

Thursday, December 9, 2021

7:00 P.M.

Brooklyn Park City Hall – City Council Chambers
5200 85th Avenue North

**JOINT MEETING WITH COMMUNITY LONG-RANGE IMPROVEMENT COMMISSION (CLIC) AND
BUDGET ADVISORY COMMISSION (BAC)**

CLIC Officers: Kathy Fraser, Chair
CLIC Members: Etta Gbeizon-Bornor, Mary Hoogheem, Patrick Hoth, Sheila Iteghete, Sarah Manley, Whitney McClusky, Amy Meuers, James Miller, Emily Nelson, Beauty Ojo, Brenda Reeves, Kaade Wallace

City: CLIC Council Liaison Terry Parks and CLIC Staff Liaison Jesse Struve

If you need these materials in an alternative format or need reasonable accommodations for a Community Long-range Improvement Commission meeting, please provide the City with 72-hours' notice by calling 763-424-8000 or emailing Josie Shardlow at josie.shardlow@brooklynpark.org. Para asistencia, 763-424-8000; Yog xav tau kev pab, 763-424-8000.

Our Mission: Brooklyn Park, a thriving community inspiring pride where opportunities exist for all

I. ORGANIZATIONAL BUSINESS

1. CALL TO ORDER/ROLL CALL
2. APPROVAL OF AGENDA

II. CLIC STATUTORY BUSINESS

3. CONSENT

- 3.1 Consider Approving CLIC October 14, 2021 Draft Minutes
3.1A CLIC October 14, 2021 Draft Minutes

4. GENERAL AGENDA ITEMS

- 4.1** Anaerobic Digestion Presentation
- 4.2** 2022 Work Plan
4.2A 2021 CLIC Workplan

5. STANDING ITEMS

- 5.1** Age Friendly Brooklyn Park
- 5.2** Communications
- 5.3** Housing Continuum
- 5.4** Redevelopment / Development
- 5.5** Future Planning

6. VERBAL REPORTS AND ANNOUNCEMENTS

- 6.1** City Council Report: Council Member Terry Parks
- 6.2** Staff Liaison Update: Jesse Struve
- 6.3** Open Discussion

7. ADJOURNMENT

- 7.1** Adjournment

DRAFT
JOINT MEETING WITH COMMUNITY LONG-RANGE IMPROVEMENT COMMISSION
(CLIC) AND BUDGET ADVISORY COMMISSION (BAC)
City of Brooklyn Park
October 14, 2021 CLIC Meeting Minutes

I. ORGANIZATIONAL BUSINESS

1. **CALL TO ORDER:** Chair Kathy Fraser called the meeting to order at 7:07 p.m.

ROLL CALL PRESENT: Kathy Fraser, Amy Meuers, Emily Nelson, Beauty Ojo, Etta Gbeizon-Bornor, Patrick Hoth, Brenda Reeves, Sarah Manley

City Staff and Council Present: Jesse Struve, Council Member Parks, Dan Ruiz, O&M Director and Brad Tullberg, R&P Director

Guest Presenter: Julie Richards, Youth and Community Engagement Coordinator for Brooklyn Bridge Alliance

EXCUSED: Sheila Iteghete, Kaade Wallce, Whitney McClusky

ABSENT: James Miller, Rich Branham, Mary Hoogheem

Roll Call established that a quorum did exist

2. **APPROVAL AGENDA**

2.1 MOTION Chair Fraser ADDITION OF ITEM 4.3: PRESENTATION OF YOUTH ONBOARD. SECOND Hoth to APPROVE the ADDITION OF 4.3 PRESENTATION OF YOUTH ONBOARD. MOTION PASSED UNANIMOUSLY.

II. STATUTORY BUSINESS

3. **CONSENT**

3.1 MOTION Meyers, SECOND Gbeizon-Bornor to APPROVE August 12, 2021 MINUTES. MOTION PASSED UNANIMOUSLY APPROVING the August 12, 2021 MEETING MINUTES.

4. **GENERAL AGENDA ITEMS**

4.1 Capital Improvement Plan (CIP)/Capital Equipment Plan (CEP)

- Overview presentation presented by city staff member Dan Ruiz, O&M Director
- Only the 2022 operating budget is proposed

4.1A Draft 2022-2026 CIP

- Review of significant projects including general public building, utility facilities, transportation facilities/enhancements
- Review of franchise fees which are dedicated to street reconstruction and rehabilitation
- Proposal of new trail funding source of \$1/month franchise fee
- Discussion of solar farm that saves \$60-70,000/year in electricity cost
- Presentation of the Heritage Fund, OSLAD Project and Park Bond Reinvestment Project by Brad Tullberg, R&P Director

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4.1B Draft 2022-2026 CEP

- Review of proposed CEP expenditures
- All proposed vehicle/equipment expenditures are replacing existing equipment
- Self-Contained Breathing Apprentice for the Fire Department and mobile camera for the Police are two of the larger expenditures supported in misc. support equipment line item

4.2 Election of Vice Chair

MOTION Meyers of Sarah Manley. SECOND Nelson. MOTION PASSED UNANIMOUSLY APPROVING MANLEY AS VICE CHAIR.

4.3 Youth OnBoard Presentation

- Julie Richards, Youth and Community Engagement Coordinator for Brooklyn Bridge Alliance presented an overview of YouthOnBoard.
- Open to all youth ages 14-24 who live or go to school in the Brooklyns
- Emphasis on youth representing diverse voices

5. STANDING ITEMS

5.1 Age Friendly Brooklyn Park

- No Update

5.2 Communications

- No Update

5.3 Housing Continuum

- No Update

5.4 Redevelopment / Development

- No Update

5.5 Future Planning

- No Update

6. VERBAL REPORTS AND ANNOUNCEMENTS

6.1 City Council Report:

6.2 Staff Liaison Update:

- No Update

6.3 Open Discussion

7. ADJOURNMENT

7.1 Adjournment:

MOTION Manley. MOTION PASSED UNANIMOUSLY.

Meeting ended at 9:15 p.m.

Respectfully Submitted,
Jesse Struve

City of Brooklyn Park Community Long-Range Improvement Commission

Agenda Item:	4.1	Meeting Date:	December 9, 2021
Agenda Section:	GENERAL AGENDA ITEMS	Originating Department:	Staff Liaison
Resolution:	N/A	Prepared By:	Jesse Struve
Ordinance:	N/A		
Attachments:	N/A	Presented By:	Ben Knudson, Hennepin County
Item:	Anaerobic Digestion Presentation		

Proposed Action:

Overview:

Hennepin County is planning on putting an Anaerobic Digester at their facility in Brooklyn Park. They want to present the process and what technology will do.

**City of Brooklyn Park
Community Long-Range Improvement Commission**

Agenda Item:	4.2	Meeting Date:	December 9, 2021
Agenda Section:	GENERAL AGENDA ITEMS	Originating Department:	Staff Liaison
Resolution:	N/A	Prepared By:	Jesse Struve
Ordinance:	N/A		
Attachments:	N/A	Presented By:	Jesse Struve
Item:	2022 Workplan Discussion		

Proposed Action:

Discuss and fill out 2022 Workplan.

Attachments:

- 2021 CLIC Workplan

Workplan | Community Long-Range Improvement Commission

Mar. 2021 - Feb. 2022

Time frame	Project or Task(s)	BP2025	Purpose (see next page for info)	Outcome (fill in after completed)
Late 2021	Age Friendly City	<input checked="" type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input checked="" type="checkbox"/> 6	<input checked="" type="checkbox"/> Report/Comment <input checked="" type="checkbox"/> Recommend <input checked="" type="checkbox"/> Act Initiated by: <input checked="" type="checkbox"/> <i>Commission</i> <input type="checkbox"/> <i>Council</i> <input type="checkbox"/> <i>City Manager</i>	<ul style="list-style-type: none"> Keep this in front of the Council Monitor Progress of Senior Center and Park System Plan Projects Make progress on AARP recommendations Monitor Progress of Recommendations associated with Linda Morkin Final Report Identify ways to stay engaged in state programs Incorporate best practices outlined in the AARP Age Friendly guidelines Celebrate and recognize diversity of elders in the community Identify and recommend dementia/mental health programs
Late-2021	Community Engagement	<input checked="" type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input checked="" type="checkbox"/> 6	<input checked="" type="checkbox"/> Report/Comment <input checked="" type="checkbox"/> Recommend <input checked="" type="checkbox"/> Act Initiated by: <input checked="" type="checkbox"/> <i>Commission</i> <input type="checkbox"/> <i>Council</i> <input type="checkbox"/> <i>City Manager</i>	<ul style="list-style-type: none"> Review the City engagement plan. Are there any constraints limiting how effective the engagement could be? Keep informed about new engagement strategies Provide recommendations for improvement
Late-2021	Housing Continuum Outlook	<input checked="" type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input checked="" type="checkbox"/> 6	<input checked="" type="checkbox"/> Report/Comment <input checked="" type="checkbox"/> Recommend <input checked="" type="checkbox"/> Act Initiated by: <input checked="" type="checkbox"/> <i>Commission</i> <input type="checkbox"/> <i>Council</i> <input type="checkbox"/> <i>City Manager</i>	<ul style="list-style-type: none"> Review Housing Study recommendations (CURA) and City Policy on housing Collaborate and Support the HRC in their Housing efforts. Continue to explore long term housing for life transitions.
ongoing	Redevelopment / Development	<input checked="" type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input checked="" type="checkbox"/> 6	<input checked="" type="checkbox"/> Report/Comment <input checked="" type="checkbox"/> Recommend <input checked="" type="checkbox"/> Act Initiated by: <input checked="" type="checkbox"/> <i>Commission</i> <input type="checkbox"/> <i>Council</i> <input type="checkbox"/> <i>City Manager</i>	<ul style="list-style-type: none"> Engage in 252 Plan Development Monitor long term effects of LRT. Monitor Village Creek and redevelopment of the area. East-West Mobility (Transit, trails, & sidewalks). Review Development impacts on gentrification, rent levels, & housing policy. Evaluate and encourage sustainable / equitable redevelopment / investment throughout the community.
2021	Future Planning	<input checked="" type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input checked="" type="checkbox"/> 6	<input checked="" type="checkbox"/> Report/Comment <input checked="" type="checkbox"/> Recommend <input type="checkbox"/> Act Initiated by: <input checked="" type="checkbox"/> <i>Commission</i> <input type="checkbox"/> <i>Council</i> <input type="checkbox"/> <i>City Manager</i>	<ul style="list-style-type: none"> Promote progress for increasing steps in the GreenStep program Review and comment on CIP / CEP Keep updated with progress of BP 2025. Facility Naming and Memorial Donation Policy.

- 2022 CLIC work plan.
- 5yr Review of Resilient Communities Project (2022).
- Review Demographic changes based on results of the Census.

1: United Community 2: Beautiful Places 3: Thriving Economy 4: Healthy & Safe People 5: Increased Equity 6: Effective & Engaging Gov't

Workplan Projects: What's the purpose?

Commissions can either initiate a project themselves OR be asked by the Council or City Manager to do one of the following:

Report/Comment

- Commission studies a specific issue or topic and **reports its findings or comments to the Council**, either in writing or in a Council meeting.
- Commission does not vote.
- No direct action is taken.

Example: Charter Commissioner provided a memo on the topic of Council Members being employed by the City part-time, at the Council's request.

Recommend

- Commission reviews a specific policy issue and **makes a formal recommendation** to City Council on what action to take.
- A recommendation requires a majority of the Commissioners' support.
- Individual member comments are not included.

Examples: Planning Commission recommends approval on land use actions; RPAC made a recommendation on amplified sound policy.

Act

- Commission **initiates or takes on a project**, approved by Council through their workplan.

Example: HRC partnered with a community organization on an event; City Manager requests that HRC coordinate the "All Are Welcome" sign contest.

Brooklyn Park 2025 Community Goals

Working together to make Brooklyn Park a thriving community inspiring pride where opportunities exist for all.

We asked and you answered! Our community wants to accomplish these goals by the year 2025:

Unified Community

A united and welcoming community, strengthened by our diversity.

- We have connected neighbors who understand and celebrate our unique cultures.
- Brooklyn Park is unified with a strong positive identity and image.
- Our community's activities, events and services are inclusive, multi-cultural, and accessible.
- We have places and spaces for diverse communities to gather.
- Residents of every age contribute to our community.

Healthy and Safe People

People of all ages have what they need to feel healthy and safe.

- Neighborhoods are empowered and supported by strengthened positive relationships with police.
- Youth are engaged in positive and quality experiences.
- Aging adults have services and amenities to thrive and age in place.
- Everyone has access to quality healthy food options.
- People have access to quality medical and emergency care.

Beautiful Places

Beautiful spaces and quality infrastructure make Brooklyn Park a unique destination.

- Modern transportation options (drive, ride, walk, bike) connect people to education, jobs, and recreation.
- Quality recreation and park amenities inspire activity for all ages and interests.
- Our rich diversity is showcased through our vibrant music, art, food, entertainment, and cultural scene.
- Attractive key corridors, corners, and city centers create destinations that meet community needs.
- Neighborhoods are well-maintained with quality housing for all ages and incomes integrated throughout the community.

Increased Equity

Partnerships that increase racial and economic equity empower residents and neighborhoods to prosper.

- Each resident has access to the training and support needed to get and keep a living wage job.
- Each student graduates high school with a pathway to college or career.
- Aging neighborhoods and commercial centers are revitalized through continuous investment.
- The community provides necessary supports and services for community members to overcome life challenges such as hunger, mental illness, and homelessness.

Thriving Economy

A balanced economic environment that empowers businesses and people to thrive.

- People of all ages and backgrounds enjoy financial stability.
- Residents and visitors support an abundance of retail stores, restaurants, and entertainment venues.
- Our business environment inspires private investment and job growth.
- Business and organizations of all types, sizes and specialties start, stay and grow here.
- We are a leader in environmental sustainability, benefiting our economy and community.

Effective, Engaging Government

Effective and engaging government recognized as a leader.

- The City provides quality services at a reasonable cost.
- Elected officials, commissions, and City staff reflect the diversity of the community and are culturally competent.
- City information is clear, accessible, and delivered in ways that meet the community's needs.
- City laws are understandable, equitably enforced, and relevant to the community.
- The City is well-managed and recognized as a great place to work.

City of Brooklyn Park Community Long-Range Improvement Commission

Agenda Item:	5.1	Meeting Date:	December 9, 2021
Agenda Section:	STANDING ITEMS	Originating Department:	Staff Liaison
Resolution:	N/A	Prepared By:	Jesse Struve
Ordinance:	N/A		
Attachments:	N/A		
Item:	Age Friendly Brooklyn Park		

Proposed Action:

No Action Required

Overview:

Discuss steps the city is doing to become a more age friendly city. Items identified on CLIC's 2021 work plan include:

- Formation of Advisory Group to work with staff.
- Ways to keep this in front of the City Council.
- Have a designated employee to lead projects.
- Work toward Brooklyn Park to be designated as an Age Friendly City by the World Health Organization.
- Review the Park System Plan to make sure age friendly items are being incorporated.

City of Brooklyn Park Community Long-Range Improvement Commission

Agenda Item:	5.2	Meeting Date:	December 9, 2021
Agenda Section:	STANDING ITEMS	Originating Department:	Staff Liaison
Resolution:	N/A	Prepared By:	Jesse Struve
Ordinance:	N/A		
Attachments:	N/A		
Item:	Communications		

Proposed Action:

No action required.

Overview:

CLIC has been interested in ways the City communicates both internally and externally. This is an opportunity for CLIC to discuss ways the City can be more effective in this communication and provides CLIC an opportunity to weigh-in on how the City can incorporate branding into projects. Items called out on CLIC's 2021 work plan include:

- Review and comment on website redesign.
- Review, comment, and provide recommendations on how communication is used and presented internally and externally.
- Discuss the design and branding presented for the water tower by Brookdale Dr.

City of Brooklyn Park Community Long-Range Improvement Commission

Agenda Item:	5.3	Meeting Date:	December 9, 2021
Agenda Section:	STANDING ITEMS	Originating Department:	Staff Liaison
Resolution:	N/A	Prepared By:	Jesse Struve
Ordinance:	N/A		
Attachments:	N/A		
Item:	Housing Continuum		

Proposed Action:

No action required.

Overview:

CLIC is looking for ways for Brooklyn Park to meet the housing needs of a wide range of people. Items included in CLIC's 2020 work plan include:

- Review City's newly adopted policy on housing.
- Form a task force to look at housing affordability.

City of Brooklyn Park Community Long-Range Improvement Commission

Agenda Item:	5.4	Meeting Date:	December 9, 2021
Agenda Section:	STANDING ITEMS	Originating Department:	Staff Liaison
Resolution:	N/A	Prepared By:	Jesse Struve
Ordinance:	N/A		
Attachments:	N/A		
Item:	Redevelopment / Development		

Proposed Action:

No action required.

Overview:

CLIC has expressed interest at looking how zoning drives redevelopment and development. Items included in CLIC's 2020 work plan include:

- Review and recommend a layout for proposed 252 Reconstruction.
- Look at long term effects of light rail, gentrification, effects on rent levels, and connection to the system (east-west mobility).
- Village Creek and redevelopment of the area.

City of Brooklyn Park Community Long-Range Improvement Commission

Agenda Item:	5.5	Meeting Date:	December 9, 2021
Agenda Section:	STANDING ITEMS	Originating Department:	Staff Liaison
Resolution:	N/A	Prepared By:	Jesse Struve
Ordinance:	N/A		
Attachments:	N/A		
Item:	Future Planning		

Proposed Action:

No action required.

Overview:

CLIC would like to review and comment on long range planning for the City. Items in CLIC's 2021 work plan include:

- Review and Comment on 2040 Comprehensive Plan.
- Review and comment on Capital Improvement Plan (CIP) and Capital Equipment Plan (CEP).
- Keep updated with progress of BP 2025.
- Review and Comment on Park System Plan.
- Facility Naming and Memorial Donation Policy.
- 1-year Review of Resilient Communities Project.

City of Brooklyn Park Community Long-Range Improvement Commission

Agenda Item:	6.1	Meeting Date:	December 9, 2021
Agenda Section:	VERBAL REPORTS AND ANNOUNCEMENTS	Originating Department:	Staff Liaison
Resolution:	N/A	Prepared By:	Jesse Struve
Ordinance:	N/A		
Attachments:	N/A	Presented By:	Council Member Terry Parks
Item:	City Council Report: Council Member Terry Parks		

Proposed Action:

Hear Council Report.

Overview:

Each month the Committee will receive an update from the Council Liaison.

City of Brooklyn Park Community Long-Range Improvement Commission

Agenda Item:	6.2	Meeting Date:	December 9, 2021
Agenda Section:	VERBAL REPORTS AND ANNOUNCEMENTS	Originating Department:	Staff Liaison
Resolution:	N/A	Prepared By:	Jesse Struve
Ordinance:	N/A		
Attachments:	N/A		
Item:	Staff Liaison Update: Jesse Struve		

Proposed Action:

Hear Staff Liaison Update.

Overview:

City of Brooklyn Park Community Long-Range Improvement Commission

Agenda Item:	6.3	Meeting Date:	December 9, 2021
Agenda Section:	VERBAL REPORTS AND ANNOUNCEMENTS	Originating Department:	Staff Liaison
Resolution:	N/A	Prepared By:	Jesse Struve
Ordinance:	N/A		
Attachments:	N/A	Presented By:	Kathy Fraser
Item:	Open Discussion		

Proposed Action:

Open Discussion.

Overview:

Allow for discussion about future agendas topics and what other CLIC members would like more information about.

City of Brooklyn Park Community Long-Range Improvement Commission

Agenda Item:	7.1	Meeting Date:	December 9, 2021
Agenda Section:	ADJOURNMENT	Originating Department:	Staff Liaison
Resolution:	N/A		
Ordinance:	N/A		
Attachments:	N/A		
Item:	Adjournment		

Proposed Action:

MOTION _____, SECONDED BY _____, TO ADJOURN THE DECEMBER 9 2021 MEETING OF CLIC.

Overview: