

Brooklyn Park

Community Development Department - Rental Licensing Division

5200 85th Ave N., Brooklyn Park, MN 55443 ♦ Phone 763-493-8182 ♦ Fax 763-493-8171

Rental Renewal 2017-2018

(This is **NOT** a Rental License)

Rental Address:	License Number:
This letter is to inform you that the license for the property located at the address above is due for renewal. This letter allows you to renew your rental license for the 2017/2018 rental license cycle. NOTE: An inspection of your property will be scheduled in 2018 for the 2018/2019 rental license cycle.	
Renewal Fee: \$150	
Renewals that are paid after September 30, 2017 are responsible to pay the following late fees: <ul style="list-style-type: none">• If paid 1-15 days after 9/30/2017, add 50% late fee for a total of \$225.• If paid 16 or more days after the 9/30/2017, add 100% late fee for a total of \$300.	
All renewal applications and payments are due to the City of Brooklyn Park by 9/30/2017	
All information below must be completed	
Business Name/Owner Name:	
Owner Address:	City, State, Zip Code
Owner Email Address:	
Phone Number:	Alternate Phone Number:
Do you have a property manager: Yes <input type="checkbox"/> No <input type="checkbox"/>	
Property Management Company / Manager:	
Address of Property Manager:	
Property Manager's Phone Number:	
Property Manager's Email Address:	
By checking this box, all information regarding your rental property will be sent to your property manager: <input type="checkbox"/>	
Are you required to have workers compensation insurance? <input type="checkbox"/> Yes <input type="checkbox"/> No	
If yes, please list the company, policy number and expiration date:	

Applicant agrees to comply with all applicable laws, ordinances, or regulations whether they are federal, state, county or municipal. The undersigned declares that the information provided in this license application is truthful and authorizes the City of Brooklyn Park to investigate the information provided and also certifies that a copy of the Crime Free Housing Addendum is included in their lease.

Applicant Signature: _____ **Date:** _____

- Make checks payable to the City of Brooklyn Park
- Mail to City of Brooklyn Park, ATTN: Business Licensing, 5200 85th Ave N, Brooklyn Park, MN 55443
- To pay by credit card, complete the information below.

Payment: <input type="checkbox"/> Visa <input type="checkbox"/> Mastercard <input type="checkbox"/> Discover	Card Number: _____
Security Code (three digit number on back of card) _____	Expiration Date: _____
Signature _____	Date: _____