

# A G E N D A

If you need these materials in an alternative format or need reasonable accommodations for a RPAC meeting, please provide the City with 72-hours' notice by calling 763-424-8000 or emailing Josie Shardlow at [josie.shardlow@brooklynpark.org](mailto:josie.shardlow@brooklynpark.org).

Para asistencia, 763-424-8000; Yog xav tau kev pab, 763-424-8000.

## 1. CALL TO ORDER/ROLL CALL

## 2. OPEN FORUM-PUBLIC COMMENT AND RESPONSE

*Provides an opportunity for the public to address the Commission on items which are not on the agenda. Public Comment will be limited to 15 minutes (if no one is in attendance for Public Comment, the regular meeting may begin), and it may not be used to make personal attacks, to air personality grievances, to make political endorsements or for political campaign purposes. Individuals should limit their comments to three minutes. Commissioners will not enter into a dialogue with citizens. Questions from the Commission will be for clarification only. Public Comment will not be used as a time for problem solving or reacting to the comments made, but rather for hearing the citizen for informational purposes only.*

## 3. APPROVAL OF November 16, 2022 AGENDA

## 4. APPROVAL OF MINUTES FROM October 19, 2022 MEETING

## 5. ACTION ITEMS

N/A

## 6. GENERAL INFORMATION - PRESENTATIONS

1. BUDGET
2. AMPLIFIED SOUND
3. AGE FRIENDLY RESOURCE LIST
4. PARK BOND REINVESTMENT PROJECT UPDATE

## 7. OLD BUSINESS

## 8. WRITTEN REPORTS

1. PROGRAM AND EVENTS UPDATE
2. PARK PROJECTS UPDATE
3. 2022 RPAC AREA OF EMPHASIS REPORT
4. DIRECTORS REPORT

## 9. DISCUSSION ITEMS

1. OPEN FORUM – QUESTION AND ANSWERS

## 10. VERBAL REPORTS AND ANNOUNCEMENTS

1. CITY COUNCIL UPDATE – COUNCILMEMBER PARKS
2. CITY PLANNING COMMISSION UPDATES – COMMISSIONER TURNHAM
3. CENTER For INNOVATION And The ARTS PROJECT UPDATE– COMMISSIONER WILSON
4. KEY TOPICS FOR DISCUSSION AT THE NEXT RPAC MEETING - January 18, 2023
5. ( No Meeting in December)
6. KEY DATES FOR FUTURE MEETINGS/EVENTS

## 11. ADJOURNMENT

**Wednesday, October 19 , 2022  
Recreation & Parks Advisory Commission  
Minutes**

- 1. CALL TO ORDER/ROLL CALL - The Recreation & Parks Advisory Commission meeting was held at the Community Activity Center and was called to order by Chairperson, Mark Nolen at 6:00 P.M.**

**Commission Members present:**

Mark Nolen, At-large (Chair)  
Maggie Borer, At-large  
Latrina Caldwell, At-large  
Monica Dillenburg, Central  
Dwain Erickson, West  
Joe Gomez, At-large  
Deborah Lande, Central  
Miriam Osammor, East  
Jane Wilson, West  
Kellina Quigley, At-large

Terry Parks City Council Liaison

**Commission Members absent:**

Christy Sandberg, (Vice-Chair)  
Johnny Hoang, At-large  
James Turnham, City Planning Liaison

**Brooklyn Park Staff present:**

Brad Tullberg, Director of Recreation and Parks  
Greg Hoag, Parks and Buildings Manager, Operations and Maintenance  
Jeanine Machan, Program Assistant III

- 2. OPEN FORUM-PUBLIC COMMENT AND RESPONSE  
NA**

- 3. APPROVAL OF October 19, 2022 AGENDA**

**A Motion was made to change the agenda removing 6.2 Amplified Sound from General Information – Presentations and Approve the October 19, 2022 agenda with changes by Commissioner Dillenburg and second by, Commissioner Boer.  
Motion unanimously approved.**

- 4. APPROVAL OF MINUTES FROM**

**A Motion was made to Approve the July 20, 2022 minutes by Commissioner Erickson and second by, Commissioner Dillenburg.  
Motion unanimously approved.**

**A Motion was made to Approve the September 21, 2022 minutes by Commissioner Dillenburg and second by, Commissioner Caldwell.  
Motion unanimously approved.**

- 5. ACTION ITEMS**

N/A

## 6. GENERAL INFORMATION - PRESENTATIONS

### 1. WAYFINDING

Director Tullberg introduced Mike Haug from Avia Design Group. Avia is the contracted design company who is working with city staff to develop and add the trail and vehicular signage to help guide people to the places they are looking for, while at the same time letting them know about other great destinations in our city.

Highlights of the presentation (attached) are:

- Project Goals
- Planning and content development
- Recommendations
- Coordination and compliance with Three Rivers Park District, Metro Transit, MN DOT and Hennepin County
- Vehicular guides
- Trail guides
- Strategy
- Wayfinding signage installation phases for both trails and vehicular
- Materials and methods
- Next steps

#### Questions and comments

- Commissioner Erickson asked if when a map is used will the destination be “up” or will north be “up”? Mr. Haug stated that usually destination is “up” on all maps.
- Commissioner Borer asked if the print was going to be white? Mr. Haug confirmed the current design is white lettering. Borer asked if that was up for further discussion? Haug stated no and went on to explain that if black lettering is used then the background would have to be a very light pastel color. Also, for the vehicle signage it must be white to be reflective for night driving. Commissioner Borer stated that the white lettering is harder for older eyes to read. Haug replied that using a darker background with white helps to separate the two.
- Commissioner Osammor asked if there was an example of the sign with black lettering? Haug did not have an example of black lettering but showed a black arrow.
- Commissioner Wilson commented on the trail system three options that show bikes and the comment from the survey would the trail be for pedestrians as well, as a trail walker, Wilson stated it is confusing and the concern would be that bikes know that pedestrians will be using the trail as well. Haug stated it had been part of the discussion to look for another symbol. Research has been done and they have found that the bike symbol has been used for both.
- Commissioner Borer stated that on a trail in Maple Grove there are signs along the trail reminding bikers to slow down. Borer asked is there going to be any safety signs? Haug stated there are no safety signs in the packet however, they could be an option. In addition to the trail wayfinding, icons could be painted on the trails or even freestanding that would indicate a multi-use trail.
- City Council Member Parks asked that at one time staff discussed new signage at Edinburgh USA, is this included? Director Tullberg responded no, this is only current wayfinding project.
- Commissioner Dillenburg stated she liked the solid type, would like to see a “roof” over the bigger signs, would like to see safety signs. Dillenburg asked if in the Trinity Gardens area would there be signs because the trail includes the street in some areas? Haug stated he rode all the trails at the start of the project and noted that there are several examples of trails that use the streets to complete the bike trail. Haug went on to describe the phase installation that would include signs that show trail/street combinations.

- Manager Hoag brought up the condition of colorblindness that should be considered in the designed.
- Commissioner Dillenburg ask how the final choice will be made? Haug stated that the factors of “brand, cost and looking ahead to further projects” along with input from the presentations will be part of the deciding process.
- Councilmember Parks asked if actual examples of the signs instead of slides will be available before the final choice? Haug stated that the choice is going to be soon so probably not.
- Commissioner Erickson noted that most of the examples show an “arc” which coincides with the Brooklyn Park logo. The entrance sign that has the arc would be a better fit to stay with the brand.
- Commissioner Borer stated that either example of the entrance sign is fine and would want the decision to consider durability of the sign as a first concern. Also keeping the map signs current is important for those using the trails.

Mr. Haug ended the presentation by stating that if there were any further questions to send them to Director Tullberg to forward and he will respond.

## 2. GET UP AND GO TRANSITION

Director Tullberg provided the commissioners a PowerPoint presentation (attached) of the transition of the Get up and Go Brochure to an insert in the Park Pages.

Highlights included:

- In 2021 during phase 1 of racial equity projects, staff began researching effectiveness of the Get Up & Go brochure. Key discoveries from the work:
  - Get Up & Go is not delivered into mailboxes in apartment communities. Delivered to lobbies where the brochures are not picked up by residents and generally thrown away by apartment managers soon after being delivered.
  - Lack of broad awareness of what the brochure is and what to do with it.
  - Very difficult and expensive to translate into multiple languages or large format.
- 2022: Brainstorming and researching potential solutions that would get information into all mailboxes and be relevant and accessible to the community. Determined goals:
  - Get information into all mailboxes
  - Create materials that can be easily translated into multiple languages
  - Create marketing materials that appeal to multiple audiences (Youth, Families, Adults)
- Summer 2022: Staff began developing a comprehensive marketing and communication plan that includes:
  - Discontinuing the Get Up & Go brochure
  - Upgrade existing registration platform from Rec Trac to WebTrac
  - Increased presence on social media channels of Facebook, Instagram, Snapchat, TikTok, and increase presence on the website
  - Shifting to publishing an insert into the Park Pages
- Park Pages is delivered to every household mailbox which will result in an additional 5870 households will now receive the Recreation and Park information.
- Features of WebTrac that will go live October 26, 2022
- Considerations with this transition:
  - Staff are working on a printed handout for customers who walk into facilities looking for programs, events, facilities, and services
  - Getting the word out multiple ways that the Get Up & Go is no longer being produced
  - Intentionally gathering good data from customers and identifying groups that may be underrepresented or underserved

Questions or comments:

Director Tullberg asked if the commissioners saw anything missing from the transition process? Is there anything else you would like staff to consider? Ideas on what the new Park Pages insert should be called that will be easy for all of the community to access?

- Chairperson Nolen states he likes the idea of the insert in Park Pages. Cost savings and having the information timely.
- Commissioner Dillenburg stated her only concern is that it is seen by everyone in the household. Also suggested that to reach the youth it would be beneficial to have an App and QR code. Director Tullberg stated that there is discussion regarding the Brooklyn Bridge Alliance developing an App that would target the youth and it might be a good tie into programming. He stated that the use of QR codes will be increasing.
- Commissioner Dillenburg also suggested that email distribution along with social media for access and notification.
- Commissioner Caldwell suggested working with the schools to send information home with the students. Director Tullberg stated that staff used to rely heavily on the schools to promote the programs. Now the school district uses an electronic platform and charges for the use. It was determined that the rate of use to “open” these electronic messages by parents and students was low and was not cost effective. Director Tullberg would like to see the city partner with business to promote Recreation and Park.
- Commissioner Osammor states that some of the programming is not held at times that are conducive to everyone’s schedule. An example being swimming lessons. Director Tullberg explained that, for example, the swimming lessons are held at participating schools that have pools and are subject to when they will allow us in. The new WebTrac will give an option for a wait list that is not currently available in RecTrac for any programming that fills quickly.
- Commissioner Borer stated that for people who are expecting the Get up and Go to look through it and use it for registering how is the change being communicated? If people are use to looking for the brochure and miss it [Park Pages] they may be upset if programs fill up before they realize that Get up and Go is not being published. Director Tullberg stated that a social media campaign will be happening at the end of October beginning of November will be the communication of the transition. A postcard will be available to those who are in programs now that has information on the transition along with a QR code.
- Commissioner Wilson asked if the insert could have a flag that sticks out to draw attention? Director Tullberg stated that postal mailing restrictions would not allow this, however the insert paper will be different that from Park Pages and that will differentiate it. It will also be recyclable. The front cover of the Park Pages will have a star burst ad that instructs the recipient to look inside for the recreation programming guide.
- Commissioner Lande suggested a picture of the old Get up and Go and a paragraph of the transition that would grab the attention of the person looking for it.
- Commissioner Erickson asked why a name change from Get up and Go? Commissioner Dillenburg responded that it is very hard to translate. It has a completely different meaning for example in Spanish. Dillenburg stated the name needs to change to something more translatable. It needs to be more adaptable for such platforms as Google Translate.
- Commissioner Borer suggested calling it what it is such as “Activity Schedule and Registration”. Director Tullberg stated that is currently were staff has landed at this point. But staff is wondering if there is anything more “catchy”?
- Commissioner Dillenberg ask if WebTrac will be more “mobile” friendly? Director Tullberg stated that is the goal with WebTrac and is planned to be mobile friendly.
- Commissioner Lande suggested “Go Rec” to pull back in the old name.

- Commissioner Erickson suggested news articles with CCX. Director Tullberg affirmed staff will be working with CCX.

## **7. OLD BUSINESS**

1. ACCEPTANCE OF THE 2023 HENNEPIN COUNTY HEALTH CANOPY GRANT CC SEPT 26
2. ACCEPT EAB COMMUNITY FOREST RESPONSE GRANT FROM THE MINNESOTA DEPARTMENT OF NATURAL RESOURCES CC Sept 26

Manager Hoag stated that the emerald ash borer has had a drastic escalation and huge impact on the city budget.

Commissioner Dillenburg reported on an article in Nature Magazine regarding the impact on Minneapolis.

Commissioner Borer asked if the issue was taking the trees down or is it taking them down and replanting? Manager Hoag stated it is both. Most of the grants that staff have received has a component that includes replanting of trees. Manager Hoag noted trees being removed are mature and are being replaced with smaller young trees.

Commissioner Dillenburg asked about the contract the city has with Rainbow Tree service for treatment? Manager Hoag stated the current contract is good through December 31, 2022. Hoag is working on putting a new contract out to bid.

## **8. WRITTEN REPORTS**

1. PROGRAM AND EVENTS UPDATE
2. PARK PROJECTS UPDATE
3. 2022 RPAC AREA OF EMPHASIS REPORT
4. DIRECTORS REPORT

- Director Tullberg called out the work that is being done at Noble Sports Park.
- Director Tullberg paid special notice to the Youth Outreach Team at the Park Center Homecoming football game. The team did an excellent job in diffusing a potentially dangerous situation.
- Director Tullberg reported that staff is 90% complete on the construction documents for Mississippi River Gateway Regional Park. The project will be going out to bid in December. Work will begin sometime March or April depending on weather.
  - Councilmember Parks asked about timeline for the closure of West River Road for the construction of the tunnel? Director Tullberg stated consideration to minimize it as much as possible due to the lack of a good detour. An issue regarding the sewer system has come up and staff is looking for the best way to construct the work with the least obstacles to the community.
  - Commissioner Borer ask if the dog park will be closed during construction. Director Tullberg confirmed it will be closed all summer. Director Tullberg stated that there has been communication through community engagement and there will also be public notices directing pet owners to other parks in the area.

## **9. DISCUSSION ITEMS**

1. OPEN FORUM – QUESTION AND ANSWERS

Commissioner Dillenburg asked for an update on the Youth on Board. Director Tullberg stated that there is a candidate and is supposed to go before the City Council.

## **10. VERBAL REPORTS AND ANNOUNCEMENTS**

1. CITY COUNCIL UPDATE – COUNCILMEMBER PARKS

Councilmember Parks reported that the council is discussion budgets, and that Huntington Apartments has been discussed at several of the last meetings.

2. CITY PLANNING COMMISSION UPDATES – COMMISSIONER TURNHAM

Director Tullberg stated that he is working with the Director of Planning to determine if there continues to be a need to have a Planning Commission liaison attend RPAC. Previously, RPAC needed to make the decision between park land or money for OSLAD when new developments were being considered. Since all park lands have been set aside the decision now is always money for OSLAD so it is not necessary for a representative to attend RPAC. It will require a bylaw update to eliminate the liaison between the two groups.

3. CENTER For INNOVATION And The ARTS PROJECT UPDATE– COMMISSIONER WILSON  
Commissioner Wilson stated that State legislators did not approve the budget. There is an upcoming meeting that should provide an update on the project.

4. RPAC COMMISSIONER UPDATES – no report

5. KEY TOPICS FOR DISCUSSION AT THE NEXT RPAC MEETING – November 16, 2022

- Budget
- Amplified Sound
- Age Friendly Resource List
- Park Bond Reinvestment

6. KEY DATES FOR FUTURE MEETINGS/EVENTS

No meeting in December. Next meeting January 18, 2023.

## 11. ADJOURNMENT

**A Motion was made by Commissioner Erickson to close the meeting, second by Commissioner Wilson**

**Motion unanimously approved.**

**Adjourned by Chairperson Nolen was at 7:38 P.M.**

Submitted respectfully,  
Jeanine Machan  
Secretary

## ATTACHMENTS:

- 4.1A Wayfinding Project Commission Update
- 4.1B RPAC Presentation - GET UP AND GO

City of Brooklyn Park RECREATION AND PARKS ADVISORY COMMISSION			
<b>Agenda Item</b>	6.1	<b>Meeting Date:</b>	November 16, 2022
<b>Agenda Section:</b>	General Information - Presentations	<b>Presented By:</b>	Brad Tullberg, Director of Recreation & Parks
<b>Recreation &amp; Parks Director Proposed Action</b>	2023 Department Budget Update		

#### **Overview:**

Director Tullberg will give an update on the 2023 Recreation & Parks Budget process including proposed Capital Improvement Plan (CIP) projects for 2023.

#### **Budget Funds and Definitions:**

The Recreation and Parks Department uses three different types of budget funds for operations:

- A. **General Fund** – This represents funding via current year revenue collections of the General Fund, which supports operations and capital outlay expenditures. Revenue sources include annual property tax levies, state aid payments, and various program, permit and license fees.
- B. **Special Revenue Funds** – Special Revenue Funds consist of funds generated from fees collected from users of the Ice Arena and Brookland Golf Park. Funds collected are expected to pay for general operations and maintenance of the facility but rely on levy support for capital improvements.
- C. **Recreation Enterprise Fund** – Recreation Enterprise Funds consist of funds generated from fees collected from users of the Edinburgh USA Golf Course and the Brooklyn Park Sports Dome. These funds are utilized for operations, capital improvements and debt retirement expenditures for the facility.

In addition, there are two primary asset replacement funds:

#### **Capital Improvement Plan (CIP)**

The Capital Improvement Plan (CIP) is a planning tool based upon long-range physical planning and financial projections that forecasts the City's capital needs over a five-year period based on City-adopted long-range plans, goals and policies. The CIP includes detailed descriptions of every capital project the city anticipates initiating during the five-year period. The CIP is updated annually to ensure consistency and the reflection of changing demands and patterns in cost and financial resources.

#### **Capital Equipment Plan (CEP)**

The Capital Equipment Plan is a flexible plan based upon long range planning and financial projections, which schedules the major capital equipment replacement and additions that may be incurred by the city over the next five years. Flexibility of the Capital Equipment Plan is established through annual review, and revision if necessary. The annual review assures that the program will become a continuing part of the budgetary process and that it will be consistent with changing demands as well as changing patterns in cost and financial resources.

#### **Primary Issues/Alternatives to Consider:**

#### **Budgetary/Fiscal Issues:**

#### **Attachments:**



City of Brooklyn Park RECREATION AND PARKS ADVISORY COMMISSION			
<b>Agenda Item</b>	6.2	<b>Meeting Date:</b>	November 16, 2022
<b>Agenda Section:</b>	Presentation	<b>Presented By:</b>	Marcus Hill, Parks & Facilities Manager
<b>Recreation &amp; Parks Director Proposed Action</b>	Update on Amplified Sound in Parks from 2022		

#### **Overview:**

Amplified Sound has been an on-going discussion item for the Recreation & Parks Advisory Commission in 2022. Oak Grove is the only park that the use of amplified sound is allowed. The bus tour in July demonstrated the amplified sound policy and how it is intended to work.

Parks & Facilities Manager Marcus Hill will review the data related to 2022 park rentals with amplified sound and solutions being implemented or considered by staff.

#### **Primary Issues/Alternatives to Consider:**

#### **Budgetary/Fiscal Issues:**

#### **Attachments:**

City of Brooklyn Park RECREATION AND PARKS ADVISORY COMMISSION			
<b>Agenda Item</b>	6.3	<b>Meeting Date:</b>	November 16, 2022
<b>Agenda Section:</b>	Presentation	<b>Presented By:</b>	Kelly Becker, Recreation Supervisor
<b>Recreation &amp; Parks Director Proposed Action</b>	Age Friendly Resource List		

**Overview:**

The Age Friendly Resource list began as part of the Big 11 Age Friendly Project. During the initial months of the pandemic, the list evolved to be primarily COVID-19 resources. As the work has continued, the list has evolved to become a comprehensive list of resources for members of the community including those for older adults, people with disabilities, housing, food, mental health, and more. Staff from Recreation & Parks, Community Engagement, Community Development, and Communications have been working together to create a resource list that is easy for community members to navigate and efficient for staff to maintain.

Recreation Supervisor Kelly Becker will present an overview of the Community Resource List and show the beta site that will be ready for launch in the coming weeks.

**Primary Issues/Alternatives to Consider:**

**Budgetary/Fiscal Issues:**

**Attachments:**

City of Brooklyn Park RECREATION AND PARKS ADVISORY COMMISSION			
<b>Agenda Item</b>	6.4	<b>Meeting Date:</b>	November 16, 2022
<b>Agenda Section:</b>	General Information - Presentations	<b>Presented By:</b>	Brad Tullberg, Director of Recreation & Parks
<b>Recreation &amp; Parks Director Proposed Action</b>	Park Bond Reinvestment Projects Update		

**Overview:**

In 2018, 63% of Brooklyn Park voters supported a \$26M re-investment in the park system. Several projects have been completed to date including:

- Brooklyn Park Sports Dome
- Eidem Farm Interpretive Signage Plan
- Expansion of Northwoods and Willowstone Park buildings
- Addition of Central and River Park Kitchen buildings
- Redevelopment of Hartkopf, Lakeland and Norwood Park
- Brookdale Park Trail connection
- Sunny Lane Park Trail connection
- Wayfinding Plan development

Director Tullberg will give an update on the status of projects currently in the planning or construction phase:

- Noble Sports Park Baseball Field improvements
- Community Activity Center improvements
- Senior Center
- Youth & Teen Recreation Center

**Primary Issues/Alternatives to Consider:**

**Budgetary/Fiscal Issues:**

**Attachments:**

City of Brooklyn Park RECREATION AND PARKS ADVISORY COMMISSION			
<b>Agenda Item</b>	7	<b>Meeting Date:</b>	November 16, 2022
<b>Agenda Section:</b>	Old Business	<b>Presented By:</b>	Brad Tullberg, Director of Recreation and Parks
<b>Recreation &amp; Parks Director Proposed Action</b>	Past City Council Agenda Items and Community Engagement		

**Overview:**

The following attachments were presented at the City Council Meetings.

1. 2023 Recreation & Parks Department Fee Changes memo to Latonia Green, Director of Finance

**Primary Issues/Alternatives to Consider:**

NA

**Budgetary/Fiscal Issues:**

NA

**Attachments:**

7.1 2023 Recreation & Parks Fees & Charges memo 10.14.22



## MEMORANDUM

---

**Date:** October 14, 2022  
**To:** LaTonia Green, Finance Director  
**From:** Brad Tullberg, Recreation & Parks Director  
**Subject:** 2023 Recreation & Parks Department Fee changes

---

The following are the proposed changes to the 2023 Fees and Charges for the Recreation and Parks Department. While many fees remain the same for 2023, staff are requesting increases to help cover the cost of providing the services due to the rising costs for materials and labor.

The pricing for Recreation programs and events is determined by the parameters outlined in the Recreation & Parks Department Fees & Charges Policy adopted in 2014.

Staff has conducted a market analysis of neighboring parks and recreation agencies where applicable. The proposed rates are competitive for comparable programs and facilities in and around the area.

### **Brooklyn Park Sports Dome**

- Increase Prime Rental Rate (full field) to \$320/hour
- Increase Non-prime Rental Rate (full field) to \$210/hour
- Increase Prime Rental Rate (half field) to \$195/hour
- Increase Non-prime Rental Rate (half field) to \$120/hour

All other rates at Brooklyn Park Sports Dome remain unchanged

### **Brookland Golf Park**

- Increase Adult Rate to \$16.50 + tax
- Increase Senior Rate to \$15.00 + tax
- Increase Adult Patron Round Rate to \$10.00 + tax
- Increase Senior Patron Round Rate to \$9.00 + tax
- Increase Membership Rate to \$475.00 + tax
- Increase Patron Card Rate to \$75.00 + tax
- Increase Twilight Rate to \$13 + tax
- Increase Super Twilight Rate to \$12.00 + tax

All other rates at Brookland Golf Park remain unchanged

### **Community Activity Center Room Rentals**

- Increase Grand Room Monday - Thursday Resident Rate to \$650 + tax
- Increase Grand Room Monday - Thursday Non-Resident Rate to \$750 + tax

- Increase Grand Room Friday Resident Rate to \$850 + tax
- Increase Grand Room Friday Non-Resident Rate to \$1000 + tax
- Increase Grand Room Saturday Resident Rate to \$950 + tax
- Increase Grand Room Saturday Non-Resident Rate to \$1150 + tax
- Increase Grand Room Sunday Resident Rate to \$850 + tax
- Increase Grand Room Sunday Non-Resident Rate to \$1000 + tax
- Increase Two Grand Rooms Resident Rate to \$140/hour + tax
- Increase Two Grand Rooms Non-Resident Rate to \$210/hour + tax
- Increase One Grand Room Resident Rate to \$65/hour + tax
- Increase One Grand Room Non-Resident Rate to \$85/hour + tax
- Increase Gardenview Room Monday - Thursday Resident Rate to \$400 + tax
- Increase Gardenview Monday - Thursday Non-Resident Rate to \$450 + tax
- Increase Gardenview Friday Resident Rate to \$750 + tax
- Increase Gardenview Friday Non-Resident Rate to \$900 + tax
- Increase Gardenview Saturday Resident Rate to \$850 + tax
- Increase Gardenview Saturday Non-Resident Rate to \$1000 + tax
- Increase Gardenview Sunday Resident Rate to \$550 + tax
- Increase Gardenview Sunday Non-Resident Rate to \$650 + tax
- Increase Community Conference Room Resident Rate to \$30 + tax
- Increase Community Conference Room Non-Resident Rate to \$40 + tax
- Add Unity Room Friday-Sunday Resident Rate \$200 + tax
- Add Unity Room Friday-Sunday Non-Resident Rate \$225 + tax
- Add Unity Room Monday-Thursday Resident Rate \$100 + tax
- Add Unity Room Monday-Thursday Non-Resident Rate \$125 + tax

The Unity Room is the space formerly used by the Nature Pre-School that is being converted to community meeting space.

All other rates at the Community Activity Center remain unchanged

### **Edinburgh USA Golf Course**

- Eliminate Monday Rate
- Eliminate Tuesday Rate
- Eliminate Thursday Rate
- Eliminate Early Bird Rate on Friday mornings
- Eliminate Super Twilight Rate
- Add Monday – Thursday rate \$49.00 walking, \$63.00 riding + tax
- Add Friday – Sunday rate \$60.00 walking, \$80.00 + tax
- Increase St. Andrews Club unlimited rounds to \$2475.00 + tax
- Increase St. Andrews Club 10 round package to \$410.00 + tax
- Increase St. Andrews Club 20 round package to \$780.00 + tax
- Increase St. Andrews Club 30 round package to \$1110.00 + tax
- Increase St. Andrews Club 40 round package to \$1400.00 + tax
- Increase St. Andrews Club 50 round package to \$1650.00 + tax
- Increase Cart Fee to \$20.00 + tax
- Increase Twilight Cart Fee to \$15.00 + tax
- Increase Range Key to \$160.00 + tax
- Increase Patron Rate to \$46.00 + tax

All other rates at Edinburgh USA remain unchanged

**Ice Arena**

- Increase Prime Rental Rate to \$245.00/hour

All other Ice Arena rental rates remain unchanged

City of Brooklyn Park Recreation and Parks Advisory Commission			
<b>Agenda Item:</b>	8.1	<b>Meeting Date:</b>	November 16, 2022
<b>Agenda Section:</b>	Written Reports	<b>Presented By:</b>	Pam McBride, Youth Services Manager; Jen Gillard, Recreation Manager
<b>Recreation &amp; Parks Director Proposed Action</b>	Program and Events Update		

## Overview:

### Recreation Programs & Youth Services Highlights:

Staff are engaging in late fall and winter programming. Also new to Recreation and Parks will be our newly updated Park Pages Insert that is replacing the Get Up and Go brochure. Visit [www.brooklynpark.org](http://www.brooklynpark.org)

### Program and Event Updates:

#### Brooklyn Park Youth Outreach Team and Intervention Services

The Brooklyn Park Youth Outreach Team works M-F from 5:00-9:00pm each day in the community connecting young people to resources, redirecting negative energy, sharing positive activities, and working in partnership with police to maintain a safe and healthy community.

The team continues its partnership with Osseo Area schools and Park Center High School M,W,F to connect with and build relationships to create resource and youth worker connections with young people. The team has been asked to join Park Center for Tuesday and Thursdays also.

#### Team Highlights have been:

Pearl Warren, Youth Outreach and Intervention Coordinator, is partnering with Nicole Wicklund of the BP Police Department to lead a 6-week Police and Engagement 101 at Zanewood Recreation Center.

BPYO is engaged at Huntington Place Apartment community, working with security to redirect negative energy in the community and direct youth to resources and opportunities.

Intervention team has launched a new Intervention Services Form that is accessible through a QR code to providers and people supporting young people. This form will activate services with Kelvin Currington, Prevention and Intervention Specialist, to connect and provide essential services.

### **Cities United**

Cities United is on hold until staffing complement is finalized.

### **Adult Fitness**

Fall sessions of Adult Fitness will continue through the end of December and into the new year. Silver Sneakers Yoga, Cardio Strength, Zumba Gold, and Hatha Yoga will be offered in the mornings and evenings of the new year, with hopeful additions to our Adult Fitness class offerings. Staff are preparing for the annual Silver Sneakers, Renew Active, and Silver & Fit memberships that takes place at the end of December.

### **Weekly Adult Social Groups**

Weekly social activity groups continue to see good attendance with over 160 people enrolled in one or more weekly activities. Members have access to 14 activity groups per week. Social activity groups include: several art/craft groups, cribbage, bingo, poker, Mah Jongg, 65 Rummy, 500 Cards, Dominoes, Scrabble, and a Book Club.

### **Adults on the Move**

Recreation and Parks hosts senior luncheons each month. The November luncheon is held in honor of Veterans Day in the Grand Rooms at the Community Activity Center.



## **Age-Friendly Communities**

Recreation and Parks hosted the Living Well Resource Fair on November 4 at the Community Activity Center. The event was a combination of community resources and speakers geared towards caregivers, older adults, and people with disability related needs. Over 350 people attended the event along with 52 vendors.

## **Events**

The annual Spooktacular was hosted on October 29 at Zanewood Recreation Center. Community organizations, Recreation and Parks, and Health on the Go trailer all hosted booths for families to visit along the trick or treat trail. Over 800 community members came out to enjoy the day and get resources. The day wrapped up with the first outdoor movie at Zanewood Recreation Center. Families watched the movie from their vehicles or in cozy spots in front of the screen. Before leaving many families shared how happy they were to have Spooktacular and the movie this year and are excited to come to more events.

The Holiday Market was held Saturday, November 5 at the Community Activity Center with 28 vendors booth and 150-200 shoppers.

## **Farmers Market**

The Brooklyn Park Farmers Market is now closed for the season. Staff are working on plans to expand the market in 2023 to include non-food vendors as a way to increase weekly traffic.

## **Aquatics**

November – December swimming lessons are underway. Class offerings for aquatics consists of swimming lessons for all age groups Monday, Tuesday and Saturdays in the months of September through December. School-year swimming is held between the Jackson Middle School and Brooklyn Middle School pool facilities.

## **Adaptive Recreation/ Inclusion Services:**

Fall Session 2 Adaptive Recreation classes will run November – December. Inclusion Services continue in a variety of recreation programs and services, including: K5 Fusion, Aquatics, Youth Sports, Dance, and Ice Skating.

Adaptive Recreation partner, Reach for Resources, hosted the annual Ghostly Gala on October 28 at the Community Activity Center. There were 350 community members and caregivers in attendance. The Ghostly Gala continues to be one of the most popular events for Reach for Resources. Brooklyn Park has been the host site and partner for this event since 2008.

## **Dance**

Brooklyn Park Dance have started working on the beginning stages of their choreographed routines. Instructors have picked out a few costume choices and working with dancers on making final selections in preparation of spring recitals. In addition, a new partnership with Duniya Drum and Dance to offer our free West African Drum and Dance classes to the community. Registration opened on October 28 and will remain open until classes are full. Classes will take place at the Community Activity Center on Thursdays starting November 17 through February 9 from 6pm-8pm. They will end with a presentation showcase, open to the public on February 16.

## **Summer Camp**

Preliminary plans for summer camp have been complete with a robust brochure about locations, times, and program details in progress. The team is looking forward to create a culture of fun engagement for campers to be curious, explore and enhance 21<sup>st</sup> century skills through play. There are new community partner engagement initiatives supporting youth development opportunities and outdoor exploration field trips for teens.

## **Youth Sports**

Session 2 of fall youth sports will begin mid-November. Classes include tennis, soccer, basketball, and gymnastics along with Tiny Tots and Lil Tykes programs for 2–4 year-olds. Youth Sports classes are designed to be an introduction to sports and include athletic skill development along with social-emotional learning.

## **Adult Sports**

Pickleball players have moved to the Community Activity Center to continue play through the winter months. . Staff are hosting meetings with pickleball players this fall to learn more about how they would like the indoor season to operate.

### **Historic Eidem Farm**

Eidem Farm staff are preparing for the Eidem Farm Christmas the first weekend of December and planning for new winter programming to begin in January of 2023. Staff are working with a consultant to complete design work for the interpretive signs that will be installed in 2023. Signs will allow farm visitors to participate in self-guided tours and enhance the experience of visiting the site.

### **Zanewood Programs for Grades 6-12**

**Teen Zone:** Free, drop-in program, M-F from 2-8:00pm

**ZW Teen open gym:** Hoop IT UP! Monday & Wednesdays from 6-8pm

**Zanewood Meals program:** Free, M-F from 2-8:00pm

**TKO Drumline:** Practices Monday, Tuesday & Thursday 6-8pm; performance schedule varies

**Music Studio:** Monday & Wednesdays from 4:00-6:00pm- free

**Arts and Crafts Corner-** September 6- Dec 15<sup>th</sup>, 4-6pm

**Chess Club-** September 6- December 23- 4- 6pm

**Youth Entrepreneurship Program-** ages 16- 24- Phase two- November 2- December 14, 5:30- 8:00pm

### **Zanewood Programming**

Zanewood Recreation Center offers recreation and youth development programs in a safe and positive environment for kids and teens. Zanewood also offers Outreach, community service, and youth mentoring opportunities delivered by committed and competent community partners

### **Arts and Engagement**

Arts team is working with Geno Okok for an art class on portrait, black and white, acrylic and mural at Hamilton Park through November 17<sup>th</sup> Tuesdays and Thursdays.

New young adult podcast applicants finalizing to lead youth engagement in City with Communications dept.

Zanewood Arts and Engagement team will be sending out an Arts, Wellness and Beautification survey to the community to identify what are the types, modes and ways the community sees and experiences public art and engage youth and families in the process. <https://www.surveymonkey.com/r/GF2JNBY>

**Sewing 101 for Adults** on October 17- November 22 at Hamilton Park. Register online.

### **Rec on the Go-**

Rec on the Go is our FREE program that brings recreation opportunities to youth (5-12 years old) all over Brooklyn Park. Snacks/meals are provided to participants and families this fall session, September 19- December 8. Sites include: Autumn Ridge Apartments, Brook Garden Apartments, and Hamilton Park. Register online at [www.brooklynpark.org/RecGo](http://www.brooklynpark.org/RecGo)

**Zanewood K- 5 Fusion programming** offered Monday – Friday at Zanewood Recreation Center from 4- 6:30

**Primary Issues/Alternatives to Consider:** N/A

**Budgetary/Fiscal Issues:** N/A

**Attachments:**

# City of Brooklyn Park Recreation and Parks Advisory Commission

<b>Agenda Item:</b>	8.2	<b>Meeting Date:</b>	November 16, 2022
<b>Agenda Section:</b>	Written Reports	<b>Presented By:</b>	Marcus Hill, Facilities and Parks Manager Greg Hoag, Parks & Building Maintenance Manager
<b>Recreation &amp; Parks Director Proposed Action</b>	Park Project Updates		

## Overview:

### 1. **PARK REDEVELOPMENT at Hartkopf, Lakeland and Norwood (Construction April 2021 – September 2022)**

**Funding Source(s):** Park Bond Reinvestment Project

**Project Update:** The Park Redevelopment Projects were awarded to Ebert Construction at the February 22, 2021, City Council meeting. The contract for the redevelopment of Hartkopf, Lakeland and Norwood parks with Ebert Construction is complete. There is one item that remains for completion:

- The Lakeland playground will be installed in the Spring of 2023 due to delays in selecting a vendor and supply chain delays. Proposals are due for Lakeland Playground on Thursday November 10, 2022.

### 2. **TRAILS, WAYFINDING, LIGHTING (2021 – 2024)**

**Funding Source(s):** 50% Park Bond Reinvestment Project funded, and 50% EDA funded

**Project Update:** The Brooklyn Park Economic Development Authority (EDA) approved an agreement with Avia Design Group, Inc. in the amount of \$68,500 to provide Master Program Development, Design Development and Design Specification for the Wayfinding Project. The schematic design portion of the project is complete. A presentation of the current design was given at the October RPAC meeting. The next phase is approval of the plan by City Council and development of the fabrication / construction plans.

### 3. **BROOKDALE PARK TRAIL (2022)**

**Funding Source(s):** Park Bond Reinvestment Project

**Project Update:** Staff hired WSB to design a new trail connection from the Brookdale Dog Park around the east side of the baseball fields connecting to the trail that eventually connects to the Shingle Creek Regional Trail along Xerxes Avenue. There is an informal trail currently in this location. Bids were advertised in August and Barber Construction was awarded the contract at the September 12<sup>th</sup> City Council meeting in the amount of \$156,847. The project included a paved entrance to the dog park and speed bumps on the road through Brookdale Park. Work is complete on this project.

### 4. **MISSISSIPPI GATEWAY REGIONAL PARK / ENVIRONMENTAL NATURE AREA**

**Funding Source(s):** OSLAD Fund

**Project Update:**

Development of the Brooklyn Park side of the park includes expansion of the off-leash dog area, relocation of the archery range, addition of a large picnic shelter and restroom facilities along with an expanded parking area is anticipated to begin in the spring of 2023.

The design development phase of the project is complete. Staff continue to review cost estimates and suggesting value engineering opportunities to manage the project budget. Staff is being challenged with the hyperinflation of the past 18 months. Some changes have been made to the planned shelter area on the west side of the park and prefabricated bathroom buildings are being planned to keep the project within budget.

WSB is developing construction documents in preparation for a January 2023 advertisement for bid. The anticipated award of contract will take place in March 2023. Utility and initial construction will start during the summer of 2023. Staff have been working the project so that it will be phased now to allow the dog park to be used throughout the summer of 2023.

#### **5. HOMETOWN BALLFIELD at Noble Sports Park (September 2022 – November 2022)**

**Funding Source(s):** Park Bond Reinvestment Project

**Project Update:** The Hometown Ballfield project is moving forward. Staff worked with the architect from Bolton & Menk to secure proposals through the Sourcewell cooperative purchasing program to secure project proposals within budget. The project was approved at the July 11, 2022 City Council meeting. The city has approved and processed purchase orders to Upper Midwest Athletic Construction (UMAC) and SAAFE. UMAC will prepare all site work except bleachers and press box. SAAFE will construct the bleachers and the press box. Construction began September 15<sup>th</sup>, 2022.

Construction started the first week of October. Every Wednesday morning BP staff and contractors are meeting onsite to discuss construction progress and address any additional concerns that may arise. Concrete for batting cages, dugouts and bleachers are being poured. Fence posts have been installed. Currently waiting for the dugouts and bleachers to be delivered onsite.

#### **6. EDINBURGH IRRIGATION SYSTEM REPLACEMENT**

**Funding Source(s):** Edinburgh Enterprise Fund with 20-year inter-fund loan from OSLAD

**Project Update:** Duininck, Inc. was awarded the project in the amount of \$2,232,700. Work began on September 7, 2021 and was completed in September 2022. Restoration of turf areas and parking lot have also been completed.

#### **7. EAB UPDATE**

**Funding Source(s):** Heritage Fund

**Project Update:** The City has received the 2021/2022 Hennepin County Healthy Tree Grant; this Grant will complement the 2019 & 2020 Grants. With these funds we will be planting trees each in several parks. On September 8<sup>th</sup> trees for the 2022 Hennepin County Grant were planted at Striefel & Sunnyside Parks, on September 21<sup>st</sup> we will be planting at Pinebrook Park and on September 29<sup>th</sup> we will be planting at Willows of Aspen Park. On-going treatments and removal of ash trees were completed in 2022 in parks, golf courses and other public areas. Staff continues to remove ash trees as they become infested. Staff will continue with our management plan in 2022. On May 7 we held our annual Tree Sale for residents. 163 Trees were purchased this year which is the most trees since this program began. On May 14 we had a tree planting event at Lakeland Park with the assistance of Tree Trust and local volunteers we planted over 100 trees.

#### **8. NATURAL RESOURCE MANAGEMENT**

**Funding Source(s):** Park Bond Reinvestment Project & Heritage Fund

**Project Update:** Staff continues reviewing priorities of the Natural Resource Management Plan. A Five-Year Priority Implementation Plan has been developed by working with Stantec. Focus areas within this plan will include Village Creek, River Park (north section), Hartkopf, Norwood, Emerson Woods, Brookdale, CAC Pond and follow-up best practices on prior projects and natural resource projects within the system. Staff has contracted with Stantec to do the mowing, planting, and restoration

at Village Creek. O&M staff have completed a few release mows on the North section of River Park in 2022.

## 9. COMMUNITY ACTIVITY CENTER IMPROVEMENTS

(2022 planning, 2023-2024 construction)

**Funding Source(s):** Park Bond Reinvestment Projects

- **COMMUNITY ACTIVITY CENTER**

**Project Overview:** The plan is to improve the entrance to the facility, create an accessible customer service desk, update bathrooms, and create a welcoming and inviting community center for all customers.

**Project Update:** Staff has engaged with 292 Design Group to update the 2018 aquatics feasibility study and develop the final strategy for the CAC improvements and what amenities should be included. Staff discussed funding strategies for the CAC improvements, Teen Center, Senior Center and Fire Stations at the July 25<sup>th</sup> City Council meeting. The Council agreed that given the other priorities for fire station construction/remodeling and other financial commitments, an aquatic facility would not be part of the upcoming CAC improvements. Staff are working with the 292 Design Group to evaluate the possibility of converting one ice arena into three or four basketball courts. Tours of the CAC to see the viability of these options and will create a 3D tour/model of the space and will require a scanner to see the facility and map out a layout and design of the future of the CAC.

- **SENIOR CENTER (2023 planning, 2023-2024 construction)**

**Project Overview:** This improvement would add dedicated space for senior programming and adult fitness space. Final design and components will be developed when a final location is determined.

**Project Update:** The Senior Center is being considered with the CAC improvements and Fire Station projects. If a new Central Fire station is constructed on the site of the former Hennepin County Library, the current Central Fire Station could be remodeled into a new space dedicated to fitness and social activities for older adults.

- **TEEN CENTER (2022-23 planning, 2023-2024 construction)**

**Project Overview:** This project would add an additional teen center in the city at a location to be determined. Final design and components will be developed when a final location is determined. We have determined that the best location for the Teen Center would be at Zanewood Recreation Center.

**Project Update:** At the May 2<sup>nd</sup> City Council work session, staff shared that they believe the Zanewood area would be the best location for a new teen center due to its accessible location, and proximity to large populations of young people. Staff would recommend a separate consultant agreement to develop the vision for a future teen center. Parks & Facilities Manager Hill is drafting an RFP for architecture and design services along with construction administration to start working with city staff with a design charrette to design and plan the future Teen Center building and lay out.

## 10. HISTORIC EIDEM FARM INTERPRETIVE SIGNAGE DEVELOPMENT PLAN

**Funding Source(s):** Park Bond Reinvestment Projects

**Project Update:** The Interpretive Signage Plan is complete. Staff has engaged with Bluestem Heritage Group to help develop the design and signage language for each individual sign and kiosk. The design work is expected to be complete in December so fabrication and installation can take place in Spring 2023.

**11. CENTRAL PARK TENNIS COURT REHABILITATION**

**Funding Source(s):** Heritage Fund

**Project Update:** The Tennis Court at Central Park was milled and overlayed during the last week in August. New nets and posts are ordered and are expected to be installed this Fall. The color coating of the court will be completed in the spring of 2023.

**12. PLAYGROUND REPLACEMENT**

**Funding Source(s):** Heritage Fund

**Project Update:** A request for proposals for the replacement of Edinbrook & Sunny Acres Parks was sent out to vendors on September 12<sup>th</sup>. Proposals were received on October 7<sup>th</sup>. Staff will evaluate proposals and select a vendor from the three submittals received. Installation will take place in 2023 due to production and supply chain issues that delay equipment delivery.

**13. HISTORIC EIDEM FARM VISITOR CENTER (2022 planning, 2023-24 construction)**

**Funding Source(s):** Park Bond Reinvestment Projects

**Project Update:** No new update at this time.

**Primary Issues/Alternatives to Consider:** N/A

**Budgetary/Fiscal Issues:** N/A

**Attachments:**

City of Brooklyn Park RECREATION AND PARKS ADVISORY COMMISSION			
<b>Agenda Item</b>	8.3	<b>Meeting Date:</b>	November 16, 2022
<b>Agenda Section:</b>	Written Reports	<b>Presented By:</b>	Brad Tullberg, Director of Recreation and Parks
<b>Recreation &amp; Parks Director Proposed Action</b>	2022 RPAC AREA OF EMPHASIS REPORT		

## Overview:

At the January 16, 2022 Recreation and Parks Advisory Commission (RPAC) meeting, commissioners selected three topics to get regular presentations and updates. The topics will be part of a rotating agenda item to allow for additional commissioner input and questions. Those three topics are:

- Activating Age-Friendly Community work (February)
- Reimagining Public Safety (March)
- Community Activity Center Improvements (April)

In addition to those three topics, there are several other areas of emphasis that RPAC commissioners indicated that they would like regular updates. Updates on these topics will be given in a monthly written report for the following topics:

### • Events Calendar

- **Scope:** Staff have created an events task force to assist in the development of community events and calendar of community events that reflect the various cultures of Brooklyn Park.
- **Update:** The Recreation and Parks Department Community Events Task Force met for a final time to evaluate progress from 2022 and make recommendations for 2023 and beyond. The members of the task force agreed that the Celebrate Brooklyn Park Events series is going in the right direction. The annual calendar is representative of the community and events are relevant and engaging. The group also recommended hosting a parade in 2023 instead of a fireworks display. Manager Jen Gillard provided a review of the 2022 events at the September meeting.

### • Amplified Sound –

- **Scope:** The amplified sound policy only allows for amplified sound at Oak Grove Park. The community has asked for additional locations to allow amplified sound. Staff are seeking a balance in meeting the community need for more amplified sound locations while not overwhelming park neighbors with amplified sound.
- **Update:** Staff have been researching amplified sound policies from other communities for solutions or ways to manage amplified sound in parks. Staff are currently working on plans to assemble a community group in order to gather input and make recommended changes to the existing policy. Staff plan to bring a draft of the timeline and process to a future meeting. Parks and Facilities Manager Marcus Hill will report amplified sound from park system use in 2022 at the November RPAC meeting.

### • Continue Racial Equity, Diversity and Inclusion work of staff

- **Scope:** During 2021, Recreation and Parks staff identified five areas of focus:
  - Recruitment, hiring, and retention of BIPOC staff
  - Marketing and promotion methods to reach ALL of Brooklyn Park residents
  - Removing barriers and expanding access to programs
  - Removing barriers and expanding access to facilities
  - Making racial equity a department wide goal and priority

In 2022, staff will focus on implementation of the work identified in 2021 but also focus on the development of a department REDI team, and complete Intercultural Development Inventory

- along with coaching for each staff person to assess and improve cross-cultural competence.
- **Update:** All Full-Time and regular Part-Time Staff have taken the Intercultural Development Inventory (IDI) assessments and completed an individual personalized conversation with the Brooklyn Bridge Alliance for Youth staff. The end of the project is scheduled for October 31 with the final report due December 15, 2022. Brooklyn Parks Recreation & Parks Department will partner with the Brooklyn Bridge Alliance for Youth and the Brooklyn Center Parks and Recreation Department on the 2023 Racial Equity project. Hennepin County has already approved the grant funding so this work will begin in 2023. Director Tullberg will provide a report at the January 2023 meeting.

- **Public Art & Center for Innovation and the Arts**

- **Scope:** Develop a series of public art events to help celebrate Brooklyn Park while building the programming that could be supported by a new Center for Innovation and the Arts.
- **Update:** Arts & Engagement Specialist Tashawna Williams has been working closely in partnership with ACER to find a location to develop a community mural. The skate park has been identified as a possible site for a mural. Several art programs and events are being finalized for Summer of 2022. The City Council also approved \$10,000 for Health & Wellness through the Arts Initiative. Unfortunately, the Center for Innovation and The Arts is no longer moving forward. City Staff were notified on October 24<sup>th</sup> that due to declining enrollment and financial challenges of state colleges and university system, the Center for Innovation and The Arts project has ended. City Staff will continue to collaborate with North Hennepin Community College staff to provide arts opportunities in Brooklyn Park, but the physical component of the project is over.

- **ADA / Adaptive Recreation**

- **Scope:** Support the policies and practices that encourage full participation in programs, services, and facilities by people with disability related needs
- **Update:** Staff have contracted with Julee Quarve-Peterson, Inc. (JQP) to complete ADA assessments of the larger city-owned facilities in Brooklyn Park. Assessments of Recreation and Parks facilities have been completed on the Community Activity Center, Edinburgh, Zanewood Rec Center, and Historic Eidem Farm with reports due to staff by the end of the year.

Staff have also completed the ADA assessments of 45 of 60 parks. Assessments will continue through the fall until there is snow on the ground. Staff do assessments of playgrounds, trails, shelters, picnic tables, benches, and other park amenities. Therapeutic Recreation and Inclusion Services Specialist, Erin Bonikowske is leading the effort to complete these assessments in the Recreation & Park Department.

Once assessments are complete, staff can bundle ADA improvements into a project for the repair and/or correction of identified issues. Staff have identified picnic tables as the priority project for 2022-2023. The project includes identifying non-accessible picnic tables to be replaced with accessible tables and ensuring accessible routes of travel to each accessible table. Picnic tables will be purchased in 2022 with installation in the spring of 2023.

**Primary Issues/Alternatives to Consider:**

NA

**Budgetary/Fiscal Issues:**

NA

**Attachments:**



CITY OF BROOKLYN PARK RECREATION AND PARKS ADVISORY COMMISSION			
<b>Agenda Item:</b>	8.4	<b>Meeting Date:</b>	November 16, 2022
<b>Agenda Section:</b>	Written Reports	<b>Presented By:</b>	Brad Tullberg, Director of Recreation and Parks
<b>Recreation &amp; Parks Director Proposed Action</b>	Directors Report		

#### Overview:

- Center for Innovation and the Arts** - Unfortunately, the Center for Innovation and the Arts is no longer moving forward. City Staff were notified on October 24<sup>th</sup> that due to declining enrollment and financial challenges of state colleges and university system, the Center for Innovation and the Arts project has ended. City Staff will continue to collaborate with North Hennepin Community College staff to provide arts opportunities in Brooklyn Park, but the physical component of the project is over.
- Events** - The past couple of weeks have been a busy time for events in the Recreation and Parks Department.
  - Spooktacular** – The annual Spooktacular event was held Saturday, October 29<sup>th</sup> at Zanewood Recreation Center. With sunny skies and 65-degree weather, the event attracted more than 1,000 people. Numerous vendors and community partners were there to hand out candy to young and old. At 6:30pm, staff hosted a movie in the park/parking lot for all to enjoy.
  - Living Well Senior Resource Fair** – The Living Well Senior Resource Fair was held on Friday, November 4<sup>th</sup> at the Community Activity Center. This free open house included 52 vendors, speakers and presentations related to the theme “Age My Way”. More than 300 people attended the Resource Fair.
  - Holiday Market** - The 2022 Holiday Market was held Saturday, November 5 from 10:00 a.m. – 4:00 p.m. at the Brooklyn Park Community Activity Center Gymnasium. 28 Vendors were on hand to display/sell their crafts and wares for the upcoming holiday season. Approximately 200 shoppers visited the market. There were a number of competing holiday markets taking place on the same date, so attendance was a little lower than previous years.
  - Veterans Luncheon** – The Veterans Luncheon was held at the Community Activity Center on November 10<sup>th</sup>. 62 people pre-registered for the event. Allina Health provided the dessert for the luncheon.
- Dome Opens for the Season on November 1<sup>st</sup>**  
 The Brooklyn Park Sports Dome, a partnership with Osseo Area School District, opened for the 2022-23 rental season on Tuesday November 1<sup>st</sup>. Dome installation started on Monday October 24<sup>th</sup> and was completed on Friday October 28<sup>th</sup>. Yeadon Domes provided the technical supervision and project management, while athletic booster clubs from Osseo Senior High and Park Center Senior High provided the labor. Due to the large size of the dome fabric sheets and the heavy weight of the support cables, crews of about 50 laborers are needed on two different evenings to complete the installation. City O&M staff and School District maintenance staff assist with connecting the fabric panels together, connecting the fabric to the building and base, installing lights, and hanging nets for it to be ready for use.
- Arts & Engagement Survey**  
 Tashawna Williams, Arts & Engagement Specialist, has been working with Jeanine on developing a community survey about arts in Brooklyn Park. This Re-beautification survey for the city of Brooklyn

Park will help discover new ways to enhance arts and wellness across the city. We are sharing this survey to gather ideas and feedback from our residents about art opportunities and increase wellness activities. Gathering this data will assist in taking a grassroots approach in programming as staff try to adequately meet the needs of our community through arts and wellness in the most intentional way. This data will also assist staff with developing workforce opportunities to those seeking careers or entrepreneurship in these areas.

**Attachments:**