

Meeting – Tuesday
 May 24, 2022
 6:30 P.M.

Regular Hybrid Meeting via Microsoft Teams or
 at Brooklyn Park City Hall Room A203
 5200 – 85th Avenue North
[Join Microsoft Teams Meeting](#)
[+1 218-302-5973](tel:+12183025973) United States, Duluth (Toll)
 Conference ID: TBD

Minutes of Regular Meeting
 2022 BUDGET ADVISORY COMMISSION (BAC)
 Meeting #216

“The Mission of the BAC is to ensure the long-term fiscal health of the City by providing strategic direction to the Council. Projections and measurements are used to establish priorities that align with the City’s Strategic Plan, ensuring resources are invested appropriately to meet the vision and mission of the City.”

Nancy Omondi, Chair	Absent*	Amelia Goins	Present
Aslam Hayat	Present	Lisa Thao	Absent*
William Petty	Absent*	Henry Blake	Present
Teshite Wako	Present		
Thomas Samlaska	Present		
Akeem Adeniji	Absent*		

Council Liaison, Wynfred Russell	Absent
Staff Liaison - LaTonia Green	Present
Staff – Renee Manning	Present

*Excused **Late

CALL TO ORDER/ROLL CALL 6:52 p.m.

1.1 Reading of the opening statement regarding hybrid meeting.

Vote to approve agenda with amendments

A request was made to allow item 5.1 to go immediately after minute discussion. This request was approved, and the agenda adopted as amended.

Motion: Blake
 Second: Hayat
 Motion passed unanimously.

APPROVAL OF MINUTES

3.1 Approval of April 26, 2022 meeting minutes

Motion: Blake
 Second: Goins
 Motion passed unanimously

OLD BUSINESS

4.1 Review department questions

The commissioners had a brief discussion and final decision was not to add additional questions.

No vote was taken

4.2 Finalize department template Finalized

The commissioners went through every question and decided to make no changes to the template.

Motion: Goins
Second: Hayat
Motion passed unanimously

4.3 Councilmember Boyd's questions

A request was made to table this item until the next Budget Advisory Commission.

Motion: Blake
Second: Goins
Motion passed unanimously

NEW BUSINESS

5.1 American Rescue Plan Act update

Ms. Felicia Jappah provided the Budget Advisory Commission with background and a spending update on the American Rescue Plan Act (ARPA) and opened for questions and discussion. Several questions were asked of Ms. Jappah. Additionally, Ms. Jappah was asked to provide information on the Community engagement activities performed by staff around the ARPA spending and a copy of the presentation. Ms. Jappah said she would send the information to staff to forward to the Budget Advisory Commission.

5.2 Benefits Fund update

Finance Director Green provided the Budget Advisory Commission with the status of the Benefit Fund. There was questions and Director Green answered. Vice Chair Wako reminded other commissioners that there is a task force for this fund and a deeper dive will be done and presented to the commission.

REPORTS OF OFFICERS, BOARDS, AND STANDING COMMITTEES

CORRESPONDENCE/COMMUNICATIONS

Director Green told the Budget Advisory Commissioners that the Clerk's office is requiring a standard time for the Budget Advisory Commission. There was extensive dialogue on the standard time and 7 p.m. was the agreed upon time. Director Green will share this information with the City Clerk's department.

Commissioners had discussion on the standing task force. It was decided that each person that was at the meeting representing a task force would reach out to others on the same task force to set up meetings to start the work.

Commissioners made a request that a presentation is presented on a special topic that the presentation is provided ahead of time. After discussion it was decided that the presentation should be received 24 hours in advance. This item was not passed since the commission no longer had a quorum.

ADJOURNMENT – 8:30 p.m.
8.1 Meeting adjourned at 8:36 p.m.