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**COMMUNITY LONG-RANGE IMPROVEMENT COMMISSION (CLIC)**  
**City of Brooklyn Park**  
**September 12, 2019 CLIC Meeting Minutes**

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I. ORGANIZATIONAL BUSINESS

1. **CALL TO ORDER:** Chair Fraser called the meeting to order at 7:03 p.m.  
ROLL CALL PRESENT: Cory Funk, Etta Gbeizon-Bornor, Tom Hayes, Heidi Heinzl, Devale Hodge, Yordanos Kiflu-Martin, Amy Meuers, Erik Meyers, Laura Sell, Robin Turner.

**City Staff and Council Present:** LaTonia Green, Terry Parks, Dan Ruiz, Brad Tullberg, Jeanette Boit-Kania, Greg Hoag, Jody Yungers.

**Budget Advisory Commission:** No List of Attendees

**ABSENT:**

**EXCUSED:** Doneva Carter, Sarah Dettmann, Sheila Iteghete, Jesse Struve, Kaade Wallace

Roll Call established that a quorum did exist for CLIC.  
BAC did not have a quorum

2. **APPROVAL OF AGENDA**

MOTION Funk to approve the agenda as modified, SECOND Hayes MOTION PASSED UNANIMOUSLY APPROVING THE AGENDA with the change to suspend Standing Items and Verbal Reports and Announcements.

II. STATUTORY BUSINESS

3. **CONSENT**

MOTION Funk, SECOND Heinzl APPROVING the June 13, 2019 MINUTES as presented.

4. **GENERAL AGENDA ITEMS**

4.1 Capital Improvement Plan (CIP) / Capital Equipment Plan (CEP)

- Heritage Fund is main funding source – 2019 levy was \$1.7MM, increase by \$100K per year, need \$2.8MM for the future.
- Open Space Land Acquisition and Development (OSLAD) is another funding source, based mainly on park dedication money from development.

4.1A DRAFT 2020-2024 CIP

- Presented by Dan Ruiz and Jody Yungers
- 5-year purchase plan for items of \$25K
- Feedback requested by mid-October, presented to Council in November
- BAC Chair asked about action during a recession
- CLIC Chair asked about IT services, equipment, and storage (cloud)

4.1B DRAFT 2020-2024 CEP

- Presented by Dan Ruiz and Jody Yungers
- 5-year operational plan for items over \$10K
- Feedback requested by mid-October, presented to Council in November

- Review Pilot Vehicle Lease Project
- Based on Master Plans and Annual Condition Reports related to:
  - General Buildings – City Hall, Police and Fire remodels
  - Utilities / Franchise Fees / Solar
  - Transportation / Road Construction
  - Parks / Recreation – Heritage and OSLAD Funding

## 5. **STANDING ITEMS**

### 5.1 Age Friendly Brooklyn Park

- No Report.

### 5.2 Communications

- No Report.

### 5.3 Housing Continuum

- No Report.

### 5.4 Redevelopment / Development

- No Report.

### 5.5 Future Planning

- 2040 Comprehensive Plan with the Met Council for final evaluation – no discussions.
- CIP and CEP plans – see above.
- BP2025 – 2 Year Anniversary celebrations have occurred. No discussion.
- Citywide Park System Plan – planning continues. No discussion.
- Facility Naming and Memorial Donation Policy. No items to discuss.
- Resilient Communities Project (RCP) – City department updates as needed, UMN to conduct **Five** Year Review in 2022. No Discussion.

## 6. **VERBAL REPORTS AND ANNOUNCEMENTS**

### 6.1 City Council Report:

- Councilmember Terry Parks spoke in favor of more Fire Department staffing, equipment, and training. Increases in Police budget. Brooklyn Park Staff well respected. Need for strong 2020 Census efforts. Need for Election Judges.

### 6.2 Staff Liaison Update:

- No Report.

### 6.3 Open Discussion

- No Discussion.

## 7. **ADJOURNMENT**

### 7.1 Adjournment:

MOTION Fraser, SECOND Funk, TO ADJOURN. MOTION PASSED UNANIMOUSLY.

The meeting was adjourned at 8:44 p.m.  
Respectfully Submitted,  
Cory Funk