medium Duty Dump Truck	\$ 4,048,982.00	\$ 40,500.00	\$ 4,089,482.00
Storm Sewer Utility	Use of Fund Balance	Heavy Duty Tandem Axle Dump Truck	\$ 664,612.00	\$ 6,000.00	\$ 670,612.00
Central Garage	Transfers In	Heavy Duty Tandem Axle Dump Truck	\$ 396,260.00	\$ 6,000.00	\$ 402,260.00
					\$ -
		Total	\$ 5,109,854.00	\$ 52,500.00	\$ 5,162,354.00
<b>Spending Changes</b>					
Fund	Expense Classification	Description	Current Budget	Changes	Amended Budget
Central Garage	Capital Outlay	Medium Duty Dump Truck \$40.5K & Heavy Duty Tandem Axle Dump Truck \$6K	\$ 1,542,000.00	\$ 46,500.00	\$ 1,588,500.00
Storm Sewer Utility	Transfers Outs	Heavy Duty Tandem Axle Dump Truck	\$ 720,000.00	\$ 6,000.00	\$ 726,000.00
					\$ -
		Total	\$ 2,262,000.00	\$ 52,500.00	\$ 2,314,500.00
<b>Changes to the PROJECT Budget (Only complete this section if this is a CIP/CEP/Grant)</b>					
<b>Financing Changes</b>					
Project Number	Funding Source	Description	Current Budget	Changes	Amended Budget
CEP560403	E.R. - Equipment Replacement	Medium Duty Dump Truck	\$ 250,000.00	\$ 40,500.00	\$ 290,500.00
CEP570303	S.D.U. - Storm Sewer Utility	Heavy Duty Tandem Axle Dump Truck	\$ 309,500.00	\$ 6,000.00	\$ 315,500.00
					\$ -
		Total	\$ 559,500.00	\$ 46,500.00	\$ 606,000.00
<b>Spending Changes</b>					
Project Number	Expense Category	Description	Current Budget	Changes	Amended Budget
CEP560403	Capital Equipment	Medium Duty Dump Truck	\$ 250,000.00	\$ 40,500.00	\$ 290,500.00
CEP570303	Capital Equipment	Heavy Duty Tandem Axle Dump Truck	\$ 309,500.00	\$ 6,000.00	\$ 315,500.00
					\$ -
		Total	\$ 559,500.00	\$ 46,500.00	\$ 606,000.00

# City of Brooklyn Park Request for Council Action

<b>Agenda Item:</b>	4.5	<b>Meeting Date:</b>	December 11, 2023
<b>Agenda Section:</b>	Consent	<b>Originating Department:</b>	Finance
<b>Resolution:</b>	X	<b>Prepared By:</b>	Dolly Lee, Assistant Finance Director
<b>Ordinance:</b>	N/A		
<b>Attachments:</b>	1	<b>Presented By:</b>	LaTonia Green, Finance Director
<b>Item:</b>	Approve General Pay Increase and Shared Healthcare Premium for Non-Represented Employees for 2024		

## City Manager's Proposed Action:

MOTION \_\_\_\_\_, SECOND \_\_\_\_\_, TO WAIVE THE READING AND ADOPT RESOLUTION #2023-\_\_\_\_ APPROVING A 3% GENERAL PAY INCREASE IN 2024 FOR NON-REPRESENTED CITY EMPLOYEES EFFECTIVE JANUARY 1, 2024 AND THE CITY SHARED HEALTHCARE PREMIUMS (ROUNDED) AS FOLLOWS: FOR SINGLE COVERAGE WILL HAVE A MONTHLY CITY CONTRIBUTION OF HSA OPEN ACCESS (\$700), HSA ACHIEVE (\$704), HRA OPEN ACCESS (\$668) AND HRA ACHIEVE (\$683); EMPLOYEE PLUS ONE COVERAGE WILL HAVE A MONTHLY CITY CONTRIBUTION OF HSA OPEN ACCESS (\$1,253), HSA ACHIEVE (\$1,247), HRA OPEN ACCESS (\$1,296), HRA ACHIEVE (\$1,285), AND FAMILY COVERAGE WILL HAVE A MONTHLY CITY CONTRIBUTION OF HSA OPEN ACCESS (\$1,754), HSA ACHIEVE (\$1,779), HRA OPEN ACCESS (\$1,922), AND HRA ACHIEVE (\$1,941) FOR 2024.

## Overview:

The City has approximately 183 full-time employees budgeted in 2024 who are not represented by employee unions. The City is proposing an increase of 3% in 2024 to help us remain competitive in the job market. These changes are reflected in the final proposed 2024 – 2025 budget.

## Primary Issues/Alternatives to Consider:

The goal of the city is to gradually keep pace with its peers and the market to avoid a significant general pay increase in one year. Additionally, when we fall behind our peers, it can create challenges for employee morale, retention, and recruitment in the future.

## Budgetary/Fiscal Issues:

Adequate funds are provided for in the proposed 2024 – 2025 individual department budgets.

## Attachments:

4.5A RESOLUTION

RESOLUTION #2023-

RESOLUTION APPROVING A 3% GENERAL PAY INCREASE IN 2024  
FOR NON-REPRESENTED CITY EMPLOYEES EFFECTIVE JANUARY 1, 2024  
AND THE CITY SHARED HEALTHCARE PREMIUMS (ROUNDED) AS FOLLOWS:  
FOR SINGLE COVERAGE WILL HAVE A MONTHLY CITY CONTRIBUTION OF HSA OPEN ACCESS  
(\$700), HSA ACHIEVE (\$704), HRA OPEN ACCESS (\$668) AND HRA ACHIEVE (\$683); EMPLOYEE PLUS  
ONE COVERAGE WILL HAVE A MONTHLY CITY CONTRIBUTION OF HSA OPEN ACCESS (\$1,253), HSA  
ACHIEVE (\$1,247), HRA OPEN ACCESS (\$1,296), HRA ACHIEVE (\$1,285), AND FAMILY COVERAGE WILL  
HAVE A MONTHLY CITY CONTRIBUTION OF HSA OPEN ACCESS (\$1,754), HSA ACHIEVE (\$1,779), HRA  
OPEN ACCESS (\$1,922), AND HRA ACHIEVE (\$1,941) FOR 2024.

WHEREAS, it is in the interest of the City of Brooklyn Park to employ a strong and capable workforce  
consisting of experienced and motivated employees; and

WHEREAS, a competitive compensation plan benefits employee recruitment, retention, morale and  
promotes employee productivity; and

WHEREAS, the City Council has considered a 3% general increase for all non-represented employees;  
and

WHEREAS, the City Council has demonstrated a past practice of providing a reasonable annual  
increase to all City employees; and

WHEREAS, in 2024 the City will share the healthcare premium increase which represents a monthly  
City contribution (rounded) for single coverage of for single coverage will have a monthly city contribution of  
HSA Open Access (\$700), HSA Achieve (\$704), HRA Open Access (\$668) and HRA Achieve (\$683);  
Employee plus one coverage will have a monthly city contribution of HSA Open Access (\$1,253), HSA Achieve  
(\$1,247), HRA Open Access (\$1,296), HRA Achieve (\$1,285), and Family coverage will have a monthly city  
contribution of HSA Open Access (\$1,754), HSA Achieve (\$1,779), HRA Open Access (\$1,922), and HRA  
Achieve (\$1,941) for 2024.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Brooklyn Park to approve a  
3% General Pay increase for non-represented employees effective January 1, 2024 and the monthly City  
contribution (rounded) for single coverage will have a monthly city contribution of HSA Open Access (\$700),  
HSA Achieve (\$704), HRA Open Access (\$668) and HRA Achieve (\$683); Employee plus one coverage will  
have a monthly city contribution of HSA Open Access (\$1,253), HSA Achieve (\$1,247), HRA Open Access  
(\$1,296), HRA Achieve (\$1,285), and Family coverage will have a monthly city contribution of HSA Open Access  
(\$1,754), HSA Achieve (\$1,779), HRA Open Access (\$1,922), and HRA Achieve (\$1,941) for 2024.

# City of Brooklyn Park Request for Council Action

<b>Agenda Item:</b>	4.6	<b>Meeting Date:</b>	December 11, 2023
<b>Agenda Section:</b>	Consent	<b>Originating Department:</b>	Administration
<b>Resolution:</b>	N/A	<b>Prepared By:</b>	Devin Montero, City Clerk
<b>Ordinance:</b>	SECOND READING		
<b>Attachments:</b>	1	<b>Presented By:</b>	Dennis Secara, Chair, Charter Commission
<b>Item:</b>	Second Reading of an Ordinance to Consider the Recommendation of the Brooklyn Park Charter Commission to Amend Charter Chapter 7, Section 7.07 of the Home Rule City Charter		

## City Manager's Proposed Action:

MOTION \_\_\_\_\_, SECOND \_\_\_\_\_ TO WAIVE THE READING AND ADOPT ON SECOND READING ORDINANCE #2023-\_\_\_\_ AMENDING CHARTER CHAPTER 7, SECTION 7.07, OF THE HOME RULE CITY CHARTER.

## Overview:

At the July 31, 2023 Council Work Session, staff shared with the Council they had seen an increase in participation at one-day, smaller scale community events like concerts, movies in the park, and Brooklyn Park Night Out, and were receiving requests to increase the number of these type of family-oriented events.

Events continued to build upon this direction until the pandemic. Following the pandemic, several events were modified or needed to be recreated from scratch after one or two years without being held.

Staff engaged a Community Events Task Force to help with the 2022 events calendar. The Task Force developed the following parameters they would like to see implemented in events:

- Increase opportunities to gather and create shared sense of community.
- Use performances and food to authentically celebrate different cultures of Brooklyn Park at events.
- Collaborate with community groups in city-wide events.

The vision is to celebrate Brooklyn Park by providing events and opportunities for residents to come together and celebrate our community.

Staff began planning for 2024 and were seeking input from the Council on possible changes for event offerings and discussion about the resources needed to provide expanded events.

The City Attorney's recommendation for the Council was to consider amending the City Charter to include a statement allowing the use of City funds for certain events and believed there could be a benefit to adding a statement with more specificity.

It was the consensus of the Council to forward the issue to the Charter Commission for a recommendation.

At the September 13, 2023 Charter Commission meeting, Chair Secara presented the issue to the Commissioners for discussion. He stated the current wording in the Charter did not authorize the City to use funds for such events. After discussions, it was the consensus of the Commissioners for the City Attorney to provide a proposed amendment to Charter Section 7.07.

At the October 11, 2023 Charter Commission meeting, the Commissioners discussed the City Attorney's proposed language to Charter Section 7.07 related to community events and amended the proposed language. The commissioners felt "community events" in the proposed language would cover the cultural events, festivals, and celebrations.

The Charter Commission voted unanimously to recommend the amendment to Chapter 7, Section 7.07, to the City Council for approval.

November 27, 2023, City Council unanimously approved the first reading of the ordinance.

**Primary Issues/Alternatives to Consider:**

The following is a routine timetable:

October 23	Council set the public hearing
November 2	Public Hearing Notice and text of proposed ordinance is published
November 27	Public hearing and First Reading of Ordinance Held
December 11	Second Reading of Ordinance Held
December 21	Ordinance Published in Newspaper
March 19, 2024	Ordinance becomes effective (90 days after passage and publication)

Publication must be the exact language the Council will vote on.

**Budgetary/Fiscal Issues:** N/A

**Attachments:**

4.6A ORDINANCE

ORDINANCE #2023-  
AN ORDINANCE AMENDING CHARTER CHAPTER 7, SECTION 7.07 OF THE  
HOME RULE CITY CHARTER

~~Text with strikeouts is proposed for deletion.~~

Text with underline is proposed for insertion.

The City of Brooklyn Park does ordain:

**Section 1. Chapter 7, Section 7.07 of the City Charter is amended to read as follows:**

SECTION 7.07 PUBLIC PURPOSE EXPENDITURES

The City Council shall establish a Public Purpose Expenditure Policy, which shall be drafted by the City Manager and reviewed and approved by the City Council annually. In establishing, reviewing, and approving the Policy, the City Council shall consider whether the expenditures to be authorized by the Policy: 1) benefits the community as a whole; 2) are directly related to governmental functions; and, 3) primarily benefit the public interest, not a private interest. In establishing, reviewing, and approving the Policy, the City Council shall consider the opinion of the City Attorney and statewide sources of authority, which may include judicial determinations, state Attorney General opinions, and findings of the Office of the State Auditor.

The City Council may provide in the Public Purpose Expenditure Policy that public funds may be expended to establish, implement, and operate an employee recognition program and an employee preventive health and wellness program for city employees. The nature and scope of any such programs must be set forth in the Public Purpose Expenditure Policy.

The City Council may provide in the Public Purpose Expenditure Policy that public funds may be expended for community events.

# City of Brooklyn Park Request for Council Action

<b>Agenda Item:</b>	7.1	<b>Meeting Date:</b>	December 11, 2023
<b>Agenda Section:</b>	General Action Items	<b>Originating Department:</b>	Administration
<b>Resolution:</b>	N/A	<b>Prepared By:</b>	Katrina Doshier, Program Assistant
<b>Ordinance:</b>	N/A		
<b>Attachments:</b>	1	<b>Presented By:</b>	Hollies Winston, Mayor
<b>Item:</b>	Appointment of Council Liaisons to Commissions and Committees		

## City Manager's Proposed Action:

MOTION \_\_\_\_\_, SECOND \_\_\_\_\_, TO CONFIRM THE MAYOR'S COUNCIL LIAISON APPOINTMENTS TO COMMISSIONS AND COUNCIL OR STAFF LIAISONS TO COMMITTEES FOR THE YEAR 2024.

MAYOR WINSTON TO APPOINT \_\_\_\_\_, \_\_\_\_\_ AND \_\_\_\_\_ AS MEMBERS OF THE AUDIT COMMITTEE.

MAYOR WINSTON TO APPOINT \_\_\_\_\_ AS LIAISON BETWEEN THE CITY COUNCIL AND THE BUDGET ADVISORY COMMISSION.

MAYOR WINSTON TO APPOINT \_\_\_\_\_ AS LIAISON BETWEEN THE CITY COUNCIL AND THE CHARTER COMMISSION.

MAYOR WINSTON TO APPOINT \_\_\_\_\_ AS LIAISON BETWEEN THE CITY COUNCIL AND THE COMMUNITY LONG-RANGE IMPROVEMENT COMMISSION.

MAYOR WINSTON TO APPOINT \_\_\_\_\_ AS LIAISON BETWEEN THE CITY COUNCIL AND THE HUMAN RIGHTS COMMISSION.

MAYOR WINSTON TO APPOINT \_\_\_\_\_ AS LIAISON BETWEEN THE CITY COUNCIL AND THE PLANNING COMMISSION.

MAYOR WINSTON TO APPOINT \_\_\_\_\_ AS LIAISON BETWEEN THE CITY COUNCIL AND THE RECREATION AND PARKS ADVISORY COMMISSION.

MAYOR WINSTON TO APPOINT \_\_\_\_\_ AS PRIMARY LIAISON AND \_\_\_\_\_ AS ALTERNATE LIAISON BETWEEN THE CITY COUNCIL AND THE BROOKLYNS YOUTH COUNCIL.

MAYOR WINSTON TO APPOINT \_\_\_\_\_ AS PRIMARY LIAISON AND \_\_\_\_\_ AS ALTERNATE LIAISON BETWEEN THE CITY COUNCIL AND THE BROOKLYN BRIDGE ALLIANCE.

MAYOR WINSTON TO APPOINT \_\_\_\_\_ AS PRIMARY LIAISON BETWEEN THE CITY COUNCIL AND THE MINNEAPOLIS NORTHWEST TOURISM BOARD WITH KIM BERGGREN SERVING AS PRIMARY STAFF LIAISON AND THE ECONOMIC DEVELOPMENT AND HOUSING DIRECTOR OR \_\_\_\_\_ SERVING AS ALTERNATE.

MAYOR WINSTON TO APPOINT \_\_\_\_\_ AS LIAISON BETWEEN THE CITY COUNCIL AND THE PROPERTY MANAGER'S COALITION.

MAYOR WINSTON TO APPOINT \_\_\_\_\_ AS THE PRIMARY LIAISON AND \_\_\_\_\_ AS THE ALTERNATE LIAISON BETWEEN THE CITY COUNCIL AND THE CRYSTAL AIRPORT JOINT AIRPORT ZONING BOARD (JAZB) WITH PAUL MOGUSH SERVING AS PRIMARY STAFF LIAISON AND AMBER TURNQUIST AS ALTERNATE STAFF LIAISON.

MAYOR WINSTON TO APPOINT \_\_\_\_\_ AS PRIMARY LIAISON AND \_\_\_\_\_ AS THE ALTERNATE LIAISON TO THE BOTTINEAU COMMUNITY WORKS STEERING COMMITTEE.

MAYOR WINSTON TO APPOINT \_\_\_\_\_ AS PRIMARY LIAISON AND \_\_\_\_\_ AS THE ALTERNATE LIAISON TO THE METRO BLUE LINE CORRIDOR MANAGEMENT COMMITTEE.

MAYOR WINSTON TO APPOINT \_\_\_\_\_ AS PRIMARY LIAISON AND \_\_\_\_\_ AS THE ALTERNATE LIAISON TO THE CITY COUNCIL LEADS ON LEGISLATIVE AFFAIRS.

**Overview:**

Council Liaisons need to be appointed to be in compliance with Resolution #2019-46 Establishing Standards for City Boards and Commission, Section 11d. Liaisons. “The Mayor must annually appoint one Council member as an ex-officio member without voting rights to each advisory commission who shall serve as liaison between the Council and the Commission.”

On occasion, Council liaisons are assigned to temporary task forces/committees by the Mayor as needed. Current examples include the 252 Task Force and Connect Blue Line Now! committee.

**Primary Issues/Alternatives to Consider:** N/A

**Budgetary/Fiscal Issues:** N/A

**Attachments:**

7.1A 2024 COUNCIL/STAFF LIAISON FORM



## 2024 COUNCIL LIAISONS/DELEGATES TO CITY COMMITTEES/COMMISSIONS

	Mayor Hollies Winston	Christian Eriksen	Nichole Klonowski	Xp Lee	Boyd Morson	Maria Tran	Tony McGarvey
Audit Committee (need three), 2 to 3 mtgs a year							
Budget Advisory Commission 4 <sup>th</sup> Tues., 7:00 p.m. (no meetings in July or December)							
Charter Commission 2 <sup>nd</sup> Wed., 7:00 p.m.							
Community Long-range Improvement Commission (CLIC) 2 <sup>nd</sup> Thurs., 6:00 p.m.							
Human Rights Commission 3 <sup>rd</sup> Thurs., 6:00 p.m.							
Planning Commission 2 <sup>nd</sup> and 4 <sup>th</sup> Wed., 7:00 p.m.							
Recreation and Parks Advisory Commission 3 <sup>rd</sup> Wed., 6:00 p.m.							
Brooklyn Park Development Corporation (Council and EDA representative) Quarterly, 8 a.m.	Xp Lee appointed as Council Representative (term expires Dec. 31, 2026) Boyd Morson appointed as the EDA Representative (term expires Dec. 31, 2026)						
Brooklyns Youth Council (primary and alternate) Tuesdays, 3:30 – 5:00 p.m. (1 mtg. per month requested)							
Brooklyn Bridge Alliance (primary and alternate) Quarterly 3:00 – 5:00 p.m.							
Minneapolis Northwest Tourism Board (primary liaisons) Quarterly at noon	_____ Council (Council Primary) Kim Berggren (Staff Primary) Economic Development and Housing Director or Council (Alternate)						
North Metro Mayors Assn. 6 times per year	Mayor and Mayor Pro Tem serve						
Northwest Suburbs Cable Communications Commission 3 <sup>rd</sup> Thurs., 7:30 a.m. Qtrly (primary and alternate)	Risikat Adesaogun, Communications Manager, Primary (Official City Representative) Jay Stroebel, Alternate						
Property Mgr's. Coalition Quarterly – time varies							
Crystal Airport Joint Airport Zoning Board (JAZB) (not set - typically on a Wed. at 3 p.m.)	_____ Council (Primary) and Paul Mogush (Primary)  _____ Council (Alternate) and Amber Turnquest (Alternate)						

	Mayor Hollies Winston	Christian Eriksen	Nichole Klonowski	Xp Lee	Boyd Morson	Maria Tran	Tony McGarvey
Bottineau Community Works Steering Committee Bi-monthly on Monday, 10:30 a.m. (primary and alternate)							
METRO Blue Line Corridor Management Committee Quarterly, Wednesdays, 1:30 – 3:00 p.m. (primary and alternate)							
City Council Leads on Legislative Affairs (primary and alternate)							
Suburban Rate Authority (staff) (director and alternate director)	Jesse Struve, Director; LaTonia Green, Alternate Director						

*Please note that we also currently have the following temporary Task Forces / Committees (assigned by Mayor):*

1. 252 Task Force
2. Connect Blue Line Now! multi-community committee

# City of Brooklyn Park Request for Council Action

<b>Agenda Item:</b>	7.2	<b>Meeting Date:</b>	December 11, 2023
<b>Agenda Section:</b>	General Action Items	<b>Originating Department:</b>	Community Development
<b>Resolution:</b>	X	<b>Prepared By:</b>	Felicia Jappah, Project Coordinator, Pandemic Response
<b>Ordinance:</b>	N/A		
<b>Attachments:</b>	2	<b>Presented By:</b>	Felicia Jappah
<b>Item:</b>	Approve Allocation Plan for Approximately \$395,900 of American Rescue Plan Act Funding for the Community Funding Partnership Opportunity and Capacity Building Initiative		

## City Manager's Proposed Action:

MOTION \_\_\_\_\_, SECOND \_\_\_\_\_, TO WAIVE THE READING AND ADOPT RESOLUTION #2023-\_\_\_\_ APPROVING THE ALLOCATION PLAN FOR APPROXIMATELY \$395,900 IN AMERICAN RESCUE PLAN ACT FUNDING FOR THE COMMUNITY PARTNERSHIP FUNDING OPPORTUNITY AND CAPACITY BUILDING INITIATIVE.

## Overview:

On November 27, staff presented a recommended award summary to Council for organizations that responded to the Round 2 ARPA/Economic Development Authority (EDA) Community Partnership Program (CPP) Request for Proposals (RFP) released on September 13, 2023. The City Council discussed and moved to table the decision to approve the recommendation until it was further discussed at a work session. The Council indicated they wanted to further consider the amount of funding recommended, the list of organizations funded, and available funding sources. At its work session on December 4, the Council deliberated and agreed to approve the recommendation as submitted by staff. Today, the staff requests approval of the recommendation.

On June 26, the Council approved the staff recommendation for another round of American Rescue Plan Act (ARPA) funding for community partnership work that included funding to extend the work of ten high-performing partners and a new round of Request for Proposals (RFP). The city awarded \$200,781 of ARPA funds to these high performing organizations on July 24, 2023. Additionally, the Cities of Brooklyn Park and Brooklyn Center entered a joint workforce development partnership to be managed by Brooklyn Park. The joint workforce development initiative and second round of ARPA work were combined into one Request for Proposal (RFP) for effective management and coordination. On September 13, staff released the RFP which solicited proposals from organizations serving residents in Brooklyn Park and/or Brooklyn Center.

The Brooklyn Park Economic Development Authority (EDA) also allocated funding for its Community Partnership Program (CPP) established in September 2021 to advance its efforts for economic development, inclusion, housing stability, job placement and training, and entrepreneurship support. The EDA allocated \$200,000 for CPP programs for 2023 and included a similar allocation in its 2024 proposed budget. The EDA and ARPA funding are combined into the ARPA/CPP initiative. Funding for the RFP is available from the below sources:

- ARPA – Brooklyn Park: \$149,219
- EDA/CPP - \$150,781
- ARPA – Brooklyn Center workforce development programs only: \$95,900

The action before the Council is to approve ten community organizations recommended for funding to implement programs proposed to serve the residents of the city. Staff also requests approval of recommendation to

implement a capacity building technical assistance training program for organizations – non-profits and businesses.

### **Background:**

In March 2021, President Biden signed the ARPA (H.R. 1319) into law. The ARPA provided \$1.9 trillion in relief to respond to the coronavirus (COVID-19) and provided funds directly to local governments to respond to COVID-19 under the State and Local Fiscal Recovery Funds (SLFRF). The City of Brooklyn Park received a total allocation of \$11,052,580 from the SLFRF. Following outreach to residents, Council adopted a strategic approach aimed at stabilizing the city's budget followed by investing in strategic programs and partnerships that respond to the public health emergency in the following categories:

- Violence interrupters and support services
- Mental health services
- Interventions to stabilize community (including partnerships with community organization)
- ARPA administration

In furthering the partnership with community organizations to stabilize the community, the city allocated \$1.2 million in ARPA funds and \$200,500 from the Economic Development Authority (EDA) Community Partnership Program (CPP) Initiative in 2021-2022 to support community-based organizations proposing programs in response to the COVID pandemic. The combined \$1.4M was awarded to 41 community-based organizations to provide services to residents. In 2022, community-partner work impacted approximately 5,797 residents in a variety of service areas.

In June 2023, the Council approved and authorized another round of funding to community partners. For this round of community partnership funding, the city approved an initial extension of the work of 10 high performing organizations and authorized the release of an RFP to solicit a new round of proposals. For the Round 2 RFP, the city sought proposals that would serve residents in areas around basic support – food or emergency support, resource support - help with navigating social services, counseling, and legal aid to prevent eviction or homelessness, economic empowerment programs – technical assistance to organizations, workforce development – job training, especially for unemployed or under employed residents, and financial literacy programs for youths and seniors.

The RFP was released on September 13 and applications were due on October 13, 2023. The RFP was promoted through various channels including city publications, email, website and social media postings, cultural media and CCX TV. Staff received a total of 46 applications totaling over \$2.3 million in requests from local non-profits and businesses proposing programs and activities to serve Brooklyn Park residents.

### **Primary Issues/Alternatives to Consider:**

- **What was the review process?**

The process included the below:

- Eligible organizations that could apply were businesses and nonprofits with active registration and in good standing with the MN Secretary of state and with tax exempt status or other nonprofit tax status or a fiscal agent.
- Organizations must be located in either Brooklyn Park or Brooklyn Center or provide verifiable information of ability to serve residents in the cities.
- RFPs must propose programs to serve residents in either Brooklyn Park and/or Brooklyn Center.
- RFPs must propose programs in three key areas: basic support services, resource support and economic empowerment.
- Eligible uses: youth and senior programs, workforce development and economic improvement programs for organizations and individuals.

Scoring of the proposals was on a 100-point scale in response to question focused on the following criteria in the RFP, which was approved by the Council September 2023:

- The organization is in either Brooklyn Park or Brooklyn Center and/or can demonstrate it is uniquely qualified to serve residents in the cities and prioritize the needs of the residents.
- Composition of the staff and board that reflects the community the organization serves.
- Adequate staffing and financial capacity to implement the work proposed.
- A program work plan that articulates expected impact.
- How the program response to alleviating the negative impact of the COVID Pandemic or supports economic empowerment of residents.

Applications were reviewed in two groups by a diverse group of cross-departmental staff with various backgrounds from both cities. One group focused on workforce development applications and the other on non-workforce related applications.

- Eligible applications were reviewed first by individuals in each group, and scores analyzed using a rubric based on the proposal evaluation criteria.
- Then the groups met to deliberate on how the programs aligned with the city's strategic focus and considered funding recommendations based on the scores, ensuring an equitable distribution of the funds to organizations, program proposed, and the community served.
- The recommendations were then reviewed by another panel of staff that considered the recommendation and determined the final allocation based on the review criteria and city's strategic focus.
- All considerations in the review process were informed by the RFP program eligibility, evaluation criteria, how the proposals aligned with the city's strategic initiatives around the ARPA funding and programs that are eligible under the ARPA.

- **What are the funding recommendations?**

Following the Round 2 RFP application review process, staff recommends ten organizations for funding (Table 1). Four of the organizations will receive funding from Brooklyn Park ARPA, and six will receive funding from both the Brooklyn Center ARPA and Brooklyn Park EDA/CPP to support the joint workforce development initiative.

Round 2 funding recommendation considers funding fewer organizations with intentional focus on areas of need in the community and the city's strategy for deployment of Round 2 funding based on learnings from Round 1. Round 1 funding allowed a wider spread of the funds to enable funding to reach more community-based organizations and ensured broader outreach to communities in immediate need of relief due to the impact of the pandemic.

Staff recommends investing in capacity building for local organizations and businesses with the balance of the of the funds, which is approximately \$101,462. After working with local nonprofits and small businesses since 2021 in the Community Partnership Program, staff has identified the need for workshops, one on one assistance, and/or group trainings to assist organizational leaders in positioning their organizations for sustainability and/or growth. Staff is researching best practices and existing capacity building programs and will design and implement a program that leverages what already exists in the community, state, and region and coordinates with the services already being designed for small businesses at the Brooklyn Park Small Business Center.

Recommended Allocation Summary:

- \$294,438 for 10 Community Partners ARPA funding (Table 1)
- \$101,462 for Capacity Building

Table 1: Organizations recommended for CPP Funding and funding source:

Org name	Average Score	Proposed Program	Amount Requested	Amount Recommended	BP-ARPA	Funding Source	
						BC-ARPA	BP- EDA
Minnesota Africans United (MAU)	81	Economic empowerment – Technical assistance	\$50,000	\$49,200	\$49,200		
Thoj Group	80	Economic Empowerment – Technical assistance	\$50,000	\$24,200	\$24,200		
Push Strategist	79	Economic Empowerment – Technical assistance	\$50,000	\$24,200	\$24,200		
Sierra Leone	79	Basic support – food	\$49,853	\$25,000	\$25,000		
Asian Media Access	91	Economic Empowerment - WFD	\$50,000	\$25,360		\$17,330	\$8,030
CAPI	87	Economic Empowerment - WFD	\$100,000	\$30,360		22,330	\$8,030
Hacer	91	Resource Navigation	\$50,000	\$50,000		\$43,760	\$6,240
HIRED	86	Economic Empowerment	\$50,000	\$25,758			\$25,758
Lifeworks	88	Economic Empowerment -WFD disability	\$46,350	\$18,854			\$18,854
Metro North Chamber of Commerce	81	Economic Empowerment - WFD	\$50,000	\$21,506		\$12,480	\$9,026
<b>Total</b>			<b>\$546,203</b>	<b>\$294,438</b>	<b>\$122,600</b>	<b>\$95,900</b>	<b>\$75,938</b>

- **What are the next steps?**

If approved by the City Council tonight, staff will announce awards to each organization and work with them to adjust scope and budget as applicable. Organizations will receive support around contracting and program rescoping and reporting. Payments will be on a reimbursement basis.

The financial reporting support that was made available to organizations in Round 1 is also available in Round 2 to assist organizations to remain in compliance with city, state, and federal requirements where needed. Up to \$15,000 in accountant support is available to fund financial consulting work with community partners.

#### **Budgetary/Fiscal Issues:**

This action does not impact the City's budget, as the CPP funding sources are ARPA, EDA, and Brooklyn Center ARPA. Staff is recommending a modest advanced payment as was done in Round 1 to assist organizations with cash flow challenges that need upfront cash. We want to note there is a risk that organizations will not report on their use of the funds. However, learnings from Round 1 indicated organizations reported on the advanced payments received. All other payments after the organization have completed the report on the advance payment received will be reimbursement based.

Recipients of funds from the ARPA State and Local Fiscal Recovery Funds programs are required to meet compliance and reporting requirements established in the Final Rule released in January 2022. As outlined in the Final Rule, Treasury may identify funds used in violation through reporting or other sources. We expect the State of Minnesota Management and Budget (MMB) office and the Federal Government to conduct a full audit of the disbursement of these funds. Funds used in violation of the Final Rule are subject to remediation and recoupment.

#### **Attachments:**

7.2A RESOLUTION

7.2B LIST OF ORGANIZATIONS NOT RECOMMENDED FOR FUNDING - UPDATED (*Limited Distribution – Available for viewing at the City Clerk's office*)

## RESOLUTION #2023-

RESOLUTION APPROVING THE ALLOCATION PLAN FOR APPROXIMATELY \$395,900  
IN AMERICAN RESCUE PLAN ACT FUNDING FOR THE COMMUNITY FUNDING OPPORTUNITY

WHEREAS, the City of Brooklyn Park received \$11,052,580 from the federal government through the State Local Fiscal Recovery Funds (SLFRF) program of the American Rescue Plan (ARPA) (H.R. 1319), signed into law by President Joseph Biden in March 2021 for state, local, and Tribal governments across the country to support their response to and recovery from the COVID-19 public health emergency; and

WHEREAS, during 2021 and 2023 the Brooklyn Park City Council allocated \$1.5M of its SLFRF allocation to support community-based organizations proposing programs in response to the COVID-19 pandemic. The Economic Development Authority (EDA) also approved \$402,500 from the EDA general fund to support its Community Partnership Program (CPP) Initiative; and

WHEREAS, on June 24, 2023, staff recommended a strategic approach for a second round ("Round 2") of funding similar to the ARPA/CPP Community Funding Opportunity of 2022 to support community partners through a portion of 2024 and Council directed staff to propose a plan for approval that included two categories – an extension of high performing and highly successful projects and a second competitive RFP; and

WHEREAS, the Cities of Brooklyn Park and Brooklyn Center also entered a joint workforce development partnership to be managed by Brooklyn Park. The joint workforce development initiative and second round of ARPA work were combined into one Request for Proposal (RFP) for effective management and coordination; and

WHEREAS, a Community Funding Opportunity Request for Proposals (RFP) was released in September 2023 which solicited proposals from organizations serving residents in Brooklyn Park and/or Brooklyn Center and staff received a total of 46 eligible applications totaling over \$2 million in requests from local community non-profits and businesses; and

WHEREAS, the City Council and EDA allocated \$550,000 to be used to fund community partnership work in 2023 and desires to approve this Resolution to continue contracting with organizations to provide services, support, and opportunities to members of the Brooklyn Park community and to address the impacts of the COVID-19 pandemic. The Council awarded \$200,781 in Brooklyn Park ARPA funding, and \$49,219 in EDA funding to support extension contract work, leaving \$300,000 for RFP proposals funding. Additionally, the City of Brooklyn Center awarded \$54,100 towards the extension funding leaving \$95,900 for RFP proposal funding as part of the joint workforce initiative; and

WHEREAS, on November 27, the City Council postponed the initial request to approve the ARPA allocation recommendation and held a work session on December 4 for further review and consideration. The Council following deliberations at the work session agree to approve the recommended allocation as submitted by staff.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Brooklyn Park as follows:

1. The City Council hereby approves the Community Funding Opportunity Round 2 RFP awards as outlined in Exhibit A; and
2. The City Council hereby approves the use of \$101,462 for a capacity building initiative; and
3. The City Council hereby authorizes and directs the City Manager and/or his designees to execute the related agreements with partnering organizations in the spending plan as in their judgment is consistent with the spirit and content thereof. To enable the non-profits and businesses to implement the proposed programs to respond to the identified community needs, the Council finds it necessary to enter into an agreement with each entity proposing work around these critical services and programs.



## Exhibit A

Org name	Average Score	Proposed Program	Amount Requested	Amount Recommended	BP-ARPA	Funding Source	
						BC-ARPA	BP- EDA
Minnesota Africans United (MAU)	81	Economic empowerment – Technical assistance	\$50,000	\$49,200	\$49,200		
Thoj Group	80	Economic Empowerment – Technical assistance	\$50,000	\$24,200	\$24,200		
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Lifeworks	88	Economic Empowerment -WFD disability	\$46,350	\$18,854			\$18,854
Metro North Chamber of Commerce	81	Economic Empowerment - WFD	\$50,000	\$21,506		\$12,480	\$9,026
<b>Total</b>			<b>\$546,203</b>	<b>294,438</b>	<b>\$122,600</b>	<b>\$95,900</b>	<b>\$75,938</b>

# City of Brooklyn Park Request for Council Action

<b>Agenda Item:</b>	7.3	<b>Meeting Date:</b>	December 11, 2023
<b>Agenda Section:</b>	General Action Items	<b>Originating Department:</b>	Finance Department
<b>Resolution:</b>	XXX	<b>Prepared By:</b>	Dan Ruiz, O&M Director LaTonia Green, Finance Director Dolly Lee, Assistant Finance Director Renee Manning, Senior Accountant
<b>Ordinance:</b>	N/A		
<b>Attachments:</b>	9	<b>Presented By:</b>	LaTonia Green, Finance Director Dan Ruiz, O&M Director
<b>Item:</b>	Adoption of the 2024 - 2025 Proposed Budget, 2024-2028 Capital Improvement Plan, 2024-2028 Street Plan, 2024-2028 Capital Equipment Plan, and 2024 Property Tax Levies		

## City Manager's Proposed Action:

MOTION \_\_\_\_\_, SECOND \_\_\_\_\_, TO WAIVE THE READING AND ADOPT RESOLUTION #2023-\_\_\_\_\_ ADOPTING THE 2024 – 2025 BUDGET, 2024 – 2028 CAPITAL IMPROVEMENT PLAN, 2024 – 2028 CAPITAL EQUIPMENT PLAN AND 2024 – 2028 STREET IMPROVEMENT PLAN.

MOTION \_\_\_\_\_, SECOND \_\_\_\_\_, TO WAIVE THE READING AND ADOPT RESOLUTION #2023-\_\_\_\_\_ APPROVING THE 2024 FINAL TAX LEVY FOR THE GENERAL FUND AND THE DEBT SERVICE FUNDS AND CERTIFYING THEM TO HENNEPIN COUNTY.

MOTION \_\_\_\_\_, SECOND \_\_\_\_\_, TO WAIVE THE READING AND ADOPT RESOLUTION #2023-\_\_\_\_\_ ADOPTING A SPECIAL BENEFIT HRA TAX LEVY AND AN EDA CITY TAX LEVY FOR THE PURPOSE OF DEFRAYING THE COSTS INCURRED BY THE BROOKLYN PARK ECONOMIC DEVELOPMENT AUTHORITY (EDA) UNDER ITS HOUSING AND REDEVELOPMENT POWERS FOR THE YEAR 2024, CERTIFYING THEM TO HENNEPIN COUNTY.

## Overview:

The 2024 – 2025 City Manager's Final Proposed Budget was presented to Council on Monday, November 13, 2023. The 2024 – 2025 Final Proposed Budget for the General Fund is \$68,571,258 for 2024 and \$72,708,949 for 2025. This represents an increase in 2024 of \$3,580,072 over the 2023 Adopted Budget; and an increase in 2025 of \$4,137,691 over 2024 Proposed. The Budget Advisory Commission presented their recommendation to the Council at the Monday, November 27, 2023, meeting supporting a levy increase to not go below 9% and to not exceed 10.5%.

The Proposed 2024 General Property Tax Levies (including debt) that were adopted on September 25, 2023, totaled \$60,971,674 plus an HRA Levy of \$1,100,000 and an EDA levy of \$1,426,649 for a total levy of \$63,498,323. The City Manager's Final Proposed 2024 – 2025 Budget was submitted for consideration at the Council meeting Monday, November 13, 2023. Since the adoption of the proposed levy no reductions have been made. The City Manager's Proposed Budget was presented at the Truth In Taxation meeting on December 4, 2023, and was opened for public comments. The referendum debt levy for 2024 is \$1,209,496, which represents an increase of \$2,573 from the 2023 debt levy.

The 2024-2028 Capital Improvement Plan (CIP) is a planning document that outlines the City's planned schedule for capital improvements. The CIP is split into four categories: General Public Buildings, Park and Recreation Facilities, Public Utility Facilities and Transportation Facilities (Street Improvement Plan). The plan is designed

to be flexible and is updated annually. It provides a tool to ensure capital improvements are coordinated within the city and with other public and private entities.

### **Street Improvement Plan**

Bonding authority (outside of a voter referendum) for street improvements and reconstruction was granted to cities under Minnesota Statutes, section 475.58, subdivision 3(b), as amended (the “Act”). In order for cities to issue street reconstruction bonds under the Act, the City Council of a city must unanimously adopt a five-year street improvement plan (the “Plan”) after a public hearing.

The Plan is represented as the Transportation Facilities Section of the proposed 2024-2028 CIP, which is also being adopted at the same meeting. The Plan is shown separately under the advisement of the City Attorney to meet the requirements of the Act. The 2024-2028 Street Improvement Plan does not include the issuance of bonds under the provisions of the Act, so a public hearing was not necessary.

### **Capital Improvement Plan (CIP)**

Bonding authority (outside of a voter referendum) for capital improvements was granted to cities under Minnesota Statute 475.521, as amended (the “Act”). For cities to issue bonds under this statute, the city must have a five-year CIP that is adopted unanimously by the City Council after a public hearing is held. The Proposed 2024 – 2028 CIP does not include the issuance of bonds under the Act, so a public hearing was not necessary.

### **Capital Equipment Plan**

The Proposed 2024 – 2028 Capital Equipment Plan (CEP) is a planning document that outlines the city’s planned schedule for the replacement of equipment. The CEP is split into three categories: Vehicles/Equipment, Miscellaneous Equipment, and Information Technology Equipment. The CEP is designed to be flexible and is updated annually. It provides a tool to ensure that equipment is replaced and added as necessary to allow for the continued delivery of services to the community that have been established by the City Council.

### **Primary Issues/Alternatives to Consider:**

Please keep in mind that the CIP, the Street Improvement Plan, and CEP are being adopted for 2024 and 2025; the remaining years are being adopted as planning tools. The adoption of these plans does not fund any project or equipment nor ensure that the project will be approved at a later date. If bonds are sold, a unanimous vote is necessary to comply with Minnesota State Statutes.

In addition, the Final 2024 – 2025 Budget and 2024 Tax Levy need to be adopted to comply with the City Charter and the required certification of the final tax levy to Hennepin County by December 28, 2023.

### **Budgetary/Fiscal Issues:**

#### **Street Improvement Plan**

The 2024-2028 Street Improvement Plan totals \$167.9 million, \$30.5 million of which are provisional projects without identified funding. In 2024, \$19.6 million in projects are planned in 2024 and \$38.9 million are planned in 2025.

#### **Capital Improvement Plan**

The 2024-2028 Capital Improvement Plan includes the Street Improvement Plan (Transportation Facilities Category). The CIP for 2024-2028 totals \$309.0 million, including \$38.9 million in provisional projects.

2024 project totals within the following major categories are as follows:

- General Public Buildings – \$32.0 million in 2024, \$5.9 million in 2025
- Parks and Recreation Facilities – \$15.3 million in 2024, \$7.5 million in 2025
- Public Utilities – \$5.7 million in 2024, \$5.1 million in 2025
- Transportation Facilities – \$19.9 million in 2024, \$28.4 million in 2025 (See Street Improvement Plan above)

The total planned 2024 Capital Improvement Plan budget is \$72.9 million and the total planned 2025 Capital Improvement Plan budget is \$46.9 million. The Summary of the Capital Improvement Plan is attached.

The 2024-2028 CEP totals \$27.3 million within the following major categories:

- Vehicles/Equipment – \$19.0 million
- Miscellaneous Equipment – \$3.2 million
- Information Technology Equipment – \$5.1 million

The 2024 CEP totals \$6.7 million that are planned to be funded within the 2024 – 2025 Adopted Budget and are as follows:

- Vehicles/Equipment – \$4.6 million
- Miscellaneous Equipment – \$0.9 million
- Information Technology Equipment – \$1.2 million

The 2025 CEP totals \$9.2 million that are planned to be funded within the 2024 – 2025 Adopted Budget and are as follows:

- Vehicles/Equipment – \$7.8 million
- Miscellaneous Equipment – \$0.7 million
- Information Technology Equipment – \$0.7 million

The total 2024 - 2025 Final Proposed Budgeted expenditures for consideration including all funds is \$217,423,473 for 2024 and \$198,603,969 for 2025 within the following fund categories:

	2024 Proposed	2025 Proposed
General Fund	\$68,571,258	\$72,708,949
Special Revenue Funds	\$7,327,325	\$3,459,315
Debt Service Funds	\$3,243,281	\$3,233,286
Capital Project Funds	\$75,276,047	\$52,390,791
Enterprise Funds	\$40,875,959	\$41,804,638
Internal Service Funds	\$22,129,603	\$25,006,990

Total Property Tax Levies being requested for 2024 are as follows:

General Levy	\$ 58,296,114
General – Heritage Fund	\$ 935,961
Tax Abatement	\$ 715,000
Debt Service – Tax Capacity	\$ 1,024,599
Debt Service – Referendum Bonds	\$ 1,209,496
EDA	\$ 1,426,649
HRA	\$ 1,100,000

Approval is requested to allow the Finance Director to make budget amendments that have a net zero appropriation impact if there are changes needed for financial or business reasons. Additionally, approval is requested to allow the Finance Director to transfer up to 50% of final 2023 budget savings, if any, to internal service fund balances.

**Attachments:**

- 7.3A RESOLUTION – 2024 - 2025 OPERATING BUDGET and 2024-2028 CAPITAL IMPROVEMENT PLAN, STREET IMPROVEMENT PLAN, AND CAPITAL EQUIPMENT PLAN
- 7.3B RESOLUTION – 2024 FINAL PROPERTY TAX LEVY
- 7.3C RESOLUTION – 2024 FINAL HRA AND EDA TAX LEVY
- 7.3D CAPITAL EQUIPMENT PLAN – VEHICLES EQUIPMENT
- 7.3E CAPITAL EQUIPMENT PLAN – MISCELLANEOUS EQUIPMENT
- 7.3F CAPITAL EQUIPMENT PLAN – INFORMATION TECHNOLOGY EQUIPMENT

- 7.3G FINAL CITY MANAGER PROPOSED BUDGET
- 7.3H 2024-2028 STREET IMPROVEMENT PLAN SUMMARY
- 7.3I 2024-2028 CAPITAL IMPROVEMENT PLAN SUMMARY

RESOLUTION #2023-

RESOLUTION ADOPTING THE 2024 – 2025 BUDGET, 2024 – 2028 CAPITAL IMPROVEMENT PLAN, 2024 – 2028 CAPITAL EQUIPMENT PLAN AND 2024-2028 STREET IMPROVEMENT PLAN

WHEREAS, the City Charter provides that the City Manager shall prepare a budget document setting forth the complete financial projection for the ensuing fiscal year regarding all proposed expenditures for all City operations and estimated revenues to fund those operations; and

WHEREAS, the City Manager has prepared such documents, and the City Council has met in regular meetings and work sessions for the purpose of determining an adequate budget to fund all City operations during the fiscal years of 2024 and 2025; and

WHEREAS, the City Council believes that the budgets so prepared are adequate and in accordance with the form prescribed by the City Charter; and

WHEREAS, on December 4, 2023, the City Council held a Truth in Taxation public hearing regarding the 2024 property tax levy and City Manager Proposed 2024 – 2025 Budget; and

WHEREAS, the proposed five-year 2024 – 2028 Capital Improvement Plan (CIP), Street Improvement Plan (as included in the CIP), and Capital Equipment Plan (CEP), do not include new projects that require the issuance of bonds so a public hearing as required by Minnesota Statutes Section 475.521 was not necessary; and

WHEREAS, vehicles and equipment scheduled for replacement in the CEP will be reassigned, traded or sent to auction to maximize the value; and

WHEREAS, adopting the CIP/CEP Plan only allocates funding for the first two years of the plan and only provides authority for bonding with a unanimous vote; and

WHEREAS, the Finance Director has the authority to make budget amendments that have a net zero appropriation impact if there are changes needed for financial or business reasons; and

WHEREAS, the Finance Director has authority to transfer up to 50% of final 2023 budget savings to internal service fund balances.

NOW, THEREFORE, BE IT RESOLVED that the 2024 - 2025 Final Proposed Budget and the 2024 – 2028 Capital Improvement Plan, Street Improvement Plan (as included in the Capital Improvement Plan), and Capital Equipment Plan be adopted and approved this 11th day of December 2023, in a regular scheduled Council meeting to authorize the following budgets and the Finance Director has the authority to make budget amendments that have a net zero appropriation impact and the authority to transfer up to 50% of 2023 budget savings to internal service funds:

7.3A RESOLUTION – 2024-2025 OPERATING BUDGET AND 2024-2028 CAPITAL IMPROVEMENT PLAN, STREET IMPROVEMENT PLAN AND CAPITAL EQUIPMENT PLAN

	Revenue		Expenditures		Capital	Capital
	2024	2025	2024	2025	Outlay	Outlay
	Proposed	Proposed	Proposed	Proposed	2024	2025
<b>General Fund</b>						
General property taxes	\$58,296,114	62,670,099				
Other taxes	1,075,066	1,075,066				
Special assessments	79,300	79,300				
Business licenses	973,114	969,364				
Permits	2,149,147	2,136,147				
Federal grants	23,000	5,250				
State grants	1,489,732	1,471,982				
Other grants	135,420	135,420				
Charges for services	2,354,588	2,279,388				
Fines and forfeitures	261,500	261,500				
Investment Income	1,122,408	999,272				
Other revenue	39,968	40,088				
Transfers In	571,901	586,073				
Use of fund balance						
Total General Fund Revenues	<u>\$68,571,258</u>	<u>\$72,708,949</u>				
	Revenue		Expenditures		Capital Outlay	
	2024	2025	2024	2025	2024	2025
	Proposed	Proposed	Proposed	Proposed	Proposed	Proposed
Salaries			\$38,705,861	41,044,963		
Benefits			13,840,706	14,890,764		
Supplies			1,819,755	1,820,415		
Professional services			570,769	587,761		
Contractual services			2,904,881	2,896,091		
Communications			448,742	459,979		
Utilities			248,145	254,503		
Cost of sales			8,405	8,530		
Conferences and schools			435,867	446,096		
Dues and subscriptions			183,141	187,451		
Other charges			682,514	691,877		
Contingency			344,751	141,298		
Central garage			3,902,386	4,019,455		
Central buildings			2,222,848	2,289,533		
Information technology charges			3,162,569	3,257,448		
Loss control charges			750,847	1,399,828		
Transfers Out			222,018	253,744		
General Fund Charges			(1,927,947)	(1,985,787)		
Capital Outlay					45,000	45,000
Total General Fund Expenditures			<u>\$68,526,258</u>	<u>\$72,663,949</u>	<u>\$45,000</u>	<u>\$45,000</u>

7.3A RESOLUTION – 2024-2025 OPERATING BUDGET AND 2024-2028 CAPITAL IMPROVEMENT PLAN, STREET IMPROVEMENT PLAN AND CAPITAL EQUIPMENT PLAN

	Revenue		Expenditures		Capital Outlay	
	2024	2025	2024	2025	2024	2025
	Proposed	Proposed	Proposed	Proposed	Proposed	Proposed
<b><u>Special Revenue Funds</u></b>						
Brookland Golf Park	344,522	364,250	319,522	329,250	25,000	35,000
Cable Grant	351,289	57,863	351,289	57,863		
Community Development Block Grant	67,500	17,500	67,500	17,500		
Coronavirus Relief Federal Grants	2,824,362		2,824,362			
Donations	50,000	50,000	50,000	50,000		
Grant Funds	2,559,722	1,810,110	2,559,722	1,810,110		
Ice Arena Fund	1,029,716	1,059,378	1,029,716	1,059,378		
Police Special Funds	100,214	100,214	100,214	100,214		
Total Special Revenue Funds	<u>7,327,325</u>	<u>3,459,315</u>	<u>7,302,325</u>	<u>3,424,315</u>	<u>25,000</u>	<u>35,000</u>
<b><u>Debt Service Funds</u></b>	<u>3,423,397</u>	<u>3,410,439</u>	<u>3,243,281</u>	<u>3,233,286</u>		
<b><u>Capital Projects Fund</u></b>						
Construction Fund	19,989,268	34,131,987	209,268	215,333	19,780,000	28,332,000
Franchise Fee	6,948,300	7,090,811	6,948,300	7,090,811		
Heritage Infrastructure	3,718,417	6,064,286	1,117,825	3,268,325	1,664,631	1,560,000
Municipal Buildings & Additions	849,274	2,892,280	15,374	15,374	32,157,627	6,330,500
Open Space Land Acquisition & Development	4,284,358	3,783,462	143,022	278,448	13,240,000	5,300,000
Total Capital Projects Fund	<u>35,789,617</u>	<u>53,962,826</u>	<u>8,433,789</u>	<u>10,868,291</u>	<u>66,842,258</u>	<u>41,522,500</u>
<b><u>Enterprise Funds</u></b>						
Water Utility	\$14,872,376	15,785,834	\$11,162,376	11,367,834	\$3,710,000	4,418,000
Sanitary Sewer Utility	13,427,926	14,679,517	13,252,926	14,579,517	175,000	100,000
Recycling Utility	2,583,173	2,592,335	2,583,173	2,592,335		
Storm Sewer Utility	3,803,095	3,771,605	3,478,095	3,271,605	325,000	500,000
Street/Signal Light Utility	3,180,121	1,982,836	1,570,121	1,762,836	1,610,000	220,000
Recreation	3,157,106	3,477,806	2,789,268	2,767,511	220,000	225,000
Total Enterprise Fund	<u>\$41,023,797</u>	<u>\$42,289,933</u>	<u>\$34,835,959</u>	<u>\$36,341,638</u>	<u>\$6,040,000</u>	<u>\$5,463,000</u>
<b><u>Internal Service Funds</u></b>						
Central Building	\$2,820,529	2,897,971	\$2,820,529	2,897,971		
Central Garage	9,259,758	12,431,717	3,918,758	3,985,142	5,341,000	8,446,575
Information Technology Services	4,272,938	3,856,472	3,045,388	3,197,672	1,227,550	658,800
Loss Control	4,678,153	4,689,658	4,678,153	4,689,658		
Benefit Accrual	777,174	798,852	1,098,225	1,131,172		
Total Internal Service Funds	<u>\$21,808,552</u>	<u>\$24,674,670</u>	<u>\$15,561,053</u>	<u>\$15,901,615</u>	<u>\$6,568,550</u>	<u>\$9,105,375</u>
Total All Funds	<u>177,943,946</u>	<u>200,506,132</u>	<u>137,902,665</u>	<u>142,433,094</u>	<u>79,520,808</u>	<u>56,170,875</u>



## RESOLUTION #2023-

## RESOLUTION APPROVING THE 2024 FINAL TAX LEVY FOR THE GENERAL FUND AND THE DEBT SERVICE FUNDS AND CERTIFYING THEM TO HENNEPIN COUNTY

WHEREAS, Minnesota Statutes require the adoption of the proposed property tax levies; and

WHEREAS, the final property tax levies must be certified to Hennepin County on or before December 28, 2023.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Brooklyn Park adopts the following final 2024 General Fund and Debt Service Net tax levies, certifying them to Hennepin County:

	Preliminary Levy	Change	Final Levy
<b>General Property Taxes:</b>			
General Fund Operating	58,296,114	-	58,296,114
General Fund Operating - Heritage	935,961	-	935,961
General Fund Operating - Tax Abatement	715,000	-	715,000
<b>Total General Property Taxes</b>	<b>59,947,075</b>	<b>-</b>	<b>59,947,075</b>
<b>General Obligation Debt Service:</b>			
G.O. Capital Improvement Bonds, Series 2014A	680,768	-	680,768
G.O. Capital Improvement, Series 2017A	303,306	-	303,306
G.O. Referendum Gross Revenue Series 2021A	40,525	-	40,525
<b>Total Debt Service (Tax Capacity)</b>	<b>1,024,598</b>	<b>-</b>	<b>1,024,598</b>
<b>Total Tax Capacity Based Levies</b>	<b>60,971,673</b>		<b>60,971,673</b>
<b>Debt Service (Market Value Referendum)</b>			
G.O. Bonds, Series 2019A	322,403	-	322,403
G.O. Bonds, Series 2021A	887,093	-	887,093
<b>Total Debt Service (Market Value Referendum)</b>	<b>1,209,495</b>	<b>-</b>	<b>1,209,495</b>
<b>Total Tax Levies</b>	<b>62,181,168</b>		<b>62,181,168</b>

## RESOLUTION #2023-

## RESOLUTION ADOPTING A SPECIAL BENEFIT HRA TAX LEVY AND AN EDA CITY TAX LEVY FOR THE PURPOSE OF DEFRAYING THE COSTS INCURRED BY THE BROOKLYN PARK ECONOMIC DEVELOPMENT AUTHORITY UNDER ITS HOUSING AND REDEVELOPMENT POWERS FOR THE YEAR 2024, CERTIFYING THEM TO HENNEPIN COUNTY

WHEREAS, the Brooklyn Park Economic Development Authority (the “EDA”) was created by the City Council of the City of Brooklyn Park (the “City Council”) by its adoption of Resolution #1988-273, dated October 24, 1988, pursuant to *Minnesota Statutes*, §§469.090 to 469.1081 (the “Enabling Resolution”); and

WHEREAS, the Enabling Resolution was amended by Resolution #1995-72, dated March 20, 1995, whereby the EDA was granted all of the powers, rights, duties, and obligations set forth in *Minnesota Statutes* §§469.001 to 469.047 (the “HRA Act”); and

WHEREAS, pursuant to §469.033, Subd. 6 of the HRA Act, the EDA is authorized to levy a special benefit tax within its area of operation, not to exceed 0.0185 percent of the City’s taxable market value, for the purpose of defraying its operational costs under the HRA Act (the “HRA Levy”); and

WHEREAS, pursuant to §469.107, Subd. 1 of the EDA Act, the EDA may request that the City levy a special benefit tax within its area of operation, not to exceed 0.01813 percent of the City’s taxable market value, for the purpose of defraying its operational costs under the EDA Act; and

WHEREAS, by Resolution #2023-20 at the November 20, 2023, Brooklyn Park EDA Meeting, the EDA Board of Commissioners approved a 2024 HRA Levy of \$1,100,000 which is 57 percent of the full statutory amount of 0.0185 percent of the City’s taxable market value \$1,940,734 subject to a right of the City Council to modify said levy as a part of its overall City budget process; and

WHEREAS, by Resolution #2023-20 at the November 20, 2023, Brooklyn Park EDA Meeting, the EDA Board of Commissioners approved a 2024 EDA Levy of \$1,426,649 which is 75 percent of the full statutory amount of 0.01813 percent of the City’s taxable market value \$1,901,919 subject to a right of the City Council to modify said levy as a part of its overall City budget process; and

WHEREAS, the City Council has reviewed the EDA Levy Resolution as a part of adopting the 2024 - 2025 City budget.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Brooklyn Park:

1. Adopt a 2024 HRA Levy in the amount of \$1,100,000 for the purpose of defraying the EDA’s operational costs pursuant to *Minnesota Statutes*, §469.033, Subd. 6, and certify it to Hennepin County.
2. Adopt a 2024 EDA levy in the amount of \$1,426,649 for the purpose of defraying the EDA’s operational costs and certify it to Hennepin County.

City of Brooklyn Park, MN  
*Capital Equipment Plan - Vehicles*  
 2024 thru 2028

**DEPARTMENT SUMMARY**

Department	2024	2025	2026	2027	2028	Total
A - Police	1,567,000	860,000	831,000	1,069,000	699,000	5,026,000
B - Fire	1,615,000	4,080,000	330,000			6,025,000
C - OM/Building Services	138,000	25,000		10,000	100,000	273,000
C - OM/Equipment Services	110,000					110,000
D - OM/Park Maintenance	114,000	883,600	765,500	498,950	175,000	2,437,050
E - OM/Street Maintenance	586,000	1,385,600	310,000	35,000		2,316,600
F - OM/Public Utilities	204,000	360,000	265,000	965,000		1,794,000
G - OM/Engineering	78,000					78,000
H - Rec & Park		30,000				30,000
I - Golf Course	60,000	130,000	155,000	120,000	55,000	520,000
J -Community Development	105,000	90,000	65,000	105,000		365,000
O - Finance			29,200			29,200
<b>TOTAL</b>	<b>4,577,000</b>	<b>7,844,200</b>	<b>2,750,700</b>	<b>2,802,950</b>	<b>1,029,000</b>	<b>19,003,850</b>

City of Brooklyn Park, MN  
*Capital Equipment Plan - Miscellaneous*  
 2024 thru 2028

**DEPARTMENT SUMMARY**

<b>Department</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>Total</b>
A - Police	411,000	330,875	151,600	58,200	672,000	1,623,675
B - Fire	188,000	46,500			52,500	287,000
M - Equipment Services	210,000	270,000	85,000	259,000	70,000	894,000
N - Public Utilities	50,000	73,000	298,500			421,500
<b>TOTAL</b>	<b>859,000</b>	<b>720,375</b>	<b>535,100</b>	<b>317,200</b>	<b>794,500</b>	<b>3,226,175</b>

City of Brooklyn Park, MN  
*Capital Equipment Plan - Information Technology*  
 2024 thru 2028

**DEPARTMENT SUMMARY**

<b>Department</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>Total</b>
K - ITS	1,227,550	658,800	2,354,150	313,300	513,850	5,067,650
<b>TOTAL</b>	<b>1,227,550</b>	<b>658,800</b>	<b>2,354,150</b>	<b>313,300</b>	<b>513,850</b>	<b>5,067,650</b>



City of Brooklyn Park, Minnesota  
2024-2025 Final City Manager Proposed  
Budget  
December 11, 2023

**Table of Contents**

**Page**

General Fund Summary  
    Non-Departmental  
    Mayor and Council  
    Administration  
    Legal  
    Finance  
    Community Development  
    Police Department  
    Fire Department  
    Operations and Manetenance  
    Recreation and Parks

Special Revenue Funds  
Debt Service Funds  
Capital Funds  
Enterprise Funds  
Internal Service Funds

1  
2  
3  
4  
5  
6  
7  
8  
9  
10  
11  
  
12  
16  
17  
22  
30



City of Brooklyn Park

2024-2025 Budget Summary - General Fund

	2021 Actual Amount	2022 Actual Amount	2023 Amended Budget	2024 City Manager Proposed	2025 City Manager Proposed	2026 Forecast	2027 Forecast	2028 Forecast
<b>Revenue</b>								
GPTX - General property taxes	\$44,396,658	\$47,320,377	\$52,640,276	\$58,296,114	\$62,670,099	\$64,928,100	\$66,978,804	\$69,798,866
OTAX - Other taxes	\$1,019,075	\$1,004,078	\$1,075,066	\$1,075,066	\$1,075,066	\$1,075,066	\$1,075,066	\$1,075,066
SA - Special assessments	\$77,668	\$59,920	\$73,120	\$79,300	\$79,300	\$80,100	\$80,100	\$80,100
BL - Business licenses	\$840,692	\$881,095	\$951,587	\$973,114	\$969,364	\$961,114	\$961,114	\$961,114
PERM - Permits	\$3,167,813	\$2,191,054	\$2,114,375	\$2,149,147	\$2,136,147	\$2,161,765	\$2,164,226	\$2,166,307
FG - Federal grants	\$99,094	\$30,608	\$18,000	\$23,000	\$5,250	\$18,000	\$18,000	\$18,000
SG - State grants	\$1,385,838	\$1,490,724	\$1,458,432	\$1,489,732	\$1,471,982	\$1,383,780	\$1,383,780	\$1,383,780
OG - Other grants	\$240,267	\$44,108	\$144,420	\$135,420	\$135,420	\$32,250	\$32,250	\$32,250
CHGS - Charges for services	\$2,566,078	\$2,463,301	\$2,703,556	\$2,354,588	\$2,279,388	\$2,324,002	\$2,330,098	\$2,345,892
FINE - Fines and forfeitures	\$251,937	\$241,622	\$352,000	\$261,500	\$261,500	\$354,500	\$354,500	\$354,500
INVINC - Investment income	(\$5,905)	(\$2,137,872)	\$708,892	\$1,122,408	\$999,272	\$853,249	\$863,041	\$873,029
OR - Other revenue	\$47,814	\$45,083	\$43,320	\$39,968	\$40,088	\$40,952	\$41,352	\$41,761
DP - Debt proceeds	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
LP - Proceeds from lease	\$0	\$1,583,263	\$0	\$0	\$0	\$0	\$0	\$0
TRF - Transfers in	\$440,566	\$637,856	\$2,708,142	\$571,901	\$586,073	\$600,670	\$615,705	\$631,192
<b>Revenue Totals</b>	<b>\$54,527,593</b>	<b>\$55,855,218</b>	<b>\$64,991,186</b>	<b>\$68,571,258</b>	<b>\$72,708,949</b>	<b>\$74,813,548</b>	<b>\$76,898,036</b>	<b>\$79,761,857</b>
<b>Expenditures</b>								
SAL - Salaries	\$31,546,916	\$31,399,679	\$34,812,937	\$38,705,861	\$41,044,963	\$41,911,021	\$43,132,403	\$44,968,503
BEN - Benefits	\$9,467,258	\$9,728,807	\$11,927,422	\$13,840,706	\$14,890,764	\$15,581,290	\$16,048,727	\$16,530,260
SUP - Supplies	\$1,355,429	\$1,774,167	\$1,853,316	\$1,819,755	\$1,820,415	\$1,856,687	\$1,893,811	\$1,931,394
PS - Professional services	\$556,826	\$647,283	\$559,594	\$570,769	\$587,761	\$593,398	\$605,266	\$617,373
CS - Contractual services	\$2,118,181	\$1,965,171	\$2,708,112	\$2,904,881	\$2,896,091	\$2,933,616	\$2,992,286	\$3,052,124
COMM - Communications	\$377,055	\$476,359	\$437,268	\$448,742	\$459,979	\$469,178	\$478,564	\$488,132
UTIL - Utilities	\$229,913	\$283,272	\$254,255	\$248,145	\$254,503	\$259,595	\$264,785	\$270,081
COS - Cost of sales	\$5,514	\$7,070	\$7,683	\$8,405	\$8,530	\$8,701	\$8,874	\$9,052
CONF - Conferences and schools	\$193,478	\$341,598	\$417,461	\$435,867	\$446,096	\$454,989	\$464,086	\$473,299
DUES - Dues and subscriptions	\$145,804	\$157,810	\$169,802	\$183,141	\$187,451	\$191,350	\$195,339	\$199,404
OTH - Other charges	\$303,098	\$350,695	\$648,126	\$682,514	\$691,877	\$705,282	\$719,385	\$732,303
CON - Contingency	\$0	\$0	\$590,000	\$344,751	\$141,298	\$200,000	\$200,000	\$200,000
GFC - General Fund Charges	(\$2,667,324)	(\$1,562,132)	(\$1,858,756)	(\$1,927,947)	(\$1,985,787)	(\$2,065,220)	(\$2,147,828)	(\$2,233,742)
CG - Central garage	\$3,274,331	\$3,481,431	\$3,681,493	\$3,902,386	\$4,019,455	\$4,179,923	\$4,347,040	\$4,520,596
CB - Central buildings	\$1,911,053	\$1,978,323	\$2,097,022	\$2,222,848	\$2,289,533	\$2,380,942	\$2,476,134	\$2,575,001
ITC - Information technology charges	\$2,702,268	\$2,812,857	\$2,983,557	\$3,162,569	\$3,257,448	\$3,386,881	\$3,522,138	\$3,662,112
LC - Loss control charges	\$1,128,474	\$1,045,879	\$1,284,364	\$750,847	\$1,399,828	\$1,455,098	\$1,512,480	\$1,569,603
DEBT - Debt service	\$0	\$219,811	\$0	\$0	\$0	\$0	\$0	\$0
Loss - Loss on disposal of assets	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TRF - Transfers out	\$133,669	\$161,955	\$2,377,530	\$222,018	\$253,744	\$310,817	\$184,546	\$196,362
CO - Capital outlay	\$0	\$1,583,263	\$40,000	\$45,000	\$45,000	\$0	\$0	\$0
<b>Expenditure Totals</b>	<b>\$52,781,945</b>	<b>\$56,853,299</b>	<b>\$64,991,186</b>	<b>\$68,571,258</b>	<b>\$72,708,949</b>	<b>\$74,813,548</b>	<b>\$76,898,036</b>	<b>\$79,761,857</b>



**City of Brooklyn Park  
2024-2025 Budget Summary - General Fund, Non-Departmental**

	2021 Actual Amount	2022 Actual Amount	2023 Amended Budget	2024 City Manager Proposed	2025 City Manager Proposed	2026 Forecast	2027 Forecast	2028 Forecast
<b>General Fund</b>								
<b>Revenue</b>								
GPTX - General property taxes	\$44,396,658	\$47,320,377	\$52,640,276	\$58,296,114	\$62,670,099	\$64,928,100	\$66,978,804	\$69,798,866
OTAX - Other taxes	\$1,019,075	\$1,004,078	\$1,075,066	\$1,075,066	\$1,075,066	\$1,075,066	\$1,075,066	\$1,075,066
SA - Special assessments	\$11,351	\$3,559	\$0	\$0	\$0	\$0	\$0	\$0
OG - Other grants	\$0	\$8,414	\$0	\$0	\$0	\$0	\$0	\$0
CHGS - Charges for services	\$19,823	\$17,889	\$62,275	\$62,275	\$62,275	\$62,275	\$62,275	\$62,275
INVINC - Investment income	(\$485,905)	(\$2,617,872)	\$228,892	\$642,408	\$519,272	\$363,649	\$363,649	\$363,649
OR - Other revenue	\$998	\$2,361	\$0	\$0	\$0	\$0	\$0	\$0
Proceeds from lease	\$0	\$1,583,263	\$0	\$0	\$0	\$0	\$0	\$0
TRF - Transfers in	\$0	\$0	\$2,100,000	\$0	\$0	\$0	\$0	\$0
<b>Revenue Totals</b>	<b>\$44,962,000</b>	<b>\$47,322,069</b>	<b>\$56,106,509</b>	<b>\$60,075,863</b>	<b>\$64,326,712</b>	<b>\$66,429,090</b>	<b>\$68,479,794</b>	<b>\$71,299,856</b>
<b>Expenditures</b>								
BEN - Benefits	\$0	\$0	\$122,900	\$0	\$0	\$0	\$0	\$0
CS - Contractual services	\$8,665	\$5,100	\$0	\$0	\$0	\$0	\$0	\$0
OTH - Other charges	\$57,515	\$57,603	\$67,982	\$69,682	\$71,155	\$72,143	\$73,585	\$73,585
CON - Contingency	\$0	\$0	\$590,000	\$344,751	\$141,298	\$200,000	\$200,000	\$200,000
LC - Loss control charges	\$0	\$0	\$75,000	\$43,845	\$79,500	\$81,955	\$84,414	\$84,414
TRF - Transfers out	\$100,000	\$75,106	\$2,235,920	\$214,268	\$253,744	\$310,817	\$184,546	\$196,362
<b>Expenditure Totals</b>	<b>\$166,180</b>	<b>\$137,809</b>	<b>\$3,091,802</b>	<b>\$1,172,546</b>	<b>\$1,545,697</b>	<b>\$664,915</b>	<b>\$542,545</b>	<b>\$554,361</b>

**City of Brooklyn Park  
2024-2025 Budget Summary - Mayor & Council Department**

	<b>2021 Actual Amount</b>	<b>2022 Actual Amount</b>	<b>2023 Amended Budget</b>	<b>2024 City Manager Proposed</b>	<b>2025 City Manager Proposed</b>	<b>2026 Forecast</b>	<b>2027 Forecast</b>	<b>2028 Forecast</b>
<b>General Fund</b>								
<b>Expenditures</b>								
SAL - Salaries	\$79,107	\$88,010	\$96,398	\$98,052	\$98,052	\$100,994	\$104,024	\$107,145
BEN - Benefits	\$6,676	\$6,950	\$8,848	\$9,381	\$9,460	\$9,744	\$10,037	\$10,338
SUP - Supplies	\$1,571	\$5,109	\$2,960	\$3,034	\$3,109	\$3,171	\$3,234	\$3,299
PS - Professional services	\$0	\$4,209	\$0	\$0	\$0	\$0	\$0	\$0
CS - Contractual services	\$3,112	\$5,331	\$11,550	\$27,550	\$31,550	\$11,781	\$12,017	\$12,257
COMM - Communications	\$3	\$0	\$0	\$0	\$0	\$0	\$0	\$0
CONF - Conferences and schools	\$921	\$2,850	\$20,566	\$21,082	\$21,610	\$22,042	\$22,483	\$22,934
DUES - Dues and subscriptions	\$89,422	\$90,617	\$97,745	\$100,189	\$102,694	\$104,748	\$106,843	\$108,980
CB - Central buildings	\$28,769	\$29,490	\$31,259	\$33,135	\$34,129	\$35,494	\$36,914	\$38,391
ITC - Information technology charges	\$16,148	\$16,524	\$34,735	\$36,819	\$37,924	\$39,441	\$41,019	\$42,660
LC - Loss control charges	\$1,562	\$1,507	\$1,738	\$1,016	\$1,842	\$1,916	\$1,993	\$2,073
<b>Expenditure Totals</b>	<b>\$227,291</b>	<b>\$250,596</b>	<b>\$305,799</b>	<b>\$330,258</b>	<b>\$340,370</b>	<b>\$329,331</b>	<b>\$338,564</b>	<b>\$348,077</b>

City of Brooklyn Park

2024-2025 Budget Summary - Administration Department

	2021 Actual Amount	2022 Actual Amount	2023 Amended Budget	2024 City Manager Proposed	2025 City Manager Proposed	2026 Forecast	2027 Forecast	2028 Forecast
<b>General Fund</b>								
<b>Revenue</b>								
FG - Federal grants	\$827	\$0	\$0	\$0	\$0	\$0	\$0	\$0
CHGS - Charges for services	\$4,554	\$13,731	\$5,660	\$75,450	\$5,450	\$5,660	\$5,660	\$5,660
OR - Other revenue	\$690	\$3,574	\$0	\$0	\$0	\$0	\$0	\$0
TRF - Transfers in	\$0	\$100,000	\$100,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000
<b>Revenue Totals</b>	<b>\$6,071</b>	<b>\$117,305</b>	<b>\$105,660</b>	<b>\$125,450</b>	<b>\$55,450</b>	<b>\$55,660</b>	<b>\$55,660</b>	<b>\$55,660</b>
<b>Expenditures</b>								
SAL - Salaries	\$1,710,291	\$2,005,359	\$2,168,625	\$2,787,369	\$2,467,436	\$2,636,364	\$2,599,256	\$3,163,886
BEN - Benefits	\$391,173	\$421,492	\$491,045	\$552,308	\$551,669	\$595,666	\$613,536	\$631,940
SUP - Supplies	\$61,870	\$55,295	\$49,774	\$62,068	\$53,143	\$54,206	\$55,289	\$56,395
PS - Professional services	\$30,067	\$44,048	\$12,500	\$12,500	\$12,813	\$13,070	\$13,332	\$13,599
CS - Contractual services	\$242,828	\$118,536	\$266,678	\$228,978	\$201,808	\$205,845	\$209,961	\$214,159
COMM - Communications	\$38,817	\$38,224	\$31,716	\$32,497	\$33,310	\$33,976	\$34,655	\$35,348
CONF - Conferences and schools	\$12,204	\$49,600	\$99,348	\$105,512	\$108,059	\$110,220	\$112,426	\$114,674
DUES - Dues and subscriptions	\$9,303	\$8,270	\$18,613	\$14,620	\$15,098	\$15,401	\$15,710	\$16,024
OTH - Other charges	\$42,110	\$73,170	\$90,471	\$92,668	\$94,905	\$96,804	\$98,741	\$100,716
GFC - General Fund Charges	(\$390,818)	(\$318,076)	(\$496,687)	(\$567,444)	(\$584,468)	(\$607,847)	(\$632,160)	(\$657,447)
CB - Central buildings	\$99,778	\$102,278	\$108,414	\$114,920	\$118,368	\$123,103	\$128,027	\$133,148
ITC - Information technology charges	\$186,341	\$181,056	\$381,645	\$404,543	\$416,680	\$433,347	\$450,682	\$468,708
LC - Loss control charges	\$736	\$704	\$777	\$454	\$849	\$883	\$918	\$955
TRF - Transfers out	\$8,167	\$17,722	\$500	\$0	\$0	\$0	\$0	\$0
<b>Expenditure Totals</b>	<b>\$2,442,867</b>	<b>\$2,797,678</b>	<b>\$3,223,419</b>	<b>\$3,840,993</b>	<b>\$3,489,670</b>	<b>\$3,711,038</b>	<b>\$3,700,373</b>	<b>\$4,292,105</b>

**City of Brooklyn Park  
2024-2025 Budget Summary - Legal Department**

	<b>2021 Actual Amount</b>	<b>2022 Actual Amount</b>	<b>2023 Amended Budget</b>	<b>2024 City Manager Proposed</b>	<b>2025 City Manager Proposed</b>	<b>2026 Forecast</b>	<b>2027 Forecast</b>	<b>2028 Forecast</b>
<b>General Fund</b>								
<b>Expenditures</b>								
PS - Professional services								
General Legal Services	\$94,027	\$106,086	\$112,625	\$85,625	\$100,191	\$103,675	\$113,349	\$123,216
Prosecution Services	\$350,027	\$350,000	\$350,000	\$380,000	\$380,000	\$380,000	\$380,000	\$380,000
<b>Expenditure Totals</b>	<b>\$444,054</b>	<b>\$456,085</b>	<b>\$462,625</b>	<b>\$465,625</b>	<b>\$480,191</b>	<b>\$483,675</b>	<b>\$493,349</b>	<b>\$503,216</b>

**City of Brooklyn Park  
2024-2025 Budget Summary - Finance Department**

	2021 Actual Amount	2022 Actual Amount	2023 Amended Budget	2024 City Manager Proposed	2025 City Manager Proposed	2026 Forecast	2027 Forecast	2028 Forecast
<b>General Fund</b>								
<b>Revenue</b>								
CHGS - Charges for services	\$622,242	\$476,382	\$461,956	\$461,956	\$461,956	\$471,194	\$480,620	\$490,231
INVINC - Investment income	\$480,000	\$480,000	\$480,000	\$480,000	\$480,000	\$489,600	\$499,392	\$509,380
OR - Other revenue	(5,928)	5,140	\$0	\$0	\$0	\$0	\$0	\$0
TRF - Transfers in	\$0	\$18,500	\$0	\$0	\$0	\$0	\$0	\$0
<b>Revenue Totals</b>	<b>\$1,096,314</b>	<b>\$980,022</b>	<b>\$941,956</b>	<b>\$941,956</b>	<b>\$941,956</b>	<b>\$960,794</b>	<b>\$980,012</b>	<b>\$999,611</b>
<b>Expenditures</b>								
SAL - Salaries	\$2,019,140	\$2,041,080	\$2,524,451	3,098,576	3,215,484	2,911,372	2,998,714	3,088,609
BEN - Benefits	\$555,622	\$574,809	\$715,811	948,735	1,019,115	1,068,466	1,100,516	1,133,531
SUP - Supplies	\$23,356	\$36,005	71,070	34,923	35,796	36,512	37,241	37,988
PS - Professional services	\$47,924	\$42,729	\$45,169	\$45,169	\$46,299	\$47,225	\$48,169	\$49,133
CS - Contractual services	\$84,522	\$109,503	93,827	93,827	94,229	96,113	98,036	99,997
COMM - Communications	\$60,901	\$64,400	61,927	63,475	65,061	66,361	67,689	69,042
CONF - Conferences and schools	\$6,410	\$7,383	11,519	\$12,273	\$12,580	\$12,833	\$13,089	\$13,351
DUES - Dues and subscriptions	\$19,040	\$18,604	\$20,543	\$19,412	\$19,939	\$20,338	\$20,745	\$21,160
OTH - Other charges	\$27,870	\$34,399	\$28,113	\$29,995	\$30,159	\$30,761	\$31,378	\$32,006
GFC - General Fund Charges	(\$739,136)	(\$630,905)	(\$705,253)	(689,507)	(710,193)	(\$738,601)	(768,145)	(798,871)
CG - Central garage	\$7,240	\$7,697	\$7,479	\$7,928	\$8,166	\$8,493	\$8,832	\$9,186
CB - Central buildings	\$184,087	\$189,610	\$200,986	\$213,046	\$219,437	\$228,214	\$237,344	\$246,837
ITC - Information technology charges	\$311,452	\$321,431	\$264,419	\$280,283	\$288,692	300,240	\$312,250	\$324,739
LC - Loss control charges	\$65,659	\$22,913	\$26,496	\$15,490	\$28,929	\$30,087	\$31,290	\$32,541
DEBT - Debt service	\$0	\$12,096	\$0	\$0	\$0	\$0	\$0	\$0
TRF - Transfers out	\$8,299	\$1,000	\$950	\$0	\$0	\$0	\$0	\$0
<b>Expenditure Totals</b>	<b>\$2,682,385</b>	<b>\$2,852,753</b>	<b>\$3,367,507</b>	<b>\$4,173,625</b>	<b>\$4,373,693</b>	<b>\$4,118,414</b>	<b>\$4,237,148</b>	<b>\$4,359,249</b>

City of Brooklyn Park

2024-2025 Budget Summary -Community Development Department

	2021 Actual Amount	2022 Actual Amount	2023 Amended Budget	2024 City Manager Proposed	2025 City Manager Proposed	2026 Forecast	2027 Forecast	2028 Forecast
<b>General Fund</b>								
<b>Revenue</b>								
SA - Special assessments	\$62,498	\$53,349	\$57,120	\$63,300	\$63,300	\$64,100	\$64,100	\$64,100
BL - Business licenses	\$837,142	\$877,995	\$948,087	\$969,614	\$965,864	\$957,614	\$957,614	\$957,614
PERM - Permits	\$2,945,148	\$1,903,539	\$1,935,050	\$1,969,822	\$1,956,822	\$1,980,440	\$1,980,861	\$1,980,861
OG - Other grants	\$16,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0
CHGS - Charges for services	\$207,539	\$170,099	\$182,812	\$179,262	\$174,062	\$182,275	\$177,981	\$183,181
FINE - Fines and forfeitures	\$34,756	\$57,015	\$37,000	\$39,500	\$39,500	\$39,500	\$39,500	\$39,500
OR - Other revenue	\$18,961	\$8,780	\$12,450	\$8,978	\$8,978	\$9,450	\$9,450	\$9,450
TRF - Transfers in	\$35,382	\$17,500	\$17,500	\$17,500	\$17,500	\$17,500	\$17,500	\$17,500
<b>Revenue Totals</b>	<b>\$4,157,425</b>	<b>\$3,088,278</b>	<b>\$3,190,019</b>	<b>\$3,247,976</b>	<b>\$3,226,026</b>	<b>\$3,250,879</b>	<b>\$3,247,006</b>	<b>\$3,252,206</b>
<b>Expenditures</b>								
SAL - Salaries	\$3,195,467	\$2,634,495	\$2,976,762	\$3,185,522	\$3,275,929	\$3,374,208	\$3,475,432	\$3,579,697
BEN - Benefits	\$770,433	\$668,121	\$782,241	\$834,047	\$907,524	\$956,746	\$985,450	\$1,015,014
SUP - Supplies	\$15,922	\$8,229	\$19,900	\$20,624	\$21,137	\$21,561	\$21,991	\$22,432
PS - Professional services	\$1,998	\$5,472	\$13,000	\$14,300	\$14,625	\$14,918	\$15,217	\$15,521
CS - Contractual services	\$64,492	\$49,626	\$57,300	\$77,412	\$84,382	\$86,069	\$87,790	\$89,545
COMM - Communications	\$7,921	\$5,603	\$9,678	\$8,852	\$9,100	\$9,282	\$9,468	\$9,658
CONF - Conferences and schools	\$18,291	\$12,676	\$36,243	\$38,270	\$38,908	\$39,687	\$40,480	\$41,289
DUES - Dues and subscriptions	\$3,726	\$6,512	\$7,563	\$8,044	\$8,198	\$8,361	\$8,527	\$8,697
OTH - Other charges	\$67,777	\$65,324	\$78,827	\$81,004	\$83,034	\$84,695	\$86,389	\$88,117
GFC - General Fund Charges	(\$1,080,572)	(\$117,711)	(\$131,069)	(\$124,239)	(\$127,966)	(\$133,085)	(\$138,408)	(\$143,944)
CG - Central garage	\$63,021	\$67,782	\$81,201	\$86,075	\$88,656	\$92,201	\$95,888	\$99,723
CB - Central buildings	\$232,515	\$238,341	\$252,641	\$267,800	\$275,835	\$286,868	\$298,342	\$310,276
ITC - Information technology charges	\$382,948	\$411,672	\$341,682	\$362,183	\$373,048	\$387,970	\$403,489	\$419,628
LC - Loss control charges	\$14,659	\$14,113	\$16,314	\$9,538	\$17,813	\$18,526	\$19,267	\$20,037
TRF - Transfers out	\$1,540	\$12,475	\$27,360	\$7,750	\$0	\$0	\$0	\$0
<b>Expenditure Totals</b>	<b>\$3,760,138</b>	<b>\$4,082,730</b>	<b>\$4,569,643</b>	<b>\$4,877,182</b>	<b>\$5,070,223</b>	<b>\$5,248,007</b>	<b>\$5,409,322</b>	<b>\$5,575,690</b>

**City of Brooklyn Park  
2024-2025 Budget Summary - Police Department**

	2021 Actual Amount	2022 Actual Amount	2023 Amended Budget	2024 City Manager Proposed	2025 City Manager Proposed	2026 Forecast	2027 Forecast	2028 Forecast
<b>General Fund</b>								
<b>Revenue</b>								
SA - Special assessments	\$3,819	\$3,011	\$16,000	\$16,000	\$16,000	\$16,000	\$16,000	\$16,000
BL - Business licenses	\$3,350	\$3,000	\$3,300	\$3,300	\$3,300	\$3,300	\$3,300	\$3,300
FG - Federal grants	\$98,267	\$30,608	\$18,000	\$23,000	\$5,250	\$18,000	\$18,000	\$18,000
SG - State grants	\$972,075	\$1,012,202	\$993,780	\$1,025,080	\$1,007,330	\$993,780	\$993,780	\$993,780
OG - Other grants	\$41,864	\$35,694	\$90,000	\$90,000	\$90,000	\$0	\$0	\$0
CHGS - Charges for services	\$771,415	\$759,121	\$803,350	\$403,250	\$403,250	\$400,750	\$400,750	\$400,750
FINE - Fines and forfeitures	\$216,181	\$184,007	\$315,000	\$222,000	\$222,000	\$315,000	\$315,000	\$315,000
OR - Other revenue	\$9,033	\$5,823	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000
<b>Revenue Totals</b>	<b>\$2,116,004</b>	<b>\$2,033,467</b>	<b>\$2,244,430</b>	<b>\$1,787,630</b>	<b>\$1,752,130</b>	<b>\$1,751,830</b>	<b>\$1,751,830</b>	<b>\$1,751,830</b>
<b>Expenditures</b>								
SAL - Salaries	\$14,309,453	\$14,479,439	\$15,555,926	\$16,658,949	\$17,524,166	\$18,049,910	\$18,591,409	\$19,149,097
BEN - Benefits	\$4,717,980	\$5,017,103	\$6,187,096	\$7,367,305	\$7,949,063	\$8,304,463	\$8,553,601	\$8,810,192
SUP - Supplies	\$361,027	\$324,156	\$517,029	\$429,132	\$406,881	\$414,874	\$423,169	\$431,336
PS - Professional services	\$18,805	\$67,590	\$20,000	\$26,125	\$26,625	\$27,158	\$27,701	\$28,255
CS - Contractual services	\$570,958	\$492,176	\$972,476	\$1,079,976	\$1,069,979	\$1,091,379	\$1,113,206	\$1,135,471
COMM - Communications	\$182,050	\$264,251	\$230,488	\$236,250	\$242,156	\$247,000	\$251,940	\$256,978
CONF - Conferences and schools	\$94,559	\$166,620	\$159,868	\$163,865	\$167,962	\$171,290	\$174,715	\$178,141
DUES - Dues and subscriptions	\$4,768	\$7,272	\$7,370	\$7,555	\$7,744	\$7,894	\$8,055	\$8,209
OTH - Other charges	\$7,846	\$15,612	\$188,940	\$193,664	\$193,664	\$197,537	\$201,487	\$205,518
CG - Central garage	\$1,024,133	\$1,088,318	\$1,141,294	\$1,209,771	\$1,246,064	\$1,295,597	\$1,347,342	\$1,400,910
CB - Central buildings	\$686,782	\$705,925	\$748,282	\$793,178	\$816,972	\$849,479	\$883,413	\$918,570
ITC - Information technology charges	\$1,150,574	\$1,196,195	\$1,148,955	\$1,217,893	\$1,254,431	\$1,303,744	\$1,355,673	\$1,408,990
LC - Loss control charges	\$586,420	\$564,432	\$652,685	\$381,564	\$712,601	\$741,105	\$770,749	\$801,579
DEBT - Debt service	\$0	\$207,716	\$0	\$0	\$0	\$0	\$0	\$0
TRF - Transfers out	\$7,152	\$46,223	\$112,800	\$0	\$0	\$0	\$0	\$0
CO - Capital outlay	\$0	\$1,583,263	\$0	\$0	\$0	\$0	\$0	\$0
<b>Expenditure Totals</b>	<b>\$23,722,507</b>	<b>\$26,226,291</b>	<b>\$27,643,209</b>	<b>\$29,765,227</b>	<b>\$31,618,308</b>	<b>\$32,701,430</b>	<b>\$33,702,460</b>	<b>\$34,733,246</b>

**City of Brooklyn Park**  
**2024-2025 Budget Summary - Fire Department**

	2021 Actual Amount	2022 Actual Amount	2023 Amended Budget	2024 City Manager Proposed	2025 City Manager Proposed	2026 Forecast	2027 Forecast	2028 Forecast
<b>General Fund</b>								
<b>Revenue</b>								
BL - Business licenses	\$200	\$100	\$200	\$200	\$200	\$200	\$200	\$200
PERM - Permits	\$104,447	\$88,678	\$79,325	\$79,325	\$79,325	\$79,325	\$79,325	\$79,325
SG - State grants	\$413,763	\$478,522	\$464,652	\$464,652	\$464,652	\$390,000	\$390,000	\$390,000
OG - Other grants	\$167,253	\$0	\$32,420	\$32,420	\$32,420	\$10,250	\$10,250	\$10,250
CHGS - Charges for services	\$10,834	\$14,594	\$13,850	\$13,850	\$13,850	\$13,750	\$13,750	\$13,750
FINE - Fines and forfeitures	\$1,000	\$600	\$0	\$0	\$0	\$0	\$0	\$0
TRF - Transfers in	\$0	\$34,000	\$0	\$0	\$0	\$0	\$0	\$0
<b>Revenue Totals</b>	<b>\$697,497</b>	<b>\$616,494</b>	<b>\$590,447</b>	<b>\$590,447</b>	<b>\$590,447</b>	<b>\$493,525</b>	<b>\$493,525</b>	<b>\$493,525</b>
<b>Expenditures</b>								
SAL - Salaries	\$3,695,359	\$3,620,464	\$4,024,027	\$4,432,402	\$5,182,489	\$6,308,323	\$6,577,825	\$6,830,750
BEN - Benefits	\$1,240,839	\$1,275,676	\$1,633,871	\$1,806,240	\$1,953,037	\$2,004,856	\$2,065,003	\$2,126,952
SUP - Supplies	\$179,056	\$300,490	\$124,592	\$127,710	\$130,903	\$133,522	\$136,188	\$138,916
PS - Professional services	\$10,433	\$18,638	\$800	\$800	\$820	\$836	\$853	\$870
CS - Contractual services	\$95,054	\$57,935	\$88,200	\$88,200	\$88,588	\$90,360	\$92,167	\$94,008
COMM - Communications	\$64,529	\$68,425	\$69,467	\$71,204	\$72,984	\$74,444	\$75,933	\$77,450
UTIL - Utilities	\$1,519	\$1,647	\$2,692	\$2,692	\$2,759	\$2,814	\$2,870	\$2,928
CONF - Conferences and schools	\$41,573	\$48,173	\$29,216	\$29,947	\$30,696	\$31,311	\$31,935	\$32,575
DUES - Dues and subscriptions	\$9,584	\$16,260	\$5,360	\$5,495	\$5,632	\$5,745	\$5,858	\$5,977
OTH - Other charges	\$50	\$180	\$0	\$0	\$0	\$0	\$0	\$0
CG - Central garage	\$859,458	\$911,962	\$846,036	\$896,801	\$923,704	\$960,653	\$999,078	\$1,039,041
CB - Central buildings	\$379,351	\$390,732	\$414,176	\$439,027	\$452,198	\$470,286	\$489,097	\$508,661
ITC - Information technology charges	\$203,525	\$210,047	\$320,720	\$339,963	\$350,162	\$364,168	\$378,735	\$393,885
LC - Loss control charges	\$76,482	\$73,612	\$85,124	\$49,764	\$92,938	\$96,656	\$100,522	\$104,543
TRF - Transfers out	\$364	\$342	\$0	\$0	\$0	\$0	\$0	\$0
CO - Capital outlay	\$0	\$0	\$40,000	\$45,000	\$45,000	\$0	\$0	\$0
<b>Expenditure Totals</b>	<b>\$6,857,177</b>	<b>\$6,994,584</b>	<b>\$7,684,281</b>	<b>\$8,335,245</b>	<b>\$9,331,910</b>	<b>\$10,543,974</b>	<b>\$10,956,064</b>	<b>\$11,356,556</b>

Staffing for Adequate Fire and Emergency Response (SAFER) grant funding 12 fire fighters which will then be partially funded in 2025 and fully funded in the General Fund beginning in 2026.



**City of Brooklyn Park  
2024-2025 Budget Summary - Operations & Maintenance Department**

	2021 Actual Amount	2022 Actual Amount	2023 Amended Budget	2024 City Manager Proposed	2025 City Manager Proposed	2026 Forecast	2027 Forecast	2028 Forecast
<b>General Fund</b>								
<b>Revenue</b>								
PERM - Permits	\$118,218	\$198,837	\$100,000	\$100,000	\$100,000	\$102,000	\$104,040	\$106,121
CHGS - Charges for services	\$57,929	\$61,280	\$47,050	\$47,050	\$47,050	\$47,995	\$48,959	\$49,942
OR - Other revenue	\$18,004	\$14,707	\$19,370	\$19,490	\$19,610	\$20,002	\$20,402	\$20,811
TRF - Transfers in	\$405,184	\$466,740	\$490,642	\$504,401	\$518,573	\$533,170	\$548,205	\$563,692
<b>Revenue Totals</b>	<b>\$599,334</b>	<b>\$741,563</b>	<b>\$657,062</b>	<b>\$670,941</b>	<b>\$685,233</b>	<b>\$703,167</b>	<b>\$721,606</b>	<b>\$740,566</b>
<b>Expenditures</b>								
SAL - Salaries	\$3,890,067	\$3,833,725	\$4,140,675	\$4,409,394	\$4,541,829	\$4,678,084	\$4,818,425	\$4,962,979
BEN - Benefits	\$1,154,165	\$1,113,649	\$1,161,610	\$1,333,049	\$1,424,180	\$1,504,901	\$1,550,045	\$1,596,546
SUP - Supplies	\$556,536	\$869,756	\$822,766	\$898,958	\$920,044	\$938,445	\$957,214	\$976,356
PS - Professional services	\$25	\$325	\$1,000	\$1,000	\$1,025	\$1,046	\$1,066	\$1,088
CS - Contractual services	\$481,745	\$597,295	\$565,570	\$590,730	\$605,972	\$618,093	\$630,454	\$643,061
COMM - Communications	\$2,209	\$1,695	\$3,086	\$3,164	\$3,243	\$3,307	\$3,375	\$3,442
UTIL - Utilities	\$114,613	\$151,274	\$157,863	\$151,753	\$155,701	\$158,817	\$161,992	\$165,232
COS - Cost of sales	\$5,388	\$5,563	\$4,883	\$5,005	\$5,130	\$5,233	\$5,337	\$5,444
CONF - Conferences and schools	\$7,139	\$17,703	\$23,976	\$24,577	\$25,166	\$25,669	\$26,183	\$26,705
DUES - Dues and subscriptions	\$4,334	\$4,972	\$5,708	\$20,851	\$20,998	\$21,572	\$22,164	\$22,771
OTH - Other charges	\$2,425	\$4,585	\$62,000	\$63,549	\$65,139	\$66,443	\$67,770	\$69,127
GFC - General Fund Charges	(\$404,030)	(\$472,879)	(\$495,213)	(\$519,789)	(\$535,383)	(\$556,799)	(\$579,071)	(\$602,234)
CG - Central garage	\$1,284,281	\$1,367,403	\$1,566,134	\$1,660,102	\$1,709,905	\$1,778,300	\$1,849,434	\$1,923,411
CB - Central buildings	\$299,771	\$321,947	\$341,264	\$361,742	\$372,594	\$387,498	\$402,997	\$419,118
ITC - Information technology charges	\$213,845	\$230,902	\$225,658	\$239,198	\$246,374	\$256,229	\$266,478	\$277,137
LC - Loss control charges	\$345,231	\$332,288	\$384,242	\$224,630	\$419,514	\$436,295	\$453,745	\$471,896
TRF - Transfers out	\$3,200	\$8,367	\$0	\$0	\$0	\$0	\$0	\$0
<b>Expenditure Totals</b>	<b>\$7,960,945</b>	<b>\$8,388,570</b>	<b>\$8,971,222</b>	<b>\$9,467,913</b>	<b>\$9,981,431</b>	<b>\$10,323,133</b>	<b>\$10,637,608</b>	<b>\$10,962,079</b>

**City of Brooklyn Park  
2024-2025 Budget Summary - Recreation & Parks Department**

	2021 Actual Amount	2022 Actual Amount	2023 Amended Budget	2024 City Manager Proposed	2025 City Manager Proposed	2026 Forecast	2027 Forecast	2028 Forecast
<b>General Fund</b>								
<b>Revenue</b>								
OG - Other grants	\$15,150	\$0	\$22,000	\$13,000	\$13,000	\$22,000	\$22,000	\$22,000
CHGS - Charges for services	\$871,741	\$950,206	\$1,126,603	\$1,111,495	\$1,111,495	\$1,140,103	\$1,140,103	\$1,140,103
OR - Other revenue	\$6,057	\$4,698	\$6,500	\$6,500	\$6,500	\$6,500	\$6,500	\$6,500
TRF - Transfers in	\$0	\$1,116	\$0	\$0	\$0	\$0	\$0	\$0
<b>Revenue Totals</b>	<b>\$892,948</b>	<b>\$956,020</b>	<b>\$1,155,103</b>	<b>\$1,130,995</b>	<b>\$1,130,995</b>	<b>\$1,168,603</b>	<b>\$1,168,603</b>	<b>\$1,168,603</b>
<b>Expenditures</b>								
SAL - Salaries	\$2,648,031	\$2,697,108	\$3,326,073	\$3,535,597	\$3,739,578	\$3,851,766	\$3,967,318	\$4,086,340
BEN - Benefits	\$630,370	\$651,007	\$824,000	\$989,641	\$1,076,716	\$1,136,448	\$1,170,539	\$1,205,747
SUP - Supplies	\$156,091	\$175,127	\$245,225	\$243,306	\$249,402	\$254,396	\$259,485	\$264,672
PS - Professional services	\$3,522	\$8,186	\$4,500	\$5,250	\$5,363	\$5,470	\$5,579	\$5,691
CS - Contractual services	\$566,805	\$529,669	\$652,511	\$718,208	\$719,583	\$733,976	\$748,655	\$763,626
COMM - Communications	\$20,624	\$33,762	\$30,906	\$33,300	\$34,125	\$34,808	\$35,504	\$36,214
UTIL - Utilities	\$113,782	\$130,350	\$93,700	\$93,700	\$96,043	\$97,964	\$99,923	\$101,921
COS - Cost of sales	\$126	\$1,508	\$2,800	\$3,400	\$3,400	\$3,468	\$3,537	\$3,608
CONF - Conferences and schools	\$12,382	\$36,594	\$36,725	\$40,341	\$41,115	\$41,937	\$42,775	\$43,630
DUES - Dues and subscriptions	\$5,625	\$5,303	\$6,900	\$6,975	\$7,148	\$7,291	\$7,437	\$7,586
OTH - Other charges	97,505	99,821	\$131,793	\$151,952	\$153,821	\$156,899	160,035	\$163,234
GFC - General Fund Charges	(\$52,768)	(\$22,561)	(\$30,534)	(\$26,968)	(\$27,777)	(\$28,888)	(\$30,044)	(\$31,246)
CG - Central garage	\$36,198	\$38,269	\$39,349	\$41,709	\$42,960	\$44,679	\$46,466	\$48,325
ITC - Information technology charges	\$237,435	\$245,029	\$265,743	\$281,687	\$290,137	\$301,742	\$313,812	\$326,365
LC - Loss control charges	\$37,725	\$36,311	\$41,988	\$24,546	\$45,842	\$47,675	\$49,582	\$51,565
TRF - Transfers out	4,947	720	\$0	\$0	\$0	\$0	\$0	\$0
<b>Expenditure Totals</b>	<b>\$4,518,400</b>	<b>\$4,666,202</b>	<b>\$5,671,679</b>	<b>\$6,142,644</b>	<b>\$6,477,456</b>	<b>\$6,689,631</b>	<b>\$6,880,603</b>	<b>\$7,077,278</b>

**City of Brooklyn Park  
2023-2024 Budget Summary - Special Revenue Fund,  
Brookland Golf Park**

	2021 Actual Amount	2022 Actual Amount	2023 Amended Budget	2024 City Manager Proposed	2025 City Manager Proposed	2026 Forecast	2027 Forecast	2028 Forecast
<b>Brookland Golf Park</b>								
<b>Revenue</b>								
CHGS - Charges for services	\$9,325	\$10,182	\$11,050	\$11,300	\$11,300	\$13,100	\$13,100	\$13,100
INVINC - Investment income	\$0	(\$3,284)	\$0	\$143	\$143	\$0	\$0	\$0
OR - Other revenue	(\$22)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
GOLF - Golf course fees	\$257,002	\$236,119	\$238,625	\$259,590	\$259,590	\$262,103	\$269,696	\$269,696
UF - Utility fees	\$0	\$58,037	\$0	\$0	\$0	\$0	\$0	\$0
TRF - Transfers in	\$0	\$0	\$68,489	\$73,489	\$93,217	\$72,591	\$76,411	\$60,579
<b>Revenue Totals</b>	<b>\$266,305</b>	<b>\$301,055</b>	<b>\$318,164</b>	<b>\$344,522</b>	<b>\$364,250</b>	<b>\$347,794</b>	<b>\$359,207</b>	<b>\$343,375</b>
<b>Expenditures</b>								
SAL - Salaries	\$123,915	\$125,712	\$132,883	\$147,344	\$153,121	\$153,077	\$154,828	\$154,828
BEN - Benefits	\$32,411	\$32,531	\$35,200	\$39,613	\$42,375	\$43,646	\$44,954	\$46,302
SUP - Supplies	\$28,475	\$30,723	\$34,000	\$37,250	\$37,250	\$38,328	\$39,518	\$40,704
CS - Contractual services	\$14,512	\$10,149	\$20,750	\$22,675	\$22,675	\$22,009	\$22,472	\$22,638
UTIL - Utilities	\$10,260	\$10,374	\$10,150	\$10,200	\$10,200	\$10,448	\$10,579	\$10,579
COS - Cost of sales	\$10,117	\$14,199	\$13,150	\$15,200	\$15,200	\$15,200	\$15,200	\$15,200
CONF - Conferences and schools	\$596	\$475	\$750	\$750	\$750	\$796	\$812	\$812
DUES - Dues and subscriptions	\$90	\$100	\$130	\$130	\$130	\$139	\$142	\$142
OTH - Other charges	\$8,979	\$9,192	\$6,550	\$6,681	\$6,681	\$6,910	\$7,041	\$7,041
GFC - General Fund Charges	\$6,339	\$13,596	\$15,579	\$14,216	\$14,642	\$15,228	\$15,838	\$16,472
CG - Central garage	\$517	\$533	\$0	\$0	\$0	\$0	\$0	\$0
ITC - Information technology charges	\$12,172	\$12,193	\$13,220	\$14,013	\$14,433	\$14,866	\$15,312	\$15,771
LC - Loss control charges	\$9,705	\$9,339	\$10,802	\$11,450	\$11,793	\$12,147	\$12,511	\$12,886
CO - Capital outlay	\$0	\$0	\$25,000	\$25,000	\$35,000	\$15,000	\$20,000	\$0
<b>Expenditure Totals</b>	<b>\$258,089</b>	<b>\$269,117</b>	<b>\$318,164</b>	<b>\$344,522</b>	<b>\$364,250</b>	<b>\$347,794</b>	<b>\$359,207</b>	<b>\$343,375</b>
<b>Change in Net Assets:</b>	<b>\$8,216</b>	<b>\$31,938</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Net Assets - Beginning of Year</b>	<b>(\$21,714)</b>	<b>(\$13,498)</b>	<b>\$18,440</b>	<b>\$18,440</b>	<b>\$18,440</b>	<b>\$18,440</b>	<b>\$18,440</b>	<b>\$18,440</b>
<b>Net Assets - End of Year</b>	<b>(\$13,498)</b>	<b>\$18,440</b>	<b>\$18,440</b>	<b>\$18,440</b>	<b>\$18,440</b>	<b>\$18,440</b>	<b>\$18,440</b>	<b>\$18,440</b>

**City of Brooklyn Park**  
**2024-2025 Budget Summary - Special Revenue Funds,**  
**Grant and Donation Summary**

	2021 Actual Amount	2022 Actual Amount	2023 Amended Budget	2024 City Manager Proposed	2025 City Manager Proposed	2026 Forecast	2027 Forecast	2028 Forecast
<b>Grants and Donations</b>								
<b>Revenue</b>								
FG - Federal grants	\$233,501	\$3,963,297	\$7,162,338	\$4,230,584	\$701,560	\$143,108	\$143,108	\$143,108
SG - State grants	\$327,874	\$601,920	\$25,000	\$1,146,000	\$1,101,050	\$25,000	\$25,000	\$25,000
OG - Other grants	\$134,779	\$171,836	\$75,000	\$75,000	\$25,000	\$0	\$0	\$0
INVINC - Investment income	\$5,046	\$1,064	\$50,000	\$61,000	\$58,764	\$50,000	\$50,000	\$50,000
OR - Other revenue	\$55,810	\$55,225	\$49,099	\$49,099	\$49,099	\$49,099	\$49,099	\$49,099
UFB - Use of Fund Balance	\$0	\$0	\$274,615	\$291,190	\$0	\$0	\$0	\$0
<b>Revenue Totals</b>	<b>\$757,010</b>	<b>\$4,793,342</b>	<b>\$7,636,052</b>	<b>\$5,852,873</b>	<b>\$1,935,473</b>	<b>\$267,207</b>	<b>\$267,207</b>	<b>\$267,207</b>
<b>Expenditures</b>								
SAL - Salaries	\$49,858	\$992,934	\$1,359,015	\$2,414,747	\$1,459,376	\$149,906	\$150,406	\$150,906
BEN - Benefits	\$12,892	\$279,581	\$500,841	\$475,234	\$28,757	\$21,270	\$21,270	\$21,270
SUP - Supplies	\$41,676	\$65,322	\$139,732	\$157,897	\$80,000	\$0	\$0	\$0
PS - Professional services	\$15,079	\$16,125	\$10,000	\$15,000	\$0	\$0	\$0	\$0
CS - Contractual services	\$278,969	\$1,858,291	\$1,759,888	\$1,895,495	\$250,000	\$25,000	\$25,000	\$25,000
COMM - Communications	\$0	\$7,145	\$21,876	\$0	\$0	\$0	\$0	\$0
CONF - Conferences and schools	\$1,669	\$43,124	\$0	\$0	\$0	\$0	\$0	\$0
DUES - Dues and subscriptions	\$346	\$0	\$0	\$0	\$0	\$0	\$0	\$0
OTH - Other charges	\$3,104	\$1,346,190	\$1,269,700	\$477,000	\$49,840	\$3,531	\$3,031	\$2,531
CON - Contingency	\$3,407	\$65,031	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000
TRF - Transfers out	\$28,502	\$93,712	\$2,250,000	\$367,500	\$17,500	\$17,500	\$17,500	\$17,500
<b>Expenditure Totals</b>	<b>\$435,501</b>	<b>\$4,767,454</b>	<b>\$7,361,052</b>	<b>\$5,852,873</b>	<b>\$1,935,473</b>	<b>\$267,207</b>	<b>\$267,207</b>	<b>\$267,207</b>
<b>Change in Net Assets:</b>	<b>\$321,509</b>	<b>\$25,888</b>	<b>\$275,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Non-Expensed Cash Transactions**

CO - Capital outlay	\$0	\$0	\$275,000	\$0	\$0	\$0	\$0	\$0
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\*Use of Fund Balance uses existing revenue to fund expenses.

**Expenditure by department**

Administration	\$59,662	\$250,543	\$366,796	\$855,401	\$102,863	\$49,099	\$49,099	\$49,099
Finance	\$0	\$133,267	\$2,202,889	\$163,750	\$0	\$0	\$0	\$0
Community Development	\$218,781	\$1,816,114	\$1,840,900	\$738,500	\$17,500	\$17,500	\$17,500	\$17,500
Police	\$60,860	\$1,516,338	\$1,420,295	\$1,880,233	\$842,266	\$175,608	\$175,608	\$175,608
Fire	\$613	\$779,638	\$1,200,172	\$1,706,489	\$752,844	\$0	\$0	\$0
Operations and Maintenance	\$4	\$91,979	\$75,000	\$270,000	\$220,000	\$25,000	\$25,000	\$25,000
Recreation and Parks	\$95,581	\$179,573	\$255,000	\$238,500	\$0	\$0	\$0	\$0
	<b>\$435,501</b>	<b>\$4,767,453</b>	<b>\$7,361,052</b>	<b>\$5,852,873</b>	<b>\$1,935,473</b>	<b>\$267,207</b>	<b>\$267,207</b>	<b>\$267,207</b>

**City of Brooklyn Park  
2023-2024 Budget Summary - Special Revenue Fund, Ice Arena**

	2021 Actual Amount	2022 Actual Amount	2023 Amended Budget	2024 City Manager Proposed	2025 City Manager Proposed	2026 Forecast	2027 Forecast	2028 Forecast
<b>Ice Arena</b>								
<b>Revenue</b>								
CHGS - Charges for services	\$715,221	\$736,053	\$782,150	\$738,725	\$738,725	\$859,082	\$880,317	\$880,317
INVINC - Investment income	\$654	(\$7,756)	\$0	\$712	\$626	\$0	\$0	\$0
Ice fees	\$0	\$545	\$4,500	\$4,500	\$4,500	\$5,065	\$5,065	\$5,065
TRF - Transfers in	\$146,200	\$152,069	\$92,431	\$285,779	\$315,527	\$253,226	\$128,135	\$135,783
<b>Revenue Totals</b>	<b>\$862,075</b>	<b>\$880,911</b>	<b>\$879,081</b>	<b>\$1,029,716</b>	<b>\$1,059,378</b>	<b>\$1,117,373</b>	<b>\$1,013,517</b>	<b>\$1,021,165</b>
<b>Expenditures</b>								
SAL - Salaries	\$350,071	\$325,964	\$415,248	\$416,827	\$433,134	\$467,155	\$477,981	\$477,981
BEN - Benefits	\$99,903	\$108,710	\$116,831	\$140,181	\$150,141	\$154,644	\$159,283	\$164,062
SUP - Supplies	\$17,090	\$14,601	\$39,909	\$40,450	\$40,450	\$42,005	\$42,005	\$42,005
CS - Contractual services	\$17,104	\$14,135	\$53,400	\$53,400	\$53,400	\$60,052	\$60,052	\$60,052
UTIL - Utilities	\$164,547	\$127,629	\$167,018	\$169,250	\$170,250	\$173,507	\$176,266	\$176,266
COS - Cost of sales	\$156	\$212	\$636	\$600	\$600	\$656	\$656	\$656
CONF - Conferences and schools	\$1,120	\$0	\$4,650	\$4,475	\$4,475	\$4,935	\$5,034	\$5,034
DUES - Dues and subscriptions	\$3,360	\$4,200	\$2,610	\$2,675	\$2,675	\$2,769	\$2,824	\$2,824
OTH - Other charges	\$1,597	\$1,952	\$1,825	\$2,042	\$2,042	\$2,104	\$2,167	\$2,233
GFC - General Fund Charges	\$40,348	\$36,916	\$41,880	\$42,638	\$43,918	\$45,674	\$47,500	\$49,400
CG - Central garage	\$12,938	\$13,326	\$9,088	\$9,633	\$9,922	\$9,650	\$9,650	\$9,650
ITC - Information technology charges	\$3,420	\$3,431	\$3,707	\$3,929	\$4,047	\$4,168	\$4,293	\$4,422
LC - Loss control charges	\$20,017	\$19,272	\$22,279	\$23,616	\$24,324	\$25,054	\$25,806	\$26,580
TRF - Transfers out	\$146,200	\$110,000	\$0	\$120,000	\$120,000	\$125,000	\$0	\$0
<b>Expenditure Totals</b>	<b>\$877,871</b>	<b>\$780,347</b>	<b>\$879,081</b>	<b>\$1,029,716</b>	<b>\$1,059,378</b>	<b>\$1,117,373</b>	<b>\$1,013,517</b>	<b>\$1,021,165</b>
<b>Change in Net Assets:</b>	<b>(\$15,796)</b>	<b>\$100,564</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Net Assets - Beginning of Year</b>	<b>(\$122,938)</b>	<b>(\$138,734)</b>	<b>(\$38,170)</b>	<b>(\$38,170)</b>	<b>(\$38,170)</b>	<b>(\$38,170)</b>	<b>(\$38,170)</b>	<b>(\$38,170)</b>
<b>Net Assets - End of Year</b>	<b>(\$138,734)</b>	<b>(\$38,170)</b>	<b>(\$38,170)</b>	<b>(\$38,170)</b>	<b>(\$38,170)</b>	<b>(\$38,170)</b>	<b>(\$38,170)</b>	<b>(\$38,170)</b>

**City of Brooklyn Park  
2023-2024 Budget Summary - Special Revenue Fund, Police**

	2021 Actual Amount	2022 Actual Amount	2023 Amended Budget	2024 City Manager Proposed	2025 City Manager Proposed	2026 Forecast	2027 Forecast	2028 Forecast
<b>Police Special Fund</b>								
<b>Revenue</b>								
OG - Other grants	\$4,800	\$0	\$0	\$0	\$0	\$0	\$0	\$0
FINE - Fines and forfeitures	\$49,962	\$20,500	\$100,000	\$85,524	\$88,534	\$100,000	\$100,000	\$100,000
INVINC - Investment income	(\$6,408)	(\$40,643)	\$0	\$14,690	\$11,680	\$0	\$0	\$0
<b>Revenue Totals</b>	<b>\$48,354</b>	<b>(\$20,143)</b>	<b>\$100,000</b>	<b>\$100,214</b>	<b>\$100,214</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>\$100,000</b>
<b>Expenditures</b>								
SUP - Supplies	\$67,789	\$0	\$0	\$0	\$0	\$0	\$0	\$0
CS - Contractual services	\$8,523	\$520	\$0	\$0	\$0	\$0	\$0	\$0
OTH - Other charges	\$9,617	\$1,869	\$100,000	\$100,214	\$100,214	\$100,000	\$100,000	\$100,000
TRF - Transfers out	\$0	\$2,123	\$0	\$0	\$0	\$0	\$0	\$0
CO - Capital outlay	\$0	\$32,831	\$0	\$0	\$0	\$0	\$0	\$0
<b>Expenditure Totals</b>	<b>\$85,929</b>	<b>\$37,343</b>	<b>\$100,000</b>	<b>\$100,214</b>	<b>\$100,214</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>\$100,000</b>
<b>Change in Net Assets:</b>	<b>(\$37,575)</b>	<b>(\$57,486)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Net Assets - Beginning of Year</b>	<b>\$600,887</b>	<b>\$563,312</b>	<b>\$505,826</b>	<b>\$505,826</b>	<b>\$505,826</b>	<b>\$505,826</b>	<b>\$505,826</b>	<b>\$505,826</b>
<b>Net Assets - End of Year</b>	<b>\$563,312</b>	<b>\$505,826</b>	<b>\$505,826</b>	<b>\$505,826</b>	<b>\$505,826</b>	<b>\$505,826</b>	<b>\$505,826</b>	<b>\$505,826</b>

City of Brooklyn Park

2024-2025 Budget Summary - Debt Service Funds

	2021 Actual Amount	2022 Actual Amount	2023 Amended Budget	2024 City Manager Proposed	2025 City Manager Proposed	2026 Forecast	2027 Forecast	2028 Forecast
<b>Debt Service Fund</b>								
<b>Revenue</b>								
GPTX - General property taxes	\$2,079,916	\$2,992,279	\$2,242,230	\$2,234,096	\$2,222,728	\$2,215,512	\$2,186,429	\$2,190,091
SA - Special assessments	\$462	\$0	\$0	\$0	\$0	\$0	\$0	\$0
SG - State grants	\$173,400	\$0	\$0	\$0	\$0	\$0	\$0	\$0
INVINC - Investment income	(\$120,990)	(\$471,362)	\$0	\$20,465	\$20,465	\$0	\$0	\$0
DP - Debt proceeds	\$1,740,146	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TRF - Transfers in	\$1,220,197	\$1,147,571	\$1,158,496	\$1,168,836	\$1,167,246	\$726,519	\$436,753	\$437,138
UFB - Use of Fund Balance	\$0	\$0	\$721,719	\$0	\$0	\$429,474	\$250,177	\$1,037
<b>Revenue Totals</b>	<b>\$5,093,130</b>	<b>\$3,668,489</b>	<b>\$4,122,445</b>	<b>\$3,423,397</b>	<b>\$3,410,439</b>	<b>\$3,371,505</b>	<b>\$2,873,359</b>	<b>\$2,628,266</b>
OTH - Other charges	\$38,019	\$2,171	\$1,722	\$1,931	\$1,931	\$1,234	\$1,262	\$1,262
DEBT - Debt service	\$5,316,752	\$3,326,956	\$3,948,312	\$3,241,350	\$3,231,355	\$3,067,527	\$2,803,540	\$2,499,050
TRF- Transfers Out	\$4,449	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Expenditure Totals</b>	<b>\$5,359,220</b>	<b>\$3,329,128</b>	<b>\$3,950,034</b>	<b>\$3,243,281</b>	<b>\$3,233,286</b>	<b>\$3,068,761</b>	<b>\$2,804,802</b>	<b>\$2,500,312</b>
<b>Change in Net Assets</b>	<b>(\$266,091)</b>	<b>\$339,361</b>	<b>\$172,411</b>	<b>\$180,116</b>	<b>\$177,153</b>	<b>\$302,744</b>	<b>\$68,557</b>	<b>\$127,954</b>

**City of Brooklyn Park  
2024-2025 Budget Summary - Capital Project Fund,  
Construction**

	2021 Actual Amount	2022 Actual Amount	2023 Amended Budget	2024 City Manager Proposed	2025 City Manager Proposed	2026 Forecast	2027 Forecast	2028 Forecast
<b>Capital Fund</b>								
<b>Revenue</b>								
SA - Special assessments	\$1,470,106	\$1,533,567	\$946,403	\$946,403	\$946,403	\$720,398	\$720,398	\$720,398
SG - State grants	\$1,629,274	\$4,458,032	\$3,239,246	\$2,720,246	\$2,720,246	\$4,575,503	\$4,575,503	\$4,575,503
OG - Other grants	\$20,369	\$21,571	\$0	\$0	\$0	\$0	\$0	\$0
INVINC - Investment income	(\$238,657)	(\$1,363,838)	\$140,062	\$455,676	\$363,411	\$145,612	\$145,612	\$145,612
OR - Other revenue	\$98,165	\$145,200	\$0	\$0	\$0	\$1,000,000	\$1,000,000	\$1,000,000
DP - Debt proceeds	\$0	\$0	\$0	\$0	\$0	\$4,800,000	\$4,800,000	\$4,800,000
TRF - Transfers in	\$7,103,995	\$8,398,307	\$7,740,000	\$9,300,000	\$9,795,000	\$13,720,000	\$12,925,000	\$18,950,000
UFB - Use of Fund Balance	\$0	\$0	\$662,006	\$6,566,943	\$20,306,927	\$13,988,361	\$16,421,988	\$16,421,988
<b>Revenue Totals</b>	<b>\$10,083,252</b>	<b>\$13,192,839</b>	<b>\$12,727,717</b>	<b>\$19,989,268</b>	<b>\$34,131,987</b>	<b>\$38,949,874</b>	<b>\$40,588,501</b>	<b>\$46,613,501</b>
<b>Expenditures</b>								
SUP - Supplies	\$0	\$7,260	\$0	\$0	\$0	\$0	\$0	\$0
PS - Professional services	\$12,136	\$219	\$0	\$0	\$0	\$0	\$0	\$0
CS - Contractual services	\$2,810,728	\$432,442	\$0	\$0	\$0	\$5,500,000	\$5,500,000	\$5,500,000
UTIL - Utilities	\$97	\$90	\$0	\$0	\$0	\$0	\$0	\$0
OTH - Other charges	\$8,239	\$9,323	\$8,450	\$7,113	\$7,113	\$8,973	\$8,973	\$8,973
TRF - Transfers out	\$185,000	\$640,550	\$1,146,267	\$202,155	\$208,220	\$214,467	\$220,901	\$227,528
CO - Capital outlay	\$4,512,303	\$7,827,119	\$11,573,000	\$19,780,000	\$28,332,000	\$39,545,000	\$32,425,000	\$40,877,000
<b>Expenditure Totals</b>	<b>\$7,528,503</b>	<b>\$8,917,004</b>	<b>\$12,727,717</b>	<b>\$19,989,268</b>	<b>\$28,547,333</b>	<b>\$45,268,440</b>	<b>\$38,154,874</b>	<b>\$46,613,501</b>
<b>Net Property Tax Supported:</b>	<b>\$2,554,748</b>	<b>\$4,275,835</b>	<b>\$0</b>	<b>\$0</b>	<b>\$5,584,654</b>	<b>(\$6,318,566)</b>	<b>\$2,433,627</b>	<b>\$0</b>
<b>Net Assets - Beginning of the Year</b>	<b>\$16,631,291</b>	<b>\$19,186,039</b>	<b>\$23,461,875</b>	<b>\$22,799,869</b>	<b>\$16,232,926</b>	<b>\$1,510,653</b>	<b>(\$18,796,274)</b>	<b>(\$32,784,635)</b>
UFB - Use of Fund Balance*	\$0	\$0	\$662,006	\$6,566,943	\$20,306,927	\$13,988,361	\$16,421,988	\$16,421,988
<b>Net Assets - End of the Year</b>	<b>19,186,039</b>	<b>23,461,875</b>	<b>22,799,869</b>	<b>16,232,926</b>	<b>1,510,653</b>	<b>(18,796,274)</b>	<b>(32,784,635)</b>	<b>(49,206,623)</b>

\*Use of Fund Balance uses existing revenue to fund expenses.



**City of Brooklyn Park  
2024-2025 Budget Summary - Capital Project Fund,  
Franchise Fee**

	2021 Actual Amount	2022 Actual Amount	2023 Amended Budget	2024 City Manager Proposed	2025 City Manager Proposed	2026 Forecast	2027 Forecast	2028 Forecast
<b>Capital Fund</b>								
<b>Revenue</b>								
OTAX - Other taxes	\$6,208,226	\$4,678,562	\$6,240,000	\$6,240,000	\$6,240,000	\$6,240,000	\$6,240,000	\$6,240,000
INVINC - Investment income	\$33,884	(\$158,863)	\$0	\$122,653	\$95,738	\$0	\$0	\$0
UFB - Use of Fund Balance	\$0	\$0	\$299,689	\$585,647	\$755,073	\$1,124,671	\$2,200,974	\$1,962,815
<b>Revenue Totals</b>	<b>\$6,242,109</b>	<b>\$4,519,699</b>	<b>\$6,539,689</b>	<b>\$6,948,300</b>	<b>\$7,090,811</b>	<b>\$7,364,671</b>	<b>\$8,440,974</b>	<b>\$8,202,815</b>
<b>Expenditures</b>								
OTH - Other charges	\$1,185	\$1,246	\$0	\$1,109	\$1,109	\$0	\$0	\$0
GFC - General Fund Charges	\$107,583	\$107,426	\$116,253	\$128,317	\$132,167	\$137,454	\$142,952	\$148,670
TRF - Transfers out	\$7,601,600	\$6,052,561	\$6,423,436	\$6,818,874	\$6,957,535	\$7,227,217	\$8,298,022	\$8,054,145
<b>Expenditure Totals</b>	<b>\$7,710,368</b>	<b>\$6,161,233</b>	<b>\$6,539,689</b>	<b>\$6,948,300</b>	<b>\$7,090,811</b>	<b>\$7,364,671</b>	<b>\$8,440,974</b>	<b>\$8,202,815</b>
<b>Net Property Tax Supported:</b>	<b>(\$1,468,258)</b>	<b>(\$1,641,534)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Net Assets - Beginning of the Year</b>	<b>\$5,860,599</b>	<b>\$4,392,341</b>	<b>\$2,750,807</b>	<b>\$2,451,118</b>	<b>\$1,865,471</b>	<b>\$1,110,398</b>	<b>(\$14,273)</b>	<b>(\$2,215,247)</b>
UFB - Use of Fund Balance*	\$0	\$0	\$299,689	\$585,647	\$755,073	\$1,124,671	\$2,200,974	\$1,962,815
<b>Net Assets - End of the Year</b>	<b>4,392,341</b>	<b>2,750,807</b>	<b>2,451,118</b>	<b>1,865,471</b>	<b>1,110,398</b>	<b>(14,273)</b>	<b>(2,215,247)</b>	<b>(4,178,062)</b>

\*Use of Fund Balance uses existing revenue to fund expenses.

**City of Brooklyn Park  
2024-2025 Budget Summary - Capital Project Fund,  
Heritage Infrastructure**

	2021 Actual Amount	2022 Actual Amount	2023 Amended Budget	2024 City Manager Proposed	2025 City Manager Proposed	2026 Forecast	2027 Forecast	2028 Forecast
<b>Capital Fund</b>								
<b>Revenue</b>								
GPTX - General property taxes	\$275,850	\$375,850	\$0	\$935,961	\$1,235,961	\$1,235,961	\$1,235,961	\$1,235,961
SG - State grants	\$1,467,090	\$1,467,090	\$0	\$906,979	\$706,979	\$706,979	\$706,979	\$706,979
INVINC - Investment income	(\$80,289)	(\$534,655)	\$123,899	\$188,055	\$149,704	\$128,809	\$128,809	\$128,809
OR - Other revenue	\$1,236	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TRF - Transfers in	\$0	\$119,500	\$132,500	\$0	\$235,000	\$50,000	\$50,000	\$350,000
UFB - Use of Fund Balance	\$0	\$0	\$3,052,702	\$1,687,422	\$3,736,642	\$1,335,454	\$2,547,454	\$392,454
<b>Revenue Totals</b>	<b>\$1,663,887</b>	<b>\$1,427,785</b>	<b>\$3,309,101</b>	<b>\$3,718,417</b>	<b>\$6,064,286</b>	<b>\$3,457,203</b>	<b>\$4,669,203</b>	<b>\$2,814,203</b>
<b>Expenditures</b>								
SUP - Supplies	\$15,883	\$14,147	\$0	\$0	\$0	\$0	\$0	\$0
CS - Contractual services	\$525,467	\$162,660	\$0	\$0	\$0	\$0	\$0	\$0
UTIL - Utilities	\$284	\$0	\$0	\$0	\$0	\$0	\$0	\$0
OTH - Other charges	\$3,037	\$3,181	\$7,762	\$2,825	\$2,825	\$8,242	\$8,242	\$8,242
TRF - Transfers out	\$1,103,781	\$1,484,000	\$1,567,719	\$1,115,000	\$3,265,500	\$1,088,000	\$1,225,000	\$395,000
CO - Capital outlay	\$246,587	\$0	\$1,733,620	\$1,664,631	\$1,560,000	\$1,125,000	\$2,200,000	\$1,175,000
<b>Expenditure Totals</b>	<b>\$1,895,039</b>	<b>\$1,663,988</b>	<b>\$3,309,101</b>	<b>\$2,782,456</b>	<b>\$4,828,325</b>	<b>\$2,221,242</b>	<b>\$3,433,242</b>	<b>\$1,578,242</b>
<b>Net Property Tax Supported:</b>	<b>(\$231,152)</b>	<b>(\$236,203)</b>	<b>\$0</b>	<b>\$935,961</b>	<b>\$1,235,961</b>	<b>\$1,235,961</b>	<b>\$1,235,961</b>	<b>\$1,235,961</b>
<b>Net Assets - Beginning of the Year</b>	<b>\$7,496,336</b>	<b>\$7,265,184</b>	<b>\$7,028,982</b>	<b>\$3,976,280</b>	<b>\$3,224,819</b>	<b>\$724,138</b>	<b>\$624,645</b>	<b>(\$686,848)</b>
UFB - Use of Fund Balance*	\$0	\$0	\$3,052,702	\$1,687,422	\$3,736,642	\$1,335,454	\$2,547,454	\$392,454
<b>Net Assets - End of the Year</b>	<b>7,265,184</b>	<b>7,028,982</b>	<b>3,976,280</b>	<b>3,224,819</b>	<b>724,138</b>	<b>624,645</b>	<b>(686,848)</b>	<b>156,659</b>

\*Use of Fund Balance uses existing revenue to fund expenses.

**City of Brooklyn Park  
2024-2025 Budget Summary - Capital Project Fund,  
Municipal Buildings & Additions**

	2021 Actual Amount	2022 Actual Amount	2023 Amended Budget	2024 City Manager Proposed	2025 City Manager Proposed	2026 Forecast	2027 Forecast	2028 Forecast
<b>Capital Fund</b>								
<b>Revenue</b>								
INVINC - Investment income	(\$10,012)	(\$81,573)	\$0	\$14,274	\$11,780	\$0	\$0	\$0
TRF - Transfers in	\$775,000	\$885,000	\$735,000	\$835,000	\$2,880,500	\$1,123,000	\$1,135,000	\$295,000
UFB - Use of Fund Balance	\$0	\$0	\$237	\$0	\$0	\$0	\$0	\$0
<b>Revenue Totals</b>	<b>\$764,988</b>	<b>\$803,427</b>	<b>\$735,237</b>	<b>\$849,274</b>	<b>\$2,892,280</b>	<b>\$1,123,000</b>	<b>\$1,135,000</b>	<b>\$295,000</b>
<b>Expenditures</b>								
SUP - Supplies	\$9,897	\$26,030	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000
CS - Contractual services	\$183,368	\$97,564	\$0	\$0	\$0	\$0	\$0	\$0
OTH - Other charges	\$158	\$421	\$237	\$374	\$374	\$252	\$252	\$252
CO - Capital outlay	\$341,939	\$173,049	\$29,422,000	\$32,157,627	\$6,330,500	\$9,659,000	\$885,000	\$25,218,000
<b>Expenditure Totals</b>	<b>\$535,362</b>	<b>\$297,064</b>	<b>\$29,437,237</b>	<b>\$32,173,001</b>	<b>\$6,345,874</b>	<b>\$9,674,252</b>	<b>\$900,252</b>	<b>\$25,233,252</b>
<b>Net Property Tax Supported:</b>	<b>\$229,626</b>	<b>\$506,363</b>	<b>(\$28,702,000) **</b>	<b>(\$31,323,727)</b>	<b>(\$3,453,594)</b>	<b>(\$8,551,252)</b>	<b>\$234,748</b>	<b>(\$24,938,252)</b>
<b>Net Assets - Beginning of the Year</b>	<b>\$139,837</b>	<b>\$369,463</b>	<b>\$875,826</b>	<b>(\$27,826,411)</b>	<b>(\$59,150,138)</b>	<b>(\$62,603,732)</b>	<b>(\$71,154,984)</b>	<b>(\$70,920,236)</b>
UFB - Use of Fund Balance*	\$0	\$0	\$237	\$0	\$0	\$0	\$0	\$0
<b>Net Assets - End of the Year</b>	<b>369,463</b>	<b>875,826</b>	<b>(27,826,411)</b>	<b>(59,150,138)</b>	<b>(62,603,732)</b>	<b>(71,154,984)</b>	<b>(70,920,236)</b>	<b>(95,858,488)</b>

\*Use of Fund Balance uses existing revenue to fund expenses.

\*\*Fire Station - reverse referendum bond anticipated

**City of Brooklyn Park**  
**2024-2025 Budget Summary - Capital Project Fund,**  
**Open Space, Land Acquisition & Development (OSLAD)**

	2021 Actual Amount	2022 Actual Amount	2023 Amended Budget	2024 City Manager Proposed	2025 City Manager Proposed	2026 Forecast	2027 Forecast	2028 Forecast
<b>Capital Fund</b>								
<b>Revenue</b>								
FG - Federal grants	\$180,262	\$0	\$0	\$0	\$0	\$0	\$0	\$0
SG - State grants	\$325,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0
OG - Other grants	\$35,442	\$0	\$50,000	\$50,000	\$50,000	\$0	\$0	\$0
CHGS - Charges for services	\$1,080	\$1,800	\$0	\$0	\$0	\$0	\$0	\$0
INVINC - Investment income	(\$47,532)	(\$252,553)	\$22,235	\$102,259	\$81,363	\$25,025	\$25,025	\$25,025
OR - Other revenue	\$1,207,416	\$900,617	\$3,487,099	\$3,487,099	\$3,487,099	\$1,643,616	\$1,896,205	\$1,896,205
DP - Debt proceeds	\$8,126,473	\$0	\$0	\$0	\$0	\$200,000	\$200,000	\$200,000
TRF - Transfers in	\$23,000	\$100,000	\$1,095,000	\$645,000	\$165,000	\$165,000	\$165,000	\$165,000
UFB - Use of Fund Balance	\$0	\$0	\$4,366,919	\$0	\$0	\$0	\$0	\$0
<b>Revenue Totals</b>	<b>\$9,851,141</b>	<b>\$749,864</b>	<b>\$9,021,253</b>	<b>\$4,284,358</b>	<b>\$3,783,462</b>	<b>\$2,033,641</b>	<b>\$2,286,230</b>	<b>\$2,286,230</b>
<b>Expenditures</b>								
SUP - Supplies	\$35,833	\$26,882	\$0	\$0	\$0	\$0	\$0	\$0
PS - Professional services	\$866	\$1,813	\$0	\$0	\$0	\$0	\$0	\$0
CS - Contractual services	\$2,013,800	\$1,095,688	\$0	\$0	\$0	\$0	\$0	\$0
OTH - Other charges	\$1,846	\$14,613	\$27,461	\$28,816	\$28,816	\$29,158	\$29,158	\$29,158
DEBT - Debt service	\$122,190	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TRF - Transfers out	\$2,313,000	\$132,890	\$13,792	\$114,206	\$249,632	\$65,071	\$65,523	\$365,989
CO - Capital outlay	\$3,588,022	\$617,356	\$8,980,000	\$13,240,000	\$5,300,000	\$2,032,000	\$6,082,000	\$4,500,000
<b>Expenditure Totals</b>	<b>\$8,075,557</b>	<b>\$1,889,243</b>	<b>\$9,021,253</b>	<b>\$13,383,022</b>	<b>\$5,578,448</b>	<b>\$2,126,229</b>	<b>\$6,176,681</b>	<b>\$4,895,147</b>
<b>Net Property Tax Supported:</b>	<b>\$1,775,584</b>	<b>(\$1,139,378)</b>	<b>\$0</b>	<b>(\$9,098,664)</b>	<b>(\$1,794,986)</b>	<b>(\$92,588)</b>	<b>(\$3,890,451)</b>	<b>(\$2,608,917)</b>
<b>Net Assets - Beginning of the Year</b>	<b>\$2,313,038</b>	<b>\$4,088,622</b>	<b>\$2,949,244</b>	<b>(\$1,417,675)</b>	<b>(\$10,516,339)</b>	<b>(\$12,311,325)</b>	<b>(\$12,403,913)</b>	<b>(\$16,294,364)</b>
UFB - Use of Fund Balance*	\$0	\$0	\$4,366,919	\$0	\$0	\$0	\$0	\$0
<b>Net Assets - End of the Year</b>	<b>4,088,622</b>	<b>2,949,244</b>	<b>(1,417,675)</b>	<b>(10,516,339)</b>	<b>(12,311,325)</b>	<b>(12,403,913)</b>	<b>(16,294,364)</b>	<b>(18,903,281)</b>

\*Use of Fund Balance uses existing revenue to fund expenses.

**City of Brooklyn Park  
2024-2025 Budget Summary - Enterprise Fund,  
Water Utility**

	2021 Actual Amount	2022 Actual Amount	2023 Amended Budget	2024 City Manager Proposed	2025 City Manager Proposed	2026 Forecast	2027 Forecast	2028 Forecast
<b>Water Utility</b>								
<b>Revenue</b>								
SA - Special assessments	\$23,085	\$26,504	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000
SG - State grants	\$2,813	\$863	\$0	\$0	\$0	\$0	\$0	\$0
CHGS - Charges for services	\$22,875	\$25,771	\$0	\$0	\$0	\$0	\$0	\$0
INVINC - Investment income	(\$347,892)	(\$1,892,203)	\$194,078	\$656,978	\$523,437	\$213,303	\$213,303	\$213,303
OR - Other revenue	\$2,590	\$0	\$0	\$0	\$0	\$0	\$0	\$0
UF - Utility fees	\$11,370,198	\$9,903,638	\$8,657,000	\$8,657,000	\$8,657,000	\$9,714,724	\$10,075,663	\$10,075,663
DP - Debt proceeds	\$81,263	\$81,263	\$81,262	\$81,262	\$81,262	\$0	\$0	\$0
UFB - Use of Fund Balance	\$0	\$0	\$4,655,928	\$5,137,136	\$5,509,135	\$27,514,216	\$4,971,950	\$6,057,028
<b>Revenue Totals</b>	<b>\$11,154,931</b>	<b>\$8,145,834</b>	<b>\$13,603,268</b>	<b>\$14,547,376</b>	<b>\$14,785,834</b>	<b>\$37,457,243</b>	<b>\$15,275,916</b>	<b>\$16,360,994</b>
<b>Expenditures</b>								
<b>Operating Expenses</b>								
SAL - Salaries	\$1,033,837	\$1,067,434	\$1,150,500	\$1,180,777	\$1,200,314	\$1,257,183	\$1,294,898	\$1,294,898
BEN - Benefits	\$292,003	\$391,133	\$327,134	\$374,040	\$396,089	\$392,791	\$401,507	\$403,507
SUP - Supplies	\$940,948	\$914,129	\$1,001,971	\$1,105,310	\$1,105,310	\$1,197,320	\$1,260,985	\$1,325,085
PS - Professional services	\$552	\$288	\$5,000	\$5,000	\$5,000	\$5,306	\$5,412	\$5,412
CS - Contractual services	\$605,227	\$213,931	\$436,000	\$436,000	\$436,000	\$462,686	\$471,939	\$471,939
COMM - Communications	\$5	\$1	\$1,802	\$1,847	\$1,847	\$1,912	\$1,950	\$1,950
UTIL - Utilities	\$650,249	\$822,072	\$794,579	\$1,053,059	\$1,053,059	\$1,001,190	\$1,042,215	\$1,072,215
COS - Cost of sales	(\$31,775)	\$178,461	\$80,000	\$98,000	\$98,000	\$100,000	\$105,000	\$110,000
CONF - Conferences and schools	\$3,626	\$8,597	\$13,356	\$13,691	\$13,691	\$14,173	\$14,457	\$14,457
DUES - Dues and subscriptions	\$4,532	\$4,896	\$6,413	\$6,574	\$6,574	\$6,805	\$6,941	\$6,941
OTH - Other charges	\$750,067	\$722,143	\$803,390	\$855,835	\$855,835	\$872,973	\$898,433	\$903,433
GFC - General Fund Charges	\$403,260	\$445,368	\$581,383	\$568,140	\$585,184	\$608,592	\$632,936	\$658,254
CG - Central garage	\$115,151	\$119,181	\$165,706	\$175,648	\$180,917	\$181,071	\$186,503	\$186,503
CB - Central buildings	\$42,486	\$46,333	\$49,113	\$52,060	\$53,622	\$53,667	\$55,277	\$55,277
ITC - Information technology charges	\$60,249	\$64,294	\$62,846	\$66,616	\$68,614	\$68,673	\$70,733	\$70,733
LC - Loss control charges	\$104,864	\$100,936	\$116,714	\$123,716	\$127,428	\$127,537	\$131,364	\$131,364
<b>Total Operating Expenses</b>	<b>\$4,975,282</b>	<b>\$5,099,197</b>	<b>\$5,595,907</b>	<b>\$6,116,313</b>	<b>\$6,187,484</b>	<b>\$6,351,879</b>	<b>\$6,580,550</b>	<b>\$6,711,968</b>
<b>Operating Income (loss)</b>	<b>\$6,179,649</b>	<b>\$3,046,638</b>	<b>\$8,007,361</b>	<b>\$8,431,063</b>	<b>\$8,598,350</b>	<b>\$31,105,364</b>	<b>\$8,695,366</b>	<b>\$9,649,026</b>
<b>Nonoperating Revenue (Expenses)</b>								
DEPRC - Depreciation	\$2,430,551	\$2,454,656	\$2,505,000	\$2,580,150	\$2,580,150	\$2,737,282	\$2,819,400	\$2,819,400
CO - Capital outlay	\$1,775,447	\$3,194,090	\$3,454,000	\$3,710,000	\$4,418,000	\$13,843,600	\$1,742,200	\$1,750,000
DEBT - Debt service	\$374,900	\$334,067	\$1,172,900	\$1,139,688	\$1,143,188	\$1,281,660	\$1,320,110	\$1,320,110
TRF - Transfers in	\$0	\$25,000	\$350,000	\$325,000	\$1,000,000	\$300,000	\$300,000	\$300,000
TRF - Transfers out	\$28,490	\$1,954,720	\$1,225,461	\$1,326,225	\$1,457,012	\$3,922,822	\$2,963,656	\$3,909,516
<b>Change in Net Assets:</b>	<b>1,570,260</b>	<b>(4,865,895)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>9,620,000</b>	<b>150,000</b>	<b>150,000</b>
<b>Net Assets - Beginning of Year</b>	<b>\$77,902,364</b>	<b>\$79,472,624</b>	<b>\$74,606,728</b>	<b>\$69,950,800</b>	<b>\$64,813,664</b>	<b>\$59,304,529</b>	<b>\$41,410,313</b>	<b>\$36,588,363</b>
UFB - Use of Fund Balance*	\$0	\$0	\$4,655,928	\$5,137,136	\$5,509,135	\$27,514,216	\$4,971,950	\$6,057,028
<b>Net Assets - End of Year</b>	<b>\$79,472,624</b>	<b>\$74,606,728</b>	<b>\$69,950,800</b>	<b>\$64,813,664</b>	<b>\$59,304,529</b>	<b>\$41,410,313</b>	<b>\$36,588,363</b>	<b>\$30,681,335</b>
<b>Cash Position at Year End</b>	<b>\$26,883,750</b>	<b>\$23,312,089</b>	<b>\$25,817,089</b>	<b>\$28,397,239</b>	<b>\$30,977,389</b>	<b>\$43,334,671</b>	<b>\$46,304,071</b>	<b>\$49,273,471</b>
<i>Net Operating Income percent change</i>	<i>36.5%</i>	<i>-50.7%</i>	<i>162.8%</i>	<i>5.3%</i>	<i>2.0%</i>	<i>261.8%</i>	<i>-72.0%</i>	<i>11.0%</i>

**City of Brooklyn Park**  
**2024-2025 Budget Summary - Enterprise Fund,**  
**Sanitary Sewer Utility**

	2021 Actual Amount	2022 Actual Amount	2023 Amended Budget	2024 City Manager Proposed	2025 City Manager Proposed	2026 Forecast	2027 Forecast	2028 Forecast
<b>Sanitary Sewer</b>								
<b>Revenue</b>								
SA - Special assessments	\$21,437	\$23,871	\$45,000	\$45,000	\$45,000	\$19,754	\$19,754	\$19,754
CHGS - Charges for services	\$21,242	\$23,211	\$0	\$0	\$0	\$0	\$0	\$0
INVINC - Investment income	(\$176,589)	(\$1,053,672)	\$150,825	\$362,535	\$289,015	\$153,026	\$153,026	\$153,026
UF - Utility fees	\$8,506,488	\$8,854,935	\$9,045,500	\$9,045,500	\$9,045,500	\$10,162,850	\$10,558,802	\$10,558,802
UFB - Use of Fund Balance	\$0	\$0	\$2,229,872	\$3,974,891	\$5,300,002	\$5,137,082	\$5,000,747	\$7,851,319
<b>Revenue Totals</b>	<b>\$8,372,579</b>	<b>\$7,848,344</b>	<b>\$11,471,197</b>	<b>\$13,427,926</b>	<b>\$14,679,517</b>	<b>\$15,472,712</b>	<b>\$15,732,329</b>	<b>\$18,582,901</b>
<b>Expenditures</b>								
<b>Operating Expenses</b>								
SAL - Salaries	\$534,963	\$545,711	\$677,046	\$706,592	\$709,402	\$739,827	\$762,021	\$762,021
BEN - Benefits	\$9,323	\$199,767	\$180,213	\$206,127	\$216,730	\$218,868	\$224,264	\$228,264
SUP - Supplies	\$84,529	\$69,717	\$98,070	\$115,099	\$115,099	\$116,204	\$120,638	\$124,638
PS - Professional services	\$0	\$0	\$50,000	\$50,000	\$50,000	\$53,060	\$54,121	\$54,121
CS - Contractual services	\$291,861	\$217,134	\$385,000	\$385,000	\$385,000	\$408,565	\$416,736	\$416,736
COMM - Communications	\$0	\$0	\$795	\$815	\$815	\$844	\$861	\$861
UTIL - Utilities	\$113,681	\$103,569	\$139,153	\$139,153	\$139,153	\$147,670	\$150,623	\$150,623
COS - Cost of sales	\$26,161	\$88,157	\$89,040	\$98,734	\$98,734	\$105,000	\$110,000	\$115,000
CONF - Conferences and schools	\$1,476	\$0	\$7,632	\$7,823	\$7,823	\$8,100	\$8,262	\$8,262
DUES - Dues and subscriptions	\$225	\$481	\$500	\$513	\$513	\$530	\$541	\$541
OTH - Other charges	\$5,951,014	\$6,753,808	\$7,249,057	\$8,727,283	\$8,727,283	\$9,369,776	\$10,077,171	\$10,877,171
GFC - General Fund Charges	\$358,694	\$404,360	\$436,726	\$504,136	\$519,262	\$540,032	\$561,633	\$584,098
CG - Central garage	\$15,625	\$16,172	\$0	\$0	\$0	\$0	\$0	\$0
CB - Central buildings	\$42,486	\$46,333	\$49,113	\$52,060	\$53,622	\$53,667	\$55,277	\$55,277
ITC - Information technology charges	\$12,969	\$14,244	\$13,914	\$14,749	\$15,191	\$15,204	\$15,660	\$15,660
LC - Loss control charges	\$26,840	\$25,839	\$29,873	\$31,665	\$32,615	\$32,643	\$33,622	\$33,622
<b>Total Operating Expenses</b>	<b>\$7,469,845</b>	<b>\$8,485,291</b>	<b>\$9,406,132</b>	<b>\$11,039,749</b>	<b>\$11,071,242</b>	<b>\$11,809,990</b>	<b>\$12,591,430</b>	<b>\$13,426,895</b>
<b>Operating Income (loss)</b>	<b>\$902,733</b>	<b>(\$636,947)</b>	<b>\$2,065,065</b>	<b>\$2,388,177</b>	<b>\$3,608,275</b>	<b>\$3,662,722</b>	<b>\$3,140,899</b>	<b>\$5,156,006</b>
DEPRC - Depreciation	\$1,015,590	\$998,303	\$810,000	\$834,300	\$834,300	\$885,109	\$911,662	\$911,662
CO - Capital outlay	\$291,060	\$5,303	\$316,300	\$175,000	\$100,000	\$108,500	\$100,000	\$100,000
DEBT - Debt service	\$583	\$892	\$583	\$600	\$600	\$637	\$656	\$656
TRF - Transfers in	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0
TRF - Transfers out	\$3,000	\$68,090	\$938,182	\$1,378,277	\$2,673,375	\$2,668,476	\$2,128,581	\$4,143,688
<b>Change in Net Assets:</b>	<b>(407,500)</b>	<b>(1,659,535)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Net Assets - Beginning of Year</b>	<b>\$50,347,229</b>	<b>\$49,939,729</b>	<b>\$48,280,194</b>	<b>\$46,050,322</b>	<b>\$42,075,431</b>	<b>\$36,775,429</b>	<b>\$31,638,347</b>	<b>\$26,637,600</b>
UFB - Use of Fund Balance*	\$0	\$0	\$2,229,872	\$3,974,891	\$5,300,002	\$5,137,082	\$5,000,747	\$7,851,319
<b>Net Assets - End of Year</b>	<b>49,939,729</b>	<b>48,280,194</b>	<b>46,050,322</b>	<b>42,075,431</b>	<b>36,775,429</b>	<b>31,638,347</b>	<b>26,637,600</b>	<b>18,786,281</b>
<b>Cash Position at Year End</b>	<b>\$14,452,734</b>	<b>\$13,439,262</b>	<b>\$13,439,262</b>	<b>\$9,464,371</b>	<b>\$4,164,369</b>	<b>-\$972,713</b>	<b>-\$5,973,460</b>	<b>-\$13,824,779</b>

\*Use of Fund Balance uses existing revenue to fund expenses.

**City of Brooklyn Park  
2024-2025 Budget Summary - Enterprise Fund,  
Recycling Utility**

	2021 Actual Amount	2022 Actual Amount	2023 Amended Budget	2024 City Manager Proposed	2025 City Manager Proposed	2026 Forecast	2027 Forecast	2028 Forecast
<b>Recycling Fund</b>								
<b>Revenue</b>								
SA - Special assessments	\$2,989	\$3,202	\$8,000	\$8,000	\$8,000	\$3,890	\$3,890	\$3,890
OG - Other grants	\$118,533	\$0	\$135,128	\$135,128	\$135,128	\$135,128	\$135,128	\$135,128
CHGS - Charges for services	\$2,962	\$3,114	\$0	\$0	\$0	\$0	\$0	\$0
INVINC - Investment income	(\$30,302)	(\$211,482)	\$31,329	\$77,561	\$61,653	\$34,593	\$34,593	\$34,593
OR - Other revenue	\$28,186	\$194,611	\$123,000	\$123,000	\$123,000	\$130,529	\$130,529	\$130,529
UF - Utility fees	\$1,142,915	\$1,177,269	\$1,387,565	\$1,387,565	\$1,387,565	\$1,473,250	\$1,473,250	\$1,473,250
UFB - Use of Fund Balance	\$0	\$0	\$323,010	\$851,919	\$876,989	\$689,635	\$772,136	\$847,422
<b>Revenue Totals</b>	<b>\$1,265,283</b>	<b>\$1,166,714</b>	<b>\$2,008,032</b>	<b>\$2,583,173</b>	<b>\$2,592,335</b>	<b>\$2,467,025</b>	<b>\$2,549,526</b>	<b>\$2,624,812</b>
<b>Expenditures</b>								
<b>Operating Expenses</b>								
SAL - Salaries	\$108,716	\$111,386	\$131,388	\$138,974	\$143,169	\$143,572	\$147,879	\$147,879
BEN - Benefits	\$105,143	\$36,894	\$31,076	\$34,790	\$36,770	\$33,956	\$34,974	\$34,974
SUP - Supplies	\$9,189	\$32,094	\$21,306	\$21,839	\$21,839	\$22,610	\$23,062	\$23,062
PS - Professional services	\$0	\$0	\$1,000	\$1,000	\$1,000	\$1,061	\$1,082	\$1,082
CS - Contractual services	\$786,386	\$808,707	\$1,666,428	\$2,212,685	\$2,212,685	\$2,083,762	\$2,155,562	\$2,227,262
COMM - Communications	\$13,015	\$18,246	\$16,960	\$17,384	\$17,384	\$17,998	\$18,358	\$18,358
UTIL - Utilities	\$41	\$0	\$1,346	\$1,346	\$1,346	\$1,428	\$1,457	\$1,457
CONF - Conferences and schools	\$305	\$597	\$3,392	\$3,477	\$3,477	\$3,599	\$3,671	\$3,671
DUES - Dues and subscriptions	\$908	\$936	\$742	\$1,140	\$1,140	\$975	\$975	\$975
OTH - Other charges	\$15,390	\$19,849	\$18,992	\$18,948	\$18,948	\$20,155	\$20,558	\$20,558
GFC - General Fund Charges	\$137,115	\$68,090	\$65,374	\$80,480	\$82,894	\$86,210	\$89,658	\$93,244
CB - Central buildings	\$12,134	\$13,231	\$14,026	\$14,868	\$15,314	\$15,326	\$15,786	\$15,786
ITC - Information technology charges	\$3,980	\$4,081	\$4,002	\$4,242	\$4,369	\$4,373	\$4,504	\$4,504
<b>Total Operating Expenses</b>	<b>\$1,192,322</b>	<b>\$1,114,110</b>	<b>\$1,976,032</b>	<b>\$2,551,173</b>	<b>\$2,560,335</b>	<b>\$2,435,025</b>	<b>\$2,517,526</b>	<b>\$2,592,812</b>
<b>Operating Income (loss)</b>	<b>\$72,961</b>	<b>\$52,604</b>	<b>\$32,000</b>	<b>\$32,000</b>	<b>\$32,000</b>	<b>\$32,000</b>	<b>\$32,000</b>	<b>\$32,000</b>
<b>Nonoperating Revenue (Expenses)</b>								
TRF - Transfers out	\$20,000	\$20,000	\$32,000	\$32,000	\$32,000	\$32,000	\$32,000	\$32,000
<b>Change in Net Assets:</b>	<b>52,961</b>	<b>32,604</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Net Assets - Beginning of Year</b>	<b>\$3,124,790</b>	<b>\$3,177,752</b>	<b>\$3,210,355</b>	<b>\$2,887,345</b>	<b>\$2,035,426</b>	<b>\$1,158,437</b>	<b>\$468,802</b>	<b>(\$303,334)</b>
UFB - Use of Fund Balance*	\$0	\$0	\$323,010	\$851,919	\$876,989	\$689,635	\$772,136	\$847,422
<b>Net Assets - End of Year</b>	<b>3,177,752</b>	<b>3,210,355</b>	<b>2,887,345</b>	<b>2,035,426</b>	<b>1,158,437</b>	<b>468,802</b>	<b>(303,334)</b>	<b>(1,150,756)</b>
<b>Cash Position at Year End</b>	<b>\$2,802,294</b>	<b>\$2,796,512</b>	<b>\$2,796,512</b>	<b>\$1,944,593</b>	<b>\$1,067,604</b>	<b>\$377,969</b>	<b>-\$394,167</b>	<b>-\$1,241,589</b>

\*Use of Fund Balance uses existing revenue to fund expenses.

**City of Brooklyn Park  
2024-2025 Budget Summary - Enterprise Fund,  
Storm Sewer Utility**

	2021 Actual Amount	2022 Actual Amount	2023 Amended Budget	2024 City Manager Proposed	2025 City Manager Proposed	2026 Forecast	2027 Forecast	2028 Forecast
<b>Storm Sewer</b>								
<b>Revenue</b>								
SA - Special assessments	\$4,857	\$5,771	\$3,000	\$3,000	\$3,000	\$3,184	\$3,184	\$3,184
CHGS - Charges for services	\$4,813	\$5,611	\$0	\$0	\$0	\$0	\$0	\$0
INVINC - Investment income	(\$77,455)	(\$497,363)	\$21,256	\$160,176	\$127,930	\$23,470	\$23,470	\$23,470
OR - Other revenue	\$3,737	\$0	\$0	\$0	\$0	\$0	\$0	\$0
UF - Utility fees	\$2,417,385	\$2,659,671	\$2,440,361	\$2,440,361	\$2,440,361	\$2,851,817	\$2,851,817	\$2,851,817
UFB - Use of Fund Balance	\$0	\$0	\$664,612	\$1,199,558	\$1,200,314	\$1,142,166	\$1,461,929	\$3,578,723
<b>Revenue Totals</b>	<b>\$2,353,339</b>	<b>\$2,173,690</b>	<b>\$3,129,229</b>	<b>\$3,803,095</b>	<b>\$3,771,605</b>	<b>\$4,020,637</b>	<b>\$4,340,400</b>	<b>\$6,457,194</b>
<b>Expenditures</b>								
<b>Operating Expenses</b>								
SAL - Salaries	\$355,809	\$343,619	\$466,757	\$483,620	\$484,649	\$510,039	\$525,341	\$525,341
BEN - Benefits	\$68,925	\$119,754	\$127,792	\$150,510	\$159,266	\$139,642	\$143,832	\$143,832
SUP - Supplies	\$72,687	\$95,018	\$101,800	\$122,996	\$122,996	\$123,746	\$124,420	\$124,420
CS - Contractual services	\$49,851	\$34,722	\$57,000	\$57,000	\$57,000	\$60,489	\$61,699	\$61,699
UTIL - Utilities	\$1,417	\$2,484	\$3,365	\$3,365	\$3,365	\$3,571	\$3,642	\$3,642
CONF - Conferences and schools	\$0	\$0	\$6,572	\$6,736	\$6,736	\$6,974	\$7,113	\$7,113
DUES - Dues and subscriptions	\$179,961	\$183,426	\$201,400	\$206,435	\$206,435	\$213,728	\$218,003	\$218,003
OTH - Other charges	\$8,612	\$9,114	\$10,000	\$9,746	\$9,746	\$10,612	\$10,825	\$10,825
GFC - General Fund Charges	\$95,700	\$111,771	\$126,126	\$152,465	\$157,039	\$163,321	\$169,854	\$176,648
CG - Central garage	\$140,510	\$145,213	\$140,742	\$149,187	\$153,663	\$153,792	\$158,406	\$158,406
CB - Central buildings	\$40,619	\$44,297	\$46,955	\$49,772	\$51,265	\$51,309	\$52,848	\$52,848
LC - Loss control charges	\$5,139	\$4,950	\$5,720	\$6,063	\$6,245	\$6,251	\$6,439	\$6,439
<b>Total Operating Expenses</b>	<b>\$1,019,230</b>	<b>\$1,094,367</b>	<b>\$1,294,229</b>	<b>\$1,397,895</b>	<b>\$1,418,405</b>	<b>\$1,443,474</b>	<b>\$1,482,422</b>	<b>\$1,489,216</b>
<b>Operating Income (loss)</b>	<b>\$1,334,109</b>	<b>\$1,079,322</b>	<b>\$1,835,000</b>	<b>\$2,405,200</b>	<b>\$2,353,200</b>	<b>\$2,577,163</b>	<b>\$2,857,978</b>	<b>\$4,967,978</b>
<b>Nonoperating Revenue (Expenses)</b>								
DEPRC - Depreciation	\$875,419	\$870,045	\$940,000	\$968,200	\$968,200	\$1,027,163	\$1,057,978	\$1,057,978
CO - Capital outlay	\$686,294	\$479,677	\$175,000	\$325,000	\$500,000	\$500,000	\$500,000	\$500,000
TRF - Transfers in	\$0	\$400,000	\$0	\$0	\$0	\$0	\$0	\$0
TRF - Transfers out	\$0	\$500,000	\$720,000	\$1,112,000	\$885,000	\$1,050,000	\$1,300,000	\$3,410,000
<b>Change in Net Assets:</b>	<b>(227,605)</b>	<b>(370,400)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Net Assets - Beginning of Year</b>	<b>\$23,317,427</b>	<b>\$23,089,822</b>	<b>\$22,719,423</b>	<b>\$22,054,811</b>	<b>\$20,855,253</b>	<b>\$19,654,939</b>	<b>\$18,512,773</b>	<b>\$17,050,844</b>
UFB - Use of Fund Balance*	\$0	\$0	\$664,612	\$1,199,558	\$1,200,314	\$1,142,166	\$1,461,929	\$3,578,723
<b>Net Assets - End of Year</b>	<b>\$23,089,822</b>	<b>\$22,719,423</b>	<b>\$22,054,811</b>	<b>\$20,855,253</b>	<b>19,654,939</b>	<b>18,512,773</b>	<b>17,050,844</b>	<b>13,472,121</b>
<b>Cash Position at Year End</b>	<b>\$5,501,907</b>	<b>\$5,875,207</b>	<b>\$5,875,207</b>	<b>\$4,675,649</b>	<b>\$3,475,335</b>	<b>\$2,333,169</b>	<b>\$871,240</b>	<b>-\$2,707,483</b>

\*Use of Fund Balance uses existing revenue to fund expenses.



**City of Brooklyn Park  
2024-2025 Budget Summary - Enterprise Fund,  
Street Light Utility**

	2021 Actual Amount	2022 Actual Amount	2023 Amended Budget	2024 City Manager Proposed	2025 City Manager Proposed	2026 Forecast	2027 Forecast	2028 Forecast
<b>Street &amp; Signal Light</b>								
<b>Revenue</b>								
SA - Special assessments	\$10,163	\$10,360	\$3,000	\$3,000	\$3,000	\$3,184	\$3,184	\$3,184
OG - Other grants	\$0	\$18,722	\$0	\$0	\$0	\$0	\$0	\$0
CHGS - Charges for services	\$3,654	\$3,993	\$0	\$0	\$0	\$0	\$0	\$0
INVINC - Investment income	(\$58,872)	(\$422,473)	\$26,529	\$145,124	\$115,630	\$29,293	\$29,293	\$29,293
OR - Other revenue	\$0	(\$191,754)	\$0	\$0	\$0	\$0	\$0	\$0
UF - Utility fees	\$1,602,114	\$1,683,156	\$1,635,600	\$1,635,600	\$1,635,600	\$1,733,582	\$1,767,541	\$1,767,541
UFB - Use of Fund Balance	\$0	\$0	\$94,760	\$1,396,397	\$228,606	\$1,188,869	\$1,623,955	\$287,752
<b>Revenue Totals</b>	<b>\$1,557,058</b>	<b>\$1,102,004</b>	<b>\$1,759,889</b>	<b>\$3,180,121</b>	<b>\$1,982,836</b>	<b>\$2,954,928</b>	<b>\$3,423,973</b>	<b>\$2,087,770</b>
<b>Expenditures</b>								
<b>Operating Expenses</b>								
SAL - Salaries	\$44,769	\$19,132	\$84,641	\$98,652	\$98,652	\$92,490	\$95,264	\$95,264
BEN - Benefits	(\$16,701)	\$8,954	\$23,848	\$37,364	\$39,632	\$26,059	\$26,840	\$26,840
SUP - Supplies	\$8,764	\$43,323	\$42,000	\$43,450	\$43,450	\$44,570	\$45,461	\$45,461
PS - Professional services	\$259	\$0	\$0	\$0	\$0	\$0	\$0	\$0
CS - Contractual services	\$245,976	\$100,638	\$74,500	\$174,500	\$174,500	\$134,500	\$134,500	\$134,500
UTIL - Utilities	\$468,113	\$548,505	\$600,000	\$600,000	\$600,000	\$636,725	\$649,460	\$649,460
OTH - Other charges	\$9,413	\$9,892	\$11,000	\$10,417	\$10,417	\$11,672	\$11,906	\$11,906
GFC - General Fund Charges	\$75,831	\$89,320	\$79,982	\$85,215	\$87,771	\$91,282	\$94,933	\$98,730
CG - Central garage	\$10,788	\$11,150	\$9,997	\$10,597	\$10,915	\$10,924	\$11,252	\$11,252
LC - Loss control charges	\$72,705	\$69,982	\$80,921	\$85,776	\$88,349	\$88,424	\$91,077	\$91,077
<b>Expenditure Totals</b>	<b>\$919,915</b>	<b>\$900,896</b>	<b>\$1,006,889</b>	<b>\$1,145,971</b>	<b>\$1,153,686</b>	<b>\$1,136,646</b>	<b>\$1,160,693</b>	<b>\$1,164,490</b>
<b>Operating Income (loss)</b>	<b>\$637,143</b>	<b>\$201,108</b>	<b>\$753,000</b>	<b>\$2,034,150</b>	<b>\$829,150</b>	<b>\$1,818,282</b>	<b>\$2,263,280</b>	<b>\$923,280</b>
<b>Nonoperating Revenue (Expenses)</b>								
DEPRC - Depreciation	\$236,246	\$220,501	\$305,000	\$314,150	\$314,150	\$333,282	\$343,280	\$343,280
CO - Capital outlay	\$265,170	\$30,035	\$688,984	\$1,610,000	\$220,000	\$1,180,000	\$1,780,000	\$230,000
TRF - Transfers in	\$0	\$0	\$330,984	\$0	\$0	\$0	\$0	\$0
TRF - Transfers out	\$0	\$84,369	\$90,000	\$110,000	\$295,000	\$305,000	\$140,000	\$350,000
<b>Change in Net Assets:</b>	<b>135,727</b>	<b>(133,796)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Net Assets - Beginning of Year</b>	<b>\$7,788,589</b>	<b>\$7,924,316</b>	<b>\$7,790,519</b>	<b>\$7,695,759</b>	<b>\$6,299,362</b>	<b>\$6,070,756</b>	<b>\$4,881,887</b>	<b>\$3,257,932</b>
UFB - Use of Fund Balance*	\$0	\$0	\$94,760	\$1,396,397	\$228,606	\$1,188,869	\$1,623,955	\$287,752
<b>Net Assets - End of Year</b>	<b>\$7,924,316</b>	<b>\$7,790,519</b>	<b>\$7,895,759</b>	<b>\$6,299,362</b>	<b>6,070,756</b>	<b>4,881,887</b>	<b>3,257,932</b>	<b>2,970,180</b>
<b>Cash Position at Year End</b>	<b>\$5,277,560</b>	<b>\$5,517,740</b>	<b>\$5,517,740</b>	<b>\$4,121,343</b>	<b>\$3,892,737</b>	<b>\$2,703,868</b>	<b>\$1,079,913</b>	<b>\$792,161</b>

\*Use of Fund Balance uses existing revenue to fund expenses.

**City of Brooklyn Park  
2024-2025 Budget Summary - Recreation Enterprise Fund,  
Edinburgh USA Golf Course**

	2021 Actual Amount	2022 Actual Amount	2023 Amended Budget	2024 City Manager Proposed	2025 City Manager Proposed	2026 Forecast	2027 Forecast	2028 Forecast
<b>Edinburgh USA Golf Course</b>								
<b>Revenue</b>								
CHGS - Charges for services	\$363,571	\$346,524	\$305,000	\$320,000	\$320,000	\$333,282	\$343,280	\$343,280
INVINC - Investment income	(\$17,997)	(\$87,118)	\$0	\$24,487	\$19,672	\$0	\$0	\$0
OR - Other revenue	\$86,615	\$89,882	\$36,200	\$42,800	\$42,800	\$39,557	\$40,743	\$40,743
GOLF - Golf course fees	\$2,377,907	\$2,256,940	\$2,091,680	\$2,133,850	\$2,133,850	\$2,286,016	\$2,354,203	\$2,354,203
<b>Revenue Totals</b>	<b>\$2,810,096</b>	<b>\$2,606,227</b>	<b>\$2,432,880</b>	<b>\$2,521,137</b>	<b>\$2,516,322</b>	<b>\$2,658,855</b>	<b>\$3,018,455</b>	<b>\$2,738,226</b>
<b>Expenditures</b>								
<b>Operating Expenses</b>								
SAL - Salaries	\$766,354	\$758,832	\$893,494	\$909,381	\$942,793	\$976,344	\$1,005,635	\$1,005,635
BEN - Benefits	\$176,135	\$227,927	\$224,845	\$232,340	\$247,995	\$245,696	\$253,069	\$253,069
SUP - Supplies	\$217,293	\$252,990	\$278,321	\$261,036	\$261,036	\$295,356	\$301,263	\$301,263
CS - Contractual services	\$200,209	\$131,856	\$183,560	\$219,110	\$219,110	\$194,795	\$198,691	\$198,691
COMM - Communications	\$2,379	\$1,871	\$2,220	\$2,300	\$2,300	\$2,356	\$2,404	\$2,404
UTIL - Utilities	\$57,531	\$65,461	\$71,876	\$71,150	\$71,200	\$76,274	\$77,800	\$77,800
COS - Cost of sales	\$245,590	\$226,465	\$256,060	\$246,087	\$246,087	\$271,733	\$277,168	\$277,168
CONF - Conferences and schools	\$1,531	\$3,168	\$6,376	\$6,425	\$6,425	\$6,766	\$6,902	\$6,902
DUES - Dues and subscriptions	\$2,155	\$4,372	\$3,506	\$3,800	\$3,800	\$3,721	\$3,795	\$3,795
OTH - Other charges	\$60,511	\$63,752	\$62,430	\$64,734	\$64,734	\$66,252	\$67,577	\$67,577
GFC - General Fund Charges	\$67,808	\$45,694	\$135,141	\$86,540	\$89,136	\$92,702	\$96,410	\$100,266
CG - Central garage	\$1,641	\$1,698	\$0	\$0	\$0	\$0	\$0	\$0
ITC - Information technology charges	\$61,112	\$61,848	\$67,048	\$71,071	\$73,203	\$73,266	\$75,464	\$75,464
LC - Loss control charges	\$29,756	\$28,644	\$33,119	\$35,107	\$36,161	\$36,191	\$37,277	\$37,277
<b>Total Operating Expenses</b>	<b>\$1,890,006</b>	<b>\$1,874,577</b>	<b>\$2,217,996</b>	<b>\$2,209,081</b>	<b>\$2,263,980</b>	<b>\$2,341,452</b>	<b>\$2,403,455</b>	<b>\$2,407,311</b>
<b>Operating Income (loss)</b>	<b>\$920,090</b>	<b>\$731,650</b>	<b>\$214,884</b>	<b>\$312,056</b>	<b>\$252,342</b>	<b>\$317,403</b>	<b>\$615,000</b>	<b>\$330,915</b>
<b>Nonoperating Revenue (Expenses)</b>								
DEPRC - Depreciation	\$182,512	\$349,919	\$0	\$0	\$0	\$0	\$0	\$0
CO - Capital outlay	\$1,986,159	\$538,835	\$200,000	\$40,000	\$75,000	\$50,000	\$400,000	\$50,000
Loss- Loss on disposal of Assets	\$15,393	\$4,568	\$0	\$0	\$0	\$0	\$0	\$0
TRF - Transfers in	\$2,300,000	\$0	\$125,000	\$0	\$0	\$0	\$0	\$0
TRF - Transfers out	\$0	\$560	\$115,000	\$201,141	\$115,000	\$116,000	\$115,000	\$115,000
<b>Change in Net Assets:</b>	<b>1,036,026</b>	<b>(162,231)</b>	<b>24,884</b>	<b>70,915</b>	<b>62,342</b>	<b>151,403</b>	<b>100,000</b>	<b>165,915</b>
<b>Net Assets - Beginning of Year</b>	<b>\$8,450,279</b>	<b>\$9,486,305</b>	<b>\$9,324,074</b>	<b>\$9,348,958</b>	<b>\$9,419,873</b>	<b>\$9,482,215</b>	<b>\$9,633,618</b>	<b>\$9,453,389</b>
<b>Net Assets - End of Year</b>	<b>\$9,486,305</b>	<b>\$9,324,074</b>	<b>\$9,348,958</b>	<b>\$9,419,873</b>	<b>\$9,482,215</b>	<b>\$9,633,618</b>	<b>\$9,453,389</b>	<b>\$9,619,304</b>
<b>Cash Position at Year End</b>	<b>\$1,014,013</b>	<b>\$1,067,960</b>	<b>\$1,092,844</b>	<b>\$1,163,759</b>	<b>\$1,226,101</b>	<b>\$1,377,504</b>	<b>\$1,197,275</b>	<b>\$1,363,190</b>

\*Use of Fund Balance uses existing revenue to fund expenses.

**City of Brooklyn Park**  
**2024-2025 Budget Summary - Recreation Enterprise Fund,**  
**Edinburgh Clubhouse**

	2021 Actual Amount	2022 Actual Amount	2023 Amended Budget	2024 City Manager Proposed	2025 City Manager Proposed	2026 Forecast	2027 Forecast	2028 Forecast
<b>Edinburgh Clubhouse</b>								
<b>Revenue</b>								
INVINC - Investment income	(\$52)	\$0	\$2,287	\$0	\$0	\$0	\$0	\$0
OR - Other revenue	\$75,509	\$122,315	\$217,000	\$130,000	\$182,000	\$236,010	\$242,730	\$242,730
UFB - Use of Fund Balance	\$0	\$0	\$73,561	\$0	\$0	\$0	\$0	\$0
<b>Revenue Totals</b>	<b>\$75,457</b>	<b>\$122,315</b>	<b>\$292,848</b>	<b>\$130,000</b>	<b>\$182,000</b>	<b>\$236,010</b>	<b>\$242,730</b>	<b>\$242,730</b>
<b>Expenditures</b>								
<b>Operating Expenses</b>								
SAL - Salaries	\$47,811	\$36,677	\$62,706	\$65,697	\$68,255	\$68,521	\$70,576	\$70,576
BEN - Benefits	\$19,796	\$16,431	\$23,308	\$24,886	\$26,682	\$25,468	\$26,233	\$26,233
SUP - Supplies	\$9,542	\$6,790	\$5,500	\$5,500	\$5,500	\$5,836	\$5,953	\$5,953
CS - Contractual services	\$103,002	\$52,383	\$22,000	\$22,000	\$22,000	\$23,347	\$23,814	\$23,814
OTH - Other charges	\$121	\$120	\$181	\$0	\$0	\$193	\$197	\$197
GFC - General Fund Charges	\$0	\$517	\$2,443	\$6,245	\$6,432	\$6,689	\$6,957	\$7,235
LC - Loss control charges	\$1,536	\$1,474	\$1,710	\$1,813	\$1,867	\$1,868	\$1,924	\$1,924
<b>Expenditure Totals</b>	<b>\$181,808</b>	<b>\$114,394</b>	<b>\$117,848</b>	<b>\$126,141</b>	<b>\$130,736</b>	<b>\$131,922</b>	<b>\$135,654</b>	<b>\$135,932</b>
<b>Operating Income (loss)</b>	<b>(\$106,351)</b>	<b>\$7,921</b>	<b>\$175,000</b>	<b>\$3,859</b>	<b>\$51,264</b>	<b>\$104,088</b>	<b>\$107,076</b>	<b>\$106,798</b>
<b>Nonoperating Revenue (Expenses)</b>								
DEPRC - Depreciation	\$53,649	\$57,308	\$0	\$0	\$0	\$0	\$0	\$0
CO - Capital outlay	\$0	\$65,880	\$200,000	\$180,000	\$150,000	\$405,000	\$255,000	\$255,000
TRF - Transfers in	\$0	\$69,282	\$150,000	\$176,141	\$450,000	\$301,000	\$150,000	\$200,000
TRF - Transfers out	\$0	\$0	\$125,000	\$0	\$0	\$0	\$0	\$0
<b>Change in Net Assets:</b>	<b>(160,000)</b>	<b>(45,985)</b>	<b>-</b>	<b>-</b>	<b>351,264</b>	<b>88</b>	<b>2,076</b>	<b>51,798</b>
<b>Net Assets - Beginning of Year</b>	<b>\$23,822</b>	<b>(\$136,178)</b>	<b>(\$182,163)</b>	<b>(\$255,724)</b>	<b>(\$255,724)</b>	<b>\$95,540</b>	<b>\$95,628</b>	<b>\$97,704</b>
UFB - Use of Fund Balance*	\$0	\$0	\$73,561	\$0	\$0	\$0	\$0	\$0
<b>Net Assets - End of Year</b>	<b>(136,178)</b>	<b>(182,163)</b>	<b>(255,724)</b>	<b>(255,724)</b>	<b>95,540</b>	<b>95,628</b>	<b>97,704</b>	<b>149,502</b>
<b>Cash Position at Year End</b>	<b>(\$88,278)</b>	<b>(\$70,223)</b>	<b>(\$70,223)</b>	<b>(\$70,223)</b>	<b>\$281,041</b>	<b>\$281,129</b>	<b>\$283,205</b>	<b>\$335,003</b>

\*Use of Fund Balance uses existing revenue to fund expenses.

**City of Brooklyn Park  
2024-2025 Budget Summary - Recreation Enterprise Fund,  
Park Dome**

	2021 Actual Amount	2022 Actual Amount	2023 Amended Budget	2024 City Manager Proposed	2025 City Manager Proposed	2026 Forecast	2027 Forecast	2028 Forecast
<b>Park Dome</b>								
<b>Revenue</b>								
CHGS - Charges for services	\$239,999	\$358,927	\$315,875	\$328,125	\$328,125	\$345,164	\$355,520	\$355,520
INVINC - Investment income	\$166	(\$4,958)	\$0	\$1,703	\$1,359	\$0	\$0	\$0
<b>Revenue Totals</b>	<b>\$240,165</b>	<b>\$353,968</b>	<b>\$315,875</b>	<b>\$329,828</b>	<b>\$329,484</b>	<b>\$345,164</b>	<b>\$355,520</b>	<b>\$355,520</b>
<b>Expenditures</b>								
<b>Operating Expenses</b>								
SAL - Salaries	\$58,838	\$77,623	\$79,062	\$72,099	\$74,931	\$86,394	\$88,986	\$88,986
BEN - Benefits	\$13,600	\$20,357	\$16,512	\$23,308	\$25,018	\$18,039	\$18,581	\$18,581
SUP - Supplies	\$10,022	\$3,464	\$10,000	\$10,600	\$10,600	\$10,612	\$10,824	\$10,824
CS - Contractual services	\$37,804	\$24,950	\$56,700	\$55,700	\$55,700	\$60,169	\$61,373	\$61,373
UTIL - Utilities	\$55,354	\$102,071	\$78,300	\$79,500	\$79,500	\$83,093	\$84,755	\$84,755
DUES - Dues and subscriptions	\$0	\$0	\$100	\$100	\$100	\$106	\$108	\$108
OTH - Other charges	\$0	\$30	\$0	\$0	\$0	\$0	\$0	\$0
GFC - General Fund Charges	\$0	\$2,563	\$6,512	\$11,598	\$11,946	\$12,424	\$12,921	\$13,438
<b>Total Operating Expenses</b>	<b>\$175,619</b>	<b>\$231,058</b>	<b>\$247,186</b>	<b>\$252,905</b>	<b>\$257,795</b>	<b>\$270,837</b>	<b>\$277,548</b>	<b>\$278,065</b>
<b>Operating Income (loss)</b>	<b>\$64,546</b>	<b>\$122,910</b>	<b>\$68,689</b>	<b>\$76,923</b>	<b>\$71,689</b>	<b>\$74,327</b>	<b>\$77,972</b>	<b>\$77,455</b>
TRF - Transfers in	\$4,749	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TRF - Transfers out	\$2,380	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Change In Net Assets:</b>	<b>66,916</b>	<b>122,910</b>	<b>68,689</b>	<b>76,923</b>	<b>71,689</b>	<b>74,327</b>	<b>77,972</b>	<b>77,455</b>
<b>Net Assets - Beginning of Year</b>	<b>(\$30,216)</b>	<b>\$36,700</b>	<b>\$159,610</b>	<b>\$228,299</b>	<b>\$305,222</b>	<b>\$376,911</b>	<b>\$451,238</b>	<b>\$529,210</b>
<b>Net Assets - End of Year</b>	<b>36,700</b>	<b>159,610</b>	<b>228,299</b>	<b>305,222</b>	<b>376,911</b>	<b>451,238</b>	<b>529,210</b>	<b>606,665</b>
<b>Cash Position at Year End</b>	<b>\$51,428</b>	<b>\$83,327</b>	<b>\$152,016</b>	<b>\$228,939</b>	<b>\$300,628</b>	<b>\$374,955</b>	<b>\$452,927</b>	<b>\$530,382</b>

\*Use of Fund Balance uses existing revenue to fund expenses.

**City of Brooklyn Park  
2024-2025 Budget Summary - Internal Service Fund,  
Central Building**

	2021 Actual Amount	2022 Actual Amount	2023 Amended Budget	2024 City Manager Proposed	2025 City Manager Proposed	2026 Forecast	2027 Forecast	2028 Forecast
<b>Central Building</b>								
<b>Revenue</b>								
INVINC - Investment income	(\$12,207)	(\$83,092)	\$232	\$28,741	\$28,741	\$28,741	\$28,741	\$28,741
OR - Other revenue	\$6,179	\$5,491	\$6,769	\$6,769	\$6,769	\$7,187	\$7,187	\$7,187
CBC - Central building charges	\$2,187,559	\$2,273,900	\$2,410,334	\$2,554,959	\$2,631,608	\$2,559,291	\$2,559,291	\$2,559,291
UFB - Use of Fund Balance	\$0	\$0	\$0	\$230,060	\$230,853	\$383,047	\$472,257	\$557,857
<b>Revenue Totals</b>	<b>\$2,181,531</b>	<b>\$2,196,299</b>	<b>\$2,417,335</b>	<b>\$2,820,529</b>	<b>\$2,897,971</b>	<b>\$2,978,266</b>	<b>\$3,067,476</b>	<b>\$3,153,076</b>
<b>Expenditures</b>								
SAL - Salaries	\$630,650	\$638,289	\$673,567	814,081	826,269	\$851,059	\$876,591	\$902,887
BEN - Benefits	150,150	\$246,801	\$237,902	305,180	319,666	\$329,256	\$339,134	\$349,309
SUP - Supplies	\$108,155	\$109,780	\$142,693	\$154,681	\$159,324	\$164,103	\$169,023	\$174,093
CS - Contractual services	\$470,463	\$487,336	\$363,000	\$490,500	\$505,217	\$520,372	\$535,983	\$552,064
UTIL - Utilities	\$446,543	\$548,606	\$710,178	\$819,702	\$844,247	\$869,622	\$895,711	\$922,584
CONF - Conferences and schools	\$2,099	\$2,803	\$3,234	\$3,314	\$3,412	\$3,517	\$3,622	\$3,729
DUES - Dues and subscriptions	\$375	\$381	\$552	\$566	\$583	\$600	\$619	\$636
OTH - Other charges	\$770	853	\$1,108	\$1,359	\$1,399	\$1,443	\$1,485	\$1,528
GFC - General Fund Charges	\$22,945	\$24,035	\$20,348	\$21,053	\$21,685	\$22,552	\$23,454	\$24,392
CG - Central garage	\$23,433	\$24,288	\$34,743	\$36,828	\$37,934	\$37,968	\$39,106	\$39,106
ITC - Information technology charges	\$32,589	\$34,620	\$33,848	\$35,880	\$36,957	\$35,919	\$36,637	\$36,637
LC - Loss control charges	\$109,971	\$105,853	\$122,398	\$129,742	\$133,635	\$133,747	\$137,760	\$137,760
<b>Expenditure Totals</b>	<b>\$1,998,142</b>	<b>\$2,223,644</b>	<b>\$2,343,571</b>	<b>\$2,812,886</b>	<b>\$2,890,328</b>	<b>\$2,970,158</b>	<b>\$3,059,125</b>	<b>\$3,144,725</b>
<b>Nonoperating Revenues (Expenses)</b>								
CO - Capital outlay	\$0	\$32,232	\$1,735	\$0	\$0	\$0	\$0	\$0
DEPRC - Depreciation	\$5,905	\$5,905	\$7,420	\$7,643	\$7,643	\$8,108	\$8,351	\$8,351
TRF - Transfers in	\$0	\$0	\$1,735	\$0	\$0	\$0	\$0	\$0
<b>Change in Net Assets:</b>	<b>177,484</b>	<b>(65,481)</b>	<b>66,344</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Net Assets - Beginning of Year</b>	<b>\$561,833</b>	<b>\$739,317</b>	<b>\$706,068</b>	<b>\$774,147</b>	<b>\$544,087</b>	<b>\$313,234</b>	<b>(\$69,813)</b>	<b>(\$542,070)</b>
UFB - Use of Fund Balance	\$0	\$0	\$0	\$230,060	\$230,853	\$383,047	\$472,257	\$557,857
<b>Net Assets - End of Year</b>	<b>\$739,317</b>	<b>\$706,068</b>	<b>\$774,147</b>	<b>\$544,087</b>	<b>\$313,234</b>	<b>(\$69,813)</b>	<b>(\$542,070)</b>	<b>(\$1,099,927)</b>
<b>Cash Position at Year End</b>	<b>1,044,204</b>	<b>1,043,510</b>	<b>1,109,854</b>	<b>879,794</b>	<b>648,941</b>	<b>265,894</b>	<b>(206,363)</b>	<b>(764,220)</b>

**City of Brooklyn Park**  
**2024-2025 Budget Summary - Internal Service Fund,**  
**Central Garage**

	2021 Actual Amount	2022 Actual Amount	2023 Amended Budget	2024 City Manager Proposed	2025 City Manager Proposed	2026 Forecast	2027 Forecast	2028 Forecast
<b>Central Garage</b>								
<b>Revenue</b>								
INVINC - Investment income	(\$44,167)	(\$265,200)	\$13,431	\$97,998	\$77,877	\$14,261	\$14,261	\$14,261
OR - Other revenue	\$360,781	\$237,709	\$21,836	\$21,836	\$21,836	\$23,185	\$23,185	\$23,185
CGC - Central garage charges	\$3,594,934	\$3,812,992	\$4,041,771	\$4,284,278	\$4,412,806	\$4,545,190	\$4,681,547	\$4,821,993
UFB - Use of Fund Balance	\$0	\$0	\$4,048,982	\$4,733,646	\$7,524,198	\$2,295,333	\$1,715,796	\$1,313,900
<b>Revenue Totals</b>	<b>\$3,911,549</b>	<b>\$3,785,501</b>	<b>\$8,126,020</b>	<b>\$9,137,758</b>	<b>\$12,036,717</b>	<b>\$6,877,969</b>	<b>\$6,434,789</b>	<b>\$6,173,339</b>
<b>Expenditures</b>								
SAL - Salaries	\$398,832	\$397,640	\$455,030	\$485,970	\$500,550	\$515,565	\$531,033	\$546,964
BEN - Benefits	\$80,886	\$144,122	\$130,221	\$130,110	\$134,013	\$138,084	\$142,175	\$146,440
SUP - Supplies	\$659,487	\$897,918	\$1,148,792	\$1,177,512	\$1,212,838	\$1,249,222	\$1,286,699	\$1,325,300
CS - Contractual services	\$178,259	\$212,583	\$257,500	\$287,500	\$296,125	\$305,009	\$314,159	\$323,584
COMM - Communications	\$119	\$33	\$1,060	\$1,087	\$1,120	\$1,153	\$1,187	\$1,224
UTIL - Utilities	\$8,610	\$7,887	\$10,000	\$10,000	\$10,300	\$10,609	\$10,927	\$11,255
CONF - Conferences and schools	\$0	\$250	\$1,591	\$1,631	\$1,680	\$1,730	\$1,782	\$1,836
DUES - Dues and subscriptions	\$225	\$231	\$1,908	\$1,956	\$2,015	\$2,075	\$2,137	\$2,202
OTH - Other charges	3,287	5,871	\$3,343	\$4,683	\$4,824	\$4,969	\$5,117	\$5,271
GFC - General Fund Charges	\$32,779	\$34,309	\$29,069	\$30,076	\$30,978	\$32,217	\$33,506	\$34,846
CB - Central buildings	\$55,136	\$60,129	\$63,737	\$67,561	\$69,588	\$69,647	\$71,736	\$71,736
ITC - Information technology charges	\$13,625	\$14,076	\$13,772	\$14,598	\$15,036	\$14,615	\$14,907	\$14,907
LC - Loss control charges	\$23	\$22	\$25	\$27	\$28	\$28	\$29	\$29
Loss - Loss on disposal of assets	\$32,396	\$0	\$0	\$0	\$0	\$0	\$0	\$0
DEBT - Debt service	\$0	\$221	\$0	\$0	\$0	\$0	\$0	\$0
<b>Expenditure Totals</b>	<b>\$1,463,664</b>	<b>\$1,775,292</b>	<b>\$2,116,048</b>	<b>\$2,212,711</b>	<b>\$2,279,095</b>	<b>\$2,344,923</b>	<b>\$2,415,394</b>	<b>\$2,485,594</b>
CO - Capital outlay	\$2,745,735	\$2,710,332	\$4,749,876	\$5,341,000	\$8,446,575	\$2,958,100	\$3,120,150	\$1,823,500
DEPRC - Depreciation	\$1,521,041	\$1,833,913	\$1,656,356	\$1,706,047	\$1,706,047	\$1,809,946	\$1,864,245	\$1,864,245
TRF - Transfers in	\$0	\$77,438	\$396,260	\$122,000	\$395,000	\$235,000	\$965,000	\$0
<b>Change in Net Assets:</b>	<b>(\$1,818,892)</b>	<b>(\$2,456,598)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Net Assets - Beginning of Year</b>	<b>\$12,706,145</b>	<b>\$13,632,988</b>	<b>\$13,886,722</b>	<b>\$14,587,616</b>	<b>\$15,194,970</b>	<b>\$16,117,347</b>	<b>\$16,780,114</b>	<b>\$18,184,468</b>
UFB - Use of Fund Balance*	\$0	\$0	\$4,048,982	\$4,733,646	\$7,524,198	\$2,295,333	\$1,715,796	\$1,313,900
<b>Net Assets - End of Year</b>	<b>\$13,632,988</b>	<b>\$13,886,722</b>	<b>\$14,587,616</b>	<b>\$15,194,970</b>	<b>\$16,117,347</b>	<b>\$16,780,114</b>	<b>\$18,184,468</b>	<b>\$18,694,068</b>
<b>Cash Position at Year End</b>	<b>\$4,114,888</b>	<b>\$3,618,682</b>	<b>(\$430,300)</b>	<b>(\$5,163,946)</b>	<b>(\$12,688,144)</b>	<b>(\$14,983,477)</b>	<b>(\$16,699,273)</b>	<b>(\$18,013,173)</b>

\*Use of Fund Balance uses existing revenue to fund expenses.

**City of Brooklyn Park**  
**2024-2025 Budget Summary - Internal Service Fund,**  
**Information & Technology Services**

	2021 Actual Amount	2022 Actual Amount	2023 Amended Budget	2024 City Manager Proposed	2025 City Manager Proposed	2026 Forecast	2027 Forecast	2028 Forecast
<b>Information Technology</b>								
<b>Revenue</b>								
INVINC - Investment income	(\$46,132)	(\$252,949)	\$27,731	\$88,989	\$70,846	\$31,211	\$31,211	\$31,211
OR - Other revenue	\$755	\$32,804	\$0	\$0	\$0	\$0	\$0	\$0
ITC - Information technology charges	\$2,921,290	\$3,038,000	\$3,220,334	\$3,413,554	\$3,515,961	\$3,518,945	\$3,624,514	\$3,624,514
UFB - Use of Fund Balance	\$0	\$0	\$549,779	\$460,895	\$269,665	\$2,114,045	\$64,409	\$264,959
<b>Revenue Totals</b>	<b>\$2,875,913</b>	<b>\$2,817,855</b>	<b>\$3,797,844</b>	<b>\$3,963,438</b>	<b>\$3,856,472</b>	<b>\$5,664,201</b>	<b>\$3,720,134</b>	<b>\$3,920,684</b>
<b>Expenditures</b>								
SAL - Salaries	\$740,203	\$670,788	\$825,567	\$815,479	\$847,343	\$895,524	\$922,390	\$922,390
BEN - Benefits	\$263,050	143,540	\$210,727	\$211,692	\$224,881	\$229,269	\$236,148	\$236,148
SUP - Supplies	\$175,708	\$332,231	\$423,050	\$31,500	\$42,800	\$449,200	\$458,184	\$458,184
PS - Professional services	\$14,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0
CS - Contractual services	\$1,036,364	\$1,228,820	\$1,739,493	\$1,683,723	\$1,767,809	\$1,422,032	\$1,450,472	\$1,450,472
COMM - Communications	\$139,956	\$135,557	\$148,930	\$184,915	\$194,161	\$160,261	\$163,466	\$163,466
CONF - Conferences and schools	\$3,842	\$8,330	\$34,026	\$31,109	\$31,109	\$36,108	\$36,830	\$36,830
DUES - Dues and subscriptions	\$528	\$300	\$318	\$326	\$326	\$337	\$344	\$344
OTH - Other charges	\$1,506	\$1,511	\$0	\$0	\$0	\$0	\$0	\$0
CB - Central buildings	\$75,228	\$77,113	\$81,740	\$86,644	\$89,243	\$89,320	\$92,000	\$92,000
ITC - Information technology charges	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
DEBT - Debt service	\$0	\$87,887	\$0	\$0	\$0	\$0	\$0	\$0
<b>Expenditure Totals</b>	<b>\$2,450,385</b>	<b>\$2,686,078</b>	<b>\$3,463,851</b>	<b>\$3,045,388</b>	<b>\$3,197,672</b>	<b>\$3,282,051</b>	<b>\$3,359,834</b>	<b>\$3,359,834</b>
CO - Capital outlay	\$49,573	\$148,036	\$474,343	\$1,227,550	\$658,800	\$2,354,150	\$313,300	\$513,850
DEPRC - Depreciation	\$242,477	\$200,231	\$0	\$0	\$0	\$0	\$0	\$0
TRF - Transfers in	\$151,866	\$100,763	\$140,350	\$309,500	\$0	\$0	\$0	\$0
<b>Change in Net Assets:</b>	<b>\$285,344</b>	<b>(\$115,727)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$28,000</b>	<b>\$47,000</b>	<b>\$47,000</b>
<b>Net Assets - Beginning of Year</b>	<b>\$3,360,313</b>	<b>\$3,695,230</b>	<b>\$3,727,540</b>	<b>\$3,652,104</b>	<b>\$4,418,759</b>	<b>\$4,807,894</b>	<b>\$5,075,999</b>	<b>\$5,371,890</b>
UFB - Use of Fund Balance*	\$0	\$0	\$549,779	\$460,895	\$269,665	\$2,114,045	\$64,409	\$264,959
<b>Net Assets - End of Year</b>	<b>\$3,695,230</b>	<b>\$3,727,540</b>	<b>\$3,652,104</b>	<b>\$4,418,759</b>	<b>\$4,807,894</b>	<b>\$5,075,999</b>	<b>\$5,371,890</b>	<b>\$5,667,781</b>
<b>Cash Position at Year End</b>	<b>\$3,583,348</b>	<b>\$3,593,140</b>	<b>\$3,043,361</b>	<b>\$2,582,466</b>	<b>\$2,312,801</b>	<b>\$226,756</b>	<b>\$209,347</b>	<b>(\$8,612)</b>

\*Use of Fund Balance uses existing revenue to fund expenses.

**City of Brooklyn Park  
2024-2025 Budget Summary - Internal Service Fund,  
Loss Control**

	2021 Actual Amount	2022 Actual Amount	2023 Amended Budget	2024 City Manager Proposed	2025 City Manager Proposed	2026 Forecast	2027 Forecast	2028 Forecast
<b>Loss Control</b>								
<b>Revenue</b>								
INVINC - Investment income	(\$19,881)	(\$79,150)	\$11,853	\$44,484	\$34,939	\$12,830	\$12,830	\$12,830
OR - Other revenue	310,762	301,807	288,200	288,200	288,200	288,200	288,200	288,200
INSCHG - Insurance charges	2,689,016	2,625,368	3,239,391	3,779,035	3,892,406	4,009,178	4,129,453	4,253,337
UFB - Use of Fund Balance	\$0	\$0	89,802	566,434	474,113	-	-	-
<b>Revenue Totals</b>	<b>\$2,979,897</b>	<b>\$2,848,026</b>	<b>\$3,629,246</b>	<b>\$4,678,153</b>	<b>\$4,689,658</b>	<b>\$4,310,208</b>	<b>\$4,430,483</b>	<b>\$4,554,367</b>
<b>Expenditures</b>								
SAL - Salaries	210,949	\$209,065	\$222,117	\$231,086	\$238,185	\$242,712	\$249,993	\$249,993
BEN - Benefits	39,877	92,186	57,288	62,673	66,412	62,601	64,480	64,480
SUP - Supplies	\$389	\$1,898	\$60,038	\$61,539	\$61,539	\$63,714	\$64,988	\$64,988
PS - Professional services	5,170	5,215	10,000	10,000	10,000	10,612	10,824	10,824
CS - Contractual services	\$26,048	\$25,557	\$93,665	\$93,665	\$93,665	\$99,398	\$101,386	\$101,386
COMM - Communications	-	\$0	106	109	109	112	114	114
INS - Insurance	\$2,151,890	\$3,030,949	\$3,079,624	\$4,191,064	\$4,191,064	\$3,172,822	3,236,278	\$3,236,278
CONF - Conferences and schools	\$0	\$0	\$4,558	\$4,671	\$4,671	\$4,836	\$4,932	\$4,932
DUES - Dues and subscriptions	-	\$0	615	630	630	653	666	666
OTH - Other charges	\$1,272	\$2,283	\$530	\$488	488	\$563	\$574	\$574
CB - Central buildings	2,917	2,990	3,169	3,359	3,460	3,463	3,567	3,567
ITC - Information technology charges	8,201	8,401	17,801	18,869	19,435	18,890	19,268	19,268
<b>Expenditure Totals</b>	<b>2,446,713</b>	<b>3,378,545</b>	<b>3,549,511</b>	<b>4,678,153</b>	<b>4,689,658</b>	<b>3,680,376</b>	<b>3,757,070</b>	<b>3,757,070</b>
<b>Operating Income (Loss)</b>	<b>533,184</b>	<b>(\$530,519)</b>	<b>79,735</b>	<b>-</b>	<b>-</b>	<b>629,832</b>	<b>673,413</b>	<b>797,297</b>
TRF - Transfers out	\$23,000	-	\$0	\$0	\$0	\$0	\$0	\$0
<b>Change in Net Assets:</b>	<b>\$510,184</b>	<b>(\$530,519)</b>	<b>\$79,735</b>	<b>\$0</b>	<b>\$0</b>	<b>\$629,832</b>	<b>\$673,413</b>	<b>\$797,297</b>
<b>Net Assets - Beginning of Year</b>	<b>\$1,567,489</b>	<b>\$2,077,673</b>	<b>\$1,547,154</b>	<b>\$1,537,087</b>	<b>\$970,653</b>	<b>\$496,540</b>	<b>\$1,126,372</b>	<b>\$1,799,785</b>
Use of Fund Balance*	\$0	\$0	\$89,802	\$566,434	\$474,113	\$0	\$0	\$0
<b>Net Assets - End of Year</b>	<b>\$2,077,673</b>	<b>\$1,547,154</b>	<b>\$1,537,087</b>	<b>\$970,653</b>	<b>\$496,540</b>	<b>\$1,126,372</b>	<b>\$1,799,785</b>	<b>\$2,597,082</b>
<b>Cash Position at Year End</b>	<b>\$1,692,425</b>	<b>\$1,295,158</b>	<b>\$1,285,091</b>	<b>\$718,657</b>	<b>\$244,544</b>	<b>\$874,376</b>	<b>\$1,547,789</b>	<b>\$2,345,086</b>

\*Use of Fund Balance uses existing revenue to fund expenses.



**City of Brooklyn Park  
2024-2025 Budget Summary - Internal Service Fund,  
Benefit Accrual**

	2021 Actual Amount	2022 Actual Amount	2023 Amended Budget	2024 City Manager Proposed	2025 City Manager Proposed	2026 Forecast	2027 Forecast	2028 Forecast
<b>Benefits</b>								
<b>Revenue</b>								
SG - State grants	\$9,668	\$0	\$0	\$0	\$0	\$0	\$0	\$0
INVINC - Investment income	(1,257)	56,231	-	54,594	54,594	54,594	54,594	54,594
OR - Other revenue	362	101	-	-	-	-	-	-
INSCHG - Insurance charges	219,185	238,787	211,595	211,595	217,943	224,481	231,215	238,152
BAC-Benefit accrual charges	104,029	4,688	510,985	510,985	526,315	542,104	558,367	575,118
TRF - Transfers in	-	-	2,100,000	-	-	-	-	-
<b>Revenue Totals</b>	<b>\$331,987</b>	<b>\$299,808</b>	<b>\$2,822,580</b>	<b>\$777,174</b>	<b>\$798,852</b>	<b>\$821,179</b>	<b>\$844,176</b>	<b>\$867,864</b>
<b>Expenditures</b>								
SAL - Salaries	\$43,168	\$682,470	\$57,619	\$57,619	\$59,348	\$61,128	\$62,962	\$64,850
BEN - Benefits	769,105	1,409,315	1,012,328	1,012,328	1,042,698	1,073,978	1,106,197	1,139,382
CS - Contractual services	-	16,479	-	-	-	-	-	-
OTH - Other charges	27,471	19,325	27,588	28,278	29,126	30,000	30,900	31,828
<b>Expenditure Totals</b>	<b>839,745</b>	<b>2,127,589</b>	<b>1,097,535</b>	<b>1,098,225</b>	<b>1,131,172</b>	<b>1,165,106</b>	<b>1,200,059</b>	<b>1,236,060</b>
<b>Operating Income (Loss)</b>	<b>(507,758)</b>	<b>(1,827,782)</b>	<b>1,725,045</b>	<b>(321,051)</b>	<b>(332,320)</b>	<b>(343,927)</b>	<b>(355,883)</b>	<b>(368,196)</b>
<b>Nonoperating Revenues (Expenses)</b>								
<b>Change In Net Assets:</b>	<b>(507,758)</b>	<b>(1,827,782)</b>	<b>1,725,045</b>	<b>(321,051)</b>	<b>(332,320)</b>	<b>(343,927)</b>	<b>(355,883)</b>	<b>(368,196)</b>
<b>Net Assets - Beginning of Year</b>	<b>(11,472,987)</b>	<b>(11,980,745)</b>	<b>(13,808,527)</b>	<b>(12,083,482)</b>	<b>(12,404,533)</b>	<b>(12,736,853)</b>	<b>(13,080,780)</b>	<b>(13,436,663)</b>
Use of Fund Balance*	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Net Assets - End of Year</b>	<b>(11,980,745)</b>	<b>(13,808,527)</b>	<b>(12,083,482)</b>	<b>(12,404,533)</b>	<b>(12,736,853)</b>	<b>(13,080,780)</b>	<b>(13,436,663)</b>	<b>(13,804,859)</b>
<b>Cash Position at Year End</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

\*Use of Fund Balance uses existing revenue to fund expenses.

City of Brooklyn Park, MN  
*Capital Improvement Plan - Street Improvement Plan Summary*  
2024 thru 2028

**DEPARTMENT SUMMARY**

<b>Department</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>Total</b>
Transportation Facilities	19,880,000	28,382,000	41,627,000	37,107,000	40,897,000	167,893,000
<b>TOTAL</b>	<b>19,880,000</b>	<b>28,382,000</b>	<b>41,627,000</b>	<b>37,107,000</b>	<b>40,897,000</b>	<b>167,893,000</b>

## City of Brooklyn Park, MN

*Capital Improvement Plan*

2024 thru 2028

**DEPARTMENT SUMMARY**

<b>Department</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>Total</b>
General Public Buildings	32,042,627	5,930,500	9,084,000	850,000	25,168,000	73,075,127
Parks & Recreation Facilities	15,264,631	7,520,000	3,130,000	5,840,000	6,140,000	37,894,631
Public Utilities Facilities	5,670,000	5,115,000	14,333,600	2,522,200	2,530,000	30,170,800
Transportation Facilities	19,880,000	28,382,000	41,627,000	37,107,000	40,897,000	167,893,000
<b>TOTAL</b>	<b>72,857,258</b>	<b>46,947,500</b>	<b>68,174,600</b>	<b>46,319,200</b>	<b>74,735,000</b>	<b>309,033,558</b>

# City of Brooklyn Park Request for Council Action

<b>Agenda Item:</b>	8.1	<b>Meeting Date:</b>	December 11, 2023
<b>Agenda Section:</b>	Discussion Items	<b>Originating Department:</b>	Administration
<b>Resolution:</b>	N/A	<b>Prepared By:</b>	Katrina Doshier, Program Assistant
<b>Ordinance:</b>	N/A		
<b>Attachments:</b>	2	<b>Presented By:</b>	Kim Berggren, Community Development Director
<b>Item:</b>	Discussion on Terminating the Agreement with Minneapolis Northwest Tourism Board		

## City Manager's Proposed Action:

Discussion on the termination of the agreement with Minneapolis Northwest Tourism Board.

## Overview:

In December of 2022, the Brooklyn Park City Council approved a professional services agreement with the non-profit Minneapolis Northwest Tourism Board to engage its services in the marketing of Brooklyn Park, in partnership with Brooklyn Center, as a tourism destination.

Since entering this agreement, the staff and chair of the Minneapolis Northwest Tourism Board have been acting outside of their powers per the bylaws, which include not involving the Board in decisions required per the bylaws.

On November 27, 2023 Council passed Resolution 2023-139, terminating the agreement with Minneapolis Northwest Tourism Board, finding Minneapolis Northwest Tourism in breach of the terms of the contract, and also initiating a nine-month notice of termination, which is allowed by the contract with no required stipulations.

Councilmember Morson requested further discussion, seconded by Councilmember Tran.

**Primary Issues/Alternatives to Consider:** N/A

**Budgetary/Fiscal Issues:** N/A

## Attachments:

- 8.1A RESOLUTION FROM NOVEMBER 27, 2023
- 8.1B CONTRACT

RESOLUTION #2023-

CITY OF BROOKLYN PARK, HENNEPIN COUNTY, MINNESOTA

RESOLUTION TERMINATING AGREEMENT WITH  
MINNEAPOLIS NORTHWEST TOURISM

**WHEREAS**, the City of Brooklyn Park (“City”) has been a member of the North Metro Convention and Tourism Bureau d/b/a Minneapolis Northwest Tourism (“MNT”) since 1986;

**WHEREAS**, in May 2021, the City of Maple Grove declared its intent to withdraw from the MNT leaving the City and the City of Brooklyn Center as the only two remaining members of MNT;

**WHEREAS**, since that time the City has worked with MNT to reorganize operations based on the loss of Maple Grove including entering into a new agreement for professional services between the City and MNT effective April 14, 2023 (the “Agreement”);

**WHEREAS**, MNT’s Bylaws (“Bylaws”) require that the Board of Directors (“Board”) hire the CEO of MNT. In December 2022, the Board was asked to approve an employment contract with the Interim CEO for a term of three months without being provided a copy of the contract. When directors requested a copy of the employment agreement, the Chair of the Board (“Chair”) failed to provide a copy to directors at the meeting;

**WHEREAS**, the Interim CEO’s three-month employment agreement that was approved by the Board in December 2022 was extended without Board authorization and the Chair has neglected to consider those objections and objections to the process for extending the contract;

**WHEREAS**, MNT has also failed to follow its Bylaws when conducting meetings and Board actions are not adequately explained leading to confusion and necessitating calling special meetings to conduct Board business;

**WHEREAS**, directors’ concerns and suggestions to the Chair about the CEO search process, the contract with the interim CEO, and the contract with the future CEO were not heeded or brought forward to the Board for discussion;

**WHEREAS**, the Agreement requires that the City provide notice of any breach of the Agreement and requires that MNT have 30 days to cure the identified instances of breach and also allows termination upon nine-months’ written notice for any reason or no reason; and

**WHEREAS**, the City desires to terminate the Agreement with MNT and provide staff with the authorization to take the next steps to provide notice of this the termination of the Agreement.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Brooklyn Park as follows:

1. The City elects to terminate the Agreement pursuant to Section 4 (c) of the Agreement. The termination is effective 30 days after notice is given to the Sitting President/CEO and Board Chair if each and every one of the breaches listed below have not been cured by that date.
2. The City further elects to terminate the Agreement pursuant to Section 4(d) of the Agreement. The termination is effective nine months after notice is given to the Sitting

President/CEO and Board Chair.

3. Notice of Termination shall be provided to the Sitting President/CEO and Board Chair in the manner set forth in Section 24 of the Agreement.
4. The Notice of Termination shall articulate the of following instances of breach, as provided for in Agreement section 4 (c), as follows:

**Breach 1:** MNT has diluted, lessened, and eliminated the City's representation on the Board of Directors by failing to bring items necessary under the Bylaws to a Board vote. This is especially egregious as the City's appointed representatives have repeatedly and expressly requested items, including particularly the process for approving the Interim CEO's employment to the Chair and Interim CEO.

**Breach 2:** MNT has failed to comply with all applicable laws:

- Failing to adhere to Minnesota Statutes, section 317A.201
- Failure to obtain consent of Directors for actions without meeting as required by Minnesota Statutes, section 317A.239
- Failure to allow Board to consider employment agreement of individual appointed as CEO as required by Minnesota Statutes, section 317A.331

**Breach 3:** Violations of the MNT Bylaws, including inappropriate approval of Interim CEO extensions, failure to obtain Board consent for actions without a meeting, and not providing for Board Action on the employment terms of the appointed CEO and whether those terms should be included in a contract.

4. The appropriate City officials are authorized to execute all appropriate documents on behalf of the City to facilitate termination of the Agreement and to take all steps and actions necessary or convenient to accomplish the intent of this Resolution.

## AGREEMENT FOR PROFESSIONAL SERVICES

BETWEEN: City of Brooklyn Park, Minnesota

AND: North Metro Minneapolis Convention & Visitors Bureau, d/b/a  
Minneapolis Northwest Tourism

EFFECTIVE DATE: April 14, 2023

This Agreement, made this 10th day of April, 2023, effective as set forth above, by and between the City of Brooklyn Park, a Minnesota municipal corporation, hereafter referred to as the “City”, and the North Metro Minneapolis Convention & Visitors Bureau, d/b/a Minneapolis Northwest Tourism, a Minnesota nonprofit corporation, hereafter referred to as “the Tourism Bureau”.

### RECITALS

- A. Minnesota Statutes, section 469.190 and City Code, section 34.20-34.36 authorizes the imposition of a tax of three percent on gross receipts from the furnishing of lodging within the City to fund a local convention or tourism bureau for the purpose of marketing and promoting the City as a tourist or convention center.
- B. The City desires to engage the Tourism Bureau to provide the marketing and promotion professional services described in this Agreement and the Tourism Bureau is willing to provide such services on the terms and conditions set forth herein as part of an organization that serves multiple cities.

### AGREEMENT

1. **Services to be Provided.** The Tourism Bureau agrees to provide the City with marketing and promotion professional services as set forth in this Agreement, and any obligations within this Agreement or supplemental letter agreements entered into between the City and the Tourism Bureau. The Tourism Bureau may also provide services not explicitly stated in this Agreement, as it sees fit; provided, that the additional services fall within its designated scope of work. The Tourism Bureau shall be responsible for providing the following services:
  - a. Prepare and execute an annual tourism marketing strategy that utilizes a multi-faceted approach to attract visitors to the destination, which includes multiple cities, including, but not limited to:
    - i. Provide marketing support in the form of websites, social media content, fliers, maps, guides, search engine optimization, media coverage, involvement as a sponsor of City festivals and events, and digital marketing;

- ii. Attend trade organization events, and other events that will elevate awareness of the destination and facilitate overnight bookings for the City and other member cities;
  - iii. Assist the City in elevating its brand regionally and nationally; and
  - iv. Market overnight lodging options within the City and other member cities to the Greater Twin Cities regional experience;
- b. Market attractions, venues, special events restaurants, and entertainment opportunities;
  - c. Tell the stories of the businesses, individuals, and history of the City, and other member cities, as a place to visit;
  - d. Work to improve the reputation of the City regionally and nationally; and
  - e. Highlight the assets of the City.

(the “Services”)

2. **Contractor Reporting and Approval Duties.** In addition to the marketing and promotional Services described in Section 1, the Tourism Bureau will also submit the following documents for review:

- a. **Annual Budget and Business Plan.** The Tourism Bureau shall submit a preliminary annual budget and business plan to the City by August 31 of each year detailing the proposed use of City provided lodging tax funds from the next calendar year. A final annual budget and business plan detailing the use of City provided lodging tax funds shall be submitted for review to the City Council by November 30 of the year prior to the year in which Tourism Bureau is requesting funds. The Tourism Bureau shall also provide a presentation to the City Council along with an overview of the annual budget and business plan. The annual business plan should detail the tourism promotion programs tied to the annual budget and metrics for determining the success of the promotion programs.

The annual budget must include the salary of any employee, officer, director or trustee required to be reported on IRS Form 990.

- b. **Annual Report.** The Tourism Bureau shall submit an annual report to the City by August 31 of each year, at the same time as the preliminary budget is submitted. This report must include how the City’s lodging tax dollars were spent during the previous year.
- c. **Quarterly Financials.** The Tourism Bureau shall provide the City’s Finance Director, or designee, with a quarterly financial statement. The financial statement shall show: (a) list of bills/expense report; (b) budget to actual statement; and (c) current fund balance.



3. **Term.** The term of this Agreement shall commence on April 14, 2023 (the “Commencement Date”) and end on December 31, 2026 (the “Term”). After the Term, this Agreement shall automatically renew for additional one-year terms, unless the City and the Tourism Bureau agree otherwise. Throughout the Term and any annual extension beyond the Term, this Agreement shall be subject to termination by either party pursuant to Section 4 below. This Agreement will continue until cessation by mutual agreement of both parties or until termination by one of the parties in accordance with the following provisions.
4. **Termination.** Notwithstanding any other provision hereof to the contrary, this Agreement may be terminated as follows:
- a. The parties, by mutual written agreement, may terminate this Agreement at any time.
  - b. Tourism Bureau may terminate this Agreement in the event of a breach of the Agreement by the City upon providing nine (9) months’ written notice to the City.
  - c. The City may terminate this Agreement by providing thirty (30) days’ written notice at any time for breach upon written notice to the Tourism Bureau, so long as the Tourism Bureau is given the opportunity to cure the breach within the thirty (30)-day period between the termination notice and effective date of termination.
  - d. The City may terminate this agreement for any reason, or no reason, upon nine (9) months’ written notice to the Tourism Bureau.
  - e. The City may terminate this Agreement immediately upon the Tourism Bureau’s failure to have in force any insurance required by this Agreement.

Except as provided in Section 5 below, in the event of a termination, the City shall pay the Tourism Bureau for Services performed to the date of termination.

5. **Remedies.**

- a. In the event of a termination of this Agreement by the City because of a breach by the Tourism Bureau, the City may complete the Services either by itself or by contract with other persons or entities, or any combination thereof.
  - b. The foregoing remedies provided to City for breach of this Agreement by Tourism Bureau shall not be exclusive. The City shall be entitled to exercise any one or more other legal or equitable remedies available because of Tourism Bureau’s breach.
6. **Records/Inspection.** This Agreement is subject to the requirements of Minnesota Statutes, section 16C.05, subd. 5. The Tourism Bureau agrees that the City or any authorized representatives of the City may have access to and the right to examine, audit, excerpt, and transcribe any books, documents, papers, records, or other materials during normal

business hours and as often as deemed necessary for purposes of auditing revenue and expenditures. The Tourism Bureau agrees to maintain these materials, records, and documents for six years from the date of termination of this Agreement.

7. **Multiple City Participation.** It is contemplated that the Tourism Bureau, in addition to providing services to the city of Brooklyn Park may also provide the services described in this Agreement to other cities. Therefore, it is specifically authorized that funding for such joint promotion will be financed pursuant to this Agreement.
8. **City Representation.** The Board of Directors of the Tourism Bureau shall consist of a majority of members that are appointed by member cities, and each member city shall appoint at least one elected official from the member city, one staff member of the member city, and one representative from a business paying the lodging tax from each member city. The Tourism Bureau shall amend its bylaws by October 1, 2023, to provide that the representatives appointed by member cities will constitute a majority of the Board of Directors and representation by each member city will be equal to any other member city. If the bylaws are not amended to reflect the requirements in this Section 8 by October 1, 2023, this Agreement will terminate on October 2, 2023. The Tourism Bureau hereby agrees that the City's representation on the Tourism Bureau's Board of Directors or Executive Committee will not be diluted, lessened, or eliminated through an amendment to the Tourism Bureau's bylaws, articles of incorporation, or by any other means.
9. **Compensation.** The Services to be provided by the Tourism Bureau for the City pursuant to this Agreement shall be funded from the lodging tax proceeds collected pursuant to Minnesota Statutes, section 469.190 and Sections 34.20-34.36 of the City Code. Any revenues generated by the Tourism Bureau as a result of the contracted Services provided to the City pursuant to this Agreement must be spent by the Tourism Bureau to provide Services in accordance with the terms of this agreement. Funds paid to the City must be provided to the Tourism Bureau by the 15<sup>th</sup> of the month following collection.
10. **Indemnification.** To the fullest extent permitted by law, the Tourism Bureau, and the Tourism Bureau's successors or assigns, agrees to protect, defend, save, and hold harmless the City, its officials, agents, and employees from all claims, suits or actions of any kind, nature or character, and the costs, disbursements, and expenses of defending the same, including but not limited to, attorney's fees, consulting marketing and promotion services, and other technical, administrative or professional assistance resulting from or arising out of the negligence, breach of contract or willful misconduct of the Tourism Bureau or its subcontractors, agents, or employees under this Agreement. Nothing in this Agreement shall constitute a waiver or limitation of any immunity or limitation on liability to which the City is entitled.
11. **Insurance.** The Tourism Bureau shall maintain a policy of commercial liability insurance with limits of at least \$1,500,000. The Tourism Bureau shall provide the City with a current certificate of liability insurance. Such certificate of insurance shall name the City as an additional insured.

12. **Independent Contractor.** The Tourism Bureau shall be deemed an independent contractor and not an employee of the City for any purpose, including but not limited to: income tax withholding, workers' compensation, unemployment compensation, FICA taxes, liability for torts, and eligibility for employee benefits. The Tourism Bureau has no authority to make any binding commitments or obligations on behalf of the City except to the extent expressly provided herein.
13. **Compliance with Laws.** The Tourism Bureau shall exercise due professional care to comply with applicable federal, state, and local laws, rules, ordinances, and regulations.
14. **Entire Agreement; Amendments.** This Agreement, any attached exhibits and any addenda or amendments signed by the parties shall constitute the entire agreement between the City and the Tourism Bureau and supersedes any other written or oral agreements between the City and the Tourism Bureau. This Agreement can only be modified or amended in writing signed by the City and the Tourism Bureau.
15. **Conflict of Interest.** In the event of a conflict of interest, the Tourism Bureau shall advise the City and either secure a waiver of the conflict or advise the City that it will be unable to provide requested marketing and promotion services.
16. **Choice of Law and Venue.** This Agreement shall be governed by and construed in accordance with the laws of the state of Minnesota. Any disputes, controversies, or claims arising out of this Agreement shall be heard in the state or federal courts of Minnesota, and both parties waive any objection to the jurisdiction of these courts, whether based on convenience or otherwise.
17. **Work Products Ownership.** Upon termination of this Agreement, the City and the Tourism Bureau shall retain ownership of their respective intellectual property such as data bases, client relations software, social media accounts and web pages. Upon termination, the Tourism Bureau agrees to provide copies of any documents produced on the City's behalf.
18. **Data Practices Act Compliance.** Any and all data provided to the Tourism Bureau, received from the Tourism Bureau, created, collected, received, stored, used, maintained, or disseminated by Tourism Bureau pursuant to this Agreement shall be administered in accordance with, and is subject to the requirements of the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13, and specifically Section 13.495. This paragraph does not create a duty on the part of the Tourism Bureau to provide access to public data to the public if the public data are available from the City.
19. **No Discrimination.** The Tourism Bureau agrees not to discriminate in providing Services under this Agreement on the basis of race, color, sex, creed, national origin, disability, age, sexual orientation, status with regard to public assistance, or religion. Violation of any part of this provision may lead to termination of this Agreement.

20. **Waiver.** Any waiver by any party of a breach of any provisions of this Agreement shall not affect in any respect the validity of the remainder of this Agreement.
21. **Survivability.** All covenants, indemnities, guarantees, releases, representations, and warranties of either party or the parties and any undischarged obligations of the parties arising prior to the expiration or termination of this Agreement, shall survive such expiration or termination.
22. **Severability.** The invalidity or unenforceability of any provision of this Agreement shall not affect the validity or enforceability of any other provision. Any invalid or unenforceable provision shall be deemed severed from this Agreement to the extent of its invalidity or unenforceability, and this Agreement shall be construed and enforced as if the Agreement did not contain that particular provision to the extent of its invalidity or unenforceability.
23. **Counterparts.** This Agreement may be executed simultaneously in any number of counterparts, all of which shall constitute one and the same instrument.
24. **Notices.** Any notices permitted or required by this Agreement shall be deemed given when personally delivered or upon email to:
- Brooklyn Park EDA:  
Sitting EDA Executive Director and Economic Development and Housing Director
- Tourism Board:  
Sitting President/CEO and Board Chair
- Or such other address as either party may provide to the other by notice given in accordance with this provision.
25. **Party Communication.** It is contemplated by the parties that there will be ongoing meetings and communication with Tourism Bureau staff members and City departments, including those City departments related to community development, recreation, communications, and event planning.

[The rest of this page was left blank intentionally.]

**IN WITNESS WHEREOF**, the parties hereto have executed, or caused to be executed by their duly authorized officials, this Agreement for Professional Services in duplicate on the respective dates indicated below.

**CITY OF BROOKLYN PARK**

By: Jay Stroebel

Its: Jay Stroebel  
City Manager

**NORTH METRO MINNEAPOLIS  
CONVENTION & VISITORS BUREAU,  
D/B/A MINNEAPOLIS NORTHWEST  
TOURISM**

By: *Cyd Haynes*

Its: ch

Signature: Jay Stroebel  
Jay Stroebel (Apr 10, 2023 18:29 CDT)

Email: jay.stroebel@brooklynpark.org

# DOCSOPEN-#858151-v9-Compare Agreement for Prof\_ Services (002)

Final Audit Report

2023-04-11

Created:	2023-04-10
By:	Breanne Rothstein (breanne.rothstein@brooklynpark.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAADbvnyVkeGghs2ls21L8POQnTpOQTzTG


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 Signer jay.stroebe@brooklynpark.org entered name at signing as Jay Stroebel


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Signature Date: 2023-04-10 - 11:29:19 PM GMT - Time Source: server- IP address: 199.244.223.2

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Signature Date: 2023-04-11 - 2:37:56 AM GMT - Time Source: server- IP address: 98.59.49.199

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