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**COMMUNITY LONG-RANGE IMPROVEMENT COMMISSION (CLIC)**

CLIC Officers: Kathy Fraser, Chair; Kaade Wallace, Vice Chair

CLIC Members: Doneva Carter, Sarah Dettmann, Cory Funk, Etta Gbeizon-Bornor, Tom Hayes, Heidi Heinzl, Devale Hodge, Sheila Iteghete, Yordanos Kiflu-Martin, Amy Meuers, Erik Meyers, Laura Sell, Robin Turner

City: CLIC Council Liaison Terry Parks and CLIC Staff Liaison Jesse Struve

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*Our Mission: Brooklyn Park, a thriving community inspiring pride where opportunities exist for all*

I. ORGANIZATIONAL BUSINESS

1. CALL TO ORDER/ROLL CALL
2. APPROVAL OF AGENDA

II. CLIC STATUTORY BUSINESS

3. CONSENT

- 3.1 Consider Approving CLIC November 14, 2019 Draft Minutes
- 3.1A CLIC November 14, 2019 Draft Minutes

4. GENERAL AGENDA ITEMS

- 4.1 2020 Work Plan Discussion
- 4.1A 2019 Work Plan

5. STANDING ITEMS

- 5.1 Age Friendly Brooklyn Park
- 5.2 Communications
- 5.3 Housing Continuum
- 5.4 Redevelopment / Development
- 5.5 Future Planning

6. VERBAL REPORTS AND ANNOUNCEMENTS

- 6.1 City Council Report: Council Member Terry Parks
- 6.2 Staff Liaison Update: Jesse Struve
- 6.3 Open Discussion

7. ADJOURNMENT

- 7.1 Adjournment

# City of Brooklyn Park Community Long-Range Improvement Commission

<b>Agenda Item:</b>	3.1	<b>Meeting Date:</b>	December 12, 2019
<b>Agenda Section:</b>	CONSENT	<b>Originating Department:</b>	Staff Liaison
<b>Resolution:</b>	N/A	<b>Prepared By:</b>	Jesse Struve
<b>Ordinance:</b>	N/A		
<b>Attachments:</b>	N/A		
<b>Item:</b>	Consider Approving CLIC November 14, 2019 Draft Minutes		

**Proposed Action:**

Consider Approving CLIC November 14, 2019 Draft Minutes.

**Overview:**

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**DRAFT**  
**COMMUNITY LONG-RANGE IMPROVEMENT COMMISSION (CLIC)**  
**City of Brooklyn Park**  
**November 14, 2019 CLIC Meeting Minutes**

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I. ORGANIZATIONAL BUSINESS

1. **CALL TO ORDER:** Chair Kathy Fraser called the meeting to order at 7:00 p.m.  
**ROLL CALL PRESENT:** Sarah Dettmann, Cory Funk, Etta Gbeizon-Bornor, Tom Hayes, Yordanos Kiflu-Martin, Erik Meyers, Laura Sell, Robin Turner, Kaade Wallace.

**City Staff and Council Present:** Jesse Struve

**ABSENT:**

**EXCUSED:** Doneva Carter, Heidi Heinzl, Devale Hodge, Sheila Iteghete, Amy Meuers, Terry Parks

**GUEST:** Collette Guyott-Hempel

Roll Call established that a quorum did exist for CLIC.

2. **APPROVAL AGENDA**

MOTION Funk to approve the agenda as modified temporarily creating PUBLIC COMMENT as new item 3 and re-numbering all others, SECOND Meyers  
MOTION PASSED UNANIMOUSLY APPROVING THE AGENDA with change.

3. **PUBLIC COMMENT**

Chair Fraser recognized resident Collette Guyott-Hempel who spoke in detail about the issues of a ½ mile stretch of 93<sup>rd</sup> Avenue North between Zane Ave N and Regent. Guyott-Hempel detailed the concerns that she and other residents have about the 50 mph speed limit, limited lighting, traffic, continued growth in the area, and the lack of sidewalks.

City Engineer Struve noted that the area was not scheduled for improvements or reconstruction as yet, pointing out the trails and sidewalks in the area to the south and west to access Zane, and that there are other 50mph roads still in Brooklyn Park (Winnetka).

Brief discussion on information provided, but no action taken.

II. STATUTORY BUSINESS

4. **CONSENT**

4.1 MOTION Funk, SECOND Turner APPROVING the October 10, 2019 MINUTES as presented as item 4.1A.

5. **GENERAL AGENDA ITEMS**

5.1 City Communications Discussion

5.1A 2017 Communications Plan Report supplied for re-review and comment.

November 13, 2019 memorandum from Wokie Freeman-Gbogba, Assistant City Manager, was reviewed and generally accepted as a comprehensive status update on the recommendations from communications consultant report. Memo also included Human Right Commission work to date related to housing.

- Chair Fraser asked how often this is reviewed and updated?
- Meyers asked if methods of communication have been tested for response?
- Vice Chair Wallace asked about website feedback?

#### 5.2 Senior Center Discussion

- November 14 memo from Jody Yungers, Director Recreation and Parks, share as an overview of discussions plus the potential Library acquisition and YMCA partnership.

### 6. **STANDING ITEMS**

#### 6.1 Age Friendly Brooklyn Park

- No Report.

#### 6.2 Communications

- No Report. See item 5.1 above.

#### 6.3 Housing Continuum

- No Report. See memo form item 5.1A above

#### 6.4 Redevelopment / Development

- No Report.

#### 6.5 Future Planning

- 2040 Comprehensive Plan – no discussions.
- CIP and CEP plans – no discussion
- BP2015 – no discussion.
- Citywide Park System Plan – no discussion.
- Facility Naming and Memorial Donation Policy -- no items to discuss.
- Resilient Communities Project (RCP) – City department updates as needed, UMN to conduct **Five** Year Review in 2022. No Discussion.

### 7. **VERBAL REPORTS AND ANNOUNCEMENTS**

#### 7.1 City Council Report:

- Councilmember Terry Parks absent. No report.

#### 7.2 Staff Liaison Update:

- No Report.

#### 7.3 Open Discussion

- City Hall Enhancement Task Force flyer presented. Funk asked why CLIC had not been approached to lead this discussion before opening up to other residents. Funk noted that the City Charter recognizes CLIC as a resource for the City Council and such Long Range Improvements. Further noting that the task force will also be providing recommendations for naming public spaces, which when not Park or Recreation related, is a CLIC function. Funk believes CLIC should be given the first option to coordinate such a task force, not merely participate, stating this has happened in the past and should be a consideration by Council.

- Struve said that the City Council can choose to do what they want related to task forces.
- Chair Fraser asked anyone from CLIC interested in joining the task force to email Jesse Struve.

## **8. ADJOURNMENT**

### 8.1 Adjournment:

MOTION Fraser, SECOND Gbeizon-Borner, TO ADJOURN. MOTION PASSED UNANIMOUSLY.

The meeting was adjourned at 9:02 p.m.

Respectfully Submitted,

Cory Funk

**City of Brooklyn Park**  
**Citizen Long-Range Improvement Committee**

<b>Agenda Item:</b>	4.1	<b>Meeting Date:</b>	December 12, 2019
<b>Agenda Section:</b>	GENERAL AGENDA ITEMS	<b>Originating Department:</b>	Staff Liaison
<b>Resolution:</b>	N/A	<b>Prepared By:</b>	Jesse Struve
<b>Ordinance:</b>	N/A		
<b>Attachments:</b>	N/A	<b>Presented By:</b>	Jesse Struve
<b>Item:</b>	CLIC 2020 Workplan Discussion		

**Proposed Action:**

Discuss and fill out 2020 Workplan.

**Attachments:**

- 2019 CLIC Workplan

# Workplan | Community Long-Range Improvement Commission

Mar. 2019 - Feb. 2020

Time frame	Project or Task(s)	BP2025	Purpose (see next page for info)	Outcome (fill in after completed)
Late 2020	<b>Age Friendly City</b> <ul style="list-style-type: none"> <li>Dementia friendly</li> </ul>	<input checked="" type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input checked="" type="checkbox"/> 6	<input checked="" type="checkbox"/> Report/Comment <input checked="" type="checkbox"/> Recommend <input checked="" type="checkbox"/> Act Initiated by: <input checked="" type="checkbox"/> Commission <input type="checkbox"/> Council <input type="checkbox"/> City Manager	<ul style="list-style-type: none"> <li>Formation of Advisory Group to work with staff</li> <li>Keep this in front of the Council</li> <li>Have a designated employee to lead projects.</li> <li>Designate Brooklyn Park as an Age Friendly City</li> <li>Review Park System Plan and if any of the age friendly city items are being incorporated.</li> <li>Review Linda Morkin Final Report</li> </ul>
Late-2019	<b>Communications</b>	<input checked="" type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input checked="" type="checkbox"/> 6	<input checked="" type="checkbox"/> Report/Comment <input checked="" type="checkbox"/> Recommend <input checked="" type="checkbox"/> Act Initiated by: <input checked="" type="checkbox"/> Commission <input type="checkbox"/> Council <input type="checkbox"/> City Manager	<ul style="list-style-type: none"> <li>Review and comment on website redesign.</li> <li>Review, comment, and provide a recommendation on how communication is used and presented internally / externally.</li> <li>Discuss the design and branding presented for future water towers.</li> <li>Work with Communications Coordinator and Community Engagement Team.</li> </ul>
Mid-2019	<b>Housing Continuum Outlook</b>	<input checked="" type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input checked="" type="checkbox"/> 6	<input checked="" type="checkbox"/> Report/Comment <input checked="" type="checkbox"/> Recommend <input checked="" type="checkbox"/> Act Initiated by: <input checked="" type="checkbox"/> Commission <input type="checkbox"/> Council <input type="checkbox"/> City Manager	<ul style="list-style-type: none"> <li>Monitor City's policy on housing.</li> <li>Collaborate and Support the HRC in their Housing efforts.</li> <li>Continue to explore long term housing for life transitions.</li> <li>Engage other commissions as needed.</li> </ul>
ongoing	<b>Redevelopment / Development</b>	<input checked="" type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input checked="" type="checkbox"/> 6	<input checked="" type="checkbox"/> Report/Comment <input checked="" type="checkbox"/> Recommend <input checked="" type="checkbox"/> Act Initiated by: <input checked="" type="checkbox"/> Commission <input type="checkbox"/> Council <input type="checkbox"/> City Manager	<ul style="list-style-type: none"> <li>Monitor 252 Reconstruction.</li> <li>Look at long term effects of light rail, gentrification, effects on rent levels, and connection to the system (east – west mobility).</li> <li>Village Creek and redevelopment of the area</li> </ul>
2019-2020	<b>Future Planning</b>	<input checked="" type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input checked="" type="checkbox"/> 6	<input checked="" type="checkbox"/> Report/Comment <input checked="" type="checkbox"/> Recommend <input type="checkbox"/> Act Initiated by: <input checked="" type="checkbox"/> Commission <input type="checkbox"/> Council <input type="checkbox"/> City Manager	<ul style="list-style-type: none"> <li>Review and comment on the 2040 Comprehensive Plan.</li> <li>Review and comment on CIP / CEP</li> <li>Keep updated with progress of BP 2025.</li> <li>Review and comment on Park System Plan.</li> <li>Facility Naming and Memorial Donation Policy.</li> <li>2019 CLIC work plan.</li> <li>5yr Review of Resilient Communities Project.</li> </ul>

## Workplan Projects: What's the purpose?

Commissions can either initiate a project themselves OR be asked by the Council or City Manager to do one of the following:

### Report/Comment

- Commission studies a specific issue or **event/topic** and **reports its findings or comments to the Council**, either in writing or in a Council meeting.
- Commission does not vote.
- No direct action is taken.

*Example: Charter Commissioner provided a memo on the topic of Council Members being employed by the City part-time, at the Council's request.*

### Recommend

- Commission reviews a specific policy issue and **makes a formal recommendation** to City Council on what action to take.
- A recommendation requires a majority of the Commissioners' support.
- Individual member comments are not included.

*Examples: Planning Commission recommends approval on land use actions; RPAC made a recommendation on amplified sound policy.*

### Act

- Commission **initiates or takes on a project**, approved by Council through their workplan.

*Example: HRC partnered with a community organization on an event; City Manager requests that HRC initiated-coordinate the "All Are Welcome" sign initiative and contest.*



# Brooklyn Park 2025 Community Goals

**Working together to make Brooklyn Park a thriving community  
inspiring pride where opportunities exist for all.**

We asked and you answered! Our community wants to accomplish these goals by the year 2025:

### **Unified Community**

**A united and welcoming community, strengthened by our diversity.**

- We have connected neighbors who understand and celebrate our unique cultures.
- Brooklyn Park is unified with a strong positive identity and image.
- Our community's activities, events and services are inclusive, multi-cultural, and accessible.
- We have places and spaces for diverse communities to gather.
- Residents of every age contribute to our community.

### **Healthy and Safe People**

**People of all ages have what they need to feel healthy and safe.**

- Neighborhoods are empowered and supported by strengthened positive relationships with police.
- Youth are engaged in positive and quality experiences.
- Aging adults have services and amenities to thrive and age in place.
- Everyone has access to quality healthy food options.
- People have access to quality medical and emergency care.

### **Beautiful Places**

**Beautiful spaces and quality infrastructure make Brooklyn Park a unique destination.**

- Modern transportation options (drive, ride, walk, bike) connect people to education, jobs, and recreation.
- Quality recreation and park amenities inspire activity for all ages and interests.
- Our rich diversity is showcased through our vibrant music, art, food, entertainment, and cultural scene.
- Attractive key corridors, corners, and city centers create destinations that meet community needs.
- Neighborhoods are well-maintained with quality housing for all ages and incomes integrated throughout the community.

### **Increased Equity**

**Partnerships that increase racial and economic equity empower residents and neighborhoods to prosper.**

- Each resident has access to the training and support needed to get and keep a living wage job.
- Each student graduates high school with a pathway to college or career.
- Aging neighborhoods and commercial centers are revitalized through continuous investment.
- The community provides necessary supports and services for community members to overcome life challenges such as hunger, mental illness, and homelessness.

### **Thriving Economy**

**A balanced economic environment that empowers businesses and people to thrive.**

- People of all ages and backgrounds enjoy financial stability.
- Residents and visitors support an abundance of retail stores, restaurants, and entertainment venues.
- Our business environment inspires private investment and job growth.
- Business and organizations of all types, sizes and specialties start, stay and grow here.
- We are a leader in environmental sustainability, benefiting our economy and community.

### **Effective, Engaging Government**

**Effective and engaging government recognized as a leader.**

- The City provides quality services at a reasonable cost.
- Elected officials, commissions, and City staff reflect the diversity of the community and are culturally competent.
- City information is clear, accessible, and delivered in ways that meet the community's needs.
- City laws are understandable, equitably enforced, and relevant to the community.
- The City is well-managed and recognized as a great place to work.

# City of Brooklyn Park Community Long-Range Improvement Commission

<b>Agenda Item:</b>	5.1	<b>Meeting Date:</b>	December 12, 2019
<b>Agenda Section:</b>	STANDING ITEMS	<b>Originating Department:</b>	Staff Liaison
<b>Resolution:</b>	N/A	<b>Prepared By:</b>	Jesse Struve
<b>Ordinance:</b>	N/A		
<b>Attachments:</b>	N/A		
<b>Item:</b>	Age Friendly Brooklyn Park		

**Proposed Action:**

No Action Required

**Overview:**

Discuss steps the city is doing to become a more age friendly city. Items identified on CLIC's 2018 work plan include:

- Formation of Advisory Group to work with staff.
- Ways to keep this in front of the City Council.
- Have a designated employee to lead projects.
- Work toward Brooklyn Park to be designated as an Age Friendly City by the World Health Organization.
- Review the Park System Plan to make sure age friendly items are being incorporated.

# City of Brooklyn Park Community Long-Range Improvement Commission

<b>Agenda Item:</b>	5.2	<b>Meeting Date:</b>	December 12, 2019
<b>Agenda Section:</b>	STANDING ITEMS	<b>Originating Department:</b>	Staff Liaison
<b>Resolution:</b>	N/A	<b>Prepared By:</b>	Jesse Struve
<b>Ordinance:</b>	N/A		
<b>Attachments:</b>	N/A		
<b>Item:</b>	Communications		

**Proposed Action:**

No action required.

**Overview:**

CLIC has been interested in ways the City communicates both internally and externally. This is an opportunity for CLIC to discuss ways the City can be more effective in this communication and provides CLIC an opportunity to weigh-in on how the City can incorporate branding into projects. Items called out on CLIC's 2019 work plan include:

- Review and comment on website redesign.
- Review, comment, and provide recommendations on how communication is used and presented internally and externally.
- Discuss the design and branding presented for the water tower by Brookdale Dr.

# City of Brooklyn Park Community Long-Range Improvement Commission

<b>Agenda Item:</b>	5.3	<b>Meeting Date:</b>	December 12, 2019
<b>Agenda Section:</b>	STANDING ITEMS	<b>Originating Department:</b>	Staff Liaison
<b>Resolution:</b>	N/A	<b>Prepared By:</b>	Jesse Struve
<b>Ordinance:</b>	N/A		
<b>Attachments:</b>	N/A		
<b>Item:</b>	Housing Continuum		

**Proposed Action:**

No action required.

**Overview:**

CLIC is looking for ways for Brooklyn Park to meet the housing needs of a wide range of people. Items included in CLIC's 2019 work plan include:

- Review City's newly adopted policy on housing.
- Form a task force to look at housing affordability.

# City of Brooklyn Park Community Long-Range Improvement Commission

<b>Agenda Item:</b>	5.4	<b>Meeting Date:</b>	December 12, 2019
<b>Agenda Section:</b>	STANDING ITEMS	<b>Originating Department:</b>	Staff Liaison
<b>Resolution:</b>	N/A	<b>Prepared By:</b>	Jesse Struve
<b>Ordinance:</b>	N/A		
<b>Attachments:</b>	N/A		
<b>Item:</b>	Redevelopment / Development		

**Proposed Action:**

No action required.

**Overview:**

CLIC has expressed interest at looking how zoning drives redevelopment and development. Items included in CLIC's 2019 work plan include:

- Review and recommend a layout for proposed 252 Reconstruction.
- Look at long term effects of light rail, gentrification, effects on rent levels, and connection to the system (east-west mobility).
- Village Creek and redevelopment of the area.

# City of Brooklyn Park Community Long-Range Improvement Commission

<b>Agenda Item:</b>	5.5	<b>Meeting Date:</b>	December 12, 2019
<b>Agenda Section:</b>	STANDING ITEMS	<b>Originating Department:</b>	Staff Liaison
<b>Resolution:</b>	N/A	<b>Prepared By:</b>	Jesse Struve
<b>Ordinance:</b>	N/A		
<b>Attachments:</b>	N/A	<b>Presented By:</b>	Kathy Fraser
<b>Item:</b>	Future Planning		

**Proposed Action:**

No action required.

**Overview:**

CLIC would like to review and comment on long range planning for the City. Items in CLIC's 2019 work plan include:

- Review and Comment on 2040 Comprehensive Plan.
- Review and comment on Capital Improvement Plan (CIP) and Capital Equipment Plan (CEP).
- Keep updated with progress of BP 2025.
- Review and Comment on Park System Plan.
- Facility Naming and Memorial Donation Policy.
- 1-year Review of Resilient Communities Project.

# City of Brooklyn Park Community Long-Range Improvement Commission

<b>Agenda Item:</b>	6.1	<b>Meeting Date:</b>	December 12, 2019
<b>Agenda Section:</b>	VERBAL REPORTS AND ANNOUNCEMENTS	<b>Originating Department:</b>	Staff Liaison
<b>Resolution:</b>	N/A	<b>Prepared By:</b>	Jesse Struve
<b>Ordinance:</b>	N/A		
<b>Attachments:</b>	N/A	<b>Presented By:</b>	Council Member Terry Parks
<b>Item:</b>	City Council Report: Council Member Terry Parks		

**Proposed Action:**

Hear Council Report.

**Overview:**

Each month the Committee will receive an update from the Council Liaison.

# City of Brooklyn Park Community Long-Range Improvement Commission

<b>Agenda Item:</b>	6.2	<b>Meeting Date:</b>	December 12, 2019
<b>Agenda Section:</b>	VERBAL REPORTS AND ANNOUNCEMENTS	<b>Originating Department:</b>	Staff Liaison
<b>Resolution:</b>	N/A	<b>Prepared By:</b>	Jesse Struve
<b>Ordinance:</b>	N/A		
<b>Attachments:</b>	N/A		
<b>Item:</b>	Staff Liaison Update: Jesse Struve		

**Proposed Action:**

Hear Staff Liaison Update.

**Overview:**



# City of Brooklyn Park Community Long-Range Improvement Commission

<b>Agenda Item:</b>	6.3	<b>Meeting Date:</b>	December 12, 2019
<b>Agenda Section:</b>	VERBAL REPORTS AND ANNOUNCEMENTS	<b>Originating Department:</b>	Staff Liaison
<b>Resolution:</b>	N/A	<b>Prepared By:</b>	Jesse Struve
<b>Ordinance:</b>	N/A		
<b>Attachments:</b>	N/A	<b>Presented By:</b>	Kathy Fraser
<b>Item:</b>	Open Discussion		

**Proposed Action:**

Open Discussion.

**Overview:**

Allow for discussion about future agendas topics and what other CLIC members would like more information about.

# City of Brooklyn Park Community Long-Range Improvement Commission

<b>Agenda Item:</b>	7.1	<b>Meeting Date:</b>	December 12, 2019
<b>Agenda Section:</b>	ADJOURNMENT	<b>Originating Department:</b>	Staff Liaison
<b>Resolution:</b>	N/A	<b>Prepared By:</b>	Jesse Struve
<b>Ordinance:</b>	N/A		
<b>Attachments:</b>	N/A		
<b>Item:</b>	Adjournment		

**Proposed Action:**

MOTION \_\_\_\_\_, SECONDED BY \_\_\_\_\_, TO ADJOURN THE DECEMBER 12, 2019 MEETING OF CLIC.

**Overview:**