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**JOINT COMMUNITY LONG-RANGE IMPROVEMENT COMMISSION (CLIC)  
AND BUDGET ADVISORY COMMISSION (BAC) MEETING  
City of Brooklyn Park  
September 10, 2020 CLIC Meeting Minutes**

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I. ORGANIZATIONAL BUSINESS

1. **CALL TO ORDER:** Chair Kathy Fraser called the meeting to order at 7:00 p.m.

**ROLL CALL PRESENT:** Etta Gbeizon-Bornor, Patrick Hoth, Amy Meuers, Kaade Wallace, Laura Sell, Tom Hayes, Robin Turner, Erik Meyers, Brenda Reeves, Sheila Iteghete, Yordanos Kiflu-Martin

**ROLL CALL PRESENT, Budget Advisory Commission** Present: Nancy Omondi, Mena Xiong Vue, Shannon Gregory, Teshite Wako

**City Staff and Council Present:** Jesse Struve, Council member Susan Pha, Brad Tullberg, Jody Yungers, Dan Ruiz, Greg Hoag, LaTonia Green, Jeanette Boit-Kania

**ABSENT:** Doneva Carter, Joseph Cooper, Morgan McAdams

**Others in attendance:** Shawn O'Hanessey

**EXCUSED:**

Roll Call established that a quorum did exist for CLIC.

2. **APPROVAL AGENDA**

MOTION Sell to approve the agenda, SECOND Meyers. MOTION PASSED UNANIMOUSLY APPROVING THE AGENDA.

II. STATUTORY BUSINESS

3. **CONSENT**

3.1 MOTION Fraser, SECOND Meyers APPROVING the August 13, 2020 MINUTES.

4. **GENERAL AGENDA ITEMS**

4.1 Capital Improvement Plan (CIP) / Capital Equipment Plan (CEP)

- Presentation by City Staff of Five Year Capital Improvement Plan & Capital Equipment Plan
- Only first year of plan is approved as part of the city budget
- Heritage Fund levy is the primary source for funding

4.1A DRAFT 2021-2025 CIP

- Master Plans for facilities, Annual Condition Reports, Other
- Capital Improvement Plan Review:
  - General Public Buildings which includes Fire Strategic Plan/Rehabilitation, O&M Building Roof Replacement, and Solar at City Facilities and Solar Gardens
  - Utility Facilities
    - Water and Sanitary Sewer Facilities

- Review of key metrics including water quality and quantity
- Rebates of \$100 for residents for qualified water softeners
- Rehab of Wellhouse
- Water Tower Painting
- Traffic Signal Additions/Replacements
- New Facilities Enhancements
  - Street construction and resurfacing paid with resident franchise fee
    - Review of key metrics
  - Light Rail Transit
  - Interchange project
  - Hwy 252 Freeway conversion
- Parks & Facilities Heritage Fund Projects
  - Replacement or repair of existing facilities
- OSLAD Project Review
  - River Parks Improvements which includes award of five grants
  - Mississippi Gateway Regional Park/Enviro Nature Area
- Park Bond Reinvestment Projects
  - Approved by voters in 2016
  - Review of completed projects
    - Sports Dome
    - Master Plan for Eidem Farm
    - Sunny Lane Park connection
  - Review of current projects
    - Projects were revisited by City Council due to COVID-19. City Council authorized:
      - Shelter kitchen additions at Central and River Parks
      - Expand existing buildings at Willowstone and Northwoods
      - Redevelopment of older parks and/or most need
      - Hometown ball field at Noble Sports Park
    - Future Park Bond Reinvestment Projects have been put on hold for future years
- Review of the financial breakdown and funding sources
- Question was addressed about the impact of COVID-19 on projects.
- Question on water quality communications to residents was addressed.
- Question on water delivery to far Northwest corner of city was discussed.

#### 4.1B DRAFT 2021-2025 CEP

- Covers vehicles/equipment, IT support equipment, and misc. equipment
- Considering pilot lease program
- Car sharing program to reduce inventory
- No additional “new” equipment required
- Due to COVID more vehicles are in use

- IT has been strained with more people working at home
  - Cares Act will help cover costs of additional laptops

## **5. STANDING ITEMS**

### 5.1 Age Friendly Brooklyn Park

- Update provided by staff member Jody Yungers
- An agreement was reached to apply to World Health Organization and AARP to become an Age Friendly City
- A three-year action plan is in development
- Discussion of Cares Act application and the outreach to older residents in the community
- Shared partnership with Neighborhood Watch, National Night Out Captains, and rental housing to do outreach to older residents and provide care kits and potential technology assistance

5.2 Communications: No updates

5.3 Housing Continuum: No updates

5.4 Redevelopment / Development: No updates

5.5 Future Planning: No updates

## **6. VERBAL REPORTS AND ANNOUNCEMENTS**

6.1 City Council Report: Council Pha spoke on Cares Act dollars as well as the role for CLIC in the Police Reform discussion. HRC and CAT will be the primary Commissions to lead the discussions.

6.2 Staff Liaison Update: No updates

6.3 Open Discussion. No discussion

## **7. ADJOURNMENT**

7.1 Adjournment:

MOTION Fraser, SECOND Meyers, TO ADJOURN. MOTION PASSED UNANIMOUSLY.

The meeting was adjourned at 8:47 p.m.  
Respectfully Submitted,  
Jesse Struve