

## REGULAR COUNCIL MEETING – AGENDA #30

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Para asistencia, 763-424-8000; Yog xav tau kev pab, 763-424-8000.

***Our Vision: Brooklyn Park, a thriving community inspiring pride where opportunities exist for all.***

### ***Our Brooklyn Park 2025 Goals:***

***• A united and welcoming community, strengthened by our diversity • Beautiful spaces and quality infrastructure make Brooklyn Park a unique destination • A balanced economic environment that empowers businesses and people to thrive • People of all ages have what they need to feel healthy and safe • Partnerships that increase racial and economic equity empower residents and neighborhoods to prosper • Effective and engaging government recognized as a leader***

## **I. ORGANIZATIONAL BUSINESS**

### **1. CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE**

**2. PUBLIC COMMENT AND RESPONSE 7:00 p.m.** Provides an opportunity for the public to address the Council on items which are not on the agenda. Public Comment will be limited to 15 minutes (*if no one is in attendance for Public Comment, the regular meeting may begin*), and it may not be used to make personal attacks, to air personality grievances, to make political endorsements or for political campaign purposes. Individuals should limit their comments to three minutes. Council Members will not enter into a dialogue with citizens. Questions from the Council will be for clarification only. Public Comment will not be used as a time for problem solving or reacting to the comments made, but rather for hearing the citizen for informational purposes only.

#### **2A. RESPONSE TO PRIOR PUBLIC COMMENT**

#### **2B. PUBLIC COMMENT**

**3A. APPROVAL OF AGENDA** (Items specifically identified may be removed from Consent or added elsewhere on the agenda by request of any Council Member.)

### **3B. PUBLIC PRESENTATIONS/PROCLAMATIONS/RECEIPT OF GENERAL COMMUNICATIONS**

**3B.1** Budget Advisory Commission Work Plan

**A.** BUDGET ADVISORY COMMISSION WORK PLAN

**3B.2** Interview Applicants for the Recreation and Parks Advisory Commission

**A.** VOTING FORM/PACKET

## **II. STATUTORY BUSINESS AND/OR POLICY IMPLEMENTATION**

**4. CONSENT** (All items listed under Consent, unless removed from Consent in agenda item 3A, shall be approved by one council motion.) Consent Agenda consists of items delegated to city management or a commission but requires council action by State law, City Charter or city code. These items must conform to a council approved policy, plan, capital improvement project, ordinance or contract. In addition, meeting minutes shall be included.

**4.1** Letters of Credit/Bond Releases, Escrow/Cash Bond Releases

**4.2** Authorize the Purchase and Funding of a Police Vehicle to Replace a Totaled Squad

**A.** RESOLUTION

The following items relate to the City Council's long-range policy-making responsibilities and are handled individually for appropriate debate and deliberation. (Those persons wishing to speak to any of the items listed in this section should fill out a speaker's form and give it to the City Clerk. Staff will present each item, following in which audience input is invited. Discussion will then be closed to the public and directed to the council table for action.)

**5. PUBLIC HEARINGS**

None

**6. LAND USE ACTIONS**

- 6.1** Sale of City Property to Zachary and Kelsey Pierson 6341 Sumter Avenue N
  - A.** ORDINANCE
  - B.** LOCATION MAP
  - C.** LETTER OF INTEREST

**7. GENERAL ACTION ITEMS**

None

**III. DISCUSSION – These items will be discussion items but the City Council may act upon them during the course of the meeting.**

**8. DISCUSSION ITEMS**

- 8.1** HRC and MAC Present Workplan to Develop Police Reform Recommendations
  - A.** DRAFT HRC/MAC WORKPLAN TO DEVELOP POLICE REFORM RECOMMENDATIONS
- 8.2** Mobile ECMO Program
  - A.** MMRC MOBILE ECMO TRUCK AND STAFFING RFP
- 8.3** Discuss CARES ACT Spending Plan Proposal

**IV. VERBAL REPORTS AND ANNOUNCEMENTS**

**9A. COUNCIL MEMBER REPORTS AND ANNOUNCEMENTS**

**9B. CITY MANAGER REPORTS AND ANNOUNCEMENTS**

**V. ADJOURNMENT**

Since we do not have time to discuss every point presented, it may seem that decisions are preconceived. However, background information is provided for the City Council on each agenda item in advance from city staff and appointed commissions, and decisions are based on this information and past experiences. If you are aware of information that has not been discussed, please raise your hand to be recognized. Please speak from the podium. Comments that are pertinent are appreciated. Items requiring excessive time may be continued to another meeting.

# City of Brooklyn Park Request for Council Action

<b>Agenda Item:</b>	3B.1	<b>Meeting Date:</b>	July 27, 2020
<b>Agenda Section:</b>	Public Presentations/ Proclamations/Receipts of General Communications	<b>Originating Department:</b>	Finance Department
<b>Resolution:</b>	N/A	<b>Prepared By:</b>	Jeanette Boit-Kania, Asst. Finance Director
<b>Ordinance:</b>	N/A		
<b>Attachments:</b>	1	<b>Presented By:</b>	Eric Pone, Budget Advisory Commission Chair Nancy Omondi, Budget Advisory Commission Vice Chair
<b>Item:</b>	Budget Advisory Commission Work Plan		

## City Manager's Proposed Action:

MOTION \_\_\_\_\_, SECOND \_\_\_\_\_, TO ACCEPT THE BUDGET ADVISORY COMMISSION 2020 WORK PLAN.

## Overview:

Eric Pone, Budget Advisory Commission Chair, and Nancy Omondi, Vice Chair, will present the Budget Advisory Commission Work Plan.

The Budget Advisory Commission is required to submit and have accepted by Council written and verbal reports consisting of review of work from previous year and proposed work plan for current year. Since the Budget Advisory Commission presented the work from 2019 in November 2019, the report to Council will only consist of the 2020 work plan.

The Commission consists of the following members as of April 1, 2020: Chair Eric Pone, Vice Chair Nancy Omondi, Teshite Wako, Akeem Adeniji, Shannon Gregory, Anthony Spears, Heidi Ritchie, Mena Xiong Vue, and Hollies Winston.

**Primary Issues/Alternatives to Consider:** N/A

**Budgetary/Fiscal Issues:** N/A

## Attachments:

3B.1A BUDGET ADVISORY COMMISSION WORK PLAN

# Workplan | Budget Advisory Commission (BAC)

Mar. 2020- Feb. 2021

Time frame	Project or Task(s)	BP2025	Purpose (see next page for info)	Outcome (fill in after completed)
March	Meeting cancelled due to COVID-19	<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 6	<input type="checkbox"/> Report/Comment <input type="checkbox"/> Recommend <input type="checkbox"/> Act Initiated by: <input type="checkbox"/> Commission <input type="checkbox"/> Council <input type="checkbox"/> City Manager	
April	Meeting cancelled due to COVID-19	<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 6	<input type="checkbox"/> Report/Comment <input type="checkbox"/> Recommend <input type="checkbox"/> Act Initiated by: <input type="checkbox"/> Commission <input type="checkbox"/> Council <input type="checkbox"/> City Manager	
May	Meeting cancelled due to COVID-19	<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 6	<input type="checkbox"/> Report/Comment <input type="checkbox"/> Recommend <input type="checkbox"/> Act Initiated by: <input type="checkbox"/> Commission <input type="checkbox"/> Council <input type="checkbox"/> City Manager	
June	Select departments for commission review	<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 6	<input type="checkbox"/> Report/Comment <input type="checkbox"/> Recommend <input type="checkbox"/> Act Initiated by: <input type="checkbox"/> Commission <input type="checkbox"/> Council <input type="checkbox"/> City Manager	
July	Develop and finalize questions and send to selected departments for their preparation of presentation to commission. Present modified 2020 BAC workplan to council	<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 6	<input type="checkbox"/> Report/Comment <input type="checkbox"/> Recommend <input type="checkbox"/> Act Initiated by: <input type="checkbox"/> Commission <input type="checkbox"/> Council <input type="checkbox"/> City Manager	
August	Police, Fire, O&M and Recreation and Parks departments present to commission	<input type="checkbox"/> 1 <input type="checkbox"/> 2	<input type="checkbox"/> Report/Comment <input type="checkbox"/> Recommend <input type="checkbox"/> Act	

# Workplan | Budget Advisory Commission (BAC)

Mar. 2020- Feb. 2021

		<input type="checkbox"/> 3	Initiated by:
		<input type="checkbox"/> 4	<input type="checkbox"/> Commission <input type="checkbox"/> Council
		<input type="checkbox"/> 5	<input type="checkbox"/> City Manager
		<input type="checkbox"/> 6	
September	Discuss presentations from August Meet with CLIC	<input type="checkbox"/> 1	<input type="checkbox"/> Report/Comment
		<input type="checkbox"/> 2	<input type="checkbox"/> Recommend <input type="checkbox"/> Act
		<input type="checkbox"/> 3	Initiated by:
		<input type="checkbox"/> 4	<input type="checkbox"/> Commission <input type="checkbox"/> Council
		<input type="checkbox"/> 5	<input type="checkbox"/> City Manager
		<input type="checkbox"/> 6	
October,14	Review City Manager's council presentation template and budget recommendations Draft Council presentation	<input type="checkbox"/> 1	<input type="checkbox"/> Report/Comment
		<input type="checkbox"/> 2	<input type="checkbox"/> Recommend <input type="checkbox"/> Act
		<input type="checkbox"/> 3	Initiated by:
		<input type="checkbox"/> 4	<input type="checkbox"/> Commission <input type="checkbox"/> Council
		<input type="checkbox"/> 5	<input type="checkbox"/> City Manager
		<input type="checkbox"/> 6	
October Meeting #2	Finalize Council presentation Draft Emailed to Council. Receive and answer questions for Final Report to Council	<input type="checkbox"/> 1	<input type="checkbox"/> Report/Comment
		<input type="checkbox"/> 2	<input type="checkbox"/> Recommend <input type="checkbox"/> Act
		<input type="checkbox"/> 3	Initiated by:
		<input type="checkbox"/> 4	<input type="checkbox"/> Commission <input type="checkbox"/> Council
		<input type="checkbox"/> 5	<input type="checkbox"/> City Manager
		<input type="checkbox"/> 6	
November	Report to Council Debrief Council presentation	<input type="checkbox"/> 1	<input type="checkbox"/> Report/Comment
		<input type="checkbox"/> 2	<input type="checkbox"/> Recommend <input type="checkbox"/> Act
		<input type="checkbox"/> 3	Initiated by:
		<input type="checkbox"/> 4	<input type="checkbox"/> Commission <input type="checkbox"/> Council
		<input type="checkbox"/> 5	<input type="checkbox"/> City Manager
		<input type="checkbox"/> 6	
January	Elect Officers Annual Bylaw Review	<input type="checkbox"/> 1	<input type="checkbox"/> Report/Comment
		<input type="checkbox"/> 2	<input type="checkbox"/> Recommend <input type="checkbox"/> Act
		<input type="checkbox"/> 3	Initiated by:
		<input type="checkbox"/> 4	<input type="checkbox"/> Commission <input type="checkbox"/> Council
		<input type="checkbox"/> 5	<input type="checkbox"/> City Manager
		<input type="checkbox"/> 6	

# Workplan | Budget Advisory Commission (BAC)

Mar. 2020- Feb. 2021

February	Finalize workplan	<input type="checkbox"/> 1	<input type="checkbox"/> Report/Comment
		<input type="checkbox"/> 2	<input type="checkbox"/> Recommend <input type="checkbox"/> Act
		<input type="checkbox"/> 3	Initiated by:
		<input type="checkbox"/> 4	<input type="checkbox"/> Commission <input type="checkbox"/> Council
		<input type="checkbox"/> 5	<input type="checkbox"/> City Manager
		<input type="checkbox"/> 6	

1: United Community  
Engaging Gov't

2: Beautiful Places

3: Thriving Economy

4: Healthy & Safe People

5: Increased Equity

6: Effective &

# Workplan Projects: What's the purpose?

Commissions can either initiate a project themselves OR be asked by the Council or City Manager to do one of the following:

## Report/Comment

- Commission studies a specific issue or topic and **reports its findings or comments to the Council**, either in writing or in a Council meeting.
- Commission does not vote.
- No direct action is taken.

*Example: Charter Commissioner provided a memo on the topic of Council Members being employed by the City part-time, at the Council's request.*

## Recommend

- Commission reviews a specific policy issue and **makes a formal recommendation** to City Council on what action to take.
- A recommendation requires a majority of the Commissioners' support.
- Individual member comments are not included.

*Examples: Planning Commission recommends approval on land use actions; RPAC made a recommendation on amplified sound policy.*

## Act

- Commission **initiates or takes on a project**, approved by Council through their workplan.

*Example: HRC partnered with a community organization on an event; City Manager requests that HRC coordinate the "All Are Welcome" sign contest.*

# Brooklyn Park 2025 Community Goals

**Working together to make Brooklyn Park a thriving community  
inspiring pride where opportunities exist for all.**

We asked and you answered! Our community wants to accomplish these goals by the year 2025:

## Unified Community

**A united and welcoming community, strengthened by our diversity.**

- We have connected neighbors who understand and celebrate our unique cultures.
- Brooklyn Park is unified with a strong positive identity and image.
- Our community's activities, events and services are inclusive, multi-cultural, and accessible.
- We have places and spaces for diverse communities to gather.
- Residents of every age contribute to our community.

## Healthy and Safe People

**People of all ages have what they need to feel healthy and safe.**

- Neighborhoods are empowered and supported by strengthened positive relationships with police.
- Youth are engaged in positive and quality experiences.
- Aging adults have services and amenities to thrive and age in place.
- Everyone has access to quality healthy food options.
- People have access to quality medical and emergency care.

## Beautiful Places

**Beautiful spaces and quality infrastructure make Brooklyn Park a unique destination.**

- Modern transportation options (drive, ride, walk, bike) connect people to education, jobs, and recreation.
- Quality recreation and park amenities inspire activity for all ages and interests.
- Our rich diversity is showcased through our vibrant music, art, food, entertainment, and cultural scene.
- Attractive key corridors, corners, and city centers create destinations that meet community needs.
- Neighborhoods are well-maintained with quality housing for all ages and incomes integrated throughout the community.

## Increased Equity

**Partnerships that increase racial and economic equity empower residents and neighborhoods to prosper.**

- Each resident has access to the training and support needed to get and keep a living wage job.
- Each student graduates high school with a pathway to college or career.
- Aging neighborhoods and commercial centers are revitalized through continuous investment.
- The community provides necessary supports and services for community members to overcome life challenges such as hunger, mental illness, and homelessness.

## Thriving Economy

**A balanced economic environment that empowers businesses and people to thrive.**

- People of all ages and backgrounds enjoy financial stability.
- Residents and visitors support an abundance of retail stores, restaurants, and entertainment venues.
- Our business environment inspires private investment and job growth.
- Business and organizations of all types, sizes and specialties start, stay and grow here.
- We are a leader in environmental sustainability, benefiting our economy and community.

## Effective, Engaging Government

**Effective and engaging government recognized as a leader.**

- The City provides quality services at a reasonable cost.
- Elected officials, commissions, and City staff reflect the diversity of the community and are culturally competent.
- City information is clear, accessible, and delivered in ways that meet the community's needs.
- City laws are understandable, equitably enforced, and relevant to the community.
- The City is well-managed and recognized as a great place to work.

# City of Brooklyn Park Request for Council Action

<b>Agenda Item:</b>	3B.2	<b>Meeting Date:</b>	July 27, 2020
<b>Agenda Section:</b>	Public Presentations/ Proclamations/Receipt of General Communications	<b>Originating Department:</b>	Administration
<b>Resolution:</b>	N/A	<b>Prepared By:</b>	Marlene Kryder, Program Assistant
<b>Ordinance:</b>	N/A		
<b>Attachments:</b>	1	<b>Presented By:</b>	Mayor Jeffrey Lunde
<b>Item:</b>	Interview Applicants for the Recreation and Parks Advisory Commission		

## City Manager's Proposed Action:

Interview applicants to fill a vacancy on the Recreation and Parks Advisory Commission.

## Overview:

The City has advertised to fill a vacancy on the Recreation and Parks Advisory Commission. The appointment will be to fill one City At-large vacancy for the balance of a term to expire April 1, 2023.

A voting form is in the packet to indicate your choice. At the end of the meeting, please pass your voting form to Mayor Lunde with your choice indicated. He will consolidate the votes to determine who will be appointed to the Recreation and Parks Advisory Commission. The appointment will be made during the August 17, 2020 Council meeting.

**Primary Issues/Alternatives to Consider:** N/A

**Budgetary/Fiscal Issues:** N/A

## Attachments:

3B.2A VOTING FORM/PACKET

**Brooklyn Park Recreation and Parks Advisory Commission Interviews**  
**Monday, July 27, 2020 7:00 p.m.**

<b>Applicant's Name (Alpha order)</b>	<b>In-person/ phone</b>	<b>First Choice</b>	<b>Second Choice</b>	<b>Third Choice</b>	<b>Residing District</b>
<b>RECREATION AND PARKS ADVISORY COMMISSION 1 opening, City At-large, for the balance of a term to expire April 1, 2023</b>					
Abboud, Morgan	In-person	Rec and Parks	--	--	East
Balzer, Joe	In-person	Rec and Parks	--	--	West
Caldwell, Latrina	In-person	Rec and Parks	Budget	Human Rights	Central
Cheng, Eric	In-person	Rec and Parks	--	--	East
Fasinro, Teslim	Phone	Human Rights	Rec and Parks	CLIC	Central
Hoang, Johnny	Phone	Rec and Parks	--	--	Central
McKenzie, Edna	In-person	Watershed (SC)	Watershed (WM)	Rec and Parks	East
Oluwagbemi, Oluwatobi	Phone	Rec and Parks	Planning	Human Rights	Central
Osammor, Miriam	Phone	Rec and Parks	Human Rights	Planning	East
Parmar, Hasit	In-person	Rec and Parks	NW Cable	Planning	East
Pasieka, Tasha	In-person	Rec and Parks	Planning	CLIC	West
Quigley, Kevin	In-person	CLIC	Planning	Rec and Parks	East
Specht, Thomas	In-person	Rec and Parks	CLIC	Cable	Central

**Please circle your first choice and pass your voting form to Mayor Lunde.** The appointment will be made at the August 17, 2020 Council meeting.

# RECREATION AND PARKS ADVISORY COMMISSION

## Public Directory – 2020

The Recreation and Parks Advisory Commission studies issues relative to public parks and recreation. The commission is comprised of twelve voting members (six representing the city at-large, and two members from each of the three districts) and a liaison from each of the areas: City Council, City Staff, and Planning Commission. Term length is three years. Members are limited to two full consecutive terms per Resolution #2019-46. Meetings are held the 3rd Wednesday of every month at 6:30 p.m. at the Community Activity Center.

Name/Address	Phone	Appointment History	Term Ends
<b>Borer, Maggie</b> 9501 Scott Lane N Brooklyn Park, MN 55443 <b>Residing District:</b> Central <b>Representing:</b> At-large	612-812-4031	<b>Date Appointed:</b> Mar. 23, 2020 <b>Replacing:</b> Lang Vang	April 1, 2023
		<b>Date Appointed:</b> <b>Replacing:</b> Timothy Christman	April 1, 2023 ←
<b>Residing District:</b> <b>Representing:</b> At-large			
<b>Dillenburg, Monica</b> 4740 Oxborough Ct N Brooklyn Park, MN 55443 <b>Residing District:</b> Central <b>Representing:</b> Central	612-876-6185	<b>Date Appointed:</b> Jul. 27, 2015 <b>Replacing:</b> Julie Dukowitz <b>Date Reappointed:</b> Mar. 20, 2017 <b>Date Reappointed:</b> Mar. 23, 2020	April 1, 2023
<b>Erickson, Dwain</b> 8025 82 <sup>nd</sup> Avenue N Brooklyn Park, MN 55445 <b>Residing District:</b> West <b>Representing:</b> West	763-424-4502	<b>Date Appointed:</b> Mar. 12, 2018 <b>Replacing:</b> Kimberly Carpenter <b>Date Reappointed:</b> Mar. 11, 2019	April 1, 2022
<b>Groebner, Colleen</b> 4417 Marigold Avenue N Brooklyn Park, MN 55443 <b>Residing District:</b> Central <b>Representing:</b> At-large	763-777-8039	<b>Date Appointed:</b> Mar. 11, 2019 <b>Replacing:</b> Kimberly Carpenter	April 1, 2022
<b>Hayat, Aslam Tajim</b> 6483 102 <sup>nd</sup> Avenue N Brooklyn Park, MN 55445 <b>Residing District:</b> Central <b>Representing:</b> At-large	608-738-1392	<b>Date Appointed:</b> Jul. 10, 2017 <b>Replacing:</b> Mayata White <b>Date Reappointed:</b> Mar. 12, 2018	April 1, 2021

<b>Name/Address</b>	<b>Phone</b>	<b>Appointment History</b>	<b>Term Ends</b>
<b>Killen, Francis</b> 8730 Oregon Avenue N Brooklyn Park, MN 55445 <b>Residing District: Central</b> <b>Representing: At-large</b>	763-221-7416	<b>Appointed:</b> Mar. 11, 2019 <b>Replacing:</b> Rafito Thomas	April 1, 2022
<b>Matthew, Cindi</b> 9206 Brunswick Avenue N Brooklyn Park, MN 55443 <b>Residing District: Central</b> <b>Representing: Central</b>	763-493-1233	<b>Date Appointed:</b> Mar. 14, 2016 <b>Replacing:</b> Kimberly Carpenter <b>Date Reappointed:</b> Mar. 11, 2019	April 1, 2022
<b>Murray, Taylor</b> 9749 Penn Avenue N Brooklyn Park, MN 55444 <b>Residing District: East</b> <b>Representing: East</b>	612-759-3105	<b>Date Appointed:</b> Mar. 23, 2020 <b>Replacing:</b> Patricia Dominguez-Mejia	April 1, 2021
<b>Nolen, Mark</b> 8609 Tessman Court N Brooklyn Park, MN 55445 <b>Residing District: Central</b> <b>Representing: At-large</b>	612-298-8283	<b>Date Appointed:</b> May 9, 2016 <b>Replacing:</b> James Williams <b>Date Reappointed:</b> Mar. 12, 2018	April 1, 2021
<b>Sandberg, Christy</b> 7326 Willow Lane Brooklyn Park, MN 55444 <b>Residing District: East</b> <b>Representing: East</b>	850-212-0243	<b>Date Appointed:</b> Mar. 20, 2017 <b>Replacing:</b> Adedoja Jinadu <b>Date Reappointed:</b> Mar. 23, 2020	April 1, 2023
<b>Wilson, Jane</b> 8517 78 <sup>th</sup> Avenue N Brooklyn Park, MN 55445 <b>Residing District: West</b> <b>Representing: West</b>	612-708-2436	<b>Date Appointed:</b> Dec. 7, 2015 <b>Replacing:</b> Charles Miller <b>Date Reappointed:</b> Mar. 12, 2018	April 1, 2021

\*Indicates commissioner is representing district outside of residing district

**Terry Parks, Council Liaison**  
622 73<sup>rd</sup> Way  
Brooklyn Park, MN 55444  
763-561-4371  
vm 763-493-8097  
terry.parks@brooklynpark.org

**Jody Yungers, Staff Liaison**  
5600 85th Avenue N  
Brooklyn Park, MN 55443  
w 763-493-8337  
jody.yungers@brooklynpark.org

**Marshell Morton-Spears, Planning Commission Liaison**  
6209 104<sup>th</sup> Circle N  
Brooklyn Park, MN 55443  
763-208-3537

# City of Brooklyn Park Request for Council Action

<b>Agenda Item:</b>	4.1	<b>Meeting Date:</b>	July 27, 2020
<b>Agenda Section:</b>	Consent	<b>Originating Department:</b>	Community Development
<b>Resolution:</b>	N/A	<b>Prepared By:</b>	JoAnn Millette, Development Specialist
<b>Ordinance:</b>	N/A		
<b>Attachments:</b>	N/A		
<b>Item:</b>	Letters of Credit/Bond Releases, Escrow/Cash Bond Releases		

## City Manager's Proposed Action:

MOTION \_\_\_\_\_, SECOND \_\_\_\_\_, TO RELEASE THE CASH BOND (\$27,216) AND THE ENGINEERING ESCROW (\$1,578.61) FOR SATISFACTORY COMPLETION OF THE "VILLAS OF RUSH CREEK TRAIL" PROJECT #15-123 LOCATED AT FALLGOLD PARKWAY AND 101<sup>ST</sup> AVE N FOR RAMSAY PROPERTIES LLC.

MOTION \_\_\_\_\_, SECOND \_\_\_\_\_, TO RELEASE THE CASH BOND (\$61,755) AND THE ENGINEERING ESCROW (\$13,477.77) FOR SATISFACTORY COMPLETION OF THE "VILLAS OF RUSH CREEK TRAIL 4<sup>th</sup> ADDITION" PROJECT #18-117 LOCATED AT FALLGOLD PARKWAY AND 101<sup>ST</sup> AVE N FOR RAMSAY PROPERTIES LLC.

MOTION \_\_\_\_\_, SECOND \_\_\_\_\_, TO RELEASE THE ON-SITE PERFORMANCE BOND #41386892 (\$909,800) BY PLATTE RIVER INSURANCE COMPANY FOR SATISFACTORY PROGRESS OF THE "NORTHLAND IV" PROJECT #18-004 LOCATED AT 9200 75<sup>TH</sup> AVE N FOR SCANNELL PROPERTIES.

The City will continue to hold a cash bond in the amount of \$47,800 and an engineering escrow in the amount of approximately \$26,700 to ensure the engineering punch list is completed and the dead landscaping is replaced.

MOTION \_\_\_\_\_, SECOND \_\_\_\_\_, TO RELEASE ON SITE SUBDIVISION BOND #54215460 (\$214,100) BY UNITED FIRE & CASUALTY, REDUCE THE CASH BOND BY (\$6,200) AND REDUCE THE ENGINEERING ESCROW BY (\$4,000) FOR SATISFACTORY PROGRESS OF THE "NEW CREATIONS DAYCARE" PROJECT #19-120 LOCATED AT 4500 OAK GROVE PARKWAY FOR AMCON CONSTRUCTION COMPANY.

The City will continue to hold a cash bond in the amount of \$5,000 and an engineering escrow in the amount of approximately \$1,700 to ensure landscaping survives a season.

**Primary Issues/Alternatives to Consider:** N/A

**Budgetary/Fiscal Issues:** N/A

**Attachments:** N/A

# City of Brooklyn Park Request for Council Action

<b>Agenda Item:</b>	4.2	<b>Meeting Date:</b>	July 27, 2020
<b>Agenda Section:</b>	Consent	<b>Originating Department:</b>	Finance and Police
<b>Resolution:</b>	X	<b>Prepared By:</b>	LaTonia Green, Finance Director Todd Milburn, Deputy Chief
<b>Ordinance:</b>	N/A		
<b>Attachments:</b>	1	<b>Presented By:</b>	LaTonia Green and Todd Milburn
<b>Item:</b>	Authorize the Purchase and Funding of a Police Vehicle to Replace a Totaled Squad		

## City Manager's Proposed Action:

MOTION \_\_\_\_\_, SECOND \_\_\_\_\_, TO WAIVE THE READING AND ADOPT RESOLUTION #2020-\_\_\_\_ AUTHORIZING STAFF TO ENTER INTO A PURCHASE CONTRACT WITH TENVOORDE FORD OF ST. CLOUD FOR A FORD POLICE VEHICLE OFF OF THE STATE CONTRACT AND REPLACE ANY EQUIPMENT NECESSARY TO PLACE THE VEHICLE BACK INTO OPERATION, WITH FUNDING BEING PROVIDED BY AN AMENDMENT TO THE 2020 BUDGET AUTHORIZING A TRANSFER FROM THE LOSS CONTROL INTERNAL SERVICE FUND TO THE CENTRAL SERVICES INTERNAL SERVICE FUND.

## Overview:

Squad car 1662 was involved in an accident on June 26, 2020. This vehicle is part of our authorized patrol fleet and has been deemed a total loss by our insurance adjustors. The purpose of the Loss Control Fund is to pay for our insurance premiums and cover any losses that the City experiences that fall within the deductible limits and receive any insurance claim settlements. We have a \$5,000.00 deductible per occurrence. Loss Control will coordinate the insurance payment from LMCIT, minus the \$5,000.00 deductible, as well as pursue recovery through subrogation and restitution as available.

## Primary Issues/Alternatives to Consider:

If we do not proceed with this replacement, the Police Department will be short a needed vehicle relating to its patrol/response unit.

## Budgetary/Fiscal Issues:

The purchase of a Ford Police Package is being recommended to be completed using the State Contract through Tenvoorde Ford of St. Cloud for a cost of \$32,617, plus any taxes or license fees and the cost of any equipment necessary to place the new car into operation. This amount is based on the current State Contract rate. The new contract rate will be released soon and we anticipate it will increase approximately \$2,000. The costs will be charged to the Central Services Fund – Central Garage Program with funding being provided through a budget amendment authorizing a transfer from the Loss Control Fund to the Central Services Fund – Central Garage Program.

## Attachments:

4.2A RESOLUTION

RESOLUTION #2020-

RESOLUTION AUTHORIZING STAFF TO ENTER INTO A PURCHASE CONTRACT WITH TENVOORDE FORD OF ST. CLOUD FOR A FORD POLICE VEHICLE OFF OF THE STATE CONTRACT AND REPLACE ANY EQUIPMENT NECESSARY TO PLACE THE VEHICLE BACK INTO OPERATION, WITH FUNDING BEING PROVIDED BY AN AMENDMENT TO THE 2020 BUDGET AUTHORIZING A TRANSFER FROM THE LOSS CONTROL INTERNAL SERVICE FUND TO THE CENTRAL SERVICES INTERNAL SERVICE FUND

WHEREAS, a police vehicle was involved in an accident on June 26, 2020, and has been determined by our insurance adjustor to be damaged beyond repair; and

WHEREAS, the purpose of the Loss Control Fund is to pay for our insurance premiums and cover any losses that the City experiences that fall within the deductible limits and receive any insurance claim settlements.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Brooklyn Park that staff be authorized to enter into a purchase contract with Tenvoorde Ford of St. Cloud for a Ford Police Vehicle off of the State Contract and be authorized to purchase any additional equipment necessary to place the vehicle back into operation; and

BE IT FURTHER RESOLVED that the funding is provided by amending the 2020 Adopted Budget by authorizing a transfer from the Loss Control Internal Service Fund to the Central Services Internal Service Fund Central Garage Program in the amount of the purchase contract plus any costs associated with the purchase of equipment needed to place the vehicle back into operation.

# City of Brooklyn Park Request for Council Action

<b>Agenda Item:</b>	6.1	<b>Meeting Date:</b>	July 27, 2020
<b>Agenda Section:</b>	Land Use Actions	<b>Originating Department:</b>	Community Development
<b>Resolution:</b>	N/A	<b>Prepared By:</b>	Cindy Sherman, Planning Director
<b>Ordinance:</b>	FIRST READING		
<b>Attachments:</b>	3	<b>Presented By:</b>	Cindy Sherman
<b>Item:</b>	Sale of City Property to Zachary and Kelsey Pierson 6341 Sumter Avenue N		

## City Manager's Proposed Actions:

MOTION \_\_\_\_\_, SECOND \_\_\_\_\_, TO WAIVE THE READING AND ADOPT ON FIRST READING AN ORDINANCE AUTHORIZING THE CONVEYANCE OF CITY OWNED PROPERTY.

## Overview:

Zachary and Kelsey Pierson recently purchased their home on Sumter Avenue North. There is a city-owned parcel ten feet in width next to their property that they would like to purchase. The parcel dates to the original plat in 1955 where the entire southerly border included ten-foot outlots adjacent to the platted lots.

There are no utilities present in the outlots and no reason for the city to maintain ownership. The new homeowners wish to buy the parcel and consolidate it with their property.

The city assessor and planning director have reviewed the property and recommend that the lot be sold for a price up to \$5,500 including expenses. The details of the price and purchase will be included in the purchase agreement.

As required by city charter, sale of city-owned property requires two readings of ordinance. This is the first reading. Should the Council authorize the sale of the property, a purchase agreement will be included with the second reading scheduled for August 17, 2020.

## Budgetary/Fiscal Issues:

The proceeds of the sale will be placed into the general fund and will also be used to cover related city expenses.

## Alternatives to consider:

1. Approve the first reading of the conveyance ordinance.
2. Deny the sale based on certain findings.

## Attachments:

- 6.1A ORDINANCE
- 6.1B LOCATION MAP
- 6.1C LETTER OF INTEREST

ORDINANCE #2020-

ORDINANCE AUTHORIZING THE CONVEYANCE OF CITY  
OWNED PROPERTY

The City of Brooklyn Park Does Ordain:

The City of Brooklyn Park owns the fee title to that certain property (PID 32-119-21-32-0094) and legally described as Outlot 2, CHERRY MEADOWS SECOND ADDITION ("Property"). The City no longer needs the property and the City therefore desires to sell the property to Kelsey and Zachary Pierson so that the property can be returned to the tax rolls. The net proceeds from the sale of the property shall be paid to the City's General Fund.

The Mayor and City Manager are authorized and directed to convey the property to Kelsey and Zachary Pierson. City staff and consultants are authorized and directed to take all necessary and convenient steps to accomplish the intent of this Ordinance.

All actions shall be pursuant to Section 14.06 of the City Charter. The City Council finds that the conveyance of the property has no relationship or impact on the City's comprehensive plan and therefore there is no need for the City's Planning Commission to review and comment on the proposed conveyance.

City of Brooklyn Park

59 Feet

5/4/2020

Map Scale = 1: 710

- City Boundary
- City Background



This map is for general reference only. It is not for legal, engineering, or surveying use. Please contact the sources of the information if you desire more details.



To:  
City of Brooklyn Park  
5200 85th Ave. N.  
Brooklyn Park, MN 55443

From:  
Zachary and Kelsey Pierson  
6341 Sumter Ave N  
Brooklyn Park, MN 55428

Re: Interest in Purchasing adjacent city owned property

We are interested in purchasing property ID 32-119-21-32-0094 which is a 10 foot by 133.4 foot (1334 square feet) city owned property adjacent to the south of our home. It is along the driveway side of our property and it contains junk trees and bushes that need care. We recently purchased our home at 6341 Sumter Ave N.

We would be willing to pay the going rate for the land value.

Land value of our property listed on the Hennepin county tax site states that 13,582 square feet of land is worth \$55,000 so the 1332 square feet that we would purchase should be valued at \$5395. We recently hired a professional to remove a large tree from that property because it was hanging over our home, this tree was \$800 to remove. With that said we think a fair price would be \$5000 for this property. We would pay for the fees for the transaction documents assuming they are not too large.

Sincerely,  
Zachary and Kelsey Pierson  
[kzpierson442@gmail.com](mailto:kzpierson442@gmail.com)  
612-206-7643

# City of Brooklyn Park Request for Council Action

<b>Agenda Item:</b>	8.1	<b>Meeting Date:</b>	July 27, 2020
<b>Agenda Section:</b>	Discussion Items	<b>Originating Department:</b>	Administration
<b>Resolution:</b>	N/A	<b>Prepared By:</b>	Wokie Freeman-Gbogba, Assistant City Manager
<b>Ordinance:</b>	N/A		
<b>Attachments:</b>	1	<b>Presented By:</b>	Dr. Aja King, HRC Chair Dr. Cindy Shevlin-Woodcock, HRC Commissioner, Wokie Freeman-Gbogba
<b>Item:</b>	HRC and MAC Present Workplan to Develop Police Reform Recommendations		

## City Manager's Proposed Action:

The Human Rights Commission (HRC) and Multicultural Advisory Committee (MAC) will present a draft work plan to develop police reform recommendations and receive feedback from the City Council.

## Overview:

At the June 29, 2020 City Council Work Session, the City Council directed the Human Rights Commission and the Multicultural Advisory Committee to come to the City Council meeting on July 27 with a work plan that outlines how to proceed with a review of Police policies and procedures in order to make recommendations to City Council on any potential reforms. The plan is expected to include different strategies to engage with the community to inform the recommendations.

In several meetings, the HRC has collaborated with MAC members to develop draft workplan categories, which is being presented for City Council feedback.

The next steps will be to determine the resources needed and create a timeline for the work.

**Primary Issues/Alternatives to Consider:** N/A

**Budgetary/Fiscal Issues:** N/A

## Attachments:

8.1A DRAFT HRC/MAC WORKPLAN TO DEVELOP POLICE REFORM RECOMMENDATIONS

**Results of HRC/MAC consensus workshop to create workplan on police reform**

**7/16/20 and refined on 7/21/20**

**Focused question:** What are actions the city can take to improve Police policies, practices and procedures to ensure BIPOC people have positive interactions and outcomes with Brooklyn Park Police?

<b>A. Build Community Engagement</b>	<b>B. Create civilian oversight board for transparency*</b>	<b>C. Enforce accountability-based performance*</b>	<b>D. Our people protecting our people</b>	<b>E. Eliminate systemic racism*</b>
<ul style="list-style-type: none"> <li>- Develop an inclusive and holistic communications system to build community awareness</li> <li>-Clarity on HRC &amp; MAC mission and job description</li> <li>-Create survey to address police interactions</li> <li>-Community orgs/place-based meetings/gatherings</li> <li>-Create outreach for officer community performance review</li> <li>-Trust building</li> <li>-Build relationship with youth and police officers</li> <li>-Ongoing mental health training for police officers</li> </ul>	<ul style="list-style-type: none"> <li>-Civilian board to oversee police conduct/complaints</li> <li>-Independent oversight for accountability</li> <li>-The city to engage the police union to review the oversight policy of policing</li> </ul>	<ul style="list-style-type: none"> <li>-Discipline and remove officers who violate the police code of conduct</li> <li>-Accountability of lack of professionalism</li> <li>-Accountability of abuse of authority</li> <li>- Continuously review available data (traffic stops, body camera footage, etc.) to proactively address patterns of racial profiling</li> </ul>	<ul style="list-style-type: none"> <li>-Create a plan for hiring non-white officers who are BP residents</li> <li>-Incentivize residence for police officers to live in Brooklyn Park</li> <li>-Make Explorers a paid internship for 11-12 graders</li> </ul>	<ul style="list-style-type: none"> <li>-Review policies, procedures and structures to ensure they are effectively anti-racist</li> <li>-Identify and address ordinances that impact BIPOC and police don't like enforcing</li> <li>-Evaluate protocols for mental health procedures</li> <li>-Demilitarize policing</li> <li>-Adopt anti-discrimination policies</li> </ul>

<b>F. Build an anti-racist policing culture*</b>	<b>G. Redistribute funds upstream*</b>	<b>H. Ensure police officers are emotionally well*</b>	<b>I. Reduce punitive and increase restorative</b>	<b>J. <i>Provide more robust data and information</i></b>
<ul style="list-style-type: none"> <li>-Anti-racist culture of our police department</li> <li>-Eliminate racial profiling</li> <li>-Have retired African-American officer Ken Banks share what made him different</li> <li>-Ongoing review of implicit/explicit ideas/training</li> <li>-Implement anti-racist training</li> <li>-Improve and increase de-escalation training with an emphasis on cultural appropriate procedures</li> <li>-Anti-racist specialist hired by BP</li> </ul>	<ul style="list-style-type: none"> <li>-Review funding for mental health team</li> <li>-Advocate for community policing</li> <li>-Fund evidence-based initiatives proven to increase community safety (housing, food security, recreation)</li> </ul>	<ul style="list-style-type: none"> <li>-Mental health consultation/support group for officers</li> <li>-Mandatory annual trauma assessment for police</li> <li>-Annual background checks and psychological testing for officers</li> <li>-Give officers sabbaticals every 5 years (for 3 months) to study community</li> <li>-Improve and increase ongoing mental health training for police officers</li> <li>-Create/review mandatory reporting procedures when officers observe mental health issues in each other</li> <li>-Group consult for mental health team</li> </ul>	<ul style="list-style-type: none"> <li>-Decriminalize non-dangerous offenses</li> <li>-Reduce citations that cause financial hardship</li> <li>-Explore restorative justice models and sliding scale fee/fine structures</li> <li>-Reduction/removal of low severity crimes</li> </ul>	<ul style="list-style-type: none"> <li>-# of SRO arrests</li> <li>-Create listening group for youth (12-25 years)</li> <li>-Request more detailed traffic data for analysis</li> <li>-Review statutes</li> <li>-Interview groups with the most police interactions (age, gender, race)</li> <li>-Root out patterns and practices of bias &amp; misconduct</li> <li>-National/State/County fines and fees assessment vs BP</li> <li>-What are the racial disparities?</li> <li>-Better understand the current arbitration process</li> <li>-Continued research on best practices in policing and other relevant police reform efforts</li> <li>-Understand police officers' perspectives and current practices</li> </ul>

Consensus on the categories (top row)

Note – Category J is considered initial priority actions to prepare recommendations

\*Identified as priority items

Facilitated by Josie Shardlow and Wokie Freeman-Gbogba

# City of Brooklyn Park Request for Council Action

<b>Agenda Item:</b>	8.2	<b>Meeting Date:</b>	July 27, 2020
<b>Agenda Section:</b>	Discussion Items	<b>Originating Department:</b>	Fire
<b>Resolution:</b>	N/A	<b>Prepared By:</b>	T. John Cunningham, Fire Chief
<b>Ordinance:</b>	N/A		
<b>Attachments:</b>	1	<b>Presented By:</b>	T. John Cunningham and Marc Conterato, MD
<b>Item:</b>	Mobile ECMO Program		

## City Manager's Proposed Action:

MOTION \_\_\_\_\_, SECOND \_\_\_\_\_, TO AUTHORIZE THE FIRE DEPARTMENT TO RESPOND TO THE RFP TO PARTICIPATE IN THE MMRC MOBILE ECMO RESUSCITATION PROJECT.

## Overview:

The Minnesota Mobile Resuscitation Consortium (MMRC), a partnership between the University of Minnesota and area healthcare systems, reached out to the Brooklyn Park Fire Department regarding a grant-funded initiative to increase cardiac arrest survival rates across the metro area. The goal is to begin extracorporeal membrane oxygenation (ECMO) life support within 40 minutes of the 911 call. To meet this goal, the MMRC is building a custom rescue-style ambulance that can respond to a cardiac arrest call (ventricular fibrillation/ventricular tachycardia) with a highly trained medical team that can quickly put the patient on ECMO.

The Fire Department received a request for proposal on July 16, 2020, to partner with the MMRC to provide a location and staffing for the mobile ECMO resuscitation project. Fire Department and city leadership met with Dr. Marc Conterato, the Medical Operations Director, to review the scope of the proposal and the project. The partnership, which would be funded through the MMRC, would provide a valuable life-saving resource to the Brooklyn Park community and surrounding jurisdictions.

Through this partnership, the Fire Department would take possession of the mobile ECMO vehicle and would provide one firefighter to drive and operate the vehicle 24/7. The firefighter assigned to the vehicle would be part of the ECMO team and would assist, as needed, with medical care under the direction of the physician and clinician. All Brooklyn Park firefighters are trained emergency medical technicians (EMTs).

The Fire Department can accommodate the vehicle. Additional staffing would need to be hired to provide 24/7 support. Staff costs, including benefits and training, will be factored into the proposal.

**Primary Issues/Alternatives to Consider:** N/A

## Budgetary/Fiscal Issues:

Funding for this program would be provided by the MMRC.

## Attachments:

8.2A MMRC MOBILE ECMO TRUCK AND STAFFING RFP



MN Mobile Resuscitation Consortium  
Center for Resuscitation Medicine, Office of Academic Clinical Affairs, University of Minnesota  
401 E River Parkway, Minneapolis, MN 55455  
[mECMO@umn.edu](mailto:mECMO@umn.edu) || 612-626-4775

**RFP Title: MMRC Mobile ECMO Truck and Staffing**  
**RFP Dates of Service: 09/2020-09/2022**

**Introduction**

MMRC is currently soliciting bids from interested agencies to serve the mobile ECMO resuscitation project. This novel concept to deliver life-saving care to patients in refractory VF began operations in December 2019 and in the four months of operation before the pandemic was able to expand lifesaving capabilities with ECMO beyond delivery to University of Minnesota Medical Center.

**About the MN Mobile Resuscitation Consortium (MMRC)**

Redefining the future of emergency medicine

The University of Minnesota (UMN), in partnership with area healthcare systems has implemented phase 1 of an independent, 24/7 mobile life support program serving people statewide suffering out-of-hospital cardiac arrest (OHCA). The program, to be known as the Minnesota Mobile Resuscitation Consortium (MMRC) was launched in the Twin Cities in 2019, with plans to expand across the metro and into greater Minnesota; with the potential to be replicated across the country.

In phase 1, highly specialized and expertly trained critical care teams of physicians, nurses, and emergency medical services (EMS) personnel were deployed to hospital emergency departments across the region in a hub-and-spoke model. Phase 2 includes the deployment of specially equipped mobile emergency departments (MET) to intervene in OHCA cases with early ECMO placement. The goal is to begin extracorporeal membrane oxygenation (ECMO) life support within 40 minutes of the 911 call.

Saving more lives

In the greater Twin Cities, overall survival rate for ventricular fibrillation/ventricular tachycardia (VF/VT) is 40%. 60% of the total patient population has an initial rhythm that *could* be reversed, but currently is *not* because of the standard of care across the metro area. University of Minnesota Medical Center (UMMC), has achieved 42% survival for patients who arrive at the hospital within 60 minutes—these are patients with ongoing CPR who would not have survived without the novel protocol. Survival rates with early placement on ECMO continue to improve by decreasing time to ECMO. By expanding geography, increasing the number of participating systems, and deploying care earlier, the MMRC strives to improve survival rates in this patient population to greater than 65%.

**Contact**

Marc Conterato, MD	Medical Operations Director	<a href="mailto:mecmo-mdops1@umn.edu">mecmo-mdops1@umn.edu</a>
RJ Frascione, MD	EMS Operations Director	<a href="mailto:ralph.j.frascione@healthpartners.com">ralph.j.frascione@healthpartners.com</a>
Kim Harkins	Project Manager, CRM	<a href="mailto:kimh07@umn.edu">kimh07@umn.edu</a>

## Overview of Services Needed

During phase one, clinicians were deployed from a base located at the University of Minnesota. Lifelink iii (a contractual partner) provides flight medics/nurses to work with the physicians and dispatchers for the MMRC's communication hub. When EMS in the field determine that a cardiac arrest patient is a potential candidate, they communicate directly with LL3 dispatch and are connected to the primary physician on call to verify candidacy. EMS is then directed to the nearest participating emergency department. The initial partner emergency departments are Fairview Southdale and Regions Hospital. LL3 dispatches the mobile ECMO team to intercept at the designated location. Locations have all the necessary equipment to cannulate the patient. As the program resumes following COVID, the MMRC will return to this model.

Phase two will go into effect when the mobile ECMO truck is fully stocked and teams have been trained on set-up, equipment, and process to ensure efficiency and provide equivalent patient care as in the emergency departments. Because of this, the timeline for implementing the truck is not finalized. Under specifications, start dates for needs are estimated to reflect this. Selected partner will need to work with the MMRC to determine actual dates to start each step of the process.

Items listed in the specifications section below outline the goals for an optimal partner. All agreements will be outlined in a contractual agreement between the MMRC and the selected Fire Department or City. The truck and all the equipment is owned by the University of Minnesota. These items are leased to the MMRC. The truck will be leased (no cost or nominal \$1) to the FD selected to fulfill contractual obligations to the MMRC.

## Specifications

### 1. Mobile ECMO Truck and Base

Starting 09/01/2020:

- One base location: unit storage in climate controlled facility with 14' x 60' space; 14' x 12' door opening; and electric capacity (up to 5 x 30 amp shorelines or 150 amp shoreline)
- Insurance for operations during emergency response, return to base, and other requirements as needed by MMRC (training, etc during shift hours). (Liability limits to be discussed with legal teams to ensure adequate and acceptable coverage, staff coverage to be covered in staffing section)

Starting approx. 4<sup>th</sup> quarter 2020 or 1<sup>st</sup> quarter 2021:

- Extension of license for operating in emergency mode/consideration and proposal to identify as a 'regional asset'.
- General maintenance - cleaning, refueling (using MMRC provided gas card), biohazard material disposal, and garbage removal
- Cleaning and monthly checks of truck and communication equipment
- Basic medical disposables - list in process – gauze, tape, etc (pass through cost)
- Crew quarters including bathrooms and kitchenette with ability to be COVID compliant following MMRC policies for common spaces and separate sleeping quarters. (may start at a later date)

## 2. Staff/Driver for Mobile ECMO Truck

### General:

Provide one staff person 24/7 with the following requirements – this staff person will be the primary driver of the Mobile ECMO Truck and must be knowledgeable in all aspects of set up prior to patient arrival. After patient arrival, they will assist with the procedure under the direction of the physician and LL3 clinician. Following the procedure and transfer of patient to a waiting ambulance or emergency department, this person will assist with clean up and returning the truck to response ready. FD staff will be part of the mobile ECMO team and added to medical insurance policy under the same qualifications as the LL3 team members.

- Must have and maintain through FD training EMT or Paramedic Certification
- Must have and maintain through FD training or other a current CDL license
- Must have previous experience with large emergency vehicle driving in congested and metropolitan areas
- Must be willing to complete additional training prior to full time start date (paid as an hourly compensation) with the Center for Resuscitation Medicine, including ECMO cannulation training modules
- Must attend updates and ongoing training either during shift or with hourly compensation

### Starting 09/01/2020:

- On-call personnel with preset days or dates. May be at the discretion of the FD leadership. This would primarily be for driver training, assisting with truck set up, and team training. Subject to contract discussion, suggested hourly compensation.

### Starting approx. 4<sup>th</sup> quarter 2020 or 1<sup>st</sup> quarter 2021:

- One full time staff for 24/7 coverage to be on site with the mobile ECMO truck. Preference for 24 hour shifts if possible.

### Compensation Outline:

The following items should be included in the proposal for consideration:

- 24/7 staff coverage for one firefighter/medic
- Hourly compensation for initial training and needs prior to operational start date
- Storage for mobile ECMO truck and associated costs (cleaning, etc)
- Liability insurance for operation of the mobile ECMO truck
- Pass through costs for medical disposables
- Crew quarter use and associated costs

**Submitting a Proposal:**

Provide the following details for the company or organization submitting the proposal:

Name

Physical Address

Organizational Chart

List of officers, titles, and roles

Primary contact for proposal follow up

Summary: Proposal should include specific details on delivery of services and the timeline. Any additional information to support the proposal such as city's willingness and interest or other agency partners. The budget is required as a starting point for contract negotiations but may be used in the selection process.

RFPs will be considered and a response or request for additional information will be sent within two weeks of deadline. Accepted RFPs will be referred to legal counsel for contract negotiations.

Please return written proposal to: [mECMO@umn.edu](mailto:mECMO@umn.edu)

Deadline to receive proposals: **August 15, 2020**

Thank you for your interest in serving the MN Mobile Resuscitation Consortium.

# City of Brooklyn Park Request for Council Action

<b>Agenda Item:</b>	8.3	<b>Meeting Date:</b>	July 27, 2020
<b>Agenda Section:</b>	Discussion Items	<b>Originating Department:</b>	Administration
<b>Resolution:</b>	N/A	<b>Prepared By:</b>	Jay Stroebel, City Manager LaTonia Green, Finance Director
<b>Ordinance:</b>	N/A		
<b>Attachments:</b>	N/A	<b>Presented By:</b>	Jay Stroebel LaTonia Green
<b>Item:</b>	Discuss CARES ACT Spending Plan Proposal		

## City Manager's Proposed Action:

Discuss the CARES ACT spending plan.

## Overview:

Gov. Walz and legislative leaders are distributing \$841 million of the state's allocation of the Coronavirus Relief Fund, authorized by the federal CARES Act, to assist cities, counties, and townships across the state. The funding for cities can be used to support local government services as well as grants to businesses, hospitals, and individuals who have been impacted by COVID-19. These funds will be critical for the City of Brooklyn Park to address unbudgeted costs while executing a response to the COVID-19 pandemic to ensure the health, safety, and welfare of the residents and businesses. The city's budget was set for 2020 last fall, long before the effects of the pandemic hit. Since that time, staff has been forced to alter and modify their operations, purchase equipment, and redeploy staff to address the challenges of maintaining essential services to residents and businesses.

The Minnesota Department of Revenue is distributing the funding to local governments on a per capita formula developed by the State legislature. For cities with a population over 200, the formula used is \$75.34 times the city population. Brooklyn Park's portion is \$6.1 million. As a requirement for receiving the funds, the city had to complete and submit a Coronavirus Relief Fund Certification. This was done earlier this month.

The goal of the discussion is to:

1. Give an update on how much has been spent
2. Share the amount of city operations spending planned for the remainder of the year
3. Provide options for community and individuals grants
4. Describe a possible RFP process

In addition, a timeline for bringing back more details will be provided at the August 3, 2020 Council Work Session as well as when staff will need Council's approval.

The CARES ACT funding cannot be used to replace lost revenue caused by the pandemic.

**Primary Issues/Alternatives to Consider:** N/A

**Budgetary/Fiscal Issues:**

There are expenses being incurred in the budget that were not part of the 2020-2021 budget process.

**Attachments:** N/A