

Monday, May 4, 2020  
7:00 p.m.

Brooklyn Park Council Chambers  
Via Telephone  
5200 85<sup>th</sup> Avenue North

## **SPECIAL COUNCIL MEETING AND WORK SESSION – AGENDA #19**

All members of the City Council will participate in the meeting by telephone pursuant to Minnesota Statutes, Section 13D.021 rather than in-person at the City Council's regular meeting place at City Hall, 5200 85th Avenue North, Brooklyn Park, Minnesota. Members of the public can monitor the council meeting by watching it on CCX Media Channel 16 or by livestreaming it at [https://nwsccl-brooklynpark.granicus.com/ViewPublisher.php?view\\_id=5](https://nwsccl-brooklynpark.granicus.com/ViewPublisher.php?view_id=5) or by calling 1-312-626-6799 and entering Meeting ID: 850 5861 2341 and then pressing # when you are asked to enter a Participant ID.

Members of the public who desire to give input or testimony during the meeting may do so by texting Mayor Lunde at 763-242-1555 or emailing him at [jeffrey.lunde@brooklynpark.org](mailto:jeffrey.lunde@brooklynpark.org) (Subject line: "Council Testimony").

If you need these materials in an alternative format or need reasonable accommodations for a City Council meeting, please provide the City with 72-hours' notice by calling 763-424-8000 or emailing Josie Shardlow at [josie.shardlow@brooklynpark.org](mailto:josie.shardlow@brooklynpark.org).  
Para asistencia, 763-424-8000; Yog xav tau kev pab, 763-424-8000.

***Our Vision: Brooklyn Park, a thriving community inspiring pride where opportunities exist for all.***

### ***Our Brooklyn Park 2025 Goals:***

***• A united and welcoming community, strengthened by our diversity • Beautiful spaces and quality infrastructure make Brooklyn Park a unique destination • A balanced economic environment that empowers businesses and people to thrive • People of all ages have what they need to feel healthy and safe • Partnerships that increase racial and economic equity empower residents and neighborhoods to prosper • Effective and engaging government recognized as a leader***

## **I. ORGANIZATIONAL BUSINESS**

### **1. CALL TO ORDER/ROLL CALL**

## **II. STATUTORY BUSINESS AND/OR POLICY IMPLEMENTATION**

The following items relate to the City Council's long-range policy-making responsibilities and are handled individually for appropriate debate and deliberation. (Those persons wishing to speak to any of the items listed in this section should fill out a speaker's form and give it to the City Clerk. Staff will present each item, following in which audience input is invited. Discussion will then be closed to the public and directed to the council table for action.)

### **6. LAND USE ACTIONS**

- 6.1** Excell Academy – Modifications to March 30, 2020 Approval
  - A.** RESOLUTION
  - B.** LOCATION MAP
  - C.** PLANS

## **III. DISCUSSION** These items will be discussion items but the City Council may act upon them during the course of the meeting.

### **8. DISCUSSION ITEMS**

- 8.1** 2020-2021 Budget Impact Discussion
  - A.** POWERPOINT PRESENTATION

## **IV. WORK SESSION**

- C.1** COVID-19 Impact to 2020 Summer Recreation and Parks Summer Programs and Services
  - A.** POWERPOINT – COVID-19 IMPACT SUMMER 2020 REVISED PARKS AND RECREATION PROGRAM

## **V. ADJOURNMENT**

Since we do not have time to discuss every point presented, it may seem that decisions are preconceived. However, background information is provided for the City Council on each agenda item in advance from city staff and appointed commissions, and decisions are based on this information and past experiences. If you are aware of information that has not been discussed, please raise your hand to be recognized. Please speak from the podium. Comments that are pertinent are appreciated. Items requiring excessive time may be continued to another meeting.

# City of Brooklyn Park Request for Council Action

<b>Agenda Item:</b>	6.1	<b>Meeting Date:</b>	May 4, 2020
<b>Agenda Section:</b>	Land Use Actions	<b>Originating Department:</b>	Community Development
<b>Resolution:</b>	X	<b>Prepared By:</b>	Cindy Sherman, Planning Director
<b>Ordinance:</b>	N/A		
<b>Attachments:</b>	3	<b>Presented By:</b>	Cindy Sherman
<b>Item:</b>	Excell Academy – Modifications to March 30, 2020 Approval		

## City Manager's Proposed Action:

MOTION \_\_\_\_\_, SECOND \_\_\_\_\_, TO WAIVE THE READING AND ADOPT RESOLUTION #2020-\_\_\_\_\_ APPROVING AMENDMENT TO SITE PLAN REVIEW AT 6510 ZANE AVENUE NORTH.

## City Managers Recommendation:

Staff recommends the changes as outlined below and reflected in the attached resolution.

## Overview:

Since the City Council's action to approve Excell's site plan request, staff and Council Members have revisited some of the issues to provide clarity and to understand the impacts of the conditions on Excell as a nonprofit/organization property owner.

Based on the discussions, staff recommends the following modifications to the conditions in Resolution #2020-54:

1. Excell will restrict all construction access and will not use the city road/access for any construction related activity.
2. Excell will remove parking adjacent to the road and will extend the road per the revised grading plan to connect the old road with the new road and parking construction.
3. Excell will not be required to reconstruct the existing park roadway beyond the new connection outlined above, as long as the contractor does not damage the road in the area beyond the connection area.
4. The landscaping plan, as proposed by Excell, is accepted as complete without the addition of more plantings.

## Budgetary/Fiscal Issues:

## Alternatives to consider:

1. Approve the request as presented.
2. Approve the request with modifications.
3. Deny the request based on certain findings.

## Attachments:

6.1A RESOLUTION  
6.1B LOCATION MAP  
6.1C PLANS

RESOLUTION #2020-

RESOLUTION APPROVING AMENDMENT TO SITE PLAN REVIEW  
AT 6510 ZANE AVENUE NORTH

Planning Commission File #20-102

WHEREAS, an application has been made by Gerhardt Gliege of Cushman & Wakefield on behalf of Excell Academy for a Site Plan Review under the provisions of the City Code on property legally described as:

*Lot 2, Block 1, Brooklyn Park EDA Division 2, Hennepin County, Minnesota (For Building Addition)*

*Outlot A, Brooklyn Park EDA Division 2, Hennepin County, Minnesota; and*

*That part of Section 33, Township 119, Range 21, Hennepin County described as follows: Commencing at a point in a line parallel with and distance of 545 feet West from the East line of the Southeast quarter of the Northwest quarter a distance of 818.77 feet North from the South line thereof then West parallel with said south line 438.11 feet then deflecting to the left 25 degrees 1 minute 1 second to the East line of Zane Avenue then South along said East line 163.40 feet then East parallel with the South line of the Southeast quarter of the Northwest quarter 677.62 feet then north to the point of beginning, except road (For parking lot and storm water improvements)*

WHEREAS, a charter school has occupied the site since 1997; and

WHEREAS, the effect of the proposed use upon the health, safety, and welfare of surrounding lands, existing and anticipated traffic conditions, and its effect on the neighborhood have been considered; and

WHEREAS, Excell Academy is entering into a lease agreement with City for use of Fair Oaks Park; and

WHEREAS, the matter has been referred to the Planning Commission who held the public hearing on March 11, 2020; and

WHEREAS, the City Council approved the request on March 30, 2020, via Resolution #2020-54; and

WHEREAS, Excell Academy would like to change the approved plans and clarify terms of the lease.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Brooklyn Park that the following changes to Resolution #2020-54 are approved:

1. Excell will restrict all construction access and will not use the city road/access for any construction related activity.
2. Excell will remove parking adjacent to the road and will extend the road per the revised grading plan to connect the old road with the new road and parking construction.
3. Excell will not be required to reconstruct the existing park roadway beyond the new connection outlined above, as long as the contractor does not damage the road in the area beyond the connection area.
4. The landscaping plan, as proposed by Excell, is accepted as complete without the addition of more plantings.

Site Plan Review #20-102   Excell Academy  
6510 Zane Ave N

Brooklyn Park  
Community Development

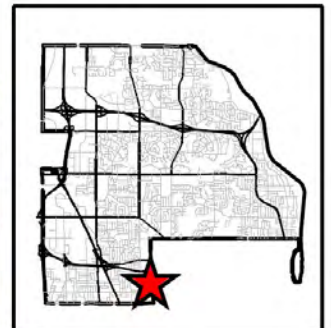


**Legend**



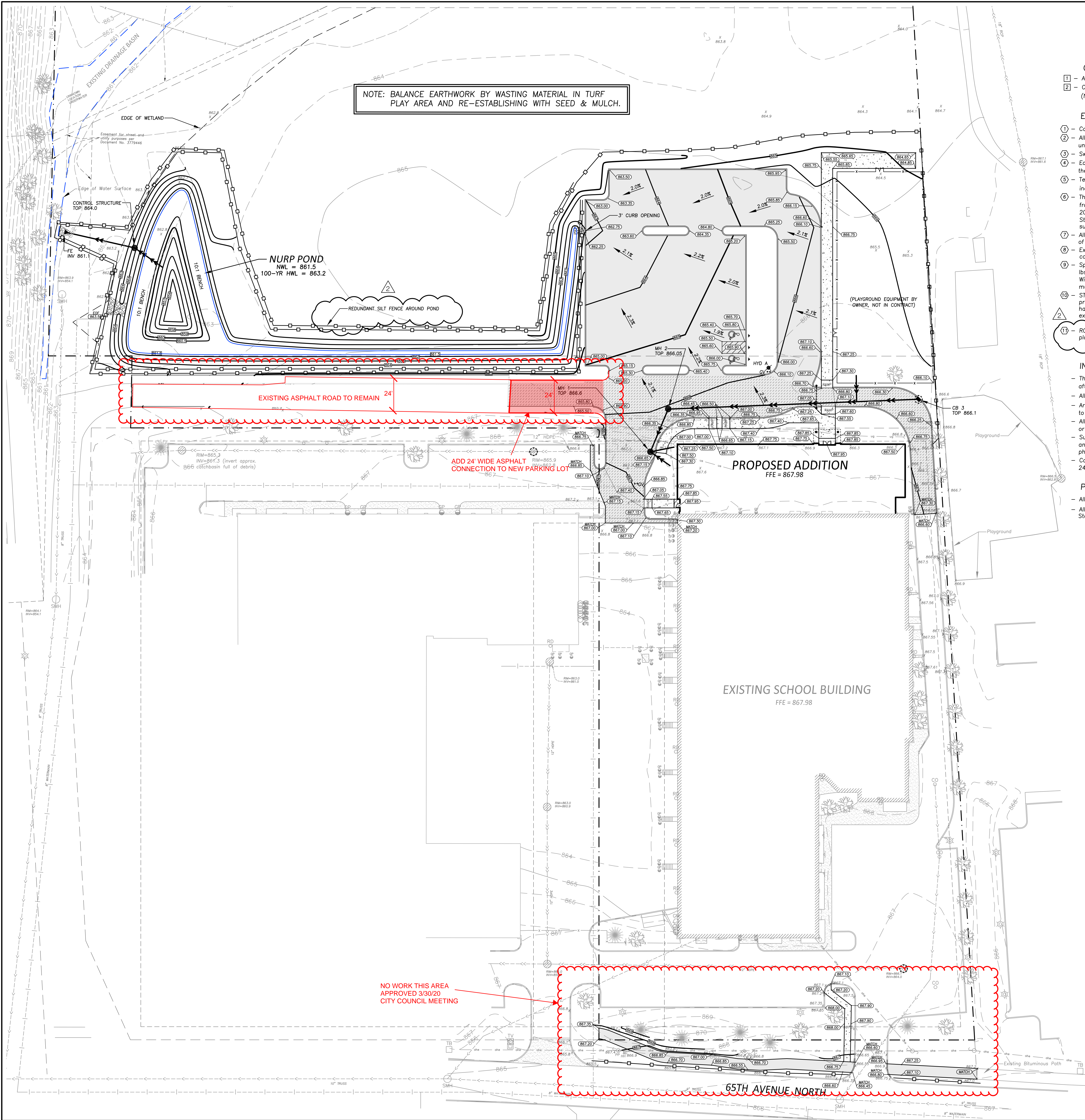
Spring 2018 Air Photo.

100  
Feet



Map Date February 12, 2019





#### GRADING NOTES

- 1 - All elevations shown are to final surfaces.
- 2 - Contractor is responsible for obtaining a National Pollutant Discharge Elimination System (NPDES) General Storm Water Permit for Construction Activity before construction begins.

#### EROSION CONTROL NOTES

- 1 - Contractor is responsible for all notifications and inspections required by General Storm Water Permit.
- 2 - All erosion control measures shown shall be installed prior to grading operations and maintained until all areas disturbed have been restored.
- 3 - Sweep paved public streets at the end of the day where construction sediment has been deposited.
- 4 - Each area disturbed by construction shall be restored per the specifications within 7 days after the construction activity in that portion of the site has temporarily or permanently ceased.
- 5 - Temporary soil stockpiles must have silt fence around them and cannot be placed in surface waters, including storm water conveyances such as curb and gutter systems, or conduits and ditches.
- 6 - The normal wetted perimeter of any temporary or permanent drainage ditch or swale that drains water from any portion of the construction site, or diverts water around the site, must be stabilized within 200 lineal feet from the property edge, or from the point of discharge into any surface water. Stabilization of the last 200 lineal feet must be completed within 24 hours after connecting to a surface water.
- 7 - All pipe outlets must be provided with temporary or permanent energy dissipation within 24 hours of connection to a surface water.
- 8 - Excess concrete/water from concrete trucks shall be disposed of in portable washout concrete basin or disposed of in a contained area.
- 9 - Spring/summer temporary turf establishment: seed shall be MNDOT Mixture 21-111 @ 100 lbs/acre and mulch shall be MNDOT Type 1 @ 2 tons/acre. Winter temporary turf establishment: seed shall be MNDOT Mixture 21-112 @ 100 lbs/acre and mulch shall be MNDOT Type 1 @ 2 tons/acre.
- 10 - STREET SWEEPING: Street sweeping is an important temporary erosion control best management practice and shall be performed with the use of water. Dry sweeping is prohibited. Additionally, trucks hauling in and out of the site, for any activity including but not necessarily limited to paving, excavation, etc., needs to ensure clean off all mud flaps to avoid any buildup on the street pavement.
- 11 - ROCK CONSTRUCTION ENTRANCE: Contractor to install a Rock Construction Entrance as shown on the plan detail sheet at a location of their choosing that provides maximum protection for the project.

#### INSPECTION AND MAINTENANCE

- The site must be inspected once every seven (7) days during active construction and within 24 hours after a rainfall event greater than 0.5 inches in 24 hours.
- All inspections and maintenance conducted must be recorded in writing and records retained with the SWPPP.
- Areas of the site that have undergone final stabilization, may have the inspection of these areas reduced to once per month.
- All silt fence must be repaired, replaced, or supplemented within 24 hours when they become nonfunctional or the sediment reaches 1/3 of the height of the fence.
- Surface waters and conveyance systems must be inspected for evidence of sediment being deposited. Removal and stabilization must take place within seven (7) days of discovery unless precluded by legal, regulatory, or physical access constraints.
- Construction site vehicle exit locations must have sediment removed from off-site paved surfaces within 24 hours of discovery.

#### POLLUTION PREVENTION MANAGEMENT

- All solid waste must be disposed of off-site per the MPCA disposal requirements.
- All hazardous waste must be properly stored with restricted access to storage areas to prevent vandalism. Storage and disposal of hazardous waste must be in compliance with MPCA Regulations.

#### LEGEND

- PROPOSED MANHOLE/CATCH BASIN
- PROPOSED CATCH BASIN
- ◆ PROPOSED HYDRANT
- ⋈ PROPOSED GATE VALVE
- ▶ PROPOSED FLARED END
- PROPOSED STORM SEWER
- ▬ PROPOSED CONCRETE
- ▨ PROPOSED STD. DUTY BITUMINOUS
- ▩ PROPOSED HEAVY DUTY BITUMINOUS
- PROPOSED CONTOUR
- PROPOSED ELEVATION
- SILT FENCE
- INLET PROTECTION DEVICE
- BOUNDARY/ROW/BLOCK LINE
- EXISTING STORM SEWER
- EXISTING CONTOUR
- x EXISTING ELEVATION

#### REVISED

ADDITIONAL NOTES BY CW  
CM: Gerhardt.Gliege  
Date: 04/24/2020



0 15 30 60 90  
Scale in Feet

#### Project Contacts

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#### Rehder & Associates, Inc.

Civil Engineers, Planners and Land Surveyors  
8140 Federal Drive, Suite 110 • Eden, Minnesota 55122  
651-432-3051 • Fax: 651-432-9797 • email: info@rehder.com

PROJECT NO: 2780.021 DRAWING FILE: 2780021.DWG

#### PERMIT SET

3/20/2020

#### Excell Academy for Higher Learning

6510 Zane Ave. N.  
Brooklyn Park, MN 55429  
Project: 2019015\_EXC-6

#### Drawings Issued

Permit Set March 20, 2020

ASI 2 April 10, 2020

I hereby certify that this plan, specification or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota

Signature *B.G. Ford*

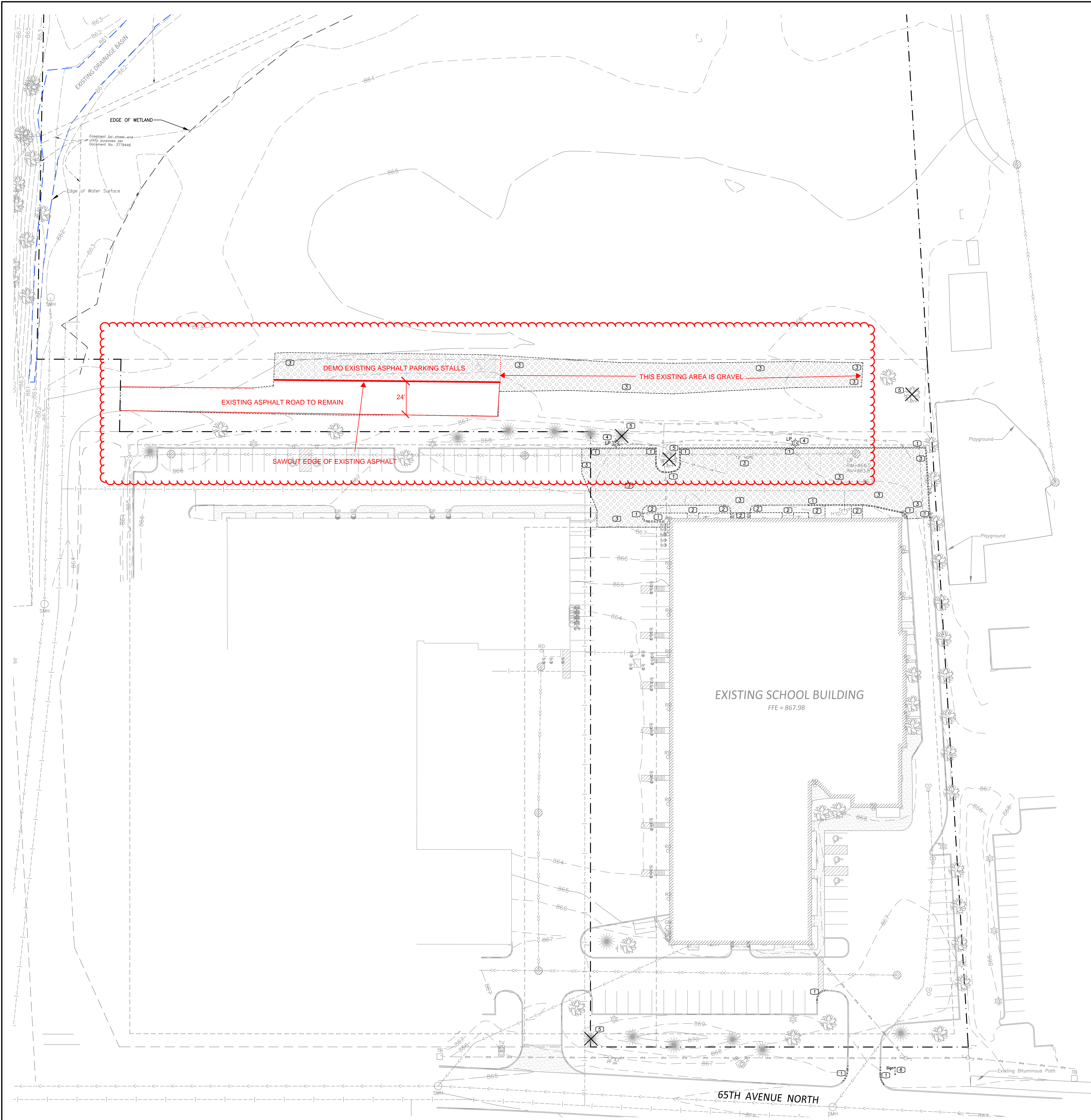
Printed Name Benton G. Ford

Registration Number 24392

#### GRADING, DRAINAGE, EROSION CONTROL PLAN

C3





**U+B** architecture & design, inc.  
2609 Aldrich Avenue South  
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www.uplusb.com

**Project Contacts**

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PROJECT NO: 2780021 DRAWING FILE: 2780021.DWG

**CITY PLAN  
REVIEW  
REVISIONS**

02/28/2020

**NOT FOR  
CONSTRUCTION**

**Excell Academy  
for Higher  
Learning**

6510 Zane Ave. N.  
Brooklyn Park, MN 55429  
Project: 2019015\_EXC-6

Drawings Issued	Date
City Submittal	February 3, 2020
GMP Drawings	October 4, 2019
Design Development	December 20, 2019

I hereby certify that this plan, specification or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota

Signature

Printed Name

Registration Number

**SITE DEMOLITION PLAN**

**C1**

# City of Brooklyn Park Request for Council Action

<b>Agenda Item:</b>	8.1	<b>Meeting Date:</b>	May 4, 2020
<b>Agenda Section:</b>	Discussion Items	<b>Originating Department:</b>	Administration/Finance
<b>Resolution:</b>	N/A	<b>Prepared By:</b>	Jay Stroebe, City Manager LaTonia Green, Finance Director
<b>Ordinance:</b>	N/A		
<b>Attachments:</b>	1	<b>Presented By:</b>	Jay Stroebe and LaTonia Green
<b>Item:</b>	2020-2021 Budget Impact Discussion		

## City Manager's Proposed Action:

Discuss 2020-2021 Budget Impact

## Overview:

The goal for this discussion is to:

- ✓ Review 2020 revenue impact
- ✓ Cost reduction strategies
- ✓ Delayed capital projects
- ✓ Identify 2021 budget target

**Primary Issues/Alternatives to Consider:** N/A

## Budgetary/Fiscal Issues:

The estimated revenue shortfall for 2020 is \$1,300,000. This amount does not include the potential for property tax revenue reductions.

## Attachments:

8.1A POWERPOINT PRESENTATION



# COVID-19 2020 and 2021 Budget and Service Impacts

May 4, 2020

LaTonia Green and Jay Stroebe

# Realities of COVID-19

- Most significant social, economic and health event of our lifetime
- Short and long-term strategies required
- Need a mentality of an endurance runner not a sprinter
- Added complexity due to everchanging and unpredictable public health guidelines
- Short- and long-term economic and related fiscal impacts will be significant, but difficult to predict
- State and federal support helpful at individual, business and community level, but need will outweigh resources

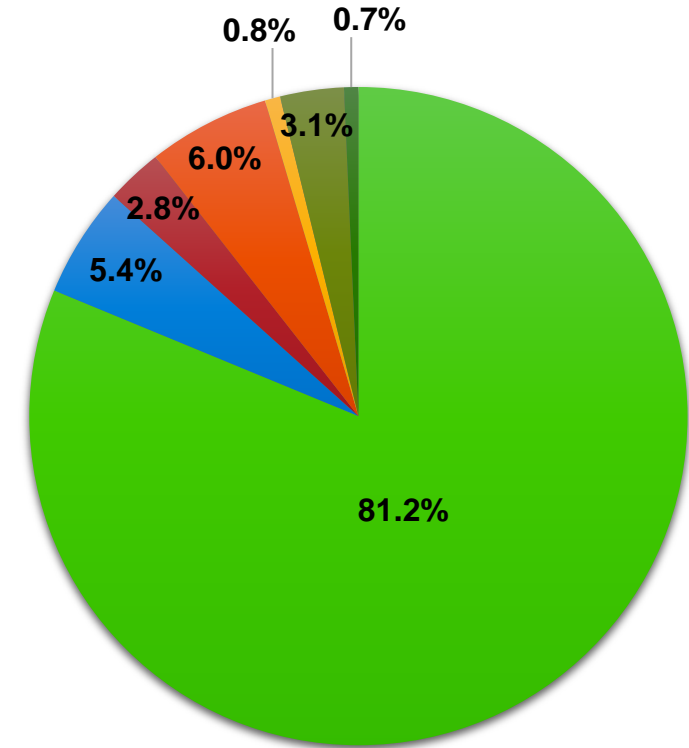


# City staff profile

- Approximately 400 FT staff
- Several hundred part-time and seasonal (mostly summer) staff
- Predominantly field-based police, fire, public works, inspections/assessing and other
- Nearly all identified as essential employees under Governor's stay at home orders

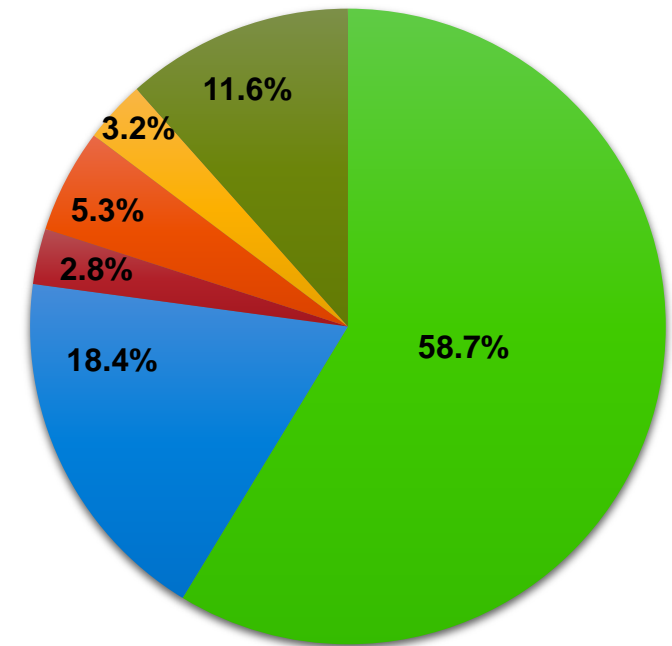
# Major Sources of 2020 GF Revenue

■ Property Taxes	\$44.50 million
■ Licenses & Permits	\$2.97 million
■ Intergovernmental Revenues	\$1.51 million
■ Charges for Services	\$3.28 million
■ Fines and Forfeits	\$0.41 million
■ Other Revenues (Inflows)	\$1.71 million
■ Transfers	\$0.38 million





## Major Sources of 2020 GF Expenditures (pie chart)



# Projected impacts to Revenue

- \$440,000 impact to permits and licenses (CD, Fire and OM)
- \$560,000 impact to recreation program
- \$50,000 impact to DMV
- \$250,000 impact to Police related revenue (SROs and misc.)
  
- Property tax receipts impact unknown
- Intergovernmental transfers impact unknown, could go up or down



# Key 2020 and 2021 Revenue Milestones

- First quarter actuals
- Legislative and Congressional decisions
- May 15 – July 15 property tax collections (\$24M, approx. 40% total GF)
- August fiscal disparities (impacts 2021 only)
- Oct 15 property tax collections (\$24M, 40% total GF)

# Cost reduction strategies already in effect (phase I)

- Hiring freeze or delay in hiring of critical work
- No travel or training other than required for job certifications
- Employee leave program instituted (over 10% of staff)
- Additional non-personnel reductions
- Three-pronged goal:
  - Revenues exceed expenditures at end of 2020
  - Maintain service levels as best as possible
  - Minimize impact of employee and community impact of budget decisions

# COVID-19 response and relief

- Waiving utility billing late fees through June 30
- Welfare checks to seniors
- Contacts with youth
- Non-profit loans for emergency services - \$30,000
- Collaborate on improving internet access in apartments
- Navigation services for residents and businesses, connecting resources with needs
- Education of business on compliance with Executive Orders
- Assist with new CDBG funds for non-profit rent assistance
- Extended deadlines for some business types
- Emergency small business loans
- Setting up Emergency Operations Center (EOC)



# Where we stand today

- Phase I cost reduction strategies
  - Up to \$2.9M identified
  - Prepared to address current known revenue loss and some level of additional loss
- Projected change to budgeted revenues
  - \$1.3M decrease projection
  - Legislative changes and property tax receipts key
  - COVID reimbursements expected but unknown
  - Fees, permits, licenses and program revenue will adjust throughout the year
- Approach allows for addressing additional revenue loss up to \$1.6M

# Notable phase I reductions

- Personnel (hiring freeze/delay and leaves) \$1.78M
  - Five officers
  - Fire cadet class
  - Building and fire inspectors
  - Three public service workers
  - Recreation program specialists
  - Multiple program and financial assistants
  - Reduction in street seasonals
  - Reduction in parks seasonals
  - Reduction in recreation seasonals
  - Elimination of environmental health, rental and building seasonals
  - Leave program impacting 10% plus staff

# Notable phase I reductions

- Non-personnel \$1.13M
  - Travel and training unless what's required for job
  - Heritage fund project examples (\$450k)
    - Central Park ice rink replacement
    - Reduced investment in Emerald Ash Borer
    - Asset Management System
  - Reduced recreation programs and community events (ex. Eidem Farm will not open)
  - Reduced greenspace maintenance and portable toilets for parks
  - Elimination of street sign replacement
  - Voting booth replacements
- Other
  - Delay in City Hall Enhancement Taskforce (CHET)
  - Adjustments to planned ADA work



# Silver-lining

- Positive planning and construction pipeline
- Positive permitting since mid-March
- Ability to pivot staff work, technology and innovation
- Nearly all city services being delivered
- Smart service delivery changes and being done at a high level
- City Hall remodel taking place while staff is predominantly out of building
- Staff reassignment strategy has been beneficial
- Relatively healthy staff
- Took active steps starting in March
- Historically, property tax collections have been consistent

# Next steps

- Develop phase II budget reduction plan
  - Implement as needed for 2020
  - Incorporate phase II strategies as we develop 2021 budget
- Decision on park bond issuance timing
- Utility, enterprise (dome, golf, clubhouse) and special revenue funds (Brookland, ice arenas) analysis
- Identify 2021 budget target with scenarios
- Continue to evolve and innovate city operations to keep staff safe and deliver service excellence

# Questions





# City of Brooklyn Park Council Work Session

<b>Meeting Date:</b>	May 4, 2020	<b>Originating Department:</b>	Recreation and Parks
<b>Agenda Item:</b>	C.1	<b>Prepared By:</b>	Jody Yungers, Director of Recreation and Parks
<b>Agenda Section:</b>	Work Session	<b>Presented By:</b>	Jody Yungers
<b>Item:</b>	COVID-19 Impact to 2020 Summer Recreation and Parks Summer Programs and Services		

## Summary:

The Recreation and Parks Director will provide an overview of the following:

- Impact COVID-19 has had on Recreation and Parks Department Programs and Services (to-date)
- Current status of Facility Closures and Parks
- What decisions have been made to-date related to proposed Summer Recreation Programs
- Council feedback and guidance on scheduled Community Events
- General Questions and Discussion Youth Impact Survey Results and Recommendations

## Attachments:

C.1A POWERPOINT – COVID-19 IMPACT SUMMER 2020 REVISED PARKS AND RECREATION PROGRAM

# COVID-19 Impact Summer 2020 Revised Parks and Recreation Program

By

Jody Yungers, Director

Pam McBride, Youth Services Manager

Brad Tullberg, Parks and Facilities Manager

# Overview

- Impact! COVID-19 on Recreation and Parks Department programs and services
- What decisions have been made to-date
- Proposed plan for a Revised Summer Program – based on social distancing
- Look for guidance on large community events
- Questions?



**REC ON THE GO**  
**12 Locations!**

See pages 44–45

Undiscovered.

Brooklyn Park  
Recreation & Parks

20 See  
the



46–47 NEW  
youth programs!  
SUMMER ELUSION





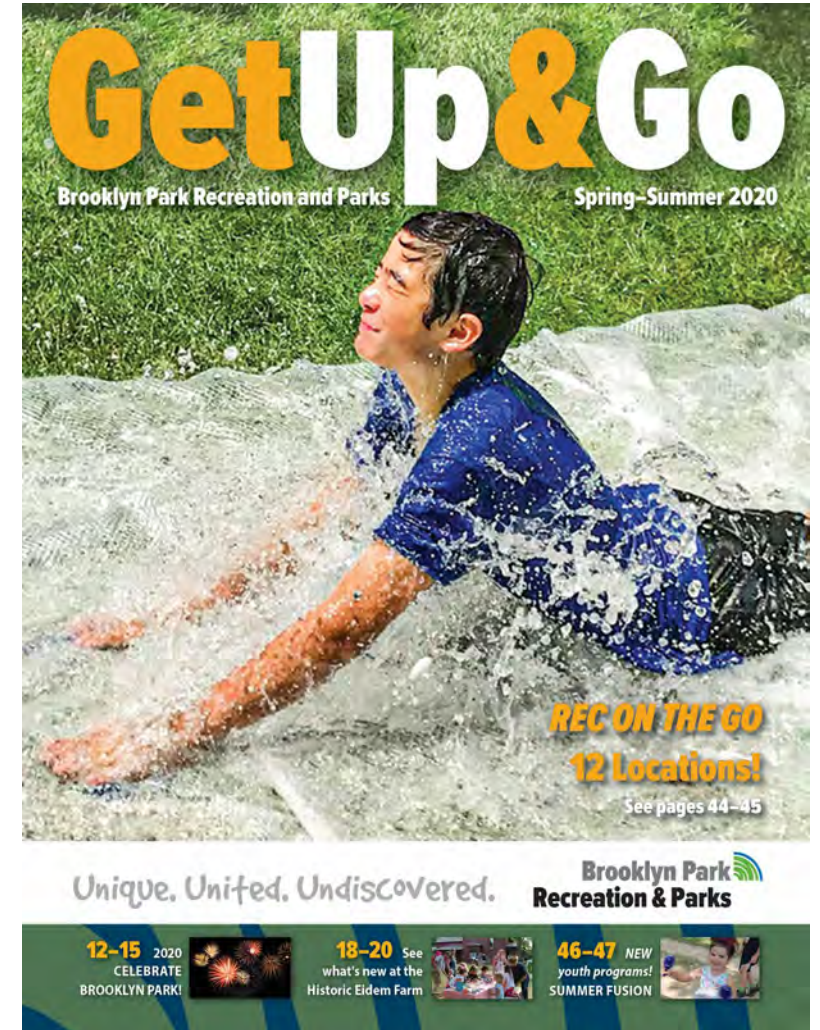
# RECREATION AND PARKS PURPOSE Impact!



- Preserve and protect the natural environment
- ***Develop spaces that create a sense of place and drive economic development***
- ***Provide programs and events that encourage community connectivity***
- ***Provide programs and facilities that encourage physical activity for improved overall community health***
- ***Create opportunities for skill development and mastery***
- Operate parks and facilities that ensure the long-term sustainability of the City's assets

# COVID-19 Impact to-date:

- On March 14 – suspended all programs:
  - 62 different program areas
  - Impacted 2,195 participants
- Once Governor’s “Shelter in Place Order” announced, we cancelled all spring programs through the end of May!
- Summer Programs
  - 65 different program areas
  - Registration suspended – with revised program expected





# COVID-19 Impact to-date:

- Reactivated the Youth Outreach Team
- Continue to connect with young people in the community and direct to community resources, as needed
- Assist with informing young people on their role in social distancing
- Recoil negative energy to reduce youth crime
- Collect daily logs of activities





## COVID-19 Impact to-date Facility Closures:

- **Community Activity Center (CAC)**
  - **Rentals** – Cancel all weekday rentals through May 31 (officially).
  - **Fitness Center/Walking Track** – Closed to public until Governor has declared we are moving to Phase I and we can adhere to strict physical distancing sanitary protocols.
  - **Sr. Center** – Will be closed until fall of 2020 or until Governor moves to Phase III for which vulnerable adults can resume public interaction.



# COVID-19 Impact to-date!

- **Edinburgh USA Golf Course and Clubhouse**

- Edinburgh USA Golf Course opened on Saturday, April 18, under strict social distancing guidelines. The Proshop remains closed to the public and requires persons to pay prior to their tee time by phone or on-line.
- Driving Range opened Tuesday, April 21, with social distancing and sanitation practices.
- The Brooklyn and Clubhouse are closed until the Governor opens restriction for restaurants. Currently, pre-packaged food and non-alcoholic beverages are being served by the beverage cart with strict guidelines for social distancing and sanitation standards for payment exchange.



- **Brookland Golf Course**

- Opened on Saturday, April 18, under strict social distancing guidelines. The Proshop remains closed to the public and requires persons to pay prior to their tee time over the phone.



- **Sports Dome**

- Dome was closed on Sunday, March 15. Dome was originally to be taken down on April 20, but is currently delayed until possibly June. Staff is evaluating the cost/benefit of leaving it up this summer/fall.







## COVID-19 Impact to-date!

- **Ice Arena (Rink 1 and 2) (Both Ice Rinks are current shut down):**
  - Rink #2 – Phase I and we operate under strict physical distancing protocol. Only allow for skill related clinics and separation within locker-rooms.
  - Rink #1 (concrete floor Rink) – Phase II and governing bodies feel appropriate to play games (USA Hockey Guidelines/MSHSL). No earlier than mid-August, as rink will be used for the summer day camp.



# COVID-19 Impact to-date!

- **Zanewood Recreation Center** – Currently Closed – Want to take regional decision-making approach for opening Zanewood Recreation Center with the same timeline as MPLS Recreation Centers:
  - Staff should plan for an opening for teen only social distancing activities beginning June 15
  - Scheduled Registration Programs to start on July 6
- **Neighborhood Recreation Buildings** (Monroe, Willowstone, Northwoods, Hamilton, Brookdale) – will only be open for recreation programs (approx. July 6)



# COVID-19 Impact to-date!

- **Park Facility Rentals:**

- While **encouraging the use of the parks and trails**, we are not encouraging the use of shared public facilities such as picnic tables, restrooms, benches, playground.
- We installed **COVID-19 Signage (multiple languages)** for **Social Distancing** and posted on website
- **No renting of picnic shelter facilities** in 2020 – no use of groups of more than 10 people.



- **Restrooms:** We will limit number of portable toilets in our park system.
  - **Public Restrooms** – five locations (River, Oak Grove, Noble, Central and Northwoods) – Clean twice per day, seven days a week
  - **Camp/Program locations** – open bathrooms in park facilities (Monroe, Willowstone, Lakeland, and Hamilton)



# Proposed Plan Moving Forward

- **Resources used to frame the Proposed Plan:**
  - Guidelines Opening Up America Again (CDC and White House)
  - Governor's Executive Orders
  - Other Governing Agencies, National Golf Course Owners Associations, Purdue University, Dept. of Ag., National Campers Association, etc.
  - Emergency Operations Center (EOC)
  - National Recreation and Parks Association / MN Recreation and Parks Association
  - Neighboring Parks and Recreation Departments



**REC ON THE GO**  
**12 Locations!**

See pages 44-45

Undiscovered.

**Brooklyn Park**  
**Recreation & Parks**

20

See  
at the



46-47

NEW  
youth programs!  
SUMMER ELUSION





# Proposed Plan Moving Forward

- Recreation Team – Planning for many scenarios
- Program Risk Plan – COVID Waiver
- All programs modified to follow social distance guidelines from the CDC:
  - All participants and staff remain 6 feet apart at all times
  - Groups of 10 or less
  - Masks if applicable
  - No shared equipment or supplies without thorough sanitizing
  - Additional sanitizing procedures for equipment and facility





# Revised

## Parks and Recreation Summer Recreation Program



***REC ON THE GO***  
**12 Locations!**

See pages 44–45

Unique. United. Undiscovered.

**Brooklyn Park**  
**Recreation & Parks**

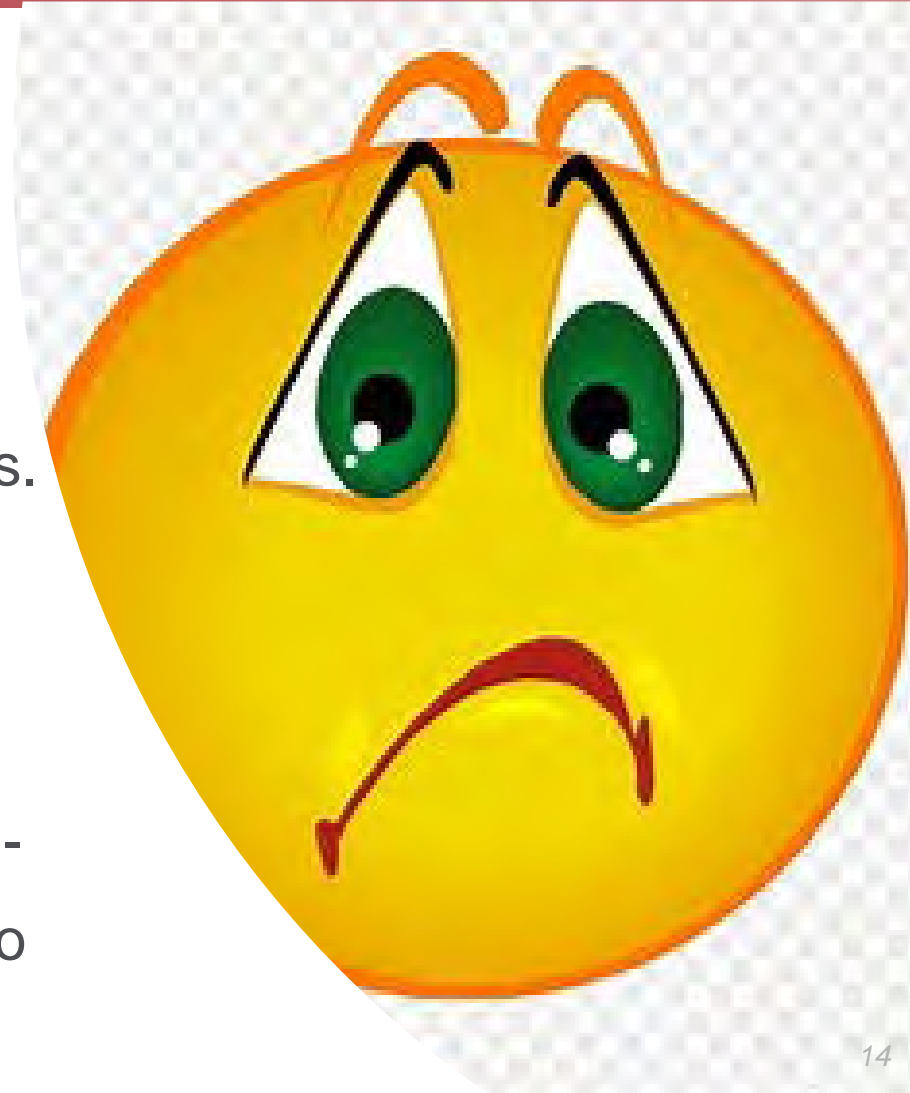




# Summer Programs Cancelled

## Inability to comply with social distancing guidelines:

- **Aquatic Programs**
- **Gymnastic Program**
- **Adult Bus Trips**
- **Eidem Farm** – close farm for the summer of 2020.
  - Cannot comply with social distancing within Farmhouse
  - Live animals and farm does not have adequate running water to meet sanitary requirement and washing of hands.
- **Special Events** – To-date, all special events scheduled through July 12 have been cancelled
- **Community Parade** – encourages social gathering and too difficult to manage crowds
- **Sr. Center and 55+ Programs** – The 55+ community is the most vulnerable of population that is impacted by the COVID-19 virus. There are very few programs that do not involve close socialization and sharing of materials (play cards, bingo cards, etc.)



# Proposed 2020 Revised Summer Program:

## Programs that can meet Guidelines with modification:

- **Community Gardens** – Staff will be following social distancing guidelines as recommended by Purdue University. Started week of April 21.
- **Farmers Market** – Staff will be following the social distancing guidelines as providing by the Department of Agriculture. The Farmers Market will go on as planned and will open on June 24.



# Proposed 2020 Revised Summer Program:

- **Rec on the Go! – June 15 – mid-August**
- Multiple locations throughout the community with a focus on apartment complexes and other popular neighborhoods
  - Will require decreased numbers for social distancing
  - Plan to continue to distribute summer lunch and healthy snacks
- **New! Rec on the Go!** to allow scheduled visits to neighborhoods for programming while staying in their front yards (dancing, exercise, etc.)





# Proposed 2020 Revised Summer Program:

- **Summer Camps (K – 5th Grade)**
  - Camps at numerous sites throughout community and rotate different time frames
  - Limited type of activities that could be done with social distancing
  - Half day programs to ensure quality
    - CAC Camp
    - Neighborhood Parks Camps at Willowstone, Northwoods and Monroe – no more than 20 per site/session
  - **Adaptive Recreation** – we need to continue to follow ADA guidelines and work to accommodate all persons into our established programs
  - **Pre-K Camp** – Run with modified numbers





# Proposed 2020 Revised Summer Program:

- **Dance/Music/Art (evening classes at the CAC)**
  - Plan and promote virtual on-line pay as you go classes
  - Conduct small group or individual lessons with social distancing set ups and no sharing of art tools, music equipment or supplies.
- **Adult Sports**
  - Softball – start mid-June to Sept. (20 game season) – summer/fall combined program
- **Adult Fitness** (starting on week of July 6)
  - Evening social distancing classes
  - Create pay as you go virtual classes (Plymouth) model





# Proposed 2020 Revised Summer Program:

- **Zanewood Recreation Center:**
  - Focus on Zane Corridor
  - Closed to drop-in programs
  - Programmed for teen population only
  - Youth (K-5) – housed out of Lakeland Park Building – No drop-in allowed!
- **CU/MBK Cohort:**
  - Cohort – currently on pause and BBBS partnership is working on Virtual Check-ins (BP and BC)
  - CU BrookLynk Interns – will not be assigned this summer to CU





# Proposed 2020 Revised Summer Program:

- **Youth Sports** (starting on week of July 6)
  - Clinic and individual skill-based programming only
  - Emphasis on parent/child programs (daytime and evenings) to allow for skill development and sharing of ball and equipment only between family members
- **Youth Athletic Association** – (To be determined)
  - Will need to work in partnership with the individual sport's governing bodies (US Soccer, Little League Baseball, Legion Baseball, Babe Ruth, Lacrosse)





# Proposed 2020 Revised Summer Program:

- **Special Events** (after last week of July)
  - **Tater Daze** (Scheduled for August 15) would be conducted with modifications:
    - No inflatables, modified beer tent, controlled social distancing for entertainment events, no vendor areas, no teen tater daze, modified youth crafts and games that do not involve sharing of craft or game elements
    - **Considered rescheduled for the fall of 2020?**
  - **Concerts in the Park** – Three Concerts in the Park after July 12 and staffed to ensure compliance with social distancing
  - **Movies in the Park** – Three Drive in Movies at the CAC parking lot and staffed to ensure compliance with social distancing
  - **Farm Events** – Conduct fall Heritage Festival and Christmas on the Farm. The historic farmhouse will not be used.





# Large Community Gathering Events – For Discussion

- Based on Governors Request **“Not to entertain opening events where we cannot predict behavior of participants”**
- Options to consider:
  - Cancel Tater Daze (No Fall Festival)
  - Cancel three remaining Concerts in the Park
  - Cancel Fall Dog Park Event
  - Fall Heritage Festival at the Farm
  - Christmas at the Farm





# QUESTIONS?

# Youth Impact Survey



# Youth Impact Survey

	Count	%
N	628	100%

Race / Ethnicity	Count	%
Black American	214	34%
Asian (Hmong, Lao, Vietnamese, etc.)	144	23%
White	116	18%
African (Liberian, Oromo, Somali, etc.)	105	17%
Hispanic or Latino/a (Mexican, etc.)	100	16%
American Indian or Native American	32	5%
Would rather not say	22	4%
Another race (please specify)	14	2%

School	Count	%
Park Center High School	199	32%
Brooklyn Center High School	99	16%
Brooklyn Center Middle School	94	15%
North View Middle School	32	5%
Osseo Senior High School	29	5%
Champlin Park High School	25	4%
Brooklyn Center Early College Academy	20	3%
Brooklyn Middle School	17	3%
Osseo Middle School	11	2%
Robbinsdale Cooper High School	9	2%
SAGE Academy	7	1%
Jackson Middle School	5	1%
Osseo Area Learning Center	5	1%
Robbinsdale Middle School	1	0%
Other	75	12%

# Which worries do you have either now or in the next couple of weeks? 628 respondents

	Overall (weighted)	African	Asian	Black American	Hispanic or Latino/a	White
<b>Social interaction (lack of)</b>	56%	50%	56%	55%	45%	74%
<b>Exercising / staying active and healthy</b>	45%	40%	48%	44%	47%	51%
<b>Needing help with schoolwork</b>	33%	26%	39%	30%	54%	32%
<b>Finding a job</b>	27%	35%	33%	29%	25%	23%
<b>Getting ready for college</b>	23%	26%	32%	15%	26%	27%
<b>Getting medical care if I or someone in my family gets sick</b>	17%	19%	21%	9%	19%	20%
<b>Getting enough food</b>	17%	19%	24%	13%	22%	11%
<b>Mental or emotional support</b>	16%	10%	15%	14%	22%	31%
<b>My relationship with my family</b>	14%	13%	12%	12%	16%	17%
<b>Getting medications</b>	9%	7%	15%	4%	9%	10%
<b>Getting access to internet</b>	7%	8%	8%	4%	10%	5%
<b>Getting access to a computer, laptop, or tablet</b>	6%	5%	7%	7%	8%	6%
<b>Housing</b>	6%	5%	12%	5%	7%	5%
<b>Cyber-bulling</b>	1%	1%	2%	2%	2%	0%
<b>Other</b>	11%	7%	11%	11%	11%	14%

# Recommendations:

- Youth Centered Public Marketing Campaign! Reach out to youth to reassure them, connect them to existing resources, and provide factual public health information so they can make good decisions to protect their health and the health of others around them.
- Take Action Where We Can! Continue to engage the Youth Outreach Team's efforts to connect with young people and plan for a summer program that complies with social distancing guidelines. Continue to engage BrookLynk to move work readiness training to online and work with employers to employ summer interns if social distancing guidelines can be met.
- Engage Partners Where We Need To! The City to connect with external partners in this work to leverage resources and maximize impact.





# QUESTIONS?