



City of Brooklyn Park
5200 85th Avenue N
Brooklyn Park MN 55443
763-424-8000

Community Engagement and Sustainability Program Application

The City of Brooklyn Park Community Engagement and Sustainability Program (CESP) partners with large apartment communities to encourage community engagement efforts and build greater environmental sustainability. The program aims to improve living conditions and promote a greater sense of neighborhood at these large communities.

1. Eligible improvements may include raingardens, native plantings, shoreline restoration, nature-based play areas and amenities that enhance the resident use of improved outdoor spaces according to an EDA-approved plan. This may include benches, seating areas, raised gardening beds, and walkways to access and interact with these environmental improvements. Community engagement and design associated with these enhancement projects are also eligible.
2. Projects on private property must be for the improvement of outdoor spaces, including sustainable landscaping such as raingardens or native plantings, or livability elements such as benches, pergolas, or walking paths.
3. Proposals that are primarily located on or within view of a public street will be given most consideration when deciding to award funds.
4. Owners or property managers of multifamily housing communities with 50 units or more on the property are eligible.
5. This grant award is for amount between \$5,000 and \$20,000. Up to 50% of the awarded grant can be given to the grantee up front. The remaining 50% will be distributed on a reimbursement basis and after the execution of a Maintenance Agreement.
6. A 70% match is required (including owner, in kind and grant sources). Proposals that have a higher level of owner match will be scored higher.
7. Projects must be completed within 12 months from the date of grant contract execution. Property managers who manage more than one site may apply for a grant at each location.
8. Grants are limited to one per apartment community. Property managers who manage more than one site may apply for a grant at each location.
9. Each grantee will be required to enter into a formal agreement with the City and enter the City's annual Summer Blossom contest. After completion of the project, a final report with invoices and project outcomes including documentation regarding expenses to be paid will be due.

Fall 2020 application timeline

1. Applications open on Tuesday, August 18.
2. Applications are due on Tuesday, September 8, by 5pm.
3. Video conference interviews will be held the week of September 7.
4. Award notifications will be made by Monday, September 14.

Questions can be directed to John Kinara, Housing and Redevelopment Specialist, at john.kinara@brooklynpark.org or 763-493-8054.

Completed applications should be emailed to Sarah Abe, Project Facilitator, at sarah.abe@brooklynpark.org by 5pm on Monday, September 14.



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Community Engagement and Sustainability Program

Property Name:	
Number of units on property:	
Contact Name:	
Contact Phone:	
Contact Email:	
Project Name:	
Total Project Cost:	
Amount Requested:	
Project Location:	
Owner:	
Address:	
City, State, Zip:	

1. Please describe your proposed project using as much space as you need below. Include your scope of work and any concept designs or maintenance plans. Attach any relevant documents.



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2. How will you engage residents during this project? How will the engagement be measured?

3. Describe the anticipated project benefits and outcomes.



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4. Show total project cost and the amount of cost share requested. Include a list of funding sources and uses. Complete the summary table below.

	Dollar amount	Percent of project cost
Total project cost		100%
Property owner contribution		
In-kind contribution		
Other grant funding (total, include details below)		
Any additional funding sources (total, include details below)		
Requested funding from the City of Brooklyn Park		

5. What is the project schedule, when will work on the project commence and when will work be complete?