

Thursday, January 12, 2023
6:00 P.M.

Brooklyn Park City Hall – Meeting Room A203
5200 85th Avenue North

COMMUNITY LONG-RANGE IMPROVEMENT COMMISSION (CLIC)

CLIC Officers: Brenda Reeves, Chair, Etta Gbeizon-Bornor Vice Chair
CLIC Members: Nicholas Campbell, Gardoe Cephas, Patrick Chitterster, Tekoa Cochran, Mary Hoogheem, Cindy Johnson, Shelley Marbut, Whitney McClusky, Edna McKenzie, Amy Meuers, Beauty Ojo, Umebe Onyejekwe, Benjamin Swanson

City: CLIC Council Liaison Susan Pha and CLIC Staff Liaison Jesse Struve

If you need these materials in an alternative format or need reasonable accommodations for a Community Long-range Improvement Commission meeting, please provide the City with 72-hours' notice by calling 763-424-8000 or emailing Josie Shardlow at josie.shardlow@brooklynpark.org. Para asistencia, 763-424-8000; Yog xav tau kev pab, 763-424-8000.

Our Vision: Brooklyn Park, a thriving community inspiring pride where opportunities exist for all

- I. ORGANIZATIONAL BUSINESS
 1. CALL TO ORDER/ROLL CALL
 2. APPROVAL OF AGENDA

- II. CLIC STATUTORY BUSINESS
 3. CONSENT
 - 3.1 Consider Approving CLIC December 8, 2022, Draft Minutes
 - 3.1A CLIC December 8, 2022, Draft Minutes

 4. GENERAL AGENDA ITEMS
 - 4.1 2023 Work Plan Discussion
 - 4.1A 2023 Draft Work Plan
 - 4.1B proposed new item for discussion

 5. STANDING ITEMS
 - 5.1 Age Friendly Brooklyn Park
 - 5.2 Communications
 - 5.3 Housing Continuum
 - 5.4 Redevelopment / Development
 - 5.5 Future Planning

 6. VERBAL REPORTS AND ANNOUNCEMENTS
 - 6.1 City Council Report: Council Member Susan Pha
 - 6.2 Staff Liaison Update: Jesse Struve
 - 6.3 Open Discussion

 7. ADJOURNMENT
 - 7.1 Adjournment

City of Brooklyn Park Community Long-Range Improvement Commission

| | | | |
|------------------------|--|--------------------------------|------------------|
| Agenda Item: | 3.1 | Meeting Date: | January 12, 2022 |
| Agenda Section: | CONSENT | Originating Department: | Staff Liaison |
| Resolution: | N/A | Prepared By: | Jesse Struve |
| Ordinance: | N/A | | |
| Attachments: | N/A | | |
| Item: | Consider Approving CLIC December 8, 2022 Draft Minutes | | |

Proposed Action:

Consider Approving CLIC December 8, 2022 Draft Minutes.

Overview:

DRAFT
MEETING OF THE COMMUNITY LONG-RANGE IMPROVEMENT COMMISSION (CLIC)
City of Brooklyn Park
December 8, 2022, CLIC Meeting Minutes

I. ORGANIZATIONAL BUSINESS

1. **CALL TO ORDER:** Chair Brenda Reeves called the meeting to order at 6:01 p.m.

ROLL CALL PRESENT: Brenda Reeves, Etta Gbeizon-Bornor Nicholas Campbell, Patrick Chitterster, Mary Hoogheem, Cindy Johnson, Shelley Marbut, Umebe Onyejekwe

City Staff and Council Present: Jesse Struve, Jason Newby, Keith Julie

EXCUSED: Tekoa Cochran, Edna McKenzie, Amy Meuers, Beauty Ojo, Benjamin Swanson

ABSENT: Gardoe Cephas,

Roll Call established a quorum did exist.

2. **APPROVAL AGENDA**

2.1 MOTION JOHNSON MOVE TO APPROVE AGENDA, SECOND CAMPBELL, MOTION PASSED UNANIMOUSLY

II. CLIC STATUTORY BUSINESS

3. **CONSENT**

3.1 MOTION ONYEJEKWE, SECOND HOOGHEEM to APPROVE NOVEMBER 10, 2022, MINUTES WITH A SMALL CHANGE. MOTION PASSED UNANIMOUSLY APPROVING the NOVEMBER 10, 2022, MEETING MINUTES

4. **GENERAL AGENDA ITEMS**

4.1 Rental Inspection Program Update

- Keith and Jason provided an overview of what has all taken place with rental inspections and with what has taken place at Huntington Place apartments.
- There were several questions from commissioners regarding rental inspections.
- Brenda asked what CLIC can do to help assist the rental inspection program.
 - They will bring back code changes to CLIC later (early 1st quarter) and CLIC can then review and provide feedback and a letter of support.
- Staff suggested CLIC should look over the information that was provided and then provide feedback to Inspection Team.

4.2 Work Plan Discussion

- Discussion for the work plan.

5. **STANDING ITEMS**

5.1 Age Friendly Brooklyn Park

- No Update

5.2 Communications

- No Update

5.3 Housing Continuum

- No Update

5.4 Redevelopment / Development

- No Update

5.5 Future Planning

- No Update

6. VERBAL REPORTS AND ANNOUNCEMENTS

6.1 City Council Report

- No Update

6.2 Staff Liaison Update by Jesse Struve.

- No update

6.3 Open Discussion

- No update

7. ADJOURNMENT

7.1 Adjournment

MOTION Johnson SECOND Onyejekwe. MOTION PASSED UNANIMOUSLY

Meeting ended at 8:02 p.m.

Respectfully Submitted,
Jesse Struve

City of Brooklyn Park Community Long-Range Improvement Commission

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|------------------------|--------------------------|--------------------------------|------------------|
| Agenda Item: | 4.1 | Meeting Date: | January 12, 2022 |
| Agenda Section: | GENERAL AGENDA ITEMS | Originating Department: | Staff Liaison |
| Resolution: | N/A | Prepared By: | Jesse Struve |
| Ordinance: | N/A | | |
| Attachments: | N/A | | |
| Item: | 2023 Workplan Discussion | | |

Proposed Action:

Discuss and fill out 2023 Workplan.

Attachments:

- 2023 Draft CLIC Workplan

Workplan | Community Long-Range Improvement Commission

Mar. 2023 - Feb. 2024

| Time frame | Project or Task(s) | BP2025 | Purpose (see next page for info) | Outcome (fill in after completed) |
|------------|------------------------------------|---|--|--|
| Late 2023 | Age Friendly City | <input checked="" type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input checked="" type="checkbox"/> 6 | <input checked="" type="checkbox"/> Report/Comment <input checked="" type="checkbox"/> Recommend <input checked="" type="checkbox"/> Act Initiated by: <input checked="" type="checkbox"/> Commission <input type="checkbox"/> Council <input type="checkbox"/> City Manager | <ul style="list-style-type: none"> • Keep this in front of the Council • Monitor Progress of Senior Center and Park System Plan Projects • Review and comment on BP's Age Friendly Plan • Identify ways to stay engaged in state programs • Incorporate best practices outlined in the AARP Age Friendly guidelines • Youth Wellbeing |
| Late-2022 | Community Engagement | <input checked="" type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input checked="" type="checkbox"/> 6 | <input checked="" type="checkbox"/> Report/Comment <input checked="" type="checkbox"/> Recommend <input checked="" type="checkbox"/> Act Initiated by: <input checked="" type="checkbox"/> Commission <input type="checkbox"/> Council <input type="checkbox"/> City Manager | <ul style="list-style-type: none"> • Review the City engagement plan. Are there any constraints limiting how effective the engagement could be? • Keep informed about new engagement strategies • Provide recommendations for improvement • Create a subcommittee to explore how to improve creating connections with neighbors and the community through increased participation in programs such as National Night out, open street concept, etc... |
| Late-2022 | Housing Continuum Outlook | <input checked="" type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input checked="" type="checkbox"/> 6 | <input checked="" type="checkbox"/> Report/Comment <input checked="" type="checkbox"/> Recommend <input checked="" type="checkbox"/> Act Initiated by: <input checked="" type="checkbox"/> Commission <input type="checkbox"/> Council <input type="checkbox"/> City Manager | <ul style="list-style-type: none"> • Review Housing Study recommendations (CURA) and City Policy on housing • Work with HRC to insure policies / programs are included in the housing study to promote home ownership that reflects the community. • Collaborate and Support the HRC in their Housing efforts. • Continue to explore long term housing for life transitions. |
| ongoing | Redevelopment / Development | <input checked="" type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input checked="" type="checkbox"/> 6 | <input checked="" type="checkbox"/> Report/Comment <input checked="" type="checkbox"/> Recommend <input checked="" type="checkbox"/> Act Initiated by: <input checked="" type="checkbox"/> Commission <input type="checkbox"/> Council <input type="checkbox"/> City Manager | <ul style="list-style-type: none"> • Engage in 252 and LRT Plan Development • Monitor, advocate, and comment on Village Creek redevelopment in that area. • Make recommendations for improved East-West Mobility (Transit, trails, & sidewalks). • Review Development / transportation improvement (LRT and 252 projects) impacts on gentrification, rent levels, property taxes, & housing policy. • Evaluate and encourage sustainable / equitable redevelopment / investment throughout the community. |

Workplan | Community Long-Range Improvement Commission

Mar. 2023 - Feb. 2024

| Future Planning | | <input checked="" type="checkbox"/> Report/Comment | <input checked="" type="checkbox"/> Recommend | <input type="checkbox"/> Act | |
|-----------------|---------------------------------------|--|---|------------------------------|--|
| 2022 | <input checked="" type="checkbox"/> 1 | <input checked="" type="checkbox"/> 2 | Initiated by: | | |
| | <input checked="" type="checkbox"/> 3 | <input checked="" type="checkbox"/> 4 | <input checked="" type="checkbox"/> Commission <input type="checkbox"/> Council <input type="checkbox"/> City Manager | | |
| | <input checked="" type="checkbox"/> 5 | <input checked="" type="checkbox"/> 6 | <ul style="list-style-type: none">• Promote progress for increasing steps in the GreenStep program• Review and comment on CIP / CEP• 2023 CLIC work plan.• 5yr Review of Resilient Communities Project (2022).• Use results of the Census to inform future recommendations and decisions. | | |

1: United Community 2: Beautiful Places 3. Thriving Economy 4. Healthy & Safe People 5. Increased Equity 6. Effective & Engaging Gov't

Other items that could be discussed- or included is:

Public Safety
Youth Engagement
Pedestrian Mobility
Celebration of the Cultures tied to tourism

Workplan Projects: What's the purpose?

Workplan | Community Long-Range Improvement Commission

Mar. 2023 - Feb. 2024

Commissions can either initiate a project themselves OR be asked by the Council or City Manager to do one of the following:

Report/Comment

- Commission studies a specific issue or topic and **reports its findings or comments to the Council**, either in writing or in a Council meeting.
- Commission does not vote.
- No direct action is taken.

Example: Charter Commissioner provided a memo on the topic of Council Members being employed by the City part-time, at the Council's request.

Recommend

- Commission reviews a specific policy issue and **makes a formal recommendation** to City Council on what action to take.
- A recommendation requires a majority of the Commissioners' support.
- Individual member comments are not included.

Examples: Planning Commission recommends approval on land use actions; RPAC made a recommendation on amplified sound policy.

Act

- Commission **initiates or takes on a project**, approved by Council through their workplan.

Example: HRC partnered with a community organization on an event; City Manager requests that HRC coordinate the "All Are Welcome" sign contest.

Brooklyn Park 2025 Community Goals

**Working together to make Brooklyn Park a thriving community
inspiring pride where opportunities exist for all.**

We asked and you answered! Our community wants to accomplish these goals by the year 2025:

Unified Community

A united and welcoming community, strengthened by our diversity.

- We have connected neighbors who understand and celebrate our unique cultures.
- Brooklyn Park is unified with a strong positive identity and image.
- Our community's activities, events and services are inclusive, multi-cultural, and accessible.
- We have places and spaces for diverse communities to gather.
- Residents of every age contribute to our community.

Healthy and Safe People

People of all ages have what they need to feel healthy and safe.

- Neighborhoods are empowered and supported by strengthened positive relationships with police.
- Youth are engaged in positive and quality experiences.
- Aging adults have services and amenities to thrive and age in place.
- Everyone has access to quality healthy food options.
- People have access to quality medical and emergency care.

Beautiful Places

Beautiful spaces and quality infrastructure make Brooklyn Park a unique destination.

- Modern transportation options (drive, ride, walk, bike) connect people to education, jobs, and recreation.
- Quality recreation and park amenities inspire activity for all ages and interests.
- Our rich diversity is showcased through our vibrant music, art, food, entertainment, and cultural scene.
- Attractive key corridors, corners, and city centers create destinations that meet community needs.
- Neighborhoods are well-maintained with quality housing for all ages and incomes integrated throughout the community.

Increased Equity

Partnerships that increase racial and economic equity empower residents and neighborhoods to prosper.

- Each resident has access to the training and support needed to get and keep a living wage job.
- Each student graduates high school with a pathway to college or career.
- Aging neighborhoods and commercial centers are revitalized through continuous investment.
- The community provides necessary supports and services for community members to overcome life challenges such as hunger, mental illness, and homelessness.

Thriving Economy

A balanced economic environment that empowers businesses and people to thrive.

- People of all ages and backgrounds enjoy financial stability.
- Residents and visitors support an abundance of retail stores, restaurants, and entertainment venues.
- Our business environment inspires private investment and job growth.
- Business and organizations of all types, sizes and specialties start, stay and grow here.
- We are a leader in environmental sustainability, benefiting our economy and community.

Effective, Engaging Government

Effective and engaging government recognized as a leader.

- The City provides quality services at a reasonable cost.
- Elected officials, commissions, and City staff reflect the diversity of the community and are culturally competent.
- City information is clear, accessible, and delivered in ways that meet the community's needs.
- City laws are understandable, equitably enforced, and relevant to the community.
- The City is well-managed and recognized as a great place to work.

Community Long Range Improvement Commission (CLIC)

2023 Draft Work Plan Item

Project or Task

Pedestrian & Bicycle Mobility

BP2025

2, 4, 5

Purpose

- Pedestrians: To improve the pedestrian environment in order to encourage walking and the use of mobility aids as a safe and accessible mode of transportation in Brooklyn Park.
- Bicycling: To improve and expand bicycle infrastructure in order to encourage bicycling as a safe and accessible mode of transportation in Brooklyn Park.

Outcomes

- Review available and relevant transportation data and policies, including any data that detail pedestrian, bicycle, transit, and vehicle counts and speeds on Brooklyn Park streets.
- Conduct analysis of pedestrian, mobility, and transportation plans and policies from peer cities.
- Research pedestrian mobility and safety best practices, such as:
 - Process where residents can request traffic calming treatments on city streets.
 - Complete Street policies that prioritize pedestrians first, followed by bicycling and transit use, and lastly motor vehicle use.
 - Pedestrian-oriented campaigns, such as Safe Streets, BikeWalkMove, Open Streets, etc.
 - Reduced citywide speed limits.
- Develop recommendations for creating new, or updating existing, transportation policies and programs.
- Conduct self-assessment through the Walk Friendly Communities organization.
- Add Brooklyn Park to PlacesForBikes City Ratings program.