

6:30 PM

River Park North Shelter

2 83rd Ave N, Brooklyn Park, MN 55444

A G E N D A

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Para asistencia, 763-424-8000; Yog xav tau kev pab, 763-424-8000.

1. CALL TO ORDER/ROLL CALL

1. Introduction of the Youth Liaisons Aria Reickard and Klarissa Yu

2. OPEN FORUM-PUBLIC COMMENT AND RESPONSE

Provides an opportunity for the public to address the Commission on items which are not on the agenda. Public Comment will be limited to 15 minutes (if no one is in attendance for Public Comment, the regular meeting may begin), and it may not be used to make personal attacks, to air personality grievances, to make political endorsements or for political campaign purposes. Individuals should limit their comments to three minutes. Commissioners will not enter into a dialogue with citizens. Questions from the Commission will be for clarification only. Public Comment will not be used as a time for problem solving or reacting to the comments made, but rather for hearing the citizen for informational purposes only.

3. APPROVAL OF August 16, 2023 AGENDA

4. APPROVAL OF MINUTES FROM June 21, 2023 MEETING

5. ACTION ITEMS

N/A

6. GENERAL INFORMATION - PRESENTATIONS

1. 2024 BUDGET

7. OLD BUSINESS

1. PARK AND RECREATION MONTH PROCLAMATION
2. 2024 EVENTS
3. BIG TICKETS ITEMS

8. WRITTEN REPORTS

1. PROGRAM AND EVENTS UPDATE
2. PARK PROJECTS UPDATE
3. DIRECTORS REPORT

9. DISCUSSION ITEMS

1. CANNABIS UPDATE
2. OPEN FORUM – QUESTION AND ANSWERS

10. VERBAL REPORTS AND ANNOUNCEMENTS

1. CITY COUNCIL UPDATE –
2. CITY PLANNING COMMISSION UPDATES –
3. KEY TOPICS FOR DISCUSSION AT THE NEXT RPAC MEETING
 - SEPTEMBER 20TH
 - OCTOBER 18TH
4. KEY DATES FOR FUTURE MEETINGS/EVENTS

11. ADJOURNMENT

Wednesday, June 21, 2023
Recreation & Parks Advisory Commission
Minutes

- 1. CALL TO ORDER/ROLL CALL - The Recreation & Parks Advisory Commission meeting was held at the Zanewood Recreation Center and was called to order by Chairperson Nolen at 6:00 P.M.**

Commission Members present:

Mark Nolen, At-large (Chair)
Dwain Erickson, West (Vice Chair)
William Birdnecklace, West
Latrina Caldwell, At-large
Joe Gomez, At-large
Miriam Osammor, East
Terry Parks, At, Large
Judy Purcell, Central
Kellina Quigley, At-large

Commission Members absent:

Johnny Hoang, At-large
Deborah Lande, Central
Taylor Murray, East

Councilmember XP Lee

Brooklyn Park Staff present:

Brad Tullberg, Director of Recreation and Parks
Marcus Hill, Parks and Facilities Manager
Pam McBride, Youth Services Manager
Jeanine Machan, Administrative Assistant

- 2. OPEN FORUM-PUBLIC COMMENT AND RESPONSE**
N/A

- 3. APPROVAL OF AGENDA**

A Motion was made to Approve the June 21, 2023 agenda by Commissioner Purcell and second by, Commissioner Caldwell
Motion unanimously approved.

- 4. APPROVAL OF MINUTES**

A Motion was made to Approve the May 17, 2023 minutes by Commissioner Erickson and second by, Commissioner Parks.
Motion unanimously approved.

- 5. ACTION ITEMS**
N/A

- 6. GENERAL INFORMATION - PRESENTATIONS**

1. TOUR OF ZANEWOOD AND DISCUSSION ON EXPANSION

Facilities Manager Marcus Hill provided an outline of how the evening's presentation was going to occur and introduced Ashley Adamma Ochiagha Interior Designer/Project Manager for the Teen Center project from Design by Melo Architect Firm that was hired to design the new space. Youth Services Manager Pam McBride and Manager Hill took the group on a tour of the Zanewood Recreation facility explaining the multiple programming use of each space and a look at the outside amenities and programming that takes place outside.

After the tour the work session was conducted starting with Manager Hill providing the Phase I Design Process Overview. Manager McBride and Ms. Ochiagha conducted a question-and-answer survey with the Commissioners who provided their thoughts and ideas on the needs for the new teen center by writing them down.

Discussion/Comments

Ashley asked the commissioners what was exciting about having a new recreation center?

- Commissioner Caldwell stated that having a designated space for the youth in the community.
- Commissioner Purcell stated that a new rec center would show that the city values the youth.
- Commissioner Quigley stated that it will foster talent and learning new skills.
- Commissioner Parks stated that it will give the youth a voice in the community.
- Commissioner Caldwell stated that it will create opportunities for the youth.
- Commissioner Parks stated it provides a place for the youth to go and gets them off the street.

Ashley asked the commissioners what concerns did they have?

- Commissioner Gomez stated his concern over the execution of the project.
- Commissioner Parks stated the price tag.
- Commissioner Nolan agreed and added where are the funds going to come from?
- Commissioner Purcell asked how the children that don't live near the rec center are able to get there?
- Commissioner Parks stated that the city does not have public transportation that run east to west.
- Commissioner Osammor stated that security is a concern.

Ashley asked the commissioners if there were places in the city that they felt were secure and why?

- Commissioner Gomez stated that the north end of town is safer.
- Commissioner Birdnecklace felt it was a perception that the area of Zanewood is unsafe. He feels safe in the area.
- Commissioner Erickson asked if there was an option for two centers so that there was a facility in the north? Are there any other options?
- Commissioner Osammor also agreed that the support for the rec center is coming from all over the city and it would be good to spread it around.

Ashley asked the commissioners what should be emphasized?

- Chairperson Nolen stated that space was needed.
- Commissioner Parks felt that open space for the kids to move about.
- Commissioner Osammor asked for clarification if it was decided that the rec center was going to be at the Zanewood location? The response was yes.
- Commissioner Purcell stated that it needed to be attractive to the youth so that they come.
- Commissioner Parks stated that it was important that the kids get a voice in the design discussion.
- Manager Hill stated that he has been talking to the youth and two themes reoccur: 1) they would like access to food and 2) opportunities to make money for themselves.

Ashley asked the commissioners what questions should staff be asking the youth and or family members about their needs in the new rec center?

- Commissioner Quigley asked if there were any business that have offered to provide opportunities for the youth? Manager Hill stated that there are a couple of meetings in the future with the City's Community Workforce Development and that staff will be relying on them to get that going as they have the connections with the businesses.
- Commissioner Erickson said ask the families would they bring their children to a new facility?
- Commissioner Caldwell suggested a community survey be put together. Manager Hill stated that staff are working on putting that together.
- Commissioner Parks stated that a question should be asked if they are willing to pay for it?
- Commissioner Parks said the youth should be asked what do they want for programming?
- Commissioner Erickson stated that asking the girls should be emphasized.
- Commissioner Caldwell asked if the hours can be extended?
- Commissioner Parks stated that weekends would be great if we have the staff.
- Chairperson Nolan asked if staff have looked at other rec centers to get ideas? Manager Hill stated that he and Manager McBride have done research across the county and found there are not many

rec centers that are a separate location by themselves. Many are attached to community centers, or connected to a school or just a community room. This facility will be a model for other communities.

- Commissioner Caldwell asked when will the center be finished. Director Tullberg stated that the grand opening would most likely be January of 2025. It depends how big the facility is based on the funding that is received.

7. OLD BUSINESS

Commissioner Erickson stated the next walk would take place on July 19th at Oak Grove Park at 6:30.

8. WRITTEN REPORTS

1. PROGRAM AND EVENTS UPDATE
2. PARK PROJECTS UPDATE
3. DIRECTORS REPORT

Director Tullberg highlighted from the Directors Report the award of the state bonding of \$5M for the CAC. The project cost is around \$15M. \$4M was set aside by the Park Bond Referendum funds. The discussion will be on how to fill in the gaps.

Commissioner Nolan asked how Tater Daze went? Director Tullberg stated that the parade went well with 65 entries. Attendance is still light. The Community Market afterwards was poorly attended. There is still discussion on date / location and how event can be improved in 2024.

Commissioner Parks asked if it was still the plan to put basketball courts at the CAC? With the expansion of a senior center does that mean mixing youth with seniors? Director Tullberg stated that basketball courts are still being planned. The ultimate plan for the senior center is still the Central Fire location as soon as Central Fire is moved.

9. DISCUSSION ITEMS

1. OPEN FORUM – QUESTION AND ANSWERS

Commissioner Gomez asked about the Pickleball Courts budget. Director Tullberg stated that more courts are being planned for Central Park possibly for next summer.

10. VERBAL REPORTS AND ANNOUNCEMENTS

1. CITY COUNCIL UPDATE – Councilmember XP Lee

City Council had a joint meeting with the Planning Commission on June 20, 2023 to review development models for the Oak Grove Parkway site over by Stone Mountain Pet Lodge. There's a lot of consensus for higher density and signature amenities in the area. Which would put more pedestrian and bike traffic into Rush Creek Trail and Noble Sports Park.

2. CITY PLANNING COMMISSION UPDATES

- Commissioner Parks asked for prayers for the 5 ladies who were killed in a car crash that occurred on June 16 by a reckless driver driving more than 100 MPH running a red light and t-boned the vehicle with the 4 women and 1 girl.

3. KEY TOPICS FOR DISCUSSION AT THE NEXT RPAC MEETING

- JULY – NO MEETING
- AUGUST 16 – TREE PLANTING & PICNIC at River Park North Shelter

4. KEY DATES FOR FUTURE MEETINGS/EVENTS

- AUGUST 7 – JOINT CITY COUNCIL / COMMISSIONERS MEETING

11. ADJOURNMENT

A Motion was made by Commissioner Erickson to close the meeting, second by Commissioner Parks.

Motion unanimously approved.

Adjourned by Chairperson Nolen at 8:27 P.M.

Submitted respectfully,
Jeanine Machan
Secretary

City of Brooklyn Park RECREATION AND PARKS ADVISORY COMMISSION			
Agenda Item	6.1	Meeting Date:	August 16, 2023
Agenda Section:	General Information - Presentations	Presented By:	Brad Tullberg, Director of Recreation & Parks
Recreation & Parks Director Proposed Action	2024 Department Budget Update		

Overview:

Director Tullberg will give an update on the 2024 Recreation & Parks Budget process including proposed Capital Improvement Plan (CIP) projects for 2024.

Budget Funds and Definitions:

The Recreation and Parks Department uses three different types of budget funds for operations:

- A. **General Fund** – This represents funding via current year revenue collections of the General Fund, which supports operations and capital outlay expenditures. Revenue sources include annual property tax levies, state aid payments, and various program, permit and license fees.
- B. **Special Revenue Funds** – Special Revenue Funds consist of funds generated from fees collected from users of the Ice Arena and Brookland Golf Park. Funds collected are expected to pay for general operations and maintenance of the facility but rely on levy support for capital improvements.
- C. **Recreation Enterprise Fund** – Recreation Enterprise Funds consist of funds generated from fees collected from users of the Edinburgh USA Golf Course and the Brooklyn Park Sports Dome. These funds are utilized for operations, capital improvements and debt retirement expenditures for the facility.

In addition, there are two primary asset replacement funds:

Capital Improvement Plan (CIP)

The Capital Improvement Plan (CIP) is a planning tool based upon long-range physical planning and financial projections that forecasts the City's capital needs over a five-year period based on City-adopted long-range plans, goals and policies. The CIP is updated and approved by City Council annually to ensure consistency and accuracy in projected costs.

Capital Equipment Plan (CEP)

The Capital Equipment Plan is a flexible plan based upon long range planning and financial projections, which schedules the major capital equipment replacement and additions that may be incurred by the city over the next five years. Flexibility of the Capital Equipment Plan is established through annual review, and revision if necessary. The CEP is updated and approved by City Council annually to ensure consistency and accuracy in projected costs.

Primary Issues/Alternatives to Consider:

Budgetary/Fiscal Issues:

Attachments:

City of Brooklyn Park RECREATION AND PARKS ADVISORY COMMISSION			
Agenda Item	7.0	Meeting Date:	August 16, 2023
Agenda Section:	Old Business	Presented By:	Brad Tullberg, Director of Recreation and Parks
Recreation & Parks Director Proposed Action	Past City Council Agenda Items and Community Engagement		

Overview:

- 7.1 3B.4 Park and Recreation Month Proclamation (CC July 10, 2023)
- 7.2 C.1 2024 Events Discussion (CC July 31, 2023)
- 7.3 C.2 Big Ticket Future Projects (CC July 31, 2023)

Primary Issues/Alternatives to Consider:

NA

Budgetary/Fiscal Issues:

NA

Attachments:

- 7.1 3B.4 Park and Recreation Month Proclamation
- 7.2 C.1 2024 Events Discussion
- 7.3 C.2 Big Ticket Future Projects

City of Brooklyn Park

Request for Council Action

Agenda Item:	3B.4	Meeting Date:	July 10, 2023
Agenda Section:	Public Presentations/ Proclamations/Receipt of General Communications	Originating Department:	Recreation and Parks
Resolution:	N/A	Prepared By:	Brad Tullberg, Recreation and Parks Director
Ordinance:	N/A		
Attachments:	1	Presented By:	Mayor Hollies Winston
Item:	Mayor's Proclamation Declaring the Month of July as "Park and Recreation Month" in the City of Brooklyn Park		

City Manager's Proposed Action:

The Mayor shall proclaim the month of July as "Park and Recreation Month" in the City of Brooklyn Park by one of the following:

1. "I, Hollies Winston, Mayor of the City of Brooklyn Park, Minnesota, do hereby proclaim the month of July 2023 as "Park and Recreation Month" in the City of Brooklyn Park

OR

2. By reading the proclamation

Overview:

Since 1985, people in the United States have celebrated Park and Recreation Month in July to promote building strong, vibrant and resilient communities through the power of parks and recreation and to recognize the more than 160,000 full-time park and recreation professionals — along with hundreds of thousands of part-time and seasonal workers and volunteers — that provide programs and maintain our country's local, state and community parks.

The services that park and recreation professionals provide are vital for our communities — from protecting open spaces and natural resources to helping fight obesity and providing activities and resources for all people. Park and Recreation Month encourages everyone to reflect on the exponential value parks and recreation bring to communities.

This year's theme — "Where Community Grows" — celebrates the vital role park and recreation professionals play in bringing people together, providing essential services and fostering the growth of our communities. Park and recreation professionals make a positive impact on the lives of community members every single day.

Primary Issues/Alternatives to Consider: N/A

Budgetary/Fiscal Issues: N/A

Attachments:

3B.4A PROCLAMATION

City of Brooklyn Park Council Work Session

Meeting Date:	July 31, 2023	Originating Department:	Recreation & Parks
Agenda Item:	C.1	Prepared By:	Brad Tullberg, Recreation & Parks Director
Agenda Section:	Discussion Items/ General Action Items	Presented By:	Brad Tullberg, Recreation & Parks Director
Item:	2024 Events Discussion		

Summary:

Over the past four years, the events offered by the City of Brooklyn Park have changed frequently to meet the changing needs of the community.

In October 2019, Recreation & Parks staff presented to Council the results of participant event surveys, along with event trends in nearby cities related to community-wide celebrations. As part of this discussion, staff shared they have seen an increase in participation at one-day, smaller scale community events like concerts, movies in the park and Brooklyn Park Night Out, and were receiving requests to increase the number of these type of family-oriented events. Events continued to build upon this direction until the pandemic.

Following the pandemic, a number of events were modified or needed to be recreated from scratch after one or two years without being held. Tater Daze had also experienced security challenges multiple times in recent years. Given the number of changes needed to the previous events portfolio, staff engaged a Community Events Task Force to help inform the 2022 events calendar. The Task Force developed the following parameters they would like to see implemented in events:

- Increase opportunities to gather and create shared sense of community
- Use performances & food to authentically celebrate different cultures of Brooklyn Park at events
- Collaborate with community groups in city-wide events

The vision is to celebrate Brooklyn Park by providing events and opportunities for residents to come together and celebrate our community. That led to the creation of the 2022 Celebrate Brooklyn Park events series which slightly modified and continued into 2023.

As staff begin planning for the 2024, they are seeking input from City Council on possible changes for event offerings and discussion about the resources needed to provide an expanded events portfolio.

Primary Issues/Alternatives to Consider:

A related topic that will be raised is the City Attorney's recommendation for the Council to consider amending the City Charter to include a statement allowing the use of City funds for certain events. There is currently a general statement about such spending, but the City Attorney believes there could be benefit to adding a statement with more specificity.

City of Brooklyn Park Council Work Session

Meeting Date:	July 31, 2023	Originating Department:	Administration
Agenda Item:	C.2	Prepared By:	Jay Stroebe, City Manager
Agenda Section:	Discussion Items/ General Action Items	Presented By:	Jay Stroebe and other Department Directors
Item:	"Big Ticket" Future Projects		

Summary:

As we look forward over the next ten years, there are many expected large-scale projects on the horizon. These include, the Blue Line Light Rail extension, Highway 252, water quality improvements, expansion of water infrastructure to northwest part of the city, Community Activity Center improvements, Teen Center expansion, remodeling and/or rebuilding of fire stations, etc. This item is meant to be an initial discussion with the City Council to provide a background on these "big ticket" projects, the potential cost implications, initial funding strategy options, and conversation on what decisions are needed in the near-term. Given this information, we will also briefly discuss whether or not we want to include any questions in the upcoming residential survey to inform the decision-making around these investments.

City of Brooklyn Park Recreation and Parks Advisory Commission			
Agenda Item:	8.1	Meeting Date:	August 16, 2023
Agenda Section:	Written Reports	Presented By:	Pam McBride, Youth Services Manager; Jen Gillard, Recreation Manager
Recreation & Parks Director Proposed Action	Program and Events Update		

AUGUST 2023

- 1 Stories on the Porch at Historic Eidem Farm
- 2 Brooklyn Park Farmers Market at NHCC West Parking Lot
- 2 Concert in the Courtyard at NHCC – Sesay
- 3 Mary Halls Show for Pipsqueeks, Family Entertainment at the Historic Eidem Farm
- 8 Stories on the Porch at Historic Eidem Farm
- 9 Brooklyn Park Farmers Market at NHCC West Parking Lot
- 9 Concert in the Courtyard at NHCC – Hillary Lor
- 15 Stories on the Porch at Historic Eidem Farm
- 16 Brooklyn Park Farmers Market at NHCC West Parking Lot
- 16 Concert in the Courtyard at NHCC – The Umamies
- 16 Lunch on the Lawn at the CAC
- 17 Sticks & Tones, Family Entertainment at the Historic Eidem Farm
- 19 Back 2 School BBQ at Zanewood Recreation Center w/ Honored 2 Help
- 22 Stories on the Porch at Historic Eidem Farm
- 23 Brooklyn Park Farmers Market at NHCC West Parking Lot
- 23 Concert in the Courtyard at NHCC – Good News Big Band
- 23 AOTM Day Trip – Chanhassen Dinner Theater
- 25 Swim Assessment Day at Brooklyn Middle School Pool
- 29 Stories on the Porch at Historic Eidem Farm
- 30 Brooklyn Park Farmers Market at NHCC West Parking Lot
- 30 Concert in the Courtyard at NHCC – Mixed Precipitation

SEPTEMBER 2023

- 5 School year Fusion begins at Zanewood
- 6 Brooklyn Park Farmers Market at NHCC West Parking Lot
- 6 Concert in the Courtyard at NHCC – Top Flight
- 11 Dance classes begin
- 13 Brooklyn Park Farmers Market at NHCC West Parking Lot
- 13 Concert in the Courtyard at NHCC – Capri Big Band
- 20 Sewing 101 begins at Lakeland Park
- 20 Brooklyn Park Farmers Market at NHCC West Parking Lot
- 20 Concert in the Courtyard at NHCC – Salsa Del Soul
- 20 AOTM Day Trip – Harmony Amish Tour
- 21 AOTM Oktoberfest Luncheon at Edinburgh USA
- 22 Movie in the Park – Black Panther
- 27 Brooklyn Park Farmers Market at NHCC West Parking Lot

Weekly drop-in activities for adults 50+ at the CAC Monday-Friday

Wednesday weekly Tech Support for Seniors at the CAC

Weekly Fitness classes at the CAC Mon/Tues/Wed – additional classes to begin September on Tues/Fri

Weekly drop-in activities for youth and teens at Zanewood Recreation Center Monday-Friday

Program and Event Updates:

Brooklyn Park Youth Outreach Team and Intervention Services

The Brooklyn Park Youth Outreach Team works M-F from 5:00-9:00pm each day in the community connecting young people to resources, redirecting negative energy, sharing positive activities, and working in partnership with police to maintain a safe and healthy community.

Intervention Team is increasing access of Intervention Services with a form that is accessible through a QR code to providers and people supporting young people. This form is used to connect and provide essential services.



Perfect Hues Young Girls group- ages, 13-15 years old, Every Wednesday, 4:30-6:30pm at Zanewood
Perfect Hues Young women's group- ages 16- 18 year old, every Thursday, 4:30- 6:30pm at Norwood Park
Young Men's Leadership Group- ages 13-17 years old, Monday's, 4:00- 6:00pm at Zanewood and Norwood Park, alternating weeks

Adult Fitness

Summer Adult fitness classes are continuing through August 28. The Community Activity Center has hosted more than 200 households enrolled in fitness classes from May-August. Registration is now open for the fall sessions of adult fitness. Classes are Monday & Wednesday mornings, Tuesday evenings, and Wednesday evening AfroBeats Dance workout class at the CAC. Additional classes will be added on Tuesday and Friday mornings starting in September.

Adults on the Move

Adults on the Move July – September guide is now in homes and available online. There are several opportunities for adults 50+ in our community including the Oktoberfest Luncheon, Speakers, Day Trips, Tech Support with Senior Community Services, Driver Discount classes, and more. View the program & activity guide at: <https://www.brooklynpark.org/adults/>

Day Trips are starting to make a comeback. July 18 a group enjoyed an afternoon on the St. Croix and shopping in downtown Hudson. August 23 is a sold-out trip to the Chanhassen Dinner Theater to see a matinee performance of *Jersey Boys*.

Weekly Adult Social Groups

Weekly social activity groups continue to renew 2023 yearly membership, with 171 people enrolled in one or more weekly activities. Members have access to 14 activity groups per week. Social activity groups include: several art/craft groups, cribbage, bingo, poker, Mah Jongh, 65 Rummy, 500 Cards, Dominoes, Scrabble, and a Book Club.

Recreation & Parks has been invited to be a part of the St Therese at Oxbow Lake Community Fair on August 23. This is a great opportunity for staff to share opportunities for programs, fitness, and resources with the community.

Age-Friendly Communities

The new Community Resources website has launched, connecting the Brooklyn Park community to live well and thrive. <https://www.brooklynpark.org/community-resources/>

Through a grant from Hennepin County staff are working to host listening sessions with two community groups serving BIPOC elders in Brooklyn Park. The goal is to listen to community wants and needs and to gain insight on gaps and barriers to opportunities and services in Recreation & Parks. The grant provides funding to secure

two community liaisons to facilitate the engagement events, incentives for participants, food/beverages, and interpretation services.

Events

Arts Festival brought in 360 attendees on Saturday, June 24. This event included 35 local vendors, performances, a face painter, and food trucks. Due to rain, the event was moved indoors at the Community Activity Center, it was originally planned to be held at Plaza Park next to the Brookdale Library.

Summer Splash on July 7 from 5-7pm had 570 attendees. The event featured inflatables, water activities, splash pad, DJ, Fire Truck, and community organizations. Zanewood Recreation Center was the site of the event this year.

Brooklyn Park Night Out on July 28 from 7-11pm at Central Park had 450 attendees. Activities included bag toss, DJ, dance, freebies, games, and touch a fire truck or police car from 7-9pm and then a movie – Minions: Rise of Gru from 9-11pm.

Farmers Market

The first month of the farmers market (July) has an average of 450 attendees per day. The market this year features about 20 vendors with products such as produce, candles, wood crafts, honey, baked goods, hair and skin care, and coffee. 2023 is the first year the farmers market is being held at the North Hennepin Community College parking lot on Broadway. So far, the market has had an increase in attendance compared to last years numbers when the market was held in the old Brooklyn Park library parking lot.

Concert in the Courtyard

The first concert of the season was on August 2 featuring Sesay. All Concerts in the Courtyard take place in the North Hennepin Community College Courtyard. Due to heat the August 2 concert was moved indoors to the North Hennepin Fine Arts Center. There were 25 people in attendance.

Aquatics

Summer Aquatic programming is set to wrap up Thursday, August 10. Aquatics staff hosted nearly 230 households and families with classes including group, private & paired lessons, adaptive aquatics classes, adult lessons, aqua teen classes, morning swim teams, and our new Women & Girls only swim class taking place on Monday evenings. Open swim was offered Monday & Wednesday afternoons. Classes for summer 2023 were hosted at both the Maple Grove Middle School Pool and Osseo Middle School Pool due to construction at Jackson Community Pool and Brooklyn Middle School Pool.

Aquatics will be hosting another Swim Assessment Day on Friday, August 25 from 5:30-7:30 PM at the Brooklyn Middle School Pool. This event is for new and/or returning participants to be assessed on their swimming skills and provided the correct level of swimming to enroll in on registration day, that will open Tuesday, August 29. Fall sessions of Learn-to-Swim programs will begin the week of September 9, and run through October 31.

Adaptive Recreation/ Inclusion Services:

The summer session of Adaptive Recreation programs wrapped up the week of August 7 – 10. Summer program offerings included: adaptive aquatics and adaptive fitness classes, Adaptive Rec Friday's three-part series in partnership with Courage Kenny Rehabilitation Institute's Sports & Recreation Department and Reach for Resources Adaptive Recreation programs. This summer a team of 13 Inclusion Specialists worked within a variety of recreation programs and services, providing support for participants with disability-related needs, medical conditions, and severe allergies. Recreation programs and services included: Summer Camp, ROTG, Summer Fusion, Aquatics, Youth Sports, Ice Skating, Adaptive Rec Friday's, and more.

As summer programs are winding down, staff are busy planning for fall adaptive recreation programs and inclusion services. Adaptive recreation programs will include adaptive aquatics and fitness classes, as well as Reach for Resources programs, including Snacks & Cinema, Non- Competitive Soccer at Park Center High School, and Geocaching & S'mores at the Historic Eidem Farm.

On Wednesday, September 27, Erin Bonikowske, Adaptive Recreation Specialist, and Cassidy Wester, Aquatics & Fitness Specialist, will present at the Minnesota Recreation & Parks Association Conference. The presentation, titled 'Adaptive Aquatics: Make a Splash, Make an Impact', will focus on Brooklyn Park's adaptive

aquatics programs and inclusion services within swimming lessons. Cassidy and Erin will discuss the importance of implementing inclusive practices, concepts, and strategies within general aquatics programs, provide an overview and implementation process for Brooklyn Park Adaptive Aquatics programs, and discuss ADA requirements for pools and program access.

Dance

Registration is open for the 2023-24 dance season. This year is the 50th anniversary of Brooklyn Park Dance. Staff are planning a 50th anniversary celebration to welcome dancers and families back in the fall. It will also be the 50th anniversary and retirement of our long-time dance coordinator and instructor, Sherry Dease. The dance teams will be working throughout the season for a special send off performance to recognize her work with Brooklyn Park Dance.

Summer Camp

Summer Camps served 285 total campers this summer. Brooklyn Park Summer Camp was able to partner with Brooklyn Interns and AmeriCorps Ampact bringing staff total count to 93. This helped to ensure the team was able to provide quality a program through intentional games and activities related to weekly themes, three major field trip events, and small groups for campers. Regular Summer Camp ended on August 10. Bonus week will take place at Camp CAC from August 14-17.

Youth Sports

Summer youth sports classes wrap up August 11 and August 16. Fall programs will kick off mid-September with programs returning to school and CAC locations.

Adult Sports

Outdoor Pickleball is in full swing with use at Norwood and Bass Creek Parks. Adult summer softball wrapped up and the fall league runs August 23-September 21.

Eidem Farm

The Historic Eidem Farm has been a popular destination this summer. Visitors from Brooklyn Park and surrounding communities have come to the farm for the first time in addition to the many returning visitors. The community is open gate time, activities and amenities the farm offers, typically spending a few hours each visit, often including a picnic lunch. Regular Open Gate Hours end on September 2. Total daily attendance from June 20-Aug 8 is 1092.

Stories on the Porch at 11 am on Tuesdays during the summer have been very well attended. August 8 saw the largest attendance at 125 people. Story time includes 3 themed books and a structured activity to follow.

Family Concerts at the Farm held on Thursday's 6 – 7 pm in the farmyard:

June 9 – Magic Tyler – 75 attendees

July 20 – Teddy Bear Band – 293 attendees

August 4 – Mary Halls Show for Pipsqueeks – 52 attendees

August 17 – Sticks & Tones

Critter Camp is an annual camp that 3–5-year-olds look forward to at the farm each summer. This year Critter Camp was held June 26 – 29 with 18 participants.

Preschool Nature Camp meets for 3 weeks, 2 days a week, with 2 sessions offered. Camp is for 3-5 year olds. Session 1 was held July 10 – 27 with 30 participants. Session 2 was held July 31 – August 17 with 26 participants.

Birchgrove Elementary Summer program visited the farm for a field trip on August 8. Participants were PreK – 1st graders with 39 attendees. The group visited the animals, made ice cream and hand-washed laundry as they would have in the early 1900's, and made a craft.

Upcoming activities include Sunflower painting on a wood round August 24 at 6 pm and Painting pinecone bouquets on August 22 at 10 am or 5 pm.

Zanewood Programming

Zanewood Recreation Center offers recreation and youth development programs in a safe and positive environment for kids and teens. Zanewood also offers Outreach, community service, and youth mentoring opportunities delivered by committed and competent community partners.

Zanewood Programs for Grades 6-12

Teen Zone: Free, drop-in program, M-F from 2-8:00pm

ZW Teen open gym: Hoop IT UP! Monday & Wednesdays from 6-8pm

Zanewood Meals program: Free, M-F from 2-8:00pm

TKO Drumline: Practices Monday, Tuesday & Thursday 6-8pm; performance schedule varies

Music Studio: Tuesday's and Thursdays from 4:00-6:00pm- free

Chess Club- June 20th- August 15th- Monday's and Friday's 4-6:00

Club Anime- June 20th- Tuesday's 3:30- 5:00pm

Beatmaker's- June 20th – July 15th on Tuesdays 5:00- 6:30pm- In the Zanewood Studio

Summer Kick off at Zanewood June 19- 23rd

Hmong Heritage Community - Fridays, 4:00-6:00 pm. June 23- August 18, grades K-6 at Zanewood Rec Center

Young Adult programming

Young Adult Open gym-Wednesday from 7:00- 9:00. \$3 BP resident/ \$5 non-resident

Youth Entrepreneurship Program- ages 16- 24- June 10, Phase 1: August 23-September 27; Phase 2: October 11-November 15th

Arts and Engagement

"The Wood" podcast launched January 23rd. Please view at brooklynpark.org NEW podcast coming soon.

Sewing 101-Wednesdays, 6-8pm, May 24- July 12, at Lakeland Park

Beginners Photography Class for DSLR Cameras- Tuesdays (July 11, 18,25 & August 1) 5:30- 7:30pm at Zanewood , more info on website

Sewing 101 was held at Lakeland Park Wednesdays May 24- July 12th

Citywide Photo contest: Our people, Our Places, Our BP starting July 24th, more info on website

Fusion Sites: June 20- August 17, ages 5-12- Summer 2023

Zanewood Rec - 7100 Zane Ave North

Lakeland Park - 66th Ave North

Hartkopk Park – 7299 Georgia Ave North

Rec on the Go: June 20- August 17, ages 5-12- Summer Sites 2023

Autumn Ridge Apts - 8516 63rd Ave North

Kensington Apts - 8302 Zane Ave North

The Willows Apts - 6232 65th Ave North

Central Park - 8440 Regent Ave North

Hamilton Park - 6101 Candlewood Drive

River Park - 2 83rd Ave North

Monroe Park - 901 Brookdale Drive

Edinbrook Park - 2900 Edinbrook Parkway

Park Haven - 6917 76th Ave North

Plaza Park - 85th Ave N and Broadway

Eden Park Apts - 6455 Zane Ave North

Brook Gardens - 5550 69th Ave North

Ridgebrook Apts - 5840 73rd Ave North

Primary Issues/Alternatives to Consider: N/A

Budgetary/Fiscal Issues: N/A

Attachments:

City of Brooklyn Park Recreation and Parks Advisory Commission

Agenda Item:	8.2	Meeting Date:	August 16, 2023
Agenda Section:	Written Reports	Presented By:	Marcus Hill, Facilities and Parks Manager Greg Hoag, Parks & Building Maintenance Manager
Recreation & Parks Director Proposed Action	Park Project Updates		

Overview:

1. MISSISSIPPI GATEWAY REGIONAL PARK / ENVIRONMENTAL NATURE AREA

Funding Source(s): OSLAD Fund

Project Update:

Development of the Brooklyn Park side of the park includes expansion of the off-leash dog area, relocation of the archery range, addition of a large picnic shelter and restroom facilities along with an expanded parking area is anticipated to begin in the spring of 2023.

The project was advertised for bid beginning February 16, 2023 with bids being due on March 16, 2023. Project contracts were awarded on March 30, 2023. Utility and initial construction is planned to begin during the summer of 2023. Staff have been working on the project so that it will be phased now to allow the dog park to be used throughout most of the project. Construction will continue in 2024 and 2025 and a re-grand opening will be held in 2026. Construction began on April 17, 2023 tree removal for the project area 2023 to be completed in 2023.

New Update

Construction of the maintenance facility is moving along quickly. The foundation work for the Gateway Center is underway so the building can be enclosed before winter.

2. HOMETOWN BALLFIELD at Noble Sports Park (September 2022 – May 2023)

Funding Source(s): Park Bond Reinvestment Project

Project Update: The Hometown Ballfield project was approved at the July 11, 2022 City Council meeting. The city has approved and processed purchase orders to Upper Midwest Athletic Construction (UMAC) and SAAFE. UMAC will prepare all site work except bleachers and press box. SAAFE will construct the bleachers and the press box. Construction began September 15th, 2022.

Construction is substantially complete with a few punch list items remaining. The baseball field held its first game on June 8th and has continued to have numerous games and practices since then. The community has really expressed their gratitude and excitement of the new ball field and would like to have a grand opening event sometime this fall when the project is finalized. This event will most likely be a partnership between BPAA and the city of Brooklyn Park that will involve a wiffle ball game, food trucks, and much more. The date on this is TBD but the planning of the grand opening is currently happening. We are waiting on the installation of turf in the batting cages for the project to be complete.

3. EAB UPDATE

Funding Source(s): Heritage Fund

Project Update: Work will continue in 2023. As part of our ongoing Grant work 50 new trees were planted at Trinity Gardens Park on June 1st.

4. NATURAL RESOURCE MANAGEMENT

Funding Source(s): Park Bond Reinvestment Project & Heritage Fund

Project Update: Staff continues reviewing priorities of the Natural Resource Management Plan. A Five-Year Priority Implementation Plan has been developed by working with Stantec. Work will continue in 2023 in key park areas.

5. COMMUNITY ACTIVITY CENTER IMPROVEMENTS

(2022 planning, 2023-2024 construction)

Funding Source(s): Park Bond Reinvestment Projects

- **COMMUNITY ACTIVITY CENTER**

Project Overview: The plan is to improve the entrance to the facility, create an accessible customer service desk, update bathrooms, and create a welcoming and inviting community center for all customers.

Staff worked with the JLG/292 Design Group to evaluate the possibility of converting one ice arena into three basketball courts. A final concept design was provided to staff in January and refined in February. JLG/292 Design Group provided cost estimates in the range of \$12 - \$15 million for the improvements to the CAC including improved entrances, informal gathering space, relocated office space, improved parking and possible Arena conversion to gym space. The City of Brooklyn Park was awarded \$5 million in state bonding funds during the 2023 Legislative Session to support the improvements to the Community Activity Center. A conversation about several large City of Brooklyn Park projects will be held in July to determine next steps.

Project Update: The project was presented at City Council work session on July 31st but no additional direction has been determined.

- **SENIOR CENTER (2023 planning, 2023-2024 construction)**

Project Overview: This improvement would add dedicated space for senior programming and adult fitness space. Final design and components will be developed when a final location is determined. The Senior Center is being considered with the CAC improvements and Fire Station projects. If a new Central Fire station is constructed on the site of the former Hennepin County Library, the current Central Fire Station could be remodeled into a new space dedicated to fitness and social activities for older adults

Project Update: The project was presented at City Council work session on July 31st but no additional direction has been determined.

- **TEEN CENTER (2022-23 planning, 2023-2024 construction)**

Project Overview: The Zanewood Recreation Center has been a popular hub for youth services and recreation activities. The programming happening the space has outgrown the facility and additional program space is needed. Staff will work with a design consultant to determine if new space should be constructed, existing space should be renovated, or a combination of both.

Project Update: Zanewood staff have been meeting bi-weekly to discuss the mission, vision, goals, and amenities of the new Youth and Teen Recreation Center. The Zanewood staff has also met with the Communications Manager to develop a strategic communication plan to inform the public

about the project along with updates, pictures, and social media campaigns. Staff selected Design by Melo to lead the community engagement, pre-design and design process. The project kickoff meeting was held April 6, 2023. Staff are currently in phase 1 of the project. Phase 1 includes: staff interviews, program observations, facility assessments, community engagement strategic planning meetings, and first design concepts. Staff have set dates to begin the community engagement efforts in June through the summer. These community engagement efforts will consist of staff engagement with Youthprise at Zanewood and work with our community engagement division within the city to spread the message of the new Teen center at community events. The plan is to engage with the residents at different summer programming and our large-scale community events. The City of Brooklyn Park has submitted a \$4 million request for federal funding through Senator Klobuchar and Representative Phillips office to help support the Youth and Teen Recreation Center project. Juneteenth, was the first event of our community engagement phase of the project. We tabled at the event to spread the news that we are building a new Teen Center at Zanewood. We were able to gather survey data on the amenities that the residents of Brooklyn Park would like to see in the new building.

Youthprise led 2 community engagement sessions for Families at Zanewood Recreation and also led 3 youth community engagement session for teens. In these session, youthprise led a series of activities, information sharing, and prototyping. This information was helpful to inform our first initial concepts and helped generate youth and community voice into the initial designs.

Design by Melo currently is working with internal staff on preliminary concepts and engaging other departments into these designs such as: EDA (workforce development), PD, Fire. We want to engage all of our partners into the initial concepts to gather input from everyone who will be involved in the new Teen Center.

6. HISTORIC EIDEM FARM INTERPRETIVE SIGNAGE DEVELOPMENT PLAN

Funding Source(s): Park Bond Reinvestment Projects

Project Update: Staff have engaged with Bluestem Heritage Group to help develop the design and signage language for each individual sign and kiosk. The design work for the signs and the kiosk is complete. We have received all of the Interpretive signage and ordered posts to be ready for installation sometime early fall. Operation and Maintenance staff and Recreation staff met with Parkstone Construction onsite to discuss next steps in removing the fence, removing plants, and to start leveling off the ground to begin pouring concrete for the new kiosk and entrance of the farm. Kiosk Materials have arrived, and the new kiosk is being assembled offsite by Blackstone Construction.

7. CENTRAL PARK TENNIS COURT REHABILITATION

Funding Source(s): Heritage Fund

Project Update: The color coating was completed the first week of June. This project is now complete.

8. PLAYGROUND REPLACEMENT

Funding Source(s): Heritage Fund

Project Update: The replacement of Edinbrook, Sunny Acres & Lakeland Parks playgrounds was approved by City Council on December 12, 2022. Installation started in June of 2023. Staff used Auction Masters for the removal and disposal process at all three parks. The new playground at Lakeland Park is complete. The new playground at Sunny Acres is complete but safety surfacing may need some replacement due to unexpected rain during installation. The new playground and safety surfacing at Edinbrook have been installed but a small section of curb for the container needs to be installed. It is anticipated that the City Park playground will be replaced as the 2023 playground replacement project. Installation may be delayed until 2024 depending on timing of equipment availability.

9. HISTORIC EIDEM FARM VISITOR CENTER (2022 planning, 2023-24 construction)

Funding Source(s): Park Bond Reinvestment Projects

Project Update: No new update at this time.

Primary Issues/Alternatives to Consider: N/A

Budgetary/Fiscal Issues: N/A

Attachments:

CITY OF BROOKLYN PARK RECREATION AND PARKS ADVISORY COMMISSION			
Agenda Item:	8.3	Meeting Date:	August 16, 2023
Agenda Section:	Written Reports	Presented By:	Brad Tullberg, Director of Recreation and Parks
Recreation & Parks Director Proposed Action	Directors Report		

Overview:

1. 2024 Budgets

Recreation and Parks Staff are busy working on the department's budget requests for 2024 and 2025. Staffing costs continue to rise, so staff are challenged with keeping programs affordable yet offering competitive wages to attract staff.

2. "Big Ticket" Item Discussion with City Council

At the July 31st work session, city staff provided an overview of possible capital investment projects during the next 10 years including:

- Central Fire Station Construction
- Community Activity Center Improvements
- Senior Center
- Youth and Teen Recreation Center
- Water Softening
- East, West and North Fire Station Improvements
- Highway 252 Improvements
- BLRT Improvements
- NW Brooklyn Park Water Tower

Among other improvements were presented to City Council.

3. Town Hall Meetings

City Council will be holding Town Hall meetings in each district of Brooklyn Park. The schedule is:

West District Town Hall - Thursday, August 17, 6:00 - 7:30 p.m., Zanewood Recreation Center

East District Town Hall - Tuesday, August 22, 6:00 - 7:30 p.m., City Hall Council Chambers

Central District Town Hall - Thursday, September 7, 6:00 - 7:30 p.m., City Hall Council Chambers

Attachments:

City of Brooklyn Park RECREATION AND PARKS ADVISORY COMMISSION			
Agenda Item	9.1	Meeting Date:	August 16, 2023
Agenda Section:	Discussion Items	Presented By:	Brad Tullberg, Director of Recreation & Parks
Recreation & Parks Director Proposed Action	Cannabis Policy Discussion		

Overview:

During the 2023 Minnesota State Legislative Session, lawmakers authorized the legal use of cannabis effective Aug. 1, 2023. Full decriminalization will allow the possession, use, and home grow of cannabis in Minnesota for people 21 and older.

As outlined in law, a person age 21 or older may:

- Use, possess, or transport cannabis paraphernalia
- Possess or transport up to 2 ounces of cannabis flower in a public place
- Possess up to 2 pounds of cannabis flower in a person's private residence
- Possess or transport up to 8 grams of adult-use concentrate
- Possess or transport edible cannabis products or lower-potency hemp edibles infused with a combined 800 milligrams or less of THC
- Give cannabis products to a person 21 or older in an amount legal for a person to possess in public

Where can cannabis be used?

Cannabis can be used by people 21 and older in public spaces, on private property (unless the owner prohibits use of cannabis on their property), private residences and at places with approved licenses or an event permit.

Cannabis *cannot* be used when operating a motor vehicle or operating heavy machinery.

Cannabis *cannot* be used or possessed in the following locations:

- Public school or charter schools and school buses
- State correctional facilities
- In a location where the smoke, aerosol or vapor of a cannabis product could be inhaled by a minor
- On federal property (such as courthouses, airports and national parks)
- In federally subsidized housing. Due to the federal prohibition of cannabis, the U.S. Department of Housing and Urban Development (HUD) does not have the discretion to admit or retain users of cannabis (i.e., marijuana), including medical cannabis, to the public housing program.
- While on an employer's premises, or operating an employer's vehicle, machinery or equipment
- Smoking or vaping adult-use cannabis products is prohibited in a multifamily housing building
- Owners of day cares must disclose to parents if the proprietors permit use of cannabis outside of its normal business hours.

NOTE: Communities may have local ordinances that prohibit smoking or vaping cannabis in public places.

Director Tullberg will lead a discussion with Commissioners to gain input on implementation of a cannabis policy in parks and facilities.

Primary Issues/Alternatives to Consider:

Budgetary/Fiscal Issues:

Attachments: