

Thursday, March 10, 2022

7:00 P.M.

Brooklyn Park City Hall – City Council Chambers

5200 85th Avenue North

COMMUNITY LONG-RANGE IMPROVEMENT COMMISSION (CLIC)

CLIC Officers: Kathy Fraser, Chair, Sarah Manley Vice Chair

CLIC Members: Etta Gbeizon-Bornor, Mary Hoogheem, Patrick Hoth, Sheila Iteghete, Cindy Johnson, Whitney McClusky, Edna McKenzie, Amy Meuers, James Miller, Beauty Ojo, Brenda Reeves, Benjamin Swanson

City: CLIC Council Liaison Susan Pha and CLIC Staff Liaison Jesse Struve

If you need these materials in an alternative format or need reasonable accommodations for a Community Long-range Improvement Commission meeting, please provide the City with 72-hours' notice by calling 763-424-8000 or emailing Josie Shardlow at josie.shardlow@brooklynpark.org. Para asistencia, 763-424-8000; Yog xav tau kev pab, 763-424-8000.

Our Mission: Brooklyn Park, a thriving community inspiring pride where opportunities exist for all

I. ORGANIZATIONAL BUSINESS

1. CALL TO ORDER/ROLL CALL
2. APPROVAL OF AGENDA

II. CLIC STATUTORY BUSINESS

3. CONSENT

- 3.1** Consider Approving CLIC January 13, 2022, Draft Minutes
- 3.1A CLIC January 13, 2022 Draft Minutes

4. GENERAL AGENDA ITEMS

- 4.1** Meeting Time Discussion
- 4.2** 2022 Work Plan
- 4.2A Draft 2022 CLIC Workplan
- 4.3** Election of Chair Position
- 4.4** Community Engagement Sub-Committee Update
- 4.5** BLRT Update

5. STANDING ITEMS

- 5.1** Age Friendly Brooklyn Park
- 5.2** Communications
- 5.3** Housing Continuum
- 5.4** Redevelopment / Development
- 5.5** Future Planning

6. VERBAL REPORTS AND ANNOUNCEMENTS

- 6.1** City Council Report: Council Member Susan Pha
- 6.2** Staff Liaison Update: Jesse Struve
- 6.3** Open Discussion

7. ADJOURNMENT

- 7.1** Adjournment

City of Brooklyn Park Community Long-Range Improvement Commission

Agenda Item:	3.1	Meeting Date:	March 10, 2022
Agenda Section:	CONSENT	Originating Department:	Staff Liaison
Resolution:	N/A	Prepared By:	Jesse Struve
Ordinance:	N/A		
Attachments:	N/A		
Item:	Consider Approving CLIC January 13, 2022 Draft Minutes		

Proposed Action:

Consider Approving CLIC January 13, 2022 Draft Minutes.

Overview:

DRAFT
MEETING OF THE COMMUNITY LONG-RANGE IMPROVEMENT COMMISSION (CLIC)
City of Brooklyn Park
January 13, 2022, CLIC Meeting Minutes

I. ORGANIZATIONAL BUSINESS

1. **CALL TO ORDER:** Chair Kathy Fraser called the meeting to order at 7:04 p.m.

ROLL CALL PRESENT: Kathy Fraser, Amy Meuers, Emily Nelson, Etta Gbeizon-Bornor, Patrick Hoth, Sarah Manley, Cindy Johnson, Sheila Heghite, Whitney McClusky, Benjamin Swanson, Edna McKenzie

City Staff and Council Present: Jesse Struve, Council Member Pha

EXCUSED: Beauty Ojo, Brenda Reeves, Mary Hoogheem

ABSENT: James Miller

Roll Call established that a quorum did exist

2. **APPROVAL AGENDA**

2.1 MOTION Chair Fraser MOVE TO APPROVE AGENDA, SECOND Manley. MOTION PASSED UNANIMOUSLY

II. CLIC STATUTORY BUSINESS

3. **CONSENT**

3.1 MOTION Meyers, SECOND Gbeizon-Bornor to APPROVE December 9, 2021, MINUTES. MOTION PASSED UNANIMOUSLY APPROVING the December 9, 2021, MEETING MINUTES

4. **GENERAL AGENDA ITEMS**

- 4.1 Election of 2022 Officers

4.1a: MOTION Chair Fraser, SECOND Nelson TO ELECT AMY MEUERS AS SECRETARY OF THE BROOKLYN PARK COMMUNITY LONG-RANGE IMPROVEMENT COMMISSION. MOTION PASSED UNANIMOUSLY.

4.1b. MOTION Hoth, SECOND Swanson TO ELECT SARAH MANLEY AS CHAIR OF THE BROOKLYN PARK COMMUNITY LONG-RANGE IMPROVEMENT COMMISSION. MOTION PASSED UNANIMOUSLY.

4.1c. MOTION Hoth, SECOND Heghite TO ELECT ETTA GBEIZON-BORNOR AS VICE CHAIR OF THE BROOKLYN PARK COMMUNITY LONG-RANGE IMPROVEMENT COMMISSION. MOTION PASSED UNANIMOUSLY.

- 4.2 Review of March 2022-February 2023 workplan.

- Age Friendly City: Removal of outcomes based on City Plan and completion
- Community Engagement: discussion on increasing improved connection with community. Addition of creation of a subcommittee to explore how to improve creating connections to neighbors through increased participation of National Night Out or open street concept
- Housing Continuum Outlook: Discussion to include work with HRC to include

policies/programs in the housing study to promote home ownership that reflects the community

- Redevelopment/Development: Action-oriented language was added to outcomes as well as a focus on property taxes. Additional clarification to language was made to ensure a focus on both LRT and 252 projects
- Future Planning: addition of language to the use of Census results to inform future planning recommendations. Removal of completed items
- Anyone who is interested in being on a subcommittee should inform Chair Fraser or Jesse Struve
- Vote on the workplan will take place at the February 2022 meeting

5. STANDING ITEMS

5.1 Age Friendly Brooklyn Park

- No Update

5.2 Communications

- No Update

5.3 Housing Continuum

- No Update

5.4 Redevelopment / Development

- Comments due on draft of Blue Line Extension: Route Modification Report by January 25, 2022
- Update on road construction projects

5.5 Future Planning

- Chair Fraser encouraged members to review the University of Minnesota study that took place 5 years ago at <https://rcp.umn.edu/2016-2017-partner-booklyn-park>

6. VERBAL REPORTS AND ANNOUNCEMENTS

6.1 City Council Report: Council Member Susan Pha

- No update

6.2 Staff Liaison Update: Jesse Struve

- No Update

6.3 Open Discussion

- No discussion

7. ADJOURNMENT

7.1 Adjournment: MOTION Fraser. SECOND Manley. MOTION PASSED UNANIMOUSLY.

Meeting ended at 8:24 p.m.

Respectfully Submitted,
Jesse Struve

City of Brooklyn Park Community Long-Range Improvement Commission

Agenda Item:	4.1	Meeting Date:	March 13, 2022
Agenda Section:	GENERAL AGENDA ITEMS	Originating Department:	Staff Liaison
Resolution:	N/A	Prepared By:	Jesse Struve
Ordinance:	N/A		
Attachments:	N/A		
Item:	Meeting Time Discussion		

Proposed Action:

Overview:

The City Council has recently allowed commissions to change the starting time from 7pm to 6pm. CLIC can take action to make this change if they want.

City of Brooklyn Park Community Long-Range Improvement Commission

Agenda Item:	4.2	Meeting Date:	March10, 2022
Agenda Section:	GENERAL AGENDA ITEMS	Originating Department:	Staff Liaison
Resolution:	N/A	Prepared By:	Jesse Struve
Ordinance:	N/A		
Attachments:	N/A		
Item:	2022 Workplan Discussion		

Proposed Action:

Discuss and approve 2022 Workplan.

Attachments:

- 2022 Draft CLIC Workplan

Workplan | Community Long-Range Improvement Commission

Mar. 2022 - Feb. 2023

Time frame	Project or Task(s)	BP2025	Purpose (see next page for info)	Outcome (fill in after completed)
Late 2022	Age Friendly City	<input checked="" type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input checked="" type="checkbox"/> 6	<input checked="" type="checkbox"/> Report/Comment <input checked="" type="checkbox"/> Recommend <input checked="" type="checkbox"/> Act Initiated by: <input checked="" type="checkbox"/> Commission <input type="checkbox"/> Council <input type="checkbox"/> City Manager	<ul style="list-style-type: none"> Keep this in front of the Council Monitor Progress of Senior Center and Park System Plan Projects Review and comment on BP's Age Friendly Plan Identify ways to stay engaged in state programs Incorporate best practices outlined in the AARP Age Friendly guidelines
Late-2022	Community Engagement	<input checked="" type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input checked="" type="checkbox"/> 6	<input checked="" type="checkbox"/> Report/Comment <input checked="" type="checkbox"/> Recommend <input checked="" type="checkbox"/> Act Initiated by: <input checked="" type="checkbox"/> Commission <input type="checkbox"/> Council <input type="checkbox"/> City Manager	<ul style="list-style-type: none"> Review the City engagement plan. Are there any constraints limiting how effective the engagement could be? Keep informed about new engagement strategies Provide recommendations for improvement Create a subcommittee to explore how to improve creating connections with neighbors and the community through increased participation in programs such as National Night out, open street concept, etc...
Late-2022	Housing Continuum Outlook	<input checked="" type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input checked="" type="checkbox"/> 6	<input checked="" type="checkbox"/> Report/Comment <input checked="" type="checkbox"/> Recommend <input checked="" type="checkbox"/> Act Initiated by: <input checked="" type="checkbox"/> Commission <input type="checkbox"/> Council <input type="checkbox"/> City Manager	<ul style="list-style-type: none"> Review Housing Study recommendations (CURA) and City Policy on housing Work with HRC to include policies / programs are included in the housing study to promote home ownership that reflects the community. Collaborate and Support the HRC in their Housing efforts. Continue to explore long term housing for life transitions.
ongoing	Redevelopment / Development	<input checked="" type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input checked="" type="checkbox"/> 6	<input checked="" type="checkbox"/> Report/Comment <input checked="" type="checkbox"/> Recommend <input checked="" type="checkbox"/> Act Initiated by: <input checked="" type="checkbox"/> Commission <input type="checkbox"/> Council <input type="checkbox"/> City Manager	<ul style="list-style-type: none"> Engage in 252 and LRT Plan Development Monitor, advocate, and comment on Village Creek redevelopment in that area. Make recommendations for improved East-West Mobility (Transit, trails, & sidewalks). Review Development / transportation improvement (LRT and 252 projects) impacts on gentrification, rent levels, property taxes, & housing policy. Evaluate and encourage sustainable / equitable redevelopment / investment throughout the community.

Future Planning		<input checked="" type="checkbox"/> Report/Comment	<input checked="" type="checkbox"/> Recommend	<input type="checkbox"/> Act
2022	<input checked="" type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input checked="" type="checkbox"/> 6	Initiated by: <input checked="" type="checkbox"/> Commission <input type="checkbox"/> Council <input type="checkbox"/> City Manager		<ul style="list-style-type: none"> Promote progress for increasing steps in the GreenStep program Review and comment on CIP / CEP 2022 CLIC work plan. 5yr Review of Resilient Communities Project (2022). Use results of the Census to inform future recommendations and decisions.

1: United Community 2: Beautiful Places 3: Thriving Economy 4: Healthy & Safe People 5: Increased Equity 6: Effective & Engaging Gov't

Workplan Projects: What's the purpose?

Commissions can either initiate a project themselves OR be asked by the Council or City Manager to do one of the following:

Report/Comment

- Commission studies a specific issue or topic and **reports its findings or comments to the Council**, either in writing or in a Council meeting.
- Commission does not vote.
- No direct action is taken.

Example: Charter Commissioner provided a memo on the topic of Council Members being employed by the City part-time, at the Council's request.

Recommend

- Commission reviews a specific policy issue and **makes a formal recommendation** to City Council on what action to take.
- A recommendation requires a majority of the Commissioners' support.
- Individual member comments are not included.

Examples: Planning Commission recommends approval on land use actions; RPAC made a recommendation on amplified sound policy.

Act

- Commission **initiates or takes on a project**, approved by Council through their workplan.

Example: HRC partnered with a community organization on an event; City Manager requests that HRC coordinate the "All Are Welcome" sign contest.

Brooklyn Park 2025 Community Goals

Working together to make Brooklyn Park a thriving community inspiring pride where opportunities exist for all.

We asked and you answered! Our community wants to accomplish these goals by the year 2025:

Unified Community

A united and welcoming community, strengthened by our diversity.

- We have connected neighbors who understand and celebrate our unique cultures.
- Brooklyn Park is unified with a strong positive identity and image.
- Our community's activities, events and services are inclusive, multi-cultural, and accessible.
- We have places and spaces for diverse communities to gather.
- Residents of every age contribute to our community.

Healthy and Safe People

People of all ages have what they need to feel healthy and safe.

- Neighborhoods are empowered and supported by strengthened positive relationships with police.
- Youth are engaged in positive and quality experiences.
- Aging adults have services and amenities to thrive and age in place.
- Everyone has access to quality healthy food options.
- People have access to quality medical and emergency care.

Beautiful Places

Beautiful spaces and quality infrastructure make Brooklyn Park a unique destination.

- Modern transportation options (drive, ride, walk, bike) connect people to education, jobs, and recreation.
- Quality recreation and park amenities inspire activity for all ages and interests.
- Our rich diversity is showcased through our vibrant music, art, food, entertainment, and cultural scene.
- Attractive key corridors, corners, and city centers create destinations that meet community needs.
- Neighborhoods are well-maintained with quality housing for all ages and incomes integrated throughout the community.

Increased Equity

Partnerships that increase racial and economic equity empower residents and neighborhoods to prosper.

- Each resident has access to the training and support needed to get and keep a living wage job.
- Each student graduates high school with a pathway to college or career.
- Aging neighborhoods and commercial centers are revitalized through continuous investment.
- The community provides necessary supports and services for community members to overcome life challenges such as hunger, mental illness, and homelessness.

Thriving Economy

A balanced economic environment that empowers businesses and people to thrive.

- People of all ages and backgrounds enjoy financial stability.
- Residents and visitors support an abundance of retail stores, restaurants, and entertainment venues.
- Our business environment inspires private investment and job growth.
- Business and organizations of all types, sizes and specialties start, stay and grow here.
- We are a leader in environmental sustainability, benefiting our economy and community.

Effective, Engaging Government

Effective and engaging government recognized as a leader.

- The City provides quality services at a reasonable cost.
- Elected officials, commissions, and City staff reflect the diversity of the community and are culturally competent.
- City information is clear, accessible, and delivered in ways that meet the community's needs.
- City laws are understandable, equitably enforced, and relevant to the community.
- The City is well-managed and recognized as a great place to work.

City of Brooklyn Park Community Long-Range Improvement Commission

Agenda Item:	4.3	Meeting Date:	March 10, 2022
Agenda Section:	GENERAL AGENDA ITEMS	Originating Department:	Staff Liaison
Resolution:	N/A	Prepared By:	Jesse Struve
Ordinance:	N/A		
Attachments:	N/A	Presented By:	Jesse Struve
Item:	Election of Chair		

Proposed Action:

MOTION _____, SECOND _____ TO ELECT _____ AS CHAIR OF THE BROOKLYN PARK COMMUNITY LONG-RANGE IMPROVEMENT COMMISSION.

Overview:

The officers of the Committee shall consist of a Chair, a Vice Chair and Secretary. The officers shall be elected annually, and no Commissioner may serve as President and Vice President at the same time. Election of officers shall be held at the first scheduled January meeting, for a term of one year or until a successor is elected.

In the event of a vacancy in an office, the committee shall have an election to fill the term of the vacancy at the next meeting of the committee. Officers may only be elected from the voting membership of the committee.

The Chair shall preside over all attended regular and special meetings of the membership. The Vice-Chair shall assume these duties in the absence of or upon request of the Chair. The Secretary shall keep or cause to be kept minutes of all meetings.

City of Brooklyn Park Community Long-Range Improvement Commission

Agenda Item:	4.4	Meeting Date:	March 10, 2022
Agenda Section:	GENERAL AGENDA ITEMS	Originating Department:	Staff Liaison
Resolution:	N/A	Prepared By:	Jesse Struve
Ordinance:	N/A		
Attachments:	N/A		
Item:	Community Engagement Sub-Committee Update		

Proposed Action:

Overview:

Create a sub-committee to help facilitate ideas for community participation in National Night Out, open streets concepts, etc... The goal is to increase connection with the community.

City of Brooklyn Park Community Long-Range Improvement Commission

Agenda Item:	4.5	Meeting Date:	March 10, 2022
Agenda Section:	GENERAL AGENDA ITEMS	Originating Department:	Staff Liaison
Resolution:	N/A	Prepared By:	Jesse Struve
Ordinance:	N/A		
Attachments:	N/A		
Item:	BLRT Update		

Proposed Action:

Overview:

Kathy will provide an update on anti-displacement group and what has been done.

City of Brooklyn Park Community Long-Range Improvement Commission

Agenda Item:	5.1	Meeting Date:	March 10, 2022
Agenda Section:	STANDING ITEMS	Originating Department:	Staff Liaison
Resolution:	N/A	Prepared By:	Jesse Struve
Ordinance:	N/A		
Attachments:	N/A		
Item:	Age Friendly Brooklyn Park		

Proposed Action:

No Action Required

Overview:

Discuss steps the city is doing to become a more age friendly city. Items identified on CLIC's 2022 work plan include:

- Formation of Advisory Group to work with staff.
- Ways to keep this in front of the City Council.
- Have a designated employee to lead projects.
- Work toward Brooklyn Park to be designated as an Age Friendly City by the World Health Organization.
- Review the Park System Plan to make sure age friendly items are being incorporated.

City of Brooklyn Park Community Long-Range Improvement Commission

Agenda Item:	5.2	Meeting Date:	March 10, 2022
Agenda Section:	STANDING ITEMS	Originating Department:	Staff Liaison
Resolution:	N/A	Prepared By:	Jesse Struve
Ordinance:	N/A		
Attachments:	N/A		
Item:	Communications		

Proposed Action:

No action required.

Overview:

CLIC has been interested in ways the City communicates both internally and externally. This is an opportunity for CLIC to discuss ways the City can be more effective in this communication and provides CLIC an opportunity to weigh-in on how the City can incorporate branding into projects. Items called out on CLIC's 2022 work plan include:

- Review and comment on website redesign.
- Review, comment, and provide recommendations on how communication is used and presented internally and externally.
- Discuss the design and branding presented for the water tower by Brookdale Dr.

City of Brooklyn Park Community Long-Range Improvement Commission

Agenda Item:	5.3	Meeting Date:	March 10, 2022
Agenda Section:	STANDING ITEMS	Originating Department:	Staff Liaison
Resolution:	N/A	Prepared By:	Jesse Struve
Ordinance:	N/A		
Attachments:	N/A		
Item:	Housing Continuum		

Proposed Action:

No action required.

Overview:

CLIC is looking for ways for Brooklyn Park to meet the housing needs of a wide range of people. Items included in CLIC's 2022 work plan include:

- Review City's newly adopted policy on housing.
- Form a task force to look at housing affordability.

City of Brooklyn Park Community Long-Range Improvement Commission

Agenda Item:	5.4	Meeting Date:	March 10, 2022
Agenda Section:	STANDING ITEMS	Originating Department:	Staff Liaison
Resolution:	N/A	Prepared By:	Jesse Struve
Ordinance:	N/A		
Attachments:	N/A		
Item:	Redevelopment / Development		

Proposed Action:

No action required.

Overview:

CLIC has expressed interest at looking how zoning drives redevelopment and development. Items included in CLIC's 2022 work plan include:

- Review and recommend a layout for proposed 252 Reconstruction.
- Look at long term effects of light rail, gentrification, effects on rent levels, and connection to the system (east-west mobility).
- Village Creek and redevelopment of the area.

City of Brooklyn Park Community Long-Range Improvement Commission

Agenda Item:	5.5	Meeting Date:	March 10, 2022
Agenda Section:	STANDING ITEMS	Originating Department:	Staff Liaison
Resolution:	N/A	Prepared By:	Jesse Struve
Ordinance:	N/A		
Attachments:	N/A	Presented By:	Kathy Fraser
Item:	Future Planning		

Proposed Action:

No action required.

Overview:

CLIC would like to review and comment on long range planning for the City. Items in CLIC's 2022 work plan include:

- Review and Comment on 2040 Comprehensive Plan.
- Review and comment on Capital Improvement Plan (CIP) and Capital Equipment Plan (CEP).
- Keep updated with progress of BP 2025.
- Review and Comment on Park System Plan.
- Facility Naming and Memorial Donation Policy.
- 1-year Review of Resilient Communities Project.

City of Brooklyn Park Community Long-Range Improvement Commission

Agenda Item:	6.1	Meeting Date:	March 10, 2022
Agenda Section:	VERBAL REPORTS AND ANNOUNCEMENTS	Originating Department:	Staff Liaison
Resolution:	N/A	Prepared By:	Jesse Struve
Ordinance:	N/A		
Attachments:	N/A	Presented By:	Council Member Susan Pha
Item:	City Council Report: Council Member Susan Pha		

Proposed Action:

Hear Council Report.

Overview:

Each month the Committee will receive an update from the Council Liaison.

City of Brooklyn Park Community Long-Range Improvement Commission

Agenda Item:	6.2	Meeting Date:	March 10, 2022
Agenda Section:	VERBAL REPORTS AND ANNOUNCEMENTS	Originating Department:	Staff Liaison
Resolution:	N/A	Prepared By:	Jesse Struve
Ordinance:	N/A		
Attachments:	N/A	Presented By:	Jesse Struve
Item:	Staff Liaison Update: Jesse Struve		

Proposed Action:

Hear Staff Liaison Update.

Overview:

City of Brooklyn Park Community Long-Range Improvement Commission

Agenda Item:	6.3	Meeting Date:	March 10, 2022
Agenda Section:	VERBAL REPORTS AND ANNOUNCEMENTS	Originating Department:	Staff Liaison
Resolution:	N/A	Prepared By:	Jesse Struve
Ordinance:	N/A		
Attachments:	N/A	Presented By:	Kathy Fraser
Item:	Open Discussion		

Proposed Action:

Open Discussion.

Overview:

Allow for discussion about future agendas topics and what other CLIC members would like more information about.

City of Brooklyn Park Community Long-Range Improvement Commission

Agenda Item:	7.1	Meeting Date:	March 10, 2022
Agenda Section:	ADJOURNMENT	Originating Department:	Staff Liaison
Resolution:	N/A		
Ordinance:	N/A		
Attachments:	N/A		
Item:	Adjournment		

Proposed Action:

MOTION _____, SECONDED BY _____, TO ADJOURN THE FEBRUARY 10, 2022 MEETING OF CLIC.

Overview: