

WEDNESDAY, APRIL 17TH, 2019
RECREATION AND PARKS ADVISORY COMMISSION (RPAC)
MINUTES

1. **The Recreation & Parks Advisory Commission meeting was called to order by Chairperson Monica Dillenburg at 6:39p.m.**

Commission Members present:

Monica Dillenburg, Central (Chair)
Jane Wilson, West
Dwain Erickson, West
Cindi Matthew, Central
Colleen Groebner
Francis Killen
Deb Everson, At-Large
Lang Vang, At- Large
Mark Nolen, at-Large (Vice Chair)
Aslam Tajim Hayat, At-Large
Christy Sandberg, East

Commission Members absent:

Carol Vosberg, Planning Commission Liaison
Susan Pha, City Council Liaison

Brooklyn Park Staff:

Jody Yungers, Director Recreation and Parks
Brad Tullberg, Parks and Facilities Manager
Greg Hoag, Parks Superintendent – Operations and Maintenance
Jeanine Machan, Program Assistant

2. **OPEN FORUM-PUBLIC COMMENT AND RESPONSE**

N/A

3. **APPROVAL OF RPAC APRIL 17, 2019 AGENDA** - Agenda was amended; Item 7 – added review and approval of 2019 Bylaws; Item 10 – change date to May 13, 2019 for City Council approval of River Park Master Plan.

Motion to accept and Approve the April 17, 2019 Agenda as amended: Motion, Commissioner Jane Wilson; Second, Commissioner Aslam Tajim Hayat. Motion unanimously approved.

4. **APPROVAL OF MARCH 20, 2019 MINUTES**

Motion to accept and Approve of the March 20, 2019 Minutes: Motion, Commissioner Aslam Tajim Hayat; Second, Commissioner Cindi Matthew. Motion unanimously approved.

5. **GENERAL INFORMATION – PRESENTATIONS**

N/A

6. **OLD BUSINESS - FOLLOW UP ON CITY COUNCIL / COMMISSION ACTION:**

6.A – SCHOLARSHIP DATA MAP

At the March 20, 2019 RPAC meeting Commissioner Carpenter requested for staff to provide a data map of the City of Brooklyn Park showing locations of the 2018 Youth Scholarship Household Recipients. Map was included in April 17, 2019 RPAC packet.

6.B - COUNCIL WORK SESSION PARTNERSHIP WITH OSSEO SCHOOLS (SYNTHETIC TURF/LIGHTING/DOME

Director Yungers shared that on Monday, April 15, 2019 the City Council passed with a vote of 7-0, to move forward with a Joint Powers Agreement (JPA) with Osseo Area Schools (ISD 279) for development

of lights for synthetic turf fields, dome and support buildings at Park Center High School. This agreement appropriates \$3.4 M from the Park Bond Referendum. \$1.1 M of the Field and Court Improvements and the remaining \$2.3 M will come out of the Park Reinvestment section. The previous Center Park partnership initiative is no longer being pursued. On Tuesday, April 16, 2019 the Osseo School District Board took action to approve the presented elements of the JPA by a vote of 6-0. The ISD 279 and City attorneys will assist staff on development of the JPA. The facility is expected to pay its' operational expenses based on revenue rentals. We also anticipate being able to put away funds for capital asset replacement.

6.C - WINDCHIME TRAIL 4TH ADDN FINAL PLAT

Director Yungers provided an update on the sale of the property at 10214 Regent Avenue North. The request for purchase of the section of park property was at the request of the new owner, as he was interested in building a pool in the back yard in the area of the previous owner's fire pit which was an encroachment on park property. The sale of park property preserves the greenway access from the neighborhood to the Rush Creek Regional Trail. The proceeds from the sale of park property will be put into the OSLAD fund.

6.D - EDA CLUBHOUSE APPROVAL OF 2ND FLOOR PROFESSIONAL SERVICE AGREEMENT

Director Yungers explained that a second agreement for professional architect services was required in order to move forward with the 2nd floor rehabilitation design for Ed. USA Clubhouse.

6.E – TRANSFER OF OUTDOOR RECREATION COVENANT FROM SUNNY LANE TO RIVER PARK

Director Yungers announced that City Council did approve the transfer of recreation covenant from Sunny Lane Park to River Park with a 6-1 vote. The descending vote was against the covenant now being transferred to River Park.

7. ACTION ITEMS

7.A - REVIEW AND APPROVAL OF 2019 CITY OF BROOKLYN PARK BYLAWS – RECREATION AND PARKS ADVISORY COMMISSION

Director Yungers indicated that the RPAC must take official action to approve any changes to its Bylaws. Since changes were made in April of 2018 to align with changes made for consistency across all Commissions of the City, RPAC is required to officially change its Bylaws. Director Yungers gave an overview of major changes, including:

- Section II. TERMS AND DUTIES OF OFFICERS; *added: B. commission Representation: there shall be a RPAC which shall consist of twelve (12) members appointed by the Mayor with the approval of the City Council. The RPAC will be represented by members from each district and at-large members. The RPAC shall have six (6) seats by district and the remainder at-large.*
- Section VI. ORDER OF BUSINESS; *added to bullets: Report on the status of Previous Recommendations, and added: The Chair, by Commissioner's approval of the agenda, can adjust the agenda to accommodate presentations by guest presenters.*
- Section VII. ATTENDANCE, VACANCIES, RESIGNATIONS, REMOVAL FROM OFFICE, AND RECOGNITION; *added 4. These rules shall not be interpreted to imply automatic removal. The commission will retain the right to consider any special circumstances a member may wish to present.*

Motion to accept amended 2019 Recreation and Park Advisory Commission Bylaws: Motion, Commissioner Jane Wilson; Second, Commissioner Aslam Tajim Hayat.

Discussion:

Question: Commissioner Erickson asked for clarification regarding Section VI. ORDER OF BUSINESS, can the Chair omit items from the meeting's agenda or just move the order of business? Response:

Director Yungers stated No, the Chair must take action to change the agenda once it is posted and then it would be reflected in the minutes. All agenda items should be included on the agenda. Commissioner Wilson offered that there can be empty agenda items. Response from Director Yungers stated Yes.

Motion unanimously approved.

7.B - APPROVAL OF 2019 - 2020 RPAC PRIORITY WORK PLAN

Director Yungers presented the summary of the RPAC Priority Work Plan, which aligns with the BP-2025 City's Goals. Director Yungers indicated that the work of the RPAC in the next couple of years will be driven mainly by the Park Bond Projects, along with routine annual responsibilities such as the annual budget, CIP and the annual deer hunt approvals.

Discussion:

Question: Commissioner Matthew asked how does the Commission go forward? Response: Director Yungers stated the priority work will be driven by the Park System Plan, Park Bond Projects, Natural Resource Management Plan and Joint Powers Agreement with Three Rivers.

Question: Commissioner Groebner asked if there is a point in the process where we know we have met our goals; and can we track any metrics against those? Response: Director Yungers stated currently the City is working on performance measures and addressing the specific ways to measure our progress. Director Yungers indicated that as part of the budget process we will be sharing our performance metrics.

Question: Commissioner Erickson asked for clarification regarding the rating system. Director Yungers gave further direction on how to read the Work Plan and it will be further updated for better clarity what the numbers on the list represented. Chairperson Dillenburg clarified that the Commission will be working on non-priority goals as well.

Motion to accept the Approval of the 2019 – 2020 RPAC Priority Work Plan: Motion, Commissioner Dwain Erikson; Second, Commissioner Aslam Tajim Hayat. Motion unanimously approved.

7.C – APPROVAL OF RIVER PARK MASTER PLAN

Director Yungers, presented a PowerPoint presentation of the River Park Master Plan, which included: (1) an overview of the community and stakeholder engagement process; (2) redevelopment priorities and goals, (3) development highlights within the Redevelopment Master Plan, (4) Next steps in the review process, to include bringing to City Council for review and acceptance on May 13, 2018; and (5) timeline for redevelopment.

Question: Commissioner Everson ask if the Commission could hold off on voting today to advance the plan due to public interest in seeing the plan. Response: Director Yungers stated as outlined in the PowerPoint, there has been a variety of public engagement process and feedback throughout the process. Once RPAC approves, the Plan will be put on the City Website and the social media team will push it out. The Plan must be submitted to the DNR as a follow up to the Grant submission that has already occurred.

Question: Commissioner Everson asked for the names of the people from each agency, e.g. Park Service, DNR.? Response: Director Yungers stated I have the list of attendees in the minutes of the meeting held and will forward those to you.

Director Yungers noted the key issues that were addressed in the six (6) revisions of the plan, which included; shore stabilization, fishing platforms, keeping the river trail very important, stormwater management. Director Yungers further noted that the plan was presented at a Neighborhood Open House and the positive and negative comments, as well as the priorities from the community were addressed within the changed Concept Plan; keep the river walk trail, keep the basketball and tennis courts, love the nature play addition, add kitchen to existing shelter, do not remove trees, create buffers from residential properties, questioning is the kayak launch area necessary and good management of the stormwater discharge. Additionally, the online survey for those who could not make the meeting

generated the following additions; leave 1 ballfield, incorporate the lights for winter walking, a loop trail was important. In addition, Pop Up Engagement Events were conducted, and the community discussion included; liked the island feature, liked the kayak launch, plant trees lost to the emerald ash borer.

Director Yungers further noted that once the community and agency stakeholders' comments were incorporated into the plan it was presented to the City Council for review. They requested that one ballpark with backstop be left in the plan. Next step was a second review from the stakeholder agency groups, e.g. National Park Service, MNDNR – Parks and Trails, Army Corps of Engineers, City Staff and WSB, who wanted more trailer parking and to move the fishing platform away from the boat launch, include drop off location for paddle share and the connection trail from 81st to 83rd. The stakeholder agencies are very excited about this plan. Once we begin the Design Development phase of the plan the Agency Stakeholders will be required to review and comment on the plans, this process will include a permit process to allow the implementation of the plan. The Corp of Engineers, DNR and National Park Service will be very much involved in the design development process.

Question: Commissioner Wilson asked for clarification of the stormwater drainage – where it is?

Response: Director Yungers pointed out on the map the location including the new buffer zones being added. Commissioner Erickson asked if there were any specific issues that were in conflict with one another? Response: Director Yungers stated we will engage the expertise of the DNR and National Park Service to assist with design and do what we can to preserve the native plantings in the park and specifically along the edge of the river. Commissioner Sandberg asked how will the rise and fall of the river levels be managed? Response: Director Yungers stated the intent is to create layers of riprap with sections of green space between, again we will look to the experts to assist with the final design.

Question: Chairperson Dillenburg asked how big of a difference will the Master Plan be from the actual designs. Response: Director Yungers stated that this plan won't be as much as a traditional full park redevelopment. The majority of the change to the plan will be on the south end of the park to include the stormwater management, shoreline restoration and stabilization and development of the paddle share facilities. We will also be adding the restroom facility to the south part of the park, with expanded parking. Chairperson Dillenburg asked how much we know about the river and changes we will make to the ground. Response: Director Yungers stated at the design development stage the experts in riverfront management will be at the table to make sure the correct products are used.

Question: Commissioner Everson stated her concern regarding altering the shoreline for the kayak paddle share company. She noted that she spoke to Three Rivers Park (TRP) Manager (no name given) who stated that in 4 years TRP will be handing this off to a private company to run the paddle share. Money is being spent on parking lot and roads for what will eventually be a private company. Why are we spending half a million dollars to support a private business? Response: Director Yungers stated that she has attended every meeting with the National Park Service and partner agencies and noted that Ms. Everson has been misinformed. Further noting that currently the paddle share program is managed by the National Park Service in partnership with each of the implementing agencies that run the parks along the river, including TRPD, Brooklyn Park, City of Minneapolis, a canoe club in Minneapolis and the City of Saint Paul. There is a company that has developed the software system to lock up and manage the rental and there is a small contract for a company to moving kayaks and return them to specific locations, similar to the bike share program. There has not been any discuss about fully privatizing this program. Director Yungers will ask the question at the meeting next week.

Commissioner Everson further stated that she is against creating a bay for the launch of kayak because it is a protected national river. She requested that other members of the commission expressed their opinion.

Question: Chairperson Dillenburg asked for clarification if the stormwater drainage was to be done regardless? Response: Director Yungers stated that the stormwater management part is the most important part of this entire redevelopment plan, as currently the City is not in compliance with pretreatment of the stormwater. Commissioner Everson stated there is a stormwater management pond on 83rd and this is what should be done on the south side.

Question: Commissioner Everson ask why does the plan include additional boat parking. She is there every day and there are maybe three boats there. She asked Commissioner Sandberg for her opinion since she is in the park daily. Commissioner Sandberg stated that she is surprised by the additional boat parking but would not be surprised for the picnic parking. Commissioner Wilson stated it is difficult to get into a kayak on the shore of the Mississippi without a protected area like the proposed canoe/kayak bay. Commissioner Everson stated the answer to that is to go to Pickerel Lake. Question: Chairperson Dillenburg asked what is the current of the Mississippi in that area. Response: Director Yungers states it depends upon the time of the year. It was discussed to have the kayak launch near the boat launch but the final recommendation by the National Park Service (NPS) and the Army Corps of Engineers, was to separate the boat launch from the kayak launch for safety.

Director Yungers noted that currently we have a grant application and we are one of the top 5 grants currently under consideration with the NPA and will know within two weeks whether or not we will be funded in the amount of \$362,000 for the creation of the paddle share and the path connections into River Park. The paddle share facilities are a significant part of the grant request and we would be in jeopardy of losing this funding. Commissioner Everson states she is not asking to take it out but to leave it where it is at. It is not popular, only 6 canoes last year were rented. Director Yungers looked up the Paddle Share statistics for River Park and reported the following: was open last year 40 days with 320 reservation opportunities and 122 rentals for 38% of the reservation rate, generating \$2009.00 in revenue.

Question: Commissioner Everson asked what happens to the proposed paddle share pad when the river is high. Response: Director Yungers stated it all depends on how it is designed, and this plan is not at that point yet in details. Chairperson Dillenburg states that the questions being asked now can't be answered at this time because this is the Master Plan and it would have to be at the design development level. Chairperson Dillenburg further noted that the trail that goes along the Mississippi is not as useable as it could be because high river levels during spring thaw or heavy rain cycles. If we take away the opportunity for kayak usability, we are wasting our resources. Response: Commissioner Everson noted the paddle share is already there. Chairperson Dillenburg states that the recommendation was to move it so there must be a good reason for it. Chairperson Dillenburg states that we need to move forward to get all the answers through the design development phase. Also, Chairperson Dillenburg states the most important thing is to take care of the storm water before it reaches the river.

Question: Commissioner Hayat asked how much money was being spent for the kayak launch? Response: Director Yungers point to the Master Plan Budget (on page 4) that outlines the redevelopment budget and \$19,000 is appropriated for construction of the kayak launch and pad. Commissioner Wilson asked Commissioner Everson what exactly is her opposition within the plan? Is it the alteration to the shoreline to cut in a bay or with the entire waste water treatment? Response: Commissioner Everson responded she is not opposed to the storm water treatment but to altering the shoreline. She is opposed to cutting out the bay.

Director Yungers noted that elimination of the train drainage for a storm water pond would take a mammoth pond. The storm water drainage has to happen on the south end of the park as that is where a majority of the neighborhood stormwater enters the park. Commissioner Everson stated that the comments from the public indicated they did not want to put their kayaks in where the storm water drains. Response: Director Yungers indicated that the two will not be necessarily connected. Commissioner Everson stated she is opposed to the whole idea of a safe harbor. Response: Director Yungers: You don't think it is necessary? Director Yungers further stated that's when the NPS and the Army Corp of Engineers looked at options to keep it up at the boat launch they concluded that it was not a smart idea. Response: Commissioner Everson stated she would like to talk to them again. Response: Director Yungers: stated we can do that. Director Yungers further stated that right now you can do as a group not approve the plan as it exists. Question: Commissioner Hayat asked what would be the consequences? Response: Director Yungers stated the consequences is we would have to go under a contract agreement to further redo the Master Plan. You can also put into your motion to accept the plan with an understanding that the Commission be kept in the loop related to the specifics on how the stormwater and kayak launch area is specifically to be incorporated into south part of the park Response: Commissioner Hayat stated that is a good plan.

Motion to accept the River Park Master Plan and to forward to the City Council for acceptance with the understanding that through the design and development process it be brought back to the RPAC to review the shoreline change, riverfront restoration, paddle share and storm water drainage plans and specifications. Motion, Commissioner Aslan Tajim Hayat; Second, Commissioner Jane Wilson.

Discussion:

Chairperson Dillenburg stated that right now we have all seen and commented on the plan and we all have our opinion, I think that if we are informed through the design and development process that will include the agencies review, because right now we do not know the details. Chairperson Dillenburg continued, we should just vote and see what happens. Response Commissioner Everson stated I totally disagree with your statement. Chairperson Dillenburg states, that's ok – that's how you see it. Commissioner Everson states, you're getting tired of talking about this so you – are trying to put through a motion. Chairperson Dillenburg states, I didn't put the motion, the motion is here.

Commissioner Everson states, see I understand exactly, if we approve the design and forward it on to the Council, it is critical that we don't do that, because if this goes into design and development like it is right now we can't back out of this, we can't change the shore line, we can't move the Paddle Share. Chairperson Dillenburg states, we don't know if (she was interrupted) Commissioner Everson states, No, we can't do it, because that is what happens. You say go to the designers. (she was interrupted) Commissioner Hayat asks, is that a true statement Jody? Director Yungers states, no, it is not a true statement. the most critical part of this process is when we get the DNR and NPS and TCE and the Water Shed District to review the draft plan and to make comment on the plan. It will be likely that we will get all the agencies all around the table in the design development process and we have to go with their recommendation.

Commissioner Everson states, I talked to John Anfinson, Ex. Director (correction Superintendent) of the Mississippi National River and Recreation Area this week, which handles this river and he said, I have no idea what Jody was doing with that river, we would never allow any shore land, shore line alteration. He said that to me, on the phone. So, when you say the partners are involved, not all the partners are involved.

Response: Director Yungers states I have the letter of recommendation attached to the grant from Mississippi Gateway Commission in support of the grant for our park and is sign by John Anfinson. I presented to the Commission which had state representatives and all of the agencies around it at the state office building and they gave us a letter of recommendation to NPS. (she was interrupted) Commissioner Everson....I don't know... Director Yungers continues, I will forward the letter that is in the packet. Director Yungers, further stated I could not have given anymore energy around informing the DNR, the NPS. Response: Commissioner Everson states, a lot of people don't know about what's going on.

Question: Commissioner Groebner; will they find out about it in the design phase?

Response Director Yungers states, absolutely, they have to, it's a requirement.

Question: Commissioner Groebner asks, at that point can they recommend not to do it?

Response Director Yungers states, sure, but they have been there (she is interrupted) Commissioner Everson states, and then what, we have wasted our design money on stuff we can't do.

Commissioner Groebner states, I would imagine that because this is high level as a work plan that design is the details just like any development project.

Director Yungers states and it includes, and they have to sign off of the plans before they can ever possibly be approved. They have to sign off on the sheets. So, I don't know what else to tell you other than I don't know where the misinformation is, I have all the documentation, all the minutes, who was present, they were there, I have the letter of recommendation, I have two grant proposals, they have been at the table and done letters of support for this plan. (interrupted) Commissioner Everson; Good... Director Yungers continues, they will be at the table and I can make sure we keep you informed all the way through the first initial concept design process and I'll make sure we keep minutes, so I can show you who's at the table as we go through. I think that might be important for the Commission who is at the

table related to these agencies. They're the ones that have to sign off on any permitting before anything gets moved.

Commissioner Everson states, shoreline alteration, I mean, I just want to have a conversation about it. Chairperson Dillenburg states, because we don't know if there is going to be shoreline alteration. This is a Master Plan. A Master Plan changes a lot. It is a concept. A concept is not the design that is going to happen.

Director Yungers states, what I'm going to tell all of you, there will be a shoreline modification. There is no doubt because the way the storm water exists today and the topography to which it changes, there will be storm water management on that south end will change the way to which that river front is. There is no other way to look at it.

Chairperson Dillenburg states, but is that the preservation of the shore line?

Director Yungers states, it is. We must restore it because we have to create the storm water management on the south end and tied into that will be the design of the paddle share.

Commissioner Wilson states, I would just like to say that I will be voting in favor of this plan, when we get to the vote, as it is presented.

Commissioner Hayat states thank you Jody for clearing that because there will be a shoreline change and how we feel about it. I'm okay with it. I work for an electric company. When we do transition lines there are a lot of guest parties there who don't understand the process. When the design comes into play, we actually explain what we are going to do. You are going to have to be in the dark or we will put in a transition line and restore everything the way it is. I'm not comparing exactly. Just an example. So, I'm really confident, on the design phase that we have the question, how it will be designed that we would like to understand it better. To me it's just a concept master plan so I'll vote for it.

Chairperson Dillenburg asks for the motion to be read.

Following a great amount of discussion amongst the Commission a motion was made by **Commissioner Hayat to accept the River Park Master Plan and to forward to City Council, with the understanding that during the design development phase of the Plan to be brought back to RPAC to review the shoreline change, restoration, paddle share and storm drainage plans; Second, Commissioner Wilson**

Chairperson Dillenburg called for any further discussion.

Question; Commissioner Erickson asked was the plan for the south side water treatment and kayak put before the Issacs Walton?

Director Yungers states, yes, they were at the table. They are just really interested in the nature resource management of this.

Question Commissioner Nolen asks are there other options for the storm water?

Response Director Yungers states, right now, outside of the RPMP, we are developing the Storm Water Management Plan for River Park. This is a separate contract agreement with WSB. Jesse Struve, City Engineer is the Project Manager that is working with our Department. Jesse has been at our table and is fully aware of the integration. We wrote a grant in 2018, to support the construction of the stormwater plan, but we didn't have the plan complete and we will reapply for the grant in August. We will be bringing the Storm Water Management as a separate document (appendix) within the River Park Master Plan. But it takes all the engineering, they have to do all the research of the quantity of water that comes into river from the storm water system and then how best to treat that and design it into the plan of the park. So that is an element of detail that you will see.

Commissioner Nolen states, just wondering if all the options have been looked at.

Response Director Yungers states, yes, they are being asked as part of the scope of the Storm Water Management Plan to identify multiple options.

Question: Commissioner Everson states, are they going to do a pond option and a train option or just train options?

Response Director Yungers states, right now the way the RFC was written and their proposal their going to provide us two different treatment options for approval in the plan so we'll bring that forward to you.

Chairperson Dillenburg calls for the vote: Yea – 9 votes Nay – 1 vote 0 abstentions

Commissioner Hayat states, I just want to say on the record that I respect your (Commissioner Everson) opinion and I think this was an important discussion, all to inform the process and our decision. Commissioner Everson; And I'm okay how it turns out, because it's going to be wonderful. Improvements are always great. Director Yungers states we will do our very best to preserve and protect. We will keep the Commission informed along the design and development process.

8. WRITTEN REPORTS

8.A - PARKS AND FACILITIES PROJECT UPDATES

Discussion was held regarding the Emerald Ash Borer. Greg Hoag, Parks Superintendent – Operations and Maintenance stated the invasive bug was possibly stunted by last winter's polar vortex but was not eliminated. Chairperson Dillenburg commented on the wonderful job done by the snow plow drivers this past winter.

8.B - PROGRAM AND EVENTS UPDATE

No Discussion

8.C - DIRECTORS REPORT

Director Yungers presented on the following:

- UPDATE ON JOINT POWERS AGREEMENT WITH THREE RIVERS PARK DISTRICT

The 1st Draft of the Joint Powers Agreement (JPA) between the City of Brooklyn Park and Three Rivers Park District (TRPD) is with the City Attorney to review. Mississippi Gateway Regional Park and the City's Environmental Nature Area will operate as one park. The City of Brooklyn Park will maintain ownership of the west side of the Park. The JPA will include a land lease agreement as the TRPD's maintenance facility will be on our side of the Park. At this point our agreement represents that Three Rivers Park District will operate both sides of the Park. The big question right now from Council will be the cost to reserve the picnic facilities on our side of the Park. What are the fees and charges going to be? We will be bringing this to you once we have it back from the Attorney to be reviewed before it goes to Council.

- FOOD TRUCKS POLICY

The City is working to become a more "Food Truck Friendly City". Concern would be that when we allow food trucks in the parks, that we have the facilities and amenities to support them when they come into the parks. They shouldn't come into parks when they are not permitted. Our Community Development, Public Health Division does the permitting for the food handling. There is also the operational side of it regarding the trash that comes from having them throughout the City.

- UPDATE ON TEMPORARY PLAZA PARK – NHCC/HC LIBRARY

We are going to start working on the design for the temporary plaza for the North Hennepin Community College and the Hennepin County Library at 85th and West Broadway.

- ASLA-MN AWARD - PLANNING & URBAN DESIGN CATEGORY

We received one of the Minnesota awards for Planning & Urban Design from the Association Society of Landscape Architects.

9. DISCUSSION ITEMS

9.A - CAC BANQUET ROOM RENTAL POLICIES

Brad Tullberg, Parks and Facilities Manager reported that the Open Catering Policy at the CAC will go into effect May 1st allowing open access to food and non-alcoholic beverages. We are still in the process of working with the City Attorney on preferred alcohol catering.

9.B - UPDATE ON PARK BOND PROJECTS

Brad Tullberg, Parks and Facilities Manager, presented a report on Expert-driven Project Delivery. We have received a proposal from the group and right now we are identifying the scope of the projects that would be involved in Phase I of the Park Bond projects. As of right now the projects would include master planning, design development and construction of Lakeland, Hartkopf, and Norword Parks, facility additions to three-day camp sites activity buildings at Willowstone, Northwoods and Monroe, kitchen additions to River and Central Park shelters, development of the Hometown Ball Park and Interpretive Plan for the Historic Eidem Farm.

Question: Commissioner Erickson asked about would timelines be adjusted forward Response: Director Yungers: There are parts of the planning process that are constantly moving. We have only so much project management compacity within our staff compliment.

10. VERBAL REPORTS AND ANNOUNCEMENTS

10.A - AGENDA AND PROJECT UPDATE DISCUSSION

No Discussion

10.B - COMMISSIONER UPDATES

Director Yungers indicated that she attended the Trust for Public Land awards ceremony for which Commissioner Monica Dillenburg received a Leadership Award for her leadership on the "Get out the Vote" committee for the passing of the Park Bond Referendum. Congrats to Monica for this recognition!

10.C - CITY PLANNING COMMISSION UPDATES

NA

10.D - KEY TOPICS FOR DISCUSSION AT THE NEXT RPAC MEETING

Next meeting will be at the Operations and Maintenance building. Greg Hoag, Parks and Buildings Manager, will present the Annual Operations and Maintenance report. We will also be presenting the first draft of the Natural Resource Management Plan and reviewing the 2018 Deer Hunt Report.

10.E - KEY DATES FOR FUTURE MEETINGS

- April 25, 2019 – BP- 2025 2 Year Anniversary Community Assembly and Partnership Award
- May 13, 2019 – Joint Powers Agreement With Osseo Schools Dome/Lights
- May 13, 2019 – City Council Approval Of River Park Master Plan
- May 15, 2019 RPAC - O & M Tour And Park Maintenance Annual Update
- July 17, 2019 RPAC – Will be Park Tours
- August 5, 2019 – Joint Council And Commissioners Meeting

11. OTHER ITEMS BY COMMISSION – NA

12. ADJOURNMENT at 8:55 p.m.

Motion was made to adjourn by Commissioner Wilson; Second by Commissioner Matthew. Motion unanimously approved.

**Respectfully Submitted by
Jeanine Machan, Secretary**