

Brooklyn Park Police Department Community Police Academy

Applicant information (use full legal name)

Name _____
(first) (middle) (last)

Other names used _____
(maiden/name change/other)

Address _____

City _____ State _____ Zip _____

Email _____

Phone _____ Gender _____

Date of birth _____ Male Female Prefer Not to Say

Other places you have lived _____
(List any other COUNTRIES, CITIES, and STATES)

Conviction information

Have you ever been convicted as an adult for a criminal violation?

Yes No

If yes, date and place _____

Nature of offense _____

Disposition _____

Driver's license information

Driver's license _____ State issued _____

Class _____

I hereby certify that all answers to the above questions are true and I agree and understand that any false statements contained in this application may cause rejection of this application. I am aware that the above information will be used in obtaining a criminal history.

Signature _____ Date _____

See other side for details on how your information can be used and about the background check.

Tennessee Warning

Information requested on your application is private and may be released only to you (MS13.04 Subd 2). Private data contained include:

Name

You must provide your name. This is used to identify you from other applicants. Also used in background check. Failure to provide this may result in a delay in processing or rejection of application

Location of employment

Needed to determine eligibility. If you live in Brooklyn Park, employment information is not needed. If you do not live in Brooklyn Park but work in the city, you are eligible for this program. Failure to provide this information may result in a delay in processing or rejection of the application.

Local/permanent address/home telephone

Used to contact you regarding your application's status. You are not required to provide this information. Failure to provide this information may result in a delay of processing or notifying you of your applicant's status.

License information

Used for background check. You are required to provide this information. Failure to provide this information may result in your rejection as an applicant.

Date of birth

Used for background investigation and to check minimum age requirements for the program. Failure to provide this information may result in rejection of your application.

Background check disclaimer

All applicants must be 18 years of age or older and either live, work, or attend a house of worship in Brooklyn Park. A background check will be conducted on each applicant. The Brooklyn Park Police Department reserves the right to deny entry to the Community Police Academy based on the findings of that background check.

By applying, you hereby authorize the Brooklyn Park Police Department to inspect and gather information retained by local, county, state, and federal agencies as necessary to determine whether any convictions of a crime(s) may disqualify me from the Community Police Academy.

You realize that you are not legally required to provide this information. However, you understand that if you do not provide this information, the Brooklyn Park Police Department may not be able to determine whether or not you are eligible to participate in the Community Police Academy and may deny your admission. You further understand that the information obtained about you by the Brooklyn Park Police Department is private data and this data may be released only pursuant to the statutory provisions of Minnesota Statutes Chapter 13.

Return this completed application

Brooklyn Park Police
Crime Prevention Unit
5400 85th Ave. N.
Brooklyn Park, MN 55443

Include a signed Authorization for Release of Information (page 3)



Brooklyn Park 
Unique. Unifed. Undiscovered.

**Authorization for Release of Information
Consumer Report / Investigative Consumer Report Disclosure**

Through this document, it is being disclosed to me and I understand that a **Consumer Report** or **Investigative Consumer Report** ("Consumer Report") may be prepared about me as part of my application for employment and/or continued employment with the City of Brooklyn Park.

I authorize the City of Brooklyn Park, or a third party designated by the City of Brooklyn Park to procure a Consumer Report. I hereby authorize, without any reservation, the full release of these records to conduct the searches and investigations. I understand that a Consumer Report may be prepared summarizing information from personnel files, educational institutions, government agencies, companies, corporations, credit reporting agencies, law enforcement agencies at the international, federal, state or county level, relating to my past activities. I authorize these entities to supply any and all information concerning my background. The information received may include, but is not limited to, academic, residential, achievement, job performance, attendance, litigation, personal history, credit reports, driving records, and criminal history records. If my prior employers and/or references are contacted, the report may include information obtained through personal interviews regarding my character, general reputation, personal characteristics, and mode of living. I understand and authorize that some or all of this information about me may be transmitted electronically. I understand that supplemental forms and/or authorizations may be required to obtain international information and that host-country and receiving country privacy laws will be observed if information is transferred across international borders. I understand that these records may be used for the eligibility and qualification of my employment.

I may request a copy of any report that is prepared regarding me and "A Summary of Your Rights under the Fair Credit Reporting Act." I may also request the nature and substance of all information about me contained in the files of the consumer-reporting agency. The consumer-reporting agency is required to provide someone to explain the contents of my file. I understand proper identification will be required and I should direct my request to: **American DataBank, 110 – 16th Street, Suite 800, Denver, CO 80202, USA. Phone 1-800-200-0853 or the City of Brooklyn Park Police Department, dependent on the type of background.**

May your current employer be contacted? YES NO Not Currently Employed Post Job Offer Only

California, Minnesota or Oklahoma Resident ONLY: By checking this box, I request to receive a free copy of the ordered report.

I authorize the above-named company to procure a Consumer Report about me from American DataBank and/or the City of Brooklyn Park Police Department to inspect and gather information as necessary to determine whether any convictions of a crime(s) or moving violation may disqualify me for any employment position or duty associated with employment. I hereby certify all the statements and answers set forth are true and complete to the best of my knowledge. I authorize that a photocopy of this authorization be accepted with the same authority as the original; and that if employed by the above-named company this authorization will remain in effect throughout such employment unless prohibited by applicable law or I withdraw my authorization in writing.

Signature _____ Date _____

NOTE: Do not provide the following information until you have read and signed the *Disclosure and Authorization for Release of Information* above. The information requested below is needed to conduct your background investigation and IS NOT considered part of your application.

PLEASE PRINT CLEARLY. *REQUIRED FIELDS

Last Name*		First Name*		Middle*		Date of Birth* (spell month)		
Street Address*				City*				
State/Province*		State County/Country*		ZIP/Postal Code*		Female <input type="checkbox"/>	Male <input type="checkbox"/>	Prefer not to disclose <input type="checkbox"/>
LENGTH of Current Residency		Social Security Number*			Marital Status* <input type="checkbox"/> Divorced <input type="checkbox"/> Married <input type="checkbox"/> Single <input type="checkbox"/> Widow			
Email Address*			Phone (Primary)*		Phone (Secondary)			
List any other COUNTRIES, CITIES, and STATES in which you have lived during the previous 7 years*								
List any other NAMES you have used during the previous 7 years*								
List any other NAMES under which you received your GED, high school diploma, or other academic credentials*								
Driver's License Number*		Expiration*		Country/State of License*				
Highest Degree Earned and Major		Dates of Attendance (Start/End)		School Name, City, State and Country				
Professional License Name		License Number		County/State of		Date Issued		Expiration Date
Position Title*		Department		Hiring Manager		<input type="checkbox"/> Permanent <input type="checkbox"/> Intern		<input type="checkbox"/> Seasonal/Temp <input type="checkbox"/> Volunteer

Certain positions require a Bureau of Criminal Apprehension (BCA) Juvenile criminal background check under Minnesota Statutes Chapter 299C.62.