

Thursday, December 14, 2023  
6:00 P.M.

Brooklyn Park City Hall – Meeting Room A203  
5200 85<sup>th</sup> Avenue North

## COMMUNITY LONG-RANGE IMPROVEMENT COMMISSION (CLIC)

CLIC Officers: Brenda Reeves, Chair, Tekoa Cochran, Vice Chair  
CLIC Members: Andrea Boyle, Nicholas Campbell, Patrick Chittester, Etta Gbeizon-Bornor, Mary Hoogheem, Cindy Johnson, Shelley Marbut, Edna McKenzie, Amy Nop, Beauty Ojo, Umebe Onyejekwe, John Pharr, John Schaefer

City: CLIC Council Liaison Christian Eriksen and CLIC Staff Liaison Mitch Robinson

If you need these materials in an alternative format or need reasonable accommodations for a Community Long-range Improvement Commission meeting, please provide the City with 72-hours' notice by calling 763-424-8000 or emailing Josie Shardlow at [josie.shardlow@brooklynpark.org](mailto:josie.shardlow@brooklynpark.org). Si usted necesita esta información en español, llame al 763-424-8000 y solicite un intérprete; Yog xav tau kev pab, 763-424-8000.

***Our Vision: Brooklyn Park, a thriving community inspiring pride where opportunities exist for all***

- I. ORGANIZATIONAL BUSINESS
  - 1. CALL TO ORDER/ROLL CALL
  - 2. APPROVAL OF AGENDA
- II. CLIC STATUTORY BUSINESS
  - 3. CONSENT
    - 3.1** Consider Approving CLIC November 9, 2023 Draft Minutes
    - 3.1A** CLIC November 9, 2023 Draft Minutes
  - 4. GENERAL AGENDA ITEMS
    - 4.1** 2024 Draft Work Plan
    - 4.1A** 2023 CLIC Work Plan
    - 4.2** Sub-Committee Discussion
  - 5. STANDING ITEMS
    - 5.1 Community Engagement
    - 5.2 Future Planning
  - 6. VERBAL REPORTS AND ANNOUNCEMENTS
    - 6.1 City Council Report: Council Member Christian Eriksen
    - 6.2 Staff Liaison Update: Mitch Robinson
    - 6.3 Open Discussion
  - 7. ADJOURNMENT
    - 7.1 Adjournment

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**DRAFT**  
**MEETING OF THE COMMUNITY LONG-RANGE IMPROVEMENT COMMISSION (CLIC)**  
**City of Brooklyn Park**  
**November 9, 2023, CLIC Meeting Minutes**

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**I. ORGANIZATIONAL BUSINESS**

- 1. CALL TO ORDER:** Chair Brenda Reeves called the meeting to order at 6:00 p.m.

**ROLL CALL PRESENT:** Brenda Reeves, Chair

**PRESENT:** Patrick Chittester, Tekoa Cochran, Etta Gbeizon-Bornor, Mary Hoogheem, Cindy Johnson, Amy Nop, Beauty Ojo, John Schaefer, Nicholas Campbell

**City Staff and Council Present:** Staff Liaison Mitch Robinson

Additional City Staff present: Josie Shardlow, Marcellus Davis, Zach Kramka

**EXCUSED:** Council Liaison Christian Eriksen, Umebe Onyejekwe, John Pharr, Shelley Marbut

**ABSENT:** Edna McKenzie, Andrea Boyle

Roll Call established a quorum did exist.

- 2. APPROVAL AGENDA**

2.1 MOTION OJO, MOVE TO APPROVE NOVEMBER 9, 2023, AGENDA, SECOND CHITTESTER, MOTION PASSED UNANIMOUSLY

**II. CLIC STATUTORY BUSINESS**

- 3. CONSENT**

3.1 MOTION SCHAEFER, SECOND JOHNSON TO APPROVE OCTOBER 12, 2023, MINUTES. MOTION PASSED UNANIMOUSLY APPROVING THE OCTOBER 12, 2023, MEETING MINUTES

- 4. GENERAL AGENDA ITEMS**

**4.1 Racial Equity Principles**

Marcellus Davis, Josie Shardlow, and Zach Kramka led a facilitated discussion regarding Racial Equity Principles

**4.2 Sub-Committee Discussion**

Mobility – Nicholas, Shelley, Edna

- Presentation on Complete Streets at future meeting (December?)
- Safe Streets for All grant opportunity

Housing – Tekoa, Cindy, Beauty, Brenda

- Meet with City Staff Kim Berggren to discuss a housing commission

Friendly and Safe City for All Ages – Mary, Etta, Umebe, Tekoa, Andrea

- Umebe met with Rebecca Gilgen from the Brooklyn Bridge Alliance for the Youth

- 5. STANDING ITEMS**

**5.1 Community Engagement**

- No Update

**5.2 Future Planning**

- No update

## **6. VERBAL REPORTS AND ANNOUNCEMENTS**

- 6.1 City Council Report: Council Member Christian Eriksen
  - Council Member Eriksen absent
- 6.2 Staff Liaison Update by Mitch Robinson
  - Staff looking for approval of the 2024-2028 CIP/CEP

MOTION SCHAEFER, SECOND COCHRAN to approve the 2024-2028 CIP/CEP as presented at the October 12 meeting. Staff liaison will work with Chair on a letter of support to City Council. MOTION PASSED UNANIMOUSLY

6.3 Open Discussion

## **7. ADJOURNMENT**

### 7.1 Adjournment

MOTION GBEIZON-BORNOR, SECOND SCHAEFER . MOTION PASSED UNANIMOUSLY

Meeting ended at 8:12 p.m.

Respectfully Submitted,  
Mitch Robinson

# City of Brooklyn Park Community Long-Range Improvement Commission

Agenda Item:	4.1	Meeting Date:	December 14, 2023		
Agenda Section:	GENERAL AGENDA ITEMS	Originating Department:	Staff Liaison		
Resolution:	N/A				
Ordinance:	N/A			Prepared By:	Mitch Robinson
Attachments:	N/A			Presented By:	Mitch Robinson
Item:	2024 Workplan Discussion				

## Proposed Action:

Discuss and fill out 2024 Workplan.

## Attachments:

- 2023 CLIC Workplan

# Workplan | Community Long-Range Improvement Commission

Mar. 2023 - Feb. 2024

Time frame	Project or Task(s)	BP2025	Purpose (see next page for info)	Outcome (fill in after completed)
Late 2023	<b>Friendly and Safe City For all Ages</b>  <u><b>Purpose Statement</b></u> People of all ages have the resources they need to feel healthy and safe.	<input checked="" type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input checked="" type="checkbox"/> 6	<input checked="" type="checkbox"/> Report/Comment <input checked="" type="checkbox"/> Recommend <input checked="" type="checkbox"/> Act Initiated by: <input checked="" type="checkbox"/> Commission <input checked="" type="checkbox"/> Council <input type="checkbox"/> City Manager	<ul style="list-style-type: none"> <li>Keep this topic in front of the Council</li> <li>Participate in planning of Senior Center and Park System Plan Projects.</li> <li>Review BP's Age Friendly Plan and provide recommendations to include all age groups.</li> <li>Identify ways to stay engaged in state programs</li> <li>Incorporate best practices outlined in the AARP Age Friendly guidelines.</li> <li>Youth Wellbeing – improve existing programs and explore new ones.</li> </ul>
Late-2023	<b>Community Engagement</b>  <u><b>Purpose Statement</b></u> To promote resident engagement that supports inclusion, decision making, and diversity.	<input checked="" type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input checked="" type="checkbox"/> 6	<input checked="" type="checkbox"/> Report/Comment <input checked="" type="checkbox"/> Recommend <input checked="" type="checkbox"/> Act Initiated by: <input checked="" type="checkbox"/> Commission <input type="checkbox"/> Council <input type="checkbox"/> City Manager	<ul style="list-style-type: none"> <li>Review the City engagement plan. Are there any constraints limiting how effective the engagement could be?</li> <li>Keep informed about new engagement strategies.</li> <li>Provide recommendations for improvement with the Community Engagement Team.</li> <li>Create ways to celebrate all cultures in BP.</li> <li>Create a subcommittee to explore how to improve creating connections with neighbors and the community through increased participation in programs such as National Night out, open street concept, etc...</li> </ul>
Late-2023	<b>Housing</b>  <u><b>Purpose Statement</b></u> Advocating for creating and maintaining habitable and affordable housing for all residents.	<input checked="" type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input checked="" type="checkbox"/> 6	<input checked="" type="checkbox"/> Report/Comment <input checked="" type="checkbox"/> Recommend <input checked="" type="checkbox"/> Act Initiated by: <input checked="" type="checkbox"/> Commission <input type="checkbox"/> Council <input type="checkbox"/> City Manager	<ul style="list-style-type: none"> <li>Review Housing Study recommendations (CURA) and City Policy on housing.</li> <li>Work with HRC to ensure policies / programs are included to promote home ownership that reflects the community.</li> <li>Collaborate and Support the HRC in their Housing efforts to improve housing.</li> <li>Continue to explore long term housing for life transitions.</li> <li>Look for ways to ensure safe housing for all.</li> </ul>
ongoing	<b>Mobility</b>  <u><b>Purpose Statement</b></u> To improve the ped environment and infrastructure to encourage walking, biking, and transit as a safe and accessible mode of transportation in BP.	<input checked="" type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input checked="" type="checkbox"/> 6	<input checked="" type="checkbox"/> Report/Comment <input checked="" type="checkbox"/> Recommend <input checked="" type="checkbox"/> Act Initiated by: <input checked="" type="checkbox"/> Commission <input type="checkbox"/> Council <input type="checkbox"/> City Manager	<ul style="list-style-type: none"> <li>Make recommendations for improved East-West Mobility (Transit, trails, &amp; sidewalks).</li> <li>Engage Development / transportation improvement (LRT and 252 projects) impacts on gentrification, rent levels, property taxes, &amp; housing policy.</li> <li>Identify best practices for bike and ped safety.</li> </ul>

# Workplan | Community Long-Range Improvement Commission

Mar. 2023 - Feb. 2024

Future Planning				<input checked="" type="checkbox"/> Report/Comment <input checked="" type="checkbox"/> Recommend <input type="checkbox"/> Act	<ul style="list-style-type: none"> <li>Conduct self-assessment through the Walk Friendly Communities organization.</li> <li>Add BP to PlacesForBikes City Ratings program.</li> <li>Promote progress for increasing steps in the GreenStep program</li> <li>Review, comment, and question how the CIP / CEP supports CLIC's work plan.</li> <li>2024 CLIC work plan.</li> <li>Use results of the Census to inform future recommendations and decisions.</li> <li>Monitor, advocate, and comment on Village Creek redevelopment in that area.</li> </ul>
2023	<input checked="" type="checkbox"/> 1 <input checked="" type="checkbox"/> 3 <input checked="" type="checkbox"/> 5	<input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 4 <input checked="" type="checkbox"/> 6	Initiated by: <input checked="" type="checkbox"/> Commission <input type="checkbox"/> Council <input type="checkbox"/> City Manager		

1: United Community    2: Beautiful Places    3. Thriving Economy    4. Healthy & Safe People    5. Increased Equity    6. Effective & Engaging Gov't

## Notes:

### Communication

- How do we measure "improvement" with communications?

Main topics of concern. Sub-committees to form on the following projects:

1. Housing
  - a. Beauty, Cindy, Tekoa, Brenda
2. Friendly and Safe
  - a. Mary, Umebe, Amy, Etta, Cindy
3. Mobility
  - a. Shelley, Edna, Nicholas

## Workplan Projects: What's the purpose?

# Workplan | Community Long-Range Improvement Commission

Mar. 2023 - Feb. 2024

Commissions can either initiate a project themselves OR be asked by the Council or City Manager to do one of the following:

## Report/Comment

- Commission studies a specific issue or topic and **reports its findings or comments to the Council**, either in writing or in a Council meeting.
- Commission does not vote.
- No direct action is taken.

*Example: Charter Commissioner provided a memo on the topic of Council Members being employed by the City part-time, at the Council's request.*

## Recommend

- Commission reviews a specific policy issue and **makes a formal recommendation** to City Council on what action to take.
- A recommendation requires a majority of the Commissioners' support.
- Individual member comments are not included.

*Examples: Planning Commission recommends approval on land use actions; RPAC made a recommendation on amplified sound policy.*

## Act

- Commission **initiates or takes on a project**, approved by Council through their workplan.

*Example: HRC partnered with a community organization on an event; City Manager requests that HRC coordinate the "All Are Welcome" sign contest.*

## Workplan | Community Long-Range Improvement

# Brooklyn Park 2025 Community Goals

**Working together to make Brooklyn Park a thriving community inspiring pride where opportunities exist for all.**

We asked and you answered! Our community wants to accomplish these goals by the year 2025:

### United Community

**A united and welcoming community, strengthened by our diversity.**

- We have connected neighbors who understand and celebrate our unique cultures.
- Brooklyn Park is unified with a strong positive identity and image.
- Our community's activities, events and services are inclusive, multi-cultural, and accessible.
- We have places and spaces for diverse communities to gather.
- Residents of every age contribute to our community.

### Beautiful Places

**Beautiful spaces and quality infrastructure make Brooklyn Park a unique destination.**

- Modern transportation options (drive, ride, walk, bike) connect people to education, jobs, and recreation.
- Quality recreation and park amenities inspire activity for all ages and interests.
- Our rich diversity is showcased through our vibrant music, art, food, entertainment, and cultural scene.
- Attractive key corridors, corners, and city centers create destinations that meet community needs.
- Neighborhoods are well-maintained with quality housing for all ages and incomes integrated throughout the community.

### Thriving Economy

**A balanced economic environment that empowers businesses and people to thrive.**

- People of all ages and backgrounds enjoy financial stability.
- Residents and visitors support an abundance of retail stores, restaurants, and entertainment venues.
- Our business environment inspires private investment and job growth.
- Business and organizations of all types, sizes and specialties start, stay and grow here.
- We are a leader in environmental sustainability, benefiting our economy and community.

### Healthy and Safe People

**People of all ages have what they need to feel healthy and safe.**

- Neighborhoods are empowered and supported by strengthened positive relationships with police.
- Youth are engaged in positive and quality experiences.
- Aging adults have services and amenities to thrive and age in place.
- Everyone has access to quality healthy food options.
- People have access to quality medical and emergency care.

### Increased Equity

**Partnerships that increase racial and economic equity empower residents and neighborhoods to prosper.**

- Each resident has access to the training and support needed to get and keep a living wage job.
- Each student graduates high school with a pathway to college or career.
- Aging neighborhoods and commercial centers are revitalized through continuous investment.
- The community provides necessary supports and services for community members to overcome life challenges such as hunger, mental illness, and homelessness.

### Effective, Engaging Government

**Effective and engaging government recognized as a leader.**

- The City provides quality services at a reasonable cost.
- Elected officials, commissions, and City staff reflect the diversity of the community and are culturally competent.
- City information is clear, accessible, and delivered in ways that meet the community's needs.
- City laws are understandable, equitably enforced, and relevant to the community.
- The City is well-managed and recognized as a great place to work.



# City of Brooklyn Park Community Long-Range Improvement Commission

<b>Agenda Item:</b>	4.2	<b>Meeting Date:</b>	December 14, 2023
<b>Agenda Section:</b>	GENERAL AGENDA ITEMS	<b>Originating Department:</b>	Staff Liaison
<b>Resolution:</b>	N/A	<b>Prepared By:</b>	Mitch Robinson
<b>Ordinance:</b>	N/A		
<b>Attachments:</b>	X	<b>Presented By:</b>	Mitch Robinson
<b>Item:</b>	Sub-Committee Update		

## Proposed Action:

### Overview:

Sub-committee to help facilitate ideas for community participation in:

- Friendly and Safe City for All Ages
- Housing
- Mobility