

Thursday, March 12, 2020

7:00 P.M.

Brooklyn Park City Hall – City Council Chambers

5200 85th Avenue North

COMMUNITY LONG-RANGE IMPROVEMENT COMMISSION (CLIC)

CLIC Officers: Kathy Fraser, Chair; Kaade Wallace, Vice Chair

CLIC Members: Doneva Carter, Sarah Dettmann, Cory Funk, Etta Gbeizon-Bornor, Tom Hayes, Heidi Heinzl, Sheila Iteghete, Yordanos Kiflu-Martin, Amy Meuers, Erik Meyers, Laura Sell, Robin Turner

City: CLIC Council Liaison Susan Pha and CLIC Staff Liaison Jesse Struve

If you need these materials in an alternative format or need reasonable accommodations for a Community Long-range Improvement Commission meeting, please provide the City with 72-hours' notice by calling 763-424-8000 or emailing Josie Shardlow at josie.shardlow@brooklynpark.org. Para asistencia, 763-424-8000; Yog xav tau kev pab, 763-424-8000.

Our Mission: Brooklyn Park, a thriving community inspiring pride where opportunities exist for all

I. ORGANIZATIONAL BUSINESS

1. CALL TO ORDER/ROLL CALL
2. APPROVAL OF AGENDA

II. CLIC STATUTORY BUSINESS

3. CONSENT

- 3.1** Consider Approving CLIC February 13, 2020 Draft Minutes
- 3.1A** CLIC February 13, 2020 Draft Minutes

4. GENERAL AGENDA ITEMS

- 4.1** Greenstep Cities Discussion
- 4.2** AARP Network of Age Friendly Cities
- 4.3** CLIC Annual Report to Council

5. STANDING ITEMS

- 5.1** Age Friendly Brooklyn Park
- 5.2** Communications
- 5.3** Housing Continuum
- 5.4** Redevelopment / Development
- 5.5** Future Planning

6. VERBAL REPORTS AND ANNOUNCEMENTS

- 6.1** City Council Report: Council Member Susan Pha
- 6.2** Staff Liaison Update: Jesse Struve
- 6.3** Open Discussion

7. ADJOURNMENT

- 7.1** Adjournment

City of Brooklyn Park Community Long-Range Improvement Commission

Agenda Item:	3.1	Meeting Date:	March 12, 2020
Agenda Section:	CONSENT	Originating Department:	Staff Liaison
Resolution:	N/A	Prepared By:	Jesse Struve
Ordinance:	N/A		
Attachments:	N/A		
Item:	Consider Approving CLIC February 13, 2020 Draft Minutes		

Proposed Action:

Consider Approving CLIC February 13, 2020 Draft Minutes.

Overview:

DRAFT
COMMUNITY LONG-RANGE IMPROVEMENT COMMISSION (CLIC)
City of Brooklyn Park
February 13, 2020 CLIC Meeting Minutes

I. ORGANIZATIONAL BUSINESS

1. **CALL TO ORDER:** Chair Kathy Fraser called the meeting to order at 7:08 p.m.
ROLL CALL PRESENT: Etta Gbeizon-Bornor, Sarah Dettmann, Cory Funk, Heidi Heinzl, Sheila Iteghete, Erik Meyers, Robin Turner,

City Staff and Council Present: Jesse Struve

ABSENT: Doneva Carter, Devale Hodge, Yordanos Kiflu-Martin, Kaade Wallace

EXCUSED: Tom Hayes, Amy Meuers, Laura Sell, Councilmember Susan Pha

Roll Call established that a quorum did exist for CLIC.

2. **APPROVAL AGENDA**

MOTION Funk to approve the agenda, SECOND Turner. MOTION PASSED UNANIMOUSLY APPROVING THE AGENDA.

II. STATUTORY BUSINESS

3. **CONSENT**

3.1 MOTION Turner, SECOND Iteghete APPROVING the January 9, 2020 MINUTES as revised as item 3.1A.

4. **GENERAL AGENDA ITEMS**

4.1 GreenStepCities Discussion

- Diana McKeown provided an overview of Greensteps Cities.
- Fraser asked about if there are any cost savings.
 - Diana said the main first step is to look at building maintenance and operations.
- Diana said she would be willing to come to the City Council to provide an update to the council.
- Cory asked a question regarding negative feedback recently from Plymouth.
 - Diana provided background of the concerns brought up in Plymouth and provided background.
- Etta asked about why people have the miscommunication.
 - Diana said there is just a lot of misinformation that people say this is a shell for Met Council.
- Greensteps is continuing to grow and they are still learning.
- Funk asked about what Eden Prairie or other step 5 communities do to stay active.
 - Diana said that many times there is strong support from City Manager and Mayor that puts a lot of focus on sustainability and drive to keep moving forward.
- Etta would like to do additional research for Greensteps and why people are pushing back against Greensteps Cities.
- Kathy says she will provide this in the update to the City council.

5. STANDING ITEMS

5.1 Age Friendly Brooklyn Park

- Will want to do an update about AARP Friendly States and Communities which is similar to Age Friendly from World Health Organization
- It is a free recognition program vs needing to pay for it.

5.2 Communications

- Kathy says the new website is doing well.
- Some members are still getting internal job posting emails.

5.3 Housing Continuum

- Cory says he just isn't seeing a lot of movement from HRC or posting meeting minutes since September.
- Cory would like an update about where the HRC is at regarding housing.

5.4 Redevelopment / Development

- Struve provided an update on what is taking place about 252.
- Fraser provided an update on Corridor Development Initiative (old park and ride at Noble).
- First workshop was last week.
- Will incorporate a panel of developers to evaluate ideas that the community comes up with and will provide pros, cons, and financial viability to each idea.
- Can submit ideas on the website.
- Funk why does this small piece of property get so much attention, but village creek doesn't?

5.5 Future Planning

- No Update

6. VERBAL REPORTS AND ANNOUNCEMENTS

6.1 City Council Report:

- No Update

6.2 Staff Liaison Update:

- No Update

6.3 Open Discussion

- No Discussion

7. ADJOURNMENT

7.1 Adjournment:

MOTION Turner, SECOND Meyers, TO ADJOURN. MOTION PASSED UNANIMOUSLY.

The meeting was adjourned at 9:02 p.m.
Respectfully Submitted,
Jesse Struve

City of Brooklyn Park
Citizen Long-Range Improvement Committee

Agenda Item:	4.1	Meeting Date:	March 12, 2020
Agenda Section:	GENERAL AGENDA ITEMS	Originating Department:	Staff Liaison
Resolution:	N/A	Prepared By:	Jesse Struve
Ordinance:	N/A		
Attachments:	N/A	Presented By:	Jesse Struve
Item:	Greenstep Cities Discussion		

Proposed Action:

Overview:

Minnesota GreenStep Cities is a voluntary challenge, assistance and recognition program to help cities achieve their sustainability and quality-of-life goals. This free continuous improvement program, managed by a public-private partnership, is based upon a menu of 29 optional best practices. Each best practice can be implemented, as decided by city elected officials, staff and community members, by completing one or more actions at a 1, 2 or 3-star level, from a list of four to eight actions. These voluntary actions are tailored to all Minnesota cities, focus on cost savings and energy use reduction, and encourage civic innovation.

City of Brooklyn Park
Citizen Long-Range Improvement Committee

Agenda Item:	4.2	Meeting Date:	March 12, 2020
Agenda Section:	GENERAL AGENDA ITEMS	Originating Department:	Staff Liaison
Resolution:	N/A	Prepared By:	Jesse Struve
Ordinance:	N/A		
Attachments:	N/A	Presented By:	Jesse Struve
Item:	AARP Network of Age Friendly Cities		

Proposed Action:

Overview:

The AARP Network of Age-Friendly States and Communities serves as a catalyst to educate local leaders (both elected officials and engaged residents) and encourage them to implement the types of changes that make communities more livable for people of all ages, especially older adults. The network provides cities, towns, counties and states with the resources to become more age-friendly by tapping into national and global research, planning models and best practices. Membership in the AARP Network of Age-Friendly States and Communities means that a community's elected leadership has made a commitment to actively work with residents and local advocates to make their town, city, county or state an age-friendly place to live.

City of Brooklyn Park
Citizen Long-Range Improvement Committee

Agenda Item:	4.3	Meeting Date:	March 12, 2020
Agenda Section:	GENERAL AGENDA ITEMS	Originating Department:	Staff Liaison
Resolution:	N/A	Prepared By:	Jesse Struve
Ordinance:	N/A		
Attachments:	N/A	Presented By:	Kathy Fraser
Item:	CLIC Annual Report to Council		

Proposed Action:

Overview:

Review and comment on the presentation that Kathy Fraser plans to give to the City Council.

City of Brooklyn Park Community Long-Range Improvement Commission

Agenda Item:	5.1	Meeting Date:	March 12, 2020
Agenda Section:	STANDING ITEMS	Originating Department:	Staff Liaison
Resolution:	N/A	Prepared By:	Jesse Struve
Ordinance:	N/A		
Attachments:	N/A		
Item:	Age Friendly Brooklyn Park		

Proposed Action:

No Action Required

Overview:

Discuss steps the city is doing to become a more age friendly city. Items identified on CLIC's 2018 work plan include:

- Formation of Advisory Group to work with staff.
- Ways to keep this in front of the City Council.
- Have a designated employee to lead projects.
- Work toward Brooklyn Park to be designated as an Age Friendly City by the World Health Organization.
- Review the Park System Plan to make sure age friendly items are being incorporated.

City of Brooklyn Park Community Long-Range Improvement Commission

Agenda Item:	5.2	Meeting Date:	March 12, 2020
Agenda Section:	STANDING ITEMS	Originating Department:	Staff Liaison
Resolution:	N/A	Prepared By:	Jesse Struve
Ordinance:	N/A		
Attachments:	N/A	Presented By:	Jesse Struve
Item:	Communications		

Proposed Action:

No action required.

Overview:

CLIC has been interested in ways the City communicates both internally and externally. This is an opportunity for CLIC to discuss ways the City can be more effective in this communication and provides CLIC an opportunity to weigh-in on how the City can incorporate branding into projects. Items called out on CLIC's 2019 work plan include:

- Review and comment on website redesign.
- Review, comment, and provide recommendations on how communication is used and presented internally and externally.
- Discuss the design and branding presented for the water tower by Brookdale Dr.

City of Brooklyn Park Community Long-Range Improvement Commission

Agenda Item:	5.3	Meeting Date:	March 12, 2020
Agenda Section:	STANDING ITEMS	Originating Department:	Staff Liaison
Resolution:	N/A	Prepared By:	Jesse Struve
Ordinance:	N/A		
Attachments:	N/A		
Item:	Housing Continuum		

Proposed Action:

No action required.

Overview:

CLIC is looking for ways for Brooklyn Park to meet the housing needs of a wide range of people. Items included in CLIC's 2019 work plan include:

- Review City's newly adopted policy on housing.
- Form a task force to look at housing affordability.

City of Brooklyn Park Community Long-Range Improvement Commission

Agenda Item:	5.4	Meeting Date:	March 12, 2020
Agenda Section:	STANDING ITEMS	Originating Department:	Staff Liaison
Resolution:	N/A	Prepared By:	Jesse Struve
Ordinance:	N/A		
Attachments:	N/A		
Item:	Redevelopment / Development		

Proposed Action:

No action required.

Overview:

CLIC has expressed interest at looking how zoning drives redevelopment and development. Items included in CLIC's 2019 work plan include:

- Review and recommend a layout for proposed 252 Reconstruction.
- Look at long term effects of light rail, gentrification, effects on rent levels, and connection to the system (east-west mobility).
- Village Creek and redevelopment of the area.

City of Brooklyn Park Community Long-Range Improvement Commission

Agenda Item:	5.5	Meeting Date:	March 12, 2020
Agenda Section:	STANDING ITEMS	Originating Department:	Staff Liaison
Resolution:	N/A	Prepared By:	Jesse Struve
Ordinance:	N/A		
Attachments:	N/A	Presented By:	Kathy Fraser
Item:	Future Planning		

Proposed Action:

No action required.

Overview:

CLIC would like to review and comment on long range planning for the City. Items in CLIC's 2019 work plan include:

- Review and Comment on 2040 Comprehensive Plan.
- Review and comment on Capital Improvement Plan (CIP) and Capital Equipment Plan (CEP).
- Keep updated with progress of BP 2025.
- Review and Comment on Park System Plan.
- Facility Naming and Memorial Donation Policy.
- 1-year Review of Resilient Communities Project.

City of Brooklyn Park Community Long-Range Improvement Commission

Agenda Item:	6.1	Meeting Date:	March 12, 2020
Agenda Section:	VERBAL REPORTS AND ANNOUNCEMENTS	Originating Department:	Staff Liaison
Resolution:	N/A	Prepared By:	Jesse Struve
Ordinance:	N/A		
Attachments:	N/A	Presented By:	Council Member Susan Pha
Item:	City Council Report: Council Member Susan Pha		

Proposed Action:

Hear Council Report.

Overview:

Each month the Committee will receive an update from the Council Liaison.

City of Brooklyn Park Community Long-Range Improvement Commission

Agenda Item:	6.2	Meeting Date:	March 12, 2020
Agenda Section:	VERBAL REPORTS AND ANNOUNCEMENTS	Originating Department:	Staff Liaison
Resolution:	N/A	Prepared By:	Jesse Struve
Ordinance:	N/A		
Attachments:	N/A		
Item:	Staff Liaison Update: Jesse Struve		

Proposed Action:

Hear Staff Liaison Update.

Overview:

City of Brooklyn Park Community Long-Range Improvement Commission

Agenda Item:	6.3	Meeting Date:	March 12, 2020
Agenda Section:	VERBAL REPORTS AND ANNOUNCEMENTS	Originating Department:	Staff Liaison
Resolution:	N/A	Prepared By:	Jesse Struve
Ordinance:	N/A		
Attachments:	N/A	Presented By:	Kathy Fraser
Item:	Open Discussion		

Proposed Action:

Open Discussion.

Overview:

Allow for discussion about future agendas topics and what other CLIC members would like more information about.

City of Brooklyn Park Community Long-Range Improvement Commission

Agenda Item:	7.1	Meeting Date:	March 12, 2020
Agenda Section:	ADJOURNMENT	Originating Department:	Staff Liaison
Resolution:	N/A		
Ordinance:	N/A		
Attachments:	N/A	Prepared By:	Jesse Struve
		Presented By:	Jesse Struve
Item:	Adjournment		

Proposed Action:

MOTION _____, SECONDED BY _____, TO ADJOURN THE MARCH 12, 2020 MEETING OF CLIC.

Overview: