

6:00 PM

OPERATIONS MAINTENANCE

8300 NOBLE AVE N.

AGENDA

If you need these materials in an alternative format or need reasonable accommodations for a RPAC meeting, please provide the City with 72-hours' notice by calling 763-424-8000 or emailing Josie Shardlow at josie.shardlow@brooklynpark.org.

Para asistencia, 763-424-8000; Yog xav tau kev pab, 763-424-8000.

1. CALL TO ORDER/ROLL CALL

1. INTRODUCTION / OATH OF OFFICE OF NEW COMMISSIONERS
2. ROLL CALL

2. OPEN FORUM-PUBLIC COMMENT AND RESPONSE

Provides an opportunity for the public to address the Commission on items which are not on the agenda. Public Comment will be limited to 15 minutes (if no one is in attendance for Public Comment, the regular meeting may begin), and it may not be used to make personal attacks, to air personality grievances, to make political endorsements or for political campaign purposes. Individuals should limit their comments to three minutes. Commissioners will not enter into a dialogue with citizens. Questions from the Commission will be for clarification only. Public Comment will not be used as a time for problem solving or reacting to the comments made, but rather for hearing the citizen for informational purposes only.

3. APPROVAL OF April 19, 2023 AGENDA

4. APPROVAL OF MINUTES FROM March 15, 2023 MEETING

5. ACTION ITEMS

1. ANNUAL DEER HUNT

6. GENERAL INFORMATION - PRESENTATIONS

1. TOUR OF OPERATIONS AND MAINTENANCE

7. OLD BUSINESS

8. WRITTEN REPORTS

1. PROGRAM AND EVENTS UPDATE
2. LIST OF EVENTS
3. PARK PROJECTS UPDATE
4. DIRECTORS REPORT

9. DISCUSSION ITEMS

1. OPEN FORUM – QUESTION AND ANSWERS
2. GET OUT TO THE PARKS?

10. VERBAL REPORTS AND ANNOUNCEMENTS

1. CITY COUNCIL UPDATE –
2. CITY PLANNING COMMISSION UPDATES –
3. KEY TOPICS FOR DISCUSSION AT THE NEXT RPAC MEETING
 - MAY 17 – RECREATION PROGRAMMING UPDATE
 - JUNE 21 – TEEN CENTER – POSSIBLE MEET AT ZANEWOOD
4. KEY DATES FOR FUTURE MEETINGS/EVENTS

11. ADJOURNMENT

City of Brooklyn Park RECREATION AND PARKS ADVISORY COMMISSION			
Agenda Item	5.1	Meeting Date:	April 19, 2023
Agenda Section:	Action Items	Presented By:	Brad Tullberg, Director of Recreation and Parks
Recreation & Parks Director Proposed Action	Annual Report on Deer Hunt/Recommendation for 2023 Fall Hunt		

MOTION _____, SECOND _____, TO RECOMMEND TO CITY COUNCIL TO AUTHORIZE THE 2023 DEER MANAGEMENT PROGRAM AND APPROVE THE AGREEMENT WITH THE METRO BOWHUNTERS RESOURCE BASE TO CONDUCT THE 2023 HUNT.

Overview:

The Deer Management Plan identifies the numbers of deer within a range that the natural habitat can support effectively in the Brooklyn Park community. The plan recommends 15 to 20 deer per square mile which translates to 45 to 60 deer in the northern portion of the city, 15 to 20 deer along the Mississippi River south of Highway 610, and 15 to 20 in the Palmer Lake Nature Area. Since 2011, the City Council has supported a Deer Management Program consisting of a controlled archery deer hunt.

The Recreation and Parks Department works in partnership with Three Rivers Park District and a consortium of seven suburban communities to conduct an annual aerial survey. This survey provides a snapshot of the deer population within the Brooklyn Park community.

AERIAL SURVEY YEAR	AERIAL DEER COUNT
2019	171
2020	172
2021	No count
2022	114
2023	196

The City has contracted with the Metro Bowhunters Resource Base (MBRB) to conduct the controlled deer hunt. The MBRB coordinates and manages the hunter's application process, which includes a criminal background check and hunter orientation and skill evaluation. The controlled archery deer hunt occurs in the fall of each year. Here are the number of deer harvested each year from the past seven years:

YEAR	DEER HARVESTED
2016	32
2017	18
2018	20
2019	23
2020	24
2021	15
2022	7

Summary of 2022 Deer Hunt:

The first deer hunt period was very warm and saw limited deer movement, which equates to limited opportunities for hunters. The second hunt period saw temperatures in the 60's at midday, which is warmer than normal at the end of October which again attributed to less deer movement, and fewer deer being harvested. The third hunt period saw a snowstorm on the first day of the hunt, with lingering snow each of the following days. This led to less mobility of the deer population. A total of seven deer were harvested during the three hunting periods.

Hunt locations to include:

Zone #1 – Northwoods Park

Zone #5 – Palmer Lake

Zone #10 - Greenhaven Park

Zone #11 - Brookdale Park Open Space (Palmer Lake)

These properties are owned by either the City of Brooklyn Park or Three Rivers Park District. Due to preparation for upcoming construction, it has been decided not to conduct the hunt at the Environmental Nature Area and Mississippi Gateway Regional Park. The Banfill Island location was removed from the Deer Hunt in 2022.

2023 Hunt Dates:

- October 2 & 3, October 4th would be reserved as a makeup date in case of inclement weather
- October 30 & 31, November 1st would be reserved as a makeup date in case of inclement weather
- November 13 & 14, November 15th would be reserved as a makeup date in case of inclement weather

One public safety benefit to controlling the deer population in an urban/suburban area is the reduction of deer related car accidents. Here is a look at the past five-year history of vehicle / deer accidents:

YEAR	CAR / DEER ACCIDENTS
2018	54
2019	34
2020	41
2021	28
2022	46

Primary Issues/Alternatives to Consider:

- Staff is recommending that the city continue to work in partnership with Three Rivers Park District to conduct the annual flyover and based on aerial survey results, authorize the Director of Recreation and Parks to enter into a contract with the Metro Bowhunters Resource Base (MBRB) to conduct the 2023 hunt, as the city has done since starting the Deer Management Program.

Budgetary/Fiscal Issues:

- The only cost incurred is for the shared cost for the annual fly over (approximately \$650) and the signs needed to mark the hunt areas and dates of the hunt for the public. The contractor, MBRB, does not charge for their services. There is a charge for certificates of insurance that the City provides to MBRB in the event they obtain access to private property.

Attachments:

5.1A 2022 DEER HUNT RESULTS

5.1B 2011-2022 DEER HUNT RESULTS

5.1C 2015-2022 DEER/VEHICLE INCIDENT REPORT

5.1D DEER HUNT ZONES

5.1E 2023 AERIAL DEER SURVEY

2022 BROOKLYN PARK DEER REMOVAL HUNT RESULTS

5.1A 2022 DEER HUNT RESULTS

ZONES	PERIOD 1 OCT 3 - 4	PERIOD 2 OCT 31 - NOV	PERIOD 3 NOV 14 - 16	TOTAL ALL HUNT DATES	TOTAL DEER
	ANTERLESS ADULT BUCKS	ANTERLESS ADULT BUCKS	ANTERLESS ADULT BUCKS	ANTERLESS ADULT BUCKS	
ZONE 1	1 0	0 0	0 0	1 0	1
ZONE 5	0 0	1 0	0 0	1 0	1
ZONE 10	0 0	1 0	1 0	2 0	2
ZONE 11	1 0	1 0	0 1	2 1	3
TOTAL DEER	2	3	2	6 1	7

ZONE 1 NORTHWOODS PARK
 ZONE 5 PALMER LAKE PARK
 ZONE 10 GREENHAVEN PARK
 ZONE 11 BROOKDALE PARK

5.1B 2011-2022 DEER HUNT RESULTS

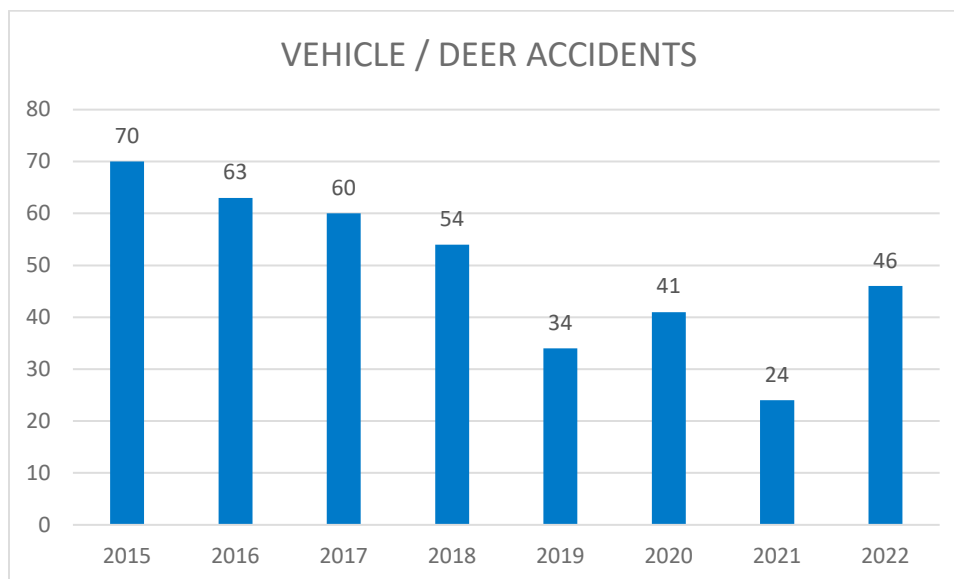
2011 - 2022 Brooklyn Park Deer Removal Hunt Results

ZONES	2011		2012		2013		2014		2015		2016		2017		2018		2019		2020		2021		2022	
	ANTERLESS	ADULT BUCKS	ANTERLESS	ADULT BUCKS	ANTERLESS	ADULT BUCKS	ANTERLESS	ADULT BUCKS	ANTERLESS	ADULT BUCKS	ANTERLESS	ADULT BUCKS	ANTERLESS	ADULT BUCKS	ANTERLESS	ADULT BUCKS	ANTERLESS	ADULT BUCKS	ANTERLESS	ADULT BUCKS	ANTERLESS	ADULT BUCKS	ANTERLESS	ADULT BUCKS
ZONE 1	1	1	0	0	1	0	1	1	1	0	1	1	1	0	0	0	1	1	1	0	1	0	1	0
ZONE 2	2	2	0	0	1	3	1	1	0	1	0	2	1	0	2	1	1	0	1	0	NO HUNT			
ZONE 3	24	5	8	6	6	0	2	0	5	2	9	2	5	2	5	2	4	3	3	2				
ZONE 4	15	0	15	6	11	1	2	1	2	2	8	1	1	2	1	0	4	1	3	0				
ZONE 5	14	6	6	4	14	1	11	3	5	2	6	2	3	1	2	1	0	1	2	0	3	1	1	0
ZONE 6			4	2					0	0	NO HUNT													
ZONE 7			0	2	1	0	1	1	0	0														
ZONE 8			5	3	3	1	3	1	6	1			2	0	1	0	2	0	2	2	1	1	NO HUNT	
ZONE 9					3	2	2	1	0	1							0	1						
ZONE 10															3	2	2	2	2	0	4	2	2	0
ZONE 11																			3	3	2	0	2	1
TOTAL DEER	70		61		48		32		28		32		18		20		23		24		15		9	

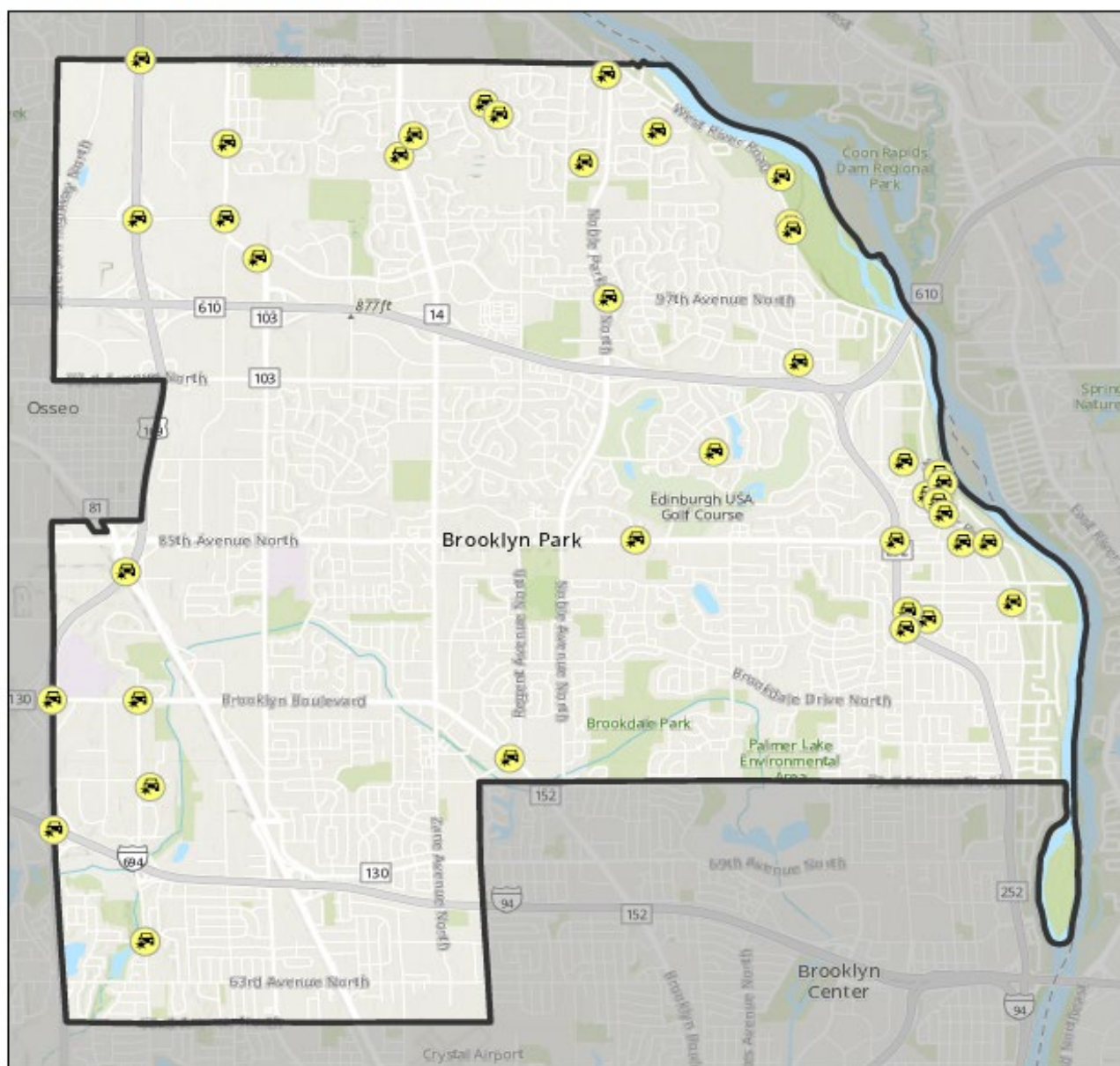
- ZONE 1 NORTHWOODS PARK
- ZONE 2 RUSH CREEK TRAIL 102nd & REGENT
- ZONE 3 ENVIRONMENTAL PARK
- ZONE 4 COON RAPIDS DAM
- ZONE 5 PALMER LAKE PARK
- ZONE 6 WOODS AT 103rd & WINNETKA (NOW DEVELOPED)
- ZONE 7 RUSH CREEK TRAIL 101st & 169
- ZONE 8 BANFILL ISLAND
- ZONE 9 JEWELL PARK (Dropped too close to homes)
- ZONE 10 GREENHAVEN PARK

2011 - 2020 Hunt Results		TOTAL DEER
ANTERLESS	ADULT BUCKS	
10	4	14
9	10	19
71	24	95
62	14	76
67	22	89
4	2	6
2	3	5
26	10	36
5	5	10
13	6	19
7	4	11
276	104	380

5.1C 2015 - 2022 Deer Incidents by Year





2022 Deer/Vehicle Accidents



Northwoods Park


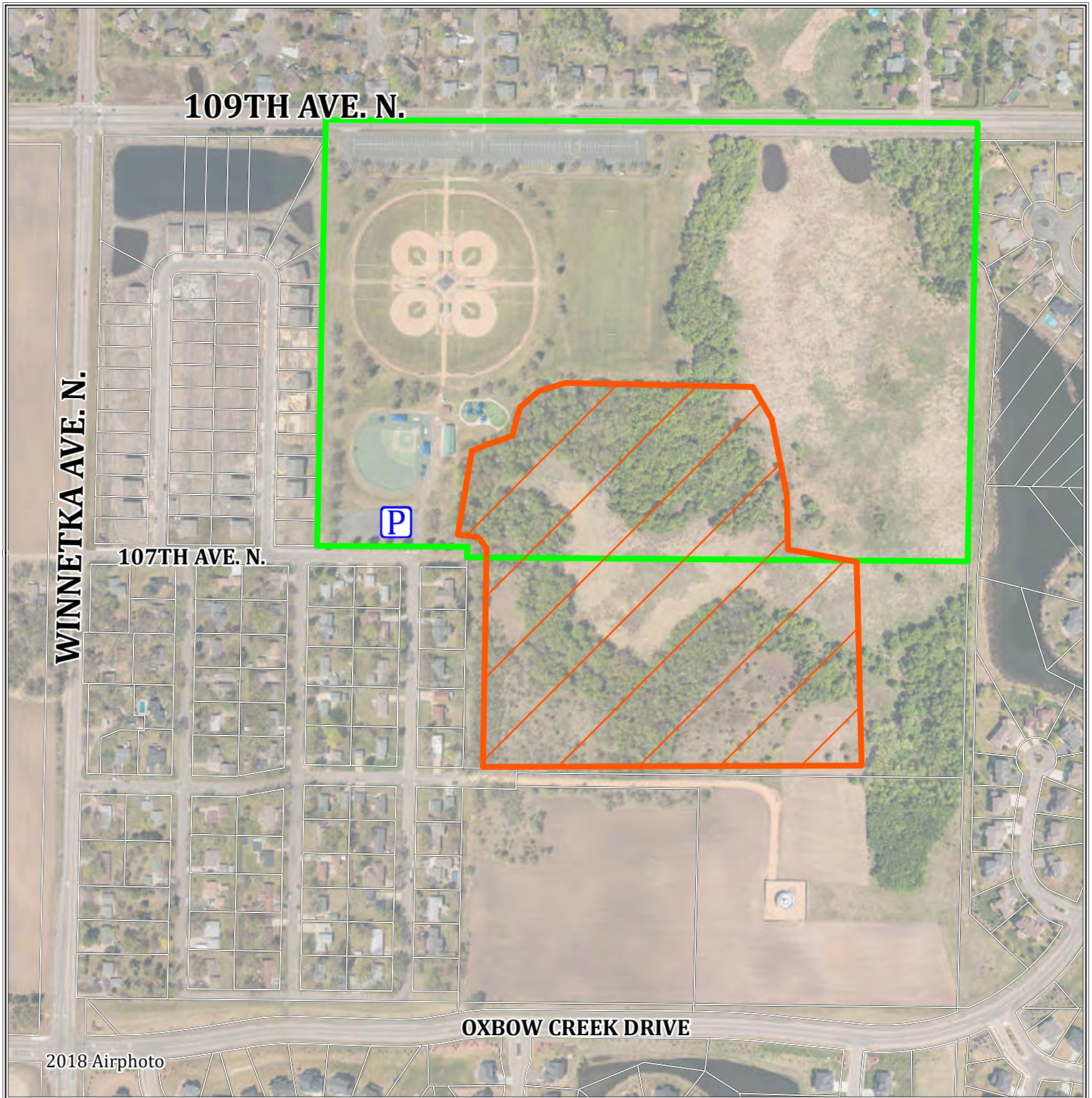
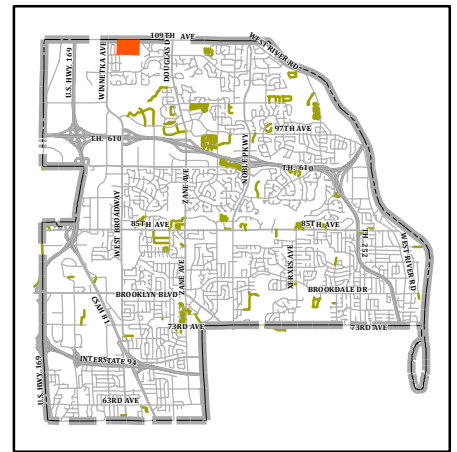
Zone 1

 Designated Parking

 Hunting Zones

 Park Boundary

0 245 490 980 Feet

Palmer Lake Nature Area

Zone 5



Designated Parking

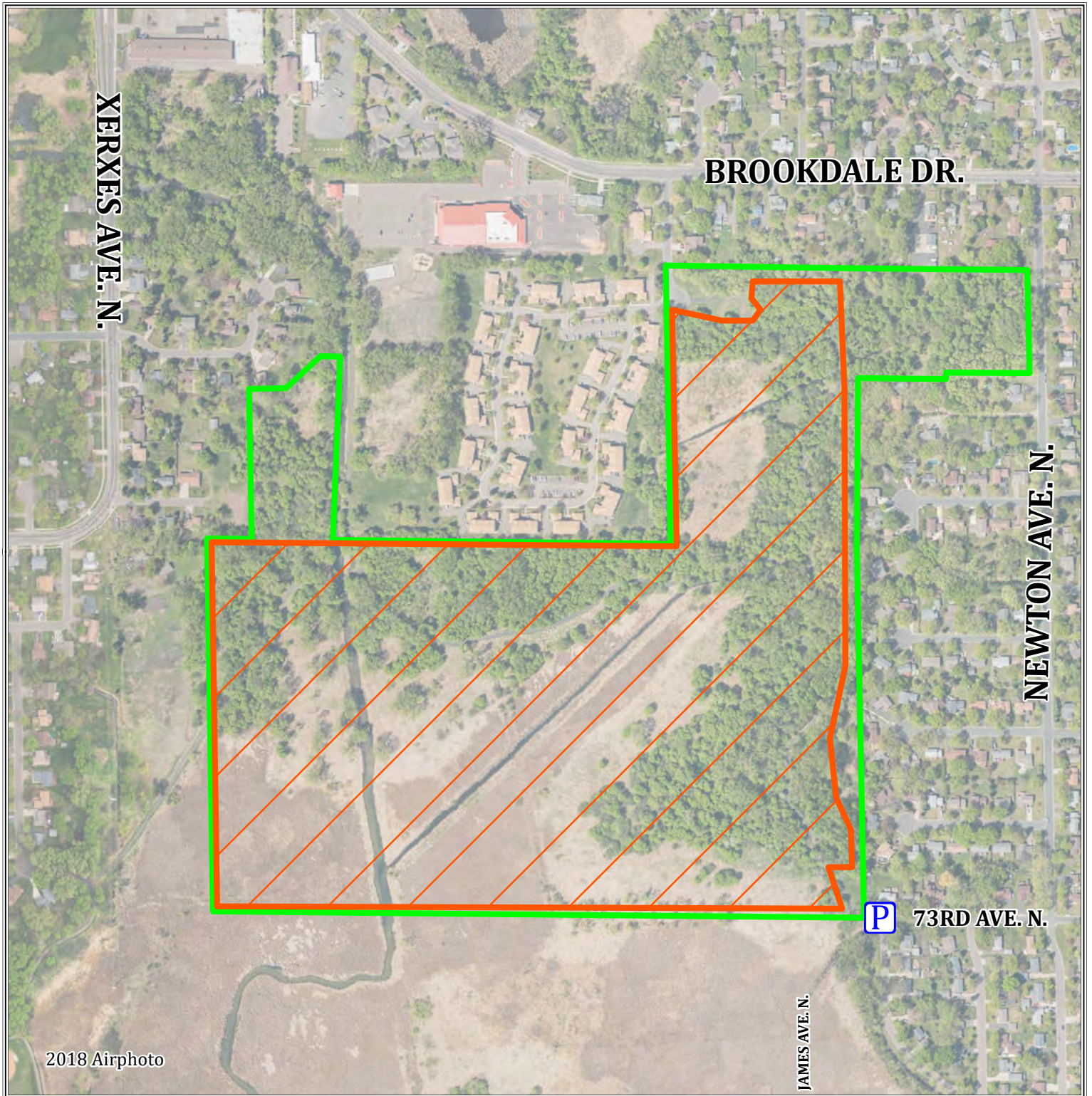
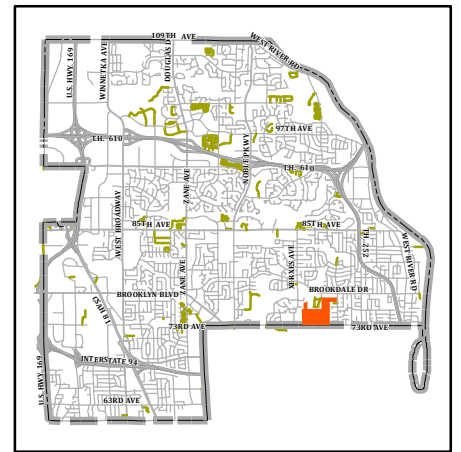


Hunting Zones



Park Boundary


0 300 600 1,200 Feet




Greenhaven Park

Zone 10

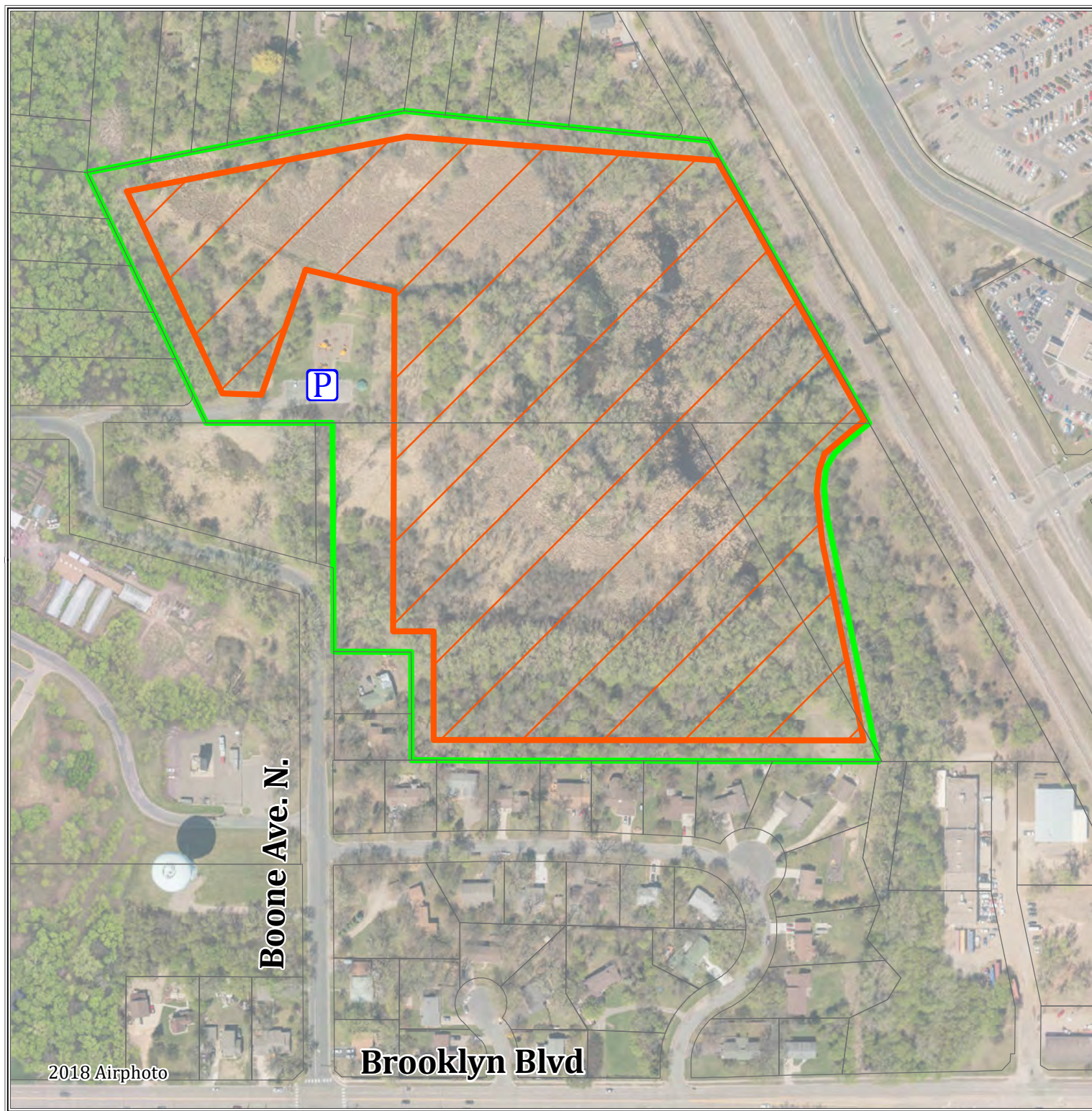
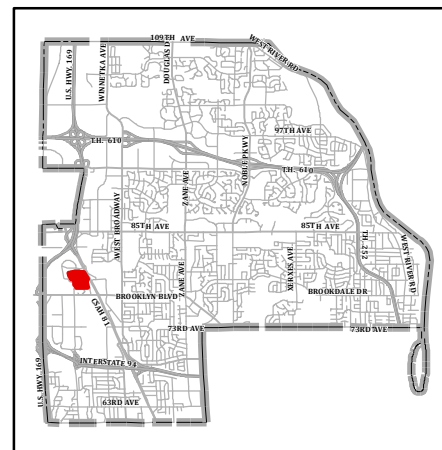


 Designated Parking

 Hunting Zones

 Park Boundary

0 165 330 660 Feet



Brookdale Park

Zone 11



Designated Parking

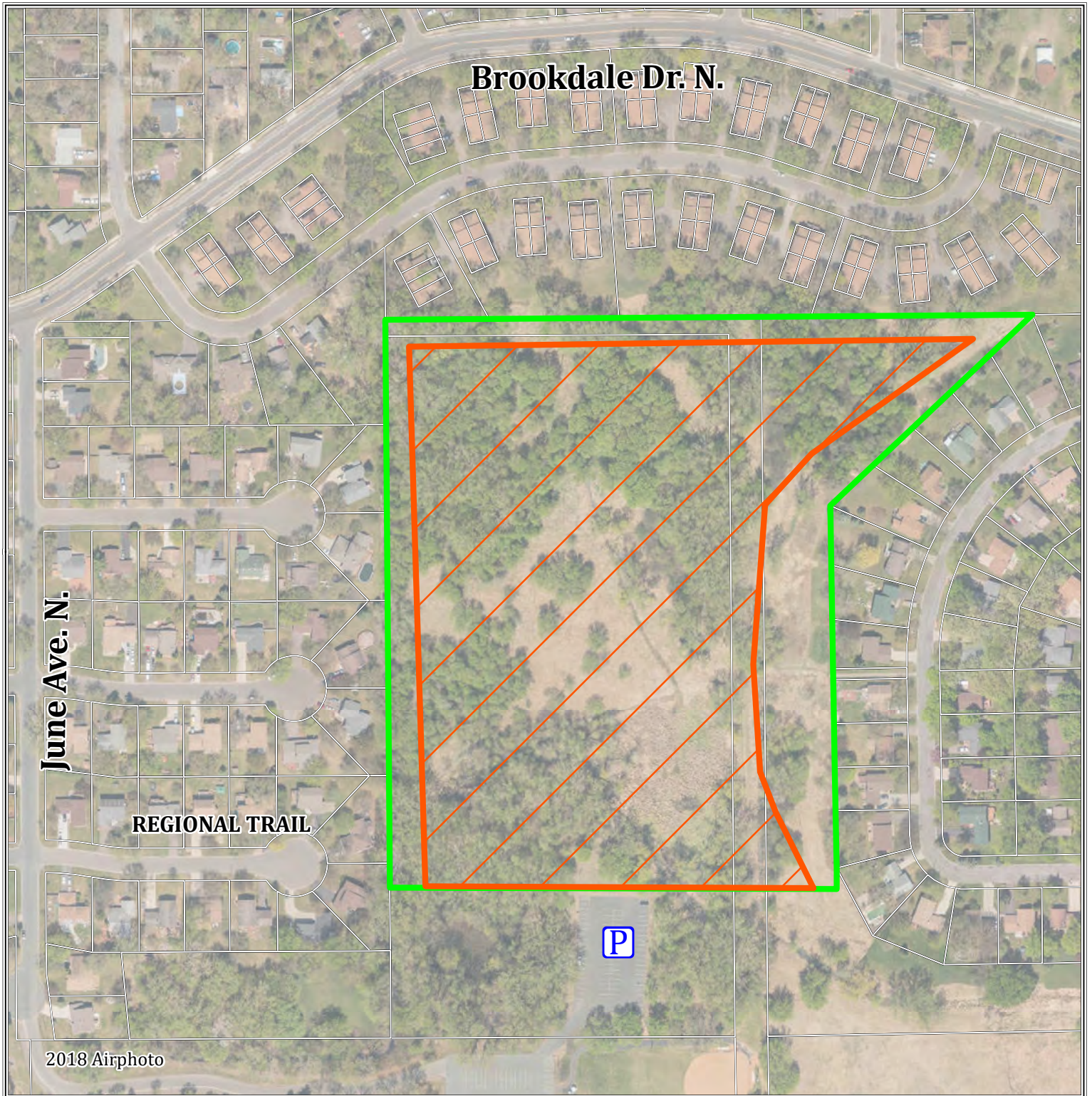


Hunting Zones



Park Boundary

0 155 310 620 Feet

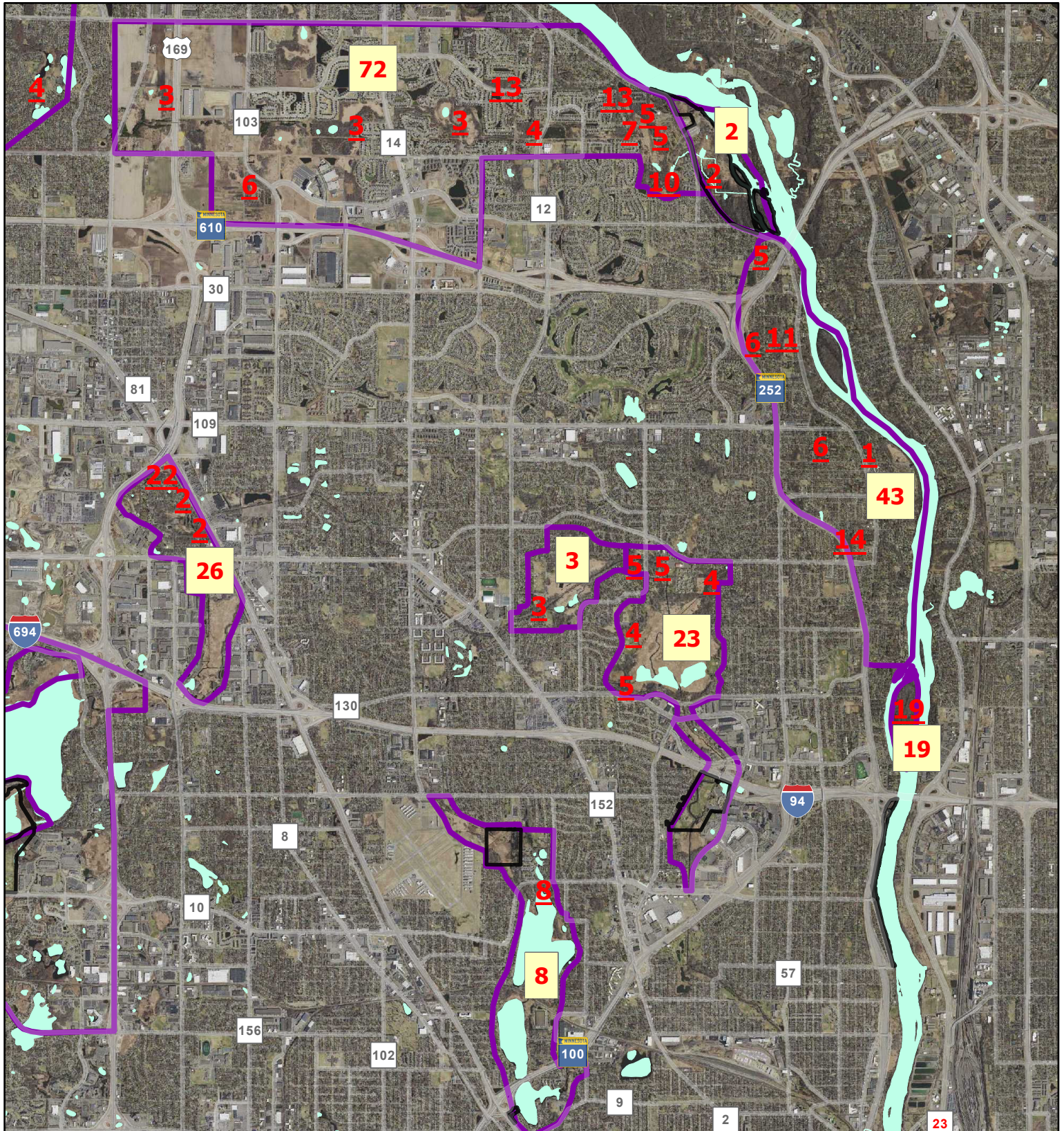


City of Brooklyn Park Brooklyn Center



1/12/2023 - Aerial Deer Survey

Total Deer Counted - 196



1

Miles

NRM Department

Revised Date: 1/13/2023

This map is for general reference only.
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Data represented in this map is from a variety of sources, and is dynamic.
The user acknowledges and accepts these terms.

City of Brooklyn Park RECREATION AND PARKS ADVISORY COMMISSION			
Agenda Item	6.1	Meeting Date:	April 19, 2023
Agenda Section:	General Information / Presentations	Presented By:	Greg Hoag, Parks and Building Maintenance Manager, Dan Ruiz, O&M Director, Chris Sullivan, Park Maintenance Field Supervisor, Aki Jacobs, Forester Operations and Maintenance
Recreation & Parks Director Proposed Action	O&M Department/ Park & Building Maintenance Division, Annual Review Discussion		

Overview:

Annually, the Park Maintenance Division provides a report to the Recreation and Park Commission (RPAC). At the April 19th meeting Staff will provide a power point presentation highlighting the Park Maintenance Division and the Operations and Maintenance Department.

The Park & Building Maintenance Division is responsible for all maintenance activities in the parks, boulevards and medians throughout the city, forestry maintenance of all publicly owned trees and grounds maintenance for all public building locations.

Primary Issues/Alternatives to Consider:

NA

Budgetary/Fiscal Issues:

- Current funding levels and staffing levels are making it difficult to maintain current service levels and park facilities condition achievement goals of 90% adequate, 8% marginal, and 2% problem. Any further reductions in funding or staffing levels, as well as the addition of facilities, without the addition of funding and increased staffing, will result in a decline in future condition ratings and/or reductions in service levels.
- It is critical that the City appropriate an adequate levy to support the Heritage Fund for capital asset replacement plans.

Primary Issues/Alternatives to Consider:

NA

Budgetary/Fiscal Issues:

NA

Attachments:

N/A

City of Brooklyn Park RECREATION AND PARKS ADVISORY COMMISSION			
Agenda Item	7.0	Meeting Date:	April 19, 2023
Agenda Section:	Old Business	Presented By:	Brad Tullberg, Director of Recreation and Parks
Recreation & Parks Director Proposed Action	Past City Council Agenda Items and Community Engagement		

Overview:

The following attachments were presented at the March 27, 2023 City Council Meeting.

1. RFCA PROFESSIONAL SERVICES AGREEMENT FOR YOUTH AND TEEN RECREATION CENTER
2. RFCA AUTHORIZING APPLICATION FOR HC YOUTH SPORTS PLAYGROUND GRANT
3. RFCA AUTHORIZATION OF MISSISSIPPI GATEWAY REGIONAL PARK FUNDING

Primary Issues/Alternatives to Consider:

NA

Budgetary/Fiscal Issues:

NA

Attachments:

- 7.1 4.4 RFCA Professional Services Agreement for Youth and Teen Recreation Center
- 7.2 4.5 RFCA Authorizing Application for HC Youth Sports Playground Grant
- 7.3 7.1 RFCA Authorization of Mississippi Gateway Regional Park funding

City of Brooklyn Park Request for Council Action			
Agenda Item:	4.4	Meeting Date:	March 27, 2023
Agenda Section:	Consent	Originating Department:	Recreation and Parks
Resolution:	X	Prepared By:	Brad Tullberg, Director of Recreation and Parks
Ordinance:	N/A		
Attachments:	2	Presented By:	Brad Tullberg
Item:	Authorize City Manager to Enter into Professional Service Agreement with Design by Melo in the amount of \$165,00 to Provide Pre-Design and Design Development for Youth and Teen Recreation Center		

City Manager's Proposed Action:

MOTION _____, SECOND _____, TO WAIVE THE READING AND ADOPT RESOLUTION #2023-_____ TO AUTHORIZE THE CITY MANAGER TO ENTER INTO PROFESSIONAL SERVICE AGREEMENT WITH DESIGN BY MELO IN THE AMOUNT OF \$165,000 TO PROVIDE PRE-DESIGN AND DESIGN DEVELOPMENT FOR YOUTH AND TEEN RECREATION CENTER.

Overview:

As part of the 2018 Park Bond Referendum, funding was allocated for an additional teen recreation center. Since 2018, staff have explored partnership opportunities but have not been able to find a willing partner. In evaluating the current service needs in the area of Zanewood Recreation Center, the financial implications of staffing and operating another facility, and the concentration of young people in the area, staff recommends the construction of additional space at Zanewood in addition to renovations of existing space.

On December 29, 2022, a Request for Proposal was advertised in the Sun Post seeking a consultant for the planning services for a youth and teen recreation center. The planning services were divided into three phases:

- 1) Community engagement, concept planning, pre-design
- 2) Design development
- 3) Bid document preparation

A total of eight (8) proposals were received. A staff team reviewed proposals and scheduled interviews with four design firms: Design by Melo, Kodet Architectural Group, Locus Architecture, and LHB, Inc. A panel of nine Recreation and Parks staff interviewed the four finalists and selected Design by Melo based on their understanding of project scope, community engagement, experience, and proposed costs.

Due to the uncertainty of the final design, staff is recommending to award for Phase 1 and Phase 2 at this time. Once the design development is complete, phase three services will be re-evaluated for alignment with the project scope.

Budgetary/Fiscal Issues:

- Funding for the Concept, Pre-Design Planning, and Design Development for the Youth and Teen Recreation Center is included in the \$26,000,000 Park Bond Referendum passed in November 2018.
- The Design by Melo total proposed cost for Phase 1 and Phase 2 is \$165,000.
- It is anticipated that Design by Melo would also provide the preparation of bid documents once design development is complete. An additional contract will be brought back to City Council for approval at a later date once the full scope of this work is determined.

Attachments:

- 4.4A RESOLUTION
- 4.4B TEEN CENTER DESIGN FEES

City of Brooklyn Park Request for Council Action

Agenda Item:	4.5	Meeting Date:	March 27, 2023
Agenda Section:	Consent	Originating Department:	Recreation and Parks
Resolution:	X	Prepared By:	Brad Tullberg, Recreation and Parks Director
Ordinance:	N/A		
Attachments:	1	Presented By:	Brad Tullberg
Item:	Authorize Application for Grant Funding through Hennepin Youth Sport Playground Grant		

City Manager's Proposed Action:

MOTION _____, SECOND _____, TO WAIVE THE READING AND ADOPT RESOLUTION #2023-____ TO AUTHORIZE APPLICATION FOR GRANT FUNDING THROUGH THE HENNEPIN YOUTH SPORTS PLAYGROUND GRANT PROGRAM.

Overview:

The Twins Ballpark sales tax, approved by the Minnesota Legislature in 2006, funds the Hennepin Youth Sports Program. State legislation authorizing the construction of Target Field allows Hennepin County to use a portion of the 0.15% sales tax surcharge to grant over \$2 million dollars each year to Hennepin County communities to assist with youth activities. A total of \$250,000 annually has been made available for playground grants.

Hennepin County is currently soliciting applications for the Youth Sport Playground Grant. The purpose of the playground grant is to build and improve playground structures throughout Hennepin County. Grant funds may be used for new playground construction, playground renovations or improvements. The awards are paid as reimbursement to the local government unit after the playground structure has been installed and paperwork showing payment has been submitted. Grants up to \$50,000 are available.

Staff have reviewed grant requirements and agree to be bound by Hennepin County Grant Agreement and are prepared to be the fiscal agent for the award, to disburse the funds, and ensure the funds are used as listed in the application.

Primary Issues/Alternatives to Consider:

Staff recommend authorization to submit application for the Hennepin Youth Sports Playground Grant.

Budgetary/Fiscal Issues:

Staff is requesting up to \$50,000 in Hennepin Youth Sports Playground Grant funds to be used to construct the playground at the west unit of Mississippi Gateway Regional Park.

Attachments:

4.5A RESOLUTION

City of Brooklyn Park Request for Council Action

Agenda Item:	7.1	Meeting Date:	March 27, 2023
Agenda Section:	Consent	Originating Department:	Recreation and Parks
Resolution:	X	Prepared By:	Brad Tullberg, Director of Recreation and Parks
Ordinance:	N/A		
Attachments:	1	Presented By:	Brad Tullberg
Item:	Authorize Up To \$3,517,865 In Project Expenditures for The Construction of The West Unit of Mississippi Gateway Regional Park		

City Manager's Proposed Action:

MOTION _____, SECOND _____, TO WAIVE THE READING AND ADOPT RESOLUTION #2023-_____ TO AUTHORIZE UP TO \$3,517,865 IN PROJECT EXPENDITURES FOR THE CONSTRUCTION OF THE WEST UNIT OF MISSISSIPPI GATEWAY REGIONAL PARK.

Overview:

Since 2015, the city has been working with the Three Rivers Park District (TRPD) on community engagement for the joint master planning of Mississippi Gateway Regional Park and Environmental Nature Area. The City owns the Environmental Nature Area along the west side of West River Road, while TRPD owns the parkland on the east side. In December 2020, the City Council authorized staff to enter into a cooperative agreement for both portions of the park to be designed, constructed, and operate as one cohesive park. Under the cooperative agreement, one of the prerequisites to beginning construction is the approval of the project budget by the Brooklyn Park City Council. At that time, the estimated budget was \$4.5M for the design development and construction for the west unit of the park. TRPD is responsible for entire cost of the east unit of the park in addition to the Maintenance Building and Rush Creek Regional Trail located on the western portion.

On February 16, 2023, the Mississippi Gateway Regional Park project was advertised to potential bidders. Bids were opened on March 16, 2023. H+U, as construction manager for the project, has estimated that TRPD owns 84.57% of the cost and the City of Brooklyn Park owns the remaining 15.43%. Based on this estimated breakdown of associated costs, the City of Brooklyn Park portion of construction is \$3,517,865 and TRPD portion is \$19,599,180. The City of Brooklyn Park portion includes a 5% contingency for unexpected costs associated with the project. The construction of the west unit of the park is expected to begin in 2023 and continue through 2024 with possible restoration in 2025.

In addition, the Mississippi Gateway Regional Park project is being considered for \$3M in state funding during the 2023 State of Minnesota Legislative session. This money would be allocated on a similar percentage to fund project alternates that cannot be funded at this time.

Budgetary/Fiscal Issues:

- The funding for this project is identified in the 2023-27 CIP #2027 from the Open Space, Land Acquisition and Development (OSLAD) Fund with \$2,800,000 in 2023 and \$1,020,000 in 2024.
- The City of Brooklyn Park has spent \$880,000 of the estimated \$4.5M total project cost on the planning and design for Mississippi Gateway Regional Park
- Payments will be made at various milestones to Three Rivers Park District as the project lead and holder of the construction contracts.

Attachments:

7.1A RESOLUTION

City of Brooklyn Park Recreation and Parks Advisory Commission			
Agenda Item:	8.1	Meeting Date:	April 19, 2023
Agenda Section:	Written Reports	Presented By:	Pam McBride, Youth Services Manager; Jen Gillard, Recreation Manager
Recreation & Parks Director Proposed Action	Program and Events Update		

APRIL 2023

- 8 Spring swimming lessons begin at Community Pool at Jackson Community Pool
- 11 Reach for Resources: Geocaching and Spring Bonfire at the Historic Eidem Farm
- 12 Medicare 101 class at CAC
- 12 Tech Support for Seniors at the CAC
- 19 Tech Support for Seniors at the CAC
- 20 Safety Day for Older Adults at the CAC (lead by police and fire)
- 21 Recreation & Parks Job & Resource Fair at Zanewood Recreation Center
- 24 Cops & Teens Basketball Game at Zanewood Recreation Center

MAY 2023

- 4 Our Dance Place Spring Social (Prom) at the CAC
- 4 Reach for Resources: Snacks & Cinema – School of Rock at the CAC
- 4 Adult Softball begins at Noble
- 8 Reach for Resources: The Reptile Experience at the CAC
- 10 Reach for Resources: Karaoke Night at the CAC
- 19 Living Well Resource Fair at the CAC
- 20 Spring on the Farm at the Historic Eidem Farm
- 23 Dog Park Expo at Brookdale Dog Park

Weekly drop-in activities for adults 50+ at the CAC Monday-Friday

Weekly drop-in activities for youth and teens at Zanewood Recreation Center Monday-Friday

Program and Event Updates:

Brooklyn Park Youth Outreach Team and Intervention Services

The Brooklyn Park Youth Outreach Team works M-F from 5:00-9:00pm each day in the community connecting young people to resources, redirecting negative energy, sharing positive activities, and working in partnership with police to maintain a safe and healthy community.

The team continues its partnership with Osseo Area schools and Park Center High School M-F to connect with and build relationships to create resource and youth worker connections with young people.

Intervention team is increasing access of Intervention Services with a form that is accessible through a QR code to providers and people supporting young people. This form to connect and provide essential services.



Cities United

Cities United is on pause and city leadership discusses violence prevention strategies.

Adult Fitness

The NEW AfroBeats Dance workout fitness class has officially joined the City of Brooklyn Park. There is both a youth class and an adult class available for the community. The class brings a unique, engaging, and fun experience where they will learn invigorating routines that follow traditional and contemporary West African dance moves. Planning has begun to continue offering this class through the summer months at an outdoor location at the Community Activity Center.

Adults on the Move

Adults on the Move April – June guide is now in homes and available online. There are several opportunities for adults 50+ in our community including the Living Well Resource Fair, Day Trips, Tech Support with Senior Community Services, Driver Discount classes, and more. View the program & activity guide at:

<https://www.brooklynpark.org/adults/>

Visit the Living Well Resource Fair at the Community Activity Center on Friday, May 19, 10 am – 2 pm. This annual event is a free open house including community resource exhibitors, speakers, health screenings, and light refreshments for older adults, individuals with disabilities, and care givers.

Weekly Adult Social Groups

Weekly social activity groups continue to renew 2023 yearly membership, with 146 people enrolled in one or more weekly activities. Members have access to 14 activity groups per week. Social activity groups include: several art/craft groups, cribbage, bingo, poker, Mah Jongh, 65 Rummy, 500 Cards, Dominoes, Scrabble, and a Book Club.

Age-Friendly Communities

The new Community Resources website has launched, connecting the Brooklyn Park community to live well and thrive. <https://www.brooklynpark.org/community-resources/>

Events

The final Movie in the Dome showing was on Sunday, March 19th at 1pm. Folks enjoyed laying out on their blankets and while watching, “Soul”.

Staff are in the process planning for the busy summer season. Upcoming events: Dog Park Awareness on May 23, Parade and Community Market on June 3rd, and Arts Festival on June 24.

There is also ongoing planning for Concerts which will be held Wednesdays after the farmers market from 6-7:30pm in the North Hennepin Community College courtyard.

Farmers Market

Vendor applications are now open for the 2023 market. Food and non-food vendors are welcome to apply. Staff are working with North Hennepin Community College to hold the market at the college parking lot off West Broadway this year. The goal is to increase visibility and access to the market.

Aquatics

Spring sessions of Aquatics classes kicked-off the week of April 3-7. Classes for the April-May sessions of swimming will be held at the Brooklyn Middle School pool. Classes include group, private & paired lessons, adaptive aquatics classes, adult lessons, and our new Women & Girls only swim class taking place on Monday evenings.

The New Women and Girls Only swim class is a time in the swim schedule that is exclusively reserved for women and girls with religious/cultural considerations or other factors that may require a woman only swim environment. The Women & Girls Only swim class is off to a fantastic start with a full class of participants all eager and thankful for the opportunity to learn to swim.

As the city is a proud recipient of the Minnesota Department of Education – Youth Water Safety Swim Grant, a swim scholarship fund has been created for those within our community who may have high barriers to

participation in lessons or at an increased risk of drowning. There are currently twelve families enrolled into the Spring swim offerings through the swim scholarship.

Adaptive Recreation/ Inclusion Services:

The Spring Sessions of Adaptive Recreation began the week of April 3 – 7. Program offerings include adaptive aquatics and adaptive fitness classes, as well as Reach for Resources Adaptive Recreation programs. Inclusion Services continue in a variety of recreation programs and services, including: K5 Fusion, Aquatics, Youth Sports, Dance, and Ice Skating.

The first of three Our Dance Place Spring Socials took place on Thursday, April 6 from 5:30 – 8:00pm at the CAC. This is a partnership program with a non-profit organization, Our Dance Place, that provides social events for people with disability-related needs. Staff welcomed 50 attendees, including Personal Caregivers, the first evening. Sponsors for the first social include Godfather's Pizza, Brooklyn Park Lions, and Brooklyn Park Police Department. With the sponsorships for this event was completely free for the community. The next two socials will take place on Thursday, May 4 and Thursday, June 1 from 5:30 – 8:00pm at the CAC.

On Tuesday, April 11, the City of Brooklyn Park Recreation & Parks Department was notified about receiving the Reach for Resources 2023 Community Partner of the Year Award. The city was nominated for demonstrating an unwavering commitment to enhancing the lives of people with disability-related needs and making significant contributions towards creating a more inclusive society through research, panels, resource fairs and advocacy for ADA accessibility. Staff are honored to receive this award and grateful for the partnership with Reach for Resources to provide inclusive programs and services for our community.

Dance

Dancers are getting into the full choreograph routine as they prepare for recitals coming up soon. Presale tickets started on April 10 with 1k tickets sold within the first day between the two recitals. Instructors are distributing costumes the week of April 10-13 leading into picture day on April 15.

Recitals will take place at Osseo Senior High School on Sunday May 7 at 3:00pm and 6:00pm.

Summer Camp

Summer Camp registration are closed with about 250 campers registered across all 4 sites. New efforts to be implemented this year are:

- Weekly guest readers during literacy exploration times
- Collaboration with community organizations for special events and projects
- Compost and recycling bins
- Archery program

Brooklyn Park Summer Camp was awarded a grant to support the start up of a new archery program and training for 2 staff from the Recreation and Parks Department.

Staff Training: June 12-16

Program Dates: M-Th June 20 through August 10, bonus week of camp August 14-17 at Camp CAC

Program Times: 8:30am-5:00pm

Youth Sports

Spring sports classes include soccer, basketball, and gymnastics along with Tiny Tots and Lil Tykes programs for children aged 2-4. Youth Sports classes are designed to be an introduction to sports and include athletic skill development along with social-emotional learning. Staff are working on developing a new partnership to expand tennis program offerings in the future.

Adult Sports

With the weather improving the indoor pickleball will be winding down as players transition to outdoor play at Norwood Park. Adult Softball team registration closed on April 9. League scheduling is in process. Softball begins on May 4 at Noble Sports Park. Cities Sports Connection (CSC) will begin their adult soccer leagues at the sports dome turf on April 24. Working with CSC provides Brooklyn Park residents the opportunity to join a highly reputable and fun soccer community.

Eidem Farm

Recruiting for the Eidem Farm Specialist position has now closed, staff have reviewed applications, and interviews will be scheduled on April 17 and 18. This is a 29 hour a week part-time permanent position that had 15 applicants.

The annual Spring on the Farm event will be on Saturday, May 20 from 11 am – 2 pm. This event is the kick off to the warm season at the farm. Regular Open Gate hours will begin June 20.

Zanewood Programming

Zanewood Recreation Center offers recreation and youth development programs in a safe and positive environment for kids and teens. Zanewood also offers Outreach, community service, and youth mentoring opportunities delivered by committed and competent community partners.

Zanewood Programs for Grades 6-12

Teen Zone: Free, drop-in program, M-F from 2-8:00pm

ZW Teen open gym: Hoop IT UP! Monday & Wednesdays from 6-8pm

Zanewood Meals program: Free, M-F from 2-8:00pm

TKO Drumline: Practices Monday, Tuesday & Thursday 6-8pm; performance schedule varies

Music Studio: Monday & Wednesdays from 4:00-6:00pm- free

Chess Club- Jan 13- June 2nd Friday's 4-6pm

Perfect Hues Young Girls group- ages, 13-17 years old, Every Wednesday, 4:30-6:30pm

Young Men's Leadership Group- ages 13-17 years old, Monday's, 4:00- 6:00pm at Zanewood and Norwood Park, alternating weeks

Cops vs. Teens Basketball game- April 24- 5:00- 8:00pm, Zanewood Rec Center

Young Adult programming

Young Adult Open gym-Wednesday from 7:00- 9:00. \$3 BP resident/ \$5 non-resident

Youth Entrepreneurship Program- ages 16- 24- Current session ends May 17th 5:30- 8:00pm Phase 2: April 5 - May 10 Shark Tank prep (at City Hall): May 24 & 31 Shark Tank (City Hall): June 10, Phase 1: August 23- September 27; Phase 2: October 11-November 15th

Arts and Engagement

"The Wood" podcast launched January 23rd. Please view at brooklynpark.org NEW podcast coming soon.

We love Ceramics – May 12th from 5:30- 7:30pm at Zanewood Recreation center- All ages.

Zanewood Arts and Engagement team **Arts, Wellness and Beautification survey** has over 1300 responses so far from the community, identifying what are the types, modes and ways the community sees and experiences public art and engage youth and families in the process. Analyzing data currently. Survey results utilized to apply for 2 grants for arts programming.

Rec on the Go-

Rec on the Go is our FREE program that brings recreation opportunities to youth (5-12 years old) all over Brooklyn Park. Snacks/meals are provided to participants and families. Starting again in June.

Zanewood Fusion programming for K- 5th grade, Monday – Friday at Zanewood Recreation Center from 4-6:30pm, January 9 - June 8th

Primary Issues/Alternatives to Consider: N/A

Budgetary/Fiscal Issues: N/A

Attachments:

City of Brooklyn Park Recreation and Parks Advisory Commission

Agenda Item:	8.2	Meeting Date:	April 19, 2023
Agenda Section:	Written Reports	Presented By:	Marcus Hill, Facilities and Parks Manager Greg Hoag, Parks & Building Maintenance Manager
Recreation & Parks Director Proposed Action	Park Project Updates		

Overview:

1. MISSISSIPPI GATEWAY REGIONAL PARK / ENVIRONMENTAL NATURE AREA

Funding Source(s): OSLAD Fund

Project Update:

Development of the Brooklyn Park side of the park includes expansion of the off-leash dog area, relocation of the archery range, addition of a large picnic shelter and restroom facilities along with an expanded parking area is anticipated to begin in the spring of 2023.

The design development phase of the project is complete. Staff continue to review cost estimates and suggesting value engineering opportunities to manage the project budget. Staff is being challenged with the hyperinflation of the past 18 months. Some changes have been made to the planned shelter area on the west side of the park and prefabricated bathroom buildings are being planned to keep the project within budget.

The project was advertised for bid beginning February 16, 2023 with bids being due on March 16, 2023. Project contracts were awarded on March 30, 2023. Utility and initial construction is planned to begin during the summer of 2023. Staff have been working the project so that it will be phased now to allow the dog park to be used throughout most of the project. Construction will continue in 2024 and 2025 and a re-grand opening will be held in 2026. Construction is scheduled to begin on April 17, 2023.

2. HOMETOWN BALLFIELD at Noble Sports Park (September 2022 – May 2023)

Funding Source(s): Park Bond Reinvestment Project

Project Update: The Hometown Ballfield project is moving forward. Staff worked with the architect from Bolton & Menk to secure proposals through the Sourcwell cooperative purchasing program to secure project proposals within budget. The project was approved at the July 11, 2022 City Council meeting. The city has approved and processed purchase orders to Upper Midwest Athletic Construction (UMAC) and SAAFE. UMAC will prepare all site work except bleachers and press box. SAAFE will construct the bleachers and the press box. Construction began September 15th, 2022.

Construction started the first week of October. Concrete for batting cages, dugouts and bleachers have been poured. Fence posts have been installed. Dugouts were installed in late March. Currently waiting bleachers to be delivered onsite to be installed. 2023 construction is resumed in late March, with completion expected in late May.

3. **EAB UPDATE**

Funding Source(s): Heritage Fund

Project Update: Work will continue in 2023.

4. **NATURAL RESOURCE MANAGEMENT**

Funding Source(s): Park Bond Reinvestment Project & Heritage Fund

Project Update: Staff continues reviewing priorities of the Natural Resource Management Plan. A Five-Year Priority Implementation Plan has been developed by working with Stantec. Work will continue in 2023 in key park areas.

5. **COMMUNITY ACTIVITY CENTER IMPROVEMENTS**

(2022 planning, 2023-2024 construction)

Funding Source(s): Park Bond Reinvestment Projects

- **COMMUNITY ACTIVITY CENTER**

Project Overview: The plan is to improve the entrance to the facility, create an accessible customer service desk, update bathrooms, and create a welcoming and inviting community center for all customers.

Project Update: Staff engaged with 292 Design Group to update the 2018 aquatics feasibility study and develop the final strategy for the CAC improvements and what amenities should be included. Staff discussed funding strategies for the CAC improvements, Teen Center, Senior Center and Fire Stations at the July 25, 2022 City Council meeting. The Council agreed that given the other priorities for fire station construction/remodeling and other financial commitments, an aquatic facility would not be part of the upcoming CAC improvements. Staff are working with the JLG/292 Design Group to evaluate the possibility of converting one ice arena into three basketball courts. A final concept design was provided to staff on January 3, 2023. JLG/292 Design Group provided cost estimates in the range of \$12 - \$15 million for the improvement to the CAC including Arena conversion to gym space. The City of Brooklyn Park has a \$5 million request for state bonding in the 2023 Legislative Session to support the improvements to the Community Activity Center.

- **SENIOR CENTER (2023 planning, 2023-2024 construction)**

Project Overview: This improvement would add dedicated space for senior programming and adult fitness space. Final design and components will be developed when a final location is determined.

Project Update: The Senior Center is being considered with the CAC improvements and Fire Station projects. If a new Central Fire station is constructed on the site of the former Hennepin County Library, the current Central Fire Station could be remodeled into a new space dedicated to fitness and social activities for older adults.

- **TEEN CENTER (2022-23 planning, 2023-2024 construction)**

Project Overview: The Zanewood Recreation Center has been a popular hub for youth services and recreation activities. The programming happening the space has outgrown the facility and additional program space is needed. Staff will work with a design consultant to determine if new space should be constructed, existing space should be renovated, or a combination of both.

Project Update: Zanewood staff have been meeting bi-weekly to discuss the mission, vision, goals, and amenities of the new Youth and Teen Recreation Center. The Zanewood staff has also met with Communications Manager to develop a strategic communication plan to inform the public about the project along with updates, pictures, and social media campaigns. On December 29, 2022, staff advertised a Request for Proposal for a design consultant to assist in the creation of a vision for a new Youth and Teen Recreation Center. Eight (8) proposals were received on January 26, 2023. Staff interviewed four consultants and have selected Design by Melo to lead the

community engagement, pre-design and design process. The project kickoff meeting was held April 6, 2023. The City of Brooklyn Park has submitted a \$4 million request for federal funding through Senator Klobuchar and Representative Phillips office to help support the Youth and Teen Recreation Center project.

6. HISTORIC EIDEM FARM INTERPRETIVE SIGNAGE DEVELOPMENT PLAN

Funding Source(s): Park Bond Reinvestment Projects

Project Update: Staff has engaged with Bluestem Heritage Group to help develop the design and signage language for each individual sign and kiosk. The design work for the signs and the kiosk are complete and quotes are being solicited for signage and kiosk fabrication. A separate plan will be prepared to obtain quotes to install the accessible paths and the concrete slabs for the signs to be surface mounted. The project is planned to be completed in June 2023.

7. CENTRAL PARK TENNIS COURT REHABILITATION

Funding Source(s): Heritage Fund

Project Update: The color coating of the court will be completed in the spring of 2023.

8. PLAYGROUND REPLACEMENT

Funding Source(s): Heritage Fund

Project Update: The replacement of Edinbrook, Sunny Acres & Lakeland Parks playgrounds was approved by City Council on December 12, 2022. Installation will take place in 2023 due to production and supply chain issues that delay equipment delivery. Staff will be using Auction Masters for the disposal process of the three parks for the first time. It is anticipated that the City Park playground will also be replaced in 2023 project.

9. HISTORIC EIDEM FARM VISITOR CENTER (2022 planning, 2023-24 construction)

Funding Source(s): Park Bond Reinvestment Projects

Project Update: No new update at this time.

Primary Issues/Alternatives to Consider: N/A

Budgetary/Fiscal Issues: N/A

Attachments:

CITY OF BROOKLYN PARK RECREATION AND PARKS ADVISORY COMMISSION			
Agenda Item:	8.3	Meeting Date:	April 19, 2023
Agenda Section:	Written Reports	Presented By:	Brad Tullberg, Director of Recreation and Parks
Recreation & Parks Director Proposed Action	Directors Report		

Overview:

1. Violence Prevention Manager

The City of Brooklyn Park is currently hiring for a new position of Violence Prevention Manager. This position will coordinate the collaborative work between City of Brooklyn Park Departments (Police, Rec & Parks, Community Development, etc.) related to Reimagining Public Safety, other cities in the region experiencing similar issues (Brooklyn Center, Minneapolis, etc.), and the other governmental agencies (i.e. Hennepin County, school districts, hospitals, State of MN). First round of interviews are being conducted on Friday April 14 and second round of interviews will be April 21st. The new Violence Prevention Manager position is planned to start in mid-May.

2. Reach for Resources Partner of the Year Award

The City of Brooklyn Park has been awarded the 2023 Partner of the Year Award from Reach for Resources. Reach for Resources is a partner with city staff in providing inclusion opportunities and events. Erin Bonikowske, Inclusion Specialist, is the lead staff collaborating with Reach for Resources and building a successful partnership.

3. Farm Specialist

The Eidem Farm Specialist position received more than twenty applications for the position. Staff are reviewing applications and will be scheduling interviews in the coming weeks so a new person can be in place for the Spring on the Farm event on May 20th.

4. Seasonal Staff Hiring

Staff are kicking off the busiest portion of the seasonal hiring process. Each year, Recreation & Parks hires approximately 200 seasonal employees and most of them are hired in the spring of each year. Staff are experiencing a slow hiring season again despite increasing pay rates for most positions.

5. Project Funding

The City of Brooklyn Park has submitted a \$5 million request for state bonding in the 2023 Legislative Session to support the improvements to the Community Activity Center. In addition, Director Tullberg has submitted a \$4 million request for federal funding through Senator Klobuchar and Representative Phillips office to help support the Youth and Teen Recreation Center project.

Attachments: