

Thursday, March 9, 2023  
6:00 P.M.

Brooklyn Park City Hall – Meeting Room A203  
5200 85<sup>th</sup> Avenue North

## COMMUNITY LONG-RANGE IMPROVEMENT COMMISSION (CLIC)

CLIC Officers: Brenda Reeves, Chair, Etta Gbeizon-Bornor Vice Chair  
CLIC Members: Nicholas Campbell, Gardoe Cephas, Patrick Chitterster, Tekoa Cochran, Mary Hoogheem, Cindy Johnson, Shelley Marbut, Whitney McClusky, Edna McKenzie, Amy Meuers, Beauty Ojo, Umebe Onyejekwe, Benjamin Swanson

City: CLIC Council Liaison Christian Eriksen and CLIC Staff Liaison Jesse Struve

If you need these materials in an alternative format or need reasonable accommodations for a Community Long-range Improvement Commission meeting, please provide the City with 72-hours' notice by calling 763-424-8000 or emailing Josie Shardlow at [josie.shardlow@brooklynpark.org](mailto:josie.shardlow@brooklynpark.org). Para asistencia, 763-424-8000; Yog xav tau kev pab, 763-424-8000.

***Our Vision: Brooklyn Park, a thriving community inspiring pride where opportunities exist for all***

- I. ORGANIZATIONAL BUSINESS
  1. CALL TO ORDER/ROLL CALL
  2. APPROVAL OF AGENDA
  
- II. CLIC STATUTORY BUSINESS
  3. CONSENT
    - 3.1** Consider Approving CLIC February 9, 2023 Draft Minutes
      - 3.1A** CLIC February 9, 2023 Draft Minutes
  4. GENERAL AGENDA ITEMS
    - 4.1** City Council Update
    - 4.2** Sub-Committee Discussion
  5. STANDING ITEMS
    - 5.1 Age Friendly Brooklyn Park
    - 5.2 Communications
    - 5.3** Housing Continuum
    - 5.4 Redevelopment / Development
    - 5.5 Future Planning
  6. VERBAL REPORTS AND ANNOUNCEMENTS
    - 6.1 City Council Report: Council Member Christian Eriksen
    - 6.2 Staff Liaison Update: Jesse Struve
    - 6.3 Open Discussion
  7. ADJOURNMENT
    - 7.1 Adjournment

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**DRAFT**  
**MEETING OF THE COMMUNITY LONG-RANGE IMPROVEMENT COMMISSION (CLIC)**  
**City of Brooklyn Park**  
**February 9, 2023, CLIC Meeting Minutes**

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I. ORGANIZATIONAL BUSINESS

1. **CALL TO ORDER:** Chair Brenda Reeves called the meeting to order at 6:00 p.m.

**ROLL CALL PRESENT:** Brenda Reeves, Chair

PRESENT: Brenda Reeves, Chair, Etta Gbeizon-Bornor Vice Chair, Nicholas Campbell, Tekoa Cochran, Mary Hoogheem, Cindy Johnson, Shelley Marbut, Edna McKenzie, Amy Meuers, Beauty Ojo, Umebe Onyejekwe

**City Staff and Council Present:** CLIC Staff Liaisons Jesse Struve and Mitch Robinson

**EXCUSED:** CLIC Council Liaison Christian Eriksen

**ABSENT:** Whitney McClusky, Gardoe Cephas, Patrick Chitterster, Benjamin Swanson

Roll Call established a quorum did exist.

2. **APPROVAL AGENDA**

2.1 MOTION JOHNSON MOVE TO APPROVE FEBRUARY 9, 2023, AGENDA, SECOND ONYEJEKWE, MOTION PASSED UNANIMOUSLY

II. CLIC STATUTORY BUSINESS

3. **CONSENT**

3.1 MOTION JOHNSON, SECOND MARBUT to APPROVE JANUARY 12, 2023, MINUTES. MOTION PASSED UNANIMOUSLY APPROVING THE JANUARY 12, 2023, MEETING MINUTES

4. **GENERAL AGENDA ITEMS**

4.1 Election of Officers

MOTION ONYEJEKWE, SECOND HOOGHEEM TO ELECT BRENDA REEVES AS CHAIR OF THE BROOKLYN PARK COMMUNITY LONG-RANGE IMPROVEMENT COMMISSION.  
MOTION PASSED UNANIMOUSLY

MOTION CAMPBELL, SECOND JOHNSON TO ELECT TEKOA COCHRAN AS VICE CHAIR OF THE BROOKLYN PARK COMMUNITY LONG-RANGE IMPROVEMENT COMMISSION.  
MOTION PASSED UNANIMOUSLY

MOTION ONYEJEKWE, SECOND GBEIZON-BORNOR TO ELECT AMY MEUERS AS SECRETARY OF THE BROOKLYN PARK COMMUNITY LONG-RANGE IMPROVEMENT COMMISSION.

MOTION PASSED UNANIMOUSLY

Discussion of Staff Liaison Struve's transition away from CLIC. Mitch Robinson will be the new staff liaison.

## 4.2 2023 WORKPLAN DISCUSSION

### 4.2.A. 2023 CLIC PLAN DRAFT

Review and discussion of the updated work plan. Identified purpose statement for each project:

- Friendly City for All Ages – change title to Friendly and Safe City for All Ages. People of all ages have the resources they need to be feel healthy and safe.
- Community Engagement – To promote resident engagement that supports inclusion, decision-making, and diversity.
- Housing – Advocating for creating and maintaining habitable and affordable housing.
- Redevelopment/Development - change title to Mobility. To improve the pedestrian environment and infrastructure in order to encourage walking, biking, and transit as a safe and accessible modes of transportation across Brooklyn Park. Add outcomes, including:
  - Review available and relevant transportation data and policies.
  - Conduct research on pedestrian mobility and safety best practices.Move the outcome from Redevelopment/Development of Move monitor, advocate, and comment on Village Creek redevelopment to Housing
- Future Planning – no purpose statement needed.

MOTION ONYEJEKWE, SECOND COCHRAN, TO APPROVE THE 2023 WORKPLAN.

MOTION PASSED UNANIMOUSLY

Discussion regarding creation of subcommittees. Subcommittee meetings take place outside of monthly CLIC meeting. Each subcommittee will determine when they meet. Commissioners do not have to be on a subcommittee. You can communicate among yourself as a subcommittee, but subcommittees cannot disseminate information. It must be given to the staff liaison to present to the full Commission.

Subcommittees will be created for the following topics and will include the following Commissioners:

Mobility – Shelley, Edna, Nicholas

Housing – Tekoa, Cindy, Beatty, Brenda

Friendly and Safe City for All Ages – Cindy, Mary, Amy, Etta

Chair Reeves will present the work plan at the February 27, 2023, Council meeting.

### 4.2.B. PROPOSED ITEM FOR DISCUSSION

No discussion.

## 5. STANDING ITEMS

5.1 Age Friendly Brooklyn Park

No updates

5.2 Communications

No updates

5.3 Housing Continuum

No updates

5.4 Redevelopment/Development

No updates

5.5 Future Planning

**6. VERBAL REPORTS AND ANNOUNCEMENTS**

6.1 City Council Report: Council Member Christian Eriksen

No updates

6.2 Staff Liaison Update by Jesse Struve

No updates

6.3 Open Discussion

**7. ADJOURNMENT**

7.1 Adjournment

MOTION CAMPBELL SECOND JOHNSON. MOTION PASSED UNANIMOUSLY

Meeting ended at 7:57p.m.

Respectfully Submitted,  
Jesse Struve

# City of Brooklyn Park Community Long-Range Improvement Commission

<b>Agenda Item:</b>	4.1	<b>Meeting Date:</b>	March 9, 2023
<b>Agenda Section:</b>	GENERAL AGENDA ITEMS	<b>Originating Department:</b>	Staff Liaison
<b>Resolution:</b>	N/A	<b>Prepared By:</b>	Jesse Struve
<b>Ordinance:</b>	N/A		
<b>Attachments:</b>	N/A		
<b>Item:</b>	CLIC Annual Report to Council		

**Proposed Action:**

**Overview:**

Review and comment on the presentation that Brenda Reeves plans to give to the City Council.

Attachments:

4.1B CLIC Update to Council

# ANNUAL REPORT TO COUNCIL

2022-2023

*Presented by Brenda Reeves, Chair*

# CLIC 2022-2023 ANNUAL REPORT TO COUNCIL

## CLIC 2022-2023 OVERVIEW

1. Reporting period: March 2022–February 2023
2. Fifteen Commissioners, 1 Council Member, 1 Staff Liaison, 0 Youth Members
3. 10 monthly meetings – 10 quorums – average attendance = 10

## CLIC 2022-2023 HIGHLIGHTS

### 1. **Age Friendly City**

- Discussed plans moving forward with Age Friendly.
- Discussed options to include all age groups for consideration.

### 2. **Communications**

- Received update from the city’s Community Engagement Manager on outreach efforts.

### 3. **Redevelopment/Development**

- Discussed role for involvement with HRC and affordable housing in City.
- Provided feedback on the Wayfinding project.
- Discussed and provided input on BLRT impact and success factors.
- Explored opportunities for improved mobility in Brooklyn Park for the upcoming light rail or 252 projects.
- Reviewed and discussed what the city is doing for development, planning / zoning, and strategies to bring in high value development.

### 4. **Future Planning**

- Reviewed/Commented on Capital Improvement Plan (CIP)/ Capital Equipment Plan (CEP).

# CLIC 2022-2023 ANNUAL REPORT TO COUNCIL

## CLIC 2022-2023 ACTIONABLE ITEMS

1. 2023- 2027 CIP-CEP Recommendation Approvals.
2. 2023- 2024 Work Plan completed.
3. 2023 Elections: Brenda Reeves (Chair), Tekoa Cochran (Vice Chair), Amy Meuers (Secretary).

## CLIC 2023-2024 WORK PLAN (SEE ATTACHMENT)

1. **Friendly and Safe City For All Ages** - Review/Comment/Recommend/Act
  - Keep in front of the Council and continue to monitor progress of recommendations.
  - Participate in planning of Senior Center and Park System Plan Projects.
  - Review BP's Age Friendly Plan and provide recommendations to include all age groups.
  - Identify ways to stay engaged in state programs
  - Incorporate best practices outlined in the AARP Age Friendly guidelines.
  - Youth Wellbeing – improve existing programs and explore new ones.
2. **Community Engagement** – Ongoing Review/Comment/Recommend/Act
  - Review the City engagement plan. Are there any constraints limiting how effective the engagement could be?
  - Keep informed about new engagement strategies.
  - Provide recommendations for improvement with the Community Engagement Team.
  - Create ways to celebrate all cultures in BP
  - Create a subcommittee to explore how to improve connections with neighbors and the community through increased participation in programs such as National Night Out, open street concept etc.
3. **Housing** - Ongoing Review/Comment/Recommend
  - Review Housing Study recommendations (CURA) and City Policy on housing.
  - Work with the HRC to ensure policies / programs are included in the housing study to promote home ownership that reflects the community.
  - Collaborate and Support the HRC in their Housing efforts.
  - Continue to explore long term housing for life transitions.



# CLIC 2022-2023 ANNUAL REPORT TO COUNCIL

- Look for ways to ensure safe housing for all.
4. **Mobility**– Ongoing Updates/Review/Comment/Recommend
- Make recommendations for improved East-West Mobility (Transit, trails, & sidewalks).
  - Engage Development / transportation improvement (LRT and 252 projects) impacts on gentrification, rent levels, property taxes, & housing policy.
  - Identify best practices for bike and ped safety.
  -
5. **Future Planning** - Ongoing Review/Comment/Recommend
- Promote progress for increasing steps in the GreenStep program
  - Review, comment, and question how the CIP / CEP supports CLIC's work plan.
  - 2024 CLIC work plan.
  - Use results of the Census to inform future recommendations and decisions.
  - Monitor, advocate, and comment on Village Creek redevelopment in that area.

## COMMISSION INFORMATION

### COMMUNITY LONG-RANGE IMPROVEMENT COMMISSION (CLIC)

City of Brooklyn Park  
5200 85th Avenue North  
Brooklyn Park, MN 55443

763-424-8000

<http://www.brooklynpark.org/commissions/citizen-long-range-improvement/>

Community Long-range Improvement Commission (CLIC) members study long-term trends and makes recommendations to the City Council on improvements to Brooklyn Park's future. CLIC is the only commission specifically mentioned in the City Charter (9.04).

Issues range from promoting business development, making transit connections, using of social media and mobile technology and partnering with groups in the community. The Community Long-range Improvement Commission also reviews the City's infrastructure planning (streets, sewers, and public buildings) where public funds will be involved.

The Community Long-range Improvement Commission studies city departments, initiatives and

# CLIC 2022-2023 ANNUAL REPORT TO COUNCIL

processes to see if anything can be improved. This committee works with all the departments.

- Make recommendations to the City Council if there are improvements that should be made to better meet the needs of the community
- When improvements are brought to the table, help the City Council determine which improvements are done first.

BRENDA REEVES CHAIR	ETTA GBEIZON-BORNOR VICE CHAIR	JESSE STRUVE STAFF LIAISON
<b>Tel</b> brendajreeves@gmail.com	<b>Tel</b> gbeizon@aol.com	<b>Tel</b> 763-493-8114 jesse.struve@brooklynpark.org

# City of Brooklyn Park Community Long-Range Improvement Commission

<b>Agenda Item:</b>	4.2	<b>Meeting Date:</b>	March 9, 2023
<b>Agenda Section:</b>	GENERAL AGENDA ITEMS	<b>Originating Department:</b>	Staff Liaison
<b>Resolution:</b>	N/A	<b>Prepared By:</b>	Jesse Struve
<b>Ordinance:</b>	N/A		
<b>Attachments:</b>	N/A		
<b>Item:</b>	Community Engagement Sub-Committee Update		

**Proposed Action:**

**Overview:**

Sub-committee to help facilitate ideas for community participation in National Night Out, open streets concepts, housing, etc...

# City of Brooklyn Park Community Long-Range Improvement Commission

<b>Agenda Item:</b>	5.3	<b>Meeting Date:</b>	February 9, 2023
<b>Agenda Section:</b>	STANDING ITEMS	<b>Originating Department:</b>	Staff Liaison
<b>Resolution:</b>	N/A	<b>Prepared By:</b>	Jesse Struve
<b>Ordinance:</b>	N/A		
<b>Attachments:</b>	N/A	<b>Presented By:</b>	Jesse Struve
<b>Item:</b>	Housing Continuum		

**Proposed Action:**

No action required.

**Overview:**

CLIC is looking for ways for Brooklyn Park to meet the housing needs of a wide range of people. Items included in CLIC's 2023 work plan include:

- Review City's newly adopted policy on housing.
- Form a task force to look at housing affordability.

Below are links to the full CURA housing study and BP 2025.

- <https://www.cura.umn.edu/research/brooklyn-park-housing-project/brooklyn-park-housing-project-full-report>
- <https://www.brooklynpark.org/brooklyn-park-2025/>