

## REGULAR CITY COUNCIL MEETING – AGENDA #45

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Para asistencia, 763-424-8000; Yog xav tau kev pab, 763-424-8000.

***Our Vision: Brooklyn Park, a thriving community inspiring pride where opportunities exist for all.***

### ***Our Brooklyn Park 2025 Goals:***

***• A united and welcoming community, strengthened by our diversity • Beautiful spaces and quality infrastructure make Brooklyn Park a unique destination • A balanced economic environment that empowers businesses and people to thrive • People of all ages have what they need to feel healthy and safe • Partnerships that increase racial and economic equity empower residents and neighborhoods to prosper • Effective and engaging government recognized as a leader***

## **I. ORGANIZATIONAL BUSINESS**

### **1. CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE**

**2. PUBLIC COMMENT AND RESPONSE 6:00 p.m.** Provides an opportunity for the public to address the Council on items which are not on the agenda. Public Comment will be limited to 15 minutes (*if no one is in attendance for Public Comment, the regular meeting may begin*), and it may not be used to make personal attacks, to air personality grievances, to make political endorsements or for political campaign purposes. Individuals should limit their comments to three minutes. Council Members will not enter into a dialogue with residents. Questions from the Council will be for clarification only. Public Comment will not be used as a time for problem solving or reacting to the comments made, but rather for hearing the residents for informational purposes only.

#### **2A. RESPONSE TO PRIOR PUBLIC COMMENT**

#### **2B. PUBLIC COMMENT**

**3A. APPROVAL OF AGENDA** (Items specifically identified may be removed from Consent or added elsewhere on the agenda by request of any Council Member.)

### **3B. PUBLIC PRESENTATIONS/PROCLAMATIONS/RECEIPT OF GENERAL COMMUNICATIONS**

**3B.1** Introduction of New Employees

**3B.2** Mayor's Proclamation to Recognize and Honor December 10, 2023 Human Rights Day in the City of Brooklyn Park

#### **A. PROCLAMATION**

## **II. STATUTORY BUSINESS AND/OR POLICY IMPLEMENTATION**

**4. CONSENT (All items listed under Consent, unless removed from Consent in agenda item 3A, shall be approved by one council motion.)** Consent Agenda consists of items delegated to city management or a commission but requires council action by State law, City Charter or city code. These items must conform to a council approved policy, plan, capital improvement project, ordinance or contract. In addition, meeting minutes shall be included.

**4.1** Banking Services and Designation of Official Depository

#### **A. RESOLUTION**

**4.2** Retainer Agreements with Lockridge, Grindal, Nauen P.L.L.P. and Napoli Shkolnik

#### **A. RESOLUTION**

#### **B. AGREEMENT**

**4.3** Accept MN DNR Shade Tree Bonding Grant for EAB

#### **A. RESOLUTION**

**4.4** Renewal of Towing Contract

#### **A. RESOLUTION**

#### **B. BID RESULTS**

The following items relate to the City Council's long-range policy-making responsibilities and are handled individually for appropriate debate and deliberation. (Those persons wishing to speak to any of the items listed in this section should fill out a speaker's form and give it to the City Clerk. Staff will present each item, following in which audience input is invited. Discussion will then be closed to the public and directed to the council table for action.)

**5. PUBLIC HEARINGS**

- 5.1** Truth in Taxation
  - A.** 2024 – 2025 BUDGET REPORTS
- 5.2** Public Hearing for the Stormwater Pollution Prevention Plan (SWPPP)
  - A.** SWPPP PRESENTATION
- 5.3** Hold a Public Hearing to Consider Ordinance Establishing a Local Housing Trust Fund for the City of Brooklyn Park and Direct Staff to Bring Back Full Ordinance at a Later Date
  - A.** LOCAL HOUSING TRUST FUND UPDATE
  - B.** PUBLIC HEARING NOTICE

**6. LAND USE ACTIONS**

None.

**7. GENERAL ACTION ITEMS**

- 7.1** Appointments to Commissions
- 7.2** Approval of the 2024 Council and EDA Meeting Dates
  - A.** 2024 MEETING CALENDAR PER ORDINANCE AND SCHEDULE
  - B.** 2024 MEETING CALENDAR WITH PROPOSED CHANGES
  - C.** 2024 CALENDAR

**III. DISCUSSION – These items will be discussion items but the City Council may act upon them during the course of the meeting.**

**8. DISCUSSION ITEMS**

None.

**IV. VERBAL REPORTS AND ANNOUNCEMENTS**

- 9A. COUNCIL MEMBER REPORTS AND ANNOUNCEMENTS**
- 9B. CITY MANAGER REPORTS AND ANNOUNCEMENTS**

**V. WORK SESSION – Recess to Room A203**

- 10.1** Discussion on the American Rescue Plan Act (ARPA) Community Partners Funding Award Recommendations
  - A.** RFCA FROM NOVEMBER 27, 2023

**VI. ADJOURNMENT**

Since we do not have time to discuss every point presented, it may seem that decisions are preconceived. However, background information is provided for the City Council on each agenda **item** in advance from city staff and appointed commissions, and decisions are based on this information and past experiences. If you are aware of information that has not been discussed, please raise your hand to be recognized. Please speak from the podium. Comments that are pertinent are appreciated. Items requiring excessive time may be continued to another meeting.

# City of Brooklyn Park Request for Council Action

<b>Agenda Item:</b>	3B.1	<b>Meeting Date:</b>	December 4, 2023
<b>Agenda Section:</b>	Public Presentations/ Proclamations/Receipt of General Communications	<b>Originating Department:</b>	Administration
<b>Resolution:</b>	N/A	<b>Prepared By:</b>	Katrina Doshier Program Assistant
<b>Ordinance:</b>	N/A		
<b>Attachments:</b>	N/A	<b>Presented By:</b>	Department Directors/Managers
<b>Item:</b>	Introduction of New Employees		

## City Manager's Proposed Action:

Introduction of the City of Brooklyn Park's new employees.

## Overview:

<u>Employee</u>	<u>Start Date</u>	<u>Title</u>
<b>Community Development</b>		
Carmen Bibiano	September 11, 2023	BrookLynk Program Manager, Workforce Development
Jolene Rotich	September 11, 2023	Career Pathways Program Manager, Workforce Development
Dylan Balk	October 23, 2023	Property Maintenance Inspector, Rental & Licensing
<b>Police</b>		
William Weaver	November 09, 2023	Police Cadet, PT
Joshua Currier	November 13, 2023	Police Cadet, PT
<b>Recreation and Parks</b>		
Timothy Sayon	November 20, 2023	Program Coordinator

**Primary Issues/Alternatives to Consider:** N/A

**Budgetary/Fiscal Issues:** N/A

**Attachments:** N/A

# City of Brooklyn Park Request for Council Action

<b>Agenda Item:</b>	3B.2	<b>Meeting Date:</b>	December 4, 2023
<b>Agenda Section:</b>	Public Presentations/ Proclamations/Receipt of General Communications	<b>Originating Department:</b>	Administration
<b>Resolution:</b>	N/A	<b>Prepared By:</b>	Marcellus Davis, REDI Manager
<b>Ordinance:</b>	N/A		
<b>Attachments:</b>	1	<b>Presented By:</b>	Mayor Hollies Winston
<b>Item:</b>	Mayor's Proclamation to Recognize and Honor December 10, 2023 Human Rights Day in the City of Brooklyn Park		

## City Manager's Proposed Action:

The mayor shall recognize and proclaim December 10, 2023, as the internationally recognized "Human Rights Day" by one of the following:

1. "I, Hollies Winston, Mayor of the city Brooklyn Park, Minnesota do hereby recognize and proclaim the day of December 10, 2023, to be a "Human Rights Day" in the city of Brooklyn Park.

OR

2. By reading the proclamation.

## Overview:

The inception of the internationally recognized Human Rights Day came about in 1950 after the assembly passed resolution 423 (v) inviting all States and interested organizations to adopt December 10 of each year as Human Rights Day ([www.ochlr.org](http://www.ochlr.org)).

**Primary Issues/Alternatives to Consider:** N/A

**Budgetary/Fiscal Issues:** N/A

## Attachments:

3B.2B PROCLAMATION

# PROCLAMATION

## The City of Brooklyn Park Celebrates and Recognizes Human Rights Day

Whereas, on this day December 10, 2023, we celebrate the 75th anniversary of the Universal Declaration of Human Rights, a landmark document that proclaimed the inalienable rights of every human being, regardless of race, color, religion, sex, language, political or other opinion, national or social origin, property, birth, or other status. The Declaration has inspired countless movements, laws, policies, and actions that have advanced the dignity, freedom, and justice of all people.

Whereas, we also recognize the challenges and threats that human rights face in the 21st century, such as pandemics, conflicts, inequalities and inequities, White supremacy, fascism, corporate greed and resource hoarding, climate change and unchallenged power. We reaffirm our commitment to uphold the principles and values of the Declaration, and to protect and promote human rights for everyone, everywhere.

Whereas, we call on all governments, civil society, businesses, media and individuals to join us in this responsibility, and to consistently stand up for human rights in their own spheres of influence and action. We urge everyone to learn about their rights and responsibilities, and to act with respect, solidarity, and compassion towards others.

Whereas, we envision a world where human rights are fully realized and enjoyed by all, and where no human being is left behind. We pledge to work together to make this vision a reality in Brooklyn Park and across the globe, and to celebrate the achievements and progress of human rights in the past, present and future.

Where as, Human Rights Day 2023 is an opportunity to reflect on our common humanity, and to renew our collective commitment to dignity, freedom, and justice for all. Let us join hands and consistently stand up for Human Rights.

Now, THEREFORE, I, Hollies Winston, on behalf of the City Council, city staff, residents, and the community at-large, do hereby proclaim that we hereby recognize December 10 as Human Rights Day. Celebrating 75 years of the declaration of human rights around the globe and in the city of Brooklyn Park community.



5200 85<sup>th</sup> Avenue North  
Brooklyn Park, MN 55443

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Hollies Winston, Mayor

# City of Brooklyn Park Request for Council Action

<b>Agenda Item No:</b>	4.1	<b>Meeting Date</b>	December 4, 2023
<b>Agenda Section:</b>	Consent	<b>Originating Department:</b>	Finance and Administrative Services
<b>Resolution</b>	X	<b>Prepared By:</b>	Dolly Lee, Assistant Finance Director
<b>Ordinance</b>	N/A		
<b>No. of Attachments</b>	1	<b>Presented By:</b>	LaTonia Green, Finance Director
<b>Item:</b>	Banking Services and Designation of Official Depository		

## City Manager's Proposed Action:

MOTION \_\_\_\_\_, SECOND \_\_\_\_\_, TO WAIVE THE READING AND ADOPT RESOLUTION #2023-\_\_\_\_ DESIGNATING U.S. BANK AS THE OFFICIAL DEPOSITORY FOR THE CITY OF BROOKLYN PARK FOR 2024.

## Overview:

The City has partnered with US Bank since 2005 for its banking services. The City currently uses US Bank for both the EDA's and the City's operating checking account, sweep account, merchant services and purchasing card services. It is in the City's best interest to have staff evaluate fees paid for banking services, making sure the City is not overpaying for these services. Staff would like to start the process of submitting Requests for Proposals (RFP) for banking services with local banks.

Staff will ask for specific information and pricing on various banking services that the City currently uses. Staff will also seek the Council's input for services/requirements they want included in RFP. Once the requirements are solidified for the RFP, staff will send the RFP to local banks. Upon receipt of the RFPs, staff will complete an analysis to review all proposals and select a bank in 2024.

Staff is also seeking approval to continue designating U.S. Bank as the official depository for 2024 until the RFP process for banking services concludes. Once a bank is selected, staff will return to the Council and seek approval to designate the bank with the winning proposal as the official depository for the City of Brooklyn Park.

Minnesota Statute 118A.02 states the governing body of each government entity shall designate, as a depository of its funds, one or more financial institutions and the governing body may authorize the treasurer or chief financial officer to:

- (1) designate depositories of the funds;
- (2) make investments of funds under sections [118A.01](#) to [118A.06](#) or other applicable law; or
- (3) both designate depositories and make investments as provided in this subdivision.

## Primary Issues/Alternatives to Consider:

The primary objective is to review the fees charged for services. It is mandated by the City's procurement policy that staff complete this process using the RFP process. Each proposal received will be separated into three categories of services: banking services, merchant card processing, and purchasing cards. The RFPs will be evaluated on the ability and availability to provide services now and in the future. A key part of the RFP will be the ability to have pricing guaranteed for a five-year period. Proposals will be considered if the bank agrees to this fee schedule, apart from passing along fee increases from credit card companies (Mastercard, VISA, American Express, and Discover) related to merchant card processing.

**Budgetary/Fiscal Issues:**

The bank that provides the best pricing for all three areas of service will be chosen. This stability in bank fees will allow staff to manage expenses and potentially increase efficiency and/or also allow staff to invest more city funds.

**Attachments:**

4.1A Designation of Official Depository Resolution

RESOLUTION #2023-

RESOLUTION DESIGNATING U.S. BANK AS THE  
OFFICIAL DEPOSITORY FOR THE CITY OF BROOKLYN PARK FOR 2024

WHEREAS, Minnesota State Statutes 118A.02 sets forth the procedures for the deposit of Public Funds and it is necessary for the City Council to annually designate financial institutions as official depositories for City funds and manage the collateral pledged to such funds.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Brooklyn Park that U.S. Bank be designated as the official depository for the City of Brooklyn Park for 2024; and

BE IT FURTHER RESOLVED that the 4M Fund be designated as an additional depository in 2024 for investment purposes only; and

BE IT FURTHER RESOLVED that Citizens Bank be designated as an additional depository in 2024 for investment purposes only; and

BE IT FURTHER RESOLVED that the City Manager and Finance Director be authorized to execute any necessary documents to ensure continuity of banking services in 2024; and

BE IT FURTHER RESOLVED that the Finance Director of the City be hereby designated as the approval authority for the acceptance and release of all collateral to be held by the City in conjunction with City Funds on deposit with authorized institutions; and

BE IT FURTHER RESOLVED that the Finance Director be authorized to invest all the City's funds in accordance with State Statute and the City's investment policy.



# City of Brooklyn Park Request for Council Action

<b>Agenda Item:</b>	4.2	<b>Meeting Date:</b>	December 4, 2023
<b>Agenda Section:</b>	Consent	<b>Originating Department:</b>	Operations and Maintenance
<b>Resolution:</b>	X	<b>Prepared By:</b>	Dan Ruiz, O&M Director Jim Thomson, City Attorney
<b>Ordinance:</b>	N/A		
<b>Attachments:</b>	2	<b>Presented By:</b>	Dan Ruiz, O&M Director
<b>Item:</b>	Approve Retainer Agreement with Lockridge, Grindal, Nauen P.L.L.P. and Napoli Shkolnik for Potential PFAS Litigation and Assistance		

## City Manager's Proposed Action:

MOTION \_\_\_\_\_, SECOND \_\_\_\_\_, TO WAIVE THE READING AND ADOPT RESOLUTION #2023-\_\_\_\_ AUTHORIZING THE MAYOR AND CITY MANAGER TO EXECUTE A RETAINER AGREEMENT WITH LOCKRIDGE, GRINDAL, NAUEN P.L.L.P. AND NAPOLI SHKOLNIK FOR POTENTIAL PFAS LITIGATION AND ASSISTANCE.

## Overview:

This item is requesting the City Council to approve a retainer agreement with Lockridge, Grindal, Naeun P.L.L.P. and Napoli Shkolnik for potential per-and polyfluoroalkyl substances (PFAS) litigation and assistance.

In the spring of 2023, the U.S. Environmental Protection Agency (EPA) introduced proposed maximum contamination levels for six types of PFAS contaminants at 4 parts per trillion (ppt) in drinking water. The EPA final ruling on this new standard is expected in December 2023.

The city is required to test for PFAS levels in our water on a quarterly basis and some PFAS has been detected in some city water supply wells. Two tests have been completed and all water leaving the city water treatment plant currently complies with the proposed EPA PFAS standards.

As a result of PFAS contamination throughout the country, a class action lawsuit is underway against Dupont and 3M. With PFAS being detected in some city wells, the city was contacted to be part of the class action lawsuit with Dupont and 3M. Additionally, the city was contacted by Lockridge, Grindal, and Nauen to consider PFAS litigation against a list of additional potential defendants that produced products linked to PFAS contamination.

The City Council directed staff to continue participation in the class action lawsuit with Dupont and 3M and to bring forward an agreement to pursue PFAS litigation against other potential defendants.

## Primary Issues/Alternatives to Consider:

N/A

## Budgetary/Fiscal Issues:

There is no up-front cost to the city for this agreement. If the city receives any settlements from PFAS litigation that the law firm assists with, the law firm retains 25% of the settlements plus agreed upon reimbursable expenses.

## Attachments:

4.2A RESOLUTION  
4.2B AGREEMENT

RESOLUTION #2023-

RESOLUTION AUTHORIZING THE MAYOR AND CITY MANAGER TO EXECUTE  
A RETAINER AGREEMENT WITH LOCKRIDGE, GRINDAL, NAUEN P.L.L.P. AND NAPOLI SHKOLNIK FOR  
PFAS LITIGATION AND ASSISTANCE

WHEREAS, the City Council discussed water quality concerns including PFAS on February 6,  
May 1, October 23, and November 13, 2023; and

WHEREAS, the City Council directed staff to explore PFAS litigation options for the city.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Brooklyn Park to authorize  
the Mayor and City Manager to execute a retainer agreement with Lockridge, Grindal, Nauen P.L.L.P. and  
Napoli Shkolnik for PFAS litigation and assistance.

## RETAINER AGREEMENT

The City of Brooklyn Park, Minnesota ("Client") retains the Law Firms of Lockridge Grindal Nauen P.L.L.P. and Napoli Shkolnik (collectively "Law Firms"), as our attorneys to prosecute any legal claim for negligence (or other viable causes of action) against any and all parties individuals and/or corporations that may be liable under the law for injuries and/or property damages suffered by us and/or our members arising out of the contamination of water supplies, including, but not limited to, drinking water facilities, sanitary sewer facilities, storm sewer facilities, water treatment facilities and landfills by per- and polyfluoroalkyl substances (PFAS) and other hazardous water contaminants. Excepted from this agreement are any Law Firms' responsibilities or services related only to the pending water treatment track settlements against 3M and Dupont for which Client shall remain solely responsible for handling on its own. We specifically agree as follows:

1. **FEE PERCENTAGE:** Client and Law Firms agree that the Law Firms shall be paid Twenty-Five Percent (25%) of the sum recovered, whether by suit, settlement or otherwise. *Client will not be liable to pay the Law Firms if there is not any form of recovery.*

2. **DISBURSEMENTS:** In the event there is no recovery, the Client shall not be obligated to pay the Law Firms a legal fee for services rendered. Disbursements may include some of the following expenses: court filing fees, sheriff fees, medical and hospital report/record fees, doctor's report, court stenographer fees, deposition costs, expert fees for expert depositions and court appearances, trial exhibits, computer on-line search fees, express mail, postage, photocopy charges, document management charges, long distance telephone charges among other charges. Document management charges are the fees charged by the law firm for processing documents during litigation, such as medical records, documents produced by defendant(s) and/or other parties, etc. Processing of the documents may include but is not limited to the following: (1) scanning; (2) conversion of native files to PDF documents; (3) OCR (optical code recognition); and/or (4) indexing. Prior to settlement, an itemization of these expenses shall be disclosed to the Client. At the time of settlement and distribution of proceeds, these expenses shall be deducted from the Client's share after computation of the Attorney's Fee.

3. **COMPUTATION OF FEES.** The contingency fee shall be computed on the gross recovery, resulting in a net settlement (or judgment), from which all appropriate disbursements in connection with the institution and prosecution of this claim is deducted, as set forth in paragraph 2 above. Examples of how a contingency fee is computed are as follows:

<b>Gross settlement</b>	<b>\$100.00</b>
<b>25% Attorney's Fee</b>	<b>\$ 25.00</b>
<b>Net settlement</b>	<b>\$ 75.00</b>
<b>Disbursements</b>	<b>- \$ 10.00</b>
<b>Net to Client</b>	<b>\$ 65.00</b>

4. **WITHDRAWAL**: The Law Firms expressly reserve the right to withdraw their representation at any time upon reasonable notification to the Client. In the event that the Client advises the Law Firms to discontinue the handling of this claim, or if the Client fails to cooperate with the Law Firms in the handling of this claim, Client agrees to compensate the Law Firms a reasonable amount for their services, and for the time spent on this claim on an hourly basis or under such other arrangement that may be agreed upon by the parties. The Client understands that the Law Firms have conditionally accepted this case based upon independent confirmation of all facts and injuries claimed to have been sustained by Client. In the event that the Client desires to transfer the file from this office, the Client shall be responsible to compensate the Law Firms for the reasonable value of their services. Such transfer shall include documents or attorney work product regarding the general liability of the defendants, but it is understood that those documents are not exclusive to the Client and will also be retained by the Law Firms.

5. **APPEALS**: The above contingency fee does not contemplate any appeal. The Law Firms are under no duty to perfect or prosecute such appeal until a satisfactory fee arrangement is made in writing regarding costs and counsel fees.

6. **STATUTE OF LIMITATIONS**: We understand that any lawsuit must be commenced within a certain limited time period, (that may vary, depending upon the defendant) starting from the "discovery of the injury" or of "the date when through the exercise of reasonable diligence such injury should have been discovered... whichever is earlier". We further understand that the Statute of Limitations period for any case must be investigated, and that this Agreement is made subject to that investigation as well as an investigation of the entire case.

8. **RESULTS NOT GUARANTEED**: No attorney can accurately predict the outcome of any legal matter, accordingly, no representations are made, either expressly or impliedly, as to the final outcome of this matter. We further understand that we must immediately report any changes in address and telephone number to the Law Firms.

9. **APPROVAL NECESSARY FOR SETTLEMENT**: Attorneys have full authority to prepare, sign and file all pleadings, drafts, authorizations, and papers as shall be reasonably necessary to pursue this representation. Attorneys are also authorized and empowered to act as Client's negotiator in any and all negotiations concerning the subject of this Agreement, subject to approval of any settlement by the governing body of the Client.

**10. ASSOCIATION OF OTHER ATTORNEYS:** The Law Firms may, at their own expense, use or associate other attorneys in the representation of the aforesaid claims of the Client. Client understands that Law Firms employ numerous attorneys that may work on Client's case.

**11. ASSOCIATE COUNSEL:** The Law Firms may participate in the division of fees in this case and assume joint responsibility for the representation of the Client either in the event that the Attorney retains associate counsel or that the Client later chooses new counsel, provided that the total fee to the Client does not increase as a result of the division of fees and that the attorneys involved have agreed to the division of fees and assumption of joint responsibility. The Client will be advised of such joint responsibility and full disclosure will be made to Client regarding the division of fees so that the consent of the Client can be obtained.

**12. MINNESOTA LAW TO APPLY:** This Agreement shall be considered construed under and in accordance with the laws of the State of Minnesota and the rights, duties, and obligations of Client and of Attorneys regarding Attorney's representation of Client and regarding anything covered by this Agreement shall be governed by the laws of the State of Minnesota.

**13. MEDIATION:** In the event the Law Firms and the Client are unable to resolve any and all disputes, controversies, claims or demands arising out of or relating to (1) this Agreement or (2) any provision hereof or (3) the providing of services by the Law Firms to Client or (4) the relationship between the Law Firms and Client, whether either party may make a written request to the other party to mediate the dispute. Upon such notice, the parties shall jointly select a mediator to assist in resolving the dispute. The parties shall share equally in the costs of the mediator, but shall otherwise pay their own costs related to the mediation. If either party determines they are not able to agree on a single mediator, they shall notify the other party in writing. Upon such notice, each party shall be responsible for selecting their own mediator. The two mediators shall then select a third. The mediation shall then be conducted by the three mediator panel. Each party shall be responsible for the costs of the mediator it selected and shall share equally in the costs of the third mediator. In the event mediation is unsuccessful, either party may exercise its legal or equitable rights.

**14. PARTIES BOUND:** This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective heirs, executors, administrators, legal representative, successors, and assigns. Client or the Law Firms can execute this document electronically, by indicating "I agree" (or similar language) via electronic mail after receiving the Agreement via electronic mail. By indicating "I agree" (or similar language) Client will be bound by the terms of the Agreement and is executing the document electronically via Client's electronic signature, indicated as "/s/" in the signature field and elects the Law Firms advance disbursements.

**15. LEGAL CONSTRUCTION:** In case any one or more of the provisions contained in this Agreement shall for any reason be held invalid, illegal or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provisions thereof and this Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained herein.

**16. PRIOR AGREEMENTS SUPERSEDED:** This Agreement constitutes the sole and only Agreement of the parties hereto and supersedes any prior understandings or written or oral agreement between the parties respecting the within subject matter.

We certify and acknowledge that we have had the opportunity to read this Agreement and have answered any questions pertaining thereto. We further state that we have voluntarily entered into this Agreement fully aware of the terms and conditions.

**SIGNED AND ACCEPTED ON THIS 4<sup>th</sup> DAY OF DECEMBER, 2023**

**CITY OF BROOKLYN PARK MN**

**LOCKRIDGE GRINDAL NAUEN  
P.L.L.P.**

By: \_\_\_\_\_  
Its Mayor

\_\_\_\_\_  
Robert K. Shelquist

By: \_\_\_\_\_  
Its City Manager

**NAPOLI SHKOLNIK**  
  
\_\_\_\_\_  
Printed Name of Attorney

# City of Brooklyn Park Request for Council Action

<b>Agenda Item:</b>	4.3	<b>Meeting Date:</b>	December 4, 2023
<b>Agenda Section:</b>	Consent	<b>Originating Department:</b>	Operations and Maintenance
<b>Resolution:</b>	X	<b>Prepared By:</b>	Greg Hoag, Park and Building Maintenance Manager
<b>Ordinance:</b>	N/A		
<b>Attachments:</b>	1	<b>Presented By:</b>	Dan Ruiz, Operations and Maintenance Director
<b>Item:</b>	Accept 2023-2027 Shade Tree Bonding Grant from DNR		

## City Manager's Proposed Action:

MOTION \_\_\_\_\_, SECOND \_\_\_\_\_, TO WAIVE THE READING AND ADOPT RESOLUTION #2023-\_\_\_\_ TO ACCEPT A GRANT FROM THE MINNESOTA DEPARTMENT OF NATURAL RESOURCES (DNR) FOR THE 2023-2027 SHADE TREE BONDING GRANT PROGRAM, AND AUTHORIZE THE CITY MANAGER TO ENTER INTO AN AGREEMENT.

## Overview:

Emerald ash borer (EAB) is a non-native insect that infests and kills ash trees. EAB was first discovered in Brooklyn Park in August 2017. The cost to remove and replace all public ash trees in Brooklyn Park is estimated to be \$5 to \$6 million.

In July 2023, the Minnesota Department of Natural Resources (DNR) opened a Shade Tree Bonding Grant Solicitation process. The goals of the grant are to assist communities in managing ash trees for EAB. Staff applied for funds through this solicitation process in October. Recently, the DNR notified staff of a grant award of \$498,840 to Brooklyn Park.

## Primary Issues/Alternatives to Consider:

Operations and Maintenance staff recommend acceptance of the grant as presented.

## Budgetary/Fiscal Issues:

The Grant award is \$498,840. The work for this grant will take place in 2024-2027. The 2024 grant fund budget will include the \$498,840.

## Attachments:

4.3A RESOLUTION

RESOLUTION #2023-

RESOLUTION TO ACCEPT A GRANT FROM THE MINNESOTA DEPARTMENT OF NATURAL RESOURCES (DNR) FOR THE 2023-2027 SHADE TREE BONDING GRANT PROGRAM, AND AUTHORIZE THE CITY MANAGER TO ENTER INTO AN AGREEMENT

WHEREAS, in July 2023, the DNR opened a grant solicitation for the 2023-2027 Shade Tree Bonding Grant Program; and

WHEREAS, Operations and Maintenance staff submitted an application for \$498,840 from this grant program; and

WHEREAS, in November 2023, the DNR awarded Brooklyn Park a \$498,840 grant; and

WHEREAS, the City of Brooklyn Park will include funds in the 2024 grant fund budget for this grant; and

WHEREAS, the City of Brooklyn Park must formally accept the grant award from the DNR.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Brooklyn Park to accept the Grant of \$498,840 from the DNR and authorize the City Manager to enter into an Agreement with the DNR for the 2023-2027 Shade Tree Bonding Grant Program.



# City of Brooklyn Park Request for Council Action

<b>Agenda Item:</b>	4.4	<b>Meeting Date:</b>	December 4, 2023
<b>Agenda Section:</b>	Consent	<b>Originating Department:</b>	Police
<b>Resolution:</b>	X	<b>Prepared By:</b>	Inspector Toni Weinbeck
<b>Ordinance:</b>	N/A		
<b>Attachments:</b>	2	<b>Presented By:</b>	Inspector Toni Weinbeck
<b>Item:</b>	Renewal of Towing Contract		

## City Manager's Proposed Action:

MOTION \_\_\_\_\_, SECOND \_\_\_\_\_, TO WAIVE THE READING AND ADOPT RESOLUTION #2023-\_\_\_\_\_ TO RENEW THE TOWING CONTRACT WITH CITYWIDE SERVICE ACQUISITION, EFFECTIVE JANUARY 1, 2024 THROUGH DECEMBER 31, 2026.

## Overview:

The City has delegated impound/towing responsibilities outlined under Chapter 72 of the City Code to the Police Department. The Police Department utilizes a Request for Proposal (RFP) process to contract with a towing/impound business located within the city limits of Brooklyn Park to meet impound/towing obligations.

RFPs were recently sent out to five towing services located in Brooklyn Park. Two proposals were submitted to the City Clerk.

During staff evaluation of the proposals, both towing services meet the minimum requirements as stated. It was determined through review that Citywide Service Acquisition proposed, overall, lower rates. Citywide has been the primary towing service since 2021. Staff has prepared a summary chart of the relevant charges associated with the two proposals.

**Primary Issues/Alternatives to Consider:** N/A

## Budgetary/Fiscal Issues:

The Police Department utilizes the towing vendor for several types of situations. The towing vendor is called for all impounds and disabled city vehicles. The towing company is also called for all private tows (traffic accidents, stalled vehicles, vehicles in the ditch) in which the driver does not request a specific company.

The City pays the towing vendor for vehicle forfeiture impounds related to DUI and narcotic offenses. These fees are recouped through the disposal of the forfeiture vehicles. The City also pays the vendor for the towing of disabled city vehicles. Non-forfeiture impounds and private tows are paid by the owner/operator at the time of service or vehicle release.

Overall, the Police Department has been pleased with the service of Citywide Service Acquisition. They have had timely response to scenes, accurate billing, and very few customer concerns.

## Attachments:

- 4.4A RESOLUTION
- 4.4B BID RESULTS

RESOLUTION #2023-

RESOLUTION TO RENEW THE TOWING CONTRACT WITH CITYWIDE SERVICE ACQUISITION,  
EFFECTIVE JANUARY 1, 2024, THROUGH DECEMBER 31, 2026.

WHEREAS, the City has delegated impound/towing responsibilities outlined under Chapter 72 of the City Code to the Police Department; and

WHEREAS, two proposals were submitted to the City Clerk in response to the Request for Proposal (RFP) process; and

WHEREAS, it was determined through review that Citywide Service Acquisition, overall, proposed the lowest rates ; and

WHEREAS, Citywide has been the primary towing service for the City since 2021.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Brooklyn Park renew the towing contract with Citywide Service Acquisition, effective January 1, 2024, through December 31, 2026.

	<b>Cardinal Towing</b>	<b>CityWide Towing</b>
<i>Cars and Trucks Base Rate</i>	Base rate \$150 plus \$5/mile	Base rate \$125 plus \$0/mile
<i>Additional charge for winching</i>	Base rate \$35 plus \$150/hour	Base rate \$65 Plus \$60/hour
<i>Additional charge for use of dolly</i>	Base rate \$35	Base rate \$0
<i>Any additional charges</i>	\$35+ clean up, \$35+ extra labor, \$25 Admin. after 5 days, 3% CC fee, \$10 fuel surcharge	\$40 Admin. fee
<i>Number of tow trucks for cars/light trucks</i>	23	15
<i>Response time</i>	10-20 minutes	15 minutes 90% of time
<i>Heavy Vehicles</i>	Base rate \$350 Plus \$7/mile	Base rate \$250 Plus \$250/hour
<i>Additional charge for winching heavy vehicles (including labor)</i>	Base rate \$200 Plus \$7/mile	Base rate \$250 Plus \$250/hour
<i>Additional charge for use of a dolly heavy vehicles</i>	Base rate \$150	Base rate \$0
<i>Any additional charges heavy vehicles</i>	\$50+ Labor, \$35+ Clean-Up, \$25+ Admin. Fee	\$40 Admin. Fee
<i>Number of tow trucks for heavy vehicles currently in operation</i>	4	4
<i>Response time heavy vehicles</i>	20-30 minutes	15 minutes 90% of time
<i>Maximum weight you can tow</i>	150,000	80,000
<i>Storage rate on police impounds passenger vehicles, light trucks, motorcycles, ATV's</i>	\$35/day	\$45/day
<i>Tractor/Trailer Combination</i>	\$125/day	\$90/day
<i>Inside Storage</i>	\$50/day	\$55/day

# City of Brooklyn Park Request for Council Action

<b>Agenda Item:</b>	5.1	<b>Meeting Date:</b>	December 4, 2023
<b>Agenda Section:</b>	Public Hearings	<b>Originating Department:</b>	Finance
<b>Resolution:</b>	N/A	<b>Prepared By:</b>	Dolly Lee, Assistant Finance Director
<b>Ordinance:</b>	N/A		
<b>Attachments:</b>	1	<b>Presented By:</b>	Jay Stroebel, City Manager LaTonia Green, Finance Director
<b>Item:</b>	Truth in Taxation		

## City Manager's Proposed Action:

After a short presentation on the City Manager's 2024 - 2025 Proposed Budget recommendation, hold a Truth in Taxation public hearing.

## Overview:

The City Manager's 2024 – 2025 Proposed Budget with a property tax levy of 11.99% is being presented to the City Council for evaluation. The presented budgets include the General Fund, Special Revenue Funds, Debt Service Funds, Capital Funds, Enterprise Funds, and Internal Service Funds.

On September 25, 2023, the 2024 - 2025 Preliminary General Fund and Debt Service Funds Budget were presented to Council along with two proposed maximum property tax levies of 10.99% and 11.99%. On September 25, 2023, the Council adopted a maximum proposed 2024 property tax levy of 11.99%.

## Primary Issues/Alternatives to Consider:

Staff continue to seek direction from Council relative to specific questions and analyses required as part of the budget process.

**Budgetary/Fiscal Issues:** N/A

## Attachments:

5.1A 2024 – 2025 BUDGET REPORTS



**City of Brooklyn Park, Minnesota**  
**2024-2025 City Manager Proposed Budget**  
**December 4, 2023**

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## City of Brooklyn Park

## 2024-2025 Budget Summary - General Fund

	2021 Actual Amount	2022 Actual Amount	2023 Amended Budget	2024 City Manager Proposed	2025 City Manager Proposed	2026 Forecast	2027 Forecast	2028 Forecast
<b>Revenue</b>								
GPTX - General property taxes	\$44,396,658	\$47,320,377	\$52,640,276	\$58,296,114	\$62,170,099	\$64,928,100	\$66,978,804	\$69,798,866
OTAX - Other taxes	\$1,019,075	\$1,004,078	\$1,075,066	\$1,075,066	\$1,075,066	\$1,075,066	\$1,075,066	\$1,075,066
SA - Special assessments	\$77,668	\$59,920	\$73,120	\$79,300	\$79,300	\$80,100	\$80,100	\$80,100
BL - Business licenses	\$840,692	\$881,095	\$951,587	\$973,114	\$969,364	\$961,114	\$961,114	\$961,114
PERM - Permits	\$3,167,813	\$2,191,054	\$2,114,375	\$2,149,147	\$2,136,147	\$2,161,765	\$2,164,226	\$2,166,307
FG - Federal grants	\$99,094	\$30,608	\$18,000	\$23,000	\$5,250	\$18,000	\$18,000	\$18,000
SG - State grants	\$1,385,838	\$1,490,724	\$1,458,432	\$1,489,732	\$1,471,982	\$1,383,780	\$1,383,780	\$1,383,780
OG - Other grants	\$240,267	\$44,108	\$144,420	\$135,420	\$135,420	\$32,250	\$32,250	\$32,250
CHGS - Charges for services	\$2,566,078	\$2,463,301	\$2,703,556	\$2,354,588	\$2,279,388	\$2,324,002	\$2,330,098	\$2,345,892
FINE - Fines and forfeitures	\$251,937	\$241,622	\$352,000	\$261,500	\$261,500	\$354,500	\$354,500	\$354,500
INVINC - Investment income	(\$5,905)	(\$2,137,872)	\$708,892	\$1,122,408	\$999,272	\$853,249	\$863,041	\$873,029
OR - Other revenue	\$47,814	\$45,083	\$43,320	\$39,968	\$40,088	\$40,952	\$41,352	\$41,761
DP - Debt proceeds	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
LP - Proceeds from lease	\$0	\$1,583,263	\$0	\$0	\$0	\$0	\$0	\$0
TRF - Transfers in	\$440,566	\$637,856	\$2,708,142	\$571,901	\$586,073	\$600,670	\$615,705	\$631,192
<b>Revenue Totals</b>	<b>\$54,527,593</b>	<b>\$55,855,218</b>	<b>\$64,991,186</b>	<b>\$68,571,258</b>	<b>\$72,208,949</b>	<b>\$74,813,548</b>	<b>\$76,898,036</b>	<b>\$79,761,857</b>
<b>Expenditures</b>								
SAL - Salaries	\$31,546,916	\$31,399,679	\$34,812,937	\$38,705,861	\$40,544,963	\$41,911,021	\$43,132,403	\$44,968,503
BEN - Benefits	\$9,467,258	\$9,728,807	\$11,927,422	\$13,840,706	\$14,890,764	\$15,581,290	\$16,048,727	\$16,530,260
SUP - Supplies	\$1,355,429	\$1,774,167	\$1,853,316	\$1,819,755	\$1,820,415	\$1,856,687	\$1,893,811	\$1,931,394
PS - Professional services	\$556,826	\$647,283	\$559,594	\$570,769	\$587,761	\$593,398	\$605,266	\$617,373
CS - Contractual services	\$2,118,181	\$1,965,171	\$2,708,112	\$2,904,881	\$2,896,091	\$2,933,616	\$2,992,286	\$3,052,124
COMM - Communications	\$377,055	\$476,359	\$437,268	\$448,742	\$459,979	\$469,178	\$478,564	\$488,132
UTIL - Utilities	\$229,913	\$283,272	\$254,255	\$248,145	\$254,503	\$259,595	\$264,785	\$270,081
COS - Cost of sales	\$5,514	\$7,070	\$7,683	\$8,405	\$8,530	\$8,701	\$8,874	\$9,052
CONF - Conferences and schools	\$193,478	\$341,598	\$417,461	\$435,867	\$446,096	\$454,989	\$464,086	\$473,299
DUES - Dues and subscriptions	\$145,804	\$157,810	\$169,802	\$183,141	\$187,451	\$191,350	\$195,339	\$199,404
OTH - Other charges	\$303,098	\$350,695	\$648,126	\$682,514	\$691,877	\$705,282	\$719,385	\$732,303
CON - Contingency	\$0	\$0	\$590,000	\$344,751	\$141,298	\$200,000	\$200,000	\$200,000
GFC - General Fund Charges	(\$2,667,324)	(\$1,562,132)	(\$1,858,756)	(\$1,927,947)	(\$1,985,787)	(\$2,065,220)	(\$2,147,828)	(\$2,233,742)
CG - Central garage	\$3,274,331	\$3,481,431	\$3,681,493	\$3,902,386	\$4,019,455	\$4,179,923	\$4,347,040	\$4,520,596
CB - Central buildings	\$1,911,053	\$1,978,323	\$2,097,022	\$2,222,848	\$2,289,533	\$2,380,942	\$2,476,134	\$2,575,001
ITC - Information technology charges	\$2,702,268	\$2,812,857	\$2,983,557	\$3,162,569	\$3,257,448	\$3,386,881	\$3,522,138	\$3,662,112
LC - Loss control charges	\$1,128,474	\$1,045,879	\$1,284,364	\$750,847	\$1,399,828	\$1,455,098	\$1,512,480	\$1,569,603
DEBT - Debt service	\$0	\$219,811	\$0	\$0	\$0	\$0	\$0	\$0
Loss - Loss on disposal of assets	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TRF - Transfers out	\$133,669	\$161,955	\$2,377,530	\$222,018	\$253,744	\$310,817	\$184,546	\$196,362
CO - Capital outlay	\$0	\$1,583,263	\$40,000	\$45,000	\$45,000	\$0	\$0	\$0
<b>Expenditure Totals</b>	<b>\$52,781,945</b>	<b>\$56,853,299</b>	<b>\$64,991,186</b>	<b>\$68,571,258</b>	<b>\$72,208,949</b>	<b>\$74,813,548</b>	<b>\$76,898,036</b>	<b>\$79,761,857</b>

**City of Brooklyn Park**  
**2024-2025 Budget Summary - General Fund, Non-Departmental**

	2021 Actual Amount	2022 Actual Amount	2023 Amended Budget	2024 City Manager Proposed	2025 City Manager Proposed	2026 Forecast	2027 Forecast	2028 Forecast
<b>General Fund</b>								
<b>Revenue</b>								
GPTX - General property taxes	\$44,396,658	\$47,320,377	\$52,640,276	\$58,296,114	\$62,170,099	\$64,928,100	\$66,978,804	\$69,798,866
OTAX - Other taxes	\$1,019,075	\$1,004,078	\$1,075,066	\$1,075,066	\$1,075,066	\$1,075,066	\$1,075,066	\$1,075,066
SA - Special assessments	\$11,351	\$3,559	\$0	\$0	\$0	\$0	\$0	\$0
OG - Other grants	\$0	\$8,414	\$0	\$0	\$0	\$0	\$0	\$0
CHGS - Charges for services	\$19,823	\$17,889	\$62,275	\$62,275	\$62,275	\$62,275	\$62,275	\$62,275
INVINC - Investment income	(\$485,905)	(\$2,617,872)	\$228,892	\$642,408	\$519,272	\$363,649	\$363,649	\$363,649
OR - Other revenue	\$998	\$2,361	\$0	\$0	\$0	\$0	\$0	\$0
Proceeds from lease	\$0	\$1,583,263	\$0	\$0	\$0	\$0	\$0	\$0
TRF - Transfers in	\$0	\$0	\$2,100,000	\$0	\$0	\$0	\$0	\$0
<b>Revenue Totals</b>	<b>\$44,962,000</b>	<b>\$47,322,069</b>	<b>\$56,106,509</b>	<b>\$60,075,863</b>	<b>\$63,826,712</b>	<b>\$66,429,090</b>	<b>\$68,479,794</b>	<b>\$71,299,856</b>
<b>Expenditures</b>								
BEN - Benefits	\$0	\$0	\$122,900	\$0	\$0	\$0	\$0	\$0
CS - Contractual services	\$8,665	\$5,100	\$0	\$0	\$0	\$0	\$0	\$0
OTH - Other charges	\$57,515	\$57,603	\$67,982	\$69,682	\$71,155	\$72,143	\$73,585	\$73,585
CON - Contingency	\$0	\$0	\$590,000	\$344,751	\$141,298	\$200,000	\$200,000	\$200,000
LC - Loss control charges	\$0	\$0	\$75,000	\$43,845	\$79,500	\$81,955	\$84,414	\$84,414
TRF - Transfers out	\$100,000	\$75,106	\$2,235,920	\$214,268	\$253,744	\$310,817	\$184,546	\$196,362
<b>Expenditure Totals</b>	<b>\$166,180</b>	<b>\$137,809</b>	<b>\$3,091,802</b>	<b>\$672,546</b>	<b>\$545,697</b>	<b>\$664,915</b>	<b>\$542,545</b>	<b>\$554,361</b>



**City of Brooklyn Park**  
**2024-2025 Budget Summary - Mayor & Council Department**

	2021 Actual Amount	2022 Actual Amount	2023 Amended Budget	2024 City Manager Proposed	2025 City Manager Proposed	2026 Forecast	2027 Forecast	2028 Forecast
<b>General Fund</b>								
<u>Expenditures</u>								
SAL - Salaries	\$79,107	\$88,010	\$96,398	\$98,052	\$98,052	\$100,994	\$104,024	\$107,145
BEN - Benefits	\$6,676	\$6,950	\$8,848	\$9,381	\$9,460	\$9,744	\$10,037	\$10,338
SUP - Supplies	\$1,571	\$5,109	\$2,960	\$3,034	\$3,109	\$3,171	\$3,234	\$3,299
PS - Professional services	\$0	\$4,209	\$0	\$0	\$0	\$0	\$0	\$0
CS - Contractual services	\$3,112	\$5,331	\$11,550	\$27,550	\$31,550	\$11,781	\$12,017	\$12,257
COMM - Communications	\$3	\$0	\$0	\$0	\$0	\$0	\$0	\$0
CONF - Conferences and schools	\$921	\$2,850	\$20,566	\$21,082	\$21,610	\$22,042	\$22,483	\$22,934
DUES - Dues and subscriptions	\$89,422	\$90,617	\$97,745	\$100,189	\$102,694	\$104,748	\$106,843	\$108,980
CB - Central buildings	\$28,769	\$29,490	\$31,259	\$33,135	\$34,129	\$35,494	\$36,914	\$38,391
ITC - Information technology charges	\$16,148	\$16,524	\$34,735	\$36,819	\$37,924	\$39,441	\$41,019	\$42,660
LC - Loss control charges	\$1,562	\$1,507	\$1,738	\$1,016	\$1,842	\$1,916	\$1,993	\$2,073
<b>Expenditure Totals</b>	<b>\$227,291</b>	<b>\$250,596</b>	<b>\$305,799</b>	<b>\$330,258</b>	<b>\$340,370</b>	<b>\$329,331</b>	<b>\$338,564</b>	<b>\$348,077</b>

## City of Brooklyn Park

## 2024-2025 Budget Summary - Administration Department

	2021 Actual Amount	2022 Actual Amount	2023 Amended Budget	2024 City Manager Proposed	2025 City Manager Proposed	2026 Forecast	2027 Forecast	2028 Forecast
<b>General Fund</b>								
<b>Revenue</b>								
FG - Federal grants	\$827	\$0	\$0	\$0	\$0	\$0	\$0	\$0
CHGS - Charges for services	\$4,554	\$13,731	\$5,660	\$75,450	\$5,450	\$5,660	\$5,660	\$5,660
OR - Other revenue	\$690	\$3,574	\$0	\$0	\$0	\$0	\$0	\$0
TRF - Transfers in	\$0	\$100,000	\$100,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000
<b>Revenue Totals</b>	<b>\$6,071</b>	<b>\$117,305</b>	<b>\$105,660</b>	<b>\$125,450</b>	<b>\$55,450</b>	<b>\$55,660</b>	<b>\$55,660</b>	<b>\$55,660</b>
<b>Expenditures</b>								
SAL - Salaries	\$1,710,291	\$2,005,359	\$2,168,625	\$3,287,369	\$2,967,436	\$2,636,364	\$2,599,256	\$3,163,886
BEN - Benefits	\$391,173	\$421,492	\$491,045	\$552,308	\$551,669	\$595,666	\$613,536	\$631,940
SUP - Supplies	\$61,870	\$55,295	\$49,774	\$62,068	\$53,143	\$54,206	\$55,289	\$56,395
PS - Professional services	\$30,067	\$44,048	\$12,500	\$12,500	\$12,813	\$13,070	\$13,332	\$13,599
CS - Contractual services	\$242,828	\$118,536	\$266,678	\$228,978	\$201,808	\$205,845	\$209,961	\$214,159
COMM - Communications	\$38,817	\$38,224	\$31,716	\$32,497	\$33,310	\$33,976	\$34,655	\$35,348
CONF - Conferences and schools	\$12,204	\$49,600	\$99,348	\$105,512	\$108,059	\$110,220	\$112,426	\$114,674
DUES - Dues and subscriptions	\$9,303	\$8,270	\$18,613	\$14,620	\$15,098	\$15,401	\$15,710	\$16,024
OTH - Other charges	\$42,110	\$73,170	\$90,471	\$92,668	\$94,905	\$96,804	\$98,741	\$100,716
GFC - General Fund Charges	(\$390,818)	(\$318,076)	(\$496,687)	(\$567,444)	(\$584,468)	(\$607,847)	(\$632,160)	(\$657,447)
CB - Central buildings	\$99,778	\$102,278	\$108,414	\$114,920	\$118,368	\$123,103	\$128,027	\$133,148
ITC - Information technology charges	\$186,341	\$181,056	\$381,645	\$404,543	\$416,680	\$433,347	\$450,682	\$468,708
LC - Loss control charges	\$736	\$704	\$777	\$454	\$849	\$883	\$918	\$955
TRF - Transfers out	\$8,167	\$17,722	\$500	\$0	\$0	\$0	\$0	\$0
<b>Expenditure Totals</b>	<b>\$2,442,867</b>	<b>\$2,797,678</b>	<b>\$3,223,419</b>	<b>\$4,340,993</b>	<b>\$3,989,670</b>	<b>\$3,711,038</b>	<b>\$3,700,373</b>	<b>\$4,292,105</b>

**City of Brooklyn Park  
2024-2025 Budget Summary - Legal Department**

	<b>2021 Actual Amount</b>	<b>2022 Actual Amount</b>	<b>2023 Amended Budget</b>	<b>2024 City Manager Proposed</b>	<b>2025 City Manager Proposed</b>	<b>2026 Forecast</b>	<b>2027 Forecast</b>	<b>2028 Forecast</b>
<b>General Fund</b>								
<b>Expenditures</b>								
PS - Professional services								
General Legal Services	\$94,027	\$106,086	\$112,625	\$85,625	\$100,191	\$103,675	\$113,349	\$123,216
Prosecution Services	\$350,027	\$350,000	\$350,000	\$380,000	\$380,000	\$380,000	\$380,000	\$380,000
<b>Expenditure Totals</b>	<b>\$444,054</b>	<b>\$456,085</b>	<b>\$462,625</b>	<b>\$465,625</b>	<b>\$480,191</b>	<b>\$483,675</b>	<b>\$493,349</b>	<b>\$503,216</b>

**City of Brooklyn Park**  
**2024-2025 Budget Summary - Finance Department**

	2021 Actual Amount	2022 Actual Amount	2023 Amended Budget	2024 City Manager Proposed	2025 City Manager Proposed	2026 Forecast	2027 Forecast	2028 Forecast
<b>General Fund</b>								
<b>Revenue</b>								
CHGS - Charges for services	\$622,242	\$476,382	\$461,956	\$461,956	\$461,956	\$471,194	\$480,620	\$490,231
INVINC - Investment income	\$480,000	\$480,000	\$480,000	\$480,000	\$480,000	\$489,600	\$499,392	\$509,380
OR - Other revenue	(5,928)	5,140	\$0	\$0	\$0	\$0	\$0	\$0
TRF - Transfers in	\$0	\$18,500	\$0	\$0	\$0	\$0	\$0	\$0
<b>Revenue Totals</b>	<b>\$1,096,314</b>	<b>\$980,022</b>	<b>\$941,956</b>	<b>\$941,956</b>	<b>\$941,956</b>	<b>\$960,794</b>	<b>\$980,012</b>	<b>\$999,611</b>
<b>Expenditures</b>								
SAL - Salaries	\$2,019,140	\$2,041,080	\$2,524,451	3,098,576	3,215,484	2,911,372	2,998,714	3,088,609
BEN - Benefits	\$555,622	\$574,809	\$715,811	948,735	1,019,115	1,068,466	1,100,516	1,133,531
SUP - Supplies	\$23,356	\$36,005	71,070	34,923	35,796	36,512	37,241	37,988
PS - Professional services	\$47,924	\$42,729	\$45,169	\$45,169	\$46,299	\$47,225	\$48,169	\$49,133
CS - Contractual services	\$84,522	\$109,503	93,827	93,827	94,229	96,113	98,036	99,997
COMM - Communications	\$60,901	\$64,400	61,927	63,475	65,061	66,361	67,689	69,042
CONF - Conferences and schools	\$6,410	\$7,383	11,519	\$12,273	\$12,580	\$12,833	\$13,089	\$13,351
DUES - Dues and subscriptions	\$19,040	\$18,604	\$20,543	\$19,412	\$19,939	\$20,338	\$20,745	\$21,160
OTH - Other charges	\$27,870	\$34,399	\$28,113	\$29,995	\$30,159	\$30,761	\$31,378	\$32,006
GFC - General Fund Charges	(\$739,136)	(\$630,905)	(\$705,253)	(689,507)	(710,193)	(\$738,601)	(768,145)	(798,871)
CG - Central garage	\$7,240	\$7,697	\$7,479	\$7,928	\$8,166	\$8,493	\$8,832	\$9,186
CB - Central buildings	\$184,087	\$189,610	\$200,986	\$213,046	\$219,437	\$228,214	\$237,344	\$246,837
ITC - Information technology charges	\$311,452	\$321,431	\$264,419	\$280,283	\$288,692	300,240	\$312,250	\$324,739
LC - Loss control charges	\$65,659	\$22,913	\$26,496	\$15,490	\$28,929	\$30,087	\$31,290	\$32,541
DEBT - Debt service	\$0	\$12,096	\$0	\$0	\$0	\$0	\$0	\$0
TRF - Transfers out	\$8,299	\$1,000	\$950	\$0	\$0	\$0	\$0	\$0
<b>Expenditure Totals</b>	<b>\$2,682,385</b>	<b>\$2,852,753</b>	<b>\$3,367,507</b>	<b>\$4,173,625</b>	<b>\$4,373,693</b>	<b>\$4,118,414</b>	<b>\$4,237,148</b>	<b>\$4,359,249</b>

## City of Brooklyn Park

## 2024-2025 Budget Summary -Community Development Department

	2021 Actual Amount	2022 Actual Amount	2023 Amended Budget	2024 City Manager Proposed	2025 City Manager Proposed	2026 Forecast	2027 Forecast	2028 Forecast
<b>General Fund</b>								
<b>Revenue</b>								
SA - Special assessments	\$62,498	\$53,349	\$57,120	\$63,300	\$63,300	\$64,100	\$64,100	\$64,100
BL - Business licenses	\$837,142	\$877,995	\$948,087	\$969,614	\$965,864	\$957,614	\$957,614	\$957,614
PERM - Permits	\$2,945,148	\$1,903,539	\$1,935,050	\$1,969,822	\$1,956,822	\$1,980,440	\$1,980,861	\$1,980,861
OG - Other grants	\$16,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0
CHGS - Charges for services	\$207,539	\$170,099	\$182,812	\$179,262	\$174,062	\$182,275	\$177,981	\$183,181
FINE - Fines and forfeitures	\$34,756	\$57,015	\$37,000	\$39,500	\$39,500	\$39,500	\$39,500	\$39,500
OR - Other revenue	\$18,961	\$8,780	\$12,450	\$8,978	\$8,978	\$9,450	\$9,450	\$9,450
TRF - Transfers in	\$35,382	\$17,500	\$17,500	\$17,500	\$17,500	\$17,500	\$17,500	\$17,500
<b>Revenue Totals</b>	<b>\$4,157,425</b>	<b>\$3,088,278</b>	<b>\$3,190,019</b>	<b>\$3,247,976</b>	<b>\$3,226,026</b>	<b>\$3,250,879</b>	<b>\$3,247,006</b>	<b>\$3,252,206</b>
<b>Expenditures</b>								
SAL - Salaries	\$3,195,467	\$2,634,495	\$2,976,762	\$3,185,522	\$3,275,929	\$3,374,208	\$3,475,432	\$3,579,697
BEN - Benefits	\$770,433	\$668,121	\$782,241	\$834,047	\$907,524	\$956,746	\$985,450	\$1,015,014
SUP - Supplies	\$15,922	\$8,229	\$19,900	\$20,624	\$21,137	\$21,561	\$21,991	\$22,432
PS - Professional services	\$1,998	\$5,472	\$13,000	\$14,300	\$14,625	\$14,918	\$15,217	\$15,521
CS - Contractual services	\$64,492	\$49,626	\$57,300	\$77,412	\$84,382	\$86,069	\$87,790	\$89,545
COMM - Communications	\$7,921	\$5,603	\$9,678	\$8,852	\$9,100	\$9,282	\$9,468	\$9,658
CONF - Conferences and schools	\$18,291	\$12,676	\$36,243	\$38,270	\$38,908	\$39,687	\$40,480	\$41,289
DUES - Dues and subscriptions	\$3,726	\$6,512	\$7,563	\$8,044	\$8,198	\$8,361	\$8,527	\$8,697
OTH - Other charges	\$67,777	\$65,324	\$78,827	\$81,004	\$83,034	\$84,695	\$86,389	\$88,117
GFC - General Fund Charges	(\$1,080,572)	(\$117,711)	(\$131,069)	(\$124,239)	(\$127,966)	(\$133,085)	(\$138,408)	(\$143,944)
CG - Central garage	\$63,021	\$67,782	\$81,201	\$86,075	\$88,656	\$92,201	\$95,888	\$99,723
CB - Central buildings	\$232,515	\$238,341	\$252,641	\$267,800	\$275,835	\$286,868	\$298,342	\$310,276
ITC - Information technology charges	\$382,948	\$411,672	\$341,682	\$362,183	\$373,048	\$387,970	\$403,489	\$419,628
LC - Loss control charges	\$14,659	\$14,113	\$16,314	\$9,538	\$17,813	\$18,526	\$19,267	\$20,037
TRF - Transfers out	\$1,540	\$12,475	\$27,360	\$7,750	\$0	\$0	\$0	\$0
<b>Expenditure Totals</b>	<b>\$3,760,138</b>	<b>\$4,082,730</b>	<b>\$4,569,643</b>	<b>\$4,877,182</b>	<b>\$5,070,223</b>	<b>\$5,248,007</b>	<b>\$5,409,322</b>	<b>\$5,575,690</b>

**City of Brooklyn Park**  
**2024-2025 Budget Summary - Police Department**

	2021 Actual Amount	2022 Actual Amount	2023 Amended Budget	2024 City Manager Proposed	2025 City Manager Proposed	2026 Forecast	2027 Forecast	2028 Forecast
<b>General Fund</b>								
<b>Revenue</b>								
SA - Special assessments	\$3,819	\$3,011	\$16,000	\$16,000	\$16,000	\$16,000	\$16,000	\$16,000
BL - Business licenses	\$3,350	\$3,000	\$3,300	\$3,300	\$3,300	\$3,300	\$3,300	\$3,300
FG - Federal grants	\$98,267	\$30,608	\$18,000	\$23,000	\$5,250	\$18,000	\$18,000	\$18,000
SG - State grants	\$972,075	\$1,012,202	\$993,780	\$1,025,080	\$1,007,330	\$993,780	\$993,780	\$993,780
OG - Other grants	\$41,864	\$35,694	\$90,000	\$90,000	\$90,000	\$0	\$0	\$0
CHGS - Charges for services	\$771,415	\$759,121	\$803,350	\$403,250	\$403,250	\$400,750	\$400,750	\$400,750
FINE - Fines and forfeitures	\$216,181	\$184,007	\$315,000	\$222,000	\$222,000	\$315,000	\$315,000	\$315,000
OR - Other revenue	\$9,033	\$5,823	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000
<b>Revenue Totals</b>	<b>\$2,116,004</b>	<b>\$2,033,467</b>	<b>\$2,244,430</b>	<b>\$1,787,630</b>	<b>\$1,752,130</b>	<b>\$1,751,830</b>	<b>\$1,751,830</b>	<b>\$1,751,830</b>
<b>Expenditures</b>								
SAL - Salaries	\$14,309,453	\$14,479,439	\$15,555,926	\$16,658,949	\$17,524,166	\$18,049,910	\$18,591,409	\$19,149,097
BEN - Benefits	\$4,717,980	\$5,017,103	\$6,187,096	\$7,367,305	\$7,949,063	\$8,304,463	\$8,553,601	\$8,810,192
SUP - Supplies	\$361,027	\$324,156	\$517,029	\$429,132	\$406,881	\$414,874	\$423,169	\$431,336
PS - Professional services	\$18,805	\$67,590	\$20,000	\$26,125	\$26,625	\$27,158	\$27,701	\$28,255
CS - Contractual services	\$570,958	\$492,176	\$972,476	\$1,079,976	\$1,069,979	\$1,091,379	\$1,113,206	\$1,135,471
COMM - Communications	\$182,050	\$264,251	\$230,488	\$236,250	\$242,156	\$247,000	\$251,940	\$256,978
CONF - Conferences and schools	\$94,559	\$166,620	\$159,868	\$163,865	\$167,962	\$171,290	\$174,715	\$178,141
DUES - Dues and subscriptions	\$4,768	\$7,272	\$7,370	\$7,555	\$7,744	\$7,894	\$8,055	\$8,209
OTH - Other charges	\$7,846	\$15,612	\$188,940	\$193,664	\$193,664	\$197,537	\$201,487	\$205,518
CG - Central garage	\$1,024,133	\$1,088,318	\$1,141,294	\$1,209,771	\$1,246,064	\$1,295,597	\$1,347,342	\$1,400,910
CB - Central buildings	\$686,782	\$705,925	\$748,282	\$793,178	\$816,972	\$849,479	\$883,413	\$918,570
ITC - Information technology charges	\$1,150,574	\$1,196,195	\$1,148,955	\$1,217,893	\$1,254,431	\$1,303,744	\$1,355,673	\$1,408,990
LC - Loss control charges	\$586,420	\$564,432	\$652,685	\$381,564	\$712,601	\$741,105	\$770,749	\$801,579
DEBT - Debt service	\$0	\$207,716	\$0	\$0	\$0	\$0	\$0	\$0
TRF - Transfers out	\$7,152	\$46,223	\$112,800	\$0	\$0	\$0	\$0	\$0
CO - Capital outlay	\$0	\$1,583,263	\$0	\$0	\$0	\$0	\$0	\$0
<b>Expenditure Totals</b>	<b>\$23,722,507</b>	<b>\$26,226,291</b>	<b>\$27,643,209</b>	<b>\$29,765,227</b>	<b>\$31,618,308</b>	<b>\$32,701,430</b>	<b>\$33,702,460</b>	<b>\$34,733,246</b>

## City of Brooklyn Park

## 2024-2025 Budget Summary - Fire Department

	2021 Actual Amount	2022 Actual Amount	2023 Amended Budget	2024 City Manager Proposed	2025 City Manager Proposed	2026 Forecast	2027 Forecast	2028 Forecast
<b>General Fund</b>								
<b>Revenue</b>								
BL - Business licenses	\$200	\$100	\$200	\$200	\$200	\$200	\$200	\$200
PERM - Permits	\$104,447	\$88,678	\$79,325	\$79,325	\$79,325	\$79,325	\$79,325	\$79,325
SG - State grants	\$413,763	\$478,522	\$464,652	\$464,652	\$464,652	\$390,000	\$390,000	\$390,000
OG - Other grants	\$167,253	\$0	\$32,420	\$32,420	\$32,420	\$10,250	\$10,250	\$10,250
CHGS - Charges for services	\$10,834	\$14,594	\$13,850	\$13,850	\$13,850	\$13,750	\$13,750	\$13,750
FINE - Fines and forfeitures	\$1,000	\$600	\$0	\$0	\$0	\$0	\$0	\$0
TRF - Transfers in	\$0	\$34,000	\$0	\$0	\$0	\$0	\$0	\$0
<b>Revenue Totals</b>	<b>\$697,497</b>	<b>\$616,494</b>	<b>\$590,447</b>	<b>\$590,447</b>	<b>\$590,447</b>	<b>\$493,525</b>	<b>\$493,525</b>	<b>\$493,525</b>
<b>Expenditures</b>								
SAL - Salaries	\$3,695,359	\$3,620,464	\$4,024,027	\$4,432,402	\$5,182,489	\$6,308,323	\$6,577,825	\$6,830,750
BEN - Benefits	\$1,240,839	\$1,275,676	\$1,633,871	\$1,806,240	\$1,953,037	\$2,004,856	\$2,065,003	\$2,126,952
SUP - Supplies	\$179,056	\$300,490	\$124,592	\$127,710	\$130,903	\$133,522	\$136,188	\$138,916
PS - Professional services	\$10,433	\$18,638	\$800	\$800	\$820	\$836	\$853	\$870
CS - Contractual services	\$95,054	\$57,935	\$88,200	\$88,200	\$88,588	\$90,360	\$92,167	\$94,008
COMM - Communications	\$64,529	\$68,425	\$69,467	\$71,204	\$72,984	\$74,444	\$75,933	\$77,450
UTIL - Utilities	\$1,519	\$1,647	\$2,692	\$2,692	\$2,759	\$2,814	\$2,870	\$2,928
CONF - Conferences and schools	\$41,573	\$48,173	\$29,216	\$29,947	\$30,696	\$31,311	\$31,935	\$32,575
DUES - Dues and subscriptions	\$9,584	\$16,260	\$5,360	\$5,495	\$5,632	\$5,745	\$5,858	\$5,977
OTH - Other charges	\$50	\$180	\$0	\$0	\$0	\$0	\$0	\$0
CG - Central garage	\$859,458	\$911,962	\$846,036	\$896,801	\$923,704	\$960,653	\$999,078	\$1,039,041
CB - Central buildings	\$379,351	\$390,732	\$414,176	\$439,027	\$452,198	\$470,286	\$489,097	\$508,661
ITC - Information technology charges	\$203,525	\$210,047	\$320,720	\$339,963	\$350,162	\$364,168	\$378,735	\$393,885
LC - Loss control charges	\$76,482	\$73,612	\$85,124	\$49,764	\$92,938	\$96,656	\$100,522	\$104,543
TRF - Transfers out	\$364	\$342	\$0	\$0	\$0	\$0	\$0	\$0
CO - Capital outlay	\$0	\$0	\$40,000	\$45,000	\$45,000	\$0	\$0	\$0
<b>Expenditure Totals</b>	<b>\$6,857,177</b>	<b>\$6,994,584</b>	<b>\$7,684,281</b>	<b>\$8,335,245</b>	<b>\$9,331,910</b>	<b>\$10,543,974</b>	<b>\$10,956,064</b>	<b>\$11,356,556</b>

Staffing for Adequate Fire and Emergency Response (SAFER) grant funding 12 fire fighters which will then be partially funded in 2025 and fully funded in the General Fund beginning in 2026.

**City of Brooklyn Park**  
**2024-2025 Budget Summary - Operations & Maintenance Department**

	2021 Actual Amount	2022 Actual Amount	2023 Amended Budget	2024 City Manager Proposed	2025 City Manager Proposed	2026 Forecast	2027 Forecast	2028 Forecast
<b>General Fund</b>								
<b>Revenue</b>								
PERM - Permits	\$118,218	\$198,837	\$100,000	\$100,000	\$100,000	\$102,000	\$104,040	\$106,121
CHGS - Charges for services	\$57,929	\$61,280	\$47,050	\$47,050	\$47,050	\$47,995	\$48,959	\$49,942
OR - Other revenue	\$18,004	\$14,707	\$19,370	\$19,490	\$19,610	\$20,002	\$20,402	\$20,811
TRF - Transfers in	\$405,184	\$466,740	\$490,642	\$504,401	\$518,573	\$533,170	\$548,205	\$563,692
<b>Revenue Totals</b>	<b>\$599,334</b>	<b>\$741,563</b>	<b>\$657,062</b>	<b>\$670,941</b>	<b>\$685,233</b>	<b>\$703,167</b>	<b>\$721,606</b>	<b>\$740,566</b>
<b>Expenditures</b>								
SAL - Salaries	\$3,890,067	\$3,833,725	\$4,140,675	\$4,409,394	\$4,541,829	\$4,678,084	\$4,818,425	\$4,962,979
BEN - Benefits	\$1,154,165	\$1,113,649	\$1,161,610	\$1,333,049	\$1,424,180	\$1,504,901	\$1,550,045	\$1,596,546
SUP - Supplies	\$556,536	\$869,756	\$822,766	\$898,958	\$920,044	\$938,445	\$957,214	\$976,356
PS - Professional services	\$25	\$325	\$1,000	\$1,000	\$1,025	\$1,046	\$1,066	\$1,088
CS - Contractual services	\$481,745	\$597,295	\$565,570	\$590,730	\$605,972	\$618,093	\$630,454	\$643,061
COMM - Communications	\$2,209	\$1,695	\$3,086	\$3,164	\$3,243	\$3,307	\$3,375	\$3,442
UTIL - Utilities	\$114,613	\$151,274	\$157,863	\$151,753	\$155,701	\$158,817	\$161,992	\$165,232
COS - Cost of sales	\$5,388	\$5,563	\$4,883	\$5,005	\$5,130	\$5,233	\$5,337	\$5,444
CONF - Conferences and schools	\$7,139	\$17,703	\$23,976	\$24,577	\$25,166	\$25,669	\$26,183	\$26,705
DUES - Dues and subscriptions	\$4,334	\$4,972	\$5,708	\$20,851	\$20,998	\$21,572	\$22,164	\$22,771
OTH - Other charges	\$2,425	\$4,585	\$62,000	\$63,549	\$65,139	\$66,443	\$67,770	\$69,127
GFC - General Fund Charges	(\$404,030)	(\$472,879)	(\$495,213)	(\$519,789)	(\$535,383)	(\$556,799)	(\$579,071)	(\$602,234)
CG - Central garage	\$1,284,281	\$1,367,403	\$1,566,134	\$1,660,102	\$1,709,905	\$1,778,300	\$1,849,434	\$1,923,411
CB - Central buildings	\$299,771	\$321,947	\$341,264	\$361,742	\$372,594	\$387,498	\$402,997	\$419,118
ITC - Information technology charges	\$213,845	\$230,902	\$225,658	\$239,198	\$246,374	\$256,229	\$266,478	\$277,137
LC - Loss control charges	\$345,231	\$332,288	\$384,242	\$224,630	\$419,514	\$436,295	\$453,745	\$471,896
TRF - Transfers out	\$3,200	\$8,367	\$0	\$0	\$0	\$0	\$0	\$0
<b>Expenditure Totals</b>	<b>\$7,960,945</b>	<b>\$8,388,570</b>	<b>\$8,971,222</b>	<b>\$9,467,913</b>	<b>\$9,981,431</b>	<b>\$10,323,133</b>	<b>\$10,637,608</b>	<b>\$10,962,079</b>



**City of Brooklyn Park**  
**2024-2025 Budget Summary - Recreation & Parks Department**

	2021 Actual Amount	2022 Actual Amount	2023 Amended Budget	2024 City Manager Proposed	2025 City Manager Proposed	2026 Forecast	2027 Forecast	2028 Forecast
<b>General Fund</b>								
<b>Revenue</b>								
OG - Other grants	\$15,150	\$0	\$22,000	\$13,000	\$13,000	\$22,000	\$22,000	\$22,000
CHGS - Charges for services	\$871,741	\$950,206	\$1,126,603	\$1,111,495	\$1,111,495	\$1,140,103	\$1,140,103	\$1,140,103
OR - Other revenue	\$6,057	\$4,698	\$6,500	\$6,500	\$6,500	\$6,500	\$6,500	\$6,500
TRF - Transfers in	\$0	\$1,116	\$0	\$0	\$0	\$0	\$0	\$0
<b>Revenue Totals</b>	<b>\$892,948</b>	<b>\$956,020</b>	<b>\$1,155,103</b>	<b>\$1,130,995</b>	<b>\$1,130,995</b>	<b>\$1,168,603</b>	<b>\$1,168,603</b>	<b>\$1,168,603</b>
<b>Expenditures</b>								
SAL - Salaries	\$2,648,031	\$2,697,108	\$3,326,073	\$3,535,597	\$3,739,578	\$3,851,766	\$3,967,318	\$4,086,340
BEN - Benefits	\$630,370	\$651,007	\$824,000	\$989,641	\$1,076,716	\$1,136,448	\$1,170,539	\$1,205,747
SUP - Supplies	\$156,091	\$175,127	\$245,225	\$243,306	\$249,402	\$254,396	\$259,485	\$264,672
PS - Professional services	\$3,522	\$8,186	\$4,500	\$5,250	\$5,363	\$5,470	\$5,579	\$5,691
CS - Contractual services	\$566,805	\$529,669	\$652,511	\$718,208	\$719,583	\$733,976	\$748,655	\$763,626
COMM - Communications	\$20,624	\$33,762	\$30,906	\$33,300	\$34,125	\$34,808	\$35,504	\$36,214
UTIL - Utilities	\$113,782	\$130,350	\$93,700	\$93,700	\$96,043	\$97,964	\$99,923	\$101,921
COS - Cost of sales	\$126	\$1,508	\$2,800	\$3,400	\$3,400	\$3,468	\$3,537	\$3,608
CONF - Conferences and schools	\$12,382	\$36,594	\$36,725	\$40,341	\$41,115	\$41,937	\$42,775	\$43,630
DUES - Dues and subscriptions	\$5,625	\$5,303	\$6,900	\$6,975	\$7,148	\$7,291	\$7,437	\$7,586
OTH - Other charges	97,505	99,821	\$131,793	\$151,952	\$153,821	\$156,899	160,035	\$163,234
GFC - General Fund Charges	(\$52,768)	(\$22,561)	(\$30,534)	(\$26,968)	(\$27,777)	(\$28,888)	(\$30,044)	(\$31,246)
CG - Central garage	\$36,198	\$38,269	\$39,349	\$41,709	\$42,960	\$44,679	\$46,466	\$48,325
ITC - Information technology charges	\$237,435	\$245,029	\$265,743	\$281,687	\$290,137	\$301,742	\$313,812	\$326,365
LC - Loss control charges	\$37,725	\$36,311	\$41,988	\$24,546	\$45,842	\$47,675	\$49,582	\$51,565
TRF - Transfers out	4,947	720	\$0	\$0	\$0	\$0	\$0	\$0
<b>Expenditure Totals</b>	<b>\$4,518,400</b>	<b>\$4,666,202</b>	<b>\$5,671,679</b>	<b>\$6,142,644</b>	<b>\$6,477,456</b>	<b>\$6,689,631</b>	<b>\$6,880,603</b>	<b>\$7,077,278</b>

**City of Brooklyn Park**  
**2023-2024 Budget Summary - Special Revenue Fund, Ice Arena**

	2021 Actual Amount	2022 Actual Amount	2023 Amended Budget	2024 City Manager Proposed	2025 City Manager Proposed	2026 Forecast	2027 Forecast	2028 Forecast
<b>Ice Arena</b>								
<b>Revenue</b>								
CHGS - Charges for services	\$715,221	\$736,053	\$782,150	\$738,725	\$738,725	\$859,082	\$880,317	\$880,317
INVINC - Investment income	\$654	(\$7,756)	\$0	\$712	\$626	\$0	\$0	\$0
Ice rental fees	\$0	\$545	\$4,500	\$4,500	\$4,500	\$5,065	\$5,065	\$5,065
TRF - Transfers in	\$146,200	\$152,069	\$92,431	\$285,779	\$315,527	\$253,226	\$128,135	\$135,783
<b>Revenue Totals</b>	<b>\$862,075</b>	<b>\$880,911</b>	<b>\$879,081</b>	<b>\$1,029,716</b>	<b>\$1,059,378</b>	<b>\$1,117,373</b>	<b>\$1,013,517</b>	<b>\$1,021,165</b>
<b>Expenditures</b>								
SAL - Salaries	\$350,071	\$325,964	\$415,248	\$416,827	\$433,134	\$467,155	\$477,981	\$477,981
BEN - Benefits	\$99,903	\$108,710	\$116,831	\$140,181	\$150,141	\$154,644	\$159,283	\$164,062
SUP - Supplies	\$17,090	\$14,601	\$39,909	\$40,450	\$40,450	\$42,005	\$42,005	\$42,005
CS - Contractual services	\$17,104	\$14,135	\$53,400	\$53,400	\$53,400	\$60,052	\$60,052	\$60,052
UTIL - Utilities	\$164,547	\$127,629	\$167,018	\$169,250	\$170,250	\$173,507	\$176,266	\$176,266
COS - Cost of sales	\$156	\$212	\$636	\$600	\$600	\$656	\$656	\$656
CONF - Conferences and schools	\$1,120	\$0	\$4,650	\$4,475	\$4,475	\$4,935	\$5,034	\$5,034
DUES - Dues and subscriptions	\$3,360	\$4,200	\$2,610	\$2,675	\$2,675	\$2,769	\$2,824	\$2,824
OTH - Other charges	\$1,597	\$1,952	\$1,825	\$2,042	\$2,042	\$2,104	\$2,167	\$2,233
GFC - General Fund Charges	\$40,348	\$36,916	\$41,880	\$42,638	\$43,918	\$45,674	\$47,500	\$49,400
CG - Central garage	\$12,938	\$13,326	\$9,088	\$9,633	\$9,922	\$9,650	\$9,650	\$9,650
ITC - Information technology charges	\$3,420	\$3,431	\$3,707	\$3,929	\$4,047	\$4,168	\$4,293	\$4,422
LC - Loss control charges	\$20,017	\$19,272	\$22,279	\$23,616	\$24,324	\$25,054	\$25,806	\$26,580
TRF - Transfers out	\$146,200	\$110,000	\$0	\$120,000	\$120,000	\$125,000	\$0	\$0
<b>Expenditure Totals</b>	<b>\$877,871</b>	<b>\$780,347</b>	<b>\$879,081</b>	<b>\$1,029,716</b>	<b>\$1,059,378</b>	<b>\$1,117,373</b>	<b>\$1,013,517</b>	<b>\$1,021,165</b>
<b>Change in Net Assets:</b>	<b>(\$15,796)</b>	<b>\$100,564</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Net Assets - Beginning of Year</b>	<b>(\$122,938)</b>	<b>(\$138,734)</b>	<b>(\$38,170)</b>	<b>(\$38,170)</b>	<b>(\$38,170)</b>	<b>(\$38,170)</b>	<b>(\$38,170)</b>	<b>(\$38,170)</b>
<b>Net Assets - End of Year</b>	<b>(\$138,734)</b>	<b>(\$38,170)</b>	<b>(\$38,170)</b>	<b>(\$38,170)</b>	<b>(\$38,170)</b>	<b>(\$38,170)</b>	<b>(\$38,170)</b>	<b>(\$38,170)</b>

**City of Brooklyn Park**  
**2023-2024 Budget Summary - Special Revenue Fund,**  
**Brookland Golf Park**

	2021 Actual Amount	2022 Actual Amount	2023 Amended Budget	2024 City Manager Proposed	2025 City Manager Proposed	2026 Forecast	2027 Forecast	2028 Forecast
<b>Brookland Golf Park</b>								
<b>Revenue</b>								
CHGS - Charges for services	\$9,325	\$10,182	\$11,050	\$11,300	\$11,300	\$13,100	\$13,100	\$13,100
INVINC - Investment income	\$0	(\$3,284)	\$0	\$143	\$143	\$0	\$0	\$0
OR - Other revenue	(\$22)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
GOLF - Golf course fees	\$257,002	\$236,119	\$238,625	\$259,590	\$259,590	\$262,103	\$269,696	\$269,696
UF - Utility fees	\$0	\$58,037	\$0	\$0	\$0	\$0	\$0	\$0
TRF - Transfers in	\$0	\$0	\$68,489	\$73,489	\$93,217	\$72,591	\$76,411	\$60,579
<b>Revenue Totals</b>	<b>\$266,305</b>	<b>\$301,055</b>	<b>\$318,164</b>	<b>\$344,522</b>	<b>\$364,250</b>	<b>\$347,794</b>	<b>\$359,207</b>	<b>\$343,375</b>
<b>Expenditures</b>								
SAL - Salaries	\$123,915	\$125,712	\$132,883	\$147,344	\$153,121	\$153,077	\$154,828	\$154,828
BEN - Benefits	\$32,411	\$32,531	\$35,200	\$39,613	\$42,375	\$43,646	\$44,954	\$46,302
SUP - Supplies	\$28,475	\$30,723	\$34,000	\$37,250	\$37,250	\$38,328	\$39,518	\$40,704
CS - Contractual services	\$14,512	\$10,149	\$20,750	\$22,675	\$22,675	\$22,009	\$22,472	\$22,638
UTIL - Utilities	\$10,260	\$10,374	\$10,150	\$10,200	\$10,200	\$10,448	\$10,579	\$10,579
COS - Cost of sales	\$10,117	\$14,199	\$13,150	\$15,200	\$15,200	\$15,200	\$15,200	\$15,200
CONF - Conferences and schools	\$596	\$475	\$750	\$750	\$750	\$796	\$812	\$812
DUES - Dues and subscriptions	\$90	\$100	\$130	\$130	\$130	\$139	\$142	\$142
OTH - Other charges	\$8,979	\$9,192	\$6,550	\$6,681	\$6,681	\$6,910	\$7,041	\$7,041
GFC - General Fund Charges	\$6,339	\$13,596	\$15,579	\$14,216	\$14,642	\$15,228	\$15,838	\$16,472
CG - Central garage	\$517	\$533	\$0	\$0	\$0	\$0	\$0	\$0
ITC - Information technology charges	\$12,172	\$12,193	\$13,220	\$14,013	\$14,433	\$14,866	\$15,312	\$15,771
LC - Loss control charges	\$9,705	\$9,339	\$10,802	\$11,450	\$11,793	\$12,147	\$12,511	\$12,886
CO - Capital outlay	\$0	\$0	\$25,000	\$25,000	\$35,000	\$15,000	\$20,000	\$0
<b>Expenditure Totals</b>	<b>\$258,089</b>	<b>\$269,117</b>	<b>\$318,164</b>	<b>\$344,522</b>	<b>\$364,250</b>	<b>\$347,794</b>	<b>\$359,207</b>	<b>\$343,375</b>
<b>Change in Net Assets:</b>	<b>\$8,216</b>	<b>\$31,938</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Net Assets - Beginning of Year</b>	<b>(\$21,714)</b>	<b>(\$13,498)</b>	<b>\$18,440</b>	<b>\$18,440</b>	<b>\$18,440</b>	<b>\$18,440</b>	<b>\$18,440</b>	<b>\$18,440</b>
<b>Net Assets - End of Year</b>	<b>(\$13,498)</b>	<b>\$18,440</b>	<b>\$18,440</b>	<b>\$18,440</b>	<b>\$18,440</b>	<b>\$18,440</b>	<b>\$18,440</b>	<b>\$18,440</b>

**City of Brooklyn Park  
2023-2024 Budget Summary - Special Revenue Fund, Police**

	2021 Actual Amount	2022 Actual Amount	2023 Amended Budget	2024 City Manager Proposed	2025 City Manager Proposed	2026 Forecast	2027 Forecast	2028 Forecast
<b>Police Special Fund</b>								
<b>Revenue</b>								
OG - Other grants	\$4,800	\$0	\$0	\$0	\$0	\$0	\$0	\$0
FINE - Fines and forfeitures	\$49,962	\$20,500	\$100,000	\$85,524	\$88,534	\$100,000	\$100,000	\$100,000
INVINC - Investment income	(\$6,408)	(\$40,643)	\$0	\$14,690	\$11,680	\$0	\$0	\$0
<b>Revenue Totals</b>	<b>\$48,354</b>	<b>(\$20,143)</b>	<b>\$100,000</b>	<b>\$100,214</b>	<b>\$100,214</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>\$100,000</b>
<b>Expenditures</b>								
SUP - Supplies	\$67,789	\$0	\$0	\$0	\$0	\$0	\$0	\$0
CS - Contractual services	\$8,523	\$520	\$0	\$0	\$0	\$0	\$0	\$0
OTH - Other charges	\$9,617	\$1,869	\$100,000	\$100,214	\$100,214	\$100,000	\$100,000	\$100,000
TRF - Transfers out	\$0	\$2,123	\$0	\$0	\$0	\$0	\$0	\$0
CO - Capital outlay	\$0	\$32,831	\$0	\$0	\$0	\$0	\$0	\$0
<b>Expenditure Totals</b>	<b>\$85,929</b>	<b>\$37,343</b>	<b>\$100,000</b>	<b>\$100,214</b>	<b>\$100,214</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>\$100,000</b>
<b>Change in Net Assets:</b>	<b>(\$37,575)</b>	<b>(\$57,486)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Net Assets - Beginning of Year</b>	<b>\$600,887</b>	<b>\$563,312</b>	<b>\$505,826</b>	<b>\$505,826</b>	<b>\$505,826</b>	<b>\$505,826</b>	<b>\$505,826</b>	<b>\$505,826</b>
<b>Net Assets - End of Year</b>	<b>\$563,312</b>	<b>\$505,826</b>	<b>\$505,826</b>	<b>\$505,826</b>	<b>\$505,826</b>	<b>\$505,826</b>	<b>\$505,826</b>	<b>\$505,826</b>

**City of Brooklyn Park**  
**2024-2025 Budget Summary - Special Revenue Funds,**  
**Grant and Donation Summary**

	2021 Actual Amount	2022 Actual Amount	2023 Amended Budget	2024 City Manager Proposed	2025 City Manager Proposed	2026 Forecast	2027 Forecast	2028 Forecast
<b>Grants and Donations</b>								
<b>Revenue</b>								
FG - Federal grants	\$233,501	\$3,963,297	\$7,162,338	\$4,230,584	\$701,560	\$143,108	\$143,108	\$143,108
SG - State grants	\$327,874	\$601,920	\$25,000	\$1,146,000	\$1,101,050	\$25,000	\$25,000	\$25,000
OG - Other grants	\$134,779	\$171,836	\$75,000	\$75,000	\$25,000	\$0	\$0	\$0
INVINC - Investment income	\$5,046	\$1,064	\$50,000	\$61,000	\$58,764	\$50,000	\$50,000	\$50,000
OR - Other revenue	\$55,810	\$55,225	\$49,099	\$49,099	\$49,099	\$49,099	\$49,099	\$49,099
UFB - Use of Fund Balance	\$0	\$0	\$274,615	\$291,190	\$0	\$0	\$0	\$0
<b>Revenue Totals</b>	<b>\$757,010</b>	<b>\$4,793,342</b>	<b>\$7,636,052</b>	<b>\$5,852,873</b>	<b>\$1,935,473</b>	<b>\$267,207</b>	<b>\$267,207</b>	<b>\$267,207</b>
<b>Expenditures</b>								
SAL - Salaries	\$49,858	\$992,934	\$1,359,015	\$2,414,747	\$1,459,376	\$149,906	\$150,406	\$150,906
BEN - Benefits	\$12,892	\$279,581	\$500,841	\$475,234	\$28,757	\$21,270	\$21,270	\$21,270
SUP - Supplies	\$41,676	\$65,322	\$139,732	\$157,897	\$80,000	\$0	\$0	\$0
PS - Professional services	\$15,079	\$16,125	\$10,000	\$15,000	\$0	\$0	\$0	\$0
CS - Contractual services	\$278,969	\$1,858,291	\$1,759,888	\$1,895,495	\$250,000	\$25,000	\$25,000	\$25,000
COMM - Communications	\$0	\$7,145	\$21,876	\$0	\$0	\$0	\$0	\$0
CONF - Conferences and schools	\$1,669	\$43,124	\$0	\$0	\$0	\$0	\$0	\$0
DUES - Dues and subscriptions	\$346	\$0	\$0	\$0	\$0	\$0	\$0	\$0
OTH - Other charges	\$3,104	\$1,346,190	\$1,269,700	\$477,000	\$49,840	\$3,531	\$3,031	\$2,531
CON - Contingency	\$3,407	\$65,031	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000
TRF - Transfers out	\$28,502	\$93,712	\$2,250,000	\$367,500	\$17,500	\$17,500	\$17,500	\$17,500
<b>Expenditure Totals</b>	<b>\$435,501</b>	<b>\$4,767,454</b>	<b>\$7,361,052</b>	<b>\$5,852,873</b>	<b>\$1,935,473</b>	<b>\$267,207</b>	<b>\$267,207</b>	<b>\$267,207</b>
<b>Change in Net Assets:</b>	<b>\$321,509</b>	<b>\$25,888</b>	<b>\$275,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Non-Expended Cash Transactions**

CO - Capital outlay	\$0	\$0	\$275,000	\$0	\$0	\$0	\$0	\$0
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\*Use of Fund Balance uses existing revenue to fund expenses.

**Expenditure by department**

Administration	\$59,662	\$250,543	\$366,796	\$855,401	\$102,863	\$49,099	\$49,099	\$49,099
Finance	\$0	\$133,267	\$2,202,889	\$163,750	\$0	\$0	\$0	\$0
Community Development	\$218,781	\$1,816,114	\$1,840,900	\$738,500	\$17,500	\$17,500	\$17,500	\$17,500
Police	\$60,860	\$1,516,338	\$1,420,295	\$1,880,233	\$842,266	\$175,608	\$175,608	\$175,608
Fire	\$613	\$779,638	\$1,200,172	\$1,706,489	\$752,844	\$0	\$0	\$0
Operations and Maintenance	\$4	\$91,979	\$75,000	\$270,000	\$220,000	\$25,000	\$25,000	\$25,000
Recreation and Parks	\$95,581	\$179,573	\$255,000	\$238,500	\$0	\$0	\$0	\$0
	<b>\$435,501</b>	<b>\$4,767,453</b>	<b>\$7,361,052</b>	<b>\$5,852,873</b>	<b>\$1,935,473</b>	<b>\$267,207</b>	<b>\$267,207</b>	<b>\$267,207</b>

**City of Brooklyn Park**  
**2024-2025 Budget Summary - Debt Service Funds**

	2021 Actual Amount	2022 Actual Amount	2023 Amended Budget	2024 City Manager Proposed	2025 City Manager Proposed	2026 Forecast	2027 Forecast	2028 Forecast
<b>Debt Service Fund</b>								
<b>Revenue</b>								
GPTX - General property taxes	\$2,079,916	\$2,992,279	\$2,242,230	\$2,234,096	\$2,222,728	\$2,215,512	\$2,186,429	\$2,190,091
SA - Special assessments	\$462	\$0	\$0	\$0	\$0	\$0	\$0	\$0
SG - State grants	\$173,400	\$0	\$0	\$0	\$0	\$0	\$0	\$0
INVINC - Investment income	(\$120,990)	(\$471,362)	\$0	\$20,465	\$20,465	\$0	\$0	\$0
DP - Debt proceeds	\$1,740,146	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TRF - Transfers in	\$1,220,197	\$1,147,571	\$1,158,496	\$1,168,836	\$1,167,246	\$726,519	\$436,753	\$437,138
UFB - Use of Fund Balance	\$0	\$0	\$721,719	\$0	\$0	\$429,474	\$250,177	\$1,037
<b>Revenue Totals</b>	<b>\$5,093,130</b>	<b>\$3,668,489</b>	<b>\$4,122,445</b>	<b>\$3,423,397</b>	<b>\$3,410,439</b>	<b>\$3,371,505</b>	<b>\$2,873,359</b>	<b>\$2,628,266</b>
OTH - Other charges	\$38,019	\$2,171	\$1,722	\$1,931	\$1,931	\$1,234	\$1,262	\$1,262
DEBT - Debt service	\$5,316,752	\$3,326,956	\$3,948,312	\$3,241,350	\$3,231,355	\$3,067,527	\$2,803,540	\$2,499,050
TRF- Transfers Out	\$4,449	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Expenditure Totals</b>	<b>\$5,359,220</b>	<b>\$3,329,128</b>	<b>\$3,950,034</b>	<b>\$3,243,281</b>	<b>\$3,233,286</b>	<b>\$3,068,761</b>	<b>\$2,804,802</b>	<b>\$2,500,312</b>
<b>Change in Net Assets</b>	<b>(\$266,091)</b>	<b>\$339,361</b>	<b>\$172,411</b>	<b>\$180,116</b>	<b>\$177,153</b>	<b>\$302,744</b>	<b>\$68,557</b>	<b>\$127,954</b>

**City of Brooklyn Park  
2024-2025 Budget Summary - Capital Project Fund,  
Municipal Buildings & Additions**

	2021 Actual Amount	2022 Actual Amount	2023 Amended Budget	2024 City Manager Proposed	2025 City Manager Proposed	2026 Forecast	2027 Forecast	2028 Forecast
<b>Capital Fund</b>								
<b>Revenue</b>								
INVINC - Investment income	(\$10,012)	(\$81,573)	\$0	\$14,274	\$11,780	\$0	\$0	\$0
TRF - Transfers in	\$775,000	\$885,000	\$735,000	\$835,000	\$2,880,500	\$1,123,000	\$1,135,000	\$295,000
UFB - Use of Fund Balance	\$0	\$0	\$237	\$0	\$0	\$0	\$0	\$0
<b>Revenue Totals</b>	<b>\$764,988</b>	<b>\$803,427</b>	<b>\$735,237</b>	<b>\$849,274</b>	<b>\$2,892,280</b>	<b>\$1,123,000</b>	<b>\$1,135,000</b>	<b>\$295,000</b>
<b>Expenditures</b>								
SUP - Supplies	\$9,897	\$26,030	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000
CS - Contractual services	\$183,368	\$97,564	\$0	\$0	\$0	\$0	\$0	\$0
OTH - Other charges	\$158	\$421	\$237	\$374	\$374	\$252	\$252	\$252
CO - Capital outlay	\$341,939	\$173,049	\$29,422,000	\$52,157,627	\$27,330,500	\$9,659,000	\$885,000	\$25,218,000
<b>Expenditure Totals</b>	<b>\$535,362</b>	<b>\$297,064</b>	<b>\$29,437,237</b>	<b>\$52,173,001</b>	<b>\$27,345,874</b>	<b>\$9,674,252</b>	<b>\$900,252</b>	<b>\$25,233,252</b>
<b>Net Property Tax Supported:</b>	<b>\$229,626</b>	<b>\$506,363</b>	<b>(\$28,702,000)</b> **	<b>(\$51,323,727)</b>	<b>(\$24,453,594)</b>	<b>(\$8,551,252)</b>	<b>\$234,748</b>	<b>(\$24,938,252)</b>
<b>Net Assets - Beginning of the Year</b>	<b>\$139,837</b>	<b>\$369,463</b>	<b>\$875,826</b>	<b>(\$27,826,411)</b>	<b>(\$79,150,138)</b>	<b>(\$103,603,732)</b>	<b>(\$112,154,984)</b>	<b>(\$111,920,236)</b>
UFB - Use of Fund Balance*	\$0	\$0	\$237	\$0	\$0	\$0	\$0	\$0
<b>Net Assets - End of the Year</b>	<b>369,463</b>	<b>875,826</b>	<b>(27,826,411)</b>	<b>(79,150,138)</b>	<b>(103,603,732)</b>	<b>(112,154,984)</b>	<b>(111,920,236)</b>	<b>(136,858,488)</b>

\*Use of Fund Balance uses existing revenue to fund expenses.

\*\*Fire Station - reverse referendum bond anticipated

**City of Brooklyn Park**  
**2024-2025 Budget Summary - Capital Project Fund,**  
**Open Space, Land Acquisition & Development (OSLAD)**

	2021 Actual Amount	2022 Actual Amount	2023 Amended Budget	2024 City Manager Proposed	2025 City Manager Proposed	2026 Forecast	2027 Forecast	2028 Forecast
<b>Capital Fund</b>								
<b>Revenue</b>								
FG - Federal grants	\$180,262	\$0	\$0	\$0	\$0	\$0	\$0	\$0
SG - State grants	\$325,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0
OG - Other grants	\$35,442	\$0	\$50,000	\$50,000	\$50,000	\$0	\$0	\$0
CHGS - Charges for services	\$1,080	\$1,800	\$0	\$0	\$0	\$0	\$0	\$0
INVINC - Investment income	(\$47,532)	(\$252,553)	\$22,235	\$102,259	\$81,363	\$25,025	\$25,025	\$25,025
OR - Other revenue	\$1,207,416	\$900,617	\$3,487,099	\$3,487,099	\$3,487,099	\$1,643,616	\$1,896,205	\$1,896,205
DP - Debt proceeds	\$8,126,473	\$0	\$0	\$0	\$0	\$200,000	\$200,000	\$200,000
TRF - Transfers in	\$23,000	\$100,000	\$1,095,000	\$645,000	\$165,000	\$165,000	\$165,000	\$165,000
UFB - Use of Fund Balance	\$0	\$0	\$4,366,919	\$0	\$0	\$0	\$0	\$0
<b>Revenue Totals</b>	<b>\$9,851,141</b>	<b>\$749,864</b>	<b>\$9,021,253</b>	<b>\$4,284,358</b>	<b>\$3,783,462</b>	<b>\$2,033,641</b>	<b>\$2,286,230</b>	<b>\$2,286,230</b>
<b>Expenditures</b>								
SUP - Supplies	\$35,833	\$26,882	\$0	\$0	\$0	\$0	\$0	\$0
PS - Professional services	\$866	\$1,813	\$0	\$0	\$0	\$0	\$0	\$0
CS - Contractual services	\$2,013,800	\$1,095,688	\$0	\$0	\$0	\$0	\$0	\$0
OTH - Other charges	\$1,846	\$14,613	\$27,461	\$28,816	\$28,816	\$29,158	\$29,158	\$29,158
DEBT - Debt service	\$122,190	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TRF - Transfers out	\$2,313,000	\$132,890	\$13,792	\$114,206	\$249,632	\$65,071	\$65,523	\$365,989
CO - Capital outlay	\$3,588,022	\$617,356	\$8,980,000	\$13,240,000	\$5,300,000	\$2,032,000	\$6,082,000	\$4,500,000
<b>Expenditure Totals</b>	<b>\$8,075,557</b>	<b>\$1,889,243</b>	<b>\$9,021,253</b>	<b>\$13,383,022</b>	<b>\$5,578,448</b>	<b>\$2,126,229</b>	<b>\$6,176,681</b>	<b>\$4,895,147</b>
<b>Net Property Tax Supported:</b>	<b>\$1,775,584</b>	<b>(\$1,139,378)</b>	<b>\$0</b>	<b>(\$9,098,664)</b>	<b>(\$1,794,986)</b>	<b>(\$92,588)</b>	<b>(\$3,890,451)</b>	<b>(\$2,608,917)</b>
<b>Net Assets - Beginning of the Year</b>	<b>\$2,313,038</b>	<b>\$4,088,622</b>	<b>\$2,949,244</b>	<b>(\$1,417,675)</b>	<b>(\$10,516,339)</b>	<b>(\$12,311,325)</b>	<b>(\$12,403,913)</b>	<b>(\$16,294,364)</b>
UFB - Use of Fund Balance*	\$0	\$0	\$4,366,919	\$0	\$0	\$0	\$0	\$0
<b>Net Assets - End of the Year</b>	<b>4,088,622</b>	<b>2,949,244</b>	<b>(1,417,675)</b>	<b>(10,516,339)</b>	<b>(12,311,325)</b>	<b>(12,403,913)</b>	<b>(16,294,364)</b>	<b>(18,903,281)</b>

\*Use of Fund Balance uses existing revenue to fund expenses.



**City of Brooklyn Park  
2024-2025 Budget Summary - Capital Project Fund,  
Special Assessment Construction**

	2021 Actual Amount	2022 Actual Amount	2023 Amended Budget	2024 City Manager Proposed	2025 City Manager Proposed	2026 Forecast	2027 Forecast	2028 Forecast
<b>Capital Fund</b>								
<b>Revenue</b>								
SA - Special assessments	\$1,470,106	\$1,533,567	\$946,403	\$946,403	\$946,403	\$720,398	\$720,398	\$720,398
SG - State grants	\$1,629,274	\$4,458,032	\$3,239,246	\$2,720,246	\$2,720,246	\$4,575,503	\$4,575,503	\$4,575,503
OG - Other grants	\$20,369	\$21,571	\$0	\$0	\$0	\$0	\$0	\$0
INVINC - Investment income	(\$238,657)	(\$1,363,838)	\$140,062	\$455,676	\$363,411	\$145,612	\$145,612	\$145,612
OR - Other revenue	\$98,165	\$145,200	\$0	\$0	\$0	\$1,000,000	\$1,000,000	\$1,000,000
DP - Debt proceeds	\$0	\$0	\$0	\$0	\$0	\$4,800,000	\$4,800,000	\$4,800,000
TRF - Transfers in	\$7,103,995	\$8,398,307	\$7,740,000	\$9,300,000	\$9,795,000	\$13,720,000	\$12,925,000	\$18,950,000
UFB - Use of Fund Balance	\$0	\$0	\$662,006	\$6,566,943	\$14,722,273	\$20,306,927	\$13,988,361	\$16,421,988
<b>Revenue Totals</b>	<b>\$10,083,252</b>	<b>\$13,192,839</b>	<b>\$12,727,717</b>	<b>\$19,989,268</b>	<b>\$28,547,333</b>	<b>\$45,268,440</b>	<b>\$38,154,874</b>	<b>\$46,613,501</b>
<b>Expenditures</b>								
SUP - Supplies	\$0	\$7,260	\$0	\$0	\$0	\$0	\$0	\$0
PS - Professional services	\$12,136	\$219	\$0	\$0	\$0	\$0	\$0	\$0
CS - Contractual services	\$2,810,728	\$432,442	\$0	\$0	\$0	\$5,500,000	\$5,500,000	\$5,500,000
UTIL - Utilities	\$97	\$90	\$0	\$0	\$0	\$0	\$0	\$0
OTH - Other charges	\$8,239	\$9,323	\$8,450	\$7,113	\$7,113	\$8,973	\$8,973	\$8,973
TRF - Transfers out	\$185,000	\$640,550	\$1,146,267	\$202,155	\$208,220	\$214,467	\$220,901	\$227,528
CO - Capital outlay	\$4,512,303	\$7,827,119	\$11,573,000	\$19,780,000	\$28,332,000	\$39,545,000	\$32,425,000	\$40,877,000
<b>Expenditure Totals</b>	<b>\$7,528,503</b>	<b>\$8,917,004</b>	<b>\$12,727,717</b>	<b>\$19,989,268</b>	<b>\$28,547,333</b>	<b>\$45,268,440</b>	<b>\$38,154,874</b>	<b>\$46,613,501</b>
<b>Net Property Tax Supported:</b>	<b>\$2,554,748</b>	<b>\$4,275,835</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Net Assets - Beginning of the Year</b>	<b>\$16,631,291</b>	<b>\$19,186,039</b>	<b>\$23,461,875</b>	<b>\$22,799,869</b>	<b>\$16,232,926</b>	<b>\$1,510,653</b>	<b>(\$18,796,274)</b>	<b>(\$32,784,635)</b>
UFB - Use of Fund Balance*	\$0	\$0	\$662,006	\$6,566,943	\$14,722,273	\$20,306,927	\$13,988,361	\$16,421,988
<b>Net Assets - End of the Year</b>	<b>19,186,039</b>	<b>23,461,875</b>	<b>22,799,869</b>	<b>16,232,926</b>	<b>1,510,653</b>	<b>(18,796,274)</b>	<b>(32,784,635)</b>	<b>(49,206,623)</b>

\*Use of Fund Balance uses existing revenue to fund expenses.

**City of Brooklyn Park  
2024-2025 Budget Summary - Capital Project Fund,  
Heritage Infrastructure**

	2021 Actual Amount	2022 Actual Amount	2023 Amended Budget	2024 City Manager Proposed	2025 City Manager Proposed	2026 Forecast	2027 Forecast	2028 Forecast
<b>Capital Fund</b>								
<b>Revenue</b>								
GPTX - General property taxes	\$275,850	\$375,850	\$0	\$935,961	\$1,235,961	\$1,235,961	\$1,235,961	\$1,235,961
SG - State grants	\$1,467,090	\$1,467,090	\$0	\$906,979	\$706,979	\$706,979	\$706,979	\$706,979
INVINC - Investment income	(\$80,289)	(\$534,655)	\$123,899	\$188,055	\$149,704	\$128,809	\$128,809	\$128,809
OR - Other revenue	\$1,236	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TRF - Transfers in	\$0	\$119,500	\$132,500	\$0	\$235,000	\$50,000	\$50,000	\$350,000
UFB - Use of Fund Balance	\$0	\$0	\$3,052,702	\$751,461	\$2,500,681	\$99,493	\$1,311,493	\$0
<b>Revenue Totals</b>	<b>\$1,663,887</b>	<b>\$1,427,785</b>	<b>\$3,309,101</b>	<b>\$2,782,456</b>	<b>\$4,828,325</b>	<b>\$2,221,242</b>	<b>\$3,433,242</b>	<b>\$2,421,749</b>
<b>Expenditures</b>								
SUP - Supplies	\$15,883	\$14,147	\$0	\$0	\$0	\$0	\$0	\$0
CS - Contractual services	\$525,467	\$162,660	\$0	\$0	\$0	\$0	\$0	\$0
UTIL - Utilities	\$284	\$0	\$0	\$0	\$0	\$0	\$0	\$0
OTH - Other charges	\$3,037	\$3,181	\$7,762	\$2,825	\$2,825	\$8,242	\$8,242	\$8,242
TRF - Transfers out	\$1,103,781	\$1,484,000	\$1,567,719	\$1,115,000	\$3,265,500	\$1,088,000	\$1,225,000	\$395,000
CO - Capital outlay	\$246,587	\$0	\$1,733,620	\$1,664,631	\$1,560,000	\$1,125,000	\$2,200,000	\$1,175,000
<b>Expenditure Totals</b>	<b>\$1,895,039</b>	<b>\$1,663,988</b>	<b>\$3,309,101</b>	<b>\$2,782,456</b>	<b>\$4,828,325</b>	<b>\$2,221,242</b>	<b>\$3,433,242</b>	<b>\$1,578,242</b>
<b>Net Property Tax Supported:</b>	<b>(\$231,152)</b>	<b>(\$236,203)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$843,507</b>
<b>Net Assets - Beginning of the Year</b>	<b>\$7,496,336</b>	<b>\$7,265,184</b>	<b>\$7,028,982</b>	<b>\$3,976,280</b>	<b>\$3,224,819</b>	<b>\$724,138</b>	<b>\$624,645</b>	<b>(\$686,848)</b>
UFB - Use of Fund Balance*	\$0	\$0	\$3,052,702	\$751,461	\$2,500,681	\$99,493	\$1,311,493	\$0
<b>Net Assets - End of the Year</b>	<b>7,265,184</b>	<b>7,028,982</b>	<b>3,976,280</b>	<b>3,224,819</b>	<b>724,138</b>	<b>624,645</b>	<b>(686,848)</b>	<b>156,659</b>

\*Use of Fund Balance uses existing revenue to fund expenses.

**City of Brooklyn Park  
2024-2025 Budget Summary - Capital Project Fund,  
Franchise Fee**

	2021 Actual Amount	2022 Actual Amount	2023 Amended Budget	2024 City Manager Proposed	2025 City Manager Proposed	2026 Forecast	2027 Forecast	2028 Forecast
<b>Capital Fund</b>								
<b>Revenue</b>								
OTAX - Other taxes	\$6,208,226	\$4,678,562	\$6,240,000	\$6,240,000	\$6,240,000	\$6,240,000	\$6,240,000	\$6,240,000
INVINC - Investment income	\$33,884	(\$158,863)	\$0	\$122,653	\$95,738	\$0	\$0	\$0
UFB - Use of Fund Balance	\$0	\$0	\$299,689	\$585,647	\$755,073	\$1,124,671	\$2,200,974	\$1,962,815
<b>Revenue Totals</b>	<b>\$6,242,109</b>	<b>\$4,519,699</b>	<b>\$6,539,689</b>	<b>\$6,948,300</b>	<b>\$7,090,811</b>	<b>\$7,364,671</b>	<b>\$8,440,974</b>	<b>\$8,202,815</b>
<b>Expenditures</b>								
OTH - Other charges	\$1,185	\$1,246	\$0	\$1,109	\$1,109	\$0	\$0	\$0
GFC - General Fund Charges	\$107,583	\$107,426	\$116,253	\$128,317	\$132,167	\$137,454	\$142,952	\$148,670
TRF - Transfers out	\$7,601,600	\$6,052,561	\$6,423,436	\$6,818,874	\$6,957,535	\$7,227,217	\$8,298,022	\$8,054,145
<b>Expenditure Totals</b>	<b>\$7,710,368</b>	<b>\$6,161,233</b>	<b>\$6,539,689</b>	<b>\$6,948,300</b>	<b>\$7,090,811</b>	<b>\$7,364,671</b>	<b>\$8,440,974</b>	<b>\$8,202,815</b>
<b>Net Property Tax Supported:</b>	<b>(\$1,468,258)</b>	<b>(\$1,641,534)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Net Assets - Beginning of the Year</b>	<b>\$5,860,599</b>	<b>\$4,392,341</b>	<b>\$2,750,807</b>	<b>\$2,451,118</b>	<b>\$1,865,471</b>	<b>\$1,110,398</b>	<b>(\$14,273)</b>	<b>(\$2,215,247)</b>
UFB - Use of Fund Balance*	\$0	\$0	\$299,689	\$585,647	\$755,073	\$1,124,671	\$2,200,974	\$1,962,815
<b>Net Assets - End of the Year</b>	<b>4,392,341</b>	<b>2,750,807</b>	<b>2,451,118</b>	<b>1,865,471</b>	<b>1,110,398</b>	<b>(14,273)</b>	<b>(2,215,247)</b>	<b>(4,178,062)</b>

\*Use of Fund Balance uses existing revenue to fund expenses.

**City of Brooklyn Park**  
**2024-2025 Budget Summary - Enterprise Fund,**  
**Water Utility**

	2021 Actual Amount	2022 Actual Amount	2023 Amended Budget	2024 City Manager Proposed	2025 City Manager Proposed	2026 Forecast	2027 Forecast	2028 Forecast
<b>Water Utility</b>								
<b>Revenue</b>								
SA - Special assessments	\$23,085	\$26,504	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000
SG - State grants	\$2,813	\$863	\$0	\$0	\$0	\$0	\$0	\$0
CHGS - Charges for services	\$22,875	\$25,771	\$0	\$0	\$0	\$0	\$0	\$0
INVINC - Investment income	(\$347,892)	(\$1,892,203)	\$194,078	\$656,978	\$523,437	\$213,303	\$213,303	\$213,303
OR - Other revenue	\$2,590	\$0	\$0	\$0	\$0	\$0	\$0	\$0
UF - Utility fees	\$11,370,198	\$9,903,638	\$8,657,000	\$8,657,000	\$8,657,000	\$9,714,724	\$10,075,663	\$10,075,663
DP - Debt proceeds	\$81,263	\$81,263	\$81,262	\$81,262	\$81,262	\$0	\$0	\$0
UFB - Use of Fund Balance	\$0	\$0	\$4,655,928	\$5,137,136	\$5,509,135	\$27,514,216	\$4,971,950	\$6,057,028
<b>Revenue Totals</b>	<b>\$11,154,931</b>	<b>\$8,145,834</b>	<b>\$13,603,268</b>	<b>\$14,547,376</b>	<b>\$14,785,834</b>	<b>\$37,457,243</b>	<b>\$15,275,916</b>	<b>\$16,360,994</b>
<b>Expenditures</b>								
<b>Operating Expenses</b>								
SAL - Salaries	\$1,033,837	\$1,067,434	\$1,150,500	\$1,180,777	\$1,200,314	\$1,257,183	\$1,294,898	\$1,294,898
BEN - Benefits	\$292,003	\$391,133	\$327,134	\$374,040	\$396,089	\$392,791	\$401,507	\$403,507
SUP - Supplies	\$940,948	\$914,129	\$1,001,971	\$1,105,310	\$1,105,310	\$1,197,320	\$1,260,985	\$1,325,085
PS - Professional services	\$552	\$288	\$5,000	\$5,000	\$5,000	\$5,306	\$5,412	\$5,412
CS - Contractual services	\$605,227	\$213,931	\$436,000	\$436,000	\$436,000	\$462,686	\$471,939	\$471,939
COMM - Communications	\$5	\$1	\$1,802	\$1,847	\$1,847	\$1,912	\$1,950	\$1,950
UTIL - Utilities	\$650,249	\$822,072	\$794,579	\$1,053,059	\$1,053,059	\$1,001,190	\$1,042,215	\$1,072,215
COS - Cost of sales	(\$31,775)	\$178,461	\$80,000	\$98,000	\$98,000	\$100,000	\$105,000	\$110,000
CONF - Conferences and schools	\$3,626	\$8,597	\$13,356	\$13,691	\$13,691	\$14,173	\$14,457	\$14,457
DUES - Dues and subscriptions	\$4,532	\$4,896	\$6,413	\$6,574	\$6,574	\$6,805	\$6,941	\$6,941
OTH - Other charges	\$750,067	\$722,143	\$803,390	\$855,835	\$855,835	\$872,973	\$898,433	\$903,433
GFC - General Fund Charges	\$403,260	\$445,368	\$581,383	\$568,140	\$585,184	\$608,592	\$632,936	\$658,254
CG - Central garage	\$115,151	\$119,181	\$165,706	\$175,648	\$180,917	\$181,071	\$186,503	\$186,503
CB - Central buildings	\$42,486	\$46,333	\$49,113	\$52,060	\$53,622	\$53,667	\$55,277	\$55,277
ITC - Information technology charges	\$60,249	\$64,294	\$62,846	\$66,616	\$68,614	\$68,673	\$70,733	\$70,733
<b>Operating Income (loss)</b>	<b>\$6,284,513</b>	<b>\$3,147,573</b>	<b>\$8,124,075</b>	<b>\$8,554,779</b>	<b>\$8,725,778</b>	<b>\$31,232,901</b>	<b>\$8,826,730</b>	<b>\$9,780,390</b>
<b>Nonoperating Revenue (Expenses)</b>								
DEPRC - Depreciation	\$2,430,551	\$2,454,656	\$2,505,000	\$2,580,150	\$2,580,150	\$2,737,282	\$2,819,400	\$2,819,400
CO - Capital outlay	\$1,775,447	\$3,194,090	\$3,454,000	\$3,710,000	\$4,418,000	\$13,843,600	\$1,742,200	\$1,750,000
DEBT - Debt service	\$374,900	\$334,067	\$1,172,900	\$1,139,688	\$1,143,188	\$1,281,660	\$1,320,110	\$1,320,110
TRF - Transfers in	\$0	\$25,000	\$350,000	\$325,000	\$1,000,000	\$300,000	\$300,000	\$300,000
TRF - Transfers out	\$28,490	\$1,954,720	\$1,225,461	\$1,326,225	\$1,457,012	\$3,922,822	\$2,963,656	\$3,909,516
<b>Change in Net Assets:</b>	<b>1,675,124</b>	<b>(4,764,960)</b>	<b>116,714</b>	<b>123,716</b>	<b>127,428</b>	<b>9,747,537</b>	<b>281,364</b>	<b>281,364</b>
<b>Net Assets - Beginning of Year</b>	<b>\$77,902,364</b>	<b>\$79,577,488</b>	<b>\$74,812,528</b>	<b>\$70,273,314</b>	<b>\$65,259,894</b>	<b>\$59,878,187</b>	<b>\$42,111,508</b>	<b>\$37,420,922</b>
UFB - Use of Fund Balance*	\$0	\$0	\$4,655,928	\$5,137,136	\$5,509,135	\$27,514,216	\$4,971,950	\$6,057,028
<b>Net Assets - End of Year</b>	<b>\$79,577,488</b>	<b>\$74,812,528</b>	<b>\$70,273,314</b>	<b>\$65,259,894</b>	<b>\$59,878,187</b>	<b>\$42,111,508</b>	<b>\$37,420,922</b>	<b>\$31,645,258</b>
<b>Cash Position at Year End</b>	<b>\$26,883,750</b>	<b>\$23,312,089</b>	<b>\$25,933,803</b>	<b>\$28,637,669</b>	<b>\$31,345,247</b>	<b>\$43,830,066</b>	<b>\$46,930,830</b>	<b>\$50,031,594</b>

**City of Brooklyn Park**  
**2024-2025 Budget Summary - Enterprise Fund,**  
**Sanitary Sewer Utility**

	2021 Actual Amount	2022 Actual Amount	2023 Amended Budget	2024 City Manager Proposed	2025 City Manager Proposed	2026 Forecast	2027 Forecast	2028 Forecast
<b>Sanitary Sewer</b>								
<b>Revenue</b>								
SA - Special assessments	\$21,437	\$23,871	\$45,000	\$45,000	\$45,000	\$19,754	\$19,754	\$19,754
CHGS - Charges for services	\$21,242	\$23,211	\$0	\$0	\$0	\$0	\$0	\$0
INVINC - Investment income	(\$176,589)	(\$1,053,672)	\$150,825	\$362,535	\$289,015	\$153,026	\$153,026	\$153,026
UF - Utility fees	\$8,506,488	\$8,854,935	\$9,045,500	\$9,045,500	\$9,045,500	\$10,162,850	\$10,558,802	\$10,558,802
UFB - Use of Fund Balance	\$0	\$0	\$2,229,872	\$3,974,891	\$5,300,002	\$5,137,082	\$5,000,747	\$7,851,319
<b>Revenue Totals</b>	<b>\$8,372,579</b>	<b>\$7,848,344</b>	<b>\$11,471,197</b>	<b>\$13,427,926</b>	<b>\$14,679,517</b>	<b>\$15,472,712</b>	<b>\$15,732,329</b>	<b>\$18,582,901</b>
<b>Expenditures</b>								
<b>Operating Expenses</b>								
SAL - Salaries	\$534,963	\$545,711	\$677,046	\$706,592	\$709,402	\$739,827	\$762,021	\$762,021
BEN - Benefits	\$9,323	\$199,767	\$180,213	\$206,127	\$216,730	\$218,868	\$224,264	\$228,264
SUP - Supplies	\$84,529	\$69,717	\$98,070	\$115,099	\$115,099	\$116,204	\$120,638	\$124,638
PS - Professional services	\$0	\$0	\$50,000	\$50,000	\$50,000	\$53,060	\$54,121	\$54,121
CS - Contractual services	\$291,861	\$217,134	\$385,000	\$385,000	\$385,000	\$408,565	\$416,736	\$416,736
COMM - Communications	\$0	\$0	\$795	\$815	\$815	\$844	\$861	\$861
UTIL - Utilities	\$113,681	\$103,569	\$139,153	\$139,153	\$139,153	\$147,670	\$150,623	\$150,623
COS - Cost of sales	\$26,161	\$88,157	\$89,040	\$98,734	\$98,734	\$105,000	\$110,000	\$115,000
CONF - Conferences and schools	\$1,476	\$0	\$7,632	\$7,823	\$7,823	\$8,100	\$8,262	\$8,262
DUES - Dues and subscriptions	\$225	\$481	\$500	\$513	\$513	\$530	\$541	\$541
OTH - Other charges	\$5,951,014	\$6,753,808	\$7,249,057	\$8,727,283	\$8,727,283	\$9,369,776	\$10,077,171	\$10,877,171
GFC - General Fund Charges	\$358,694	\$404,360	\$436,726	\$504,136	\$519,262	\$540,032	\$561,633	\$584,098
CG - Central garage	\$15,625	\$16,172	\$0	\$0	\$0	\$0	\$0	\$0
CB - Central buildings	\$42,486	\$46,333	\$49,113	\$52,060	\$53,622	\$53,667	\$55,277	\$55,277
ITC - Information technology charges	\$12,969	\$14,244	\$13,914	\$14,749	\$15,191	\$15,204	\$15,660	\$15,660
LC - Loss control charges	\$26,840	\$25,839	\$29,873	\$31,665	\$32,615	\$32,643	\$33,622	\$33,622
<b>Total Operating Expenses</b>	<b>\$7,469,845</b>	<b>\$8,485,291</b>	<b>\$9,406,132</b>	<b>\$11,039,749</b>	<b>\$11,071,242</b>	<b>\$11,809,990</b>	<b>\$12,591,430</b>	<b>\$13,426,895</b>
<b>Operating Income (loss)</b>	<b>\$902,733</b>	<b>(\$636,947)</b>	<b>\$2,065,065</b>	<b>\$2,388,177</b>	<b>\$3,608,275</b>	<b>\$3,662,722</b>	<b>\$3,140,899</b>	<b>\$5,156,006</b>
DEPRC - Depreciation	\$1,015,590	\$998,303	\$810,000	\$834,300	\$834,300	\$885,109	\$911,662	\$911,662
CO - Capital outlay	\$291,060	\$5,303	\$316,300	\$175,000	\$100,000	\$108,500	\$100,000	\$100,000
DEBT - Debt service	\$583	\$892	\$583	\$600	\$600	\$637	\$656	\$656
TRF - Transfers in	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0
TRF - Transfers out	\$3,000	\$68,090	\$938,182	\$1,378,277	\$2,673,375	\$2,668,476	\$2,128,581	\$4,143,688
<b>Change in Net Assets:</b>	<b>(407,500)</b>	<b>(1,659,535)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Net Assets - Beginning of Year</b>	<b>\$50,347,229</b>	<b>\$49,939,729</b>	<b>\$48,280,194</b>	<b>\$46,050,322</b>	<b>\$42,075,431</b>	<b>\$36,775,429</b>	<b>\$31,638,347</b>	<b>\$26,637,600</b>
UFB - Use of Fund Balance*	\$0	\$0	\$2,229,872	\$3,974,891	\$5,300,002	\$5,137,082	\$5,000,747	\$7,851,319
<b>Net Assets - End of Year</b>	<b>49,939,729</b>	<b>48,280,194</b>	<b>46,050,322</b>	<b>42,075,431</b>	<b>36,775,429</b>	<b>31,638,347</b>	<b>26,637,600</b>	<b>18,786,281</b>
<b>Cash Position at Year End</b>	<b>\$14,452,734</b>	<b>\$13,439,262</b>	<b>\$13,439,262</b>	<b>\$9,464,371</b>	<b>\$4,164,369</b>	<b>-\$972,713</b>	<b>-\$5,973,460</b>	<b>-\$13,824,779</b>

\*Use of Fund Balance uses existing revenue to fund expenses.

**City of Brooklyn Park**  
**2024-2025 Budget Summary - Enterprise Fund,**  
**Recycling Utility**

	2021 Actual Amount	2022 Actual Amount	2023 Amended Budget	2024 City Manager Proposed	2025 City Manager Proposed	2026 Forecast	2027 Forecast	2028 Forecast
<b>Recycling Fund</b>								
<b>Revenue</b>								
SA - Special assessments	\$2,989	\$3,202	\$8,000	\$8,000	\$8,000	\$3,890	\$3,890	\$3,890
OG - Other grants	\$118,533	\$0	\$135,128	\$135,128	\$135,128	\$135,128	\$135,128	\$135,128
CHGS - Charges for services	\$2,962	\$3,114	\$0	\$0	\$0	\$0	\$0	\$0
INVINC - Investment income	(\$30,302)	(\$211,482)	\$31,329	\$77,561	\$61,653	\$34,593	\$34,593	\$34,593
OR - Other revenue	\$28,186	\$194,611	\$123,000	\$123,000	\$123,000	\$130,529	\$130,529	\$130,529
UF - Utility fees	\$1,142,915	\$1,177,269	\$1,387,565	\$1,387,565	\$1,387,565	\$1,473,250	\$1,473,250	\$1,473,250
UFB - Use of Fund Balance	\$0	\$0	\$323,010	\$851,919	\$876,989	\$689,635	\$772,136	\$847,422
<b>Revenue Totals</b>	<b>\$1,265,283</b>	<b>\$1,166,714</b>	<b>\$2,008,032</b>	<b>\$2,583,173</b>	<b>\$2,592,335</b>	<b>\$2,467,025</b>	<b>\$2,549,526</b>	<b>\$2,624,812</b>
<b>Expenditures</b>								
<b>Operating Expenses</b>								
SAL - Salaries	\$108,716	\$111,386	\$131,388	\$138,974	\$143,169	\$143,572	\$147,879	\$147,879
BEN - Benefits	\$105,143	\$36,894	\$31,076	\$34,790	\$36,770	\$33,956	\$34,974	\$34,974
SUP - Supplies	\$9,189	\$32,094	\$21,306	\$21,839	\$21,839	\$22,610	\$23,062	\$23,062
PS - Professional services	\$0	\$0	\$1,000	\$1,000	\$1,000	\$1,061	\$1,082	\$1,082
CS - Contractual services	\$786,386	\$808,707	\$1,666,428	\$2,212,685	\$2,212,685	\$2,083,762	\$2,155,562	\$2,227,262
COMM - Communications	\$13,015	\$18,246	\$16,960	\$17,384	\$17,384	\$17,998	\$18,358	\$18,358
UTIL - Utilities	\$41	\$0	\$1,346	\$1,346	\$1,346	\$1,428	\$1,457	\$1,457
CONF - Conferences and schools	\$305	\$597	\$3,392	\$3,477	\$3,477	\$3,599	\$3,671	\$3,671
DUES - Dues and subscriptions	\$908	\$936	\$742	\$1,140	\$1,140	\$975	\$975	\$975
OTH - Other charges	\$15,390	\$19,849	\$18,992	\$18,948	\$18,948	\$20,155	\$20,558	\$20,558
GFC - General Fund Charges	\$137,115	\$68,090	\$65,374	\$80,480	\$82,894	\$86,210	\$89,658	\$93,244
CB - Central buildings	\$12,134	\$13,231	\$14,026	\$14,868	\$15,314	\$15,326	\$15,786	\$15,786
ITC - Information technology charges	\$3,980	\$4,081	\$4,002	\$4,242	\$4,369	\$4,373	\$4,504	\$4,504
<b>Total Operating Expenses</b>	<b>\$1,192,322</b>	<b>\$1,114,110</b>	<b>\$1,976,032</b>	<b>\$2,551,173</b>	<b>\$2,560,335</b>	<b>\$2,435,025</b>	<b>\$2,517,526</b>	<b>\$2,592,812</b>
<b>Operating Income (loss)</b>	<b>\$72,961</b>	<b>\$52,604</b>	<b>\$32,000</b>	<b>\$32,000</b>	<b>\$32,000</b>	<b>\$32,000</b>	<b>\$32,000</b>	<b>\$32,000</b>
<b>Nonoperating Revenue (Expenses)</b>								
TRF - Transfers out	\$20,000	\$20,000	\$32,000	\$32,000	\$32,000	\$32,000	\$32,000	\$32,000
<b>Change in Net Assets:</b>	<b>52,961</b>	<b>32,604</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Net Assets - Beginning of Year</b>	<b>\$3,124,790</b>	<b>\$3,177,752</b>	<b>\$3,210,355</b>	<b>\$2,887,345</b>	<b>\$2,035,426</b>	<b>\$1,158,437</b>	<b>\$468,802</b>	<b>(\$303,334)</b>
UFB - Use of Fund Balance*	\$0	\$0	\$323,010	\$851,919	\$876,989	\$689,635	\$772,136	\$847,422
<b>Net Assets - End of Year</b>	<b>3,177,752</b>	<b>3,210,355</b>	<b>2,887,345</b>	<b>2,035,426</b>	<b>1,158,437</b>	<b>468,802</b>	<b>(303,334)</b>	<b>(1,150,756)</b>
<b>Cash Position at Year End</b>	<b>\$2,802,294</b>	<b>\$2,796,512</b>	<b>\$2,796,512</b>	<b>\$1,944,593</b>	<b>\$1,067,604</b>	<b>\$377,969</b>	<b>-\$394,167</b>	<b>-\$1,241,589</b>

\*Use of Fund Balance uses existing revenue to fund expenses.

**City of Brooklyn Park**  
**2024-2025 Budget Summary - Enterprise Fund,**  
**Storm Sewer Utility**

	2021 Actual Amount	2022 Actual Amount	2023 Amended Budget	2024 City Manager Proposed	2025 City Manager Proposed	2026 Forecast	2027 Forecast	2028 Forecast
<b>Storm Sewer</b>								
<b>Revenue</b>								
SA - Special assessments	\$4,857	\$5,771	\$3,000	\$3,000	\$3,000	\$3,184	\$3,184	\$3,184
CHGS - Charges for services	\$4,813	\$5,611	\$0	\$0	\$0	\$0	\$0	\$0
INVINC - Investment income	(\$77,455)	(\$497,363)	\$21,256	\$160,176	\$127,930	\$23,470	\$23,470	\$23,470
OR - Other revenue	\$3,737	\$0	\$0	\$0	\$0	\$0	\$0	\$0
UF - Utility fees	\$2,417,385	\$2,659,671	\$2,440,361	\$2,440,361	\$2,440,361	\$2,851,817	\$2,851,817	\$2,851,817
UFB - Use of Fund Balance	\$0	\$0	\$664,612	\$1,199,558	\$1,200,314	\$1,142,166	\$1,461,929	\$3,578,723
<b>Revenue Totals</b>	<b>\$2,353,339</b>	<b>\$2,173,690</b>	<b>\$3,129,229</b>	<b>\$3,803,095</b>	<b>\$3,771,605</b>	<b>\$4,020,637</b>	<b>\$4,340,400</b>	<b>\$6,457,194</b>
<b>Expenditures</b>								
<b>Operating Expenses</b>								
SAL - Salaries	\$355,809	\$343,619	\$466,757	\$483,620	\$484,649	\$510,039	\$525,341	\$525,341
BEN - Benefits	\$68,925	\$119,754	\$127,792	\$150,510	\$159,266	\$139,642	\$143,832	\$143,832
SUP - Supplies	\$72,687	\$95,018	\$101,800	\$122,996	\$122,996	\$123,746	\$124,420	\$124,420
CS - Contractual services	\$49,851	\$34,722	\$57,000	\$57,000	\$57,000	\$60,489	\$61,699	\$61,699
UTIL - Utilities	\$1,417	\$2,484	\$3,365	\$3,365	\$3,365	\$3,571	\$3,642	\$3,642
CONF - Conferences and schools	\$0	\$0	\$6,572	\$6,736	\$6,736	\$6,974	\$7,113	\$7,113
DUES - Dues and subscriptions	\$179,961	\$183,426	\$201,400	\$206,435	\$206,435	\$213,728	\$218,003	\$218,003
OTH - Other charges	\$8,612	\$9,114	\$10,000	\$9,746	\$9,746	\$10,612	\$10,825	\$10,825
GFC - General Fund Charges	\$95,700	\$111,771	\$126,126	\$152,465	\$157,039	\$163,321	\$169,854	\$176,648
CG - Central garage	\$140,510	\$145,213	\$140,742	\$149,187	\$153,663	\$153,792	\$158,406	\$158,406
CB - Central buildings	\$40,619	\$44,297	\$46,955	\$49,772	\$51,265	\$51,309	\$52,848	\$52,848
LC - Loss control charges	\$5,139	\$4,950	\$5,720	\$6,063	\$6,245	\$6,251	\$6,439	\$6,439
<b>Total Operating Expenses</b>	<b>\$1,019,230</b>	<b>\$1,094,367</b>	<b>\$1,294,229</b>	<b>\$1,397,895</b>	<b>\$1,418,405</b>	<b>\$1,443,474</b>	<b>\$1,482,422</b>	<b>\$1,489,216</b>
<b>Operating Income (loss)</b>	<b>\$1,334,109</b>	<b>\$1,079,322</b>	<b>\$1,835,000</b>	<b>\$2,405,200</b>	<b>\$2,353,200</b>	<b>\$2,577,163</b>	<b>\$2,857,978</b>	<b>\$4,967,978</b>
<b>Nonoperating Revenue (Expenses)</b>								
DEPRC - Depreciation	\$875,419	\$870,045	\$940,000	\$968,200	\$968,200	\$1,027,163	\$1,057,978	\$1,057,978
CO - Capital outlay	\$686,294	\$479,677	\$175,000	\$325,000	\$500,000	\$500,000	\$500,000	\$500,000
TRF - Transfers in	\$0	\$400,000	\$0	\$0	\$0	\$0	\$0	\$0
TRF - Transfers out	\$0	\$500,000	\$720,000	\$1,112,000	\$885,000	\$1,050,000	\$1,300,000	\$3,410,000
<b>Change in Net Assets:</b>	<b>(227,605)</b>	<b>(370,400)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Net Assets - Beginning of Year</b>	<b>\$23,317,427</b>	<b>\$23,089,822</b>	<b>\$22,719,423</b>	<b>\$22,054,811</b>	<b>\$20,855,253</b>	<b>\$19,654,939</b>	<b>\$18,512,773</b>	<b>\$17,050,844</b>
UFB - Use of Fund Balance*	\$0	\$0	\$664,612	\$1,199,558	\$1,200,314	\$1,142,166	\$1,461,929	\$3,578,723
<b>Net Assets - End of Year</b>	<b>\$23,089,822</b>	<b>\$22,719,423</b>	<b>\$22,054,811</b>	<b>\$20,855,253</b>	<b>19,654,939</b>	<b>18,512,773</b>	<b>17,050,844</b>	<b>13,472,121</b>
<b>Cash Position at Year End</b>	<b>\$5,501,907</b>	<b>\$5,875,207</b>	<b>\$5,875,207</b>	<b>\$4,675,649</b>	<b>\$3,475,335</b>	<b>\$2,333,169</b>	<b>\$871,240</b>	<b>-\$2,707,483</b>

\*Use of Fund Balance uses existing revenue to fund expenses.

**City of Brooklyn Park**  
**2024-2025 Budget Summary - Enterprise Fund,**  
**Street Light Utility**

	2021 Actual Amount	2022 Actual Amount	2023 Amended Budget	2024 City Manager Proposed	2025 City Manager Proposed	2026 Forecast	2027 Forecast	2028 Forecast
<b>Street &amp; Signal Light</b>								
<b>Revenue</b>								
SA - Special assessments	\$10,163	\$10,360	\$3,000	\$3,000	\$3,000	\$3,184	\$3,184	\$3,184
OG - Other grants	\$0	\$18,722	\$0	\$0	\$0	\$0	\$0	\$0
CHGS - Charges for services	\$3,654	\$3,993	\$0	\$0	\$0	\$0	\$0	\$0
INVINC - Investment income	(\$58,872)	(\$422,473)	\$26,529	\$145,124	\$115,630	\$29,293	\$29,293	\$29,293
OR - Other revenue	\$0	(\$191,754)	\$0	\$0	\$0	\$0	\$0	\$0
UF - Utility fees	\$1,602,114	\$1,683,156	\$1,635,600	\$1,635,600	\$1,635,600	\$1,733,582	\$1,767,541	\$1,767,541
UFB - Use of Fund Balance	\$0	\$0	\$94,760	\$1,396,397	\$228,606	\$1,188,869	\$1,623,955	\$287,752
<b>Revenue Totals</b>	<b>\$1,557,058</b>	<b>\$1,102,004</b>	<b>\$1,759,889</b>	<b>\$3,180,121</b>	<b>\$1,982,836</b>	<b>\$2,954,928</b>	<b>\$3,423,973</b>	<b>\$2,087,770</b>
<b>Expenditures</b>								
<b>Operating Expenses</b>								
SAL - Salaries	\$44,769	\$19,132	\$84,641	\$98,652	\$98,652	\$92,490	\$95,264	\$95,264
BEN - Benefits	(\$16,701)	\$8,954	\$23,848	\$37,364	\$39,632	\$26,059	\$26,840	\$26,840
SUP - Supplies	\$8,764	\$43,323	\$42,000	\$43,450	\$43,450	\$44,570	\$45,461	\$45,461
PS - Professional services	\$259	\$0	\$0	\$0	\$0	\$0	\$0	\$0
CS - Contractual services	\$245,976	\$100,638	\$74,500	\$174,500	\$174,500	\$134,500	\$134,500	\$134,500
UTIL - Utilities	\$468,113	\$548,505	\$600,000	\$600,000	\$600,000	\$636,725	\$649,460	\$649,460
OTH - Other charges	\$9,413	\$9,892	\$11,000	\$10,417	\$10,417	\$11,672	\$11,906	\$11,906
GFC - General Fund Charges	\$75,831	\$89,320	\$79,982	\$85,215	\$87,771	\$91,282	\$94,933	\$98,730
CG - Central garage	\$10,788	\$11,150	\$9,997	\$10,597	\$10,915	\$10,924	\$11,252	\$11,252
LC - Loss control charges	\$72,705	\$69,982	\$80,921	\$85,776	\$88,349	\$88,424	\$91,077	\$91,077
<b>Expenditure Totals</b>	<b>\$919,915</b>	<b>\$900,896</b>	<b>\$1,006,889</b>	<b>\$1,145,971</b>	<b>\$1,153,686</b>	<b>\$1,136,646</b>	<b>\$1,160,693</b>	<b>\$1,164,490</b>
<b>Operating Income (loss)</b>	<b>\$637,143</b>	<b>\$201,108</b>	<b>\$753,000</b>	<b>\$2,034,150</b>	<b>\$829,150</b>	<b>\$1,818,282</b>	<b>\$2,263,280</b>	<b>\$923,280</b>
<b>Nonoperating Revenue (Expenses)</b>								
DEPRC - Depreciation	\$236,246	\$220,501	\$305,000	\$314,150	\$314,150	\$333,282	\$343,280	\$343,280
CO - Capital outlay	\$265,170	\$30,035	\$688,984	\$1,610,000	\$220,000	\$1,180,000	\$1,780,000	\$230,000
TRF - Transfers in	\$0	\$0	\$330,984	\$0	\$0	\$0	\$0	\$0
TRF - Transfers out	\$0	\$84,369	\$90,000	\$110,000	\$295,000	\$305,000	\$140,000	\$350,000
<b>Change in Net Assets:</b>	<b>135,727</b>	<b>(133,796)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Net Assets - Beginning of Year</b>	<b>\$7,788,589</b>	<b>\$7,924,316</b>	<b>\$7,790,519</b>	<b>\$7,695,759</b>	<b>\$6,299,362</b>	<b>\$6,070,756</b>	<b>\$4,881,887</b>	<b>\$3,257,932</b>
UFB - Use of Fund Balance*	\$0	\$0	\$94,760	\$1,396,397	\$228,606	\$1,188,869	\$1,623,955	\$287,752
<b>Net Assets - End of Year</b>	<b>\$7,924,316</b>	<b>\$7,790,519</b>	<b>\$7,695,759</b>	<b>\$6,299,362</b>	<b>6,070,756</b>	<b>4,881,887</b>	<b>3,257,932</b>	<b>2,970,180</b>
<b>Cash Position at Year End</b>	<b>\$5,277,560</b>	<b>\$5,517,740</b>	<b>\$5,517,740</b>	<b>\$4,121,343</b>	<b>\$3,892,737</b>	<b>\$2,703,868</b>	<b>\$1,079,913</b>	<b>\$792,161</b>

\*Use of Fund Balance uses existing revenue to fund expenses.



**City of Brooklyn Park**  
**2024-2025 Budget Summary - Recreation Enterprise Fund,**  
**Edinburgh USA Golf Course**

	2021 Actual Amount	2022 Actual Amount	2023 Amended Budget	2024 City Manager Proposed	2025 City Manager Proposed	2026 Forecast	2027 Forecast	2028 Forecast
<b>Edinburgh USA Golf Course</b>								
<b>Revenue</b>								
CHGS - Charges for services	\$363,571	\$346,524	\$305,000	\$320,000	\$320,000	\$333,282	\$343,280	\$343,280
INVINC - Investment income	(\$17,997)	(\$87,118)	\$0	\$24,487	\$19,672	\$0	\$0	\$0
OR - Other revenue	\$86,615	\$89,882	\$36,200	\$42,800	\$42,800	\$39,557	\$40,743	\$40,743
GOLF - Golf course fees	\$2,377,907	\$2,256,940	\$2,091,680	\$2,133,850	\$2,133,850	\$2,286,016	\$2,354,203	\$2,354,203
<b>Revenue Totals</b>	<b>\$2,810,096</b>	<b>\$2,606,227</b>	<b>\$2,432,880</b>	<b>\$2,521,137</b>	<b>\$2,516,322</b>	<b>\$2,658,855</b>	<b>\$3,018,455</b>	<b>\$2,738,226</b>
<b>Expenditures</b>								
<b>Operating Expenses</b>								
SAL - Salaries	\$766,354	\$758,832	\$893,494	\$909,381	\$942,793	\$976,344	\$1,005,635	\$1,005,635
BEN - Benefits	\$176,135	\$227,927	\$224,845	\$232,340	\$247,995	\$245,696	\$253,069	\$253,069
SUP - Supplies	\$217,293	\$252,990	\$278,321	\$261,036	\$261,036	\$295,356	\$301,263	\$301,263
CS - Contractual services	\$200,209	\$131,856	\$183,560	\$219,110	\$219,110	\$194,795	\$198,691	\$198,691
COMM - Communications	\$2,379	\$1,871	\$2,220	\$2,300	\$2,300	\$2,356	\$2,404	\$2,404
UTIL - Utilities	\$57,531	\$65,461	\$71,876	\$71,150	\$71,200	\$76,274	\$77,800	\$77,800
COS - Cost of sales	\$245,590	\$226,465	\$256,060	\$246,087	\$246,087	\$271,733	\$277,168	\$277,168
CONF - Conferences and schools	\$1,531	\$3,168	\$6,376	\$6,425	\$6,425	\$6,766	\$6,902	\$6,902
DUES - Dues and subscriptions	\$2,155	\$4,372	\$3,506	\$3,800	\$3,800	\$3,721	\$3,795	\$3,795
OTH - Other charges	\$60,511	\$63,752	\$62,430	\$64,734	\$64,734	\$66,252	\$67,577	\$67,577
GFC - General Fund Charges	\$67,808	\$45,694	\$135,141	\$86,540	\$89,136	\$92,702	\$96,410	\$100,266
CG - Central garage	\$1,641	\$1,698	\$0	\$0	\$0	\$0	\$0	\$0
ITC - Information technology charges	\$61,112	\$61,848	\$67,048	\$71,071	\$73,203	\$73,266	\$75,464	\$75,464
LC - Loss control charges	\$29,756	\$28,644	\$33,119	\$35,107	\$36,161	\$36,191	\$37,277	\$37,277
<b>Total Operating Expenses</b>	<b>\$1,890,006</b>	<b>\$1,874,577</b>	<b>\$2,217,996</b>	<b>\$2,209,081</b>	<b>\$2,263,980</b>	<b>\$2,341,452</b>	<b>\$2,403,455</b>	<b>\$2,407,311</b>
<b>Operating Income (loss)</b>	<b>\$920,090</b>	<b>\$731,650</b>	<b>\$214,884</b>	<b>\$312,056</b>	<b>\$252,342</b>	<b>\$317,403</b>	<b>\$615,000</b>	<b>\$330,915</b>
<b>Nonoperating Revenue (Expenses)</b>								
DEPRC - Depreciation	\$182,512	\$349,919	\$0	\$0	\$0	\$0	\$0	\$0
CO - Capital outlay	\$1,986,159	\$538,835	\$200,000	\$40,000	\$75,000	\$50,000	\$400,000	\$50,000
Loss- Loss on disposal of Assets	\$15,393	\$4,568	\$0	\$0	\$0	\$0	\$0	\$0
TRF - Transfers in	\$2,300,000	\$0	\$125,000	\$0	\$0	\$0	\$0	\$0
TRF - Transfers out	\$0	\$560	\$115,000	\$201,141	\$115,000	\$116,000	\$115,000	\$115,000
<b>Change in Net Assets:</b>	<b>1,036,026</b>	<b>(162,231)</b>	<b>24,884</b>	<b>70,915</b>	<b>62,342</b>	<b>151,403</b>	<b>100,000</b>	<b>165,915</b>
<b>Net Assets - Beginning of Year</b>	<b>\$8,450,279</b>	<b>\$9,486,305</b>	<b>\$9,324,074</b>	<b>\$9,348,958</b>	<b>\$9,419,873</b>	<b>\$9,482,215</b>	<b>\$9,633,618</b>	<b>\$9,453,389</b>
<b>Net Assets - End of Year</b>	<b>\$9,486,305</b>	<b>\$9,324,074</b>	<b>\$9,348,958</b>	<b>\$9,419,873</b>	<b>\$9,482,215</b>	<b>\$9,633,618</b>	<b>\$9,453,389</b>	<b>\$9,619,304</b>
<b>Cash Position at Year End</b>	<b>\$1,014,013</b>	<b>\$1,067,960</b>	<b>\$1,092,844</b>	<b>\$1,163,759</b>	<b>\$1,226,101</b>	<b>\$1,377,504</b>	<b>\$1,197,275</b>	<b>\$1,363,190</b>

\*Use of Fund Balance uses existing revenue to fund expenses.

**City of Brooklyn Park**  
**2024-2025 Budget Summary - Recreation Enterprise Fund,**  
**Edinburgh Clubhouse**

	2021 Actual Amount	2022 Actual Amount	2023 Amended Budget	2024 City Manager Proposed	2025 City Manager Proposed	2026 Forecast	2027 Forecast	2028 Forecast
<b>Edinburgh Clubhouse</b>								
<b>Revenue</b>								
INVINC - Investment income	(\$52)	\$0	\$2,287	\$0	\$0	\$0	\$0	\$0
OR - Other revenue	\$75,509	\$122,315	\$217,000	\$130,000	\$182,000	\$236,010	\$242,730	\$242,730
UFB - Use of Fund Balance	\$0	\$0	\$73,561	\$0	\$0	\$0	\$0	\$0
<b>Revenue Totals</b>	<b>\$75,457</b>	<b>\$122,315</b>	<b>\$292,848</b>	<b>\$130,000</b>	<b>\$182,000</b>	<b>\$236,010</b>	<b>\$242,730</b>	<b>\$242,730</b>
<b>Expenditures</b>								
<b>Operating Expenses</b>								
SAL - Salaries	\$47,811	\$36,677	\$62,706	\$65,697	\$68,255	\$68,521	\$70,576	\$70,576
BEN - Benefits	\$19,796	\$16,431	\$23,308	\$24,886	\$26,682	\$25,468	\$26,233	\$26,233
SUP - Supplies	\$9,542	\$6,790	\$5,500	\$5,500	\$5,500	\$5,836	\$5,953	\$5,953
CS - Contractual services	\$103,002	\$52,383	\$22,000	\$22,000	\$22,000	\$23,347	\$23,814	\$23,814
OTH - Other charges	\$121	\$120	\$181	\$0	\$0	\$193	\$197	\$197
GFC - General Fund Charges	\$0	\$517	\$2,443	\$6,245	\$6,432	\$6,689	\$6,957	\$7,235
LC - Loss control charges	\$1,536	\$1,474	\$1,710	\$1,813	\$1,867	\$1,868	\$1,924	\$1,924
<b>Expenditure Totals</b>	<b>\$181,808</b>	<b>\$114,394</b>	<b>\$117,848</b>	<b>\$126,141</b>	<b>\$130,736</b>	<b>\$131,922</b>	<b>\$135,654</b>	<b>\$135,932</b>
<b>Operating Income (loss)</b>	<b>(\$106,351)</b>	<b>\$7,921</b>	<b>\$175,000</b>	<b>\$3,859</b>	<b>\$51,264</b>	<b>\$104,088</b>	<b>\$107,076</b>	<b>\$106,798</b>
<b>Nonoperating Revenue (Expenses)</b>								
DEPRC - Depreciation	\$53,649	\$57,308	\$0	\$0	\$0	\$0	\$0	\$0
CO - Capital outlay	\$0	\$65,880	\$200,000	\$180,000	\$435,000	\$405,000	\$255,000	\$255,000
TRF - Transfers in	\$0	\$69,282	\$150,000	\$176,141	\$450,000	\$301,000	\$150,000	\$200,000
TRF - Transfers out	\$0	\$0	\$125,000	\$0	\$0	\$0	\$0	\$0
<b>Change in Net Assets:</b>	<b>(160,000)</b>	<b>(45,985)</b>	<b>-</b>	<b>-</b>	<b>66,264</b>	<b>88</b>	<b>2,076</b>	<b>51,798</b>
<b>Net Assets - Beginning of Year</b>	<b>\$23,822</b>	<b>(\$136,178)</b>	<b>(\$182,163)</b>	<b>(\$255,724)</b>	<b>(\$255,724)</b>	<b>(\$189,460)</b>	<b>(\$189,372)</b>	<b>(\$187,296)</b>
UFB - Use of Fund Balance*	\$0	\$0	\$73,561	\$0	\$0	\$0	\$0	\$0
<b>Net Assets - End of Year</b>	<b>(136,178)</b>	<b>(182,163)</b>	<b>(255,724)</b>	<b>(255,724)</b>	<b>(189,460)</b>	<b>(189,372)</b>	<b>(187,296)</b>	<b>(135,498)</b>
<b>Cash Position at Year End</b>	<b>(\$88,278)</b>	<b>(\$70,223)</b>	<b>(\$70,223)</b>	<b>(\$70,223)</b>	<b>(\$3,959)</b>	<b>(\$3,871)</b>	<b>(\$1,795)</b>	<b>\$50,003</b>

\*Use of Fund Balance uses existing revenue to fund expenses.

**City of Brooklyn Park**  
**2024-2025 Budget Summary - Recreation Enterprise Fund,**  
**Park Dome**

	2021 Actual Amount	2022 Actual Amount	2023 Amended Budget	2024 City Manager Proposed	2025 City Manager Proposed	2026 Forecast	2027 Forecast	2028 Forecast
<b>Park Dome</b>								
<b>Revenue</b>								
CHGS - Charges for services	\$239,999	\$358,927	\$315,875	\$328,125	\$328,125	\$345,164	\$355,520	\$355,520
INVINC - Investment income	\$166	(\$4,958)	\$0	\$1,703	\$1,359	\$0	\$0	\$0
<b>Revenue Totals</b>	<b>\$240,165</b>	<b>\$353,968</b>	<b>\$315,875</b>	<b>\$329,828</b>	<b>\$329,484</b>	<b>\$345,164</b>	<b>\$355,520</b>	<b>\$355,520</b>
<b>Expenditures</b>								
<b>Operating Expenses</b>								
SAL - Salaries	\$58,838	\$77,623	\$79,062	\$72,099	\$74,931	\$86,394	\$88,986	\$88,986
BEN - Benefits	\$13,600	\$20,357	\$16,512	\$23,308	\$25,018	\$18,039	\$18,581	\$18,581
SUP - Supplies	\$10,022	\$3,464	\$10,000	\$10,600	\$10,600	\$10,612	\$10,824	\$10,824
CS - Contractual services	\$37,804	\$24,950	\$56,700	\$55,700	\$55,700	\$60,169	\$61,373	\$61,373
UTIL - Utilities	\$55,354	\$102,071	\$78,300	\$79,500	\$79,500	\$83,093	\$84,755	\$84,755
DUES - Dues and subscriptions	\$0	\$0	\$100	\$100	\$100	\$106	\$108	\$108
OTH - Other charges	\$0	\$30	\$0	\$0	\$0	\$0	\$0	\$0
GFC - General Fund Charges	\$0	\$2,563	\$6,512	\$11,598	\$11,946	\$12,424	\$12,921	\$13,438
<b>Total Operating Expenses</b>	<b>\$175,619</b>	<b>\$231,058</b>	<b>\$247,186</b>	<b>\$252,905</b>	<b>\$257,795</b>	<b>\$270,837</b>	<b>\$277,548</b>	<b>\$278,065</b>
<b>Operating Income (loss)</b>	<b>\$64,546</b>	<b>\$122,910</b>	<b>\$68,689</b>	<b>\$76,923</b>	<b>\$71,689</b>	<b>\$74,327</b>	<b>\$77,972</b>	<b>\$77,455</b>
TRF - Transfers in	\$4,749	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TRF - Transfers out	\$2,380	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Change in Net Assets:</b>	<b>66,916</b>	<b>122,910</b>	<b>68,689</b>	<b>76,923</b>	<b>71,689</b>	<b>74,327</b>	<b>77,972</b>	<b>77,455</b>
<b>Net Assets - Beginning of Year</b>	<b>(\$30,216)</b>	<b>\$36,700</b>	<b>\$159,610</b>	<b>\$228,299</b>	<b>\$305,222</b>	<b>\$376,911</b>	<b>\$451,238</b>	<b>\$529,210</b>
<b>Net Assets - End of Year</b>	<b>36,700</b>	<b>159,610</b>	<b>228,299</b>	<b>305,222</b>	<b>376,911</b>	<b>451,238</b>	<b>529,210</b>	<b>606,665</b>
<b>Cash Position at Year End</b>	<b>\$51,428</b>	<b>\$83,327</b>	<b>\$152,016</b>	<b>\$228,939</b>	<b>\$300,628</b>	<b>\$374,955</b>	<b>\$452,927</b>	<b>\$530,382</b>

\*Use of Fund Balance uses existing revenue to fund expenses.

**City of Brooklyn Park**  
**2024-2025 Budget Summary - Internal Service Fund,**  
**Central Building**

	2021 Actual Amount	2022 Actual Amount	2023 Amended Budget	2024 City Manager Proposed	2025 City Manager Proposed	2026 Forecast	2027 Forecast	2028 Forecast
<b>Central Building</b>								
<b>Revenue</b>								
INVINC - Investment income	(\$12,207)	(\$83,092)	\$232	\$28,741	\$28,741	\$28,741	\$28,741	\$28,741
OR - Other revenue	\$6,179	\$5,491	\$6,769	\$6,769	\$6,769	\$7,187	\$7,187	\$7,187
CBC - Central building charges	\$2,187,559	\$2,273,900	\$2,410,334	\$2,554,959	\$2,631,608	\$2,559,291	\$2,559,291	\$2,559,291
UFB - Use of Fund Balance	\$0	\$0	\$0	\$230,060	\$230,853	\$383,047	\$472,257	\$557,857
<b>Revenue Totals</b>	<b>\$2,181,531</b>	<b>\$2,196,299</b>	<b>\$2,417,335</b>	<b>\$2,820,529</b>	<b>\$2,897,971</b>	<b>\$2,978,266</b>	<b>\$3,067,476</b>	<b>\$3,153,076</b>
<b>Expenditures</b>								
SAL - Salaries	\$630,650	\$638,289	\$673,567	814,081	826,269	\$851,059	\$876,591	\$902,887
BEN - Benefits	150,150	\$246,801	\$237,902	305,180	319,666	\$329,256	\$339,134	\$349,309
SUP - Supplies	\$108,155	\$109,780	\$142,693	\$154,681	\$159,324	\$164,103	\$169,023	\$174,093
CS - Contractual services	\$470,463	\$487,336	\$363,000	\$490,500	\$505,217	\$520,372	\$535,983	\$552,064
UTIL - Utilities	\$446,543	\$548,606	\$710,178	\$819,702	\$844,247	\$869,622	\$895,711	\$922,584
CONF - Conferences and schools	\$2,099	\$2,803	\$3,234	\$3,314	\$3,412	\$3,517	\$3,622	\$3,729
DUES - Dues and subscriptions	\$375	\$381	\$552	\$566	\$583	\$600	\$619	\$636
OTH - Other charges	\$770	853	\$1,108	\$1,359	\$1,399	\$1,443	\$1,485	\$1,528
GFC - General Fund Charges	\$22,945	\$24,035	\$20,348	\$21,053	\$21,685	\$22,552	\$23,454	\$24,392
CG - Central garage	\$23,433	\$24,288	\$34,743	\$36,828	\$37,934	\$37,968	\$39,106	\$39,106
ITC - Information technology charges	\$32,589	\$34,620	\$33,848	\$35,880	\$36,957	\$35,919	\$36,637	\$36,637
LC - Loss control charges	\$109,971	\$105,853	\$122,398	\$129,742	\$133,635	\$133,747	\$137,760	\$137,760
<b>Expenditure Totals</b>	<b>\$1,998,142</b>	<b>\$2,223,644</b>	<b>\$2,343,571</b>	<b>\$2,812,886</b>	<b>\$2,890,328</b>	<b>\$2,970,158</b>	<b>\$3,059,125</b>	<b>\$3,144,725</b>
<b>Nonoperating Revenues (Expenses)</b>								
CO - Capital outlay	\$0	\$32,232	\$1,735	\$0	\$0	\$0	\$0	\$0
DEPRC - Depreciation	\$5,905	\$5,905	\$7,420	\$7,643	\$7,643	\$8,108	\$8,351	\$8,351
TRF - Transfers in	\$0	\$0	\$1,735	\$0	\$0	\$0	\$0	\$0
<b>Change in Net Assets:</b>	<b>177,484</b>	<b>(65,481)</b>	<b>66,344</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Net Assets - Beginning of Year</b>	<b>\$561,833</b>	<b>\$739,317</b>	<b>\$673,836</b>	<b>\$740,180</b>	<b>\$510,120</b>	<b>\$279,267</b>	<b>(\$103,780)</b>	<b>(\$576,037)</b>
UFB - Use of Fund Balance	\$0	\$0	\$0	\$230,060	\$230,853	\$383,047	\$472,257	\$557,857
<b>Net Assets - End of Year</b>	<b>\$739,317</b>	<b>\$673,836</b>	<b>\$740,180</b>	<b>\$510,120</b>	<b>\$279,267</b>	<b>(\$103,780)</b>	<b>(\$576,037)</b>	<b>(\$1,133,894)</b>
<b>Cash Position at Year End</b>	<b>1,044,204</b>	<b>1,043,510</b>	<b>1,109,854</b>	<b>879,794</b>	<b>648,941</b>	<b>265,894</b>	<b>(206,363)</b>	<b>(764,220)</b>

**City of Brooklyn Park**  
**2024-2025 Budget Summary - Internal Service Fund,**  
**Central Garage**

	2021 Actual Amount	2022 Actual Amount	2023 Amended Budget	2024 City Manager Proposed	2025 City Manager Proposed	2026 Forecast	2027 Forecast	2028 Forecast
<b>Central Garage</b>								
<b>Revenue</b>								
INVINC - Investment income	(\$44,167)	(\$265,200)	\$13,431	\$97,998	\$77,877	\$14,261	\$14,261	\$14,261
OR - Other revenue	\$360,781	\$237,709	\$21,836	\$21,836	\$21,836	\$23,185	\$23,185	\$23,185
CGC - Central garage charges	\$3,594,934	\$3,812,992	\$4,041,771	\$4,284,278	\$4,412,806	\$4,545,190	\$4,681,547	\$4,821,993
UFB - Use of Fund Balance	\$0	\$0	\$4,048,982	\$4,733,646	\$7,524,198	\$2,295,333	\$1,715,796	\$1,313,900
<b>Revenue Totals</b>	<b>\$3,911,549</b>	<b>\$3,785,501</b>	<b>\$8,126,020</b>	<b>\$9,137,758</b>	<b>\$12,036,717</b>	<b>\$6,877,969</b>	<b>\$6,434,789</b>	<b>\$6,173,339</b>
<b>Expenditures</b>								
SAL - Salaries	\$398,832	\$397,640	\$455,030	\$485,970	\$500,550	\$515,565	\$531,033	\$546,964
BEN - Benefits	\$80,886	\$144,122	\$130,221	\$130,110	\$134,013	\$138,084	\$142,175	\$146,440
SUP - Supplies	\$659,487	\$897,918	\$1,148,792	\$1,177,512	\$1,212,838	\$1,249,222	\$1,286,699	\$1,325,300
CS - Contractual services	\$178,259	\$212,583	\$257,500	\$287,500	\$296,125	\$305,009	\$314,159	\$323,584
COMM - Communications	\$119	\$33	\$1,060	\$1,087	\$1,120	\$1,153	\$1,187	\$1,224
UTIL - Utilities	\$8,610	\$7,887	\$10,000	\$10,000	\$10,300	\$10,609	\$10,927	\$11,255
CONF - Conferences and schools	\$0	\$250	\$1,591	\$1,631	\$1,680	\$1,730	\$1,782	\$1,836
DUES - Dues and subscriptions	\$225	\$231	\$1,908	\$1,956	\$2,015	\$2,075	\$2,137	\$2,202
OTH - Other charges	3,287	5,871	\$3,343	\$4,683	\$4,824	\$4,969	\$5,117	\$5,271
GFC - General Fund Charges	\$32,779	\$34,309	\$29,069	\$30,076	\$30,978	\$32,217	\$33,506	\$34,846
CB - Central buildings	\$55,136	\$60,129	\$63,737	\$67,561	\$69,588	\$69,647	\$71,736	\$71,736
ITC - Information technology charges	\$13,625	\$14,076	\$13,772	\$14,598	\$15,036	\$14,615	\$14,907	\$14,907
LC - Loss control charges	\$23	\$22	\$25	\$27	\$28	\$28	\$29	\$29
Loss - Loss on disposal of assets	\$32,396	\$0	\$0	\$0	\$0	\$0	\$0	\$0
DEBT - Debt service	\$0	\$221	\$0	\$0	\$0	\$0	\$0	\$0
<b>Expenditure Totals</b>	<b>\$1,463,664</b>	<b>\$1,775,292</b>	<b>\$2,116,048</b>	<b>\$2,212,711</b>	<b>\$2,279,095</b>	<b>\$2,344,923</b>	<b>\$2,415,394</b>	<b>\$2,485,594</b>
CO - Capital outlay	\$2,745,735	\$2,710,332	\$4,749,876	\$5,341,000	\$8,446,575	\$2,958,100	\$3,120,150	\$1,823,500
DEPRC - Depreciation	\$1,521,041	\$1,833,913	\$1,656,356	\$1,706,047	\$1,706,047	\$1,809,946	\$1,864,245	\$1,864,245
TRF - Transfers in	\$0	\$77,438	\$396,260	\$122,000	\$395,000	\$235,000	\$965,000	\$0
<b>Change in Net Assets:</b>	<b>(\$1,818,892)</b>	<b>(\$2,456,598)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Net Assets - Beginning of Year</b>	<b>\$12,706,145</b>	<b>\$10,887,253</b>	<b>\$8,430,655</b>	<b>\$4,381,673</b>	<b>(\$351,973)</b>	<b>(\$7,876,171)</b>	<b>(\$10,171,504)</b>	<b>(\$11,887,300)</b>
UFB - Use of Fund Balance*	\$0	\$0	\$4,048,982	\$4,733,646	\$7,524,198	\$2,295,333	\$1,715,796	\$1,313,900
<b>Net Assets - End of Year</b>	<b>\$10,887,253</b>	<b>\$8,430,655</b>	<b>\$4,381,673</b>	<b>(\$351,973)</b>	<b>(\$7,876,171)</b>	<b>(\$10,171,504)</b>	<b>(\$11,887,300)</b>	<b>(\$13,201,200)</b>
<b>Cash Position at Year End</b>	<b>\$4,114,888</b>	<b>\$3,618,682</b>	<b>(\$430,300)</b>	<b>(\$5,163,946)</b>	<b>(\$12,688,144)</b>	<b>(\$14,983,477)</b>	<b>(\$16,699,273)</b>	<b>(\$18,013,173)</b>

\*Use of Fund Balance uses existing revenue to fund expenses.

**City of Brooklyn Park**  
**2024-2025 Budget Summary - Internal Service Fund,**  
**Information & Technology Services**

	2021 Actual Amount	2022 Actual Amount	2023 Amended Budget	2024 City Manager Proposed	2025 City Manager Proposed	2026 Forecast	2027 Forecast	2028 Forecast
<b>Information Technology</b>								
<b>Revenue</b>								
INVINC - Investment income	(\$46,132)	(\$252,949)	\$27,731	\$88,989	\$70,846	\$31,211	\$31,211	\$31,211
OR - Other revenue	\$755	\$32,804	\$0	\$0	\$0	\$0	\$0	\$0
ITC - Information technology charges	\$2,921,290	\$3,038,000	\$3,220,334	\$3,413,554	\$3,515,961	\$3,518,945	\$3,624,514	\$3,624,514
UFB - Use of Fund Balance	\$0	\$0	\$549,779	\$460,895	\$269,665	\$2,114,045	\$64,409	\$264,959
<b>Revenue Totals</b>	<b>\$2,875,913</b>	<b>\$2,817,855</b>	<b>\$3,797,844</b>	<b>\$3,963,438</b>	<b>\$3,856,472</b>	<b>\$5,664,201</b>	<b>\$3,720,134</b>	<b>\$3,920,684</b>
<b>Expenditures</b>								
SAL - Salaries	\$740,203	\$670,788	\$825,567	\$815,479	\$847,343	\$895,524	\$922,390	\$922,390
BEN - Benefits	\$263,050	143,540	\$210,727	\$211,692	\$224,881	\$229,269	\$236,148	\$236,148
SUP - Supplies	\$175,708	\$332,231	\$423,050	\$31,500	\$42,800	\$449,200	\$458,184	\$458,184
PS - Professional services	\$14,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0
CS - Contractual services	\$1,036,364	\$1,228,820	\$1,739,493	\$1,683,723	\$1,767,809	\$1,422,032	\$1,450,472	\$1,450,472
COMM - Communications	\$139,956	\$135,557	\$148,930	\$184,915	\$194,161	\$160,261	\$163,466	\$163,466
CONF - Conferences and schools	\$3,842	\$8,330	\$34,026	\$31,109	\$31,109	\$36,108	\$36,830	\$36,830
DUES - Dues and subscriptions	\$528	\$300	\$318	\$326	\$326	\$337	\$344	\$344
OTH - Other charges	\$1,506	\$1,511	\$0	\$0	\$0	\$0	\$0	\$0
CB - Central buildings	\$75,228	\$77,113	\$81,740	\$86,644	\$89,243	\$89,320	\$92,000	\$92,000
ITC - Information technology charges	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
DEBT - Debt service	\$0	\$87,887	\$0	\$0	\$0	\$0	\$0	\$0
<b>Expenditure Totals</b>	<b>\$2,450,385</b>	<b>\$2,686,078</b>	<b>\$3,463,851</b>	<b>\$3,045,388</b>	<b>\$3,197,672</b>	<b>\$3,282,051</b>	<b>\$3,359,834</b>	<b>\$3,359,834</b>
CO - Capital outlay	\$49,573	\$148,036	\$474,343	\$1,227,550	\$658,800	\$2,354,150	\$313,300	\$513,850
DEPRC - Depreciation	\$242,477	\$200,231	\$0	\$0	\$0	\$0	\$0	\$0
TRF - Transfers in	\$151,866	\$100,763	\$140,350	\$309,500	\$0	\$0	\$0	\$0
<b>Change in Net Assets:</b>	<b>\$285,344</b>	<b>(\$115,727)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$28,000</b>	<b>\$47,000</b>	<b>\$47,000</b>
<b>Net Assets - Beginning of Year</b>	<b>\$3,360,313</b>	<b>\$3,695,230</b>	<b>\$3,727,540</b>	<b>\$3,652,104</b>	<b>\$4,418,759</b>	<b>\$4,807,894</b>	<b>\$5,075,999</b>	<b>\$5,371,890</b>
UFB - Use of Fund Balance*	\$0	\$0	\$549,779	\$460,895	\$269,665	\$2,114,045	\$64,409	\$264,959
<b>Net Assets - End of Year</b>	<b>\$3,695,230</b>	<b>\$3,727,540</b>	<b>\$3,652,104</b>	<b>\$4,418,759</b>	<b>\$4,807,894</b>	<b>\$5,075,999</b>	<b>\$5,371,890</b>	<b>\$5,667,781</b>
<b>Cash Position at Year End</b>	<b>\$3,583,348</b>	<b>\$3,593,140</b>	<b>\$3,043,361</b>	<b>\$2,582,466</b>	<b>\$2,312,801</b>	<b>\$226,756</b>	<b>\$209,347</b>	<b>(\$8,612)</b>

\*Use of Fund Balance uses existing revenue to fund expenses.

**City of Brooklyn Park**  
**2024-2025 Budget Summary - Internal Service Fund,**  
**Loss Control**

	2021 Actual Amount	2022 Actual Amount	2023 Amended Budget	2024 City Manager Proposed	2025 City Manager Proposed	2026 Forecast	2027 Forecast	2028 Forecast
<b>Loss Control</b>								
<b>Revenue</b>								
INVINC - Investment income	(\$19,881)	(\$79,150)	\$11,853	\$44,484	\$34,939	\$12,830	\$12,830	\$12,830
OR - Other revenue	310,762	301,807	288,200	288,200	288,200	288,200	288,200	288,200
INSCHG - Insurance charges	2,689,016	2,625,368	3,239,391	3,779,035	3,892,406	4,009,178	4,129,453	4,253,337
UFB - Use of Fund Balance	\$0	\$0	89,802	566,434	474,113	-	-	-
<b>Revenue Totals</b>	<b>\$2,979,897</b>	<b>\$2,848,026</b>	<b>\$3,629,246</b>	<b>\$4,678,153</b>	<b>\$4,689,658</b>	<b>\$4,310,208</b>	<b>\$4,430,483</b>	<b>\$4,554,367</b>
<b>Expenditures</b>								
SAL - Salaries	210,949	\$209,065	\$222,117	\$231,086	\$238,185	\$242,712	\$249,993	\$249,993
BEN - Benefits	39,877	92,186	57,288	62,673	66,412	62,601	64,480	64,480
SUP - Supplies	\$389	\$1,898	\$60,038	\$61,539	\$61,539	\$63,714	\$64,988	\$64,988
PS - Professional services	5,170	5,215	10,000	10,000	10,000	10,612	10,824	10,824
CS - Contractual services	\$26,048	\$25,557	\$93,665	\$93,665	\$93,665	\$99,398	\$101,386	\$101,386
COMM - Communications	-	\$0	106	109	109	112	114	114
INS - Insurance	\$2,151,890	\$3,030,949	\$3,079,624	\$4,191,064	\$4,191,064	\$3,172,822	3,236,278	\$3,236,278
CONF - Conferences and schools	\$0	\$0	\$4,558	\$4,671	\$4,671	\$4,836	\$4,932	\$4,932
DUES - Dues and subscriptions	-	\$0	615	630	630	653	666	666
OTH - Other charges	\$1,272	\$2,283	\$530	\$488	488	\$563	\$574	\$574
CB - Central buildings	2,917	2,990	3,169	3,359	3,460	3,463	3,567	3,567
ITC - Information technology charges	8,201	8,401	17,801	18,869	19,435	18,890	19,268	19,268
<b>Expenditure Totals</b>	<b>2,446,713</b>	<b>3,378,545</b>	<b>3,549,511</b>	<b>4,678,153</b>	<b>4,689,658</b>	<b>3,680,376</b>	<b>3,757,070</b>	<b>3,757,070</b>
<b>Operating Income (Loss)</b>	<b>533,184</b>	<b>(\$530,519)</b>	<b>79,735</b>	<b>-</b>	<b>-</b>	<b>629,832</b>	<b>673,413</b>	<b>797,297</b>
TRF - Transfers out	\$23,000	-	\$0	\$0	\$0	\$0	\$0	\$0
<b>Change in Net Assets:</b>	<b>\$510,184</b>	<b>(\$530,519)</b>	<b>\$79,735</b>	<b>\$0</b>	<b>\$0</b>	<b>\$629,832</b>	<b>\$673,413</b>	<b>\$797,297</b>
<b>Net Assets - Beginning of Year</b>	<b>\$1,567,489</b>	<b>\$2,077,673</b>	<b>\$1,547,154</b>	<b>\$1,537,087</b>	<b>\$970,653</b>	<b>\$496,540</b>	<b>\$1,126,372</b>	<b>\$1,799,785</b>
Use of Fund Balance*	\$0	\$0	\$89,802	\$566,434	\$474,113	\$0	\$0	\$0
<b>Net Assets - End of Year</b>	<b>\$2,077,673</b>	<b>\$1,547,154</b>	<b>\$1,537,087</b>	<b>\$970,653</b>	<b>\$496,540</b>	<b>\$1,126,372</b>	<b>\$1,799,785</b>	<b>\$2,597,082</b>
<b>Cash Position at Year End</b>	<b>\$1,692,425</b>	<b>\$1,295,158</b>	<b>\$1,285,091</b>	<b>\$718,657</b>	<b>\$244,544</b>	<b>\$874,376</b>	<b>\$1,547,789</b>	<b>\$2,345,086</b>

\*Use of Fund Balance uses existing revenue to fund expenses.

**City of Brooklyn Park**  
**2024-2025 Budget Summary - Internal Service Fund,**  
**Benefit Accrual**

	2021 Actual Amount	2022 Actual Amount	2023 Amended Budget	2024 City Manager Proposed	2025 City Manager Proposed	2026 Forecast	2027 Forecast	2028 Forecast
<b>Benefits</b>								
<b>Revenue</b>								
SG - State grants	\$9,668	\$0	\$0	\$0	\$0	\$0	\$0	\$0
INVINC - Investment income	(1,257)	56,231	-	54,594	54,594	54,594	54,594	54,594
OR - Other revenue	362	101	-	-	-	-	-	-
INSCHG - Insurance charges	219,185	238,787	211,595	211,595	217,943	224,481	231,215	238,152
BAC-Benefit accrual charges	104,029	4,688	510,985	510,985	526,315	542,104	558,367	575,118
TRF - Transfers in	-	-	2,100,000	-	-	-	-	-
<b>Revenue Totals</b>	<b>\$331,987</b>	<b>\$299,808</b>	<b>\$2,822,580</b>	<b>\$777,174</b>	<b>\$798,852</b>	<b>\$821,179</b>	<b>\$844,176</b>	<b>\$867,864</b>
<b>Expenditures</b>								
SAL - Salaries	\$43,168	\$682,470	\$57,619	\$57,619	\$59,348	\$61,128	\$62,962	\$64,850
BEN - Benefits	769,105	1,409,315	1,012,328	1,012,328	1,042,698	1,073,978	1,106,197	1,139,382
CS - Contractual services	-	16,479	-	-	-	-	-	-
OTH - Other charges	27,471	19,325	27,588	28,278	29,126	30,000	30,900	31,828
<b>Expenditure Totals</b>	<b>839,745</b>	<b>2,127,589</b>	<b>1,097,535</b>	<b>1,098,225</b>	<b>1,131,172</b>	<b>1,165,106</b>	<b>1,200,059</b>	<b>1,236,060</b>
<b>Operating Income (Loss)</b>	<b>(507,758)</b>	<b>(1,827,782)</b>	<b>1,725,045</b>	<b>(321,051)</b>	<b>(332,320)</b>	<b>(343,927)</b>	<b>(355,883)</b>	<b>(368,196)</b>
<b>Nonoperating Revenues (Expenses)</b>								
<b>Change in Net Assets:</b>	<b>(\$507,758)</b>	<b>(\$1,827,782)</b>	<b>\$1,725,045</b>	<b>(\$321,051)</b>	<b>(\$332,320)</b>	<b>(\$343,927)</b>	<b>(\$355,883)</b>	<b>(\$368,196)</b>
<b>Net Assets - Beginning of Year</b>	<b>(\$11,472,987)</b>	<b>(\$11,980,745)</b>	<b>(\$13,808,527)</b>	<b>(\$12,083,482)</b>	<b>(\$12,404,533)</b>	<b>(\$12,736,853)</b>	<b>(\$13,080,780)</b>	<b>(\$13,436,663)</b>
Use of Fund Balance*	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Net Assets - End of Year</b>	<b>(\$11,980,745)</b>	<b>(\$13,808,527)</b>	<b>(\$12,083,482)</b>	<b>(\$12,404,533)</b>	<b>(\$12,736,853)</b>	<b>(\$13,080,780)</b>	<b>(\$13,436,663)</b>	<b>(\$13,804,859)</b>
<b>Cash Position at Year End</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

\*Use of Fund Balance uses existing revenue to fund expenses.



# City of Brooklyn Park Request for Council Action

<b>Agenda Item:</b>	5.2	<b>Meeting Date:</b>	December 4, 2023
<b>Agenda Section:</b>	Public Hearings	<b>Originating Department:</b>	Operations and Maintenance – Engineering Services Division
<b>Resolution:</b>	N/A	<b>Prepared By:</b>	Mitch Robinson, Water Resources Engineer
<b>Ordinance:</b>	N/A		
<b>Attachments:</b>	1	<b>Presented By:</b>	Mitch Robinson, Water Resources Engineer
<b>Item:</b>	Public Hearing for the Stormwater Pollution Prevention Plan (SWPPP)		

## City Manager’s Proposed Action:

Present the Stormwater Pollution Prevention Plan (SWPPP) information for 2022 and hold a public hearing.

## Overview:

The SWPPP is a document required by the state and federal government that outlines how the city will work towards reducing pollution in rainwater runoff. There will be a presentation that outlines the plan requirements and allow time for the public to make comments. These comments will be recorded and addressed in the final SWPPP report that will be submitted in 2024.

**Primary Issues/Alternatives to Consider:** N/A

**Budgetary/Fiscal Issues:** N/A

## Attachments:

5.2A SWPPP PRESENTATION

# MS4 Annual Meeting

December 4, 2023



**Brooklyn Park**   
Unique. United. Undiscovered.

# Why This Meeting?

- **Municipal Separate Storm Sewer System (MS4) Permit**
- Who is regulated?
  - Cities, Watershed Districts, Colleges, MnDOT, etc.



# Minimum Control Measures

1. Public Education and Outreach
2. Public Participation and Involvement
3. Illicit Discharge Detection and Elimination
4. Construction Site Stormwater Runoff Control
5. Post-Construction Stormwater Management
6. Pollution Prevention and Good Housekeeping for Municipal Operations

# Recent MS4 Activities

- MCM 1 & 2: Public Education & Participation
  - Articles in the City's Newsletter
  - Information on City's Website
  - Clean-up Events
  - Annual Meeting on July 11, 2022



# Recent MS4 Activities (contd.)

- MCM 3: Illicit Discharge Detection & Elimination
  - Updated Storm Sewer System Map
  - 2 illicit discharges reported for 2022





# Recent MS4 Activities (contd.)

- MCM 4 & 5:  
Construction Site &  
Post-Construction  
Management
  - 23 active construction sites  
in 2022
  - 121 erosion and sediment  
control inspections  
completed in 2022



# Recent MS4 Activities (contd.)

- MCM 6: Good Housekeeping for Municipal Operations
  - Completed routine inspection of City's stormwater infrastructure (ponds, outfalls, etc.)
  - Completed routine maintenance
  - Staff training





# Next Steps

- Continue to implement the MS4 program:
  - Increased pond inspections and maintenance projects
  - Linear projects are required to provide stormwater management
    - Increased costs for street reconstruction projects



**Thank you!**

**Mitch Robinson**

**Water Resources Engineer**

**763-493-8291**

**[mitchell.robinson@brooklynpark.org](mailto:mitchell.robinson@brooklynpark.org)**

**City of Brooklyn Park**

**5200 85<sup>th</sup> Ave. N.**

**Brooklyn Park, MN 55443**

**Tel 763-424-8000 Fax 763-493-8391**

**[www.brooklynpark.org](http://www.brooklynpark.org)**

**Facebook: [/brooklynparkmn](https://www.facebook.com/brooklynparkmn)**

**Twitter: [@brooklynpark](https://twitter.com/brooklynpark)**

**YouTube: [/user/brooklynparkmncity](https://www.youtube.com/user/brooklynparkmncity)**

**Brooklyn  
Park** 

**Unique.**

**United.**

**Undiscovered.**

# City of Brooklyn Park Request for Council Action

<b>Agenda Item:</b>	5.3	<b>Meeting Date:</b>	December 4, 2023
<b>Agenda Section:</b>	Public Hearing	<b>Originating Department:</b>	Community Development
<b>Resolution:</b>	X	<b>Prepared By:</b>	John Kinara, Housing and Redevelopment Coordinator
<b>Ordinance:</b>	X		
<b>Attachments:</b>	2	<b>Presented By:</b>	John Kinara
<b>Item:</b>	Hold a Public Hearing to Consider Ordinance Establishing a Local Housing Trust Fund for the City of Brooklyn Park and Direct Staff to Bring Back Full Ordinance at a Later Date		

## City Manager's Proposed Action:

The City Council opens a public hearing to consider the Ordinance Establishing a Local Housing Trust Fund for the city of Brooklyn Park and direct staff to bring back a full ordinance at a later date.

## Background:

In 2017, Minnesota became the 14th state to pass legislation to formally recognize local trust funds for housing development (Minn. Stat. 462C.16: Housing Trust Funds for Local Housing Development). In July 2021, Minnesota passed the Omnibus Housing Finance bill that includes \$1 million over the next fiscal year for state matching grants (to be administered through Minnesota Housing Finance Agency) for Local Housing Trust Funds (LHTF) up to \$150,000. A grantee is eligible to receive a grant amount equal to 100 percent of the new public revenue committed to the LHTF from any source other than the state or federal government, up to \$150,000. Depending on funding availability, the program will also match an amount equal to 50 percent of the new public revenue committed to the LHTF from any source other than the state or federal government that is more than \$150,000 but not more than \$300,000.

In 2023, the Minnesota State Legislature committed another \$2 billion in financial resources for housing investments. In one program, the legislature created a fund pool of \$11 million specifically designed to provide financial resources to local municipalities that have established a Local Housing Trust Fund. Additionally, the legislature passed a metro area sales tax increase for housing investments and preliminary numbers estimate that about \$942,000 annually would be available to the city of Brooklyn Park for housing uses. Tonight's public hearing seeks to capture the input of the Council as well as that of the public in the establishment of a Housing Trust Fund.

Since advertising the public hearing, staff is requesting more time to do further review and analysis of the impacts of this ordinance before presenting a full draft ordinance for review.

### • What are the next steps?

- Open a public hearing on the ordinance establishing a Local Housing Trust Fund
- Conduct another public hearing and first reading at a later date
- Conduct a second and final reading on the proposed ordinance
- Determine the initial budget allocation for the LHTF program for 2024 and annually going forward.

## Attachments:

- 5.3A LOCAL HOUSING TRUST FUND UPDATE
- 5.3B PUBLIC HEARING NOTICE

# LOCAL HOUSING TRUST FUNDS IN MINNESOTA

February 2023

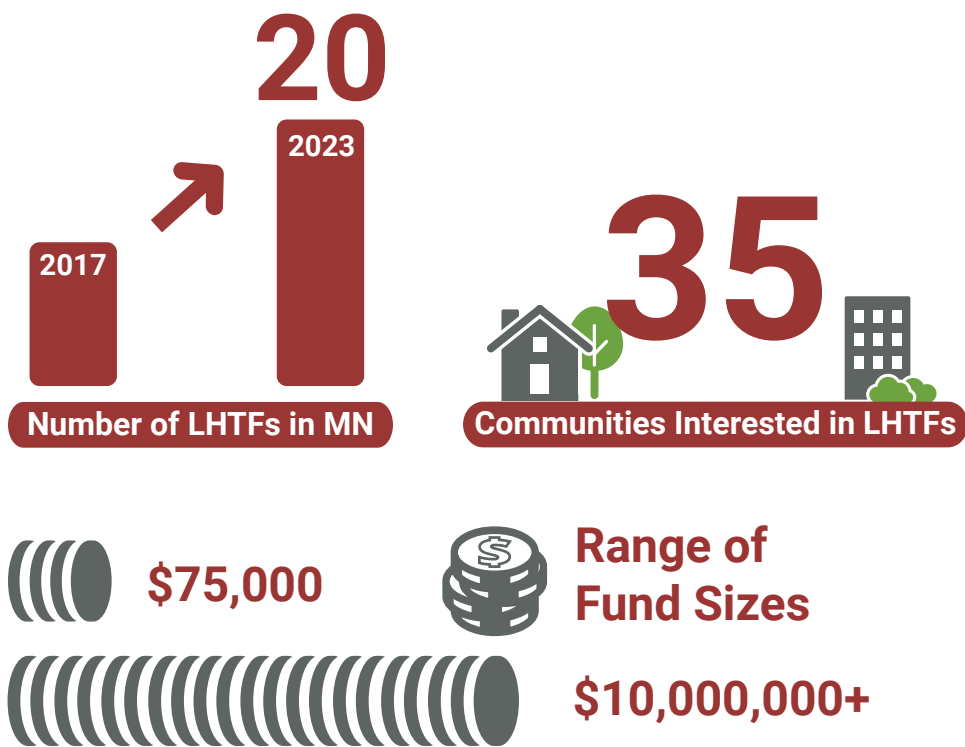


Local Housing Trust Funds (LHTF) are funds established by a local government by dedicating local public revenue for housing. They are a consistent, flexible resource for housing within a local jurisdiction. Trust funds help communities leverage public and private resources and jumpstart projects that draw investment and jobs. LHTFs enable prioritizing developments that maximize benefit to the community.

In 2017, the Minnesota Legislature defined a LHTF in law, providing clarity to assist local jurisdiction with housing investments. In 2021, to incentivize LHTFs, they authorized a state match fund of \$1 million, providing a one-to-one match on the first \$150,000 of new revenue invested in housing trust funds by cities and counties, and a one-to-two match on the next \$150,000 of available funds.

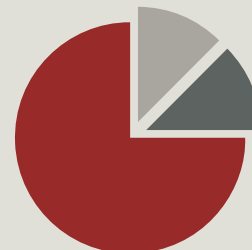
Since 2017, Minnesota has seen a steady increase in LHTFs, as 20 cities and counties across the state have adopted them, with more on the way. This report includes information from MHP's third annual survey of cities and counties regarding LHTF.

## Local Housing Trust Funds by the numbers:

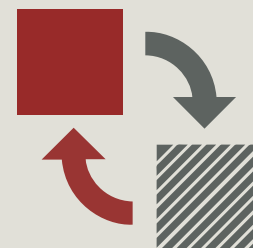


From big to small, rural to metro, LHTFs can serve the housing needs of communities of all types and sizes.

## Benefits of LHTFs



Leverage private dollars



Provide flexibility to meet local needs



Encourage local contributions

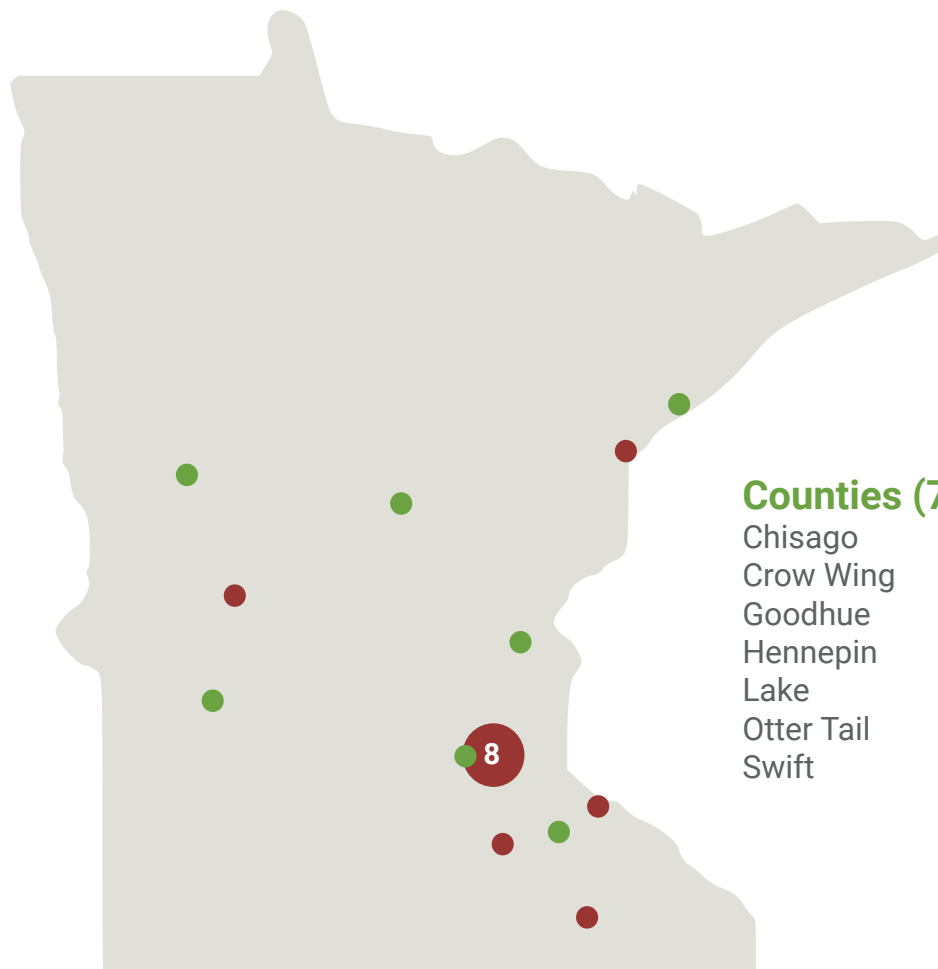


Establish dedicated sources of revenue

## Local Housing Trust Funds Across Minnesota

### Cities (13):

- Alexandria
- Bloomington
- Duluth
- Eden Prairie
- Edina
- Minneapolis
- Minnetonka
- Northfield
- Red Wing
- Richfield
- Rochester
- St Louis Park
- St Paul



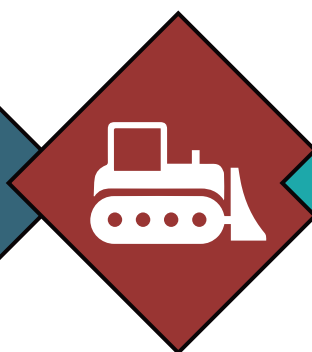
### Counties (7):

- Chisago
- Crow Wing
- Goodhue
- Hennepin
- Lake
- Otter Tail
- Swift

## Common Uses For LHTFs



Homebuyer Assistance



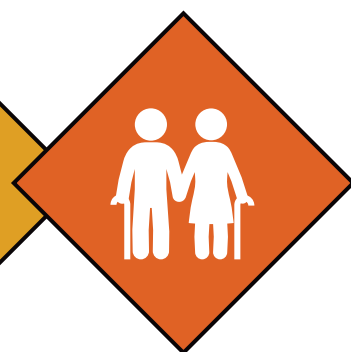
Preservation



Gap Financing



Creating Deeper Affordability



Housing Stability

## Featured Stories:

### Duluth

Population: 86,372

After years of careful planning, Duluth's Housing Trust Fund, a partnership between the City of Duluth and LISC Duluth, was launched in 2022. The partnership came together after Mayor Larson and city staff, along with LISC Duluth, attended a National League of Cities' training on housing and health equity. Upon his return, Mayor Larson established the Mayor's Housing Task Force, which issued a 2020 report including recommendation for a housing trust fund.



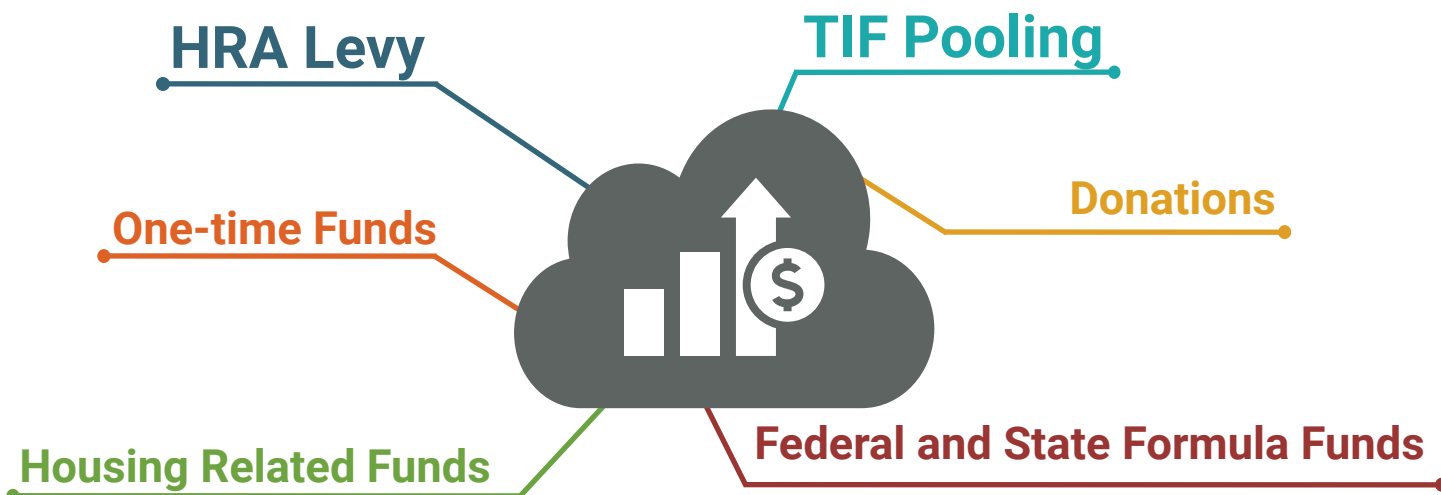
Photo: Skyline of Duluth, MN

The partnership has resulted in a HTF established by the city, LISC Duluth, and other partners, with initial funds of \$16 million: approximately \$4 million to be administered by the city and \$12 million administered by LISC Duluth. A committee appointed by Mayor Emily Larson and confirmed by the Duluth city council provides oversight and recommendations on HTF applications, both those administered by the City and those by LISC Duluth.

Funds have already been allocated to several projects. The unique partnership between the City of Duluth and LISC Duluth has provided resources for a broader range of housing goals. The City and LISC Duluth have different purposes for their funds. City of Duluth funds primarily help projects get started, including options for revolving funds to provide construction financing to projects experiencing short-term funding gaps. LISC Duluth intends to focus funds it administers in big multifamily developments and other large projects.

*"Having unique objectives for the funds administered by the City and LISC is helpful, as there are so many important but competing priorities in housing. This approach allows funds to better support our significant housing needs in Duluth through multiple strategies focused on a range of housing types,"* says Adam Fulton, Deputy Director, Planning and Economic Development Department, City of Duluth.

## Common Funding Sources For LHTFs



## Minnetonka

Population: 53,266

In 2020, the City of Minnetonka established its Affordable Housing Trust Fund (AHTF). While the fund was initially created to provide rental assistance to households impacted by COVID-19, in 2021 the city received special legislation to transfer the existing balance of “pooled” tax increment, approximately \$5 million, to its HTF for expanded affordable housing opportunity. The special legislation allowed the city to diversify the level of affordability beyond the requirements under TIF law.

Currently, Minnetonka’s AHTF has approximately \$7 million. Accomplishments to date include assisting 187 households with up to \$1,500 in rental assistance, ensuring deeper affordability for more units in three large mixed-income rental properties, and providing emergency assistance to households at risk of homelessness. Plans for 2023 include expanding a down-payment assistance program.



Photo: Multifamily housing building in Minnetonka, MN

## Chisago County

Population: 57,469

Chisago County adopted its HTF in 2021, with a focus on workforce housing for moderate, low and very low-income residents and households. The County designated the Chisago County HRA/EDA as the fund administrator, a good fit as the HRA/EDA brings extensive experience in developing, managing, and owning affordable properties. The HRA/EDA funded the HTF from its existing budget, with an initial fund of \$150,000. It has now grown to \$556,000, with funds added in 2022 and 2023 from HRA/EDA-owned housing that generates revenue. The HRA/EDA is also soliciting gifts, grants, and donations by corporations or individuals and may add proceeds from future sale of HRA/EDA parcels.

**“Having the Housing Trust Fund in our toolbox has been getting the attention of developers and we are optimistic to have projects underway in the near future.”** – Nancy Hoffman, Chisago County HRA-EDA



According to Nancy Hoffman, Executive Director of the Chisago County HRA-EDA, *“In our area (Chisago County) it can be difficult to attract affordable housing developers because we are just far enough out of the metro area that they cannot get the rents to make the project cash flow as they can just a few miles away.”*

*Note: Sources and uses for LHTFs, and other details, are identified in this report to the best of our ability. Please contact MHP with any corrections.*

### CONTACT US

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Local Housing Trust Funds Established in Minnesota

	Date Adopted	Funding Source(s)	Use(s)
Alexandria	2019	<ul style="list-style-type: none"> <li>TIF Pooling</li> <li>HRA Levy</li> <li>Housing Related Funds</li> </ul>	<ul style="list-style-type: none"> <li>Homebuyer Assistance</li> <li>Preservation</li> </ul>
Bloomington	2019	<ul style="list-style-type: none"> <li>TIF Pooling</li> <li>One-time Funds</li> <li>Donations</li> <li>Housing Related Funds</li> </ul>	<ul style="list-style-type: none"> <li>Housing Stability</li> <li>Preservation</li> <li>Gap Financing</li> <li>Revolving Loan Fund</li> </ul>
Duluth	2022	<ul style="list-style-type: none"> <li>HRA Levy</li> <li>Housing Related funds</li> </ul>	<ul style="list-style-type: none"> <li>Preservation</li> <li>Gap Financing</li> </ul>
Eden Prairie	2022	<ul style="list-style-type: none"> <li>Still Determining</li> </ul>	<ul style="list-style-type: none"> <li>Still Determining</li> </ul>
Edina	2019	<ul style="list-style-type: none"> <li>TIF Pooling</li> <li>Housing Related Funds</li> </ul>	<ul style="list-style-type: none"> <li>4d Program Costs</li> <li>Preservation</li> <li>Gap Financing</li> </ul>
Minneapolis	2003	<ul style="list-style-type: none"> <li>TIF Pooling</li> <li>One-time Funds</li> <li>Federal and State Formula Funds</li> </ul>	<ul style="list-style-type: none"> <li>Gap Financing</li> <li>Preservation</li> </ul>
Minnetonka	2022	<ul style="list-style-type: none"> <li>TIF Pooling</li> </ul>	<ul style="list-style-type: none"> <li>Housing Stability</li> <li>Gap Financing</li> </ul>
Northfield	2022	<ul style="list-style-type: none"> <li>Housing Related Funds</li> </ul>	<ul style="list-style-type: none"> <li>Homebuyer Assistance</li> </ul>
Red Wing	2015	<ul style="list-style-type: none"> <li>HRA Levy</li> <li>TIF Pooling</li> </ul>	<ul style="list-style-type: none"> <li>Homebuyer Assistance</li> <li>Gap Financing</li> <li>Preservation</li> </ul>
Richfield	2020	<ul style="list-style-type: none"> <li>Federal and State Formula Funds</li> <li>EDA Levy</li> <li>Housing Related Funds</li> </ul>	<ul style="list-style-type: none"> <li>Homebuyer Assistance</li> <li>Housing Stability</li> </ul>
Rochester	2018	<ul style="list-style-type: none"> <li>One-time Funds</li> <li>Donations</li> </ul>	<ul style="list-style-type: none"> <li>Deepen Affordability</li> </ul>
St. Louis Park	2018	<ul style="list-style-type: none"> <li>TIF Pooling</li> <li>HRA Levy</li> </ul>	<ul style="list-style-type: none"> <li>Homebuyer Assistance</li> <li>Preservation</li> <li>Gap Financing</li> <li>Deepen Affordability</li> </ul>
St. Paul	2019	<ul style="list-style-type: none"> <li>One-time Funds</li> <li>Parking revenues</li> </ul>	<ul style="list-style-type: none"> <li>Homebuyer Assistance</li> <li>Housing Stability</li> <li>Gap Financing</li> <li>4d Program Costs</li> </ul>
Chisago County	2021	<ul style="list-style-type: none"> <li>Housing Related Funds</li> </ul>	<ul style="list-style-type: none"> <li>Affordable Housing</li> </ul>
Crow Wing County	2019	<ul style="list-style-type: none"> <li>HRA Levy</li> </ul>	<ul style="list-style-type: none"> <li>Gap Financing</li> <li>Homebuyer Assistance</li> <li>Preservation</li> </ul>
Goodhue County	2018	<ul style="list-style-type: none"> <li>HRA Levy</li> </ul>	<ul style="list-style-type: none"> <li>Homebuyer Assistance</li> <li>Housing Stability</li> <li>Gap Financing</li> </ul>
Hennepin County	2000	<ul style="list-style-type: none"> <li>HRA Levy</li> </ul>	<ul style="list-style-type: none"> <li>Gap Financing</li> <li>Preservation</li> </ul>
Lake County	2022	<ul style="list-style-type: none"> <li>HRA Levy</li> <li>Housing Related Funds</li> </ul>	<ul style="list-style-type: none"> <li>Still Determining</li> </ul>
Otter Tail County	2021	<ul style="list-style-type: none"> <li>HRA Levy</li> </ul>	<ul style="list-style-type: none"> <li>Still Determining</li> </ul>
Swift County	2020	<ul style="list-style-type: none"> <li>HRA Levy</li> <li>Chippewa Valley Ethanol Company Shares</li> </ul>	<ul style="list-style-type: none"> <li>Preservation</li> <li>Gap Financing</li> </ul>

**Common Funding Sources**

- HRA levy
- TIF pooling
- Housing related funds (includes land sale proceeds, in lieu of fees, etc)
- Federal and State Formula Funds (CDBG, HOME, ARPA, etc)
- One-time Funds (initial funding, annual aporations, etc)
- Donations (individual and organizational)

**Common Uses**

- Homebuyer Assistance
- Preservation (single family rehab, multi-family rehab, NOAH preservation)
- Gap financing (new construction, redevelopment)
- Creating deeper affordability
- Housing Stability (emergency housing assistance)





**NOTICE OF PUBLIC HEARING  
CITY OF BROOKLYN PARK, MINNESOTA**

NOTICE IS HEREBY GIVEN that the Brooklyn Park City Council will hold a public hearing in the City Hall Council Chambers, 5200 85th Avenue North, on Monday, December 4, 2023, at 6:00 p.m. or soon thereafter to consider the establishment of a Local Housing Trust Fund. Local Housing Trust Funds are established via an official action by local government. Minn. Stat. §462C.16 says that a “a local government may establish a local housing trust fund by ordinance or participate in a joint powers agreement to establish a regional housing trust fund.”

All persons desiring to be heard are invited to attend. Written comments will be received by the City Clerk prior to the hearing. Devin Montero City Clerk Published this notice in the Brooklyn Park Sun Post on November 30, 2023.

**Some members of the City Council will participate in the meetings by telephone pursuant to Minnesota Statutes, Section 13D.021 rather than in person at the City Council’s regular meeting place at City Hall, 5200 85th Avenue North, Brooklyn Park, Minnesota. Members of the public can monitor the Council meetings in person or by watching it on CCX Media Channel 16 or by livestreaming it at [https://nwsccc-brooklynpark.granicus.com/ViewPublisher.php?view\\_id=5](https://nwsccc-brooklynpark.granicus.com/ViewPublisher.php?view_id=5).**

**Anyone who wants to address the Council during the Public Comment period or on an Agenda Item may do so in person or by calling 763-493-8180 or emailing [devin.montero@brooklynpark.org](mailto:devin.montero@brooklynpark.org) by 4:30 p.m. on the meeting day. You will be asked to provide your name, address, email, and phone number. You will then be registered to speak during the Public Comment period or on the agenda item and will be provided the call-in number to address the Council.**

**Members of the public who desire to give input or testimony during the meeting may do so in person or by texting City Clerk Devin Montero at 763-439-1883 or emailing him at [devin.montero@brooklynpark.org](mailto:devin.montero@brooklynpark.org) (Subject line: “Council Testimony”).**

**If you need these materials in an alternative format or need reasonable accommodations for a City Council meeting, please provide the City with 72-hours’ notice by calling 763-424-8000 or emailing Josie Shardlow at [josie.shardlow@brooklynpark.org](mailto:josie.shardlow@brooklynpark.org).  
Para asistencia, 763-424-8000; Yog xav tau kev pab, 763-424-8000.**

**Dated: November 30, 2023**

# City of Brooklyn Park Request for Council Action

<b>Agenda Item:</b>	7.1	<b>Meeting Date:</b>	December 4, 2023
<b>Agenda Section:</b>	General Action Items	<b>Originating Department:</b>	Administration
<b>Resolution:</b>	N/A	<b>Prepared By:</b>	Katrina Doshier, Program Assistant
<b>Ordinance:</b>	N/A		
<b>Attachments:</b>	N/A	<b>Presented By:</b>	Mayor Hollies Winston
<b>Item:</b>	Appointments to Commissions		

## City Manager's Proposed Action:

Appoint a commissioner to serve on the Shingle Creek Watershed Management Commission, West Mississippi Watershed Management Commission, and Suburbs Cable Communications Commission.

### **SHINGLE CREEK WATERSHED MANAGEMENT COMMISSION**

**City At-large** (One appointment)

MOTION \_\_\_\_\_, SECOND \_\_\_\_\_, TO APPOINT \_\_\_\_\_ TO THE SHINGLE CREEK WATERSHED MANAGEMENT COMMISSION REPRESENTING THE CITY AT-LARGE FOR A THREE-YEAR TERM TO EXPIRE JANUARY 31, 2027. (Replacing Greg Spoden)

### **WEST MISSISSIPPI WATERSHED MANAGEMENT COMMISSION**

**City At-large** (One appointment)

MOTION \_\_\_\_\_, SECOND \_\_\_\_\_, TO APPOINT \_\_\_\_\_ TO THE WEST MISSISSIPPI WATERSHED MANAGEMENT COMMISSION REPRESENTING THE CITY AT-LARGE FOR A THREE-YEAR TERM TO EXPIRE JANUARY 31, 2027. (Replacing Melissa Collins)

### **NORTHWEST SUBURBS CABLE COMMUNICATIONS COMMISSION**

**City At-large** (One appointment)

MOTION \_\_\_\_\_, SECOND \_\_\_\_\_, TO APPOINT \_\_\_\_\_ TO THE NORTHWEST SUBURBS CABLE COMMUNICATIONS COMMISSION REPRESENTING THE CITY AT-LARGE EFFECTIVE JANUARY 1, 2024 FOR A ONE-YEAR TERM TO EXPIRE DECEMBER 31, 2024. (Reappointing Hasit Parmar)

## Overview:

On November 27 2023, the City Council interviewed applicants to fill commission openings.

## Primary Issues/Alternatives to Consider:

Selection and appointment of commissioners.

**Budgetary/Fiscal Issues:** N/A

**Attachments:** N/A

# City of Brooklyn Park Request for Council Action

<b>Agenda Item:</b>	7.2	<b>Meeting Date:</b>	December 4, 2023
<b>Agenda Section:</b>	General Action Items	<b>Originating Department:</b>	Administration
<b>Resolution:</b>	N/A	<b>Prepared By:</b>	Katrina Doshier, Program Assistant
<b>Ordinance:</b>	N/A		
<b>Attachments:</b>	3	<b>Presented By:</b>	Jay Stroebel, City Manager
<b>Item:</b>	Approval of the 2024 Council and EDA Meeting Dates		

## City Manager's Proposed Action:

MOTION \_\_\_\_\_, SECOND \_\_\_\_\_, TO APPROVE THE COUNCIL AND EDA MEETING DATES FOR 2024 WITH THE FOLLOWING PROPOSED CHANGES TO THE REGULAR MEETING SCHEDULE:

1. CANCEL THE JANUARY 2 REGULAR MEETING AND ADD JANUARY 29 REGULAR MEETING
2. CANCEL THE MARCH 4 WORK SESSION (Presidential Primary March 5)
3. CANCEL THE JULY 1 WORK SESSION
4. CANCEL THE AUGUST 12 REGULAR MEETING (City Primary Election August 13)
5. CANCEL THE NOVEMBER 4 WORK SESSION (Presidential Election November 5)
6. CANCEL THE DECEMBER 23 REGULAR COUNCIL MEETING

## Overview:

Currently, the City Council work session is held on the first Monday of the month, the regular City Council meetings are held on the second and fourth Mondays, and the EDA meetings are held on the third Monday of each month.

City Code states:

### **§ 30.15 MEETINGS.**

The Council has regular meetings on the first, second and fourth Mondays of each month commencing at 6:00 p.m. If any of the Mondays falls on a holiday, the Council will have its regular meeting on the following day and adjourned special meetings at any other time the Council may deem proper. All meetings are held in the City Hall or elsewhere as designated by the Council.

The attached 2024 meeting calendar shows the regular meeting dates per City Code. This will be updated to reflect changes approved by the City Council and EDA.

**Primary Issues/Alternatives to Consider:** N/A

**Budgetary/Fiscal Issues:** N/A

## Attachments:

- 7.2A 2024 MEETING CALENDAR PER ORDINANCE AND SCHEDULE
- 7.2B 2024 MEETING CALENDAR WITH PROPOSED CHANGES
- 7.2C 2024 CALENDAR

**CITY OF BROOKLYN PARK****2024 REGULAR CITY COUNCIL, COUNCIL WORK SESSIONS AND EDA MEETING DATES**Meetings begin at 6:00 p.m. – 1<sup>st</sup> four Mondays of the monthBrooklyn Park City Hall, 5200 85<sup>th</sup> Avenue North

Ph. 763-424-8000 Fax 763-493-8391

**NOTE: CHANGES WERE MADE TO THE REGULAR SCHEDULE; ALL DATES ARE SUBJECT TO CHANGE**

<b>JANUARY</b>	<b>FEBRUARY</b>	<b>MARCH</b>	<b>APRIL</b>
2 – Council Work Session (Tues.)* 8 – Council 16 – EDA (Tues)** 22 – Council 29 – 5 <sup>th</sup> Monday – No Meeting *New Year's Day Observed - 1 **Martin Luther King, Jr. Day - 15	5 – Council Work Session 12 – Council 20 – EDA (Tues)* 26 – Council *Presidents' Day - 19	4 – Council Work Session 11 – Council 18 – EDA 25 – Council	1 – Council Work Session 8 – Council 15 – EDA 22 – Council 29 – 5 <sup>th</sup> Monday – No Meeting
<b>MAY</b>	<b>JUNE</b>	<b>JULY</b>	<b>AUGUST</b>
6 – Council Work Session 13 – Council 20 – EDA 28 – Council (Tues)* *Memorial Day Observed - 27	3 – Council Work Session 10 – Council 17 – EDA 24 – Council	1 – Council Work Session 8 – Council 15 – EDA 22 – Council 29 – 5 <sup>th</sup> Monday – No Meeting	5 – Council Work Session 12 – Council 19 – EDA 26 – Council
<b>SEPTEMBER</b>	<b>OCTOBER</b>	<b>NOVEMBER</b>	<b>DECEMBER</b>
3 – Council Work Session (Tues)* 9 – Council 6 – EDA 23 – Council 30 – 5 <sup>th</sup> Monday – No Meeting *Labor Day - 2	7 – Council Work Session 14 – Council 21 – EDA 28 – Council	4 – Council Work Session 12 – Council (Tues.)* 18 – EDA 25 – Council *Veterans Day - 11	2 – Council 9 – Council 16 – EDA 23 – Council 30 – 5 <sup>th</sup> Monday – No Meeting Next meeting – Monday, Jan. 6, 2025
			<b>PLEASE POST</b>

## CITY OF BROOKLYN PARK

### 2024 REGULAR CITY COUNCIL, COUNCIL WORK SESSIONS AND EDA MEETING DATES

Meetings begin at 6:00 p.m. – 1<sup>st</sup> four Mondays of the month

Brooklyn Park City Hall, 5200 85<sup>th</sup> Avenue North

Ph. 763-424-8000 Fax 763-493-8391

NOTE: CHANGES WERE MADE TO THE REGULAR SCHEDULE; ALL DATES ARE SUBJECT TO CHANGE

<b>JANUARY</b>	<b>FEBRUARY</b>	<b>MARCH</b>	<b>APRIL</b>
<del>2 – Council (Tues.) (Canceled)*</del> 8 – Council 16 – EDA (Tues)** 22 – Council 29 – Council *New Year's Day Observed - 1 **Martin Luther King, Jr. Day - 15	5 – Council Work Session 12 – Council 20 – EDA (Tues)* 26 – Council *Presidents' Day - 19	<del>4 – Council Work Session (Canceled)*</del> 11 – Council 18 – EDA 25 – Council *Primary Election Day - 5	1 – Council Work Session 8 – Council 15 – EDA 22 – Council 29 – 5 <sup>th</sup> Monday – No Meeting
<b>MAY</b>	<b>JUNE</b>	<b>JULY</b>	<b>AUGUST</b>
6 – Council Work Session 13 – Council 20 – EDA 28 – Council (Tues)* *Memorial Day Observed - 27	3 – Council Work Session 10 – Council 17 – EDA 24 – Council	<del>1 – Council Work Session (Canceled)</del> 8 – Council 15 – EDA 22 – Council 29 – 5 <sup>th</sup> Monday – No Meeting	5 – Council/Commission Work Session <del>12 – Council (Canceled)*</del> 19 – EDA 26 – Council *City Primary Election Day - 13
<b>SEPTEMBER</b>	<b>OCTOBER</b>	<b>NOVEMBER</b>	<b>DECEMBER</b>
3 – Council Work Session (Tues)* 9 – Council 16 – EDA 23 – Council 30 – 5 <sup>th</sup> Monday – No Meeting *Labor Day - 2	7 – Council Work Session 14 – Council 21 – EDA 28 – Council	<del>4 – Council Work Session (Canceled)*</del> 12 – Council (Tues.)** 18 – EDA 25 – Council *Presidential Election Day - 5 **Veterans Day - 11	2 – Council 9 – Council 16 – EDA <del>23 – Council (Canceled)</del> 30 – 5 <sup>th</sup> Monday – No Meeting  Next meeting – Monday, Jan. 6, 2025
			<b>PLEASE POST</b>

# 2024 Calendar

January						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
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28	29	30	31			

February						
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31						

April						
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30						

July						
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September						
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24	25	26	27	28	29	30

December						
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22	23	24	25	26	27	28
29	30	31				

# City of Brooklyn Park Council Work Session

<b>Meeting Date:</b>	December 4, 2023	<b>Originating Department:</b>	Community Development
<b>Agenda Item:</b>	10.1	<b>Prepared By:</b>	Felicia Jappah – Pandemic Response Project Coordinator Breanne Rothstein – Economic Development & Housing Director
<b>Agenda Section:</b>	Discussion Items/ General Action Items	<b>Presented By:</b>	Kimberly Berggren – Director of Community Development
<b>Item:</b>	Discussion on the American Rescue Plan Act (ARPA) Community Partners Funding Award Recommendations		

## Overview:

On November 27, staff presented a recommended award summary to Council for organizations that responded to the Round 2 ARPA/Economic Development Authority (EDA) Community Partnership Program (CPP) Request for Proposals (RFP) released on September 13, 2023. The City Council discussed and moved to table the decision to approve the recommendation until it was further discussed at a work session. During the deliberations, the Council indicated they wanted to further consider the amount of funding recommended, the list of organizations funded, and available funding. The Request for Council Action (RFCA) submitted to Council with details of staff's decision is Attachment A. A full listing of the applications has been sent to the City Council under separate cover.

Staff is seeking guidance from City Council on the funding allocation following today's work session. This guidance will then inform the next steps of the Round 2 Community Partnership Funding and use of the ARPA/CPP funds.

## Attachments:

10.1A RFCA FROM NOVEMBER 27, 2023

# City of Brooklyn Park Request for Council Action

<b>Agenda Item:</b>	7.1	<b>Meeting Date:</b>	November 27, 2023
<b>Agenda Section:</b>	General Action Items	<b>Originating Department:</b>	Community Development
<b>Resolution:</b>	X	<b>Prepared By:</b>	Felicia Jappah, Project Coordinator, Pandemic Response
<b>Ordinance:</b>	N/A		
<b>Attachments:</b>	2	<b>Presented By:</b>	Felicia Jappah
<b>Item:</b>	Approve Allocation Plan for Approximately \$395,900 of American Rescue Plan Act Funding for the Community Funding Partnership Opportunity and Capacity Building Initiative		

## City Manager's Proposed Action:

MOTION \_\_\_\_\_, SECOND \_\_\_\_\_, TO WAIVE THE READING AND ADOPT RESOLUTION #2023-\_\_\_\_ APPROVING THE ALLOCATION PLAN FOR APPROXIMATELY \$395,900 IN AMERICAN RESCUE PLAN ACT FUNDING FOR THE COMMUNITY PARTNERSHIP FUNDING OPPORTUNITY AND CAPACITY BUILDING INITIATIVE.

## Overview:

On June 26, the Council approved the staff recommendation for another round of American Rescue Plan Act (ARPA) funding for community partnership work that included funding to extend the work of ten high-performing partners and a new round of Request for Proposals (RFP). The city awarded \$200,781 of ARPA funds to these high performing organizations on July 24, 2023. Additionally, the Cities of Brooklyn Park and Brooklyn Center entered a joint workforce development partnership to be managed by Brooklyn Park. The joint workforce development initiative and second round of ARPA work were combined into one Request for Proposal (RFP) for effective management and coordination. On September 13, staff released the RFP which solicited proposals from organizations serving residents in Brooklyn Park and/or Brooklyn Center.

The Brooklyn Park Economic Development Authority (EDA) also allocated funding for its Community Partnership Program (CPP) established in September 2021 to advance its efforts for economic development, inclusion, housing stability, job placement and training, and entrepreneurship support. The EDA allocated \$200,000 for CPP programs for 2023 and included a similar allocation in its 2024 proposed budget. The EDA and ARPA funding are combined into the ARPA/CPP initiative. Funding for the RFP is available from the below sources:

- ARPA – Brooklyn Park: \$149,219
- EDA/CPP - \$150,781
- ARPA – Brooklyn Center workforce development programs only: \$95,900

The action before the Council is to approve ten community organizations recommended for funding to implement programs proposed to serve the residents of the city. Staff also requests approval of recommendation to implement a capacity building technical assistance training program for organizations – non-profits and businesses.

## Background:

In March 2021, President Biden signed the ARPA (H.R. 1319) into law. The ARPA provided \$1.9 trillion in relief to respond to the coronavirus (COVID-19) and provided funds directly to local governments to respond to COVID-19 under the State and Local Fiscal Recovery Funds (SLFRF). The City of Brooklyn Park received a total allocation



of \$11,052,580 from the SLFRF. Following outreach to residents, Council adopted a strategic approach aimed at stabilizing the city's budget followed by investing in strategic programs and partnerships that respond to the public health emergency in the following categories:

- Violence interrupters and support services
- Mental health services
- Interventions to stabilize community (including partnerships with community organization)
- ARPA administration

In furthering the partnership with community organizations to stabilize the community, the city allocated \$1.2 million in ARPA funds and \$200,500 from the Economic Development Authority (EDA) Community Partnership Program (CPP) Initiative in 2021-2022 to support community-based organizations proposing programs in response to the COVID pandemic. The combined \$1.4M was awarded to 41 community-based organizations to provide services to residents. In 2022, community-partner work impacted approximately 5,797 residents in a variety of service areas.

In June 2023, the Council approved and authorized another round of funding to community partners. For this round of community partnership funding, the city approved an initial extension of the work of 10 high performing organizations and authorized the release of an RFP to solicit a new round of proposals. For the Round 2 RFP, the city sought proposals that would serve residents in areas around basic support – food or emergency support, resource support - help with navigating social services, counseling, and legal aid to prevent eviction or homelessness, economic empowerment programs – technical assistance to organizations, workforce development – job training, especially for unemployed or under employed residents, and financial literacy programs for youths and seniors.

The RFP was released on September 13 and applications were due on October 13, 2023. The RFP was promoted through various channels including city publications, email, website and social media postings, cultural media and CCX TV. Staff received a total of 46 applications totaling over \$2.3 million in requests from local non-profits and businesses proposing programs and activities to serve Brooklyn Park residents.

### **Primary Issues/Alternatives to Consider:**

- **What was the review process?**

The process included the below:

- Eligible organizations that could apply were businesses and nonprofits with active registration and in good standing with the MN Secretary of state and with tax exempt status or other nonprofit tax status or a fiscal agent.
- Organizations must be located in either Brooklyn Park or Brooklyn Center or provide verifiable information of ability to serve residents in the cities.
- RFPs must propose programs to serve residents in either Brooklyn Park and/or Brooklyn Center.
- RFPs must propose programs in three key areas: basic support services, resource support and economic empowerment.
- Eligible uses: youth and senior programs, workforce development and economic improvement programs for organizations and individuals.

Scoring of the proposals was on a 100-point scale in response to question focused on the following criteria in the RFP, which was approved by the Council September 2023:

- The organization is in either Brooklyn Park or Brooklyn Center and/or can demonstrate it is uniquely qualified to serve residents in the cities and prioritize the needs of the residents.
- Composition of the staff and board that reflects the community the organization serves.
- Adequate staffing and financial capacity to implement the work proposed.
- A program work plan that articulates expected impact.

- How the program response to alleviating the negative impact of the COVID Pandemic or supports economic empowerment of residents.

Applications were reviewed in two groups by a diverse group of cross-departmental staff with various backgrounds from both cities. One group focused on workforce development applications and the other on non-workforce related applications.

- Eligible applications were reviewed first by individuals in each group, and scores analyzed using a rubric based on the proposal evaluation criteria.
- Then the groups met to deliberate on how the programs aligned with the city's strategic focus and considered funding recommendations based on the scores, ensuring an equitable distribution of the funds to organizations, program proposed, and the community served.
- The recommendations were then reviewed by another panel of staff that considered the recommendation and determined the final allocation based on the review criteria and city's strategic focus.
- All considerations in the review process were informed by the RFP program eligibility, evaluation criteria, how the proposals aligned with the city's strategic initiatives around the ARPA funding and programs that are eligible under the ARPA.

- **What are the funding recommendations?**

Following the Round 2 RFP application review process, staff recommends ten organizations for funding (Table 1). Four of the organizations will receive funding from Brooklyn Park ARPA, and six will receive funding from both the Brooklyn Center ARPA and Brooklyn Park EDA/CPP to support the joint workforce development initiative.

Round 2 funding recommendation considers funding fewer organizations with intentional focus on areas of need in the community and the city's strategy for deployment of Round 2 funding based on learnings from Round 1. Round 1 funding allowed a wider spread of the funds to enable funding to reach more community-based organizations and ensured broader outreach to communities in immediate need of relief due to the impact of the pandemic.

Staff recommends investing in capacity building for local organizations and businesses with the balance of the of the funds, which is approximately \$101,462. After working with local nonprofits and small businesses since 2021 in the Community Partnership Program, staff has identified the need for workshops, one on one assistance, and/or group trainings to assist organizational leaders in positioning their organizations for sustainability and/or growth. Staff is researching best practices and existing capacity building programs and will design and implement a program that leverages what already exists in the community, state, and region and coordinates with the services already being designed for small businesses at the Brooklyn Park Small Business Center.

Recommended Allocation Summary:

- \$294,438 for 10 Community Partners ARPA funding (Table 1)
- \$101,462 for Capacity Building

Table 1: Organizations recommended for CPP Funding and funding source:

Org name	Average Score	Proposed Program	Amount Requested	Amount Recommended	BP-ARPA	Funding Source	
						BC-ARPA	BP- EDA
Minnesota Africans United (MAU)	81	Economic empowerment – Technical assistance	\$50,000	\$49,200	\$49,200		
Thoj Group	80	Economic Empowerment – Technical assistance	\$50,000	\$24,200	\$24,200		

Push Strategist	79	Economic Empowerment – Technical assistance	\$50,000	\$24,200	\$24,200		
Sierra Leone	79	Basic support – food	\$49,853	\$25,000	\$25,000		
Asian Media Access	91	Economic Empowerment - WFD	\$50,000	\$25,360		\$17,330	\$8,030
CAPI	87	Economic Empowerment - WFD	\$100,000	\$30,360		22,330	\$8,030
Hacer	91	Resource Navigation	\$50,000	\$50,000		\$43,760	\$6,240
HIRED	86	Economic Empowerment	\$50,000	\$25,758			\$25,758
Lifeworks	88	Economic Empowerment -WFD disability	\$46,350	\$18,854			\$18,854
Metro North Chamber of Commerce	81	Economic Empowerment - WFD	\$50,000	\$21,506		\$12,480	\$9,026
<b>Total</b>			\$396,350	294,438	\$122,600	\$95,900	\$75,938

- **What are the next steps?**

If approved by the City Council tonight, staff will announce awards to each organization and work with them to adjust scope and budget as applicable. Organizations will receive support around contracting and program rescoping and reporting. Payments will be on a reimbursement basis.

The financial reporting support that was made available to organizations in Round 1 is also available in Round 2 to assist organizations to remain in compliance with city, state, and federal requirements where needed. Up to \$15,000 in accountant support is available to fund financial consulting work with community partners.

**Budgetary/Fiscal Issues:**

This action does not impact the City's budget, as the CPP funding sources are ARPA, EDA, and Brooklyn Center ARPA. Staff is recommending a modest advanced payment as was done in Round 1 to assist organizations with cash flow challenges that need upfront cash. We want to note there is a risk that organizations will not report on their use of the funds. However, learnings from Round 1 indicated organizations reported on the advanced payments received. All other payments after the organization have completed the report on the advance payment received will be reimbursement based.

Recipients of funds from the ARPA State and Local Fiscal Recovery Funds programs are required to meet compliance and reporting requirements established in the Final Rule released in January 2022. As outlined in the Final Rule, Treasury may identify funds used in violation through reporting or other sources. We expect the State of Minnesota Management and Budget (MMB) office and the Federal Government to conduct a full audit of the disbursement of these funds. Funds used in violation of the Final Rule are subject to remediation and recoupment.

**Attachments:**

7.1A RESOLUTION

7.1B LIST OF ORGANIZATIONS NOT RECOMMENDED FOR FUNDING (*Limited Distribution – Available for viewing at the City Clerk's office*)