



5200 85th Avenue North Brooklyn Park, MN 55443
(763) 424-8000 FAX: (763) 493-8391

LRT Station Area Planning – Community Working Group Member Application

Thank you for your interest in serving on the **610 Corridor (93rd Avenue & Oak Grove Parkway stations) LRT Station Area Planning Community Working Group (CWG)**. Station area planning allows residents, businesses, and property owners an opportunity to provide input on **land use, transportation and circulation issues, urban design and place making, and the public infrastructure** that makes for great neighborhoods.

What is station area planning?

A station area plan covers an area within a half-mile, or a 10-minute walk, around a proposed transit station. It addresses how the LRT station fits into the community and starts a conversation on how the community might adapt over time to take advantage of the new transit service. Your input is essential to developing a station area plan that accurately reflects local characteristics, needs, and preferences. (Note this type of planning does not address LRT or station design)

For more information on Bottineau LRT station area planning please visit www.hennepin.us/bottineau.

What is the time commitment?

The 610 Corridor CWG will meet once a month over a 3-4 month period. Meetings will be held in the evening and will last approximately two hours. CWG members will commit time to reviewing materials prior to meetings and to assist with any other public meetings related to the project. Additional meetings may be necessary among group members to better assess their project understanding.

Eligibility: a candidate must be a Brooklyn Park resident, student, business, or property owner representative

Name: _____

Address: _____ Zip: _____

Phone (Home): _____ (Work): _____ (Cell): _____

Please indicate the phone number where you prefer to be contacted.

E-mail address: _____

Why are you interested in participating in the LRT station area planning process?

Have you been active in your neighborhood or community before? If so, please describe.

Please briefly describe any other information that is relevant to your appointment.

Are you a:

- Brooklyn Park Resident
- Current Brooklyn Park Commissioner
- Brooklyn Park Youth (age 21 or younger)/Student attending school in Brooklyn Park
- Brooklyn Park Business owner/representative
- Brooklyn Park Property owner/representative

Would you like to receive email updates about the Bottineau LRT project?

- Yes, I would like updates No, I would not like email updates

Questions? Contact Emily Carr at 763-493-8053 or emily.carr@brooklynpark.org.

RETURN APPLICATION TO:
City of Brooklyn Park
Economic Development Division
Attn: Emily Carr
emily.carr@brooklynpark.org
5200 85th Avenue North
Brooklyn Park, MN 55443

IMPORTANT FACTS FOR YOU TO KNOW CONCERNING THIS APPLICATION

TENNESSEN WARNING

Minnesota law requires that you be informed of the purpose and intended use of the information you provide to the City of Brooklyn Park during the application process (MS 13.04).

Once you have been verified as eligible for appointment to a vacancy, your name, address, length of residence, occupation, name of employer, education, training and civic affiliations, qualifications and experience are public information (MS 13.43). Only the phone number you indicate as public will be public information.

The information you provide will be used to identify you as an applicant, enable us to contact you when additional information is required, send you notices, and assess your qualifications for appointment to a city commission. You may not be considered as an applicant if you fail to provide the public information requested on this application.

To the best of my knowledge, the information included in this application is accurate and true. I authorize investigation of all statements contained in this application for appointment as may be necessary to arrive at an appointment decision. I consent to the release, disclosure, and dissemination by the city of the submitted phone number to the general public.

Applicant's signature

Date

Materials submitted in support of an application are normally not returned. Therefore, it is recommended you do not submit an original document if it is your only copy.

FOR OFFICE USE ONLY

Date Received: _____ Other: _____

Sent to Council: _____

Date interviewed: _____

Date appointed: _____

Appointed to: _____

Roles & Responsibilities - Metro Blue Line Extension (Bottineau LRT) Station Area Planning Phase II Community Working Group

Rev. 11/24/14

The Hennepin County Regional Railroad Authority (HCRRA) in partnership with Hennepin County and the Cities of Robbinsdale, Crystal and Brooklyn Park are preparing for light rail transit (LRT) in the Bottineau corridor through station-area planning. The purpose of this project is to develop separate station area plans, looking at how transit stations will fit into the surrounding neighborhoods and enhance the quality of life for people who live, work, play, visit, and worship in the corridor.

The METRO Blue Line extension (Bottineau LRT) Phase II station areas comprised of one proposed station each for the Cities of Robbinsdale and Crystal; and five stations are proposed to be located in Brooklyn Park. The station area planning effort will employ a robust community engagement outreach, incorporate earlier planning work, and provide recommendations on:

- Future land use alternatives;
- Recommended zoning and policy changes;
- Housing for all ages, incomes, and types, including the preservation of affordable housing, and density levels supportive of transit oriented development within the station areas;
- Market conditions;
- Circulation and access to, from and within the station areas, including bicycle, pedestrian, bus and auto;
- Strategies to achieve health equity in station area plans and through community engagement;
- Implementation strategies; and
- Recommendations for facilities/infrastructure/development to be in place upon the “day of opening” of the line.

Community Working Group

Hennepin County and the City of Brooklyn Park are seeking community members to be a part of the Community Working Group (CWG) for the **610 Corridor** LRT Phase II Station Area Planning (SAP) Project. The CWG is a small geographically based advisory group focused on the identified Phase 2 Stations: **85th Avenue, Brooklyn Boulevard, 93rd Avenue in combination with the Oak Grove Parkway Station, Bass Lake Road, and the 42nd Avenue Station**. A member of the community working group is one who represents and participates in the community and either lives, works, plays or worships in the project area. CWG membership should include the following:

- Neighborhood representatives including representation from a faith organization and/or culturally based group that have connections or roots in the station planning area.
- At-large representatives, including residents, business owners, employees and others from community-based groups:
 - Business, business associations, economic development, and jobs/training organizations
 - Schools, parent and youth organizations, seniors
 - Faith communities, housing, health and social service organizations
 - Under-represented communities (including low income, people of color, persons with disabilities) or equity-focused organizations
 - Other community-based groups focused on one or more of the following topic areas: mobility (transit, bicycle and/or pedestrian), culture and arts, sustainability (green space parks, community gardens, urban agriculture), public safety

City, County staff, and project consultant team will be providing support to the CWG throughout the Station Area Planning process. There are two other SAP committees with concurrent processes and supporting community outreach:

- Project Management Team (PMT): Consist of County and City staff and serve as the project leads for the station area planning project in the Bottineau LRT corridor.
- Technical Advisory Group (TAC): Advises project team on technical issues from agency viewpoint and area of expertise.

Duties and responsibilities for both the PMT and TAC are listed in the Committee Roles Table attached.

Purpose, Conduct and Values

The role of the CWG is to advise and guide project planning efforts, review project deliverables, assist with community outreach and engagement efforts, provide community expertise, insight on issues and priorities throughout the process from a community standpoint.

The CWG as a whole is responsible for the following:

- Ensuring community engagement in the Bottineau LRT Phase II SAP process.
- Assisting in the establishment project priorities.
- Evaluating project options and alternatives.
- Creating ad hoc working groups to work on specific projects.
- Sharing project information and obtaining feedback from the community.

Individual CWG members have the following responsibilities:

- Serve as stewards of the station area planning process to the community
- Engage thoughtfully in the issues brought before the CWG.
- Represent and advocate for the interests of his/her constituency as well as the interests of the Station Area as a whole.
- Share relevant information (historical, background) with the CWG.
- Assist in informing constituencies about the Bottineau LRT Phase II SAP project.
- Recommend appropriate avenues for cost effective engagement with the community.
- Work to identify solutions to issues that arise, and openly/objectively discuss and evaluate those options.
- If members discuss the project with the media, they should be clear that they are representing their own views and are not speaking for the CWG or the Bottineau LRT Phase II SAP project.
- Attend all meetings and review meeting agenda packet materials prior to the meeting.
- After the TAC, review draft technical and planning content prior to community workshops or open houses; help to resolve any holes or issues from a community perspective
- Review summary content from other the station areas to identify common & distinct issues and look for points of leverage
- Communicate community concerns and perspectives to city/county staff and project consultants
- Help "staff" community engagement events, such as open houses, workshops, etc., attend project events, and host/sponsor engagement opportunities in the community

Please note that designated neighborhood organization representatives are expected to serve as a communications link to their neighborhood organization. Designated representatives should discuss specific expectations with their neighborhood organization prior to accepting the nomination.

Time Commitment

Members should be committed to attending a total of three meetings with project consultant team. The CWG should anticipate additional meetings and/or working sessions with City, County staff to review additional information and project background. The CWG should also anticipate additional discussion sessions among members as needed to provide concise project recommendations and meet community goals. Meetings will be held in the evening and last no longer than two hours. Committee members should also commit time to reviewing meeting material prior to the meeting and to assisting with any public meetings related to the project.

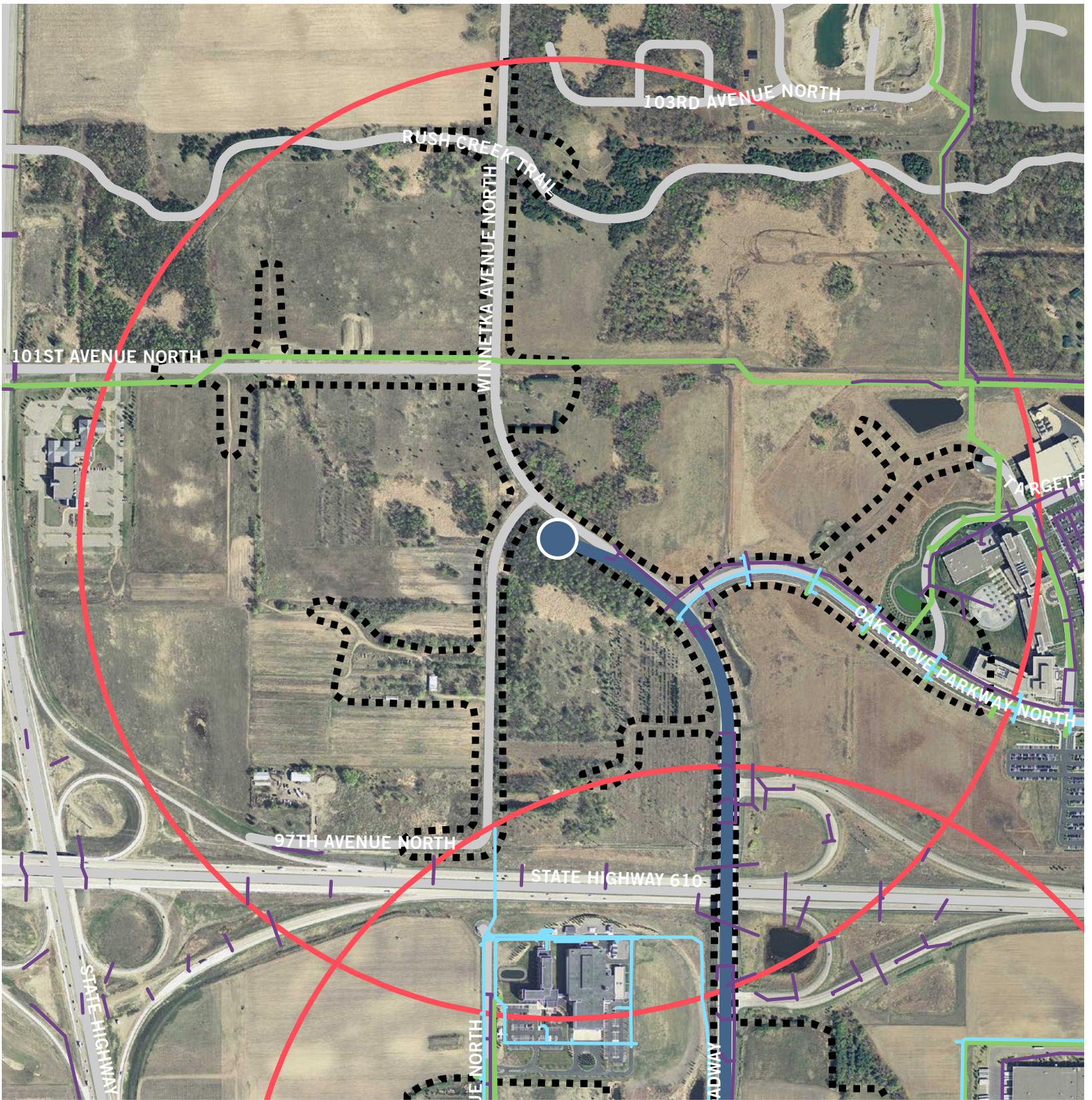
Meeting Guidelines

A meeting facilitator will guide each CWG meeting. CWG meetings will be conducted as follows:

- Begin and end meetings on time.
- Provide agendas in advance of each meeting with an opportunity to adjust the agenda at the beginning of each meeting.
- Provide adequate information to best prepare CWG members for productive and collaborative meetings.
- Prepare meeting summaries, including ACTION ITEMS, after each meeting. Meeting summaries will be amended, if necessary, after review at the subsequent meeting.
- Provide follow up on questions or additional research requested by CWG members in a timely manner.
- Although all are welcome, only CWG members will participate in group discussions.
- Reserve ten minutes at the end of each meeting for an open forum to provide comments.

CWG's commitment to a productive and collaborative meeting should follow the following rules:

- Prioritize project goals and focus on meeting outcomes
- Respect other points of view by being open to others' ideas
- Be active, listen, participate, and advocate for your position at the meeting.
- Do not interrupt other speakers.
- Do not conduct side conversations.
- Keep your commentary brief and allow everyone to participate.
- Be creative – creativity is aided by freedom, openness, and fun.
- Review and understand existing information; limit divergent discussions that require bringing in new information.
- Be prepared before each meeting.
- Turn off electronic devices during meetings.



OAK GROVE STATION UTILITIES

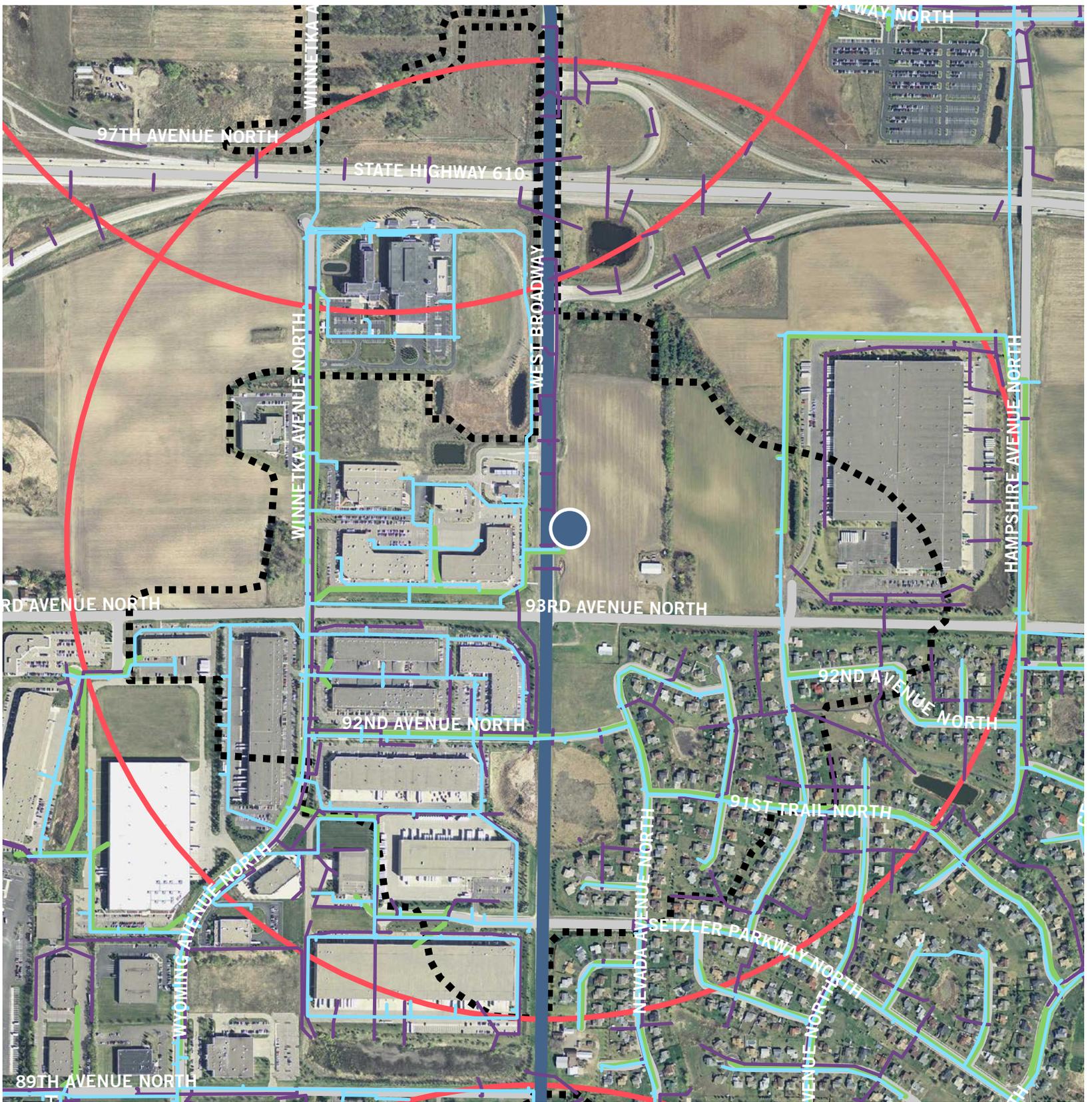
-  Bottineau Station
-  Bottineau Line
-  Storm Sewer Lines
-  Municipal Water Lines
-  Sanitary Sewer Lines
-  0.5 Mile Station Buffer
-  10-Minute Walkshed

METRO Blue Line Extension Phase II Station Area Planning
 Robbinsdale, Crystal, and Brooklyn Park Stations November 4, 2014

PERKINS+WILL TEAM

OAK GROVE PARKWAY STATION





93RD AVE STATION UTILITIES

-  Bottineau Station
-  Bottineau Line
-  Storm Sewer Lines
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93RD AVENUE STATION

