

## REGULAR CITY COUNCIL MEETING – AGENDA #19

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Para asistencia, 763-424-8000; Yog xav tau kev pab, 763-424-8000.

***Our Vision: Brooklyn Park, a thriving community inspiring pride where opportunities exist for all.***

### ***Our Brooklyn Park 2025 Goals:***

***• A united and welcoming community, strengthened by our diversity • Beautiful spaces and quality infrastructure make Brooklyn Park a unique destination • A balanced economic environment that empowers businesses and people to thrive • People of all ages have what they need to feel healthy and safe • Partnerships that increase racial and economic equity empower residents and neighborhoods to prosper • Effective and engaging government recognized as a leader***

## **I. ORGANIZATIONAL BUSINESS**

### **1. CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE**

**2. PUBLIC COMMENT AND RESPONSE 6:00 p.m.** Provides an opportunity for the public to address the Council on items which are not on the agenda. Public Comment will be limited to 15 minutes (*if no one is in attendance for Public Comment, the regular meeting may begin*), and it may not be used to make personal attacks, to air personality grievances, to make political endorsements or for political campaign purposes. Individuals should limit their comments to three minutes. Council Members will not enter into a dialogue with residents. Questions from the Council will be for clarification only. Public Comment will not be used as a time for problem solving or reacting to the comments made, but rather for hearing the residents for informational purposes only.

#### **2A. RESPONSE TO PRIOR PUBLIC COMMENT**

#### **2B. PUBLIC COMMENT**

**3A. APPROVAL OF AGENDA** (Items specifically identified may be removed from Consent or added elsewhere on the agenda by request of any Council Member.)

### **3B. PUBLIC PRESENTATIONS/PROCLAMATIONS/RECEIPT OF GENERAL COMMUNICATIONS**

**3B.1** Introductions of New Employees

**3B.2** Commission interviews

#### **A. ATTENDANCE SHEET AND VOTING FORM**

**3B.3** Mayor's Proclamation of May 14 – 20, 2023, as "Police Week" in the City of Brooklyn Park

#### **A. PROCLAMATION**

**3B.4** Mayor's Proclamation Declaring the Month of May as "Older Americans Month" in the City of Brooklyn Park

#### **A. PROCLAMATION**

## **II. STATUTORY BUSINESS AND/OR POLICY IMPLEMENTATION**

**4. CONSENT (All items listed under Consent, unless removed from Consent in agenda item 3A, shall be approved by one council motion.) Consent Agenda consists of items delegated to city management or a commission but requires council action by State law, City Charter or city code. These items must conform to a council approved policy, plan, capital improvement project, ordinance or contract. In addition, meeting minutes shall be included.**

**4.1** Request by Council Member Xp Lee to Attend the 2023 Strong Towns National Gathering in Charlotte, NC

**4.2** Request by Council Member Maria Tran to Attend an Online Leadership Decision Making Course Offered by Harvard Kennedy School

**4.3** Accept 2022 Annual Report on Deer Hunt and Authorize Metro Bowhunters Resource Base to Conduct 2023 Deer Management Program

#### **A. RESOLUTION**

**B. 2022 DEER HUNT RESULTS**

- C. 2011-2022 DEER HUNT RESULTS
- D. 2015-2022 DEER/VEHICLE INCIDENT REPORT
- E. DEER HUNT ZONES
- F. 2023 AERIAL DEER SURVEY
- 4.4 Minnesota Financial Crimes Task Force Joint Powers Agreement
  - A. RESOLUTION
  - B. AGREEMENT
- 4.5 Approval of Minutes
  - A. CITY COUNCIL MEETING MINUTES, FEBRUARY 13, 2023
  - B. CITY COUNCIL MEETING MINUTES, FEBRUARY 27, 2023
  - C. CITY COUNCIL MEETING MINUTES, APRIL 10, 2023
  - D. CITY COUNCIL MEETING MINUTES, APRIL 24, 2023

The following items relate to the City Council's long-range policy-making responsibilities and are handled individually for appropriate debate and deliberation. (Those persons wishing to speak to any of the items listed in this section should fill out a speaker's form and give it to the City Clerk. Staff will present each item, following in which audience input is invited. Discussion will then be closed to the public and directed to the council table for action.)

**5. PUBLIC HEARINGS**

None.

**6. LAND USE ACTIONS**

None.

**7. GENERAL ACTION ITEMS**

- 7.1 Discussion on Annual Holiday Calendar
  - A. ANNUAL HOLIDAY CALENDAR

**III. DISCUSSION – These items will be discussion items but the City Council may act upon them during the course of the meeting.**

**8. DISCUSSION ITEMS**

- 8.1 2022 Police Department Annual Report
  - A. ANNUAL REPORT
- 8.2 Hwy 252 Discussion regarding MNDOT's recommendations for the Draft Scoping Decision Document

**IV. VERBAL REPORTS AND ANNOUNCEMENTS**

- 9A. COUNCIL MEMBER REPORTS AND ANNOUNCEMENTS
- 9B. CITY MANAGER REPORTS AND ANNOUNCEMENTS

**V. ADJOURNMENT**

Since we do not have time to discuss every point presented, it may seem that decisions are preconceived. However, background information is provided for the City Council on each agenda item in advance from city staff and appointed commissions, and decisions are based on this information and past experiences. If you are aware of information that has not been discussed, please raise your hand to be recognized. Please speak from the podium. Comments that are pertinent are appreciated. Items requiring excessive time may be continued to another meeting.

# City of Brooklyn Park Request for Council Action

<b>Agenda Item:</b>	3B.1	<b>Meeting Date:</b>	May 8, 2023
<b>Agenda Section:</b>	Public Presentations/ Proclamations/Receipt of General Communications	<b>Originating Department:</b>	Administration
<b>Resolution:</b>	N/A	<b>Prepared By:</b>	Katrina Doshier, Program Assistant III
<b>Ordinance:</b>	N/A		
<b>Attachments:</b>	N/A	<b>Presented By:</b>	Department Directors/Managers
<b>Item:</b>	Introduction of New Employees		

## City Manager's Proposed Action:

Introduction of the City of Brooklyn Park's new employees.

## Overview:

Employee

Start Date

Title

### **Police**

Alison Arneson

April 10, 2023

Program Assistant II, Front Counter Clerk

**Primary Issues/Alternatives to Consider:** N/A

**Budgetary/Fiscal Issues:** N/A

**Attachments:** N/A

# City of Brooklyn Park Request for Council Action

<b>Agenda Item:</b>	3B.2	<b>Meeting Date:</b>	May 8, 2023
<b>Agenda Section:</b>	Public Presentations/ Proclamations/Receipt of General Communications	<b>Originating Department:</b>	Administration
<b>Resolution:</b>	N/A	<b>Prepared By:</b>	Katrina Doshier Program Assistant III
<b>Ordinance:</b>	N/A		
<b>Attachments:</b>	1	<b>Presented By:</b>	Mayor Hollies Winston
<b>Item:</b>	Interview Applicants for Commissions		

## City Manager's Proposed Action:

Interview applicants to fill current and upcoming openings on commissions.

## Overview:

The City has advertised to fill openings on the Budget Advisory Commission, Planning Commission and the Recreation and Parks Advisory Commission (Youth Liaison). The appointments are to open seats to be effective immediately. Applicants have been contacted; an attendance sheet is attached.

Per Resolution #2019-46, there are district requirements on all of these city commissions. The City Council will make the appointments taking into consideration the representation required by each commission. An applicant who represents outside of his/her residing district and is seeking reappointment to a commission is eligible for reappointment to the same seat even if other individuals who reside in the appropriate district apply for the seat.

I wish to make Council aware of City Code Section 30.39 which states, "Notwithstanding any provisions of this Code to the contrary, if there are no applicants for an appointment to a board or commission residing in the district from which the appointment is required to be made, an applicant residing in any district of the city may be appointed to such board or commission." (Ord. 2000-932, passed 9-11-00.)

The regular openings are for balance of terms, effective immediately. The West District Planning Commission Opening will expire April 1, 2024. The Central District Budget Advisory Commission Opening and The East District Planning Commission Opening will expire April 1, 2026. The Youth Liaison opening (ages 14-18) are for the balance of one-year terms, effective immediately, and to expire April 1, 2024.

One application was received for an Emerging Leader (ages 18-24) seat, they did not respond to the interview requests.

### **Budget Advisory Commission – One opening**

Central (1) – replacing Nancy Omondi

### **Planning Commission – Two openings**

East (1) – replacing Rich Xiong

West (1) – reappointing or replacing James Turnham

### **Recreation and Parks Advisory Commission – Two Openings for Youth Liaison**

City At-large (Youth Liaison) – Open seat

In the packet are voting forms to indicate your choices. At the end of the meeting, please pass your voting forms to Mayor Winston with your choices indicated. He will consolidate the votes to determine who will be appointed to the commissions. The appointments will be made during the May 22, 2023 Council meeting.

**Primary Issues/Alternatives to Consider:** N/A

**Budgetary/Fiscal Issues:** N/A

**Attachments:**

3B.1A ATTENDANCE SHEET AND VOTING FORM

**Brooklyn Park Commission Interviews**  
**Monday, May 8, 2023 – 6:00 p.m.**  
**Applicant Attendance and City Council Voting Form**

Council Member \_\_\_\_\_

Name	Will Be in Attendance	Commission Name
<u>City At-large (Youth Liaison)</u>		<b>Note: Term will be effective immediately and will last until April 1, 2024</b>
Klarissa Yu	Yes	Recreation and Parks Advisory Commission – Youth Liaison
<u>Central District</u>		<b>Note: Term will be effective immediately and will last until April 1, 2026 (Replacing Nancy Omondi)</b>
Zachary Barenburg	Yes	Budget Advisory Commission
Abdo Korosso	Yes	Budget Advisory Commission
Ang Thach	Yes	Budget Advisory Commission
<u>East District</u>		<b>Note: Term will be effective immediately and will last until April 1, 2026 (Replacing Rich Xiong)</b>
David Singleton	Yes	Planning Commission
Shereese Turner	No	Planning Commission
<u>West District</u>		<b>Note: Term will be effective immediately and will last until April 1, 2024 (Replacing James Turnham)</b>
Micole Garrison	Yes	Planning Commission
Daniel Nelson	Yes	Planning Commission
Teresa Nelson	Yes	Planning Commission
Jerry Yu	Yes	Planning Commission

My choices:

Recreation and Parks Advisory Commission Youth Liaison (City At-large) \_\_\_\_\_

Budget Advisory Commission (Central District) \_\_\_\_\_

Planning Commission (East District) \_\_\_\_\_

Planning Commission (West District) \_\_\_\_\_

# City of Brooklyn Park

## Request for Council Action

<b>Agenda Item:</b>	3B.3	<b>Meeting Date:</b>	May 8, 2023
<b>Agenda Section:</b>	Public Presentations/ Proclamations/Receipt of General Communications	<b>Originating Department:</b>	Police
<b>Resolution:</b>	N/A	<b>Prepared By:</b>	Mark Bruley, Police Chief
<b>Ordinance:</b>	N/A		
<b>Attachments:</b>	1	<b>Presented By:</b>	Mayor Hollies Winston
<b>Item:</b>	Mayor's Proclamation of May 14 – 20, 2023, as "Police Week" in the City of Brooklyn Park		

### City Manager's Proposed Action:

The Mayor shall proclaim May 14-May 20, 2023, as "Police Week" in the City of Brooklyn Park by one of the following:

1. "I, Hollies Winston, Mayor of the City of Brooklyn Park, Minnesota do hereby proclaim May 14 – 20, 2023 to be "Police Week" in the City of Brooklyn Park.

OR

2. By reading the proclamation.

### Overview:

Every year, May 15 is nationally recognized as Officers' Memorial Day and the week following is recognized as National Police Week.

Acknowledgement of this event ensures that community members remember the duties, responsibilities, hazards, and sacrifice that their law enforcement endures safeguarding their community. It also commemorates law enforcement officers present and past for their dedication of service.

**Primary Issues/Alternatives to Consider:** N/A

**Budgetary/Fiscal Issues:** N/A

### Attachments:

3B.3A PROCLAMATION

# ***PROCLAMATION***

## **PROCLAIMING MAY 14 – 20, 2023 AS POLICE WEEK IN THE CITY OF BROOKLYN PARK**

WHEREAS, the Congress and President of the United States have designated May 15 as Peace Officers' Memorial Day, and the week in which May 15 falls as National Police Week; and

WHEREAS, the members of the Brooklyn Park Police Department play an essential role in safeguarding the rights and freedoms of Brooklyn Park; and

WHEREAS, it is important that all residents know and understand the duties, responsibilities, hazards, and sacrifices of their law enforcement agency, and that members of our law enforcement agency recognize their duty to serve the people by safeguarding life and property, protecting them against violence and disorder, and protecting the innocent; and

WHEREAS, the men and women of Brooklyn Park Police Department unceasingly provide a vital public service; and

WHEREAS, during the week of May 14, 2023, the City of Brooklyn Park will observe Police Week to commemorate law enforcement officers, past and present, who, by their faithful and loyal devotion to their responsibilities, have rendered a dedicated service to the community, and in so doing have established a reputation for preserving the rights and security of all residents.

NOW, THEREFORE, I, Hollies Winston, Mayor of the City of Brooklyn Park, do hereby proclaim May 14 – 20, 2023, as Police Week and call upon all residents of Brooklyn Park to observe the 15<sup>th</sup> day of May, 2023, as Peace Officers' Memorial Day in honor of those law enforcement officers who, through their courageous deeds, have made the ultimate sacrifice in service to their community or have become disabled in performance of duty, and let us recognize and pay respect to the survivors of our fallen heroes.

\_\_\_\_\_  
Hollies Winston, Mayor



5200 85<sup>th</sup> Avenue North  
Brooklyn Park, MN 55443



# City of Brooklyn Park

## Request for Council Action

<b>Agenda Item:</b>	3B.4	<b>Meeting Date:</b>	May 8, 2023
<b>Agenda Section:</b>	Public Presentations/ Proclamations/Receipt of General Communications	<b>Originating Department:</b>	Recreation and Parks
<b>Resolution:</b>	N/A	<b>Prepared By:</b>	Brad Tullberg, Recreation and Parks Director
<b>Ordinance:</b>	N/A		
<b>Attachments:</b>	1	<b>Presented By:</b>	Mayor Hollies Winston
<b>Item:</b>	Mayor's Proclamation Declaring the Month of May as "Older Americans Month" in the City of Brooklyn Park		

### City Manager's Proposed Action:

The Mayor shall proclaim the month of May as "Older Americans Month" in the City of Brooklyn Park by one of the following:

1. "I, Hollies Winston, Mayor of the City of Brooklyn Park, Minnesota, do hereby proclaim the month of May, 2023 as "Older Americans Month" in the City of Brooklyn Park

OR

2. By reading the proclamation

### Overview:

Established in 1963, Older Americans Month (OAM) is celebrated every May. Led by the Administration for Community Living (ACL), OAM is a time for us to acknowledge the contributions and achievements of older Americans, highlight important trends, and strengthen our commitment to honoring our older citizens.

In recognition of the 60<sup>th</sup> anniversary of OAM, here are some ways that people can participate and challenge the narrative on aging:

- Embrace the opportunity to change. Find a new passion, go on an adventure, and push boundaries by not letting age define your limits. Invite creativity and purpose into your life by trying new activities in your community to bring in more growth, joy, and energy.
- Explore the rewards of growing older. With age comes knowledge, which provides insight and confidence to understand and experience the world more deeply. Continue to grow that knowledge through reading, listening, classes, and creative activities.
- Stay engaged in your community. Everyone benefits when everyone is connected and involved. Stay active by volunteering, mentoring, participating in social clubs, and taking part in community activities.
- Form relationships. As an essential ingredient of well-being, relationships can enhance your quality of life by introducing new ideas and unique perspectives. Invest time with people to discover deeper connections with family, friends, and community members.

**Primary Issues/Alternatives to Consider:** N/A

**Budgetary/Fiscal Issues:** N/A

### Attachments:

3B.4A PROCLAMATION

# ***PROCLAMATION***

## **DECLARING THE MONTH OF MAY 2023 “OLDER AMERICANS MONTH” IN THE CITY OF BROOKLYN PARK**

WHEREAS, Brooklyn Park includes a growing number of older Americans who contribute their time, wisdom, and experience to our community; and

WHEREAS, communities benefit when people of all ages, abilities, and backgrounds have the opportunity to participate and live independently; and

WHEREAS, Brooklyn Park recognizes the need to create a community that offers the services and supports older adults who may need to make choices about how they age; and

WHEREAS, Brooklyn Park can work to build an even better community for our older residents by:

- Not limiting our thinking about aging,
- Exploring and combating stereotypes,
- Emphasizing the many positive aspects of aging,
- Inspiring older adults to push past traditional boundaries, and
- Embracing our community’s diversity.

NOW, THEREFORE, I, Hollies Winston, Mayor of the City of Brooklyn Park, do hereby proclaim May 2023 to be Older Americans Month and urge every resident to celebrate our older citizens, help to create an inclusive society, and accept the challenge of flexible thinking around aging.

\_\_\_\_\_  
Hollies Winston, Mayor



5200 85<sup>th</sup> Avenue North  
Brooklyn Park, MN 55443

# City of Brooklyn Park Request for Council Action

<b>Agenda Item:</b>	4.1	<b>Meeting Date:</b>	May 8, 2023
<b>Agenda Section:</b>	Consent	<b>Originating Department:</b>	Administration
<b>Resolution:</b>	N/A	<b>Prepared By:</b>	Katrina Doshier, Program Assistant III
<b>Ordinance:</b>	N/A		
<b>Attachments:</b>	N/A	<b>Presented By:</b>	Jay Stroebel, City Manager
<b>Item:</b>	Request by Council Member Xp Lee to Attend the 2023 Strong Towns National Gathering in Charlotte, NC		

## City Manager's Proposed Action:

MOTION \_\_\_\_\_, SECOND \_\_\_\_\_, TO APPROVE COUNCIL MEMBER LEE TO ATTEND THE 2023 STRONG TOWNS NATIONAL GATHERING IN CHARLOTTLE, NC.

## Overview:

Council Member Xp Lee has requested to attend the 2023 2023 Strong Towns National Gathering, which takes place on May 30-31, 2023 in Charlotte, NC.

The agenda and details for the event can be found on the link below:

<https://www.strongtowns.org/gathering-agenda>

### Estimated Costs, Tuesday, May 30 to Wednesday, May 31, 2023:

Registration fee: \$250

Supplemental income per day, if requested: \$50

Airfare (Sun Country): \$250

This expenditure would be covered under 2023 budgeted resources in the Mayor and Council conferences and schools expense line. The 2023 budget for that expense line is \$20,566. Resources are still available in that expense line to cover these expenses.

**Primary Issues/Alternatives to Consider:** N/A

## Budgetary/Fiscal Issues:

### City Travel Policy for Elected Official Travel (Out-of-State Travel):

The Mayor/Mayor Pro Tem and three Council Members (alternating) have the opportunity to travel out-of-state (domestically) one time annually, pending Council's approval. This approach would allow for the Mayor/Mayor Pro Tem to travel up to four times per term and Council Members to travel two times per term. If necessary, and if approved by Council, additional out-of-state travel could be approved for the Mayor/Mayor Pro Tem or Council members using unused Council travel budget resources or other funding resources (e.g. EDA, Administration budget, etc.) Expenses for out-of-state travel are encouraged to not exceed \$2500.

### Prior Travel in 2023:

Mayor Winston was invited to attend a Summit put on by the Project Equity organization in Oakland, California February 7-9, 2023. Project Equity covered the cost of the conference. The cost to the City was approximately \$700 for airfare, any local transportation costs, and any food not covered by Project Equity. The expenditure was covered under existing 2023 travel and conference budgeted resources for the Mayor and Council.

Mayor Winston is attending the U.S. Conference of Mayor's 91st Annual Meeting in Columbus, OH, June 2-5, 2023. The cost to the City will be: \$1500 for event registration, \$537.80 for airfare, \$807.23 for lodging, and \$278.06 for transportation costs, and any food not included in the registration fee.

Other members of Council have also attended various in-state League of MN Cities conferences in 2023. Those expenses are estimated to be cumulatively under \$1,000 to date.

**Attachments:** N/A

# City of Brooklyn Park Request for Council Action

<b>Agenda Item:</b>	4.2	<b>Meeting Date:</b>	May 8, 2023
<b>Agenda Section:</b>	Consent	<b>Originating Department:</b>	Administration
<b>Resolution:</b>	N/A	<b>Prepared By:</b>	Katrina Doshier, Program Assistant III
<b>Ordinance:</b>	N/A		
<b>Attachments:</b>	N/A	<b>Presented By:</b>	Jay Stroebel, City Manager
<b>Item:</b>	Request by Council Member Maria Tran to Attend an Online Leadership Decision Making Course Offered by Harvard Kennedy School		

## City Manager's Proposed Action:

MOTION \_\_\_\_\_, SECOND \_\_\_\_\_, TO APPROVE COUNCIL MEMBER MARIA TRAN TO ATTEND AN ONLINE LEADERSHIP DECISION MAKING COURSE OFFERED BY HARVARD KENNEDY SCHOOL.

## Overview:

Council Member Tran has requested to attend the online Leadership Decision Making course, offered through Harvard Kennedy School, which takes place on June 5-16, 2023. This is an online course that would have no additional travel or lodging costs.

CM Tran will need to apply to the program by May 15, 2023. Tuition is paid upon acceptance to the program.

The details for the course can be found on the link below:

[https://www.hks.harvard.edu/educational-programs/executive-education/leadership-decision-making?utm\\_source=LDM+Brochure&utm\\_medium=print&utm\\_content=overview&utm\\_campaign=LDM](https://www.hks.harvard.edu/educational-programs/executive-education/leadership-decision-making?utm_source=LDM+Brochure&utm_medium=print&utm_content=overview&utm_campaign=LDM)

## Estimated Costs:

Tuition: \$6200

This expenditure would be covered under 2023 budgeted resources in the Mayor and Council travel expense line. The 2023 budget for that expense line is \$20,566. Resources are still available in that expense line to cover these expenses.

**Primary Issues/Alternatives to Consider:** N/A

## Budgetary/Fiscal Issues:

### City Travel Policy for Elected Official Travel (Out-of-State Travel):

The Mayor/Mayor Pro Tem and three Council Members (alternating) have the opportunity to travel out-of-state (domestically) one time annually, pending Council's approval. This approach would allow for the Mayor/Mayor Pro Tem to travel up to four times per term and Council Members to travel two times per term. If necessary, and if approved by Council, additional out-of-state travel could be approved for the Mayor/Mayor Pro Tem or Council members using unused Council travel budget resources or other funding resources (e.g. EDA, Administration budget, etc.) Expenses for out-of-state travel are encouraged to not exceed \$2500.

### Prior Travel in 2023:

Mayor Winston was invited to attend a Summit put on by the Project Equity organization in Oakland, California February 7-9, 2023. Project Equity covered the cost of the conference. The cost to the City was approximately \$700 for airfare, any local transportation costs, and any food not covered by Project Equity. The expenditure was covered under existing 2023 travel and conference budgeted resources for the Mayor and Council.

Mayor Winston is attending the U.S. Conference of Mayor's 91st Annual Meeting in Columbus, OH, June 2-5, 2023. The cost to the City will be: \$1500 for event registration, \$537.80 for airfare, \$807.23 for lodging, and \$278.06 for transportation costs, and any food not included in the registration fee.

Other members of Council have also attended various in-state League of MN Cities conferences in 2023. Those expenses are estimated to be cumulatively under \$1,000 to date.

**Attachments:** N/A

# City of Brooklyn Park Request for Council Action

<b>Agenda Item:</b>	4.3	<b>Meeting Date:</b>	May 8, 2023
<b>Agenda Section:</b>	Consent	<b>Originating Department:</b>	Recreation and Parks
<b>Resolution:</b>	X	<b>Prepared By:</b>	Brad Tullberg, Director of Recreation and Parks
<b>Ordinance:</b>	N/A		
<b>Attachments:</b>	6	<b>Presented By:</b>	Brad Tullberg
<b>Item:</b>	Accept 2022 Annual Report on Deer Hunt and Authorize Metro Bowhunters Resource Base to Conduct 2023 Deer Management Program		

## City Manager's Proposed Action:

MOTION \_\_\_\_\_, SECOND \_\_\_\_\_, TO WAIVE THE READING AND ADOPT RESOLUTION #2023-\_\_\_\_\_ TO ACCEPT THE 2022 DEER HUNT RESULTS AND AUTHORIZE THE DIRECTOR OF RECREATION AND PARKS TO ENTER INTO AN AGREEMENT WITH THE METRO BOWHUNTERS RESOURCE BASE TO CONDUCT THE 2023 DEER MANGEMENT PROGRAM.

## Overview:

The Deer Management Plan identifies the numbers of deer within a range that the natural habitat can support effectively in the Brooklyn Park community. The plan recommends 15 to 20 deer per square mile, which translates to 45 to 60 deer in the northern portion of the city, 15 to 20 deer along the Mississippi River south of Highway 610, and 15 to 20 in the Palmer Lake Nature Area. Since 2011, the City Council has supported a Deer Management Program consisting of a controlled archery deer hunt.

The Recreation and Parks Department works in partnership with Three Rivers Park District and a consortium of seven suburban communities to conduct an annual aerial survey. This survey provides a snapshot of the deer population within the Brooklyn Park community.

AERIAL SURVEY YEAR	AERIAL DEER COUNT
2019	171
2020	172
2021	No count
2022	114
2023	196

The City has contracted with the Metro Bowhunters Resource Base (MBRB) to conduct the controlled deer hunt. The MBRB coordinates and manages the hunter's application process, which includes a criminal background check, hunter orientation and skill evaluation. The controlled archery deer hunt occurs in the fall of each year. Attachment 4.3C states the number of deer harvested each year from the past seven years.

## Summary of 2022 Deer Hunt:

The first deer hunt period was very warm and saw limited deer movement, which equates to limited opportunities for hunters. The second hunt period saw temperatures in the 60's at midday, which is warmer than normal at the end of October which again attributed to less deer movement, and fewer deer being harvested. The third hunt period saw a snowstorm on the first day of the hunt, with lingering snow each of the following days. This led to less mobility of the deer population. A total of seven deer were harvested during the three hunting periods.

**2023 Hunt Dates:**

- October 2 & 3, October 4 would be reserved as a makeup date in case of inclement weather
- October 30 & 31, November 1 would be reserved as a makeup date in case of inclement weather
- November 13 & 14, November 15 would be reserved as a makeup date in case of inclement weather

**2023 Hunt locations to include:**

Zone #1 – Northwoods Park

Zone #5 – Palmer Lake

Zone #10 – Greenhaven Park

Zone #11 - Brookdale Park Open Space

These properties are owned by the City of Brooklyn Park. Due to construction, it has been decided not to conduct the hunt at the Environmental Nature Area and Mississippi Gateway Regional Park until construction is complete. The Banfill Island location was removed from the Deer Hunt in 2022.

A public safety benefit of controlling the deer population in an urban/suburban area is the reduction of deer related car accidents. Here is a look at the past five-year history of vehicle / deer accidents:

YEAR	CAR / DEER ACCIDENTS
2018	54
2019	34
2020	41
2021	28
2022	46

**Primary Issues/Alternatives to Consider:**

Staff is recommending that the city continue to work in partnership with Three Rivers Park District to conduct the annual flyover and based on aerial survey results, authorize the Director of Recreation and Parks to enter into a contract with the Metro Bowhunters Resource Base (MBRB) to conduct the 2023 hunt, as the city has done since implementing the Deer Management Program.

**Budgetary/Fiscal Issues:**

The only cost incurred is for the shared cost for the annual fly over (approximately \$650) and the signs needed to mark the hunt areas and dates of the hunt for the public. The contractor, MBRB, does not charge for their services. There is a charge for certificates of insurance that the City provides to MBRB in the event they obtain access to private property.

**Attachments:**

- 4.3A RESOLUTION
- 4.3B 2022 DEER HUNT RESULTS
- 4.3C 2011-2022 DEER HUNT RESULTS
- 4.3D 2015-2022 DEER/VEHICLE INCIDENT REPORT
- 4.3E DEER HUNT ZONES
- 4.3F 2023 AERIAL DEER SURVEY



RESOLUTION #2023-

RESOLUTION TO ACCEPT THE 2022 DEER HUNT RESULTS AND AUTHORIZE THE DIRECTOR OF RECREATION AND PARKS TO ENTER INTO AN AGREEMENT WITH THE METRO BOWHUNTERS RESOURCE BASE TO CONDUCT THE 2023 DEER MANGEMENT PROGRAM

WHEREAS, the City Council approved a Deer Management Plan in 2011, which identifies the number of deer within a range that the natural habitat can support effectively in the Brooklyn Park community; and

WHEREAS, the Recreation and Parks Department works in partnership with Three Rivers Park District and a consortium of seven suburban communities to conduct an annual aerial survey to determine the approximate deer population within the Brooklyn Park community; and

WHEREAS, the Deer Management Plan recommends 15 to 20 deer per square mile, which translates to 45 to 60 deer in the northern portion of the city, 15 to 20 deer along the Mississippi River south of Highway 610, and 15 to 20 in the Palmer Lake Nature Area; and

WHEREAS, the 2023 aerial survey found that the deer population in Brooklyn Park had increased from 172 deer in 2020 to 196 deer in 2023; and

WHEREAS, the 2022 hunt resulted in a total of 7 deer harvested; and

WHEREAS, a public safety benefit to controlling the deer population in an urban/suburban area is the reduction of deer related car accidents; and

WHEREAS, the Metro Bowhunters Resource Base (MBRB) does not charge for their services to conduct the hunt.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the city of Brooklyn Park to accept the 2022 Deer Hunt Results and authorize the Director of Recreation and Parks to enter into an agreement with the Metro Bowhunters Resource Base to conduct the 2023 Deer Management Program.

## 2022 BROOKLYN PARK DEER REMOVAL HUNT RESULTS

ZONES	PERIOD 1 (OCT 3 - 4)		PERIOD 2 (OCT 31 - NOV 1)		PERIOD 3 (NOV 14 - 16)		TOTAL ALL HUNT DATES		TOTAL DEER
	ANTERLESS	ADULT BUCKS	ANTERLESS	ADULT BUCKS	ANTERLESS	ADULT BUCKS	ANTERLESS	ADULT BUCKS	
ZONE 1	1	0	0	0	0	0	1	0	1
ZONE 5	0	0	1	0	0	0	1	0	1
ZONE 10	0	0	1	0	1	0	2	0	2
ZONE 11	1	0	1	0	0	1	2	1	3
<b>TOTAL DEER</b>	<b>2</b>		<b>3</b>		<b>2</b>		<b>6</b>	<b>1</b>	<b>7</b>

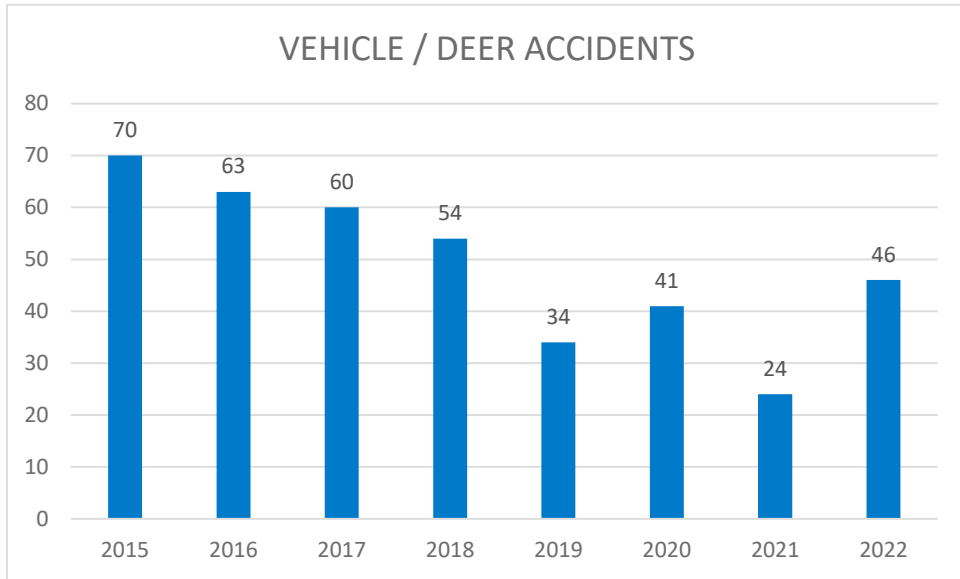
ZONE 1        NORTHWOODS PARK  
 ZONE 5        PALMER LAKE PARK  
 ZONE 10      GREENHAVEN PARK  
 ZONE 11      BROOKDALE PARK

2011 - 2022 Brooklyn Park Deer Removal Hunt Results

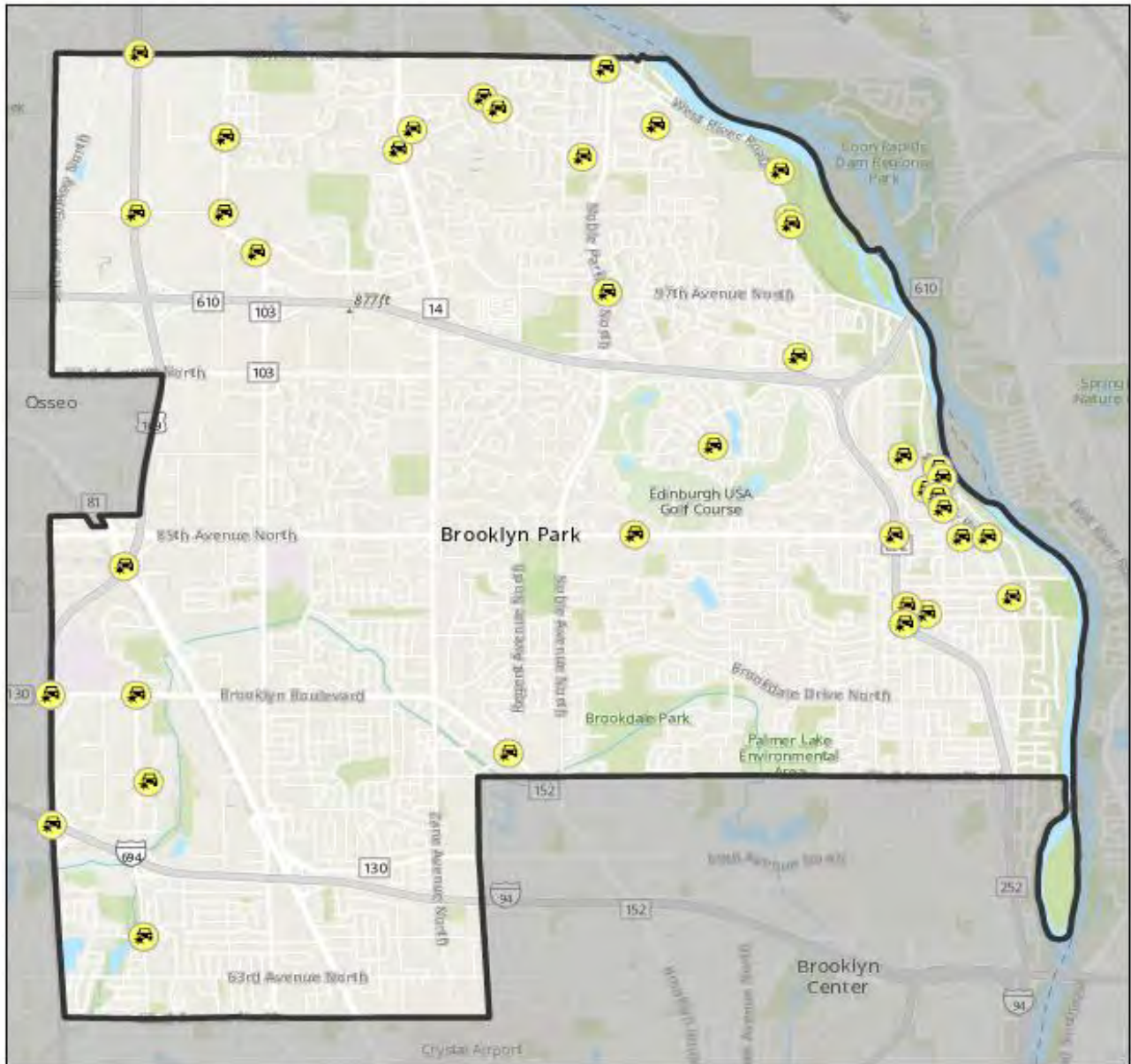
ZONES	2011		2012		2013		2014		2015		2016		2017		2018		2019		2020		2021		2022	
	ANTERLESS	ADULT BUCKS	ANTERLESS	ADULT BUCKS	ANTERLESS	ADULT BUCKS	ANTERLESS	ADULT BUCKS	ANTERLESS	ADULT BUCKS	ANTERLESS	ADULT BUCKS	ANTERLESS	ADULT BUCKS	ANTERLESS	ADULT BUCKS	ANTERLESS	ADULT BUCKS	ANTERLESS	ADULT BUCKS	ANTERLESS	ADULT BUCKS	ANTERLESS	ADULT BUCKS
ZONE 1	1	1	0	0	1	0	1	1	1	0	1	1	1	0	0	0	1	1	1	0	1	0	1	0
ZONE 2	2	2	0	0	1	3	1	1	0	1	0	2	1	0	2	1	1	0	1	0	NO HUNT			
ZONE 3	24	5	8	6	6	0	2	0	5	2	9	2	5	2	5	2	4	3	3	2				
ZONE 4	15	0	15	6	11	1	2	1	2	2	8	1	1	2	1	0	4	1	3	0	NO HUNT			
ZONE 5	14	6	6	4	14	1	11	3	5	2	6	2	3	1	2	1	0	1	2	0				
ZONE 6			4	2					0	0	NO HUNT													
ZONE 7			0	2	1	0	1	1	0	0														
ZONE 8			5	3	3	1	3	1	6	1			2	0	1	0	2	0	2	2	1	1	NO HUNT	
ZONE 9					3	2	2	1	0	1							0	1						
ZONE 10															3	2	2	2	2	0	4	2	2	0
ZONE 11																	3	3	2	0	2	0	2	1
<b>TOTAL DEER</b>	70		61		48		32		28		32		18		20		23		24		15		9	

- ZONE 1 NORTHWOODS PARK
- ZONE 2 RUSH CREEK TRAIL 102nd & REGENT
- ZONE 3 ENVIRONMENTAL PARK
- ZONE 4 COON RAPIDS DAM
- ZONE 5 PALMER LAKE PARK
- ZONE 6 WOODS AT 103rd & WINNETKA ( NOW DEVELOPED)
- ZONE 7 RUSH CREEK TRAIL 101st & 169
- ZONE 8 BANFILL ISLAND
- ZONE 9 JEWELL PARK (Dropped too close to homes )
- ZONE 10 GREENHAVEN PARK


2011 - 2020 Hunt Results		TOTAL DEER
ANTERLESS	ADULT BUCKS	
10	4	14
9	10	19
71	24	95
62	14	76
67	22	89
4	2	6
2	3	5
26	10	36
5	5	10
13	6	19
7	4	11
276	104	380




## 2022 Deer/Vehicle Accidents

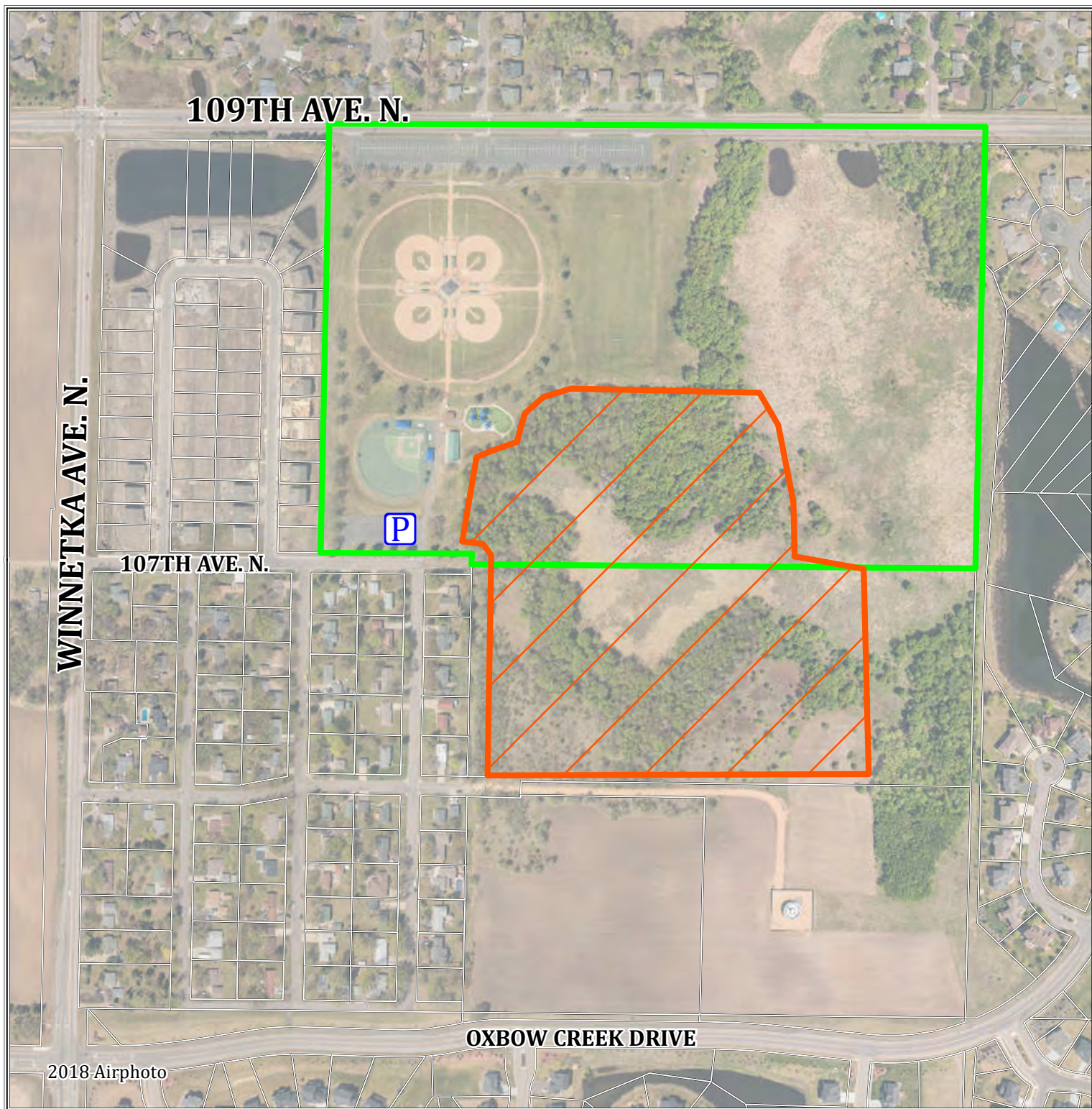
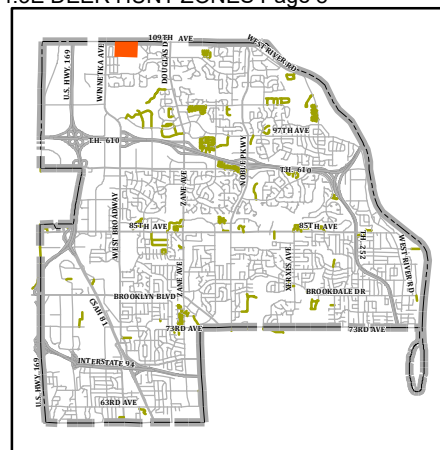
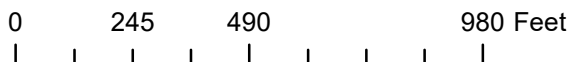


# Northwoods Park Zone 1

 Designated Parking

 Hunting Zones


 Park Boundary




# Palmer Lake Nature Area

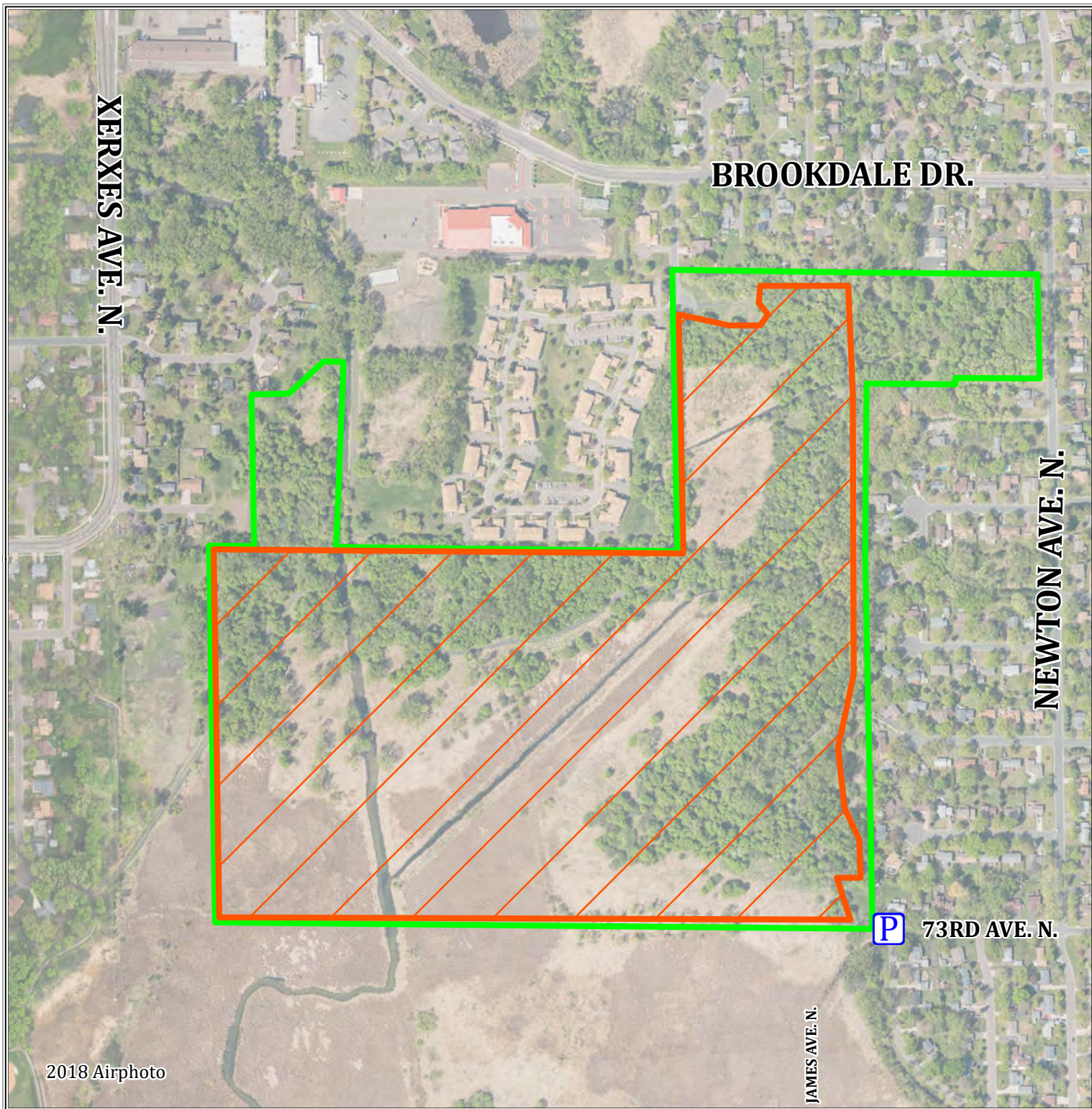
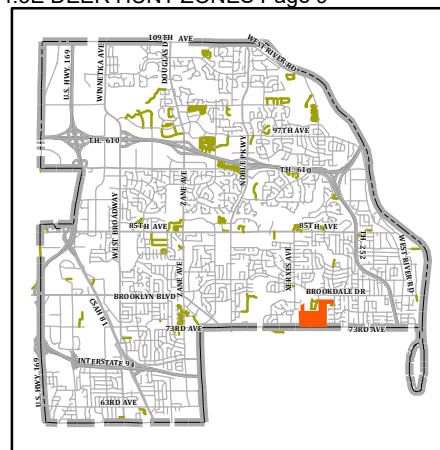
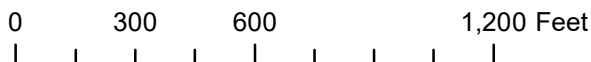
## Zone 5



 Designated Parking

 Hunting Zones

 Park Boundary




2018 Airphoto

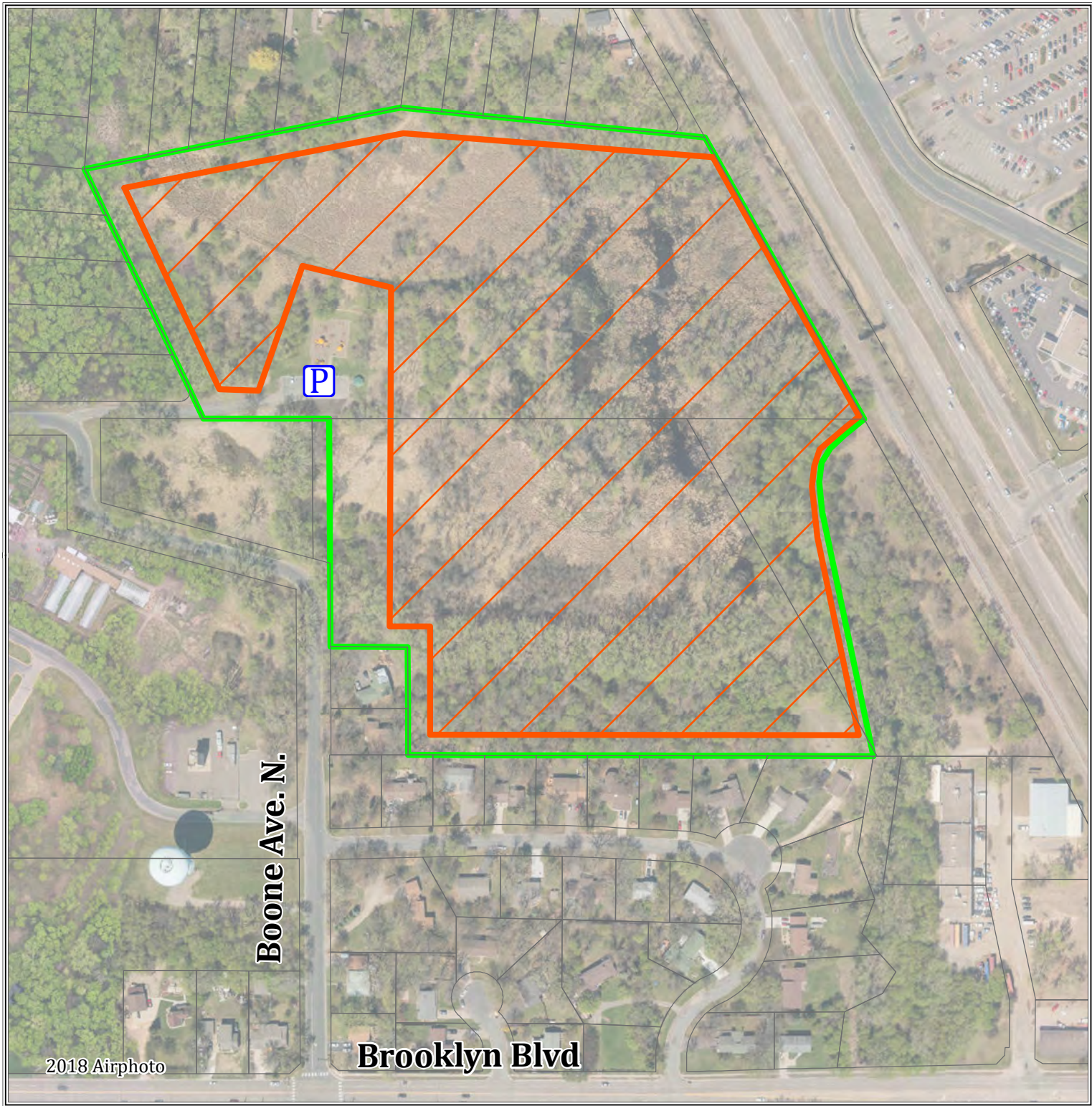
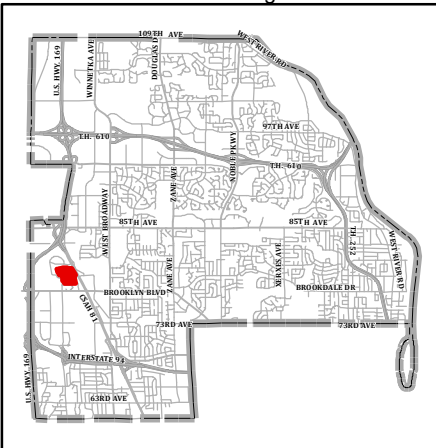
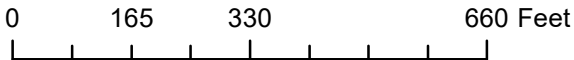
# Greenhaven Park Zone 10



 Designated Parking

 Hunting Zones

 Park Boundary



2018 Airphoto

Boone Ave. N.


Brooklyn Blvd



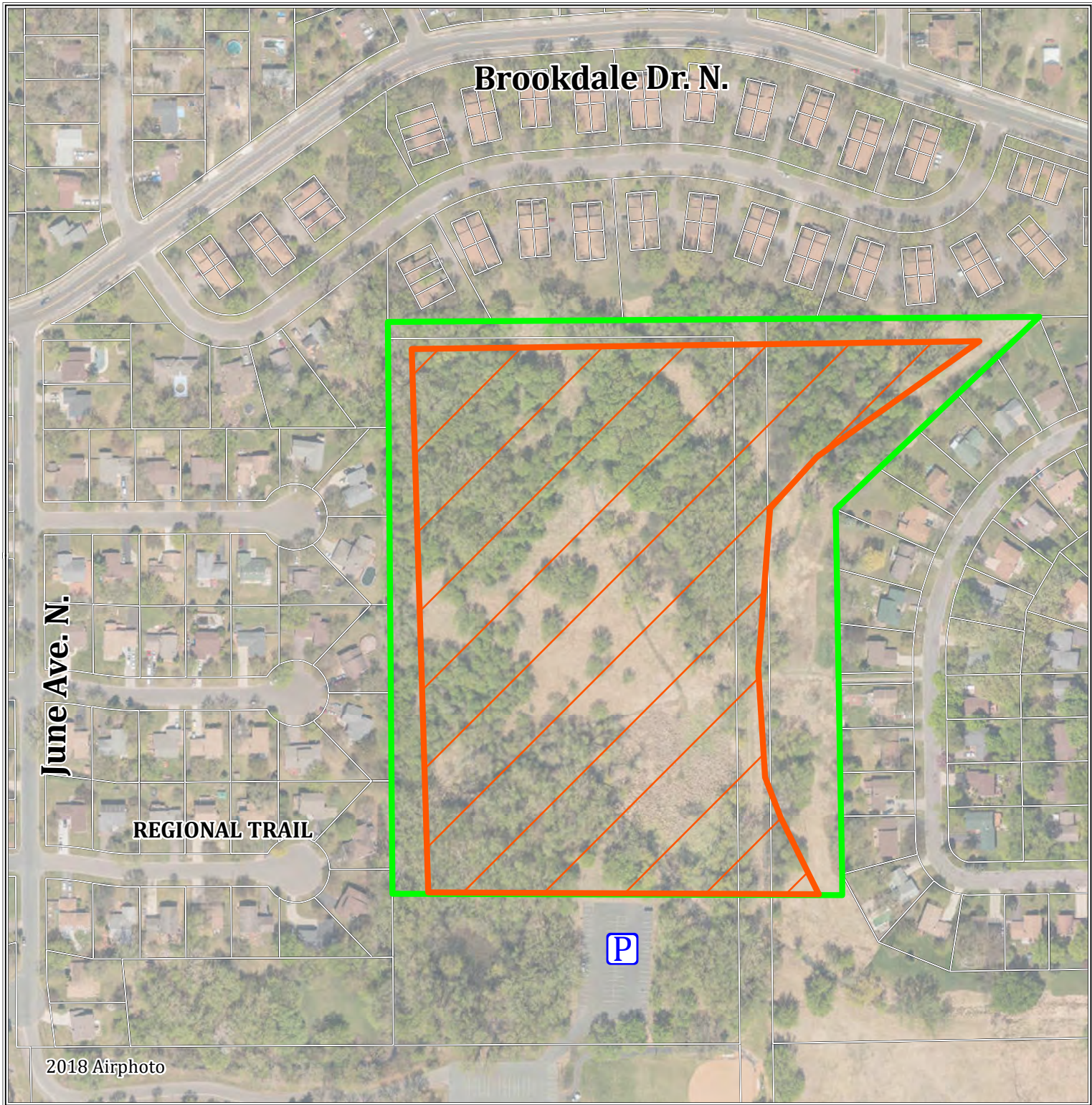
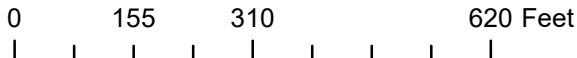
# Brookdale Park Zone 11



 Designated Parking

 Hunting Zones

 Park Boundary



2018 Airphoto

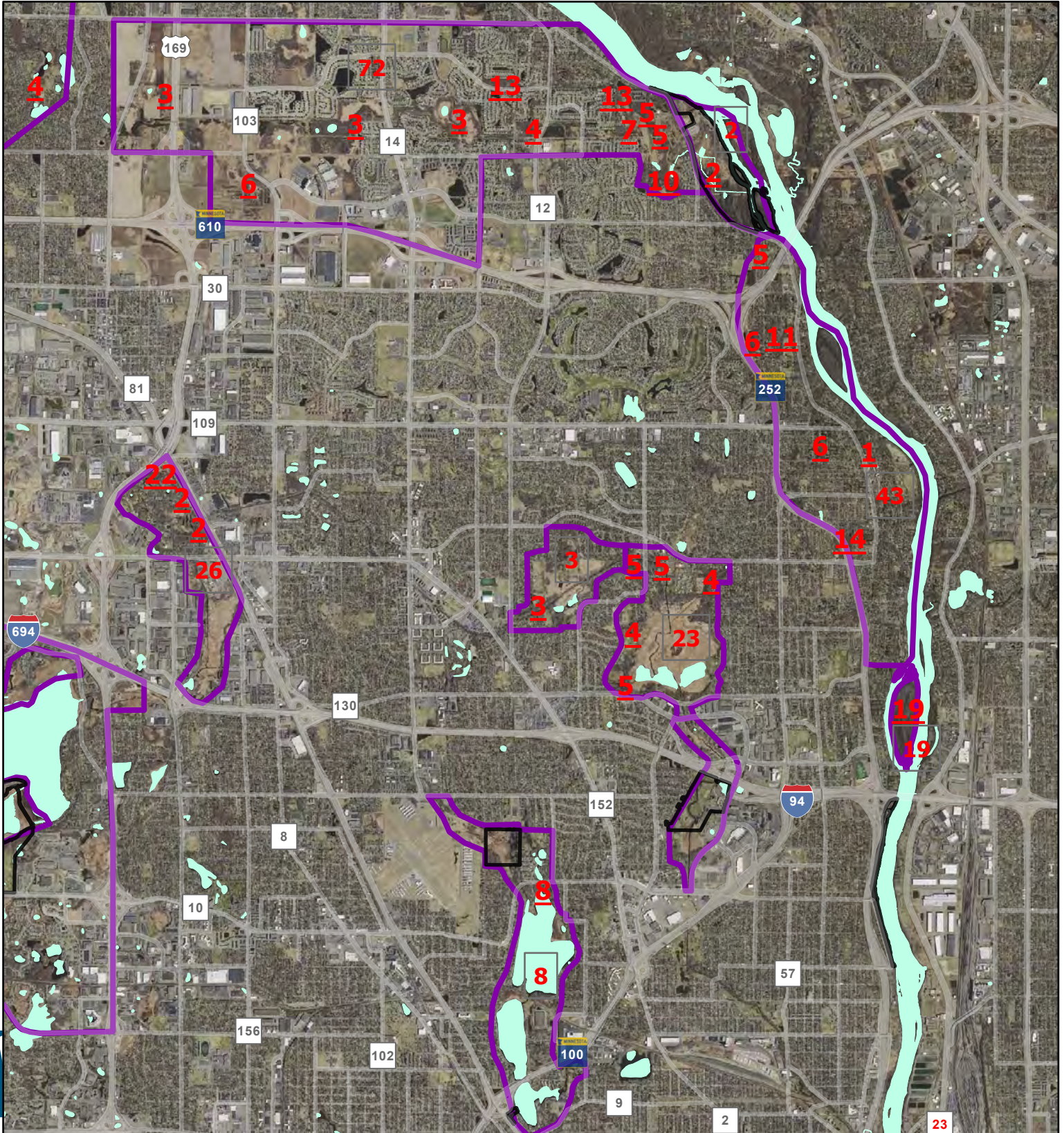
# City of Brooklyn Park Brooklyn Center

## 1/12/2023 - Aerial Deer Survey

### Total Deer Counted - 196



*i*  
PARK DISTRICT



1

1 Miles

# City of Brooklyn Park Request for Council Action

<b>Agenda Item:</b>	4.4	<b>Meeting Date:</b>	May 8, 2023
<b>Agenda Section:</b>	Consent	<b>Originating Department:</b>	Police Department
<b>Resolution:</b>	X	<b>Prepared By:</b>	Stephanie Heiberger, Administrative Assistant
<b>Ordinance:</b>	N/A		
<b>Attachments:</b>	2	<b>Presented By:</b>	Chief Mark Bruley
<b>Item:</b>	Minnesota Financial Crimes Task Force Joint Powers Agreement		

## City Manager's Proposed Action:

MOTION \_\_\_\_\_, SECOND \_\_\_\_\_, TO WAIVE THE READING AND ADOPT RESOLUTION #2023-\_\_\_\_ TO AUTHORIZE THE POLICE DEPARTMENT TO ENTER INTO A JOINT POWERS AGREEMENT WITH THE BUREAU OF CRIMINAL APPREHENSION AS MEMBER OF THE MINNESOTA FINANCIAL CRIMES TASK FORCE.

## Overview:

The Minnesota Bureau of Criminal Apprehension (MN BCA) has been a leader in Minnesota law enforcement in the prevention and investigation of financial crimes. The Brooklyn Park Police Department (BPPD) is routinely called upon to investigate these crimes. A partnership between our agency, the MN BCA, and other police departments participating in the Minnesota Financial Crimes Task Force (MNFCTF) will improve our ability to protect community members from financial crimes and prosecute offenders using the three-pronged approach of prevention, education and enforcement.

By entering into the Joint Powers Agreement, the Brooklyn Park Police Department is eligible for financial and technical assistance. The increased collaboration and information sharing will improve our investigative capabilities and the likelihood of holding offenders accountable.

This Joint Powers Agreement will expire March 30, 2027, unless otherwise terminated pursuant to clause 12 of the agreement.

**Primary Issues/Alternatives to Consider:** N/A

## Budgetary/Fiscal Issues:

No additional resources are needed from BPPD to participate in this joint powers agreement.

## Attachments:

- 4.4A RESOLUTION
- 4.4B AGREEMENT

RESOLUTION #2023-

RESOLUTION TO AUTHORIZE THE POLICE DEPARTMENT TO ENTER INTO  
A JOINT POWERS AGREEMENT WITH THE BUREAU OF CRIMINAL APPREHENSION  
AS A MEMBER OF THE MINNESOTA FINANCIAL CRIMES TASK FORCE

WHEREAS, the Minnesota Bureau of Criminal Apprehension has been a leader in Minnesota law enforcement in the prevention and investigation of financial crimes; and

WHEREAS, the Brooklyn Park Police Department is routinely called upon to investigate these crimes; and

WHEREAS, a partnership between the Police Department, the BCA and other police departments participating in the Minnesota Financial Crimes Task Force (MNFCTF) will improve our ability to protect community members from financial crimes and prosecute offenders ; and

WHEREAS, by entering into the Joint Powers Agreement the Brooklyn Park Police Department is eligible for financial and technical assistance.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Brooklyn Park to authorize the Police Department to enter into a Joint Powers Agreement with the Bureau of Criminal Apprehension as a member of the Minnesota Financial Crimes Task Force.



## State of Minnesota Joint Powers Agreement Minnesota Financial Crimes Task Force

SWIFT Contract No.: 153592

This Joint Powers Agreement (“Agreement”) is between the State of Minnesota, acting through its Commissioner of Public Safety on behalf of the Bureau of Criminal Apprehension (“BCA”), and **City of Brooklyn Park acting on behalf of its Police Department, 5400 85<sup>th</sup> Ave N, Brooklyn Park, MN 55443** (“Governmental Unit”). The BCA and the Governmental Unit may be referred to jointly as “Parties.”

### Recitals

Under Minnesota Statutes § 471.59, subdivision 10, the BCA and Governmental Unit are empowered to engage in agreements that are necessary to exercise their powers. The parties wish to work together to investigate and prosecute identity theft and related financial crimes; and the Governmental Unit wishes to participate as a member of the Minnesota Financial Crimes Task Force (“MNFCTF”).

### Agreement

#### 1. Term of Agreement

- 1.1 Effective Date.** This Agreement is effective on the date State obtains all required signatures pursuant to Minnesota Statutes § 16C.05, subdivision 2.
- 1.2 Expiration Date.** This Agreement expires March 30, 2027 unless terminated earlier pursuant to clause 12.

#### 2. Purpose

The Governmental Unit and BCA enter into this Agreement which will allow the Governmental Unit to become a member of the MNFCTF. The MNFCTF has a three-pronged approach consisting of **prevention, education and enforcement** to combat financial crimes.

#### 3. Standards

The Governmental Unit will adhere to the MNFCTF standards identified below:

- 3.1** Provide and assign only licensed peace officers for services pursuant to this Agreement.
- 3.2** Investigate major financial crimes by organized groups or individuals related to identity theft, e.g. bank fraud, wire fraud, access device fraud, commercial fraud, retail fraud and other similar economically-related forms of fraud (as defined in Minnesota Statutes § 609.52).
- 3.3** Prepare an investigative plan for each case assigned which will include: the identification of witnesses and witness statements; and obtaining and analyzing appropriate bank and business records.
- 3.4** Prepare a case synopsis that will include witness lists and relevant evidence for presentation to state and/or federal prosecutors for prosecution.

- 3.5 Comply with state and/or federal laws in obtaining arrest warrants, search warrants and civil and criminal forfeitures including compliance with proper legal procedures in securing evidence and, when applicable, recovery of computers.
- 3.6 Understand and use appropriate legal procedures in the handling of informants including documentation of identity, monitoring of activities, use and recordation of payments.
- 3.7 Use, as appropriate, a comprehensive portfolio of investigative technologies and techniques including surveillance, covert technologies and undercover assignments.
- 3.8 Interview and prepare reports on the victims of financial crimes, directing those victims to appropriate public and private resources to assist them in the recovery of their identities.
- 3.9 Investigate cases involving cross-jurisdictional and/or organized financial crime and high value theft schemes. [Note: An assignment may require travel throughout Greater Minnesota in addition to the seven county metropolitan area as investigations expand or as assigned by the task force commander.]

#### **4. Responsibilities of the Governmental Unit and the BCA**

- 4.1 The Governmental Unit will:
  - 4.1.1 Conduct investigations in accordance with provisions of the Minnesota Financial Crimes Task Force standards, identified in clause 3 above, and conclude such investigations in a timely manner.
  - 4.1.2 Maintain accurate records pertaining to prevention, education, and enforcement activities, to be collected and forwarded quarterly to the MNFCTF Commander, or the Commander's designee, for statistical reporting purposes.
  - 4.1.3 Assign one or more employees of the Governmental Unit as members to the MNFCTF. All employees of the Governmental Unit assigned as members, and while performing MNFCTF assignments, shall continue to be employed and directly supervised by the same Governmental Unit currently employing that member. All services, duties, acts or omissions performed by the MNFCTF member will be within the course and duty of the member's employment and therefore covered by the Workers Compensation and other compensation programs of the Governmental Unit including fringe benefits.
  - 4.1.4 Make a reasonable good faith attempt to be represented at all scheduled MNFCTF meetings in order to share information and resources among the MN FCTF members.
  - 4.1.5 Participate fully in any audits required by the Minnesota Financial Crimes Task Force.
- 4.2 The parties mutually agree that any investigators assigned to the MNFCTF by the Governmental Unit will be provided an undercover vehicle and basic equipment, e.g. gun, handcuffs, vest, etc., by the Governmental Unit.
- 4.3 Nothing in this Agreement shall otherwise limit the jurisdiction, powers, and responsibilities normally possessed by a member as an employee of the Governmental Unit.

#### **5. Reimbursement Requests and Payments**

- 5.1 Governmental Unit must first submit a written request for funds and receive written pre-approval for the funds from BCA.
- 5.2 Governmental Unit must supply original receipts or readable copies of receipts to be reimbursed on pre-approved requests. Approved reimbursement will be paid directly by the BCA to the Governmental Unit within thirty (30) calendar days of the invoice

date with payment made to the Governmental Unit Authorized Representative's address listed below.

## 6. Authorized Representatives

The BCA's Authorized Representative is the person below or his successor:

Name: Donald Cheung, MNFCTF Commander  
 Address: Department of Public Safety; Bureau of Criminal Apprehension  
 1430 Maryland Street East  
 Saint Paul, MN 55106  
 Telephone: 651.793.1072  
 E-mail Address: [donald.cheung@state.mn.us](mailto:donald.cheung@state.mn.us)

The Governmental Unit's Authorized Representative is the person below or his/her successor:

Name: Mark Bruley, Chief  
 Address: Brooklyn Park Police Department  
 5400 85<sup>th</sup> Ave N  
 Brooklyn Park, MN 55443  
 Telephone: 763-493-8222  
 E-mail Address: [mark.bruley@brooklynpark.org](mailto:mark.bruley@brooklynpark.org)

If the Governmental Units Authorized Representative changes at any time during this Agreement, the Governmental Unit must immediately notify the BCA in writing/email.

## 7. Assignment, Amendments, Waiver, and Agreement Complete

- 7.1 Assignment.** The Governmental Unit may neither assign nor transfer any rights or obligations under this Agreement.
- 7.2 Amendments.** Any amendment to this Agreement must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original Agreement, or their successors in office.
- 7.3 Waiver.** If the State fails to enforce any provision of this Agreement, that failure does not waive the provision or its right to enforce it.
- 7.4 Agreement Complete.** This Agreement contains all negotiations and agreements between the BCA and the Governmental Unit. No other understanding regarding this Agreement, whether written or oral, may be used to bind either party.

## 8. Liability

The BCA and the Governmental Unit agree each party will be responsible for its own acts and the results thereof to the extent authorized by law and shall not be responsible for the acts of any others and the results thereof. The BCA's liability shall be governed by provisions of the Minnesota Tort Claims Act, Minnesota Statutes § 3.736, and other applicable law. The Governmental Unit's liability shall be governed by provisions of the Municipal Tort Claims Act, Minnesota Statutes §§ 466.01-466.15, and other applicable law.

## 9. Audits

Under Minnesota Statutes § 16C.05, subdivision 5, the Governmental Unit's books, records, documents, and accounting procedures and practices relevant to this Agreement are subject to examination by the State and/or the State Auditor and/or Legislative Auditor, as appropriate, for a minimum of six (6) years from the end of this Agreement.

**10. Government Data Practices**

The Governmental Unit and the BCA must comply with the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13, as it applies to all data provided by the BCA under this Agreement and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the Governmental Unit under this Agreement. The civil remedies of Minnesota Statutes § 13.08 apply to the release of the data referred to in this clause by either the Governmental Unit or the BCA.

If the Governmental Unit receives a request to release the data referred to in this clause, the Governmental Unit must immediately notify the BCA. The BCA will give the Governmental Unit instructions concerning the release of the data to the requesting party before the data is released.

**11. Venue**

The venue for all legal proceedings out of this Agreement, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

**12. Expiration and Termination**

**12.1** Either party may terminate this Agreement at any time, with or without cause, upon 30 days written notice to the other party. To the extent funds are available, the Governmental Unit shall receive reimbursement in accordance with the terms of this Agreement through the date of termination.

**12.2** Upon expiration or earlier termination of this Agreement, the Governmental Unit shall provide the MNFCTF Commander, in a timely manner, all investigative equipment that was acquired with funding received under this Agreement.

**13. E-Verify Certification (In accordance with Minnesota Statutes § 16C.075)**

For services valued in excess of \$50,000, the Governmental Unit certifies that as of the date of services performed on behalf of the BCA, the Governmental Unit and all its subcontractors will have implemented or be in the process of implementing the federal E-Verify program for all newly hired employees in the United States who will perform work on behalf of the BCA. The Governmental Unit is responsible for collecting all subcontractor certifications and may do so utilizing the E-Verify Subcontractor Certification Form available at <http://www.mmd.admin.state.mn.us/doc/EVerifySubCertForm.doc>. All subcontractor certifications must be kept on file with the Governmental Unit and made available to the BCA upon request.

**14. Other Provisions**

**14.1** None

**15. Continuing Obligations**

The following clauses survive the expiration or cancellation of this Agreement: 8, Liability; 9, Audits; 10, Government Data Practices; and 11, Venue.



The parties indicate their agreement and authority to execute this Agreement by signing below.

**1. STATE ENCUMBRANCE VERIFICATION**

*Individual certifies that funds have been encumbered as required by Minnesota Statutes §§ 16A.15 and 16C.05.*

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

SWIFT PO Number: \_\_3-79290\_\_\_\_\_

**3. DEPARTMENT OF PUBLIC SAFETY;  
BUREAU OF CRIMINAL APPREHENSION**

By: \_\_\_\_\_  
(with delegated authority)

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**2. GOVERNMENTAL UNIT**

*Governmental Unit certifies that the appropriate person(s) has(have) executed this Agreement on behalf of the Governmental Unit and its jurisdictional government entity as required by applicable articles, laws, by-laws, resolutions or ordinances.*

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**4. COMMISSIONER OF ADMINISTRATION  
As delegated to the Office of State Procurement**

By: \_\_\_\_\_

Date: \_\_\_\_\_

# City of Brooklyn Park Request for Council Action

<b>Agenda Item:</b>	4.5	<b>Meeting Date:</b>	May 8, 2023
<b>Agenda Section:</b>	Consent	<b>Originating Department:</b>	Administration
<b>Resolution:</b>	N/A	<b>Prepared By:</b>	Devin Montero, City Clerk
<b>Ordinance:</b>	N/A		
<b>Attachments:</b>	4	<b>Presented By:</b>	Devin Montero
<b>Item:</b>	Approval of Minutes		

## City Manager's Proposed Action:

MOTION \_\_\_\_\_, SECOND \_\_\_\_\_, TO APPROVE THE MINUTES OF THE BROOKLYN PARK REGULAR CITY COUNCIL MEETING OF FEBRUARY 13, 2023, AS PRESENTED BY THE CITY CLERK.

MOTION \_\_\_\_\_, SECOND \_\_\_\_\_, TO APPROVE THE MINUTES OF THE BROOKLYN PARK REGULAR CITY COUNCIL MEETING OF FEBRUARY 27, 2023, AS PRESENTED BY THE CITY CLERK.

MOTION \_\_\_\_\_, SECOND \_\_\_\_\_, TO APPROVE THE MINUTES OF THE BROOKLYN PARK REGULAR CITY COUNCIL MEETING OF APRIL 10, 2023, AS PRESENTED BY THE CITY CLERK.

MOTION \_\_\_\_\_, SECOND \_\_\_\_\_, TO APPROVE THE MINUTES OF THE BROOKLYN PARK REGULAR CITY COUNCIL MEETING OF APRIL 24, 2023, AS PRESENTED BY THE CITY CLERK.

**Overview:** N/A

**Primary Issues/Alternatives to Consider:** N/A

**Budgetary/Fiscal Issues:** N/A

## Attachments:

- 4.5A CITY COUNCIL MEETING MINUTES, FEBRUARY 13, 2023
- 4.5B CITY COUNCIL MEETING MINUTES, FEBRUARY 27, 2023
- 4.5C CITY COUNCIL MEETING MINUTES, APRIL 10, 2023
- 4.5D CITY COUNCIL MEETING MINUTES, APRIL 24, 2023

REGULAR BROOKLYN PARK CITY COUNCIL MEETING

Monday, February 13, 2023  
6:00 p.m.

Brooklyn Park Council Chambers  
5200 85th Avenue North

CALL TO ORDER - Mayor Hollies Winston

PRESENT Mayor Hollies Winston; Council Members Christian Eriksen, Maria Tran (arrived at 6:12 p.m.), Xp Lee, and Nichole Klonowski; City Manager Jay Stroebel; City Attorney Cristina Cruz-Jennings; Community Development Director Kim Berggren; Finance Director LaTonia Green; Operations and Maintenance Director Dan Ruiz; Recreation and Parks Director Brad Tullberg; Police Chief Mark Bruley and City Clerk Devin Montero.

ABSENT: Council Member Boyd Morson (excused)

Mayor Winston opened the meeting with the Pledge of Allegiance.

2A RESPONSE TO PRIOR PUBLIC COMMENT

City Manager Stroebel stated there were three public comments at the last meeting. The first was concerned with legalization of marijuana, the other two were from a nonprofit organization member and a resident regarding the business displacement at 7710/7714 buildings. He stated Community Development Director Berggren followed up with a meeting and will have meetings with Ms. Butler and ACER for potential opportunities and other options for the displaced business owners.

2B PUBLIC COMMENT

1. Gordy Aune, Jr., 2438 Pearson Parkway. Asked about spending \$20,000 for advertisements in the Sun Post newspaper. He stated tonight's public hearing advertisement for Agenda item 5.1 cost \$200.

3A. MOTION LEE, SECOND KLONOWSKI TO APPROVE THE AGENDA AS SUBMITTED BY THE CITY CLERK. MOTION PASSED UNANIMOUSLY.

3B. PUBLIC PRESENTATIONS / PROCLAMATIONS/RECEIPT OF GENERAL COMMUNICATIONS

3B.1 Mayor's Proclamation of February 2023 as Black History Month in the City of Brooklyn Park.

Mayor Winston read the proclamation proclaiming February 2023 as Black History Month in the City of Brooklyn Park.

3B.2 Presentation of DeLois Bolden Brown Service to Community Award.

Police Chief Bruley present the DeLois Bolden Brown Service to Community Award to Tekoa Cochran for her actions.

3B.3 Mayor's Proclamation Proclaiming February 17, 2023 As "Dr. John F. Helling Day" In the City of Brooklyn Park.

BROOKLYN PARK REGULAR COUNCIL MEETING; FEBRUARY 13, 2023...Page 2

Mayor Winston read the proclamation Proclaiming February 17, 2023 As “Dr. John F. Helling Day” In the City of Brooklyn Park.

4.0 MOTION LEE, SECOND KLONOWSKI TO APPROVE THE FOLLOWING ADMINISTRATIVE CONSENT ITEM:

4.1 TO WAIVE THE READING AND ADOPT RESOLUTION TO APPROVE THE CITY OF BROOKLYN PARK’S PAY EQUITY REPORT FOR 2022 IN COMPLIANCE WITH THE 1984 LOCAL GOVERNMENT PAY EQUITY ACT.

4.2 TO WAIVE THE READING AND ADOPT RESOLUTION #2023-15 APPROVING NO PARKING PROHIBITION ALONG BOTH SIDES OF BOONE AVENUE BETWEEN 62ND AVENUE AND I-94.

4.3 TO WAIVE THE READING AND ADOPT RESOLUTION #2023-16 APPROVING A JOINT POWERS AGREEMENT FOR THE POLICE MENTAL HEALTH UNIT.

4.4 TO WAIVE THE READING AND ADOPT RESOLUTION #2023-17 TO AWARD THE BID FOR THE 2023 BITUMINOUS OVERLAY PROJECT TO PARK CONSTRUCTION COMPANY.

4.5 TO WAIVE THE READING AND ADOPT RESOLUTION #2023-18 TO AMEND THE 2023-2027 CIP TO APPROVE CONSTRUCTION OF AN OFF-STREET TRAIL ALONG THE EAST SIDE OF ZANE AVENUE BETWEEN 63<sup>RD</sup> AVENUE AND BROOKLYN BOULEVARD.

4.6 TO WAIVE THE READING AND ADOPT RESOLUTION #2023-19 TO AWARD A THREE-YEAR CONTRACT EXTENSION FOR TREE INJECTION SERVICES FOR EMERALD ASH BORER PROJECT TO RAINBOW TREE CARE FOR 2023-2025.

4.7 TO WAIVE THE READING AND ADOPT RESOLUTION #2023-20 ACCEPTING BIDS AND AWARDED CONTRACT IN THE AMOUNT OF \$2,616,241.22 TO NORTHERN LINES CONTRACTING OF HANOVER, MINNESOTA FOR 2023 STREET RECONSTRUCTION PROJECT, CIP 4003-23.

4.8 TO RECEIVE AND PLACE ON FILE THE PETITION FOR VACATION OF A DRAINAGE AND UTILITY EASEMENT.

4.8 TO WAIVE THE READING AND ADOPT RESOLUTION #2023-21 ORDERING A PUBLIC HEARING FOR VACATION OF A DRAINAGE AND UTILITY EASEMENT.

MOTION PASSED UNANIMOUSLY.

5. PUBLIC HEARINGS

5.1 Public Hearing for Preliminary Allocation of Fiscal Year (FY) 2023/2024 Community Development Block Grant (CDBG) Program Funds and Appointment of Representative to CDBG Public /Human Services Selection Committee.

BROOKLYN PARK REGULAR COUNCIL MEETING; FEBRUARY 13, 2023...Page 3

John Kinara, Housing and Redevelopment Coordinator, briefed the council on the preliminary allocation of Fiscal Year (FY) 2023/2024 Community Development Block Grant (CDBG) program funds and appointment of representative to CDBG Public/Human Services Selection Committee.

Mayor Winston opened the public hearing to consider the preliminary allocation of Fiscal Year (FY) 2023/2024 Community Development Block Grant (CDBG) program funds. The following individuals addressed the council:

1. Gordy Aune, Jr. 2432 Pearson Parkway. Stated he wanted to know about the last 3 years of allocations and when talking about the county board asked if it was the Hennepin County Commissioners. He stated it was great the city was able to allocate those funds.

Mayor Winston closed the public hearing and returned the item back to the table for consideration.

Council Member Klonowski stated it looked like there was some money left for the home rehabilitation loan. She asked if there was anything he needed to support the team in order to make sure those got out because it looked like three more families could have gotten the \$15,000 loans.

Housing and Redevelopment Coordinator Kinara stated the program year ran from June 30 2023 and left over money from 2022 would still be used. He stated they had people waiting for money and the process of being qualified for it.

Council Member Tran asked if he attended the annual association meeting, because she didn't remember him attending.

Housing and Redevelopment Coordinator Kinara stated he did attend community meetings from time to time as part of the outreach to talk to potential homeowners, homeowners' association and community-based organizations about the opportunities the city had in terms of the programs to provide funding for rehabilitation projects and home improvements. He stated he would attend several meetings in the city or go out with other colleagues, and sometimes with the code enforcement official.

Council Member Tran asked about the homeowners writing to the city about a homeowner scam incident. She stated an officer at the meeting offered the loan for a homeowner and went in a different direction and asked about the financial reimbursement from the scam because of a financial mismanagement from the association.

Housing and Redevelopment Coordinator Kinara stated they had a financial program that addressed the needs of the Homeowners Association in the community and call it the housing improvement area loan, 10-15 years at 3-4% and provided to HOAs in the community. He stated over several years they had done 14 loans. He stated the funding allocated was a long process and took 4 council meetings to approve. If not approved; then there was a special assessment over the full term of the loan, 10 or 15 years.

Mayor Winston asked if the program for HOAs was not run through the CDBG program and if it was a separate program.

BROOKLYN PARK REGULAR COUNCIL MEETING; FEBRUARY 13, 2023...Page 4

Housing and Redevelopment Coordinator Kinara stated it was a separate program and funded by a different funding source.

Mayor Winston asked about the Teen Center and \$100,000. He stated he knew they had issues with funding the youth programming but also knew there was a backlog for those resources as well on the 300-person backlog. He wondered if they could take some of that from the teen center and put it toward that backlog to help the backlog and finding that teen center funding elsewhere. because they were going to have to find much more than the \$100,000.

Council Member Lee stated it had to do with what was in the description, in terms of the preliminary design work, and assumed the actual development came from other sources. He thought the \$100,000 was necessary for work to be done with and if they found it somewhere else because everything was tight.

Recreation and Parks Director Tullberg stated the \$100,000 would be used in the predesign and design work. He stated they had funding through the park bond money and was allocated toward construction and as the years had gone on since the park bond referendum and dealing with hyperinflation, they were looking for any way they could to find additional funding to help support the project. He stated the first piece was ready to kick off with the predesign and design development and they were getting ready to do interviews in the coming months.

Council Member Lee asked about the \$314,000 the council was allocating in the 2023 budget, on the rollover amount; and asked how much that rollover amount was on top of the \$314,000.

Housing and Redevelopment Coordinator Kinara stated from the \$322,000 from the previous year, and to date, they had done about \$277,000 and the roll over amount to be used until June 30 was \$60,000.

Council Member Lee stated the \$314,000 allocated today was not much lower than what was allocated last year and the level of service for the CDBG home rehabilitation loan would not suffer as much.

Council Member Eriksen stated the park bond referendum money for the youth center was for an additional facility but the \$100,000 was related to improving the Zanewood facility and asked if that had changed and were no longer considering an second facility.

Recreation and Parks Director Tullberg stated on the park bond referendum was potentially for a second location. As they worked through the years, on the park bond, it became more apparent that Zanewood was the location based on the proximity to schools, walkability and access to a higher concentration of young people. He stated over the course of time of the park bond, had gone back to an expansion of Zanewood Recreation Center being that spot. He stated the \$100,000 was for the design of that expansion.

Community Development Director Berggren stated that on the strategy with CDBG on ways they thought about those funds over time, they had been allocating a portion of funds to invest into the Zanewood Recreation Center and Lakeland park. She stated it was a continuation of that investment pattern. She stated one of the reasons she thought it was valuable as they were going out and seeking other funds for the teen center that some of those funding partners, looked at it and saying they had been pulling from all the places they could because it was a

BROOKLYN PARK REGULAR COUNCIL MEETING; FEBRUARY 13, 2023...Page 5

project matter. She stated there was some element of showing the commitment by using the valuable resources toward that project; but the council could use any strategy they wanted related to how they used CDBG as housing had been the primary uses for the funds. She stated they did invest of \$1 million of EDA dollars into housing programs and was not the only pot of money available for home rehabilitation.

5.1 MOTION LEE, SECOND ERIKSEN TO APPROVE PRELIMINARY ALLOCATION OF FISCAL YEAR 2023/2024 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM FUNDS AND APPOINTING JOHN KINARA TO REPRESENT BROOKLYN PARK ON THE HENNEPIN COUNTY CDBG PUBLIC/HUMAN SERVICES SELECTION COMMITTEE. MOTION PASSED. (5 TO 1) TRAN VOTED NO.

6. LAND USE ACTIONS-None.

7. GENERAL ACTION ITEMS

7.1 Appointments to Commissions.

7.1 **BUDGET ADVISORY COMMISSION (BAC)**

**District Change**

7.1 MOTION WINSTON, SECOND LEE TO CHANGE AKEEM ADENIJI'S CURRENT CITY AT-LARGE APPOINTMENT TO HIS RESIDING EAST DISTRICT FOR A TERM TO EXPIRE APRIL 1, 2025. (Replacing Amelia Goins). MOTION PASSED UNANIMOUSLY.

**City At-large** (One appointment)

7.1 MOTION WINSTON, SECOND LEE TO APPOINT THERESA AJIBOYE TO THE BUDGET ADVISORY COMMISSION REPRESENTING THE CITY AT-LARGE EFFECTIVE IMMEDIATELY FOR THE BALANCE OF A TERM TO EXPIRE APRIL 1, 2025. (Replacing Akeem Adeniji's City At-large seat) MOTION PASSED UNANIMOUSLY.

**PLANNING COMMISSION**

**East District**

7.1 MOTION WINSTON, SECOND KLONOWSKI TO APPOINT PHILLIP GAYE-BAI TO THE PLANNING COMMISSION REPRESENTING THE EAST DISTRICT EFFECTIVE IMMEDIATELY FOR THE BALANCE OF A TERM TO EXPIRE APRIL 1, 2025. (Replacing Nichole Klonowski) MOTION PASSED UNANIMOUSLY.

**RECREATION AND PARKS ADVISORY COMMISSION (RPAC)**

**West District**

7.1 MOTION WINSTON, SECOND LEE TO APPOINT WILLIAM BIRDNECKLACE TO THE RECREATION AND PARKS ADVISORY COMMISSION REPRESENTING THE WEST DISTRICT EFFECTIVE IMMEDIATELY FOR THE BALANCE OF A TERM TO EXPIRE APRIL 1,

2024. (Replacing Jane Wilson) MOTION PASSED UNANIMOUSLY.

7.2 Approve Amendments to the Capital Improvement Plan and Capital Equipment Plan.

Dan Ruiz, O&M Director, briefed the council on the amendments to the Capital Improvement Plan and Capital Equipment Plan.

7.2 MOTION LEE, SECOND ERIKSEN TO WAIVE THE READING AND ADOPT RESOLUTION #2023-22 TO APPROVE AMENDMENTS TO THE CAPITAL IMPROVEMENT PLAN AND CAPITAL EQUIPMENT PLAN. MOTION PASSED UNANIMOUSLY.

## 8. DISCUSSION ITEMS

8.1 2021-2022 Update on the Status of the American Rescue Plan Act (ARPA).

Director of Community Development, Kimberly Berggren, gave an update of ARPA to date including spending approved and activities. She stated other staff will also brief on .

BBYA Rebecca Gilgen briefed on: City Investments Accelerating Youth, Mission, Strategies, and Investments in youth Matter.

BBYA Julie Richards briefed on: Youth OnBoard Programs, Youth on Board Updated, Decision Making Tables, and Youth on board Priorities 2023.

BBYA Andrew Moua briefed on: United Brooklyn Anti-Hate Campaign, The Crew, Who are We, Interviewee Demographics Summer 2022, Effects of Bias, and Anti-Hate Project 2023.

Mayor Winston asked about the anti hate campaign. He asked what relationship had they built with the school boards and administration because a large piece of that, was schools being transparent and depended on those relationships.

Mr. Moua stated their board directors had a member from each of the 9 partner organizations and one School board member from the four school districts and had that relationship through there. He stated they partnered with schools on other projects and had relationships with principals, teachers and counselors specifically with Brooklyn Center and Brooklyn Park schools and growing relationships with Champlin Park and Robbinsdale. He stated a lot of the work was done because they were able to talk to school administrators, principals and assistant principals to have a presence and learn about how schools dealt with something like it.

Council Member Lee stated he saw \$55,000 was allotted to the BBYA and if they were asking for more or wanted to keep that \$55,000.

Community Development Director Berggren stated everyone attending tonight was describing how they intended to use the budgeted amount and had not asked if they wanted more money. She stated most of it was allocated this year, although there was a large amount money, the council would have an opportunity to allocate later this year or into the next year. She stated they were presenting on what they were planning to do with the dollars that had already been allocated.

Assistant City Manager Dr. Angel Smith briefed on: City Investments Highlights – Engagement



BROOKLYN PARK REGULAR COUNCIL MEETING; FEBRUARY 13, 2023...Page 7

and Cultural Media.

Recreation and Parks Director Brad Tullberg briefed on: City Investments Recreation and Parks

Project Coordinator, Pandemic Response, Felicia Jappah briefed on Community Response Proposals.

Mayor Winston asked about the cultural media advertising youth led podcast if they considered private public partnerships. He thought there were companies that would write a check to help grow it and expand it. He stated it was an opportunity for youth to help sell the program and develop those skills at a young age and getting them started early.

Dr. Smith stated they were always looking for opportunities for partnerships and would be adding that to the list of things to grow the program.

City Manager Stroebel briefed on City Investment Highlights Violence Preventions.

Council Member Lee asked if they were asking for additional funds for the arts work. On the emergency management support specialist, he stated the reports said it was new and the funds would be taken from that to help support the new violence prevention coordinator role. He asked why the emergency management support specialist was not placed in Fire Department and why it was a new addition in the report.

City Manager Stroebel stated the allocation of \$15,000 was approved by the council in 2022 arts health and wellness and was not asking for additional dollars beyond what was already allocated. He stated it was confusing but splitting up into two lists, one list had things in motion and tied to staff resources already put in play and the other list of things he asked the departments to put a pause on the allocation of spending of those dollars until they get final council approval of the 2023 council.

On the emergency management support specialist, he stated it was an idea that came forward late in 2022 and the \$85,000 was previously approved by the 2022 council for that position. He stated they did not want to include that position within the general fund budget because it would have added significantly to the levy increase. He stated they proposed using the ARPA dollars to get the position up and running in 2023. He stated the proposal tonight was to repurpose the \$85,000 dollars to help with the violence prevention coordinator position and use the other fire department one-time dollars to fund the position in 2023. He stated since that time, the Fire Chief was looking at a transition and had to figure out those specifics before moving forward on that position.

Council Member Lee stated the funds coming out of ARPA for the violence prevention coordinator, emergency management support specialist, mental health services work and the reclassification of community engagement liaison, was one time. He asked how sustainable they were going to be and if they were thinking about absorbing that into the general budget in 2024.

City Manager Stroebel stated their hope would be to preserve those positions long term and use the ARPA dollars for short term and not impact the property tax levy. He stated as went into planning the 2024/25 budget they would consider those to be absorbed within or find additional grant resources beyond the ARPA dollars for those positions.

BROOKLYN PARK REGULAR COUNCIL MEETING; FEBRUARY 13, 2023...Page 8

Mayor Winston stated at the capitol, there had been proposals in the senate and house and the governor put something in his budget around the violence interruption. He thought for 2024/25 that would be a future resource going forward. He stated it was also an opportunity for residents, if they wanted see the work continue beyond this year or next year and didn't want it to come out the levy, to reach out to the local state senators/representatives and let them know dollars for that work was important. He stated the state reps were looking at a model where the violence interruption became something standard in areas that was dealing with those issues.

Council Member Lee stated the work the BBYA was doing was great and wondered if they could try to reach out more with Champlin Park and Osseo High schools. He stated there were also a few charter schools, special education schools and the more they could pool together with the different schools systems the more they could pull the youth together from all those different communities. He stated there had been questions about the East District, the northern city and needed to continue to think about those opportunities in the future with those funds.

9A COUNCIL MEMBER REPORTS AND ANNOUNCEMENTS

Council Member Lee reminded everyone Valentine's Day tomorrow and to enjoy the day and have a loving and caring 2023.

Mayor Winston stated he attended a conference called project equity and the premise was around increasing work around businesses. He stated cities across the country would have a huge silver tsunami and not just the workforce, but including businesses owned by boomers. He stated what they were finding that a lot of those businesses, even though they were viable, trying to put them up for sale and people didn't want to buy them because they were not offering enough cash, require a lot of work and not interested in acquiring them. He stated some businesses were viable and no one was buying them or people did not have the cashflow to do that or not aware those businesses were up for sell or looking for help for with succession planning. He stated it was an opportunity for owners who hadn't always owned a business to get in on it for to make sure those businesses had some type of succession plans. He thought about the number of small businesses that were in the city or midsize businesses and people were thinking about retiring and moving on and they did not have a succession plan. He thought it was in the in the best interest of the city to make sure there was one, so they were not seeing a bunch of businesses go out of business or leave the city. He stated it was a midterm discussion considering the staff capacity and thought it was something that made sense not just for the quality of life, but it was basic economics in terms of what the city was looking for.

Council Member Klonowski gave a Charter Commission update on the meeting last week. She stated Council Member Morson had brought up the management system the city had, a strong mayor versus how the city had it established, and he had proposals on a strong mayor/council. She stated the Charter Commission did quite a bit of research and found the way the city was currently operating was equitable and was supported in the current city charter.

9B CITY MANAGER REPORTS AND ANNOUNCEMENTS

City Manager Stroebel stated next Monday was Presidents Day and the EDA meeting was on Tuesday.

BROOKLYN PARK REGULAR COUNCIL MEETING; FEBRUARY 13, 2023...Page 9

He stated the annual police awards was held last week. Mayor Pro Tem Lee shared a few words and did a cheer with the group and thanked Council Member's Lee and Morson for attending. He stated the police department staff appreciated the council's participation and on behalf of the police chief, police staff and himself, thanked the council.

ADJOURNMENT - With consensus of the Council, Mayor Winston adjourned the meeting at 8:16 p.m.

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HOLLIES WINSTON, MAYOR

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DEVIN MONTERO, CITY CLERK

REGULAR BROOKLYN PARK CITY COUNCIL MEETING

Monday, February 27, 2023  
6:12 p.m.

Brooklyn Park Council Chambers  
5200 85th Avenue North

CALL TO ORDER - Mayor Hollies Winston

PRESENT Mayor Hollies Winston; Council Members Boyd Morson, Christian Eriksen, Maria Tran, Xp Lee, and Nichole Klonowski; City Manager Jay Stroebel; City Attorney Jim Thomson; Community Development Director Kim Berggren; Finance Director LaTonia Green; Operations and Maintenance Director Dan Ruiz; Recreation and Parks Director Brad Tullberg; Police Chief Mark Bruley and City Clerk Devin Montero.

ABSENT: None.

Mayor Winston opened the meeting with the Pledge of Allegiance.

2A RESPONSE TO PRIOR PUBLIC COMMENT

City Manager stated one individual commented about the newspaper and how much the budget was and he was given the information that night and no further action was needed.

2B PUBLIC COMMENT

1. Dave Stanowski, 10025 Russell Ave N. #8. Concerns with the proposed changes to the environmental area. Stated there was a sign on west river road, city of Brooklyn Park Environmental Area and for decades those of them who used the area have called it the Brooklyn Park Environmental Area. He stated they sought to preserve and protect it. The environmental area was west of River Road. To one side would be the Coon Rapids dam, the river, etc., the other side of River Road; would be the entrance to the dog park, archery range and a little parking loop. They referred to it as Environmental Area. He stated what they learned about the proposed changes to the environmental area, a neighbor and him began a petition in October and over the course of Saturdays, they collected 450 signatures and heard from many long-term residents. Their stories were: they loved the diversity of wildlife and habitat that used to exist in that special place, was part of Mississippi eco system and the only natural habitat left in the city. He stated many people moved there to be close to it. He stated over the last 4 to 5 years, plans for the former Brooklyn Park environmental area had gotten larger in scope. The human footprint or carbon footprint continued to grow. Per the current Three Rivers Parks plans, one large structure or pavilion was being replaced by two smaller structures that would bring up to 140 cars at a time into the environmental area. The problem with asphalt or petrochemicals, heat retention, pollution, noise, potential crime and fast drivers in a small area liked that remains a problem. He stated those plans were inconsistent with the environmental area and the desire to preserve it from human encroachment. He stated many wildlife species he knew had become nonexistent over the last 10 to 20 years. He respectfully asked, were they caught in a park paradigm wherein they reviewed all natural species as potential parks? He stated while they loved children, they didn't think that an additional playground was necessary in the environmental area. He stated that most of those who signed the petition said there were already enough playgrounds and spaces for picnics, parties and playgrounds on the east side of west river road and elsewhere in the city. He stated there was nothing special about it and what was special, however, was the wildlife, their natural habitat and solitude for people. He stated most of them loved dogs in doggy parks but having dogs run freely through the wildlife area seemed contrary to common sense. He stated the fenced in dog park per the plans existing now

BROOKLYN PARK REGULAR COUNCIL MEETING; FEBRUARY 27, 2023...Page 2

was being moved close to where people sat and wanted to look out over the pond. He stated dogs would scare away fowl and other creatures that would appear there. He stated the dog park seemed fine where it was now and most of the dog park folks seemed to agree. He stated they could find common ground with the Three Rivers Parks District. He stated the manmade ponds were filled with water, while the natural ponds dried up and invasive species were a problem. He stated he doubted that anybody was troubled by having an education area with the bathroom on the west side of river along with an overpass or underpass better than having someone killed. He stated any more cars coming and going through the entrance was troubling for the reasons he said. He hoped they were listened to as they had been speaking for a long time.

2. Bob Keczwarskej, 8141 Hampshire Ave N. He thanked the mayor, council and staff for a number of things. On the sidewalks, he stated he ran in the winter and was nice to have the sidewalks cleared off. He thanked the Maintenance department for responding to his request for some of the streetlights that had been out. He stated they called him back the next day and told him what the problem was. He stated it helped with the lights at the stop signs because people seemed to not see the stop signs. He stated the street sweeping in the fall was great and wished the city would send out a notice ahead of time so he could put his leaves out in the street and swept away for him. He thanked the council for all the city services happening, particularly the clean water. He stated he was glad he was not in Flint, Michigan and nice to have clean water and not polluted and was great. He thanked the police and fire departments. On the plowing, stated they came to his house at 7am and he plowed at 630 am to plow his street and was nice that the city did that. He stated he had a couple of complaints. To think about having curbside recycling or organic recycling, that would be terrific. He stated he took his recycling over to the hazardous waste site but would be nice to just leave the recycling out on the curb. About clearing the sidewalks, on 85<sup>th</sup> Avenue and Broadway, a new trail was put in the summer time was great but on 85<sup>th</sup> Avenue and Broadway on the east side was not cleared out and if the city could coordinate with the County as he was not the only one that used that but were trails next to the community college and library both on the north and south side of the street. He stated his final complaint was and would just say, hard water problem.

3A. MOTION WINSTON, SECOND LEE TO APPROVE THE AGENDA AS SUBMITTED BY THE CITY CLERK WITH ITEMS 4.4 AND 4.7 PULLED FROM CONSENT; REMOVING ITEM 3B.5; ADDING ITEMS 4.11 AND 10.1. MOTION PASSED UNANIMOUSLY.

3B. PUBLIC PRESENTATIONS/PROCLAMATIONS/RECEIPT OF GENERAL COMMUNICATIONS

3B.1 Interview Applicants for Commissions.

The Mayor and Council Members interviewed applicants to fill current and upcoming openings on commissions.

3B.2 Presentation of Police Department Community Award.

Police Chief Mark Bruley recognized the Golden Needles for their actions.

3B.3 Recreation and Parks Advisory Commission 2022 Year-in-Review and 2023 Workplan.

BROOKLYN PARK REGULAR COUNCIL MEETING; FEBRUARY 27, 2023...Page 3

Recreation and Parks Advisory Commission Chair Mark Nolen provided highlights of the RPAC 2022 accomplishments and 2023 priorities.

3B.3 MOTION LEE, SECOND KLONOWSKI TO ACCEPT THE RECREATION AND PARKS ADVISORY COMMISSION 2023 WORKPLAN. THE MOTION PASSED. (5 TO 1) TRAN ABSTAINED.

3B.4 Charter Commission 2022 Annual Report and 2023 Work Plan Presentation.

Charter Commission Chair Dennis Secara presented the 2022 Charter Commission Annual Report and 2023 Work Plan.

3B.4 MOTION LEE SECOND KLONOWSKI TO ACCEPT THE CHARTER COMMISSION 2023 WORK PLAN. THE MOTION PASSED. (5 TO 1) MORSON ABSTAINED.

(REMOVED) 3B.5 Community Long-range Improvement Commission 2022-2023 Annual Report and 2023 Work Plan.

4.0 MOTION ERIKSEN, SECOND KLONOWSKI TO APPROVE THE FOLLOWING ADMINISTRATIVE CONSENT ITEM:

4.1 TO WAIVE THE READING AND ADOPT RESOLUTION #2023-23 APPROVING SHINGLE CREEK AND WEST MISSISSIPPI WATERSHED LEGAL BOUNDARY UPDATE.

4.2 TO WAIVE THE READING AND ADOPT RESOLUTION #2023-24 AUTHORIZING STAFF TO ACCEPT GIFTS OF REAL AND PERSONAL PROPERTY PURSUANT TO MINNESOTA STATUTES, SECTION 465.03.

4.3 TO SET A PUBLIC HEARING ON MARCH 13, 2023, TO CONSIDER THE ISSUANCE OF AN ON-SALE WINE LICENSE AND 3.2 MALT LIQUOR LICENSE FOR LINH HUYNH FOOD INC., DOING BUSINESS AS SOKE BBQ & HOT POT, LOCATED AT 8586 EDINBURGH CENTRE DRIVE NORTH.

4.5 FOR A RELEASE OF THE PERFORMANCE BOND #3132619 (\$439,422.22) BY BANK OF AMERICA, FOR SUBSTANTIAL COMPLETION OF THE ONSITE IMPROVEMENTS OF THE "PEMBERLY" PROJECT #19-114 LOCATED AT 5300 94<sup>TH</sup> AVE N FOR PULTE HOMES.

4.5 FOR A RELEASE OF THE PERFORMANCE BOND #254 (\$781,300.00) BY AMERICAN NATIONAL BANK, RELEASE OF THE CASH BOND (\$41,100.00), AND RELEASE OF THE ENGINEERING ESCROW (\$16,149.44), FOR SUBSTANTIAL COMPLETION OF THE ONSITE IMPROVEMENTS OF THE "TWIN CITIES ORTHOPEDICS" PROJECT #20-001 LOCATED AT 5601 96<sup>TH</sup> AVE N FOR TCO REAL ESTATE-FUND 3, LLC.

4.6 TO WAIVE THE READING AND ADOPT RESOLUTION\* #2023-25 TO APPROVE THE CITY OF BROOKLYN PARK'S PAY EQUITY REPORT FOR 2022 IN COMPLIANCE WITH THE 1984 LOCAL GOVERNMENT PAY EQUITY ACT.

BROOKLYN PARK REGULAR COUNCIL MEETING; FEBRUARY 27, 2023...Page 4

4.8 TO WAIVE THE READING AND ADOPT RESOLUTION #2023-26 APPROVING THE FINAL PLAT "EDINBURGH CENTER THIRD ADDITION" FOR THE RECONFIGURATION OF LOT 6, BLOCK 1 EDINBURGH CENTER, AND LOTS 2 AND 3, BLOCK 1, EDINBURGH CENTER SECOND ADDITION FOR THE CREATION OF THREE LOTS.

4.9 TO WAIVE THE READING AND ADOPT RESOLUTION #2023-27 ACCEPTING BIDS AND AWARD CONTRACT FOR THE WATER TREATMENT PLANT HIGH SERVICE PUMPS CHECK VALVE REPLACEMENT PROJECT TO MINNESOTA MECHANICAL SOLUTIONS.

4.10 TO WAIVE THE READING AND ADOPT RESOLUTION #2023-28 TO ACCEPT BIDS AND AWARD CONTRACT FOR THE SANITARY SEWER TELEVISIONING AND CLEANING TO PIPE SERVICES CORPORATION.

MOTION PASSED UNANIMOUSLY.

4.4 Tetrahydrocannabinol (THC) Licenses for six businesses including Love is an Ingredient (Two Locations), Neighborhood Gas and Tobacco, E-Vapor and Tobacco, New Superette, and Winner Gas.

Keith Jullie, Rental and Business Licensing Manager, briefed the council on the Tetrahydrocannabinol (THC) Licenses for six businesses.

Council Member Lee stated the state was still talking about making more updates and what the city does might be out its hands. He stated looking at the 300 feet rule and the store next to Park Center High, geographically and technically, that might be within the distance. He stated everyone knew it was a heavy youth traffic area. The Zanewood recreation center was a block away and there were soccer and baseball fields there less than 300 feet away and youth will hang out there. He stated he was concerned about it in terms of the exposure and temptation to youth in that area. He stated he knew it was within the current ordinance and asked what happened if they didn't approve it.

Rental and Business Licensing Manager Jullie stated the approved ordinance was with 300 feet and the license application fell with that. He stated it was within the council's discretion to deny the license and would need a reason for denial of it because it would not be in violation of the ordinance.

Council Member Lee stated he would like to bring the ordinance back in the future and look at some of those school areas and extend that 300 feet more as they continued to review the ordinance.

Rental and Business Licensing Manager Jullie stated they had seen drafts from legislation about locations, different distances and seen 1,000 feet. He stated there were no promises what would come out of legislation and recommend seeing what they ended up with and they would come back with changes and at that time could tackle that issue or it might be resolved by legislation or could be adjusted at that time.

BROOKLYN PARK REGULAR COUNCIL MEETING; FEBRUARY 27, 2023...Page 5

Council Member Morson stated there were conversations with legislators a few weeks ago about still revising the language on the distance and feet and or requirements and putting in an appeal process. He stated it was still an ongoing conversation and whatever the council approved might be changing tomorrow or next week. He stated the legislature was still trying to find information or how to move forward with addressing the issue in every community and talked about fines, licensing fees. He stated for staff to give the city a foundation to do something was commendable for putting something together but could change at legislature.

Mayor Winston stated there seemed to be some hesitancy around this from council and didn't want to move quicker than the legislature and asked the city attorney what the flexibility of would be pushing the item back or tabling it.

City Attorney Thomson stated the council adopted the ordinance and was in the city code. He stated those licenses met all the requirements of that code and of state law. He stated to deny it they would have to have a reason to deny it and noncompliance with the city code would not be one of them. He stated once they got compliance on it, they didn't have a lot of discretion on it. He stated licenses were not like zoning approvals they were permissions to grant to do something and if something changed by state law or city code, they didn't get the same sort of vested rights that a zoning approval did. He stated it was always possible to change things if problems came up either at the local level or state level and as it stood right now the applications appeared to meet all the requirements both by the state law and city code.

Mayor Winston stated everyone met the current ordinance and the council could follow the leads of legislature down the road and change the licensing reequipments and could communicate that to those businesses that some of the licensing requirements might be changing.

City Attorney Thomson stated the licenses were only issued for a year and did expire and if new rules came into play, they would be bound by the new rules when they reapplied for the license.

4.4 MOTION ERIKSEN, SECOND WINSTON TO APPROVE THC LICENSES FOR FELICITY GEORGE BP LLC, DBA LOVE IS AN INGREDIENT, LOCATED AT 6276A BOONE AVENUE N. BROOKLYN PARK, MN 55428; FELICITY GEORGE BP LLC, DBA LOVE IS AN INGREDIENT, LOCATED AT 8505 JEFFERSON LANE N. BROOKLYN PARK, MN 55445; NEIGHBORHOOD GAS AND TOBACCO INC. DBA NEIGHBORHOOD GAS AND TOBACCO, LOCATED AT 7416 BROOKLYN BLVD N. BROOKLYN PARK, MN 55443; E-CIG AND TOBACCO LLC, DBA E-VAPOR AND TOBACCO, LOCATED AT 4658 85<sup>TH</sup> AVENUE N. BROOKLYN PARK, MN 55443; NEW SUPERETTE LLC, DBA NEW SUPERETTE, LOCATED AT 6290 BOONE AVENUE N. BROOKLYN PARK, MN 55428; BROOKDALE DRIVE PUMP-N-MUNCH LLC, DBA WINNER GAS, LOCATED AT 1500 BROOKDALE DRIVE N. BROOKLYN PARK, MN 55444.

Mayor Winston stated he seconded the motion given what the city attorney pointed out. And under the understanding staff would make the individuals applying for those licenses aware there was a good chance the council would be changing the language in accordance with the legislature or would change it on its own accord after looking into it further especially some of the locations Council Member Lee pointed out and staff would look into it as to how best address the ordinance.



BROOKLYN PARK REGULAR COUNCIL MEETING; FEBRUARY 27, 2023...Page 6

Council Member Klonowski asked about Central District applicant, E-Vapor and Tobacco, if that was directly adjacent to a childcare. She thought when the previous council passed the ordinance, it had the same rules as liquor license which had a distance for a daycare.

Rental and Business Licensing Manager Jullie stated the E-Vapor and Tobacco in the strip mall on Noble and 85<sup>th</sup> avenue, the restrictions were for schools, elementary; middle and high schools only. He stated the ordinance passed was at 300 feet and did not address childcare centers.

Council Member Klonowski asked if there were any requirements for spacing when it was a liquor store and could they be directly adjacent to a childcare center.

Rental and Business Licensing Manager Jullie stated there was some additional rules for alcohol and was more restrictive and could look that up and get back to the council on it.

Council Member Klonowski stated when the Council passed the THC ordinance it had a different rule than the liquor for spacing. She thought when the council was having those conversations on the same restrictions as far as Children and was curious why the daycares didn't fall under that and why it didn't.

Rental and Business Licensing Manager Jullie stated tobacco was more restrictive regarding to a tobacco shop. He stated a shop that had more than 40% of its floor area dedicated to tobacco and a straight shop had to be 21 to get in was 500 feet from any schools. He stated they would see a lot of tobacco sales in stores close to schools because they were part of a food license and or gas station. He stated it was 300 feet for liquor stores, off sale liquor stores for all schools. He stated he was not sure of what the other uses were involved with that and would get that information. He stated they were mirroring it of the 300 Feet with the liquor being the highest regulated type Of substance and license they had of 300 feet from schools was what they proposed and the council adopted.

Council Member Klonowski stated when the council readdress those things, they should consider childcare as well as schools. She stated there had been issues with children eating edibles because they looked like candy and did not make sense why daycares were not part of it.

Council Member Morson asked the applicant of E-Vapor and Tobacco to give a brief insight of his business and with the license.

Applicant Steban Cabolan addressed the council about his business.

Council Member Tran stated she knew one area where a business was and in that building was a daycare and concerned about those daycare workers. She stated that was why the council wanted further distances from those kinds of businesses to the schools and daycares.

Mayor Winston stated there was a motion on the floor. The purpose of the discussion was not the ordinance itself because staff would be looking into it. He stated there were 6 licenses in front of the council and knew the ordinance existed, knew there was limited flexibility in terms of how the council could address it because the ordinance existed.

BROOKLYN PARK REGULAR COUNCIL MEETING; FEBRUARY 27, 2023...Page 7

4.4 MOTION ERIKSEN, SECOND MORSON TO CALL THE QUESTION. THE MOTION PASSED UNANIMOUSLY.

4.4 THE VOTE ON THE MAIN MOTION PASSED. (5 TO 1) KLONOWSKI VOTED NO.

Mayor Winston stated there were concerns and if they could move sooner than later how they were going to be treating daycares and what that distance would look like. He stated the city didn't have to follow the state and could be more limiting than the state and go in that direction. He asked staff to give council options around it.

4.7 Extend Agreement with Minnesota Acts Now for Violence Intervention Services.

Police Chief Bruley briefed the council on the extension agreement with Minnesota Acts Now for Violence Intervention Services.

Mayor Winston stated he understood the request was for two months and thought it should be two to 3 weeks. He stated the office of violence prevention would be important but to find the right qualified candidate, because some of the candidates being considered had moved up into other positions and may take longer. He stated that on the current people doing the work or someone else, he wanted to make sure they were deployed and begin to build the relationships with the police sooner than later and learn what was going on in the ground. He stated if it was going someone new, if not it would be MN Acts Now. He stated he understood the two months but his instinct said it should be two to three weeks and in that time the council could begin to consider the three finalist, they would come and make their presentations to the council and the council would make a determination from there.

Chief Bruley stated the request was for two additional months for March/April and was to finish the search for the violence prevention coordinator. He stated they bring that person in and coordinate the strategy and include them in the process of selecting the next group of violence interrupter workers. He stated the mayor's point was valid, the earlier they got the intervention workers, the quicker they could start building relationships because the summer was the peak time to see street violence.

Council Member Morson stated if extending it for two weeks, would be the middle of March and did not sound like the coordinator would be in place and would have two weeks left in March. He stated he was trying to understand the mayor's 2 to 3 week timetable.

Council Member Eriksen stated he was in line with Mayor's observation and would like to make a motion and do an extension of and was open to amendments in terms of timeframes, 3 weeks and to further instruct staff to bring the 3 candidates before the May 13 meeting for presentations and possible action.

4.7 MOTION ERIKSEN, SECOND WINSTON TO DO AN EXTENSION OF 3 WEEKS AND TO FURTHER INSTRUCT STAFF TO BRING THE 3 CANDIDATES BEFORE THE MARCH 13 MEETING FOR PRESENTATIONS AND POSSIBLE ACTION.

Council Member Lee stated he wanted to get a better handle on how much time it would take and was also worried about the crime levels that elevated in March and April. He stated the point about having the team there did makes sense and appreciated the conversation about

BROOKLYN PARK REGULAR COUNCIL MEETING; FEBRUARY 27, 2023...Page 8

having the coordinator come in and thought their work could be more systemic. He thought having the violence interrupters onboard and active took more priority. He asked the police chief what the minimum extension would be needed for MN Acts Now to complete the process to get whoever they council chose on board.

Chief Burley stated one month would be realistic. He stated they brought in the groups on March 13, that was one week later. He stated it would be unrealistic to have council select a violence interruption group on March 13 and maybe take that week before a decision was made. He stated then they would meet with the group, get through expectations, they would build their capacity up, make phone calls or connect with sources they had to gather, then meet city staff and line up the business owners, and meet the businesses owners. He stated there were logistical things needed to accomplish and seemed like a couple of weeks to do that would be easier to execute than one week.

Council Member Eriksen stated he would like to withdraw his motion and make a new motion.

4.7 MOTION ERIKSEN, SECOND MORSON TO EXTEND THE MN ACTS NOW CONTRACT UNTIL MARCH 31. THE MOTION PASSED UNANIMOUSLY.

4.7 MOTION ERIKSEN, SECOND MORSON TO INSTRUCT STAFF TO BRING THE CANDIDATES FROM THE RFQS BEFORE THE COUNCIL ON MARCH 13 TO MAKE THEIR PRESENTATION TO THE COUNCIL AND POSSIBLE ACTION BY THE COUNCIL. THE MOTION PASSED UNANIMOUSLY.

## 5. PUBLIC HEARINGS

### 5.1 Public Hearing for the Vacation of Drainage and Utility Easement on Six Ten Zane Outlot A.

City Engineer Jesse Struve briefed the council on the Vacation of Drainage and Utility Easement on Six Ten Zane Outlot A.

Mayor Winston opened the public hearing to consider the Vacation of Drainage and Utility Easement on Six Ten Zane Outlot A.

The following individuals addressed the council-None.

5.1 MOTION KLONOWSKI, SECOND ERIKSEN TO WAIVE THE READING AND ADOPT RESOLUTION #2023-29 VACATING DRAINAGE AND UTILITY EASEMENT ON SIX TEN ZANE OUTLOT A. THE MOTION PASSED UNANIMOUSLY.

## 6. LAND USE ACTIONS-None.

## 7. GENERAL ACTION ITEMS

### 7.1 Sister City Agreements Approval

Community Engagement Manager Josie Shardlow briefed the council on the sister city agreements and approve. She introduced representatives of the Sister City Committee from Reconnecting the Great Diaspora and they briefed the council.

BROOKLYN PARK REGULAR COUNCIL MEETING; FEBRUARY 27, 2023...Page 9

Council Member Tran thanked the representatives for choosing the city to be a sister city. She stated at the last council meeting she had requested a list of businesses so they could prepare doing business and work together.

7.1 MOTION WINSTON, SECOND LEE TO APPROVE THE SISTER CITY AGREEMENT TO ESTABLISH A NEW SISTER CITY RELATIONSHIP WITH UDU, NIGERIA.

The representatives stated they would provide the names of businesses but couldn't approach them until they had the businesses in place and they would go back with opportunities to share and collaborate.

7.1 MOTION MORSON, SECOND ERIKSEN TO CALL THE QUESTION. THE MOTION PASSED UNANIMOUSLY.

7.1 THE VOTE ON THE MAIN MOTION PASSED UNANIMOUSLY.

7.1 MOTION WINSTON, SECOND MORSON TO APPROVE THE SPONSOR AGREEMENT WITH RECONNECTING THE GREAT DIASPORA. THE MOTION PASSED UNANIMOUSLY.

At 8:38 p.m. Mayor Winston called for a recess.

At 8:46 p.m. Mayor Winston reconvened the meeting.

7.2 Approve Proposed Use of Fiscal Year 2023/2024 Urban Hennepin County Community Development Block Grant Program Funds and Authorize Execution of Subrecipient Agreement with Hennepin County and Any Third-Party Agreements.

John Kinara, Housing and Redevelopment Coordinator; briefed the council.

7.2 MOTION ERIKSEN, SECOND LEE TO WAIVE THE READING AND ADOPT RESOLUTION #2023-30 APPROVING PROPOSED USE OF FISCAL YEAR 2023/2024 URBAN HENNEPIN COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM FUNDS AND AUTHORIZING EXECUTION OF SUBRECIPIENT AGREEMENT WITH HENNEPIN COUNTY AND ANY THIRD-PARTY AGREEMENTS. THE MOTION PASSED UNANIMOUSLY.

9A COUNCIL MEMBER REPORTS AND ANNOUNCEMENTS

Council Member Morson thanked everyone for sharing concerns with his family in the past two weeks. He stated while in Detroit, his niece was shot and killed at Michigan State University and had been a tough time for the family.

Council Member Klonowski stated Wednesday was the beginning of Women's History Month and do their best to acknowledge their achievements.

9B CITY MANAGER REPORTS AND ANNOUNCEMENTS

10.1 MOTION WINSTON, SECOND LEE TO ADJOURN THIS MEETING OF THE BROOKLYN PARK CITY COUNCIL IN RECOGNITION OF AND RESPECT FOR THE LIFE AND CONTRIBUTIONS OF FIRE CHIEF JAMES WILLIAM DRISTE AND RESPECTFULLY ASK

BROOKLYN PARK REGULAR COUNCIL MEETING; FEBRUARY 27, 2023...Page 10

THE SUPPORT OF FELLOW COUNCIL MEMBERS.

CHIEF DRISTE SERVED WITH THE BROOKLYN PARK FIRE DEPARTMENT FOR 35 YEARS FROM 1964 TO 1999 IN MANY CAPACITIES, INCLUDING CAPTAIN, DEPUTY CHIEF, DISTRICT CHIEF, AND FULL-TIME FIRE INSPECTOR, BEFORE BECOMING THE DEPARTMENT'S FOURTH FIRE CHIEF AND OUR FIRST FULL-TIME FIRE CHIEF. CHIEF DRISTE SERVED AS CHIEF OF THE DEPARTMENT FROM 1984 UNTIL HIS RETIREMENT IN 1999.

CHIEF DRISTE WAS VERY INVOLVED IN THE COMMUNITY DURING HIS TIME AT BROOKLYN PARK FIRE AND CONTINUED TO SERVE THE COMMUNITY AFTER HIS TENURE, JOINING THE BROOKLYN PARK LIONS CLUB IN 1999 WHERE HE CONTINUED HIS SERVICE TO THE COMMUNITY UNTIL HIS DEATH. JIM WAS KNOWN TO SUPPORT AND ATTEND MANY FIRE DEPARTMENT EVENTS WHERE HE ALWAYS HAD GOOD THINGS TO SAY ABOUT HIS CAREER HERE IN BROOKLYN PARK.

HIS DEDICATED CONTRIBUTIONS TOUCHED MANY LIVES THROUGHOUT THE CITY AND THE SURROUNDING COMMUNITIES. HE WAS COMMITTED TO MAKING BROOKLYN PARK A THRIVING COMMUNITY INSPIRING PRIDE WHERE OPPORTUNITIES EXIST FOR ALL.

I FURTHER REQUEST THE MOTION BE MADE A PART OF THE PERMANENT RECORDS OF THIS BODY AND THAT A LETTER BEARING THE CITY SEAL AND THE SIGNATURE OF THE MAYOR BE SENT TO THE FAMILY ADVISING THEM OF THIS ACTION.

THE MOTION PASSED UNANIMOUSLY.

ADJOURNMENT - With consensus of the Council, Mayor Winston adjourned the meeting at 9:18 p.m.

HOLLIES WINSTON, MAYOR

DEVIN MONTERO, CITY CLERK

## 4.5C CITY COUNCIL MEETING MINUTES, APRIL 10, 2023

### REGULAR BROOKLYN PARK CITY COUNCIL MEETING

Monday, April 10, 2023

Brooklyn Park Council Chambers

7:07 p.m. (Followed the Board of Appeals and Equalization meeting)

5200 85th Avenue North

CALL TO ORDER - Mayor Hollies Winston

PRESENT Mayor Hollies Winston; Council Members Christian Eriksen, Boyd Morson, Xp Lee, Nichole Klonowski, and Maria Tran; City Manager Jay Stroebel; City Attorney Jim Thomson; Community Development Director Kim Berggren; Finance Director LaTonia Green; Operations and Maintenance Director Dan Ruiz; Recreation and Parks Director Brad Tullberg; Police Chief Mark Bruley and City Clerk Devin Montero.

ABSENT: None.

Mayor Winston opened the meeting with the Pledge of Allegiance.

#### 2A RESPONSE TO PRIOR PUBLIC COMMENT

City Manager Stroebel stated there were three public comments at the last council meeting.

- Ms. Guyott Hempel provided input to the council on a variety of issues and did not need a response.
- Mr. Marsolek was looking for a response on a question he had posed to the city manager and the city manager sent him a response to that question. He stated Mr. Marsolek followed up with an additional question and had not gotten back on that question. Mr. Marsolek also raised issues of complaints brought forward and those complaints were being worked through via the process the city had.
- Ms. Brustad raised some questions on the status of the Feral cat issue in her neighborhood. City Manager Stroebel stated they had been in contact with Ms. Brustad last week about some changes in the strategy and hopefully would continue to make progress on that issue with Ms. Brustad and the neighborhood.

#### 2B PUBLIC COMMENT

1. Steve Marsolek, 7800 Colfax Ave N. Stated he wanted accountability in the city. He stated in 2020 during a ccx news interview, the comment was made residents wanted more code enforcement. In 2020, August 6, the city manager said, "our employees are doing the best with what they can with the current situation" and Mr. Marsolek stated that was referring to the number of FTEs. On September 1, from the Code Enforcement manager, said the "volume to complaint-based inspection work was forcing us." On September 8, from the code enforcement manager, said, "this is a systemic problem and all related to code enforcement." On September 29, the code enforcement manager said, "efforts to leverage our resources", Mr. Marsolek said again it was referring to the lack of FTEs for code enforcement. He stated he could go through month by month. He stated he had responses back from city officials and was all documented.

He stated in August of last year, the city sent out notices to modify the city code for enforcement of the code on trash cans. He stated that was shot down by the existing council. He stated at first it was tabled to the next meeting because they did not have a quorum. He stated the council told the city staff to go back and come up with another option, even though some of the council made statements in the beginning they had overwhelming, almost 100 percent, support

against modifying it. He stated later that year, the city staff came back with their proposal again after sending out a second questionnaire. He stated it was the same thing, over 100 percent of the council in the East district had overwhelming support to not change the code. He stated at the last work session city staff again wanted to modify the code on how they enforced it. He stated that was not what it was, it was the city manager's job to get the number of code enforcement staff to enforce the code. He stated it started back in 2014 when a note from the city manager said that was where the effort to leverage the resources and modified how they were going to go out and do it. Mr. Marsolek stated it was a more hands friendly, meaning they wouldn't do anything.

2. Collette Guyott Hempel, 9277 Trinity Gardens. Stated a lot of residents were concerned about their property assessment and taxes. She realized they had school districts, community education, county taxes, that included libraries. She asked the council to request a formal equal opportunity as the kids and adults south of 85<sup>th</sup> avenue, driver's education was the only thing the community education had offered two years in row. She stated by statute, the community education levy the Osseo school district got was to support low-income residents, to support senior programming and support programming for the disabled. She stated there were 404 group homes in the city, far more than most other cities the same size as Brooklyn Park. She asked where their tax dollars were going and was not equal. She stated on the Hennepin County library services, the city of Champlin, and Brooklyn Center both one third the size of Brooklyn Park, got more activities, than Brooklyn Park. She stated the city had 3 times the number of residents and should be getting more services. She stated there was no GED services, no interview services, and no resume assistance by either of those two agencies. She stated she had been to council meetings and talked to the County Commissioner and talked to Osseo SD board. She stated that unless the council requested a formal audit by the State Department of Education or demanded a formal request it would never happen because she was not the only voice that had spoken up.

She stated the state wanted to spend millions on developing a cannabis commission and millions on promoting selling the drug that was dangerous and harmful, especially to those under age 26. She stated there were already enough addictions, jewels, cigarettes, alcohol, Opioids, and now saying fentanyl was in a class of its own. She stated they didn't need marijuana added or THC. She stated the 45 licenses in Brooklyn Park were far too many and asked to not allow THC or marijuana licenses with alcohol licenses and was asking for fatalities if they did.

3A. MOTION MORSON, SECOND KLONOWSKI TO APPROVE THE AGENDA AS SUBMITTED BY THE CITY CLERK.

3A. MOTION ERIKSEN, SECOND KLONOWSKI TO AMEND THE MOTION TO MOVE ITEM 7.1 AS ITEM 3B3. THE MOTION PASSED UNANIMOUSLY.

3A. VOTE ON THE MAIN MOTION PASSED UNANIMOUSLY.

3B PUBLIC PRESENTATIONS/ PROCLAMATIONS/RECEIPT OF GENERAL COMMUNICATIONS

3B.1 Introduction of New Employees

## 4.5C CITY COUNCIL MEETING MINUTES, APRIL 10, 2023

### BROOKLYN PARK REGULAR COUNCIL MEETING; APRIL 10, 2023...Page 3

Community Development Director Kim Berggren introduced Seng Moua as a new employee to the Community development departments.

Recreation and Parks Director Brad Tullberg introduced Michelle Change as a new employee to the Recreation and Parks Department.

City Assessor Tracy Bauer-Anderson introduced Grant Halonen as a new employee to the Finance Department.

Keith Jullie Introduced Nhia Thao as a new employee to the Community Development Department.

#### 3B.2 Recognition of Service by Commissioners

Mayor and Council recognized Syed Hussain, Monica Dillenburg, Maggi Borer, Christy Sandberg for their years of service on the commissions. He presented a plaque to Monica Dillenburg.

#### 3B3 (7.1) Brooklyn Park Development Corporation (BPDC) Appointments

Mayor Winston briefed on the Brooklyn Park Development Corporation (BPDC) Appointments.

#### 7.1 MOTION WINSTON, SECOND LEE:

TO APPOINT PAULA WEAKLY TO THE BROOKLYN PARK DEVELOPMENT CORPORATION AS THE RESIDENT REPRESENTATIVE FOR A TWO-YEAR TERM.

TO APPOINT RIN LARSON TO THE BROOKLYN PARK DEVELOPMENT CORPORATION AS THE FINANCIAL REPRESENTATIVE FOR A TWO-YEAR TERM.

TO APPOINT BRIAN WENTZ TO THE BROOKLYN PARK DEVELOPMENT CORPORATION AS THE LARGE BUSINESS REPRESENTATIVE FOR A TWO-YEAR TERM.

TO APPOINT EMMATINE UKWUOMA TO THE BROOKLYN PARK DEVELOPMENT CORPORATION AS THE SMALL BUSINESS REPRESENTATIVE FOR A TWO-YEAR TERM.

MOTION PASSED UNANIMOUSLY.

#### 4.0 MOTION MORSON, SECOND LEE TO APPROVE THE FOLLOWING ADMINISTRATIVE CONSENT ITEM:

4.1 TO WAIVE THE READING AND ADOPT RESOLUTION #2023-50 APPOINTING ELECTION JUDGES FOR THE MAY 9, 2023 CITY SPECIAL PRIMARY ELECTION.

4.2 TO APPROVE A TEMPORARY ON-SALE LIQUOR LICENSE FOR BROOKLYN PARK LIONS FOR THEIR SMELT FRY TO BE HELD APRIL 26-28, 2023, AT THE ARMORY GYMNASIUM, 5500 85<sup>TH</sup> AVENUE NORTH.



## 4.5C CITY COUNCIL MEETING MINUTES, APRIL 10, 2023

BROOKLYN PARK REGULAR COUNCIL MEETING; APRIL 10, 2023...Page 4

4.3 TO WAIVE THE READING AND ADOPT RESOLUTION #2023-51 APPROVING THE PARTICIPATION OF THE HENNEPIN COUNTY HOUSING AND REDEVELOPMENT AUTHORITY IN AN AFFORDABLE HOUSING PROJECT

4.4 TO WAIVE THE READING AND ADOPT RESOLUTION #2023-52 ACCEPTING BIDS AND AWARDED CONTRACT IN THE AMOUNT OF \$1,408,805.61 TO PARK CONSTRUCTION COMPANY OF SPRING LAKE PARK, MINNESOTA FOR 2023 MUNICIPAL STATE AID (MSA) BOONE AVE MILL AND OVERLAY, CIP 4002-23.

4.5 TO WAIVE THE READING AND ADOPT RESOLUTION #2023-53 TO AUTHORIZE STAFF TO ENTER INTO A PURCHASE AGREEMENT WITH ABM EQUIPMENT FOR A LIGHT DUTY DUMP TRUCK WITH LIFT BUCKET IN THE AMOUNT OF \$196,475 AND TO AMEND THE 2023 CENTRAL GARAGE EQUIPMENT REPLACEMENT BUDGET AND 2023-27 CAPITAL EQUIPMENT PLAN TO MAKE THE PURCHASE.

4.6 TO WAIVE THE READING AND ADOPT RESOLUTION #2023-54 TO AUTHORIZE STAFF TO ENTER INTO A PURCHASE AGREEMENT WITH TENVOORDE FORD AND GUARDIAN FLEET SAFETY FOR TWO (2) K9 VEHICLES AND BUILD UP EQUIPMENT AND TO AMEND THE 2023 CENTRAL GARAGE EQUIPMENT REPLACEMENT BUDGET AND 2023-27 CAPITAL EQUIPMENT PLAN IN THE AMOUNT NOT TO EXCEED \$134,000 TO COMPLETE THE PURCHASES.

4.7 TO APPROVE MAYOR HOLLIES WINSTON TO ATTEND THE UNITED STATES CONFERENCE OF MAYORS 91st ANNUAL MAYOR'S MEETING.

4.8 TO WAIVE THE READING AND ADOPT RESOLUTION #2023-55 TO APPROVE 2023 BUDGET AMENDMENTS AS OUTLINED.

MOTION PASSED UNANIMOUSLY.

5. PUBLIC HEARINGS-None.

6. LAND USE ACTIONS

6.1 610 Corridor Development Study Scope

Planning Director Paul Mogush briefed the council on the 610 Corridor Development Study Scope.

6.1 MOTION LEE, SECOND KLONOWSKI TO APPROVE THE SCOPE FOR THE 610 CORRIDOR DEVELOPMENT STUDY AND TO DIRECT STAFF TO CONDUCT THE STUDY. MOTION PASSED UNANIMOUSLY.

6.2 Decatur North and South Apartments – An Application by Real Estate Equities for a Zoning Text and Map Amendment, a Preliminary Plat, a Conditional Use Permit, and Site Plan at the Northeast Quadrant of Jefferson Highway North and Decatur Drive North.

Planning Director Paul Mogush briefed the council on the Application by Real Estate Equities for a Zoning Text and Map Amendment, a Preliminary Plat, a Conditional Use Permit, and Site Plan

at the Northeast Quadrant of Jefferson Highway North and Decatur Drive North.

6.2 MOTION ERIKSEN, SECOND MORSON TO WAIVE THE READING AND ADOPT ON FIRST READING AN ORDINANCE AMENDING ORDINANCE #2017-1226 FOR ZONING TEXT AND MAP AMENDMENT FOR PROPERTY LOCATED AT THE NORTHEAST QUADRANT OF JEFFERSON HIGHWAY NORTH AND DECATUR DRIVE NORTH. MOTION PASSED UNANIMOUSLY.

6.2 MOTION ERIKSEN, SECOND MORSON TO WAIVE THE READING AND ADOPT RESOLUTION #2023-56 APPROVING A PRELIMINARY PLAT FOR "GATEWAY 7TH ADDITION" AT THE NORTHEAST QUADRANT OF JEFFERSON HIGHWAY NORTH AND DECATUR DRIVE NORTH. MOTION PASSED UNANIMOUSLY.

6.2 MOTION ERIKSEN, SECOND MORSON TO WAIVE THE READING AND ADOPT RESOLUTION #2023-57 APPROVING A CONDITIONAL USE PERMIT ALLOWING RESIDENTIAL USES AT THE NORTHEAST QUADRANT OF JEFFERSON HIGHWAY NORTH AND DECATUR DRIVE NORTH, SUBJECT TO CONDITIONS IN THE RESOLUTION. MOTION PASSED UNANIMOUSLY.

6.2 MOTION ERIKSEN, SECOND MORSON TO WAIVE THE READING AND ADOPT RESOLUTION #2023-58 APPROVING A SITE PLAN FOR TWO MULTIPLE FAMILY DWELLINGS AT THE NORTHEAST QUADRANT OF JEFFERSON HIGHWAY NORTH AND DECATUR DRIVE NORTH, SUBJECT TO CONDITIONS IN THE RESOLUTION. MOTION PASSED UNANIMOUSLY.

#### 7. GENERAL ACTION ITEMS.

Item 7.1 was moved to 3B3.

9A COUNCIL MEMBER REPORTS AND ANNOUNCEMENTS – None.

#### 9B CITY MANAGER REPORTS AND ANNOUNCEMENTS

City Manager Stroebel stated on Tuesday, was the 10<sup>th</sup> Annual Community Forum on Race at Hennepin Technical College, 5:30 p.m.

ADJOURNMENT - With consensus of the Council, Mayor Winston adjourned the meeting at 8:08 p.m.

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HOLLIES WINSTON, MAYOR

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DEVIN MONTERO, CITY CLERK

REGULAR BROOKLYN PARK CITY COUNCIL MEETING

Monday, April 24, 2023  
7:00 p.m.

Brooklyn Park Council Chambers  
5200 85th Avenue North

CALL TO ORDER - Mayor Hollies Winston

PRESENT Mayor Hollies Winston; Council Members Maria Tran, Xp Lee, Christian Eriksen, and Nicole Klonowski; City Manager Jay Stroebel; City Attorney Jim Thomson; Community Development Director Kim Berggren; Finance Director LaTonia Green; Operations and Maintenance Director Dan Ruiz; Recreation and Parks Director Brad Tullberg; Police Chief Mark Bruley and City Clerk Devin Montero.

ABSENT: Council Member Boyd Morson (excused)

Mayor Winston opened the meeting with the Pledge of Allegiance.

2A RESPONSE TO PRIOR PUBLIC COMMENT

City Manager Stroebel stated at the last council meeting there were two public comments.

- Mr. Marsolek, raised concerns regarding the city's code enforcement program, potential related changes to the code and the city's allocation of resources for that work.
- Ms. Guyott-Hempel, raised concerns regarding the equal opportunities of youth and adults south of 85<sup>th</sup> Avenue, related to lack of programming and services the Osseo Area School District provided to that part of the district relative to other parts of the district. She also raised concerns about the library services provided to the city relative to those provided in Champlin and Brooklyn Center. She raised concerns and questions regarding the THC and cannabis marijuana legislation that was being proposed. He stated the comments were more informative in nature for the council.

2B PUBLIC COMMENT

1. Steven Marsolek, 7800 Colfax. Stated for the third time in less than six months the city staff was asking for a modification to the existing code enforcement regulations that had been on the books for a long time and the residents had overwhelmingly voiced their opinions and concerns against changing them. He stated the new proposal was just another band aid the city wanted to use to address the real cause was around code enforcement. He stated he had requested a report from the city manager for the number of FTE code enforcement inspectors employed since 1980 through today in 5-year increments. He stated to date he had not received a response. He contended the root cause of the city's inability to have enough FTEs in the code enforcement division to keep up with the growth in the city. He stated in the request, the city staff were proposing, would limit the number of complaints a resident could file each year. He stated it was wrong and was a violation of the resident's first amendment rights which gave people the power to call out government corruption and abuse and to give unpopular opinions. He stated it was an act of discrimination by the city against the residents who wanted to keep the city clean and a good place to live. He stated if the city went forward without vetting the residents of the city, as the city did the last two times, they proposed changes to the city code was not listening to the constituents and being held accountable to their constituents. He stated the council code of conduct said, "Be accountable to your constituents and others. He also asked the city manager why he and the staff refused to provide correct and updated data on

BROOKLYN PARK REGULAR COUNCIL MEETING; APRIL 24, 2023...Page 2

environmental city map after they had been repeatedly made aware of it and gave the example, 7757 Colfax Avenue North.

2. Collette Hempel, 9277 Trinity Gardens. Stated she was concerned about MIB not being licensed by state and having an individual that was carry a gun and not permitted. She stated she wished there would be some transparency and to relook at whether they should be using MN Acts Now or A Mothers Love or combination. She stated the MIB were not appropriate with someone that was not a peace officer and carried a gun under a city contract and didn't want it. She stated most of the law-abiding citizens didn't want that either. She stated with AEON, they could see the possibility. She thought they needed to consider the village people as a tenants unit and protect Huntington Place and not all of the residents.

3A. MOTION LEE, SECOND ERIKSEN TO APPROVE THE AGENDA AS SUBMITTED BY THE CITY CLERK. MOTION PASSED. (4 TO 1) TRAN ABSTAINED.

3B PUBLIC PRESENTATIONS/PROCLAMATIONS/RECEIPT OF GENERAL COMMUNICATIONS

3B.1 Mayor's Proclamation of May 4, 2023, as a Day of Prayer in the City of Brooklyn Park.

Mayor Winston read the proclamation proclaiming May 4, 2023, as a Day of Prayer in the City of Brooklyn Park.

3B.2 Mayor's Proclamation of May 1-May 31, 2023, as "Asian Pacific American Heritage Month" in the City of Brooklyn Park.

Council Member Lee read the proclamation proclaiming May 1-May 31, 2023, as "Asian Pacific American Heritage Month" in the City of Brooklyn Park.

3B.3 Mayor's Proclamation Declaring the Month of May as "Mental Health Month" in the City of Brooklyn Park.

Council Member Eriksen read the proclamation proclaiming Month of May as "Mental Health Month" in the City of Brooklyn Park.

3B.4 Mayor's Proclamation to recognize and honor the Month of March 2023, as a Women's History Month in the city of Brooklyn Park.

3B.4 Council Member Tran read the proclamation recognizing and honoring the Month of March 2023, as a Women's History Month in the city of Brooklyn Park.

4.0 MOTION LEE, SECOND ERIKSEN TO APPROVE THE FOLLOWING ADMINISTRATIVE CONSENT ITEM:

Council Member Tran requested Item 4.14 to be removed from the consent agenda.

City Attorney Thomson stated if any council member wants something removed from the consent agenda, they had the right to do that because consent meant it had to be approved unanimously. He recommended removing Item 4.14 from the consent agenda.

BROOKLYN PARK REGULAR COUNCIL MEETING; APRIL 24, 2023...Page 3

Mayor Winston stated another motion was needed to amend the motion for item 4.14.

City Attorney stated the motion would be to approve the consent agenda without item 4.14 on it.

Council Members Lee and Eriksen agreed with the amendment.

Mayor Winston restated the motion, to approve the consent agenda with the removal of Item 4.14.

4.1 TO APPROVE RESOLUTION #2023-59 FOR APPROVING A CONDITIONAL USE PERMIT FOR A FARMERS MARKET AT 7411 85<sup>TH</sup> AVENUE NORTH.

4.2 TO APPROVE THE MINUTES OF THE BROOKLYN PARK SPECIAL CITY COUNCIL MEETING OF MARCH 29, 2023, AS PRESENTED BY THE CITY CLERK.

4.2 TO APPROVE THE MINUTES OF THE BROOKLYN PARK CITY COUNCIL WORK SESSION OF APRIL 3, 2023, AS PRESENTED BY THE CITY CLERK.

4.2 TO APPROVE THE MINUTES OF THE BROOKLYN BOARD OF APPEAL AND EQUALIZATION MEETING OF APRIL 10, 2023, AS PRESENTED BY THE CITY CLERK.

4.3 TO WAIVE THE READING AND ADOPT RESOLUTION #2023-60 TO APPROVE THE BID AND AWARD A CONTRACT FOR THE 2023 STREET TRAFFIC CENTERLINE STRIPING PROJECT ON CITY STREETS TO WARNING LITES.

4.4 TO WAIVE THE READING AND ADOPT RESOLUTION #2023-61 TO APPROVE AN AGREEMENT WITH INCONTROL FOR SCADA OPERATIONAL IMPROVEMENTS AT THE WATER TREATMENT PLANT

4.5 TO WAIVE THE READING AND ADOPT RESOLUTION #2023-62 TO ACCEPT BIDS AND AWARD CONTRACT FOR THE REHABILITATION OF RUSSELL LIFT STATION TO PEMBER COMPANIES, INC. AND AMEND THE 2023 PUBLIC UTILITIES BUDGET BY INCREASING REVENUES USE OF FUND BALANCE BY \$91,300 AND AMEND THE 2023-2027 CAPITAL IMPROVEMENT PLAN BY \$91,300 IN 2023 TO COMPLETE THE PROJECT.

4.6 TO APPROVE A THC LICENSE FOR LIFTED INC., DBA LIFTED, LOCATED AT 8470 XERXES AVENUE N., BROOKLYN PARK, MN 55444

4.7 TO APPROVE A THC LICENSE FOR SPEEDY GAS LLC, DBA SPEEDY MARKET, LOCATED AT 7401 REGENT AVENUE N., BROOKLYN PARK, MN 55443

4.8 TO APPROVE A TOBACCO LICENSE FOR SPEEDY GAS LLC, DBA SPEEDY MARKET, LOCATED AT 7401 REGENT AVENUE N., BROOKLYN PARK, MN 55443.

4.9 TO APPROVE A THC LICENSE FOR A & J TOBACCO LLC, DBA A & J TOBACCO, LOCATED AT 8058 BROOKLYN BLVD N., BROOKLYN PARK, MN 55445

4.10 TO APPROVE A TOBACCO LICENSE FOR A & J TOBACCO LLC, DBA A & J

BROOKLYN PARK REGULAR COUNCIL MEETING; APRIL 24, 2023...Page 4

TOBACCO, LOCATED AT 8058 BROOKLYN BLVD N, BROOKLYN PARK, MN 55445.

4.11 TO WAIVE THE READING AND ADOPT RESOLUTION #2023-63, APPROVING THE JOINT POWERS AGREEMENT FOR PETS UNDER POLICE SECURITY.

4.12 TO WAIVE THE READING AND ADOPT RESOLUTION #2023-64 TO DESIGNATE THE EDGE CHRISTIAN WORSHIP CENTER AS THE POLLING PLACE FOR PRECINCT C-5 FOR THE ELECTIONS TO BE HELD IN 2023 FOR THE CITY OF BROOKLYN PARK.

4.13 TO WAIVE THE READING AND ADOPT ON SECOND READING ORDINANCE #2023-1288 AMENDING ORDINANCE #2017-1226 FOR ZONING TEXT AND MAP AMENDMENT FOR PROPERTY LOCATED AT THE NORTHEAST QUADRANT OF JEFFERSON HIGHWAY NORTH AND DECATUR DRIVE NORTH.

4.0 THE MOTION PASSED. (4 TO 1) LEE VOTED NO.

4.14 MOTION ERIKSEN, SECOND LEE, TO WAIVE THE READING AND ADOPT RESOLUTION #2023-65 ESTABLISHING ENVIRONMENTAL HEALTH ENFORCEMENT PRIORITIES.

The following individual addressed the council.

1. Steve Marsolek asked why the city wanted to continue to rehash something over and over. He stated there were things that happened to be changed to make it easier for the city but, the council on board from last year, they lived it last year, they knew what all the input was from both the residents and city staff. He stated in both cases it was a majority of the people that did not want to change the code and wanted to leave it as is. He stated the council might not like his opinions, but accountability was there. He stated, in less than 6 months, asked if they had to rehash something that was on the city's time, council's time, and the resident's time because it was futile.

Mayor Winston stated the big part of the motion was to limit people for making a certain number of complaints and not all were complaints, as they were low level complaints. He stated there were low level, mid-level and high-level complaints. He stated there was no freedom of speech issues because people could complain as much as they wanted, and some people specialized in complaining and continued to do it. He stated it was not taking away someone's right to complain, but said in terms of investigating low level complaints, those were complaints that did not lead to health issues or safety issues and not as pressing. He stated the council also had seen certain neighborhoods that were disproportionately being affected by people making low level complaints and from their perspective, those complaints, he thought took a minimum a half hour but in general, it was an hour to few hours. He stated for those low-level complaints it would have taken up to 2.5 to 3 weeks of staff's time that could be used for higher level complaints.

He stated their concern, in terms of what they had done in public safety, had programs where people went out and dealt with low level offenses/mental health offenses so police could deal with high level and more pressing dangerous issues. He stated a big part of the reasoning was the capacity was there to address those bigger issues that could create permanent blight or

BROOKLYN PARK REGULAR COUNCIL MEETING; APRIL 24, 2023...Page 5

health issues within the city. He stated he was all for passing the resolution and was in the best interest of being able to address long-term issues. He stated the other thing and was not going to be addressed tonight was if the council determined they needed to bring more inspectors, that was the discussion they could have during budgeting. For the purposes of the resolution, with limited staff they had, there were decisions people had to make and one of those decisions was where to allot staff's time. He stated the resolution gave them the ability to allot their time in other areas. He stated what he hated to see happen when a disproportionate number of complaints came in from a particular district and staff did not have the capacity get to another area, that affected the quality of living for people in those other areas. He stated the freedom of speech remained and the resolution was more of an operational issue and giving fair governance across the city.

Council Member Lee stated he supported everything, and residents were not aware that the code enforcement department had a sweep program what was an award-winning program nationally. He stated they had worked out a process of sweeps that was equitable, resident focused and community centered. He stated it might not be as broad as they wanted it to be but all staff and council members wanted to help grow it in the future. He stated they was what they needed to focus on, to allow the code enforcement department to be able to nurture that award winning program.

Council Member Tran stated when someone files a complaint to try to be focused on their goal, be respectful and use appropriate language. She also stated to make sure the report goes to the right person, if not call the city to ask questions and send it to the right person. She stated city staff needed to be respected when communicating with them and needed to be patient.

City Attorney Thomson stated the resolution did not change any ordinances of the city. It was just changing the priorities of enforcing them and did not change any city code provisions.

4.14 THE VOTE ON THE MOTION PASSED UNANIMOUSLY.

5. PUBLIC HEARINGS-None.

6. LAND USE ACTIONS-None.

7. GENERAL ACTION ITEMS-None.

9A COUNCIL MEMBER REPORTS AND ANNOUNCEMENTS

Mayor Winston commented on the violence interrupters and how the process worked. He stated before Men In Black, A Mother's Love and Minnesota Acts Now, came in front of the council, they were interviewed by a panel. He stated the panel was made up of law enforcement, residents and staff with experience working with youth and community engagement. He stated presentations were made by the three organizations to the panel and the panel decided based on the information given to them and was the same information given to the council. He stated Men In Black, came in first, second was A Mothers Love and third, was Minnesota Acts Now. He stated the council was given that information when they came in front of the council, and they decided with the information that was given to them.

BROOKLYN PARK REGULAR COUNCIL MEETING; APRIL 24, 2023...Page 6

He stated after that decision was made the council was given information from the State that an investigation was going on and the council put it on pause. The council determined they needed to move in different direction and now have the Village out there with people who were able to do the violence interruption. He stated they were a part of the initial coalition but were not owners and had a financial relationship with MIB. He stated given their reputation and ability to engage the community, the Village group were handling that and had violence interrupters out there too.

He stated it was important to have someone out there and the council knew that Huntington Place had dealt with some serious issues. He stated the Village group were able to stamp a lot of that down and MN Acts Now was invited to leave Huntington Place. He stated the council wanted someone who was welcomed throughout the community, which they knew the Village was welcomed throughout the community and had established a rapport and worked with the city now to make sure they had that presence out there.

He stated none of the organizations were licensed for the work as a violence interrupter. He stated it was not required to have a license. They were required to have the skills sets the city required. He stated a license has never been required to do the work of violence interrupter. He stated the council was comfortable with the people that were out there and the presence they had in terms of that force element. He stated the city had police and had been out there engaging some other areas even before they hit the summer. He stated they knew the hot spots and were engaging in that. He stated he was looking forward to seeing what happened there and getting to a longer-term decision in the future. He stated for now the council had someone on the ground engaging the community and dealing with those issues. He stated it was in the best interest of the city and would support them to their utmost capacity. He stated the council wanted them to succeed, would help them succeed, and wanted a safe city.

#### 9B CITY MANAGER REPORTS AND ANNOUNCEMENTS

City Manager Stroebel stated the city was organizing a clean-up event at Huntington Place, on 63<sup>rd</sup> Avenue and Zane Avenue on Thursday morning, April 27 from 9 a.m. to 12 p.m. He stated the Operations and Maintenance Department staff would be there with clean up supplies to help the volunteers> He stated the city had done it before and looking forward to doing it again, in terms of helping the community with the cleanup.

He stated the city was a partner with Metro Cities organization and every city in the twin cities was part of and they represented the twin cities interest at the legislature. He stated he had been part of that organization for a while and several staff had been part of their policy committee teams. He stated last week he was voted as President of the Board of the organization and looked forward representing the city on that board in that role and represent the metro city members.

Mayor Winston asked for a lot of residents to show up to the cleanup. He stated often they had complaints about how the city looked and the trash buildups and every city dealt with it. He stated it was an opportunity to get out there to help with the cleanup. He stated his Fraternity, Mega Si Phi Inc, would be out there as well as him and his family and some council members would be out there too. He invited residents to help put in the work to help cleanup and change the narrative around the city and the residents in the area would appreciate it and felt supported.



BROOKLYN PARK REGULAR COUNCIL MEETING; APRIL 24, 2023...Page 7

He stated, on Tuesday, he was hosting a Coffee with the Mayor event in the council chambers at 8 a.m. and residents were welcome to come and ask him questions and have conversations.

ADJOURNMENT - With consensus of the Council, Mayor Winston adjourned the meeting at 7:46p.m.

HOLLIES WINSTON, MAYOR

DEVIN MONTERO, CITY CLERK

# City of Brooklyn Park Request for Council Action

<b>Agenda Item:</b>	7.1	<b>Meeting Date:</b>	May 8, 2023
<b>Agenda Section:</b>	General Action Items	<b>Originating Department:</b>	Administration
<b>Resolution:</b>	N/A	<b>Prepared By:</b>	Katrina Doshier, Program Assistant III Risikat Adesaogun, Communications Manager
<b>Ordinance:</b>	N/A		
<b>Attachments:</b>	1	<b>Presented By:</b>	Risikat Adesaogun
<b>Item:</b>	Approval of the Annual Holiday Calendar		

## City Manager's Proposed Action:

MOTION \_\_\_\_\_, SECOND \_\_\_\_\_, TO APPROVE THE ANNUAL HOLIDAY CALENDAR AS PRESENTED BY THE COMMUNICATIONS MANAGER.

## Overview:

City Council has discussed the City's annual holiday calendar and must now consider the proposed final holiday list. Council must now also consider the proposed proclamations list and determine whether, for 2024, they would like to consider pursuing the resources necessary to pursue more cultural events.

## Primary Issues/Alternatives to Consider:

City staff have launched numerous engagement activities with residents. Feedback from residents shows that they prefer multiple opportunities to engage in community events rather than a single, flagship City event. Staff propose maintaining existing cultural events and seeking ways to expand capacity to create additional opportunities.

**Budgetary/Fiscal Issues:** N/A

## Attachments:

7.1A PROPOSED ANNUAL HOLIDAY CALENDAR

## Brooklyn Park Holidays

The below list of holidays and observances was created by an internal group of City staff in 2020-2021. The group has since disbanded. Federal holidays are highlighted in green. Proposed new holidays are highlighted in blue.

Month	Holiday	Planned Proclamation?	Planned Community Event?
Jan	New Year's Day		
	MLK Jr Day	X	
Feb	Black History Month	X	X Black History Month Showcase
	President's Day		
	Valentine's Day		
	Lunar New Year		<b>Proposed addition</b>
March	Ramadan		
	Women's History Month	<b>Proposed addition</b>	
	International Women's Day		<b>Proposed addition</b>
April	Easter		
	Eid		
	Nat'l Volunteer Month		
	Nat'l Autism Month		
	Earth Day		
May	Arbor Day	X	
	Asian Pacific Islander Heritage Month	X	
	Memorial Day		
	Mental Health Awareness Month		
	Older Americans Month		
	Death of George Floyd		
	Peace Officers Memorial Day		
June	National Police Week	X	
	National Public Works Week	X	
	Pride month	X	
	Immigrant Heritage Month		
June	Juneteenth	X	X Juneteenth Celebration
July	Independence Day		

		X	
	Liberian Independence Day		
<b>August</b>	Igbofest	X	
	National Night Out	X	
	Labor Day		
<b>September</b>	Hispanic Heritage Month	X	X Hispanic Heritage Month Event
	Patriot Day?		
	Rosh Hashanah		
	Yom Kippur		
		X	
	Constitution Day/week		
<b>October</b>	Nigerian Independence Day	X	
	Domestic Violence Awareness Month	X	
	Halloween		
	Indigenous People's Day		
<b>November</b>	Native American Heritage Month	<b>Proposed addition</b>	
	Veterans' Day		
	Thanksgiving		
	Small Business Day	X	
<b>December</b>	Hanukkah		
	Hmong New Year		X Hmong New Year Celebration
	Kenyan Independence Day		
	Kwanzaa		
	Christmas Eve		
	Christmas Day		
	New Year's Eve		

**More background:**

- There are 11 federal holidays. All holidays on the above list should receive, at minimum, social media promotion. Cultural events may include additional actions such as educational website content or a City email.
- The City currently invests in funding four major cultural events. Council suggested two more events, as well as a cross-cultural event (see bolded):
  - Black History Month Showcase
  - Juneteenth
  - Hispanic Heritage Month Event
  - Hmong New Year
  - **International Women’s Day**
  - **Festival of Nations**
- The internal Holiday Subcommittee (which ended in 2021) identified sixteen holidays from this list for proclamations. Council has proposed three more proclamations (see bolded).
  - Martin Luther King, Jr Day
  - Black History Month
  - **Women’s History Month**
  - Arbor Day
  - Asian Pacific Islander Heritage Month
  - **Older Americans Month**
  - National Police Week
  - National Public Works Week
  - Pride Month
  - Juneteenth
  - Liberian Independence Day
  - Igbofest (planned by community partners)
  - National Night Out
  - Hispanic Heritage Month
  - Constitution Week
  - Nigerian Independence Day
  - Domestic Violence Awareness Month
  - **Native American Heritage Month**
  - Small Business Day

# City of Brooklyn Park Request for Council Action

<b>Agenda Item:</b>	8.1	<b>Meeting Date:</b>	May 8, 2023
<b>Agenda Section:</b>	Discussion	<b>Originating Department:</b>	Police Department
<b>Resolution:</b>	N/A	<b>Prepared By:</b>	Amanda Sorenson, Administrative Assistant
<b>Ordinance:</b>	N/A		
<b>Attachments:</b>	1	<b>Presented By:</b>	Chief Mark Bruley
<b>Item:</b>	2022 Police Department Annual Report		

**City Manager's Proposed Action:**

Chief Mark Bruley will present the 2022 Police Department Annual Report to City Council.

**Overview:** N/A

**Primary Issues/Alternatives to Consider:** N/A

**Budgetary/Fiscal Issues:** N/A

**Attachments:**

8.1A ANNUAL REPORT



# Brooklyn Park Police

2022 Report

**Brooklyn Park** 

City of Brooklyn Park

Brooklyn Park, Minnesota

[www.brooklynpark.org](http://www.brooklynpark.org) (763 424-8000)

# Chief's Message



*Police Chief Mark Bruley*

**Hello Brooklyn Park residents,**

I am proud to say that I have been serving Brooklyn Park as a police officer since October 1995. I have held many positions including patrol officer, detective, SWAT operator, use of force trainer, sergeant, lieutenant, inspector, and deputy chief. I was appointed to police chief in August 2022. All the roles that I have held have focused on service and trust building. Because of this focus I have developed countless relationships with community members, and a strong commitment and passion for our city.

Since my first day as a police officer, I have held a belief that policing is customer service-oriented work. I also believe that staff that are performing at the highest level offer the best service to our community. With that in mind, my vision for the Brooklyn Park Police Department starts with a focus on staff. I want all police department staff to feel valued, feel connected, and be working in positions, and with the tools that are most effective.

Brooklyn Park is one of the most diverse communities in the State of Minnesota, and to effectively serve our community it is vital to know and understand those that call Brooklyn Park home. Under my leadership we will focus on police strategies that give others a voice, provide respect and dignity at every interaction, and ensure that we have the best interest of those we serve in mind. I also believe that the most effective service to our residents is achieved through mirroring the diversity of our community in our police department.

It is my goal to provide an annual report to the residents, visitors, elected officials, businesses, and staff of Brooklyn Park. My intent behind the 2022 annual report is to share the structure, operations, and future initiatives of Brooklyn Park Police Department. I believe that transparency is integral to building trusting relationships with the community. I am sharing, and will continue to share, as much detail about our department as possible. I hope you find this information as valuable as I do.

Sincerely,

**Brooklyn Park Police Chief Mark Bruley**





# Mission, Values and Goals

## Mission Statement

The Brooklyn Park Police Department is where employees feel connected to one another, can be their best selves, and serve the community with humanity through effective partnerships and enforcement that provides residents of, and visitors to, Brooklyn Park a sense of security for their persons and property.

## Department Values

### Service

We are dedicated professionals who are responsive to the needs of all community members.

### Justice

We make decisions based upon what is just (right) for the situation.

### Courage

We are courageous in our actions and have the “courage to hold myself and others accountable for our actions.”

## Goals

- Reduce violent crime
- Partner with the community in crime prevention efforts
- Build police legitimacy at every interaction
- Ensure a work environment where all employees can do their best work

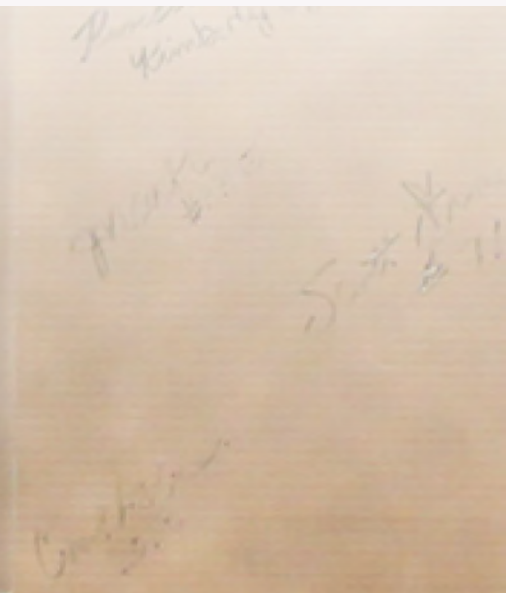


## Oath of Honor

All employees of the Brooklyn Park Police Department sign the Oath of Honor wall.

The oath states:

*"On my honor, I will never betray my badge, my integrity, my character, or the public trust. I will always have the courage to hold myself and others accountable for our actions. I will always uphold the constitution my community and the agency I serve."*



# Brooklyn Park 2025



**United Community**  
A united and welcoming community, strengthened by our diversity.



**Beautiful Places**  
Beautiful spaces and quality infrastructure make Brooklyn Park a unique destination.



**Thriving Economy**  
A balance economic environment that empowers businesses and people to thrive.



**Healthy & Safe People**  
People of all ages have what they need to feel healthy and safe.



**Increased Equity**  
Partnerships that increase racial & economic equity empower residents and neighborhoods to prosper.



**Effective, Engaging Government**  
Effective and engaging government recognized as a leader.

# Table of Contents

## Brooklyn Park Police Annual Report

### 6 Patrol

- 6 Overview
- 7 Patrol Division Units
- 10 Patrol Statistics
- 11 Cadets, Reserves, and Explorers

### 12 Investigations

- 12 Overview and Statistics
- 13 Investigations Units

### 16 Non-Sworn

- 16 Overview
- 17 Property and Evidence Technicians
- 18 Detention Facilities

### 19 Department Initiatives

- 19 Racial Equity Diversity and Inclusion
- 19 Huntington Place
- 20 Community Engagement
- 22 Employee Engagement
- 24 Future initiatives

### 25 Connect with Us

# Patrol Division

## Overview

The Brooklyn Park Police Department Patrol Division operates from two precincts to provide the best and most effective service to the community.

This precinct model allows for officers to be assigned to the same geographical patrol area each shift that they work. Each precinct operates as a team to quickly identify, respond, and resolve crime or other liveability concerns that arise within their assigned district of the community.

This frequently occurs through our commitment to engage our residents and business owners as partners in crime reduction efforts.



*Deputy Chief Shane DuPaul*



*South Precinct Patrol  
Inspector Elliot Faust*



*North Precinct Patrol  
Inspector Toni Weinbeck*



# Patrol Division Units



## Patrol Officers

The uniformed patrol officer is the most visible and often the first source for police service. Common functions of a patrol officer are looking out for the health and safety of the community, responding to 911 calls, working with the community to prevent crime, and enforcing traffic laws. Uniformed patrol officers are assigned to work schedules that provide the community with continuous police protection.

## Sergeants

Sergeants are the first line representatives of management within the Department. Their primary responsibilities are to guide, train, direct and motivate the officers they supervise. When a sergeant is the ranking officer on duty, that sergeant shall have the authority to direct all departmental personnel on duty within the guidelines of established policies and procedures.



## K-9

The Brooklyn Park Police Department's Canine Unit consists of three dogs that are specially trained in drug detection or explosive detection, and apprehension. The primary duties of the dogs are to locate and/or capture criminal suspects wanted for crimes ranging from felony assault, robbery, and murder, and deter the escape of criminal suspects and locate evidence of crimes or explosives.

## Tactical Response Unit (TRU)

The Tactical Response Unit (TRU) is comprised of two specialized teams: the Crisis Negotiation Team (CNT) and the Special Weapons and Tactics team (SWAT). TRU was established to provide specialized support in handling critical field operations where intense negotiations and/or special tactical deployment methods beyond the capacity of field officers appear to be necessary.



## SWAT

The SWAT team is defined as a designated unit of law enforcement officers that is specifically trained and equipped to work as a coordinated team to resolve critical incidents that are so hazardous, complex or unusual that they may exceed the capabilities of first responders or investigative units. This includes, but is not limited

to, hostage taking, barricaded suspects, snipers, terrorist acts and other high-risk incidents. As a matter of department policy, such a unit may also be used to serve high-risk warrants, both search and arrest, where public and officer safety issues warrant the use of such a unit.

## Crisis Negotiation Team (CNT)

The Crisis Negotiation Team is a designated unit that is trained in specific interpersonal communication, information gathering, and documentation that assists other departmental units during complex, unusual, or hazardous incidents. Some of these incidents may include, but are not limited to barricaded suspects, hostage situations, high risk warrants, and parties in crisis.



*Officer Nicole Matthewman*



*Officer Chad Miller*

## Neighborhood Response Unit (NRU)

In an effort to provide the highest level of proactive law enforcement and related governmental services in a timely and cost-effective manner, the city and the Department endorse the philosophy of community-oriented policing strategies. These strategies include the deployment of police personnel to designated sections of the community on a regular basis. Utilizing computer generated data and having direct access to other City services. Personnel assigned to function within the Neighborhood Response Unit (NRU) will work with area residents and business representatives and have the discretion to devise appropriate responses to specifically identified issues.

## Crime Prevention Unit

The Crime Prevention Specialist is a uniformed non-sworn position of the Brooklyn Park Police Department functioning within the Crime Prevention Team of the NRU. Crime Prevention Specialists work to implement and maintain community-based prevention endeavors. They serve as a resource for residents, schools, and members of the business community. Additionally, they monitor crime trends, answer prevention inquiries, perform premise surveys, make personal safety presentations, assist the NRU with prevention activities addressing chronic crime and disorder problems, coordinate assigned ongoing prevention programs, write, and publish crime prevention articles, deliver crime prevention material, and submit reports as requested. They also coordinate prevention programs and volunteers that may include Citizen's Police Academy, Crime Watch, National Night Out, Safety Camp, Crime Free Multi-Housing, etc.



*Julia Brysky*



*Kimberly Czapar*



*Hannah Peterson*

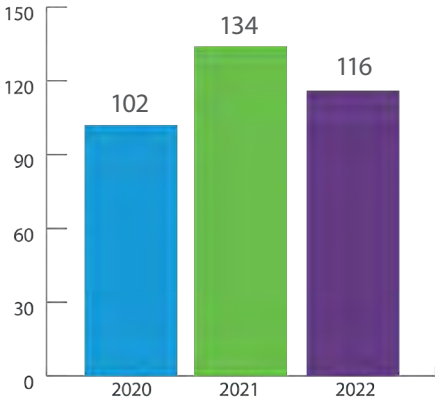
## Crime Analyst

The Crime Analyst gathers, categorizes, analyzes police report narratives, intelligence from numerous databases, and statistical data pertaining to past and current criminal activity. The crime analyst prepares and disseminates reports and recommendations pertaining to past, existing, and predictive crime trends. The information is vital for police leadership, police staff, and other city departments to increase the effectiveness of police response, appropriation of personnel to solve specific crimes and/or patterns, and fiscal decisions

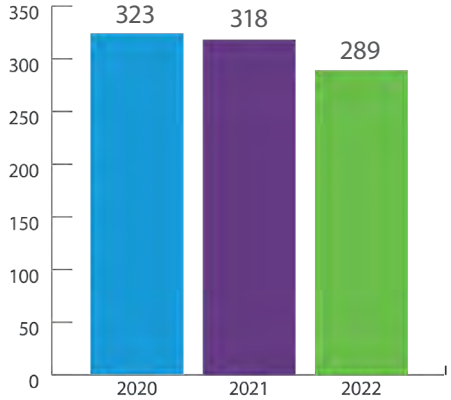
or spending for all city departments. The crime analyst is relied upon to compile statistical information for strategic communication on media-related topics and overall dissemination to the general public. The crime analyst produces information that is innovative, creative, and useful for the purposes of staying ahead of criminal trends and capitalize on the latest technology available. They help create systems, develop databases, and assist with project(s) management that are city-wide.

# Patrol Statistics

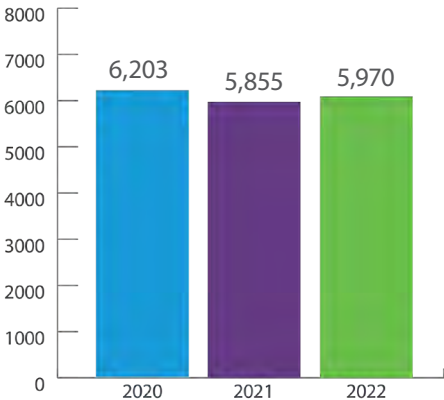
### Shots Fired



### Violent Crime



### Total Crime



## Top 10 calls

- 1. Medicals
- 2. Disturbance
- 3. Car Accidents
- 4. Welfare Check
- 5. Alarm
- 6. Police Assist
- 7. Suspicious Activity
- 8. Civil
- 9. Animal
- 10. Phone Call Report



**42,823**  
Total calls for service



**5,970**  
Total crimes

## Top 10 crimes

- 1. Simple Assault/Domestic Assault
- 2. Shoplifting
- 3. Theft of Motor Vehicle Parts or Accessories
- 4. Destruction/Damage Vandalism of Property
- 5. Motor Vehicle Theft
- 6. All Other Larceny (Theft)
- 7. All Other Offenses  
(Traffic Stops, Traffic Violations, Parking Violations)
- 8. Intimidation (Threats)
- 9. Theft from Motor Vehicle
- 10. False Pretenses/Swindle/Confidence Games  
(Identity Theft)



# Cadets, Reserves and Explorers

## Police Cadet Program

The objective of the Police Cadet program is to successfully prepare qualified candidates for future police officer positions. The department provides a school scholarship for the required educational program and the cadet works in a part time, uniformed, paraprofessional position to orient the cadet to the Department's mission, policies, procedures, equipment, and methods of providing law enforcement services.



## Police Reserves

The Brooklyn Park Police Reserves is a volunteer body of citizens who assist the Police Department in a variety of public safety situations. Police reservists serve the department in many capacities such as crowd control during community events and activities, security and traffic support during and after natural disasters, and parking enforcement assistance during the winter.

## Police Explorers

The Police Explorer program is a job exploration program for teens and young adults ages 14 to 21 who may be interested in learning more about the field of law enforcement where they learn about leadership, officer safety, proper procedures, laws and ordinances to prepare for regional and national competitions



# Investigations Division

## Overview

In general investigations, detectives work on personal and property crimes utilizing a variety of tools to identify and locate suspects. They perform many duties to build their case such as obtaining formal statements of victims, witnesses and suspects, preparing and executing search warrants, photographic line-ups, and assisting with processing crime scenes.



Deputy Chief William Barritt



Inspector Nicholas Knoblauch

## Investigations Statistics

Unit assigned	Cases assigned to Investigations	Crimes assigned to Investigations	Percentage of cases cleared
Drug Task Force	12	8	75.00%
General Investigations	1,460	1,148	53.50%
Investigative Clerical	179	172	N/A
Juvenile Unit	580	300	60.55%
Major Crimes Unit	296	190	41.09%
Mental Health Unit	15	9	35.71%
Special Investigations Unit	68	44	43.28%
Violent Offender Task Force	41	40	20.00%
<b>Grand Total</b>	<b>2,551</b>	<b>2,001</b>	<b>55.32%</b>

*\*In criminal justice, clearance rate is calculated by dividing the number of crimes that are "cleared" (a charge being laid) by the total number of crimes recorded. Clearance rates are used to measure percentage of crimes solved by the police.*

# Investigations Division Units

## Juvenile Unit

The Juvenile Unit was created with the intent of providing a holistic approach to the specialized needs of juvenile suspects and victims. The detectives in this unit provide engagement, prevention, intervention, and enforcement through a series of programs, events, and groups. This unit was intentionally designed to hold our youth accountable while reducing the likelihood, and/or, pathway through the traditional judicial system.



## DARE

Approximately 920 students in the city of Brooklyn Park participated in the DARE program. Detective Jennifer Foster taught 5th grade classes at Anoka Hennepin School District, and 3rd grade classes at Osseo School District and St. Vincent de Paul School.

## School Resource Officer

School Resources Officers intentionally focus on connecting with youth, engaging outside of enforcement, and building genuine relationships. By building positive relationships with youth we intend to increase police legitimacy and mutual trust.



## Major Crimes Unit

The Major Crimes Unit has a directed focus of investigating violent crime to include, but not limited to, homicides, shootings, and robberies. This unit also works closely with nearby agencies to investigate crimes that span communities. Their work has been essential to the organization as we have witnessed an increase in violent crime.



## Violent Offender Task Force (VOTF)

Detectives assigned to Violent Offender Task Force work in collaboration with the Hennepin County Sheriff's Office and other local agencies to respond to and investigate county spanning cases, and apprehend suspects, that routinely involve felony level crimes involving weapons and narcotics.

## Special Investigations Unit

Special Investigations is an undercover unit that investigates street level crime in Brooklyn Park. The unit directs their investigation to locations that are plagued with violence or narcotic trafficking and gather intelligence regarding these crimes and the identification of suspects.



# Mental Health Unit

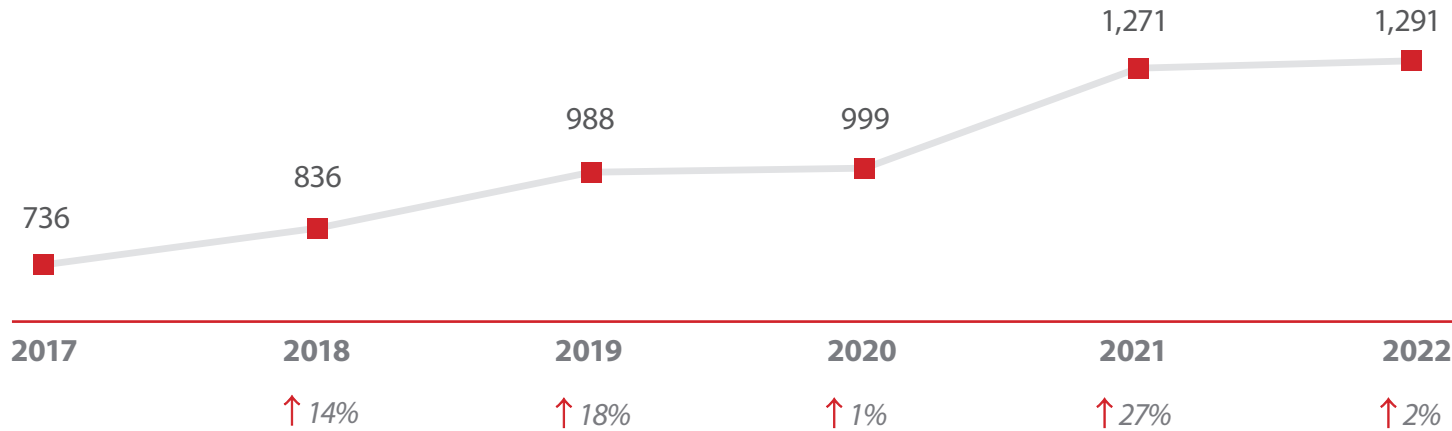


The Mental Health Unit (MHU) is comprised of a police officer, civilian data analyst, and multiple Hennepin County social workers that connect people living with, or experiencing, mental illness and substance use disorders with services. They also utilize additional Hennepin County mental health resources, Hennepin County court systems, and North Memorial community paramedics. People in need of services are identified through data analysis of incidents that officers respond to. The MHU also works to provide resource connections and mental health identification training to police staff.

## Mental Health Crisis Cases

MHU reviewed 2,225 reports in 2022, where mental health was believed to be a primary factor in the case. 1,291 of those reports were coded as mental health/crisis hold, overdose, suicide, and suicide attempt cases. About 83% of reports that were reviewed resulted in action being taken by the mental health detective or social workers.

### Mental Health Cases (2017-2022)



# Non-Sworn

## Overview of Support Services Division

The Support Services Division consists of non-sworn staff covering four units: front counter clerks, coding clerks, investigative clerks, and administrative assistants. Each unit works “behind the scenes” supporting the department by providing excellent customer service to those we interact with at both our north and south precinct, transcribing and processing thorough, accurate reports and submitting required crime data to the BCA and FBI, submitting cases for consideration of criminal charges to the Hennepin County Attorney’s office or the city prosecutor’s office, and reviewing, redacting, and disseminating numerous data requests. In 2022, there were 1,318 recorded statements and 54,249.27 transcription minutes processed by our Support Services staff.

The Brooklyn Park Police Department has two front counter locations, the North and South Precincts. The North Precinct, located at 5400 85th Avenue, is open 24/7/365. The South Precinct, located at 7608 Brooklyn Boulevard, is open Sunday-Saturday from 6:00 a.m.-10:00 p.m. We provide services to residents and visitors of Brooklyn Park as well as other departments and representatives of other agencies both by phone and in person. Services include, but are not limited to triaging customer concerns, questions, and other inquiries about the police department, initiating officer contacts for the public, and processing data requests in compliance with data practices.

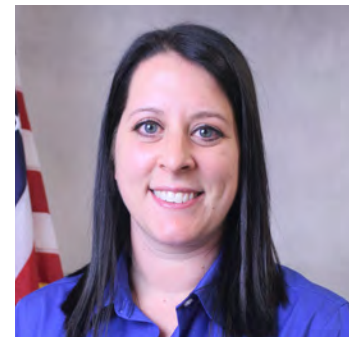
The Support Services Division processes all requests for Brooklyn Park Police Department data in accordance with Minnesota Data Practices law under Minnesota State Statute, Chapter 13. Anyone may request public information created and maintained by the Brooklyn Park Police Department. These requests can be made in person, over the phone or via our online portal through [JustFOIA](#). All requests received will be processed and completed within 10 days of receiving the request.

The FBI required all law enforcement agencies transition to the National Incident Based Reporting System (NIBRS) by January 2021. The Brooklyn Park Police Department exceeded the deadline requirement and transitioned on January 1, 2020. NIBRS reporting allows for capturing up to ten crimes within an incident, where the former UCR system only allowed for one offense based on a hierarchy rule.

NIBRS allows for each offense to be categorized by crimes against persons, crimes against property or crimes against society. There are 63 total crimes that are reported through NIBRS classified between Group A and Group B offenses. Group A consists of 52 crimes within 24 offense categories collecting required information. Group B consists of 11 offenses where only arrestee information is collected to report.



*Deputy Chief Shane DuPaul*



*Support Services Supervisor  
Sarah Dyer*

## Property and Evidence Technicians

Property and Evidence Technicians are responsible for the receipt, processing, inventorying and final disposition of recovered, abandoned and found property and evidence which comes within the control of the Police Department. It is the responsibility of the property and evidence technician to account for all items of property and evidence at any given time and to maintain accurate, current, and up-to-date records that are critical for criminal/civil cases and whenever evidence is needed in a case or trial. Additional duties include the duplication of discovery evidence for numerous other agencies/outlets and the transportation of evidence to and from multiple locations throughout the metro area.

In 2022, the property and evidence technicians processed 8,998 items.



*Carrie Pitcher*



*Juan Sanchez*



*Ross Carlson*

## Police Technology Specialist

The Police Technology Specialist works specifically with law enforcement technology which allows police officers to do their job more efficiently and effectively while maintaining officer safety. The police technology specialist's primary focus is working with electronics in the police vehicles such as computers and in car cameras. He also works with body worn cameras, GPS systems, and radios. The police technology specialist also maintains and modifies SWAT equipment which includes crisis negotiation technology, robots, bunkers, and portable camera systems.

### Body worn cameras

In 2016 the Brooklyn Park City Council authorized the police department to fully deploy body worn cameras to each patrol officer. Since that time every officer has an assigned body worn camera that they deploy during interactions with the public. **In 2022 we saw the following amount of video recording:**

- Squad and body worn videos generated in 2022 = 185,044
- Daily average = 514
- Total number of videos in the video system = 1,349,029
- Number of DVDs sent to court since 2008= 109,168

## Detention Facility

The Brooklyn Park Police Department has an on-site detention facility, or jail, that is staffed 24 hours a day, seven days a week by five full-time detention officers. The facility can hold prisoners for 72 hours excluding Sundays and holidays. There are ten cells in the detention center with a capacity of 20 prisoners.

The detention officer provides operational, maintenance, and security services to the detention facility within the City of Brooklyn Park Police Department. Many bookings occur at the Brooklyn Park Police Detention Facility with an alternative option of booking at the Hennepin County Public Safety Facility. The number of total bookings and the top five booking charges for 2022 are provided.

### Top 5 charges

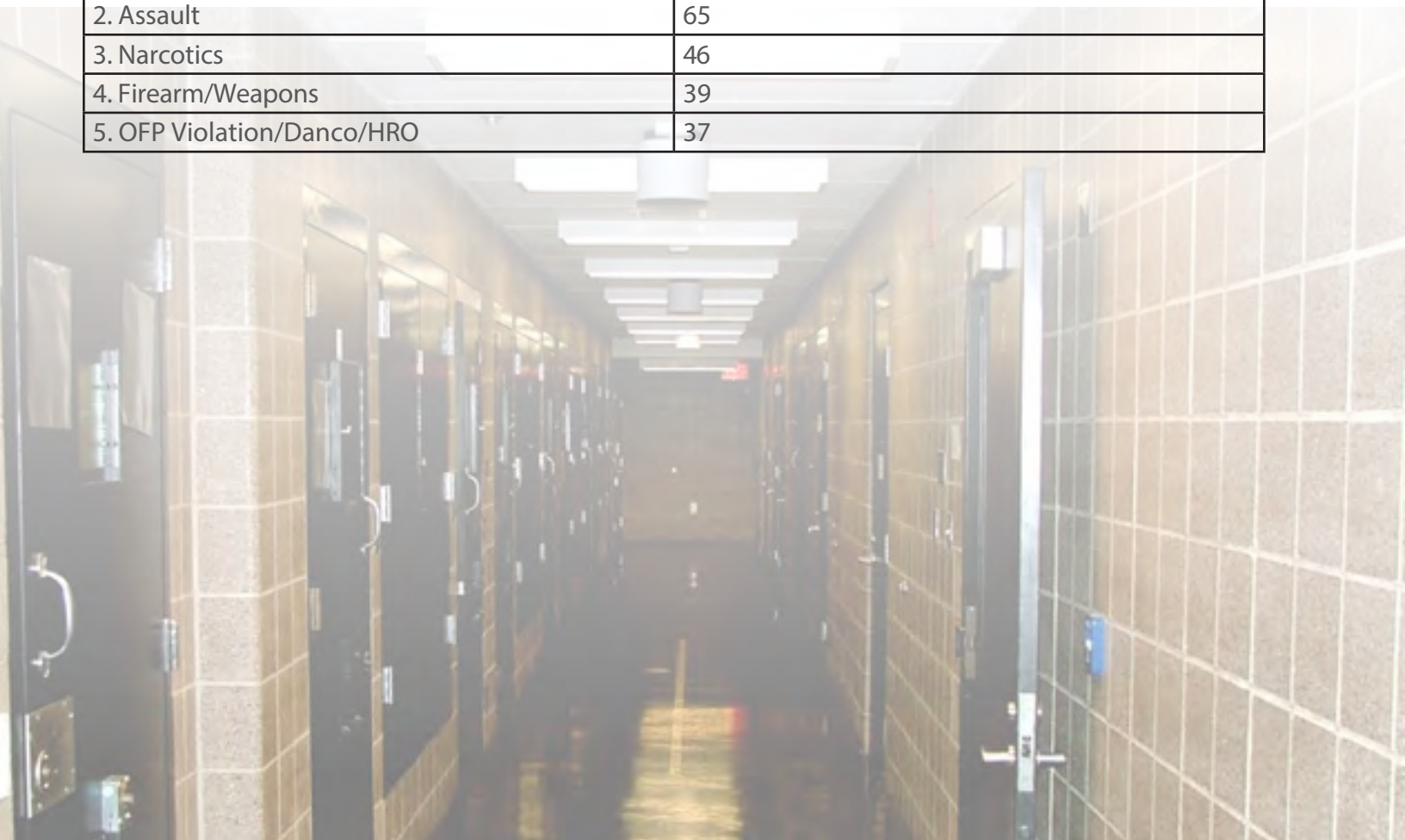
Type of crime	Number of charges
1. Assault/Domestic	110
2. Assault	65
3. Narcotics	46
4. Firearm/Weapons	39
5. OFP Violation/Danco/HRO	37

# 356

## Bookings at BPPD Detention Facility

# 206

## Bookings at Hennepin County Public Safety Facility





# Department Initiatives

## Racial Equity, Diversity and Inclusion (REDI)

Racial Equity Diversity and Inclusion (REDI) is a significant focus of the City of Brooklyn Park, especially as it impacts public safety. The police department has identified both external and internal ways to direct resources toward REDI improvements.



### Huntington Place Apartment Community

During 2022 many challenges were identified at Huntington Place to include public safety and livability concerns, that have continually plagued the diverse residents that live in and around the community. The community saw a dramatic rise in violent crime and gun related violence.

The police department designed a plan to address the violent crime and gun related violence. This plan was developed in collaboration with resident interest groups and other city staff. The plan included the following goals: build willingness within the community to intervene and promote positive relationships, reduce violence, and build police legitimacy.

To meet the goals set in place the following occurred officers were assigned foot patrol locations on a daily basis, community meetings occurred on a regular basis, outreach activities occurred on a weekly basis, and a direct communication link was created to share crime information with residents.

# Multicultural Advisory Committee (MAC)

The Multicultural Advisory Committee (MAC) is a group of community members that represent diverse cultures. They meet monthly with police to learn about current police activities and to discuss topics of importance in their communities. These meetings are an opportunity for two-way communication and are designed to enhance mutual understanding between the police and community.



# Bias-based policing

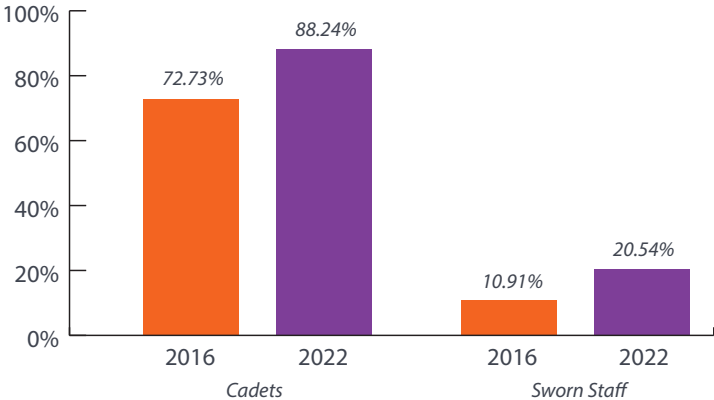
On September 22, 2022, Brooklyn Park Police Department issued a Bias-Based Policing Policy that all members of the organization must abide by. This policy identifies bias-based policing and prohibits a differentiation of service to those with actual or perceived characteristics such as race, ethnicity, national origin, religion, sex, sexual orientation, gender identity or expression, economic status, age, cultural group, disability, or affiliation.

The Brooklyn Park Police Department recognizes that a history of over-policing in communities of color has led to high levels of mistrust. Pre-textual traffic stops, search warrants or arrests for marijuana offenses, and a lack of diversity in the workforce have contributed to that mistrust. To build legitimacy and combat mistrust the Brooklyn Park Police Department has embraced a surgical enforcement model that re-thinks policing in general, using intelligence to focus on those that commit crimes. Also, Brooklyn Park Police Department has prioritized hiring a workforce that mirrors the community.

# Diversity of Police Cadets

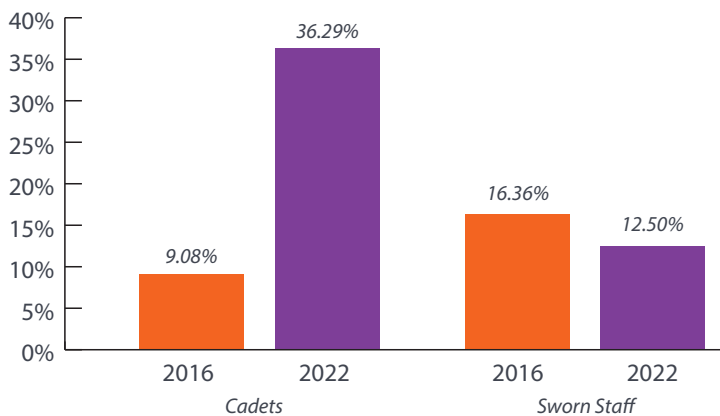
The Brooklyn Park Police Cadet program was developed in 2001 with the goal of mirroring the community served through the employment of diverse, qualified candidates for police officer positions. Cadets are provided a full educational scholarship while they work in a part-time, uniformed position. Police cadets serve the community through response to animal control, parking complaints, vehicle lockouts, traffic direction and assistance to police officers. To prepare cadets for the role of police officer, they are assigned a police officer mentor and participate in ride-alongs with their mentor.

Racial Diversity of Brooklyn Park Police



## 30x30 pledge

The Brooklyn Park Police Department signed the 30 x 30 pledge which aims to increase female representation in law enforcement to 30% by 2030. Research shows that women officers use less force, less excessive force, and are named in less complaints and lawsuits. Currently, the Brooklyn Park Police Department’s female staff hovers at 13 percent, just above the 12 percent national average.



## Wonder Women Defined

In November we hosted Wonder Woman Defined. This event was geared toward young women, age 14 – 18, who had an interest in learning what it was like to work in a non-traditional career field. Ten young women, from a variety of backgrounds, attended the all-day event that consisted of a tour of the police department, self-defense training, the police applicant physical fitness test, a police training simulator, mock interviews, and a question-and-answer session with the officers.

# Community Engagement

In 2006 the Brooklyn Park Police Department joined the Joint Community Police Partnership (JCPP). The JCPP's goal is to build trust and communication between police and the community. Outreach focuses on immigrants, people of color, Indigenous people, and faith communities. Some of the events that the JCPP and BPPD partnered in are pictured below.



JCPP Community Liaison  
Nicole Wicklund



Cops n' Kids Fishing



Cops and Teens Basketball



Police 101



Yates and Brookdale Drive Block Party

# Employee Engagement

## Hiring

The Brooklyn Park Police Department has an authorized strength of 107 officers. In 2022, we hired, onboarded, and trained a total of 17 newly hired police officers. The 17 police officers included 10 lateral police officers, three traditional hires, and the promotion of four cadets. A lateral police officer means they transferred to Brooklyn Park with at least one year of sworn law enforcement experience. In addition to hiring sworn officers, we hired 15 non-sworn staff members.



Recruitment was an ongoing focus for the agency throughout the year. To assist those recruitment demands a recruitment committee was created of both sworn and non-sworn staff to strategize new ways to attract candidates to Brooklyn Park.

Officers and cadets on the recruitment committee offered ride-alongs and police department tours to potential candidates. We held law enforcement open houses for new police officer candidates where candidates participated in fitness testing and on-site interviews. Police staff attended career fairs and open houses, presented to law enforcement classes, offered internship opportunities to college students, and participated in mock interviews.

## Training



*Officer Paul Donahue*

Officer Paul Donahue has been the department training officer since October 2021. He is responsible for planning and coordinating all internal training for officers and running our police officer academies. He organizes and tracks all required individual training, registers and processes external training for all staff, organizes and hosts trainings held at the police department, tracks and trends training data and ensures we meet all the training and documentation requirements from the MN POST Board. Officer Donahue oversaw the training all newly hired police officers in 2022, for a total of over 940 hours

of training. He coordinated EMR refresher, mental health, use of force, scenario-based training, outdoor shoots, taser and legal trainings for sworn all sworn officers which was approximately 256 hours of training.

The Brooklyn Park Police Department provides 56 hours of training, annually, to officers. The MN POST Board requires officers to obtain 48 hours every licensing cycle, which is three years. As an agency we believe in providing our officers with the most up-to-date and applicable training possible, which requires over three times the requirement mandated by the MN POST Board.

## Wellness Program

Staff wellness is a priority at Brooklyn Park Police Department. We believe that well staff provides the best service possible to the community. This mantra has led to the implementation of mandatory mental health check-ups, work out on duty, and peer emotional support.

Sworn staff are mandated to perform one mental health check-up per year with trained and licensed mental health staff that work specifically with first responders. This also includes six more, non-mandatory sessions provided at no cost to the staff member throughout the year. Non-sworn staff members are afforded the same opportunity but are not mandated.

We also have a group of officers that have been professionally trained in peer support counselling. They can work with fellow officers on a one-to-one basis or can assist licensed professionals during incident debriefs that staff is offered after a traumatic call for service.

Sworn staff, police cadets, and detention officers are afforded the chance to work out on duty during each shift. Not only is physical health important in the role of police officer; research also shows that physical activity helps to combat mental health concerns and increase overall longevity. There is an on-site gym that staff can use during their allotted time on their shift.



# Future Initiatives

## Technology and equipment improvements

In 2023 Brooklyn Park Police Department will be procuring optic equipped replacement firearms, updated body worn cameras, updated squad cameras, and drones. All of these new or updated technologies will assist officers in an improved performance of their roles.

### Unmanned Aircraft System (UAS)

Unmanned Aircraft System (UAS) or drone is a small, unmanned aircraft that is flown by an officer licensed as a drone pilot. Drones search in, and around, structures for suspects that are attempting to avoid capture which improves officer safety because they are able to search for suspects from a distance. Drones are essential tools for search and rescue, accident investigation, and coordinating with paramedics and fire fighters during natural disasters.

## Alternative Response Program

The end of December 2022 began the operation of the Alternative Response Team (ART) at Brooklyn Park Police Department. ART is made up of a Hennepin County Social Worker and North Memorial Community Paramedic that can respond to 911 calls that revolve around mental illness crisis incidents. Either police officers respond and create a safe scene, or ART responds without officers to 911 calls that don't require a police response. Look for more information about ART in 2023.

## JustFOIA

We implemented JustFOIA software in January 2023 to enable individuals to request copies of police reports and make data requests. Public records requests can now be requested through the [JustFOIA secure online portal](#). Access to private, confidential and non-public data will only be released in accordance with Minnesota State Statute on a case-by-case basis. The requester can submit requests anonymously, track the status of requests, make payments online and receive all records in one central location.

## K-9 Unit

Almost two years ago there was a tragic loss of one of our K-9s, and another handler transitioned to a new role. The major losses to our program allowed an opportunity to re-evaluate the progression of the program. Starting in 2023 we will transition to tracking only K-9s. The K-9s will be able to be used for location of suspects, missing children and elderly individuals, as well as evidence of crimes. Keep an eye on our social media to meet our new K-9s.

# Final Note

The Brooklyn Park Police Department will continue its service to the community through effective partnerships and enforcement that provides residents of, and visitors to, Brooklyn Park with a sense of security. We approach this service through a violence reduction strategy of intervention, prevention, and enforcement.

The police department only controls the enforcement aspect of this approach. By using up-to-date intelligence, we focus our enforcement and investigation on small groups of individuals that are responsible for most of the crime.

Brooklyn Park Police Department recognizes that partnerships with organizations that focus on intervention and prevention connect those most impacted by violence with resources to interrupt the cycle of violence.





# Brooklyn Park Police Transparency

## How to connect with us

### Social media

The Brooklyn Park Police Department uses numerous means of communication to share information with the public. Our social media outlets are [Facebook](#), [Instagram](#), and [Twitter](#).

### Website

On the Brooklyn Park Police Department website ([www.brooklynpark.org/police](http://www.brooklynpark.org/police)) the public will find open data on dashboards that includes crime statistics, shots fired, and traffic stops as well as a crime map identifying where in the city crime has occurred. Coming this summer, you will find open data related to the Tactical Response Unit, officer use of force, vehicle pursuits, and citizen complaints. The public can obtain a copy of the Brooklyn Park Police Department policy manual, submit a tip, and submit a commendation or complaint about an officer on our website.

### Tip 411

The department also shares important crime information, missing or found persons, or general safety tips with the public via [Tip411](#). Residents can sign up for the alerts or can view them on Facebook after they have been shared.

### Language and accessibility

Brooklyn Park is committed to ensuring our materials are accessible to all residents.

- If you need this information in another language or alternative format:  
Josie Shardlow, 763-493-8388 or [josie.shardlow@brooklynpark.org](mailto:josie.shardlow@brooklynpark.org)
- Si usted necesita esta información en español: Brenda Morales, 763-315-8466.
- Yog xav tau kev pab, thov hu rau 763-424-8000 lawv mam li nrhiav ib tus neeg txhais lus rau koj.

Brooklyn Park Police Department | 5400 85<sup>th</sup> Avenue N. | Brooklyn Park, MN 55443  
763-493-8222 | [www.brooklynpark.org/police](http://www.brooklynpark.org/police)



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# City of Brooklyn Park Request for Council Action

<b>Agenda Item:</b>	8.2	<b>Meeting Date:</b>	May 8, 2023
<b>Agenda Section:</b>	Discussion	<b>Originating Department:</b>	Operations and Maintenance, Engineering Division
<b>Resolution:</b>	N/A	<b>Prepared By:</b>	Jesse Struve, City Engineer
<b>Ordinance:</b>	N/A		
<b>Attachments:</b>	N/A	<b>Presented By:</b>	Jesse Struve
<b>Item:</b>	Hwy 252 Discussion Regarding MNDOT's Recommendations for the Draft Scoping Decision Document		

## City Manager's Proposed Action:

Discuss with the Council MNDOT's recommendations associated with the Highway 252 / I-94 Draft Scoping Decision Document and collect feedback from the Council.

## Overview:

The city is partnering with MnDOT, Hennepin County, the City of Minneapolis, and the City of Brooklyn Center on an Environmental Impact Statement (EIS) for the Highway 252 / I-94 corridor from Highway 610 to 4<sup>th</sup> Street in Minneapolis. The EIS will identify a preferred design concept to equitably improve the traffic operations, safety, multi-modal connections, health, and environmental issues along the corridor. The agencies have retained the SRF Consulting Group, Inc. (SRF) to provide transportation planning, engineering, and environmental expertise and to manage the project.

This project started in 2017 as a corridor study, expanded to include I-94 as a designated Environmental Assessment (EA) in 2018 and was recently expanded again in 2020 to an EIS to determine a preferred alternative for the corridor. The change to an EIS has resulted in repeating some of the earlier work, but the study analyzed and vetted in even greater detail. The EIS is expected to be completed in 2026. The EIS work is expected to be immediately followed by the preparation of design plans. Estimated construction start is approximately 2028.

The EIS process includes four components (Purpose and Need, Scoping, the DRAFT EIS [DEIS], and the Final EIS / Record of Decision [ROD]). The project is currently in the Scoping phase. The purpose of this presentation is to provide the Council with information relative to the study process and to have a discussion regarding the recommendations associated with the Draft Scoping Decision Document.

The Scoping Document was released to the public on March 21, 2023. The official public comment period will run through May 19, 2023. The comments will be addressed, and a Final Scoping Decision Document (SDD) prepared and completed in August 2023. The project will then move into the DEIS phase where each of the remaining alternatives will be studied and vetted in even greater detail with significant opportunity for additional public engagement.

Due to the size of the document, I am not including it in the packet, but you can download and review the document at:

<https://www.dot.state.mn.us/metro/projects/hwy252study/>

## Primary Issues/Alternatives to Consider:

- 1) MnDOT is recommending carrying four alternatives through the environmental review process including:
  - a. 4-lane Freeway with bus shoulders

- b. 6-lane Freeway with bus shoulders
- c. 6-lane Freeway with managed lanes
- d. No-build (existing conditions)

2) Does the Council want to provide additional comments associated with the Draft Scoping Decision Document?

**Budgetary/Fiscal Issues:** N/A

**Attachments:** N/A