

2021 Holiday MARKET

Vendor Registration

Event date

Register by

SAT
Nov 6
10AM-4PM

TUES
Oct 22
5PM

VENDOR FEE

Arts & Crafts
\$50

Indoor vendor spaces are available in the Community Activity Center Gym. Indoor spaces are 8'x6'. One 8' table is provided. Vendor spaces are rented per space. Vendor spaces are available on a first-come, first-served basis.

Brooklyn Park reserves the right to determine and edit the number of businesses or organizations that exhibit or vend the same or similar products and/or services at the Market. The event producers will place vendors according to the best needs of the event.

Vendors are not allowed to share or sublet booth space(s) to or with another business or organization. Vendor spaces are approved for one business only and must match the application submitted. Shared or sublet vendors will be removed from the event; no refund will be given to the applicant.

Brooklyn Park will not provide electrical power or water.

Brooklyn Park 
Recreation & Parks

2021 Holiday MARKET Vendor Information

Selling items

You must limit your activities at the Market to those you state on your application, which must pertain to your business. You must also limit the conduct of those activities to your booth space(s). Sales or distribution of anything done by walking through the Market and its footprint is not permitted without prior written consent. Vendors are not allowed to sell:

- Spray string
- Explosive products
- Real or realistic looking replicas of guns
- Knives, nunchucks or other weaponry
- Smoke bombs
- Lighters
- Drug paraphernalia
- Sparklers or related objects

Setup and takedown

Vendors may begin setting up on Saturday at 9:00 a.m.

Please park on the east side of the Community Activity Center to unload your items.

Takedown will begin on Saturday at 4:00 p.m.

Cancellation

Holiday Marketplace will be held, rain or shine. Vendor fees are non-refundable.

Failure to follow guidelines and laws

Brooklyn Park reserves the right to remove you from the Market for failure to follow these guidelines, the instructions of the Market staff and their contractors, or the laws and regulations of the City of Brooklyn Park, State of Minnesota or any organization under those governmental entities. This would occur without any refund or other compensation. Such removal may also result in cleaning fees and/or other cost associated with your business being removed being assessed.

Your business agrees to these conditions and to pay any such fee(s) that may be imposed as a condition of participating in the Market.

Apply to be a vendor

Apply to be a Holiday Marketplace vendor by returning the attached registration form.

2021 Holiday MARKET Registration Form

Please fill out completely, legibly and send to: BPRP – HOLIDAY MARKET

5600 85th Avenue N
Brooklyn Park, MN 55443

or

email
jake.patton@brooklynpark.org

Organization/Business _____

Contact Name _____

Cell # _____

Work # _____

Email _____

Website _____

Address _____

City _____ State _____ Zip _____

FEES & DEADLINES	
VENDOR	<input type="checkbox"/> \$50
DEADLINE	BY Oct 22

Describe your booth activities; indicate any items you are selling and the prices you will charge for each item. Indicate any items/information you are displaying and/or distributing. Your booth may only include the activities you list below. Any additions **MUST** be approved before October 22.

ACCEPTANCE REQUIREMENTS

- Application Form
- Booth Payment
- MN Rev ST19 Form (if selling goods)

Payment — CASH OR CHECK

- CASH: Bring to the CAC address below
- CHECK # _____
Pay to: **City of Brooklyn Park**
Mail to: **BPRP—HOLIDAY MARKET**
Community Activity Center
5600 85th Avenue N
Brooklyn Park, MN 55443

Payment — CREDIT CARD

- NOTE: Credit card payments CANNOT be processed by mail or fax**
- Call: I will pay by calling 763-493-8333
 - In person: I will bring payment to 5600 85th Ave N, Brooklyn Park, MN 55443
 - Call me at this #: _____ for office staff to assist with card processing



Office Use Only

Activity # 99419.20 Date In: _____ Time Entered: _____ Clerk: _____