

Monday, January 4, 2021  
7:00 p.m.

Brooklyn Park Council Chambers  
And by Telephone or other Electronic Means  
5200 85<sup>th</sup> Avenue North

## REGULAR COUNCIL MEETING – AGENDA #1

Some members of the City Council will participate in the meeting by telephone pursuant to Minnesota Statutes, Section 13D.021 rather than in-person at the City Council's regular meeting place at City Hall, 5200 85<sup>th</sup> Avenue North, Brooklyn Park, Minnesota. Members of the public can monitor the council meeting by watching it on CCX Media Channel 16 or by livestreaming it at [https://nwsccc-brooklynpark.granicus.com/ViewPublisher.php?view\\_id=5](https://nwsccc-brooklynpark.granicus.com/ViewPublisher.php?view_id=5).

Anyone who wants to address the Council during the Public Comment period or on an Agenda Item may do so by calling 763-493-8180 or emailing [devin.montero@brooklynpark.org](mailto:devin.montero@brooklynpark.org) by 3:30 p.m. on January 4. You will be asked to provide your name, address, email, and phone number. You will then be registered to speak during the Public Comment period or on the agenda item and will be provided the call in number to address the Council.

Members of the public who desire to give input or testimony during the meeting may do so by texting Mayor Pro Tem Jacobson at 763-234-0315 or emailing her at [lisa.jacobson@brooklynpark.org](mailto:lisa.jacobson@brooklynpark.org) (Subject line: "Council Testimony").

If you need these materials in an alternative format or need reasonable accommodations for a City Council meeting, please provide the City with 72-hours' notice by calling 763-424-8000 or emailing Josie Shardlow at [josie.shardlow@brooklynpark.org](mailto:josie.shardlow@brooklynpark.org).  
Para asistencia, 763-424-8000; Yog xav tau kev pab, 763-424-8000.

***Our Vision: Brooklyn Park, a thriving community inspiring pride where opportunities exist for all.***

### ***Our Brooklyn Park 2025 Goals:***

***• A united and welcoming community, strengthened by our diversity • Beautiful spaces and quality infrastructure make Brooklyn Park a unique destination • A balanced economic environment that empowers businesses and people to thrive • People of all ages have what they need to feel healthy and safe • Partnerships that increase racial and economic equity empower residents and neighborhoods to prosper • Effective and engaging government recognized as a leader***

## PLEDGE OF ALLEGIANCE

### – SWEARING IN CEREMONY –

Council Member Lisa Jacobson  
Council Member Boyd Morson  
Council Member Susan Pha

## I. ORGANIZATIONAL BUSINESS

### 1. CALL TO ORDER/ROLL CALL

**2. PUBLIC COMMENT AND RESPONSE 7:00 p.m.** Provides an opportunity for the public to address the Council on items which are not on the agenda. Public Comment will be limited to 15 minutes (*if no one is in attendance for Public Comment, the regular meeting may begin*), and it may not be used to make personal attacks, to air personality grievances, to make political endorsements or for political campaign purposes. Individuals should limit their comments to three minutes. Council Members will not enter into a dialogue with citizens. Questions from the Council will be for clarification only. Public Comment will not be used as a time for problem solving or reacting to the comments made, but rather for hearing the citizen for informational purposes only.

#### 2A. RESPONSE TO PRIOR PUBLIC COMMENT

#### 2B. PUBLIC COMMENT

**3A. APPROVAL OF AGENDA** (Items specifically identified may be removed from Consent or added elsewhere on the agenda by request of any Council Member.)

**3B. PUBLIC PRESENTATIONS/PROCLAMATIONS/RECEIPT OF GENERAL COMMUNICATIONS**  
None

## II. STATUTORY BUSINESS AND/OR POLICY IMPLEMENTATION

**4. CONSENT (All items listed under Consent, unless removed from Consent in agenda item 3A, shall be approved by one council motion.) Consent Agenda consists of items delegated to city management or a commission but requires council action by State law, City Charter or city code. These items must conform to a council approved policy, plan, capital improvement project, ordinance or contract. In addition, meeting minutes shall be included.**

- 4.1 Designation of Official Depository
  - A. RESOLUTION
- 4.2 Appointment of City Tree Inspectors
- 4.3 Appointment of Assistant City Weed Inspectors
- 4.4 Appointment of Health Officer
- 4.5 Designation of Official Newspaper
  - A. LETTER FROM MR. STEVE GALL, SUN-POST NEWSPAPER
  - B. MN STATUTE 331A.02 – REQUIREMENTS FOR A QUALIFIED NEWSPAPER
- 4.6 Resolution Relating to Council/Staff Responsibilities
  - A. RESOLUTION
- 4.7 Resolution Relating to Business Expenses of the City Council
  - A. RESOLUTION
- 4.8 Resolution Authorizing Supplemental Compensation for Mayor and Council Members who Attend Approved Municipal Functions
  - A. RESOLUTION
  - B. TRAVEL POLICY (*excerpt from the Purchasing Manual*)
- 4.9 Approval of Elected Officials Rules of Procedures and Code of Conduct Manual
  - A. CITY OF BROOKLYN PARK ELECTED OFFICIALS RULES OF PROCEDURES AND CODE OF CONDUCT
- 4.10 Appointments to the Suburban Rate Authority
  - A. RESOLUTION
- 4.11 Appointment of Acting City Manager
- 4.12 Council Review and Approval of the Policy Pertaining to the Application and Appointment Procedure for Filling a Vacancy in the Office of Mayor or City Council Member
  - A. MAYOR/COUNCIL MEMBER APPLICATION AND APPOINTMENT POLICY
- 4.13 Renewal of Cornerstone Agreement for Domestic Violence Services
  - A. RESOLUTION
  - B. AGREEMENT
- 4.14 Resolution Designating Real Property Appraisers for 2021
  - A. RESOLUTION
- 4.15 Authorize Application for Mighty Ducks Grant Funding through Minnesota Amateur Sports Commission for Air Quality Improvements
  - A. RESOLUTION
  - B. GRANT APPLICATION CERTIFICATION
- 4.16 2021 SRO Contract with Anoka-Hennepin
  - A. RESOLUTION
  - B. AGREEMENT

**The following items relate to the City Council's long-range policy-making responsibilities and are handled individually for appropriate debate and deliberation. (Those persons wishing to speak to any of the items listed in this section should fill out a speaker's form and give it to the City Clerk. Staff will present each item, following in which audience input is invited. Discussion will then be closed to the public and directed to the council table for action.)**

**5. PUBLIC HEARINGS**

- 5.1 Approve an On-Sale Intoxicating Liquor License for Dos Hermanos, LLC. dba Dos Hermanos Mexican Grill and Bar, 1408 85<sup>th</sup> Avenue North, Brooklyn Park
  - A. LOCATION MAP

**6. LAND USE ACTIONS**

None

**7. GENERAL ACTION ITEMS**

- 7.1 Appointment of Council Liaisons to Commissions and Committees
  - A. 2021 COUNCIL/STAFF LIAISON FORM
  - B. COUNCIL/STAFF LIAISON APPOINTMENTS FROM PRIOR YEARS

- 7.2 Resolution Ordering a Special Election
  - A. RESOLUTION
- 7.3 Appointment of Mayor Pro Tem

**III. DISCUSSION – These items will be discussion items but the City Council may act upon them during the course of the meeting.**

- 8. DISCUSSION ITEMS**
  - None

**IV. VERBAL REPORTS AND ANNOUNCEMENTS**

- 9A. COUNCIL MEMBER REPORTS AND ANNOUNCEMENTS**
- 9B. CITY MANAGER REPORTS AND ANNOUNCEMENTS**

**V. ADJOURNMENT**

**Since we do not have time to discuss every point presented, it may seem that decisions are preconceived. However, background information is provided for the City Council on each agenda item in advance from city staff and appointed commissions, and decisions are based on this information and past experiences. If you are aware of information that has not been discussed, please raise your hand to be recognized. Please speak from the podium. Comments that are pertinent are appreciated. Items requiring excessive time may be continued to another meeting.**