
Thursday, February 11, 2021

VIRTUAL MEETING VIA MICROSOFT TEAMS

7:00 P.M.

COMMUNITY LONG-RANGE IMPROVEMENT COMMISSION (CLIC)

CLIC Officers: Kathy Fraser, Chair; Erik Meyers, Vice Chair

CLIC Members: Doneva Carter, Joseph Cooper, Etta Gbeizon-Bornor, Tom Hayes, Patrick Hoth, Sheila Iteghete, Yordanos Kiflu-Martin, Morgan McAdam, Amy Meuers, Brenda Reeves, Laura Sell, Robin Turner, Kaade Wallace

City: CLIC Council Liaison Terry Parks and CLIC Staff Liaison Jesse Struve

All members of the Community Long-range Improvement Commission (CLIC) will participate in the meeting by telephone pursuant to Minnesota Statutes, Section 13D.021 rather than in-person at the CLIC's regular meeting place at City Hall, 5200 85th Avenue North, Brooklyn Park, Minnesota. Members of the public can monitor the CLIC meeting by calling 1-218-302-5973 and entering Meeting ID: 256-555-925 and then pressing # when you are asked to enter a Participant ID.

Members of the public who desire to give input or testimony during the meeting may do so by emailing Jesse Struve at jesse.struve@brooklynpark.org (Subject line: "CLIC").

If you need these materials in an alternative format or need reasonable accommodations for a Community Long-range Improvement Commission meeting, please provide the City with 72-hours' notice by calling 763-424-8000 or emailing Josie Shardlow at josie.shardlow@brooklynpark.org. Para asistencia, 763-424-8000; Yog xav tau kev pab, 763-424-8000.

Our Mission: Brooklyn Park, a thriving community inspiring pride where opportunities exist for all

I. ORGANIZATIONAL BUSINESS

1. CALL TO ORDER/ROLL CALL
2. APPROVAL OF AGENDA

II. CLIC STATUTORY BUSINESS

3. CONSENT

- 3.1 Consider Approving CLIC January 14, 2021 Draft Minutes
- 3.1A January 14, 2021 Draft Minutes

4. GENERAL AGENDA ITEMS

- 4.1 Dementia Friendly Discussion
- 4.2 University of MN CURA Housing Study Discussion
- 4.3 Old Hennepin County Library Site Discussion

5. STANDING ITEMS

- 5.1 Age Friendly Brooklyn Park
- 5.2 Communications
- 5.3 Housing Continuum
- 5.4 Redevelopment / Development
- 5.5 Future Planning

6. VERBAL REPORTS AND ANNOUNCEMENTS

- 6.1 City Council Report: Council Member Terry Parks
- 6.2 Staff Liaison Update: Jesse Struve
- 6.3 Open Discussion

7. ADJOURNMENT

- 7.1 Adjournment

City of Brooklyn Park Community Long-Range Improvement Commission

Agenda Item:	3.1	Meeting Date:	February 11, 2021
Agenda Section:	CONSENT	Originating Department:	Staff Liaison
Resolution:	N/A	Prepared By:	Jesse Struve
Ordinance:	N/A		
Attachments:	N/A		
Item:	Consider Approving CLIC January 14, 2021 Draft Minutes		

Proposed Action:

Consider Approving CLIC January 14, 2021 Draft Minutes.

Overview:

DRAFT
COMMUNITY LONG-RANGE IMPROVEMENT COMMISSION (CLIC)
City of Brooklyn Park
January 14, 2021 CLIC Meeting Minutes

I. ORGANIZATIONAL BUSINESS

1. **CALL TO ORDER:** Chair Kathy Fraser called the meeting to order at 7:06 p.m.

ROLL CALL PRESENT: Etta Gbeizon- Bornor, Kathy Fraser, Tom Hayes, Patrick Hoth, Sheila Iteghete, Erik Meyers, Brenda Reeves, Laura Sell, Robin Turner

City Staff and Council Present: Staff Liaison Jesse Struve, Councilmember Terry Parks

ABSENT: Doneva Carter, Joseph Cooper, Yordanos Kiflu-Martin, Morgan McAdam

EXCUSED: Amy Meuers, Kaade Wallace

Roll Call established that a quorum did exist for CLIC.

2. **APPROVAL AGENDA**

MOTION Fraser to approve the agenda, SECOND Meyers. MOTION PASSED UNANIMOUSLY APPROVING THE AGENDA.

II. STATUTORY BUSINESS

3. **CONSENT**

3.1 MOTION Meyers, SECOND Gbeizon-Bornor to APPROVE the December 10, 2020 MINUTES. MOTION PASSED UNANIMOUSLY APPROVING the December 10, 2020 MEETING MINUTES.

4. **GENERAL AGENDA ITEMS**

4.1 Election of officers

- Secretary
 - Amy Meuers was nominated by Fraser to be Secretary. 1-Fraser 2-Turner – motion passes unanimously.
- Vice Chair
 - Erik Meyers nominated himself to be Vice Chair. 1-Sell 2-Turner – motion passes unanimously.
- Chair
 - Turner nominated Kathy Fraser to be Chair. 1-Turner 2-Meyers – motion passes unanimously.

4.2 Work Plan

- There was a discussion regarding the work plan and updates made.
- Group had consensus the plan was completed.

4.3 Dementia Discussion

- Erik would like to know if we have any data about the severity or number of people in Brooklyn Park that is dealing with dementia.
- Is the City expending any resources currently devoted to this task?

5. STANDING ITEMS

5.1 Age Friendly Brooklyn Park

- No new updates

5.2 Communications

- No new updates

5.3 Housing Continuum

- No new updates

5.4 Redevelopment / Development

- The City Hall project is wrapping up and should be completed shortly

5.5 Future Planning

- No new updates

6. VERBAL REPORTS AND ANNOUNCEMENTS

6.1 City Council Report: Council Member Terry Parks

- Group had questions regarding the old library and what it will be used for.
- Jesse to talk with Kim to see if she can provide info about what has been looked at.

6.2 Staff Liaison Update: Jesse Struve

- No new updates

6.3 Open Discussion

- No new updates

7. ADJOURNMENT

MOTION Fraser, SECOND Turner, TO ADJOURN. MOTION PASSED UNANIMOUSLY.

The meeting was adjourned at 8:50 p.m.
Respectfully Submitted,
Jesse Struve

City of Brooklyn Park Community Long-Range Improvement Commission

Agenda Item:	4.1	Meeting Date:	February 11, 2021
Agenda Section:	GENERAL AGENDA ITEMS	Originating Department:	Staff Liaison
Resolution:	N/A	Prepared By:	Jesse Struve
Ordinance:	N/A		
Attachments:	N/A	Presented By:	Jesse Struve
Item:	Dementia Friendly Discussion		

Proposed Action:

At the December meeting the group brought up ways for Brooklyn Park could build on the successes from Age Friendly initiatives. The commission wanted to discuss ways to help assist people with dementia. Here are some items that will be discussed:

- Dementia Toolkit: <https://actonalz.org/dementia-friendly-toolkit>
- Dementia Friendly intro: <https://youtu.be/70hg5tUf534>
- Dementia Friendly America: <https://www.dfamerica.org/>

Attachments:

**City of Brooklyn Park
Community Long-Range Improvement Commission**

Agenda Item:	4.2	Meeting Date:	February 11, 2021
Agenda Section:	GENERAL AGENDA ITEMS	Originating Department:	Staff Liaison
Resolution:	N/A	Prepared By:	Jesse Struve
Ordinance:	N/A		
Attachments:	N/A	Presented By:	Jesse Struve
Item:	University of MN CURA Housing Study Discussion		

Proposed Action:

This housing study was originally scheduled to be completed in 2020, but there were significant delays due to COVID-19. We will hopefully have a memo of the project to discuss at the meeting. This memo should be distributed to the group prior to the meeting.

Attachments:

**City of Brooklyn Park
Community Long-Range Improvement Commission**

Agenda Item:	4.3	Meeting Date:	February 11, 2021
Agenda Section:	GENERAL AGENDA ITEMS	Originating Department:	Staff Liaison
Resolution:	N/A	Prepared By:	Jesse Struve
Ordinance:	N/A		
Attachments:	N/A	Presented By:	Jesse Struve
Item:	Old Hennepin County Library Site Discussion		

Proposed Action:

Staff is looking to get information regarding what has taken place at the old HC library site since it was purchased by the City. Staff will hopefully be able to provide additional information at the meeting.

Attachments:

City of Brooklyn Park Community Long-Range Improvement Commission

Agenda Item:	5.1	Meeting Date:	February 11, 2021
Agenda Section:	STANDING ITEMS	Originating Department:	Staff Liaison
Resolution:	N/A	Prepared By:	Jesse Struve
Ordinance:	N/A		
Attachments:	N/A		
Item:	Age Friendly Brooklyn Park		

Proposed Action:

No Action Required

Overview:

Discuss steps the city is doing to become a more age friendly city. Items identified on CLIC's 2021 work plan include:

- Formation of Advisory Group to work with staff.
- Ways to keep this in front of the City Council.
- Have a designated employee to lead projects.
- Work toward Brooklyn Park to be designated as an Age Friendly City by the World Health Organization.
- Review the Park System Plan to make sure age friendly items are being incorporated.

City of Brooklyn Park Community Long-Range Improvement Commission

Agenda Item:	5.2	Meeting Date:	February 11, 2021
Agenda Section:	STANDING ITEMS	Originating Department:	Staff Liaison
Resolution:	N/A	Prepared By:	Jesse Struve
Ordinance:	N/A		
Attachments:	N/A	Presented By:	Jesse Struve
Item:	Communications		

Proposed Action:

No action required.

Overview:

CLIC has been interested in ways the City communicates both internally and externally. This is an opportunity for CLIC to discuss ways the City can be more effective in this communication and provides CLIC an opportunity to weigh-in on how the City can incorporate branding into projects. Items called out on CLIC's 2021 work plan include:

- Review and comment on website redesign.
- Review, comment, and provide recommendations on how communication is used and presented internally and externally.
- Discuss the design and branding presented for the water tower by Brookdale Dr.

City of Brooklyn Park Community Long-Range Improvement Commission

Agenda Item:	5.3	Meeting Date:	February 11, 2021
Agenda Section:	STANDING ITEMS	Originating Department:	Staff Liaison
Resolution:	N/A	Prepared By:	Jesse Struve
Ordinance:	N/A		
Attachments:	N/A		
Item:	Housing Continuum		

Proposed Action:

No action required.

Overview:

CLIC is looking for ways for Brooklyn Park to meet the housing needs of a wide range of people. Items included in CLIC's 2021 work plan include:

- Review City's newly adopted policy on housing.
- Form a task force to look at housing affordability.

City of Brooklyn Park Community Long-Range Improvement Commission

Agenda Item:	5.4	Meeting Date:	February 11, 2021
Agenda Section:	STANDING ITEMS	Originating Department:	Staff Liaison
Resolution:	N/A	Prepared By:	Jesse Struve
Ordinance:	N/A		
Attachments:	N/A		
Item:	Redevelopment / Development		

Proposed Action:

No action required.

Overview:

CLIC has expressed interest at looking how zoning drives redevelopment and development. Items included in CLIC's 2021 work plan include:

- Review and recommend a layout for proposed 252 Reconstruction.
- Look at long term effects of light rail, gentrification, effects on rent levels, and connection to the system (east-west mobility).
- Village Creek and redevelopment of the area.

City of Brooklyn Park Community Long-Range Improvement Commission

Agenda Item:	5.5	Meeting Date:	February 11, 2021
Agenda Section:	STANDING ITEMS	Originating Department:	Staff Liaison
Resolution:	N/A	Prepared By:	Jesse Struve
Ordinance:	N/A		
Attachments:	N/A		
Item:	Future Planning		

Proposed Action:

No action required.

Overview:

CLIC would like to review and comment on long range planning for the City. Items in CLIC's 2021 work plan include:

- Review and Comment on 2040 Comprehensive Plan.
- Review and comment on Capital Improvement Plan (CIP) and Capital Equipment Plan (CEP).
- Keep updated with progress of BP 2025.
- Review and Comment on Park System Plan.
- Facility Naming and Memorial Donation Policy.
- 1-year Review of Resilient Communities Project.

City of Brooklyn Park Community Long-Range Improvement Commission

Agenda Item:	6.1	Meeting Date:	February 11, 2021
Agenda Section:	VERBAL REPORTS AND ANNOUNCEMENTS	Originating Department:	Staff Liaison
Resolution:	N/A	Prepared By:	Jesse Struve
Ordinance:	N/A		
Attachments:	N/A	Presented By:	Council Member Terry Parks
Item:	City Council Report: Council Member Terry Parks		

Proposed Action:

Hear Council Report.

Overview:

Each month the Committee will receive an update from the Council Liaison.

City of Brooklyn Park Community Long-Range Improvement Commission

Agenda Item:	6.2	Meeting Date:	February 11, 2021
Agenda Section:	VERBAL REPORTS AND ANNOUNCEMENTS	Originating Department:	Staff Liaison
Resolution:	N/A	Prepared By:	Jesse Struve
Ordinance:	N/A		
Attachments:	N/A		
Item:	Staff Liaison Update: Jesse Struve		

Proposed Action:

Hear Staff Liaison Update.

Overview:

City of Brooklyn Park Community Long-Range Improvement Commission

Agenda Item:	6.3	Meeting Date:	February 11, 2021
Agenda Section:	VERBAL REPORTS AND ANNOUNCEMENTS	Originating Department:	Staff Liaison
Resolution:	N/A	Prepared By:	Jesse Struve
Ordinance:	N/A		
Attachments:	N/A	Presented By:	Kathy Fraser
Item:	Open Discussion		

Proposed Action:

Open Discussion.

Overview:

Allow for discussion about future agendas topics and what other CLIC members would like more information about.

City of Brooklyn Park Community Long-Range Improvement Commission

Agenda Item:	7.1	Meeting Date:	February 11, 2021
Agenda Section:	ADJOURNMENT	Originating Department:	Staff Liaison
Resolution:	N/A		
Ordinance:	N/A		
Attachments:	N/A	Prepared By:	Jesse Struve
		Presented By:	Jesse Struve
Item:	Adjournment		

Proposed Action:

MOTION _____, SECONDED BY _____, TO ADJOURN THE FEBRUARY 11, 2021 MEETING OF CLIC.

Overview: