

# A G E N D A

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Para asistencia, 763-424-8000; Yog xav tau kev pab, 763-424-8000.

## 1. CALL TO ORDER/ROLL CALL

## 2. OPEN FORUM-PUBLIC COMMENT AND RESPONSE

*Provides an opportunity for the public to address the Commission on items which are not on the agenda. Public Comment will be limited to 15 minutes (if no one is in attendance for Public Comment, the regular meeting may begin), and it may not be used to make personal attacks, to air personality grievances, to make political endorsements or for political campaign purposes. Individuals should limit their comments to three minutes. Commissioners will not enter into a dialogue with citizens. Questions from the Commission will be for clarification only. Public Comment will not be used as a time for problem solving or reacting to the comments made, but rather for hearing the citizen for informational purposes only.*

## 3. APPROVAL OF July 20th, 2022 AGENDA

## 4. APPROVAL OF MINUTES FROM June 15, 2022 MEETING

## 5. ACTION ITEMS

N/A

## 6. GENERAL INFORMATION - PRESENTATIONS

### TOUR OF THE FOLLOWING PARKS:

Oak Grove  
Hartkopf  
Lakeland  
Norwood  
River  
Central

## 7. OLD BUSINESS

## 8. WRITTEN REPORTS

1. PROGRAM AND EVENTS UPDATE
2. PARK PROJECTS UPDATE
3. 2022 RPAC AREA OF EMPHASIS REPORT
4. DIRECTORS REPORT

## 9. VERBAL REPORTS AND ANNOUNCEMENTS

- KEY TOPICS FOR DISCUSSION AT THE NEXT RPAC MEETING – No Meeting in August  
Next meeting September 21, 2022

## 10. KEY DATES FOR FUTURE MEETINGS/EVENTS

- Joint City Council & Commissions Meeting - August 1, 2022

## 11. ADJOURNMENT

**Wednesday, June 15, 2022  
Recreation & Parks Advisory Commission  
Minutes**

- 1. CALL TO ORDER/ROLL CALL - The Recreation & Parks Advisory Commission meeting was held at the Community Activity Center and was called to order by Chairperson, Mark Nolen at 6:04 P.M.**

**Commission Members present:**

Mark Nolen, At-large (Chair)  
Christy Sandberg, (Vice-Chair)  
Maggie Borer, At-large  
Latrina Caldwell, At-large  
Deborah Lande, Central  
Miriam Osammor, East  
Jane Wilson, West  
Kellina Quigley, At-large

Terry Parks City Council Liaison

**Commission Members absent:**

Monica Dillenburg, Central  
Dwain Erickson, West  
Johnny Hoang, At-large

James Turnham, City Planning Liaison

**Brooklyn Park Staff present:**

Brad Tullberg, Director of Recreation and Parks  
Marcus Hill, Manager, Facilities and Parks  
Greg Hoag, Parks and Buildings Manager, Operations and Maintenance  
Jeanine Machan, Program Assistant III

- 2. OPEN FORUM-PUBLIC COMMENT AND RESPONSE  
NA**

- 3. APPROVAL OF June 15, 2022 AGENDA**

**A Motion was made to Approve the June 15, 2022 agenda by Commissioner Quigley and second by, Commissioner Caldwell.  
Motion unanimously approved.**

- 4. APPROVAL OF MINUTES FROM May 18, 2022 MEETING**

**A Motion was made to Approve the May 18, 2022 minutes by Commissioner Wilson and second by, Commissioner Sandberg.  
Motion unanimously approved.**

- 5. ACTION ITEMS  
N/A**

- 6. GENERAL INFORMATION - PRESENTATIONS**

- 1. BUDGET TIMELINE AND PARAMETERS FOR 2023**

Director Tullberg presented a PowerPoint (attached) which provided an overview of the 2023 Budget and 2023 – 2027 Five-Year Capital Improvement Plan (CIP) and Capital Equipment Plan (CEP) and the specific funding sources within each plan. City Council approves only the 2023 budget.

Included in the overview was the different types of budgets and funds that are included within the Department budget. These include CIP (Capital Improvement Plan), the General Fund, Special Revenue Funds (Ice Arenas and Brookland Golf Course), and Recreation Enterprise Funds (Sports Dome and Ed. USA Golf Course & Clubhouse). A general overview of the various funding sources including Heritage Fund, Information and Technology Service Fund, Park Bond Fund, Open Space Land Acquisition and Development (OSLAD) Fund and Grants.

A timeline was presented showing a 6-month long process by staff to prepare and present to Council. Staff will give a final presentation to RPAC in September before it goes to City Council.

**Comments and or Questions:**

- Commissioner Sandberg asked with the difficulty hiring seasonal staff will there be left over money in the budget and what happens to that money and does City Council react to it not being spent? Director Tullberg stated that we are close to or at the correct levels for staff for each programming area. On average we are paying more for staff so even with the possible smaller staff the increase in wage will counter. For perspective a \$1.00 bump in wage per hour for all seasonal staff equates to \$56,000 increase in the overall budget.
- Commissioner Lande asked what were the assumptions in the projections of Edinburgh Clubhouse revenue from 2018 at \$166K to 2022 \$358K? Director Tullberg stated the \$150K transfer in from EDA bump up the revenue. The forecast and target for clubhouse revenues would be approximately \$300K each year.
- Commissioner Wilson asked how does the OSLAD revenue of \$4,600 per residential unit work for an apartment building? Director Tullberg stated it is the same meaning \$4,600 per each unit. There are some exceptions with prior park dedication trade-offs, like the use of Seed property credits, such as at 93<sup>rd</sup> Ave.
- Commissioner Lande asked out the commercial development that is occurring at 610 and Zane if there was any plan for green space in the area? Director Tullberg stated there is a trail around the Oxbow pond which was Hennepin County tax forfeiture land the city has acquired which will be some green space and trails, however there will not be a playground or sitting areas.
- Councilmember Parks asked if the city was receiving any changes out of the solar panels? Manager Hoag responded that overall, across the city, there has been a 10% reduction in electrical costs. It is a complicated calculation because solar credits are spread over so many different budgets.

**7. OLD BUSINESS**

1. 2021 ANNUAL REPORT ON DEER HUNT AND AUTHORIZE 2022 DEER MANAGEMENT PROGRAM MAY 23, 2022  
No Comments or questions

**8. WRITTEN REPORTS**

1. PROGRAM AND EVENTS UPDATE  
Director Tullberg reported that this week has been staff training for the summer programming with 117 young people in attendance.  
Commissioner Borer asked if there has been good enrollment this year? Director Tullberg stated that enrollment in programs was good.

Manager Hill reported on the upcoming Juneteenth celebration to be held Friday, June 17<sup>th</sup>, 2022 at the North Hennepin Community College from 4:30 pm to 7:30 pm. Activities include games for the kids, food trucks, community resource fair and live entertainment from local artists.

## 2. PARK PROJECTS UPDATE

Manager Hoag stated that he has applied for 3 grants to help fund the Emerald Ash Borer work being done by Operations and Maintenance. He expects to be awarded all three.

Director Tullberg stated there is no update to report on the CAC Aquatics redevelopment. Staff from Rec and Park, Fire, Community Development and Finance are meeting to develop the plan to be presented at City Council on July 25, 2022.

Director Tullberg provided pictures of the Norwood Park building that is almost complete.

## 3. 2022 RPAC AREA OF EMPHASIS REPORT

No Verbal comments

## 4. DIRECTORS REPORT

Director Tullberg called out from the written report Youth Intervention and Outreach Coordinator, Lennisha Walker, has submitted her resignation effective June 24<sup>th</sup>. Lennisha was hired in August 2021 and has led the BP Youth Outreach Team coordination in addition to other programming.

# 9. DISCUSSION ITEMS

## 1. AMPLIFIED SOUND

Director Tullberg introduced a discussion about amplified sound in parks at the May RPAC meeting. Due to time, the discussion was planned to be continued at the June Recreation & Parks Advisory Commission meeting. The discussion centered around the challenges and ideas for possible implementation to help expand amplified sound, while being respectful of the property owners near parks.

### **Highlights of the discussion are:**

- Commissioner Lande asked what is the acreage of Oak Grove Park? Director Tullberg replied approximate 30 acres.
- Commissioner Borer asked if it was legal to have amplified sound at Noble Sports Park? Director Tullberg stated it is not allowed at Noble Sports Park.
- Commissioner Sandberg asked how many complaints regarding sound are we getting? Are the numbers up over last year? Are the numbers based on complaints or complainants? Director Tullberg stated that the complaints are up based on we do not have enough locations for amplified sound.
- Commissioner Borer stated that others will leave the park if there is a group using amplified sound that is so loud.
- Commissioner Borer asked what is the rules for residents having sound at their homes? Director Tullberg stated the city rule states audible at 50 feet from device.
- Commissioner Lande asked Director Tullberg where he felt would be the best option from the list provided? Commissioner Sandberg responded that she felt it would be a park with kitchen, bathroom and shelter facilities. Director Tullberg stated that Central Park would be one if we can manage the level of amplified sound.
- Commissioner Lande stated that she would guess that those who reserve Oak Grove are setting up something other than what we supply.
- Commissioner Osammor stated that what staff supplies to those who are renting with amplified sound is not loud enough.

- Commissioner Borer stated that the city needs to have a commonality regarding the rules on sound across the city. It should not be acceptable to be louder in a park than at someone's home.
- Commissioner Caldwell stated that she is canceling her reservation at the park for a grad party when she found out she cannot have music. The party will now be a home where she plans to have music.
- Commissioner Quigley offered a suggestion to limit the applications at each additional proposed park, then vet those who are renting. You would still have other parks as options, however it would be limited to the cap.
- Commissioner Wilson suggested that anyone who is renting with amplified sound be reminded of the surrounding neighbors and the sound must be kept to a certain level.
- Commissioner Lande stated she would have no idea what 50 -60 decibels sounds like. She asked if the buildings have decibel readers on them? Director Tullberg said there are stationary decibel readers but nothing that monitors peaks. It is live readings only. A chain saw is 90 decibels and the city provide speaker goes up to 82 - 84 decibels. Director Tullberg stated that there are 3 different places on the shelter rentals that require the renter initials stating they will not use amplified sound.
- Commissioner Lande asked if staff is planning on redoing the policy and how is the policy made public? Is it posted at the parks? Director Tullberg stated that changes would result in updating the policy. He also stated that the signage at the majority of the parks does not provide information regarding amplified sound. Commissioner Sandberg stated there is a sign at River Park that states the amplified sound policy.
- Commissioner Borer stated that it almost seems as though the city is trying to set up something that is not manageable, so why are we doing this? What problem are we trying to solve? Director Tullberg stated that the development of the SEA park will be a long-term solution, unfortunately that is a ways off.
- Commissioner Lande asked how many complaints have been received regarding not enough amplified sound? Director Tullberg stated that is between 35 – 50 complaints in a year.
- Commissioner Sandberg asked those who call asking for amplified sound, where do they want it? Director Tullberg stated the most asked is at River and at Central. Director Tullberg stated that staff is starting to keep a detailed log of complaints coming in.

## 2. OPEN FORUM – QUESTION AND ANSWERS

- Commissioner Osammor asked why the Tater Daze Parade was so short? Director Tullberg stated that the date chosen was not good for area bands and that next year staff will do more to reach out to school districts, particularly the local high school bands, and other community groups to increase parade participation.
- Commissioner Osammor stated that there were too many politicians in the parade.

## 10. VERBAL REPORTS AND ANNOUNCEMENTS

### 1. CITY COUNCIL UPDATE – COUNCILMEMBER PARKS

Councilmember Parks reported the items the city council have been discussing include:

- Light Rail route
- 252 Reconstruction

Budget discussions will be upcoming in the next months.

City council retreat went well.

### 2. CITY PLANNING COMMISSION UPDATES – COMMISSIONER TURNHAM

No Report

3. CENTER For INNOVATION And The ARTS PROJECT UPDATE– COMMISSIONER WILSON

Commissioner Wilson stated that the State of Minnesota Legislature left session without passing any funds for Center for Innovation and The Arts.

4. RPAC COMMISSIONER UPDATES

- 3 candidates applied for the open RPAC position at the Monday, June 13, 2022 City Council meeting.
- Commissioner Caldwell is running for City Council. Primary is in August.

5. KEY TOPICS FOR DISCUSSION AT THE NEXT RPAC MEETING – July 20, 2022  
Bus Tour

6. KEY DATES FOR FUTURE MEETINGS/EVENTS

- A. BUS TOUR – July 20, 2022
- B. No meeting August
- C. Chairperson Nolen is gone in September

**11. ADJOURNMENT**

**A Motion was made by Commissioner Sandberg to close the meeting, second by Commissioner Osammor**

**Motion unanimously approved.**

**Adjourned by Chairperson Nolen was at 8:20 P.M.**

Submitted respectfully,  
Jeanine Machan  
Secretary

City of Brooklyn Park RECREATION AND PARKS ADVISORY COMMISSION			
<b>Agenda Item</b>	7	<b>Meeting Date:</b>	July 20, 2022
<b>Agenda Section:</b>	Old Business	<b>Presented By:</b>	Brad Tullberg, Director of Recreation and Parks
<b>Recreation &amp; Parks Director Proposed Action</b>	Past City Council Agenda Items and Community Engagement		

#### Overview:

The following attachments were presented at the City Council Meetings.

- 7.1 3B.2 Acceptance of Minnesota Recreation & Parks Association Award of Excellence CC June 27, 2022
- 7.2 3B.2 Introduction of New Employees CC July 11, 2022
- 7.3 4.5 Noble Sports Park Baseball Field Improvements July 11, 2022

#### Primary Issues/Alternatives to Consider:

NA

#### Budgetary/Fiscal Issues:

NA

#### Attachments:

- 7.1 3B.2 Acceptance of Minnesota Recreation & Parks Association Award of Excellence
- 7.2 3B.2 Introduction of New Employees
- 7.3 4.5A Noble Sports Park Baseball Field Improvements
- 7.3 4.5B UMAC Noble Park Baseball Field Improvements
- 7.3 4.5C SAAFE Quote Noble Baseball Grandstand
- 7.3 4.5D Noble Baseball Improvements - Letter of Recommendation

## City of Brooklyn Park Request for Council Action

<b>Agenda Item:</b>	3B.2	<b>Meeting Date:</b>	June 27, 2022
<b>Agenda Section:</b>	Public Presentations/ Proclamations/Receipt of General Communications	<b>Originating Department:</b>	Recreation and Parks
<b>Resolution:</b>	N/A	<b>Prepared By:</b>	Brad Tullberg, Director of Recreation and Parks
<b>Ordinance:</b>	N/A		
<b>Attachments:</b>	N/A	<b>Presented By:</b>	Brad Tullberg
<b>Item:</b>	Accept the 2021 Minnesota Recreation and Parks Association (MRPA) Award of Excellence for the River Park Project – “Connecting the Community to the Mississippi River”		

### City Manager’s Proposed Action:

MOTION \_\_\_\_\_, SECOND \_\_\_\_\_, TO ACCEPT THE 2021 MINNESOTA RECREATION AND PARKS ASSOCIATION (MRPA) AWARD OF EXCELLENCE FOR THE RIVER PARK PROJECT – “CONNECTING THE COMMUNITY TO THE MISSISSIPPI RIVER.”

Alyssa Fram, Program Supervisor from Plymouth Parks and Recreation, will be in attendance to present the award on behalf of the Minnesota Recreation and Parks Association.

### Overview:

The planning process for River Park included a three-step process with a significant amount of public and agency stakeholder engagement. The Master Planning process began in the spring of 2018. Six community and neighborhood meetings were held to gather feedback on current issues within River Park. WSB, a landscape architect, was hired to assist with the planning process. The community engagement meetings with agency stakeholders, the Recreation and Parks Advisory Commission and City Council helped frame the goals and priorities for the park redevelopment. Further engagement with residents through meetings and online surveys narrowed three possible designs to one in 2019. Park construction began in spring of 2020 and final construction completion in July of 2021.

There were five overarching goals for the redevelopment of River Park, including 1) to connect the community to the natural world and their ability to engage with one of the City’s greatest assets, the Mississippi River; 2) to reconstruct the failing stormwater collection system to effectively pretreating storm water before entering the Mississippi River; 3) stabilization/reestablishment of shoreline and enhancement of natural resources within the park; 4) Improve alternative transportation connections (biking/walking and water transportation) from the community to River Park; and 5) to improve recreational facilities to support the expansion of outdoor recreation programs.

With the River Park construction now completed, the community is enjoying the redeveloped park featuring the Mississippi River overlook, fishing nodes, kayak launch, new picnic pavilion, improved natural resource management and stormwater treatment.

**Primary Issues/Alternatives to Consider:** N/A

**Budgetary/Fiscal Issues:** N/A

**Attachments:** N/A



City of Brooklyn Park Request for Council Action			
<b>Agenda Item:</b>	3B.2	<b>Meeting Date:</b>	July 11, 2022
<b>Agenda Section:</b>	Public Presentations/ Proclamations/Receipt of General Communications	<b>Originating Department:</b>	Administration
<b>Resolution:</b>	N/A	<b>Prepared By:</b>	Marlene Kryder Program Assistant
<b>Ordinance:</b>	N/A		
<b>Attachments:</b>	N/A	<b>Presented By:</b>	Department Directors/Managers
<b>Item:</b>	Introduction of New Employees		

**City Manager's Proposed Action:**

Introduction of the City of Brooklyn Park's new employees.

**Overview:**

<u>Employee</u>	<u>Start Date</u>	<u>Title</u>
<b><i>Community Development</i></b>		
Fred DuBose	January 10, 2022	BrookLynk Program Manager
Garrett Heins	June 13, 2022	Property Maintenance Inspector
Erin McDermott	June 13, 2022	Associate Planner
Amber Turnquest	July 1, 2022	Principal Planner
<b><i>Recreation and Parks</i></b>		
Jasy Vorachit	February 9, 2022	Program Assistant II – CAC Front Desk (PT)
Kelvin Currington	March 9, 2022	Prevention/Intervention Specialist – Zanewood
Tom Guenther	March 25, 2022	CAC Maintenance Supervisor
Katie Zarembinski	May 16, 2022	Eidem Farm Specialist (PT)
Cassidy Wester	June 6, 2022	Aquatics and Fitness Program Assistant II
Andrew Kempf	June 9, 2022	Program Assistant II – Zanewood

**Primary Issues/Alternatives to Consider:** N/A

**Budgetary/Fiscal Issues:** N/A

**Attachments:** N/A

## City of Brooklyn Park Request for Council Action

<b>Agenda Item:</b>	4.5	<b>Meeting Date:</b>	July 11, 2022
<b>Agenda Section:</b>	Consent	<b>Originating Department:</b>	Recreation and Parks
<b>Resolution:</b>	X	<b>Prepared By:</b>	Brad Tullberg, Director of Recreation and Parks
<b>Ordinance:</b>	N/A		
<b>Attachments:</b>	4	<b>Presented By:</b>	Brad Tullberg
<b>Item:</b>	Authorize the City Manager to Enter into Contracts with Upper Midwest Athletic Construction and SAAFE, LLC per the Sourcewell Cooperative Purchasing Program in a Total Amount Not to Exceed \$1,279,489 for the Improvements to Noble Sports Park Baseball Field		

### City Manager's Proposed Action:

MOTION \_\_\_\_\_, SECOND \_\_\_\_\_, TO WAIVE THE READING AND ADOPT RESOLUTION #2022-\_\_\_\_\_ TO AUTHORIZE THE CITY MANAGER TO ENTER INTO CONTRACTS WITH UPPER MIDWEST ATHLETIC CONSTRUCTION AND SAAFE, LLC PER THE SOURCEWELL COOPERATIVE PURCHASING PROGRAM IN A TOTAL AMOUNT NOT TO EXCEED \$1,279,489 FOR THE IMPROVEMENTS TO NOBLE SPORTS PARK BASEBALL FIELD.

### Overview:

In 1997, the residents of Brooklyn Park approved a park bond that included the creation of Noble Sports Park including a baseball field, four softball fields, six soccer fields, parking lots and other amenities. As the project drew to a close, the budget did not allow for the baseball field improvements to be completed as promised.

As part of the community engagement for the Park System Plan, and preparation for the 2018 Park Bond Referendum, residents and the Brooklyn Park Athletic Association clearly stated their desire to finish constructing the original vision of the Noble Sports Park Baseball Field. Due to this overwhelming support, the Noble Sports Park Baseball Field Improvements, sometimes referred to as Hometown Ballfield, was specifically identified as a project within the \$26M voter approved referendum in November 2018.

On March 10, 2021, an advertisement to accept bids for construction services for Noble Sports Park Baseball Field Improvements was advertised in the Sun Post. Four bids were received on March 31, 2022, with the lowest bid being in the amount of \$1,057,000. This amount did not include the cost of the grandstand bleachers and the restroom building, which were estimated to be approximately \$550,000 causing the project to exceed its \$1,500,000 budget from the 2018 Park Bond Referendum. All four bids were rejected at the April 25, 2022, City Council meeting so staff and architect could seek value engineering opportunities.

Staff has determined that all the necessary components to construct the improvements at Noble Sports Park are available through two contracts under the Sourcewell cooperative purchasing program for total of \$1,279,489 from:

1. Upper Midwest Athletic Construction to provide excavation, paving and concrete, bleacher pad, backstop netting, dugouts, bullpens, batting cages, fencing and turf restoration in the amount of \$922,472.
2. SAAFE, LLC to provide and install grandstand bleachers with press box in the amount of \$357,017.

A third contract through Sourcewell for a prefabricated bathroom building will be brought back for City Council approval at a later date.

**Primary Issues/Alternatives to Consider:**

**Budgetary/Fiscal Issues:**

- Sourcewell is authorized to establish competitively awarded cooperative purchasing contracts on behalf of itself and its participating agencies. Sourcewell follows the competitive contracting law process to solicit, evaluate, and award cooperative purchasing contracts for goods and services. Sourcewell cooperative purchasing contracts are made available through the joint exercise of powers law Minn. Stat. § 471.59 to participating agencies.
- The total Noble Sports Park Baseball Field Improvements project budget identified in the 2018 Park Bond Referendum is \$1,500,000.
- By utilizing the Sourcewell cooperative purchasing program, the total project cost, including the bathroom building, will not exceed \$1,375,000, a savings of approximately \$232,000 for bids received March 31, 2022.

**Attachments:**

- 4.5A RESOLUTION
- 4.5B UPPER MIDWEST ATHLETIC CONSTRUCTION PROPOSAL
- 4.5C SAAFE, LLC PROPOSAL
- 4.5D BOLTON & MENK RECOMMENDATION LETTER

RESOLUTION #2022-

RESOLUTION TO AUTHORIZE THE CITY MANAGER TO ENTER INTO CONTRACTS WITH UPPER  
MIDWEST ATHLETIC CONSTRUCTION AND SAAFE, LLC PER THE SOURCEWELL COOPERATIVE  
PURCHASING PROGRAM IN A TOTAL AMOUNT NOT TO EXCEED \$1,279,489 FOR THE  
IMPROVEMENTS TO NOBLE SPORTS PARK BASEBALL FIELD

WHEREAS, the 2018 Park Bond Referendum included \$1,500,000 for improvements to the Noble Sports Park Baseball field including grandstand bleachers, improved dugouts, replacement of the backstop for safety reasons, battings cages, relocated bullpens and bathrooms; and

WHEREAS, on March 10, 2022, the Noble Sports Park Baseball Field Improvements were advertised for bid in the Sun Post; and

WHEREAS, on March 31, 2022, four bids were received with the low bid received being in the amount of \$1,057,000 not including the grandstand and bathroom building; and

WHEREAS, the City Council rejected all four bids received at the April 25, 2022 City Council meeting; and

WHEREAS, the architect, Bolton & Menk, secured pricing from Upper Midwest Athletic Construction in the amount of \$922,472 and SAAFE, LLC in the amount of \$357,017 on the Sourcewell cooperative purchasing agreement for the project; and

WHEREAS, Sourcewell is authorized to establish competitively awarded cooperative purchasing contracts on behalf of itself and its participating agencies. Sourcewell follows the competitive contracting law process to solicit, evaluate, and award cooperative purchasing contracts for goods and services. Sourcewell cooperative purchasing contracts are made available through the joint exercise of powers law Minn. Stat. § 471.59 to participating agencies.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Brooklyn Park to authorize the City Manager to enter into contracts with Upper Midwest Athletic Construction and SAAFE, LLC per the Sourcewell Cooperative Purchasing Program in a total amount not to exceed \$1,279,489 for the improvements to Noble Sports Park Baseball Field.

June 30, 2022

Baseball Field Improvements  
Noble Sports Park  
Brooklyn Park, MN

We propose the following

**Excavation**

1. Remove existing surface material including fence, curb and bituminous as necessary for new sitework listed below
2. Remove trees per plan and dispose off-site
3. Tolerance subgrade as necessary

**Asphalt Paving – Excludes East Area (1,200 SY)**

1. Furnish and install 120 LF of 6" sleeve pipe for existing irrigation main line under paved surface
2. Furnish and install 8" MN/DOT 3138 Class 5 recycled aggregate base
3. Fine grade aggregate base
4. Furnish and install 1.5" MN/DOT 2360 SPNWB330B bituminous base course
5. Furnish and install 1.5" MN/DOT 2360 SPWEA340B bituminous wear course

**Bleacher Pad (2,300 SY)**

1. Furnish and install 48" select granular sub-base
2. Furnish and install #5 rebar, 12" O.C. each way, top and bottom
3. Form and pour 12" concrete slab
4. Furnish and install 113 LF VCP windscreen at back of bleacher with brass grommets every 12"

**Backstop Netting (30'H x 146'L (48' x 50' x 48'))**

1. Furnish and install 30' tall pole to pole tension backstop netting system with integrated wall pads
  - a. Color of poles and padding to be selected by owner
2. 4 EA 35' 12.75" OD x .375" powder coated steel poles
  - a. Concrete foundation design per included PE stamped designs
3. Intermediate posts and spacing for wall padding installed per manufacturer's recommendation
4. 27'6"H x 146'L ULTRACROSS DYNEEMA 1-3/4" square mesh netting

**Dugout Pads (1,160 SF)**

1. Furnish and install 48" select granular sub-base
2. Furnish and install #5 rebar, 12" O.C. each way, top and bottom
3. Form and pour 12" concrete slab
4. Furnish and install two modular dugouts
  - a. 1 EA 8'W x 32'L
  - b. 1 EA 8'W x 40'L
  - c. 1 EA 6'W storage closet with 36"W x 80"H steel entry door and OSB interior wall panel
5. Furnish and install 3 EA 10'L aluminum team benches per dugout with black mat seat, two tier seating surface mounted
  - a. Color of team bench to be selected by owner

**CXT Prefabricated Restroom Slab (175 SF)**

1. Furnish and install 48" select granular sub-base
2. Furnish and install #5 rebar, 12" O.C. each way
3. Form and pour 6" concrete slab

Continued page 2

June 30, 2022

Baseball Field Improvements  
Noble Sports Park  
Brooklyn Park, MN

**Concrete Walk (1,750 SF)**

1. Furnish and install 4" select granular sub-base
2. Form and pour 4" concrete walk

**Curb and Maintenance Strip (1,000 LF)**

1. Install base materials as needed
2. Furnish and install curb per plan at parking lot (70 LF)
3. Furnish and install 6A maintenance strip (405 LF)
4. Furnish and install 6B maintenance strip (430 LF)
5. Furnish and install 6C maintenance strip (100 LF)

**Bullpens (2,120 SF)**

1. Furnish and install 5" ag-lime material
2. Furnish and install 2 EA home plate and pitching rubber per bullpen
3. Furnish and install 6" clay pitching mounds

**Batting Cages (2,330 SF)**

1. Furnish and install two single tension baseball batting tunnels with soft toss netting
2. Furnish and install 6" porous aggregate section
3. Furnish and install 2" porous aggregate choker course

**Chain Link Fence (550 LF)**

1. Furnish and install 8'H galvanized chain link fence around bullpens, to dugout and around back of bleacher pad
  - a. 3" SS40 galvanized terminal and gate posts
  - b. 2" SS40 galvanized line posts
  - c. 2" KK 9GA galvanized fence fabric
  - d. 3 EA – 8'H x 4'W single gates
  - e. 2 EA – 8'H x 12'W double drive gates

**Flagpole (1 EA)**

Install only owner provided flagpole per manufacturer's recommendations

**Turf Restoration (14,400 SF)**

1. Grade turf area per plan with salvaged topsoil
1. Furnish and install sod

**Total    \$797,819**

Continued page 3

June 30, 2022

Baseball Field Improvements  
Noble Sports Park  
Brooklyn Park, MN

**Utilities**

1. Furnish and install approximately 520 LF of 4" sanitary pipe
2. Furnish and install 2 manholes per plan with castings
3. Connect to existing structure at manhole 1
4. Furnish and install 8" MN/DOT 3138 Class 5 recycled aggregate base
5. Fine grade aggregate base
6. Furnish and install 1.5" MN/DOT 2360 SPNWB330B bituminous base course
7. Furnish and install 1.5" MN/DOT 2360 SPWEA340B bituminous wear course
8. Backfill and restore green area with topsoil and seed

- a. Does not include permits or testing

**Total    \$84,991**

**Water Service and Drinking Fountain**

1. Furnish and install two (2) curb boxes, 1-1/2" Type K copper water service and drinking fountain

- a. Does not include permits or testing

**Total    \$39,662**

**Notes:**

Price is valid for 15 days

All items are furnished and installed complete as noted above

Does not include the following items

Irrigation controller or damage to underground utilities/irrigation

Utilities other than underground sleeves

Artificial turf in bullpens

Watering of sod

Owner responsible for marking private utilities prior to construction

Alternate batters eye

Bleachers and press box or relocation of existing

Permits if needed

Additional base, subsoil correction, disposing of contaminated materials or testing and inspections

**Sourcewell Contract #060518-AST**

Thank you,

Eric Hicks

Upper Midwest Athletic Construction, Inc.



# SAAFE, LLC

Home of "Stadium Steve"

Mailing Address: P.O. Box 230  
Excelsior, MN 55331

Office: 612-808-9869  
Cell: 612-250-9606  
stadiumsteve@gmail.com

Office Address: 684 Excelsior Blvd. Suite 220  
Excelsior, MN 55331

June 29, 2022

To: City of Brooklyn Park  
Recreation & Parks  
5600 85<sup>th</sup> Ave. N  
Brooklyn Park, MN 55443

Attn: Brad Tullberg  
Phone: (763) 493-8344  
Email: brad.tullberg@brooklynpark.org

Reference: Noble Baseball Bleachers

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## Description and Price

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Base bid per attached "Red Lined" drawings #21sd215

**Total Materials Delivered & Installed: \$374,855.00**

Alternate 2:

Change Elevation from 48" to 30"

**Deduct: \$17,838.00**

Alternate 3:

Add backs to center section in front of press box

**ADD: \$5,780.00**

Alternate 4:

Add 49 Interkal 21" aura stadium chairs to center section in front of press box

**ADD: \$20,817.00**

**Exclusions:** Cost of concrete slab/foundation, P&P bonds, building permit, ground restoration

**Approved By:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**CPC Contract Pricing – Contract #21.8-SAF**

**Pricing valid for 10 days**

**Payment Terms:** Net 15

**Delivery:** Scheduled

**By:** Tim Tobin





Real People. Real Solutions.

July 5, 2022

Mr. Brad Tullberg, Recreation & Parks Director  
City of Brooklyn Park  
5600 85<sup>th</sup> Avenue North  
Brooklyn Park, MN 55443

Re: Baseball Field Improvements at Noble Sports Park  
City Project No. PBRP-HB

Dear Brad,

On behalf of the City of Brooklyn Park, we solicited pricing from contractors with pre-determined pricing through cooperative purchasing agreements for the work associated with the "Baseball Field Improvements at Noble Sports Park", City Project No. PBRP-HB. The proposals received from Upper Midwest Athletic Construction, Inc. and SAAFE, LLC are based on plans and specifications dated February 23, 2022. The proposals received are summarized below along with our recommendation for acceptance or rejection of the 'Base Bid' and 'Alternate' bids (right column).

**Baseball Field Improvements**

Sourcewell Contract (Contract #060518-AST) from Upper Midwest Athletic Construction, Inc. for the construction of the Noble Baseball Field Improvements as described on their proposal dated June 30, 2022 as follows:

1. 'Base Bid' cost	\$797,819.00	ACCEPT
2. Alt Bid- Add "Utilities" for the Prefab Restroom Bldg	+\$84,991.00	ACCEPT
3. Alt Bid- Add Water Service and Drinking Fountain	<u>+\$39,662.00</u>	ACCEPT
	<b>\$922,472.00</b>	

**Grandstand and Press Box**

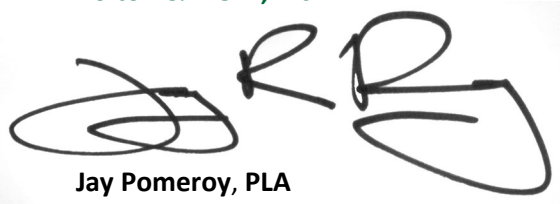
CPC Contract Pricing (Contract #21.8-SAF) from SAAFE, LLC to provide and construct the Baseball Grandstand and Press Box as generally described on their proposal dated June 29, 2022 as follows:

1. 'Base Bid' amount of	\$374,855.00	ACCEPT
2. Alt Bid- Reduce elevation from 48" to 30"	[\$ 17,838.00]	ACCEPT
3. Alt Bid- Add Backrests to center seating section	+ \$ 5,780.00	REJECT
4. Alt Bid- Add Stadium chairs to center seating section	<u>+\$20,817.00</u>	REJECT
	<b>\$357,017.00</b>	

The amount of the 'recommended' work and pricing outlined above totals **\$1,279,489.00**.

We have worked with each of the Contractors on several local ball field improvements projects and have found the quality of their work to be exemplary. Also, based on recent discussions, we have confidence in their ability to complete their respective projects on time and with minimal issues. With that in mind, we recommend accepting the Sourcewell proposal from Upper Midwest Athletic Construction, Inc. and the CPC proposal from SAAFE, LLC for the Noble Baseball Field Improvements project. If you have any questions, please do not hesitate to contact our office.

Respectfully,  
**Bolton & Menk, Inc.**

A handwritten signature in black ink, appearing to read 'JP', is written over a light gray rectangular background.

**Jay Pomeroy, PLA**

Attachments:

Sourcewell Contract (Contract #060518-AST) from Upper Midwest Athletic Construction, Inc.  
CPC Contract Pricing (Contract #21.8-SAF) from SAAFE, LLC.

City of Brooklyn Park Recreation and Parks Advisory Commission			
<b>Agenda Item:</b>	8.1	<b>Meeting Date:</b>	July 20, 2022
<b>Agenda Section:</b>	Written Reports	<b>Presented By:</b>	Pam McBride, Youth Services Manager; Jen Gillard, Recreation Manager
<b>Recreation &amp; Parks Director Proposed Action</b>	Program and Events Update		

## Overview:

### Recreation Programs & Youth Services Highlights:

In true Recreation & Parks tradition, the Summer of events to connect with the community has been busy with Farmer's Market, Jazz in July, Arts Festival, Zanewood Summer Splash, Happy Hour at the Farm, MN Twins and Adaptive Rec Fridays. Connecting with the community in multiple locations, multiple audiences and diverse offerings is what the community has asked for and has demonstrated through attendance and feedback from those who enjoyed these opportunities this summer.

### Program and Event Updates:

#### **Brooklyn Park Youth Outreach Team and Intervention Services**

The Brooklyn Park Youth Outreach Team works M-F from 5:00-9:00pm each day in the community connecting young people to resources, redirecting negative energy, sharing positive activities, and working in partnership with police to maintain a safe and healthy community.

The team continues its partnership with Osseo Area schools Park Center High School M,W,F, to connect with and build relationships to create resource and youth worker connections with young people.

BPYO is engaged at Huntington Place Apartment community, working with security to redirect negative energy in the community and direct youth to resources and opportunities.

Intervention team is hosting a gentleman's club over the summer starting on June 20<sup>th</sup> to connect with young men, develop life skills and create community. Another event the Intervention team coordinated was the Cops vs Teens kickball game.

#### **Cities United**

Cities United continues to engage the year-round Cohort Project in person and virtually. The young men meet and work on goals, gain resources and connect with mentors. Cities United Sound Off Stations have concluded at the school sites for the school year and will resume in the fall.

This summer Brooklynk interns are working on the Talent Garden of the Brooklyn Park Medical Clinic professionals and working on experiential games with young people in multiple locations. They will lead and update the Community Board throughout the summer.

#### **Adult Fitness**

Summer session of fitness classes are offered Monday, Wednesday, and Thursday at 9 & 10 am and Tuesday at 5 & 6 pm.

#### **Weekly Adult Social Groups**

Weekly social activity groups continue to see good attendance in one or more weekly activities. Members have access to 14 activity groups per week. Social activity groups include: several art/craft groups, cribbage, bingo, poker, Mah Jongg, 65 Rummy, 500 Cards, Dominoes, Scrabble, and a Book Club.

## **Age-Friendly Communities**

AARP MN has asked Brooklyn Park to participate in an AARP National grant around Code Audit. Consultant time will be provided to review City Policies and Ordinances. The consultant will provide feedback on what could be changed or capitalized on. The feedback does not require action but will be informative to our work.

## **Events**

The 2022 Arts Festival on Saturday, June 25, turned out to be a beautiful day despite some rain. More than 675 attendees enjoy a fun-filled day of activities, performances, food trucks, and local art vendors. During the festival:

- Twenty-nine local artists were able to display and sell their artwork.
- Walker Arts and Balloons by Ka Lee provided art activities.
- Gramsky's Sandwiches and Ali Ice Cream served up delicious food options.
- Afrocontigbo, Mexica Yolotl Aztec Dance, Ballet Folklorico Mexico Azteca, and Blue Lotus put on unforgettable performances. After such a successful year, staff look forward to bringing back the Brooklyn Park Arts Festival in 2023.

## **Jazz in July**

The second installment of Jazz in July at the North Hennepin Community College moved inside because of forecasted rain. Even with the shower, over 70 community members enjoyed the sounds of Courts in Session, featuring vocalist Courtney Burton. Jazz in July will resume in the courtyard next week with Bend in the River Big Band.

## **Summer Splash**

On a beautiful summer evening in July, Zanewood played host to the 11<sup>th</sup> annual Family Summer Splash. Over 600 community members participated in water activities that included a splash pad, water slide, slip and slide, water balloons, connect 4, bags, and the most popular activity was the bubble-making area. After working up an appetite, attendees could stop by one of two food trucks that offered edible cookie dough and Philly cheese steaks. Families could meet some city firefighters and police officers during the event.

## **Farmers Market**

The 2022 Brooklyn Park Farmers Market Kicked off on July 6 and will run every Wednesday 2-6 pm thru October 12. The market had 15 vendor booths on the first two days and saw over 700 people between the two days. The market is excited to promote new vendors and food trucks like Trickster Tacos, Murphy's Micro Roast, and Red Rocket Pizza.

## **Aquatics**

Summer swimming programs kicked-off Monday June 20. With over 76 group and private lesson options, the City of Brooklyn Park is serving roughly 275 community members including youth, teens, and adults. Individuals of all ages, needs and abilities are enjoying being a part of the many swimming opportunities; from swim teams to swimming clubs, lessons and open swim hours, the city offers something for everyone.

Six new seasonal staff members have officially been hired, trained-in and are well underway in creating positive relationships with program participants and the community. The addition of staff has already increased our program quality and availability.

Planning for fall and winter swimming programs began the week of July 11. Plans include the offering of swimming lessons for all age groups Monday, Tuesday's, and Saturdays through the months of September through December. School-year swimming is held between the Jackson Middle School and Brooklyn Middle School pool facilities. A tentative fall registration date has been set for Wednesday, September 7. Feedback from staff members and our community has been overwhelmingly positive with many families excited to join us again in the fall and winter months.

## **Adaptive Recreation/ Inclusion Services:**

Inclusion Services within summer programs began the week of Monday, June 20. The Inclusion Team consists of 10 trained staff who are supporting youth, teens, and adults with disability-related needs in a variety of recreation department programs and services that include: Rec On The Go, Summer Fusion, Summer Camp, Aquatics, Youth Sports, Adaptive Recreation, and more.

On Friday, July 8, Brooklyn Park Adaptive Recreation partnered with Courage Kenny Rehabilitation Institute's Sports & Recreation Department and the Minnesota Twins to offer Adaptive Rec Fridays. Overall, there were 23 youth, teens, and adults with physical and cognitive disabilities that joined us at Todd Anderson Field from 1:00 – 3:00pm. Participants engaged in baseball/ softball activities with staff and volunteers while rotating through stations and ended the day with a homerun derby activity. The team had a great day at the event and received a lot of positive feedback from families and participants who are already looking forward to next year.

### **Dance**

Intro to Dance classes is in session in July. These short sessions give young people the opportunity to try dance before committing to a full school year of lessons. Classes are offered for ages 3-7. Dance staff are working on the schedule for school year dance classes and getting ready for the Open House and Shoe Sale in August.

### **Summer Camp**

Summer camp is under way. The 340 campers are spending their days outside playing, laughing, and creating lifelong memories. All-camp event days have returned for the first time since 2019. Camp Willowstone hosted field day and Camp Northwoods hosted a Penny Carnival with a magical make-believe theme. The Camp World Fair celebrating cultures from around the world is still to come at the end of the summer.

### **Youth Sports**

Summer session 1 Gymnastics, Brooklyn Park Tennis Camp, Lil' Tykes, Tiny Tots, Peewee t-ball, Peewee soccer, World Cup Soccer, Rookie Roundballers Basketball, and various tennis lessons are just about to wrap up. Session 2 sports begin the week of July 25. Our partner PC Basketball Camps have been going well with high praise for the clinics with the Park Center coaching staff and team.

### **Adult Sports**

Summer softball leagues are beginning to wind down the regular season and head into a playoff in late July and early August. Registration is open for fall softball leagues. Staff are working with area partners to promote a broader sports portfolio in the region. The Brooklyn Park Sports Turf fields hosts diverse, self-sustaining adult leagues for those in the community and region to participate on high quality lighted fields during spring, summer, and fall. Outdoor pickleball is in full swing at Norwood and staff have received nice feedback on the building and access to bathrooms.

### **Historic Eidem Farm**

During Open Gate Hours, farm staff have been recording a steady number of the public visits daily. There are various opportunities of structured and unstructured natural play and exploration on the farm grounds. Farm visitors enjoy all that the farm has to offer this year, visiting the animals being the favorite. On Thursday, June 23, the Historic Eidem Farm partnered with OMNI Brewing Co. to host Happy Hour at the Farm. Yummy Tummy food truck, OMNI Brewing Co's mobile taproom, and musician, Joey Stephens were on site during the event. Over 130 people attended this 21+ event. There will be two more Happy Hour at the Farm events on Friday, August 19 and Thursday, September 15.

### **Zanewood Programs for Grades 6-12**

**Teen Zone:** Free, drop-in program, M-F from 2-8:00pm

**ZW Teen open gym:** Hoop IT UP! – June 13- August 31-Monday & Wednesdays from 6-8pm

**Zanewood Meals program:** Free, M-F from 2-5:30pm

**TKO Drumline:** Practices Tuesday & Thursday 6-8pm; performance schedule varies

**Music Studio:** Monday & Wednesdays from 4:00-6:00pm- free

**Cricut Creations-** T-shirts, tumblers and cards making- July 12,19, 26- 4:00- 6:00-\$25

### **Zanewood Programming**

Zanewood Recreation Center offers recreation and youth development programs in a safe and positive environment for kids and teens. Zanewood also offers Outreach, community service, and youth mentoring opportunities delivered by committed and competent community partners

### **Arts and Engagement**

Arts team is working with Acer in Brooklyn Park to engage community and skateboarders in creating a mural on the skatepark at the CAC.

Zanewood Arts and Engagement team worked with local muralist Reggie LeFlore to create a mural of young people who have and do attend Zanewood, creating space and place for the Zanewood story. Mural panels encompass the entire lobby of the Recreation center.



**Rec on the Go-**

Rec on the Go is our FREE program that brings recreation opportunities to youth (5-12 years old) all over Brooklyn Park. Snacks/meals are provided to participants and families after each session. June 20- August 11<sup>th</sup>.

**Primary Issues/Alternatives to Consider:** N/A

**Budgetary/Fiscal Issues:** N/A

**Attachments:**

# City of Brooklyn Park Recreation and Parks Advisory Commission

<b>Agenda Item:</b>	8.2	<b>Meeting Date:</b>	July 20, 2022
<b>Agenda Section:</b>	Written Reports	<b>Presented By:</b>	Marcus Hill, Facilities and Parks Manager Greg Hoag, Parks & Building Maintenance Manager
<b>Recreation &amp; Parks Director Proposed Action</b>	Park Project Updates		

## Overview:

### 1. **PARK REDEVELOPMENT at Hartkopf, Lakeland and Norwood (Construction April 2021 – July 2022)**

**Funding Source(s):** Park Bond Reinvestment Project

**Project Update:** The Park Redevelopment Projects were awarded to Ebert Construction at the February 22, 2021, City Council meeting. The redevelopment of Hartkopf, Lakeland and Norwood parks is substantially complete. The bathroom buildings have been installed at Hartkopf and plumbing connections are complete. One building has some deficiencies that still need to be addressed. There are some remaining punch list items and turf restoration left to be completed. The Lakeland playground will be replaced later this summer.

### 2. **TRAILS, WAYFINDING, LIGHTING (2021 – 2024)**

**Funding Source(s):** 50% Park Bond Reinvestment Project funded, and 50% EDA funded

**Project Update:** The Brooklyn Park Economic Development Authority (EDA) approved an agreement with Avia Design Group, Inc. in the amount of \$68,500 to provide Master Program Development, Design Development and Design Specification for the Wayfinding Project. The schematic design portion of the project is complete. Staff will be considering the timeline for the next phase of development.

### 3. **MISSISSIPPI GATEWAY REGIONAL PARK / ENVIRONMENTAL NATURE AREA**

**Funding Source(s):** OSLAD Fund

**Project Update:**

Development of the Brooklyn Park side of the park includes expansion of the off-leash dog area, relocation of the archery range, addition of a large picnic shelter and restroom facilities along with an expanded parking area is anticipated to begin in the spring of 2023.

The design development phase of the project is complete. Staff continue to review cost estimates and suggesting value engineering opportunities to manage the project budget. Staff is being challenged with the hyperinflation of the past 18 months. Some changes have been made to the planned shelter area on the west side of the park and prefabricated bathroom buildings are being planned to keep the project within budget. The development of construction documents has started and is expected to be complete by the end of 2022.

4. **HOMETOWN BALLFIELD at Noble Sports Park (July 2021 – September 2022)**

**Funding Source(s):** Park Bond Reinvestment Project

**Project Update:** The Hometown Ballfield project is moving forward. A new scoreboard has been installed. Staff worked with Bolton-Menk (formerly AJA Design) to develop plans and specs for the replacement of the backstop, installation of the grandstand, renovation of the dugouts and site improvements for the prefabricated restroom. The project was advertised for bid on March 10, 2022 with bids opened at 2:30pm on March 31, 2022. Four bids were received, and the lowest bid was more than \$300k over the construction budget. Staff worked with the architect from Bolton & Menk to secure proposals through the Sourcewell cooperative purchasing program to secure project proposals within budget. The project was approved at the July 11, 2022 City Council meeting.

5. **EDINBURGH IRRIGATION SYSTEM REPLACEMENT**

**Funding Source(s):** Edinburgh Enterprise Fund with 20-year inter-fund loan from OSLAD

**Project Update:** Duininck, Inc. was awarded the project in the amount of \$2,232,700. Work began on September 7, 2021 with two holes closing at a time for work to be done. Duininck has completed holes 1-3, 8 & 9, 10-18, driving range and short game area. Work resumed the week of March 28 and was slowed by less-than-ideal conditions. The project is substantially complete, and the golf course is completely open. There are still some areas of turf restoration needed, but most are in areas that do not impact play. June saw 7147 rounds played. The ten-year average for June is 6087.

6. **EAB UPDATE**

**Funding Source(s):** Heritage Fund

**Project Update:** The City has received the 2021 Hennepin County Healthy Tree Grant; this Grant will complement the 2019 & 2020 Grants. With these funds we will be planting trees each in several parks. On-going treatments and removal of ash trees were completed in 2021 in parks, golf courses and other public areas. Staff continues to remove ash trees as they become infested. Staff will continue with our management plan in 2022. On May 7 we held our annual Tree Sale for residents. 163 Trees were purchased this year which is the most trees since this program began. On May 14 we had a tree planting event at Lakeland Park with the assistance of Tree Trust and local volunteers we planted over 100 trees.

7. **NATURAL RESOURCE MANAGEMENT**

**Funding Source(s):** Park Bond Reinvestment Project & Heritage Fund

**Project Update:** Staff continues reviewing priorities of the Natural Resource Management Plan. A Five-Year Priority Implementation Plan has been developed by working with Stantec. Focus areas within this plan will include Village Creek, River Park (north section), Hartkopf, Norwood, Emerson Woods, Brookdale, CAC Pond and follow-up best practices on prior projects and natural resource projects within the system. Staff has contracted with Stantec to do the mowing, planting, and restoration at Village Creek. Work on the North section of River Park was completed in 2021. Staff is working with Hennepin County who has given us a grant for this restoration. Follow up monitoring and weed control will be done this summer.

8. **COMMUNITY ACTIVITY CENTER IMPROVEMENTS  
(2021 planning, 2022-2023 construction)**

**Funding Source(s):** Park Bond Reinvestment Projects

- **COMMUNITY ACTIVITY CENTER**



**Project Overview:** The plan is to improve the entrance to the facility, create an accessible customer service desk, update bathrooms, and create a welcoming and inviting community center for all customers.

**Project Update:** Staff has engaged with 292 Design Group to update the 2018 aquatics feasibility study and develop the final strategy for the CAC improvements and what amenities should be included. Staff held a discussion with City Council at the May 2<sup>nd</sup> work session. Staff presented four different design concepts with varying levels of amenities, construction costs and on-going annual operating costs. The City Council indicated that they would like to proceed with CAC Improvements that include an improved entrance, dedicated senior space, fitness space, two gymnasiums, locker rooms, and aquatics facility with lap/lesson pool and waterpark. City Council did not identify funding strategies for the option that was estimated to cost \$47M to construct. Staff are expecting to bring forward a discussion about city-wide funding strategies to the July 25<sup>th</sup> City Council meeting.

- **SENIOR CENTER (2021 planning, 2022-2023 construction)**

**Project Overview:** This improvement would add dedicated space for senior programming and adult fitness space. Final design and components will be developed when a final location is determined.

**Project Update:** The Senior Center is being considered with the CAC improvements

- **TEEN CENTER (2021 planning, 2022-2023 construction)**

**Project Overview:** This project would add an additional teen center in the city at a location to be determined. Final design and components will be developed when a final location is determined.

**Project Update:** At the May 2<sup>nd</sup> City Council work session, staff shared that they believe the Zanewood area would be the best location for a new teen center due to its accessible location, and proximity to large populations of young people. Staff would recommend a separate consultant agreement to develop the vision for a future teen center.

9. **HISTORIC EIDEM FARM VISITOR CENTER (2022 planning, 2023-24 construction)**

**Funding Source(s):** Park Bond Reinvestment Projects

**Project Update:** No new update at this time.

10. **HISTORIC EIDEM FARM INTERPRETIVE DEVELOPMENT PLAN**

**Funding Source(s):** Park Bond Reinvestment Projects

The Interpretive Development Plan is complete.

**Project Update:** No new update at this time.

**Primary Issues/Alternatives to Consider:** N/A

**Budgetary/Fiscal Issues:** N/A

**Attachments:**

City of Brooklyn Park RECREATION AND PARKS ADVISORY COMMISSION			
<b>Agenda Item</b>	8.3	<b>Meeting Date:</b>	July 20, 2022
<b>Agenda Section:</b>	Written Reports	<b>Presented By:</b>	Brad Tullberg, Director of Recreation and Parks
<b>Recreation &amp; Parks Director Proposed Action</b>	2022 RPAC AREA OF EMPHASIS REPORT		

## Overview:

At the January 16, 2022 Recreation and Parks Advisory Commission (RPAC) meeting, commissioners selected three topics to get regular presentations and updates. The topics will be part of a rotating agenda item to allow for additional commissioner input and questions. Those three topics are:

- Activating Age-Friendly Community work (February)
- Reimagining Public Safety (March)
- Community Activity Center Improvements (April)

In addition to those three topics, there are several other areas of emphasis that RPAC commissioners indicated that they would like regular updates. Updates on these topics will be given in a monthly written report for the following topics:

### • Events Calendar

- **Scope:** Staff have created an events task force to assist in the development of community events and calendar of community events that reflect the various cultures of Brooklyn Park.
- **Update:** The Recreation and Parks Department Community Events Task Force completed their work on March 24, 2022. The final meeting focused on strategies for engaging community organizations and residents in events and finding creative ways to market offerings. The Community Events Task Force will reconvene in October of 2022 to inform plans for the Celebrate Brooklyn Park Events Series in 2023. Manager Gillard will provide an updated overview at the May meeting. The 2022 event series continues throughout the summer highlighted by events like Jazz in July in partnership with NHCC, Summer Splash at Zanewood Rec Center, and Brooklyn Park Night Out to be held July 29<sup>th</sup>.

### • Amplified Sound –

- **Scope:** The amplified sound policy only allows for amplified sound at Oak Grove Park. The community has asked for additional locations to allow amplified sound. Staff are seeking a balance in meeting the community need for more amplified sound locations while not overwhelming park neighbors with amplified sound.
- **Update:** Staff have been researching amplified sound policies from other communities for solutions or ways to manage amplified sound in parks. Staff are currently working on plans to assemble a community group in order to gather input and make recommended changes to the existing policy. Staff plan to bring a draft of the timeline and process to a future meeting. Director Tullberg will continue a discussion about amplified challenges during the July RPAC bus tour.

### • Continue Racial Equity, Diversity and Inclusion work of staff

- **Scope:** During 2021, Recreation and Parks staff identified five areas of focus:
  - Recruitment, hiring, and retention of BIPOC staff
  - Marketing and promotion methods to reach ALL of Brooklyn Park residents
  - Removing barriers and expanding access to programs
  - Removing barriers and expanding access to facilities
  - Making racial equity a department wide goal and priority

In 2022, staff will focus on implementation of the work identified in 2021 but also focus on the development of a department REDI team, and complete Intercultural Development Inventory along with coaching for each staff person to assess and improve cross-cultural competence.

- **Update:** Staff are working with the Brooklyn Bridge Alliance for Youth to schedule Intercultural Development Inventory (IDI) assessments with individual personalized discussion and training for staff. Staff took the assessment between May 9 and 16. Staff have been meeting with Brooklyn Bridge Alliance for Youth to discuss individual results and identify goals for growth.

- **Public Art & Center for Innovation and the Arts**

- **Scope:** Develop a series of public art events to help celebrate Brooklyn Park while building the programming that could be supported by a new Center for Innovation and the Arts.
- **Update:** Arts & Engagement Specialist Tashawna Williams has been working closer in partnership with ACER to find a location to develop a community mural. The skate park has been identified as a possible site for a mural. Several art programs and events are being finalized for Summer of 2022. The City Council also approved \$10,000 for Health & Wellness through the Arts Initiative.

- **ADA / Adaptive Recreation**

- **Scope:** Support the policies and practices that encourage full participation in programs, services, and facilities by people with disability related needs
- **Update:** On April 13, Adaptive Recreation Specialist, Erin Bonikowske, lead a training including the Parks and Facilities Manager and 5 staff in Operations and Maintenance on completion of an ADA Facility Assessment for a park location. Staff learned the criteria for assessment, how to complete the needed measurements, documentation, and reporting of results. Staff in Recreation and in Operations and Maintenance will be completing assessments of all parks located in District 3 and 4 by the end of 2022. Planning is happening for completing ADA facility assessments for each of the 25 polling locations in Brooklyn Park during the primary election on August 9. In addition, two Therapeutic Recreation interns started working for Brooklyn Park in mid-May and will be supporting the Recreation & Parks inclusion programming throughout the summer.

**Primary Issues/Alternatives to Consider:**

NA

**Budgetary/Fiscal Issues:**

NA

**Attachments:**

CITY OF BROOKLYN PARK RECREATION AND PARKS ADVISORY COMMISSION			
<b>Agenda Item:</b>	8.3	<b>Meeting Date:</b>	July 20, 2022
<b>Agenda Section:</b>	Written Reports	<b>Presented By:</b>	Brad Tullberg, Director of Recreation and Parks
<b>Recreation &amp; Parks Director Proposed Action</b>	Directors Report		

#### Overview:

##### 1. 2023 Recreation & Parks Budget

Staff are working to develop budgets for the 2023 fiscal year that begins January 1, 2023. This budget cycle may be particularly difficult due to the rapidly rising cost of staffing and increases in goods and services increasing by an average of 25%.

In addition, the city is projected to lose \$800k in Local Government Aid (LGA) from the State of MN. Due to the lack of action during the 2022 regular legislative session, the City's appeal for re-evaluation of LGA has not been addressed. City staff will need to find a way to cover that shortfall through budget reductions, tax levy increases, or a combination of the two. Recreation & Parks staff have been given direction to prepare budgets for 2023 that maintain current service levels but should be prepared for discussions of how to reduce expenses or increase revenues.

##### 2. NRPA Business Council

The National Recreation and Parks Association held its quarterly Business Council workshop at the Toro Corporation headquarters in Bloomington. As part of the workshop, directors from five Minnesota Recreation departments (Minneapolis, Brooklyn Park, Eagan, Owatonna, and Pine City) were selected to attend and provide their input on the challenges facing the industry and innovations on the horizon.

##### 3. Staffing Updates:

- a. Coua Vang who was hired in May to be the K-5 Program Specialist in the Youth Services division resigned effective June 24. Coua accepted a position with Concordia University – St. Paul which allowed her to seek a master's degree at no cost, so she chose to leave the City.

#### Attachments: