
Thursday, March 11, 2021

VIRTUAL MEETING VIA MICROSOFT TEAMS

7:00 P.M.

COMMUNITY LONG-RANGE IMPROVEMENT COMMISSION (CLIC)

CLIC Officers: Kathy Fraser, Chair; Erik Meyers, Vice Chair

CLIC Members: Doneva Carter, Etta Gbeizon-Bornor, Tom Hayes, Patrick Hoth, Sheila Iteghete, Amy Meuers, Brenda Reeves, Laura Sell, Kaade Wallace

City: CLIC Council Liaison Terry Parks and CLIC Staff Liaison Jesse Struve

All members of the Community Long-range Improvement Commission (CLIC) will participate in the meeting by telephone pursuant to Minnesota Statutes, Section 13D.021 rather than in-person at the CLIC's regular meeting place at City Hall, 5200 85th Avenue North, Brooklyn Park, Minnesota. Members of the public can monitor the CLIC meeting by calling 1-218-302-5973 and entering Meeting ID: 256-555-925 and then pressing # when you are asked to enter a Participant ID.

Members of the public who desire to give input or testimony during the meeting may do so by emailing Jesse Struve at jesse.struve@brooklynpark.org (Subject line: "CLIC").

If you need these materials in an alternative format or need reasonable accommodations for a Community Long-range Improvement Commission meeting, please provide the City with 72-hours' notice by calling 763-424-8000 or emailing Josie Shardlow at josie.shardlow@brooklynpark.org. Para asistencia, 763-424-8000; Yog xav tau kev pab, 763-424-8000.

Our Mission: Brooklyn Park, a thriving community inspiring pride where opportunities exist for all

- I. ORGANIZATIONAL BUSINESS
 1. CALL TO ORDER/ROLL CALL
 2. APPROVAL OF AGENDA

- II. CLIC STATUTORY BUSINESS
 3. CONSENT
 - 3.1 Consider Approving CLIC February 11, 2021 Draft Minutes
 - 3.1A February 11, 2021 Draft Minutes

 4. GENERAL AGENDA ITEMS
 - 4.1 CLIC Annual Report to Council
 - 4.2 BlueLine Light Rail Transit (BLRT) Update
 - 4.3 GreenStep Cities Discussion Update

 5. STANDING ITEMS
 - 5.1 Age Friendly Brooklyn Park
 - 5.2 Communications
 - 5.3 Housing Continuum
 - 5.4 Redevelopment / Development
 - 5.5 Future Planning

 6. VERBAL REPORTS AND ANNOUNCEMENTS
 - 6.1 City Council Report: Council Member Terry Parks
 - 6.2 Staff Liaison Update: Jesse Struve
 - 6.3 Open Discussion

 7. ADJOURNMENT
 - 7.1 Adjournment

City of Brooklyn Park Community Long-Range Improvement Commission

Agenda Item:	3.1	Meeting Date:	March 11, 2021
Agenda Section:	CONSENT	Originating Department:	Staff Liaison
Resolution:	N/A	Prepared By:	Jesse Struve
Ordinance:	N/A		
Attachments:	N/A		
Item:	Consider Approving CLIC February 11, 2021 Draft Minutes		

Proposed Action:

Consider Approving CLIC February 11, 2021 Draft Minutes.

Overview:

DRAFT
COMMUNITY LONG-RANGE IMPROVEMENT COMMISSION (CLIC)
City of Brooklyn Park
February 11, 2021 CLIC Meeting Minutes

I. ORGANIZATIONAL BUSINESS

1. **CALL TO ORDER:** Chair Kathy Fraser called the meeting to order at 7:04 p.m.

ROLL CALL PRESENT: Kathy Fraser, Tom Hayes, Patrick Hoth, Amy Meuers, Erik Meyers, Sheila Iteghete, Laura Sell, Etta Gbeizon- Bornor

City Staff and Council Present: Staff Liaison Jesse Struve and Council Member Parks, staff member Kelly Mertes

ABSENT: Joseph Cooper, Doneva Carter, Morgan McAdam, Kaade Wallace, Yordanos Kiflu-Martin

EXCUSED: Brenda Reeves

Roll Call established that a quorum was established for the meeting.

Announcement was made that Robin Turner, CLIC Commissioner, passed away this past week.

2. **APPROVAL AGENDA**

MOTION Fraser to approve the agenda, SECOND Hayes. MOTION PASSED UNANIMOUSLY APPROVING THE AGENDA.

II. STATUTORY BUSINESS

3. **CONSENT**

3.1 MOTION Sell, SECOND Meyers to APPROVE JANUARY 14, 2021 MINUTES. MOTION PASSED UNANIMOUSLY APPROVING the JANUARY 14, 2021 MEETING MINUTES.

4. **GENERAL AGENDA ITEMS**

4.1 Dementia Friendly Discussion

- Vice Chair Meyers provided overview of discussion from the last meeting and exploration of recommendation from CLIC to join the Dementia Friendly Association
- Staff member Kelly Mertes provided an update on Age-Friendly City Initiative
 - Application has been submitted and accepted
 - Plan was submitted to Council and approved
 - Development underway for a new 3-year plan (internal and external parts) which would include elements of the Dementia Friendly
 - There is not currently a budget line item for dementia support
 - A resource list has been developed but has not been published on the city website due to changes that have occurred due to COVID. City departments have access to the resource list

- Request was made for updates for CLIC after state meetings.

4.2 University of MN CURA Housing Study Discussion

- The study was due to be completed in 2020 but is delayed due to COVID
- Review of memo included in meeting packet from staff member Bryd
- Final report is expected in May/June of 2021
- Staff liaison Struve will share CLIC's desire to review recommendations

4.3 Old Hennepin County Library Site Discussion

- There have been no decisions made about the future use of the site
- Review of memo included in meeting packet from staff member Bryd
- No decisions have been made at this point

5. **STANDING ITEMS**

5.1 Age Friendly Brooklyn Park

- No additional updates (see 4.1)

5.2 Communications

- Council is discussing how to reach more people with grants available

5.3 Housing Continuum

- Huntington Apartments is under new management and updates are being made to improve conditions.

5.4 Redevelopment / Development

- 85th near West Broadway, city is purchasing property to develop new town homes
- 169/610 in Northern part of the city, larger building sites being proposed, potential new road
- 101st interchange area is continuing to develop with new buildings and road extension
- New restaurants coming to Brooklyn Park near 93rd and Zane

5.5 Future Planning

- 252 meeting is happening February 12, 2021 with policy advisory commission
- Light rail is looking at new line placement that does not utilize the railroad
- Both projects projected for 2025
- Discussion of the poor public transportation system in Brooklyn Park

6. **VERBAL REPORTS AND ANNOUNCEMENTS**

6.1 City Council Report: Council Member Parks

- Green Step Cities designation was awarded on Monday
- City has 12-15% of land left to develop in city
- Election coming up for Mayor. Packets were released and are due later in February.

6.2 Staff Liaison Update: Jesse Struve

- See updates (see 5.5)
- If your term is ending, let Marlene Kryder know you would like to continue

6.3 Open Discussion

- No discussion

7. ADJOURNMENT

MOTION Fraser, SECOND Meyers, TO ADJOURN. MOTION PASSED UNANIMOUSLY.

The meeting was adjourned at 8:15 p.m.
Respectfully Submitted,
Jesse Struve

City of Brooklyn Park Community Long-Range Improvement Commission

Agenda Item:	4.1	Meeting Date:	March 11, 2021
Agenda Section:	GENERAL AGENDA ITEMS	Originating Department:	Staff Liaison
Resolution:	N/A	Prepared By:	Jesse Struve
Ordinance:	N/A		
Attachments:	N/A	Presented By:	Kathy Fraser
Item:	CLIC Annual Report to Council		

Proposed Action:

Overview:

Review and comment on the presentation that Kathy Fraser plans to give to the City Council.

City of Brooklyn Park Community Long-Range Improvement Commission

Agenda Item:	4.2	Meeting Date:	March 11, 2021
Agenda Section:	GENERAL AGENDA ITEMS	Originating Department:	Staff Liaison
Resolution:	N/A	Prepared By:	Jesse Struve
Ordinance:	N/A		
Attachments:	N/A	Presented By:	Kathy Fraser
Item:	BlueLine Light Rail Transit (BLRT) Update		

Proposed Action:

Hennepin County is starting the BLRT process to mitigate the alignment to not use the existing Canadian Pacific (CP) rail corridor. Kathy Fraser is on the Community Advisory Committee (CAC) which had it's first meeting on 3/1/21. Here is a link to the project website:

<https://metro council.org/Transportation/Projects/Light-Rail-Projects/METRO-Blue-Line-Extension.aspx>

City of Brooklyn Park Community Long-Range Improvement Commission

Agenda Item:	4.3	Meeting Date:	March 11, 2021
Agenda Section:	GENERAL AGENDA ITEMS	Originating Department:	Staff Liaison
Resolution:	N/A	Prepared By:	Jesse Struve
Ordinance:	N/A		
Attachments:	N/A	Presented By:	Jesse Struve
Item:	Greenstep Cities Discussion Update		

Proposed Action:

Overview:

Minnesota GreenStep Cities is a voluntary challenge, assistance and recognition program to help cities achieve their sustainability and quality-of-life goals. This free continuous improvement program, managed by a public-private partnership, is based upon a menu of 29 optional best practices. Each best practice can be implemented, as decided by city elected officials, staff and community members, by completing one or more actions at a 1, 2 or 3-star level, from a list of four to eight actions. These voluntary actions are tailored to all Minnesota cities, focus on cost savings and energy use reduction, and encourage civic innovation.

Jesse will provide an update memo from Tim Pratt regarding where we are at in the process.

City of Brooklyn Park Community Long-Range Improvement Commission

Agenda Item:	5.1	Meeting Date:	March 11, 2021
Agenda Section:	STANDING ITEMS	Originating Department:	Staff Liaison
Resolution:	N/A	Prepared By:	Jesse Struve
Ordinance:	N/A		
Attachments:	N/A		
Item:	Age Friendly Brooklyn Park		

Proposed Action:

No Action Required

Overview:

Discuss steps the city is doing to become a more age friendly city. Items identified on CLIC's 2021 work plan include:

- Formation of Advisory Group to work with staff.
- Ways to keep this in front of the City Council.
- Have a designated employee to lead projects.
- Work toward Brooklyn Park to be designated as an Age Friendly City by the World Health Organization.
- Review the Park System Plan to make sure age friendly items are being incorporated.

City of Brooklyn Park Community Long-Range Improvement Commission

Agenda Item:	5.2	Meeting Date:	March 11, 2021
Agenda Section:	STANDING ITEMS	Originating Department:	Staff Liaison
Resolution:	N/A	Prepared By:	Jesse Struve
Ordinance:	N/A		
Attachments:	N/A	Presented By:	Jesse Struve
Item:	Communications		

Proposed Action:

No action required.

Overview:

CLIC has been interested in ways the City communicates both internally and externally. This is an opportunity for CLIC to discuss ways the City can be more effective in this communication and provides CLIC an opportunity to weigh-in on how the City can incorporate branding into projects. Items called out on CLIC's 2021 work plan include:

- Review and comment on website redesign.
- Review, comment, and provide recommendations on how communication is used and presented internally and externally.
- Discuss the design and branding presented for the water tower by Brookdale Dr.

City of Brooklyn Park Community Long-Range Improvement Commission

Agenda Item:	5.3	Meeting Date:	March 11, 2021
Agenda Section:	STANDING ITEMS	Originating Department:	Staff Liaison
Resolution:	N/A	Prepared By:	Jesse Struve
Ordinance:	N/A		
Attachments:	N/A		
Item:	Housing Continuum		

Proposed Action:

No action required.

Overview:

CLIC is looking for ways for Brooklyn Park to meet the housing needs of a wide range of people. Items included in CLIC's 2021 work plan include:

- Review City's newly adopted policy on housing.
- Form a task force to look at housing affordability.

City of Brooklyn Park Community Long-Range Improvement Commission

Agenda Item:	5.4	Meeting Date:	March 11, 2021
Agenda Section:	STANDING ITEMS	Originating Department:	Staff Liaison
Resolution:	N/A	Prepared By:	Jesse Struve
Ordinance:	N/A		
Attachments:	N/A		
Item:	Redevelopment / Development		

Proposed Action:

No action required.

Overview:

CLIC has expressed interest at looking how zoning drives redevelopment and development. Items included in CLIC's 2021 work plan include:

- Review and recommend a layout for proposed 252 Reconstruction.
- Look at long term effects of light rail, gentrification, effects on rent levels, and connection to the system (east-west mobility).
- Village Creek and redevelopment of the area.

City of Brooklyn Park Community Long-Range Improvement Commission

Agenda Item:	5.5	Meeting Date:	March 11, 2021
Agenda Section:	STANDING ITEMS	Originating Department:	Staff Liaison
Resolution:	N/A	Prepared By:	Jesse Struve
Ordinance:	N/A		
Attachments:	N/A	Presented By:	Kathy Fraser
Item:	Future Planning		

Proposed Action:

No action required.

Overview:

CLIC would like to review and comment on long range planning for the City. Items in CLIC's 2021 work plan include:

- Review and Comment on 2040 Comprehensive Plan.
- Review and comment on Capital Improvement Plan (CIP) and Capital Equipment Plan (CEP).
- Keep updated with progress of BP 2025.
- Review and Comment on Park System Plan.
- Facility Naming and Memorial Donation Policy.
- 1-year Review of Resilient Communities Project.

City of Brooklyn Park Community Long-Range Improvement Commission

Agenda Item:	6.1	Meeting Date:	March 11, 2021
Agenda Section:	VERBAL REPORTS AND ANNOUNCEMENTS	Originating Department:	Staff Liaison
Resolution:	N/A	Prepared By:	Jesse Struve
Ordinance:	N/A		
Attachments:	N/A	Presented By:	Council Member Terry Parks
Item:	City Council Report: Council Member Terry Parks		

Proposed Action:

Hear Council Report.

Overview:

Each month the Committee will receive an update from the Council Liaison.

City of Brooklyn Park Community Long-Range Improvement Commission

Agenda Item:	6.2	Meeting Date:	March 11, 2021
Agenda Section:	VERBAL REPORTS AND ANNOUNCEMENTS	Originating Department:	Staff Liaison
Resolution:	N/A	Prepared By:	Jesse Struve
Ordinance:	N/A		
Attachments:	N/A	Presented By:	Jesse Struve
Item:	Staff Liaison Update: Jesse Struve		

Proposed Action:

Hear Staff Liaison Update.

Overview:

City of Brooklyn Park Community Long-Range Improvement Commission

Agenda Item:	6.3	Meeting Date:	March 11, 2021
Agenda Section:	VERBAL REPORTS AND ANNOUNCEMENTS	Originating Department:	Staff Liaison
Resolution:	N/A	Prepared By:	Jesse Struve
Ordinance:	N/A		
Attachments:	N/A	Presented By:	Kathy Fraser
Item:	Open Discussion		

Proposed Action:

Open Discussion.

Overview:

Allow for discussion about future agendas topics and what other CLIC members would like more information about.

City of Brooklyn Park Community Long-Range Improvement Commission

Agenda Item:	7.1	Meeting Date:	March 11, 2021
Agenda Section:	ADJOURNMENT	Originating Department:	Staff Liaison
Resolution:	N/A		
Ordinance:	N/A		
Attachments:	N/A	Prepared By:	Jesse Struve
		Presented By:	Jesse Struve
Item:	Adjournment		

Proposed Action:

MOTION _____, SECONDED BY _____, TO ADJOURN THE MARCH 11, 2021 MEETING OF CLIC.

Overview: